

# WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham  
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## Minutes of the Westhampnett Parish Council Meeting held at 7pm on Monday 17th January 2022 at Westhampnett Community Hall, Hadrian Drive, Westhampnett, PO18 0FP

### Present:

Parish Councillors: Cllr C McLeish (Chairman), Cllr W Holden (Vice-Chairman), Cllr S Burborough, Cllr S James, Cllr C Moth and Cllr D Plummer.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham, with CDC Cllr H Potter and WSCC Cllr J Hunt in attendance.

11 members of the public also attended.

<u>Minute No</u>	<u>Item</u>	<u>Action</u>
1/22	<b><u>OPEN FULL COUNCIL MEETING &amp; TAKE APOLOGIES FOR ABSENCE</u></b> Cllr McLeish welcomed all.  Apologies were received from Cllr Ashcroft.	
2/22	<b><u>DISCLOSURE OF INTERESTS:</u></b>  Cllr Burborough – as an employee of Rolls Royce.	
3/22	<b><u>CONFIRM MINUTES OF THE LAST FULL PC MEETING</u></b> held on 13 <sup>th</sup> December 2021 The Minutes for the Parish Council meeting held on 13th December 2021 were accepted. Cllr Burborough proposed that they be approved, this was seconded by Cllr Moth, all were in favour and they were then signed by the Chairman.	
4/22	<b><u>MATTERS ARISING:</u></b> To deal with any matters arising from the Minutes of the last meeting. None.	
5/22	<b><u>REPORTS FROM EXTERNAL BODIES:</u></b> including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting.  <b><u>CDC Cllr Henry Potter submitted the following report, and took questions only:</u></b>  <i>I have actually little to report as this past 6 weeks has been relatively quiet.</i>  <i>The Council at the December meeting agreed to continue pursuing the Southern Gateway project despite some major changes in the Masterplan including the withdrawal, and reopening of the Crown Courts, from the scheme, the move by WSCC to proceed with the development of the Boys High School site, currently under demolition and the difficulty of relocating the Post Office Sorting site. However as and if these hurdles diminish the overall scheme is still ongoing.</i>  <i>The Council have responded to the National Highways cycling and walking proposals for the A259, though there is some concern that much of the pathway will be on one side of the road only'</i>  <i>At the Council meeting next Tuesday the first report from the Climate Change Panel will be considered and it is becoming apparent that some of the aspirations set out in the original mandate will not be met due to constraints not considered, as an example, the electricity cabling to various sites are inadequate. The Westhampnett Depot is one such site and will only allow the charging of up to two Electric Refuse Freighters..</i>  <i>I've noted the e mails about the traffic issues outside and leading to the March School, It would seem to be a job for Jason Lemm our PCSO. Hopefully Jeremy will advise on WSCC Highways thoughts on the matter.</i>  Cllr Potter advised that <u>The Glover Landscape Review: Government Response and Consultation</u> has just been published and the consultation ends on 9 <sup>th</sup> April. This Review covers the future of National Parks and AONB's, and Management of the Land.  There were no questions.	

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**WSCC Cllr Jeremy Hunt submitted the following report, and took questions only:**

First of all, could I wish you'll a very Happy - and healthy - New Year.

**Electric Chargepoints** - I know this was mentioned at the last meeting but I just wanted to let you know that we now have a website that sets out some FAQ's and details of how residents can register an interest of particular locations. This doesn't necessarily mean that there will be a charge point in that location, but it gives our partner, ConnectKerb an idea of where there is an interest. Our webpage, with a link to the online form, can be found @ <https://www.westsussex.gov.uk/news/ev-chargepoint-roll-out-in-west-sussex/>  
Obviously this is in addition to the PC's own submission.

**Rainwater flooding Coach Road North** - I am still awaiting an update on when this work might be done. If I hear anything before Monday evening I will update the committee.

JH

**Operation Watershed** - Hat Hill. I believe some progress has been made now that some ditch cleaning has been completed, but I'm sure Linda can update you further as she is working closely with our Op. W. lead officer.

LFL

**Eroica Britannia 2022** - Goodwood have arranged a briefing for parishes on Wednesday 26th, which I presume a representative will be attending.

**March School** - issues around road safety raised very recently. I realise this will be discussed further at the meeting, but I noted the comment in the correspondence regarding two traveler vans parked in the lay-by. I just wanted to say that I have alerted our G&T officer to this issue.

**Raughmere Farm Development** - I realise this is out of your parish, but I know you have shown some interest, so I just wanted to let you know that the Public Enquiry (virtual) is scheduled to start on 8th February. CDC are arranging and will - hopefully - be updating everyone with the details shortly.

**Solar Farm Field** - I have been liaising with the team regarding the various issues you raised. First of all, I have been told that the replacement hedging should have been done in October, but unfortunately it wasn't. However, I am assured that it is due to be done later this month, early February. Secondly, regarding ditch clearing, I understand this has been done. However, we did receive a report from the contractor that there were a number of areas where garden waste had been dumped over the fence. This is effectively fly tipping, so we would be grateful if you could ask any residents that back - or front - on to the field, not to tip garden waste over their fences, especially as it also blocks the ditches. Thirdly, I have also reported the issue of the rats. A resident has been very helpful and sent me a picture which I have forwarded on to our team. I have emphasised that this is a matter of utmost urgency and they need to deal with this asap. I would add that the fly tipping of garden waste could be exacerbating this problem.

JH

**WSCC Budget 2022/23 & MTFs 2022/23 - 2025/26** - Our proposed budget has now been finalised and will be presented at Public Cabinet for approval on 1st February, before being presented for final approval at full council on Friday 18th February. The papers for the Cabinet meeting, including our budget and Capital Programme, will be published on our website later this week.

**WSCC Fire and Rescue Service** - Just a reminder that the consultation in regard to proposed improvements to our F&RS closes this Friday, 21st January. The service is proposing to increase firefighter availability at some stations, to better align its resources to the risks within the county. This will allow the service to enhance its emergency response, as well as its vital prevention and protection activity within the community.

The proposals are set out in the service's draft Community Risk Management Plan (CRMP), which outlines the fire and rescue service's key priorities over the course of the next four years.

The proposals include:

- Enhancing our retained (on-call) operating model
- Weekend protection, prevention and response improvements
- Improving protection, prevention and response performance in rural areas
- How WSFRS should deal with false alarms from automatic fire systems
- When we should review our Emergency Response Standards
- How WSFRS proposes to undertake a review of our specialist appliance requirements to consider current and future risks to firefighter and public safety

The service is now calling on residents from all corners of the county to have their say on its improvement proposals for the future of the service. **The consultation closes on 21st January 2022.** For further details go to: [www.westsussex.gov.uk/news/have-your-say-on-the-future-of-your-fire-and-rescue-service/](http://www.westsussex.gov.uk/news/have-your-say-on-the-future-of-your-fire-and-rescue-service/)

**Town and Parish Newsletter** - a reminder to make sure you read our monthly Town and Parish Newsletter - which hopefully Linda forwards to you.

We also publish an **Environment and Climate Change Newsletter**, so hopefully you receive that as well. We have also recently published our **Annual Climate Change Report** which can be found at [www.westsussex.gov.uk/media/16649/climate-change-annual-report.pdf](http://www.westsussex.gov.uk/media/16649/climate-change-annual-report.pdf)

**Jeremy Hunt – West Sussex County Council Member for Chichester North**  
c/o Cabinet Office, County Hall, West Street, Chichester, PO19 1RQ  
E-mail: [Jeremy.hunt@westsussex.gov.uk](mailto:Jeremy.hunt@westsussex.gov.uk) Tel: 0330222419536

JH

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Cllr Hunt also advised that there is a new water strategy for the northern area of the CDC District, and new developments will be assessed against this.

Further to Electric Chargepoints above, Cllr Hunt advised that there is to be an Online session hosted by WSALC where Connected Kerb will explain the details of the scheme. The Parish Clerk to attend this session if no Councillor available.

LFL

Cllr Hunt confirmed that regarding Rainwater flooding in Coach Road North, contractors will be on site this week for the new gully in Stane Street and pipework under Coach Road.

JH

Cllr Hunt advised that the Pest Control company is to inspect the northern boundary of the Solar Farm Field regarding the reports of rats on Roman Walk. He added a request that no garden or other rubbish is dumped into the Solar Farm area.

JH

The Parish Councillors raised the matter of Travellers parking on the pavement / cycle lane outside the Transit Site. It was mentioned that the caravan was hooked up to the electricity via a cable over the wall. Cllr Hunt was asked if bollards could be put up to stop the parking over the pavement / cycle lane.

JH

Mrs Jean Hardstaff, a resident, asked if it was known what was happening at the junction of Coach Road and the footpath to Dairy Lane alongside the A27. There has been lots of clearance, and markings with numbers. Might this be National Highways? Could it be preparation for the foot and cycle bridge over the A27 to Oving? Cllr Hunt agreed to look into it.

JH

**Mr Andrew Ball (Rolls Royce Motor Cars) submitted the following report:  
Westhampnett Parish Council 17.01.22 v1**

**Operations**

- Robust safety measures remain in place.
- Two-shift working continues to be fully operational.
- Office-based staff are following latest Government guidelines.
- R-RMC is utilising the company's three car parks – within planning permission – as effectively as possible. This includes the use of the Head Office car park for shift workers.
- The vast majority of planned 'visitor visits' to the Home of Rolls-Royce have been cancelled. No general visitor plant tours.

**Planning applications**

Submitted, pending decision:

- 'Erection of 1 no. new external building to provide additional storage and associated works, including external alterations. Ref. No: 21/03566/FUL'
- Temporary event structure at rear of Main Reception building (awaiting reference number)

Forthcoming to be submitted, details to follow:

- Canopy for electric charging stations
- Staff communication 'totems' (information screens)

**News**

ROLLS-ROYCE MOTOR CARS REPORTS RECORD ANNUAL RESULTS FOR 2021

<https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0363813EN/rolls-royce-motor-cars-reports-record-annual-results-for-2021>

WHIMSICAL & WONDERFUL, A MOMENTOUS YEAR FOR ROLLS-ROYCE BESPOKE

<https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0364193EN/whimsical-wonderful-a-momentous-year-for-rolls-royce-bespoke>

**Contacts**

In Andrew Ball's absence/if not available:

Client Contact Team

01243 525700

enquiries@rolls-roycemotorcars.com

There were no questions.

6/22	<p><b><u>MEMBERS' REPORTS:</u></b> To receive reports from Members where not covered in agenda below.</p> <p><b><u>Hard &amp; Soft Landscaping at Madgwick Park:</u></b> Cllr Plummer has investigated the issues and reported that there are 2 distinct problems. One is Planning, the other is Site Specific between the residents and the developers.</p> <p><b><u>Planning:</u></b> There are 15 Plans relating to Hard &amp; Soft Landscaping and having compared Plan 1 of the permitted plans with actual reality, there are some differences. Eg 23% fewer trees, missing fence, crossing not in original place etc. He queried whether developers should be allowed to not complete the plans, change location of items etc? Should CDC check when completed to ensure all done correctly? Mrs Hardstaff, a resident, advised that Building Control is done by CDC or privately.</p> <p>Cllr Plummer was asked to take photos of some of the issues, and to summarise his findings and send to the Parish Clerk. These should then be sent to all the Councillors, and to Cllr Potter.</p>	DP / LFL
7/22	<p><b><u>PLANNING MATTERS:</u></b> To receive a report on recent planning applications.</p> <p><b><u>Planning Update since the last Parish Council Meeting on 13<sup>th</sup> December 2021</u></b></p> <p><b><u>New Planning Applications for the period week 50 (15/12/21) to week 2 (12/01/22) inclusive</u></b></p> <p><b><u>WH/21/03623/FUL</u></b> - Case Officer: Calum Thomas Mrs Pam Clingan Lanburn Connemaras Swallow Beck Madgwick Lane Westhampnett Erection of 1 no. self-build dwelling. O.S. Grid Ref. 488052/106449 To view the application use the following link: <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R49NYZERJ2700">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R49NYZERJ2700</a></p> <p><b><u>PC must comment by 26/01/22</u></b></p> <p><b><u>WH/21/03566/FUL</u></b> - Case Officer: Jane Thatcher c/o agent Rolls Royce Motor Cars The Drive Westhampnett PO18 0SH Erection of 1 no. new external building to provide additional storage and associated works, including external alterations. O.S. Grid Ref. 488512/106717 To view the application use the following link: <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R42ALZERIVL00">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R42ALZERIVL00</a></p> <p><b><u>PC made no comment.</u></b></p> <p><b><u>Update on outstanding Planning Applications</u></b></p> <p><b><u>WH/21/02287/DOM</u></b> - Case Officer: Oliver Naish Miss Isabel Ponsford 9 The Sadlers Westhampnett PO18 0PR Erection of single storey rear extension. O.S. Grid Ref. 487538/106028 To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QWUFP3ERL6N00">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QWUFP3ERL6N00</a></p> <p><b><u>PC made no comment.</u></b></p> <p><b><u>Decision was due 19/11/21, now overdue.</u></b></p> <p><b><u>WH/21/00489/FUL</u></b> - Case Officer: William Price Mrs Pam Clingan Lanburn Connemaras Swallow Beck Madgwick Lane Westhampnett Change of use of land for use as a certified 'Caravan and Motorhome Club' site for siting up to 5 no. caravans, motorhomes or trailer tents. O.S. Grid Ref. 488052/106449 To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QOOA34ERM6X00">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QOOA34ERM6X00</a></p> <p><b><u>PC Comment and Objection lodged 07/04/21.</u></b></p>	

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**Update:**

On 12/04/21 the PC was provided with some additional information from the applicant however the PC submission still stood as lodged. Following further information on 05/08/21 the PC withdrew most of its objections, except to do with footpaths / public transport. After additional information dated 11/08/21 the PC maintained its objections regarding footpaths.

**Decision was by 26/04/21, then by 23/07/21, now overdue**

**Decisions**

**WH/21/01434/DOM** - Case Officer: Vicki Baker

Mr Kamal Krasoski

Pampas Cottage Claypit Lane Westhampnett Chichester

Detached double garage. (Originally this was (Variation of condition 4 from planning permission 18/03299/DOM-building to be used as a garage with a workshop space, toilet on ground floor and store on upper level), **now Variation of condition 2 & 4** from planning permission 18/03299/DOM -building to be used as a garage with a workshop space, toilet on ground floor and store on upper level).

O.S. Grid Ref. 488274/106364

To view the application use the following link; **<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QSQG25ER0SR00>**

**The PC lodged a Comment and Objection on 07/06/21.**

**Update**

Subsequently, in July, the PC advised the Case Officer of the full tiling of the roof, and construction of 4 rooflights, and the applicant was asked by CDC to submitted revised plans showing these. CDC advised on 19/8/21 that new plans had been submitted to them but not on yet website. Amended plans were loaded to website on 10/09/21. Within those plans a further Condition variation was requested being a 1.8m front fence and gates. A Re-consultation has taken place, and the PC submitted their comments on 28/09/21 regarding the amended plans, requesting Refusal of the entire application. Subsequently, in early October, the PC advised the Case Officer that the glazing of the windows and installation of a 3-part glazed door in place of a standard Garage door had just taken place. More amended plans were loaded to website on 27/10/21. Within those plans there are some anomalies from previously submitted drawings. A Re-consultation has taken place, and the PC submitted their comments on 11/11/21 regarding the latest amended plans, requesting Refusal of the entire application.

**Decision was due 30/06/21, now overdue.**

**Permitted 10/12/21 with the following conditions:**

**Time limits and implementations conditions:**

1) The development hereby permitted shall be carried out in accordance with the plans listed below under the heading "Decided Plans" Reason: For the avoidance of doubt and in the interests of proper planning. Conditions requiring Local Planning Authority written approval or to be complied with by developer before occupation:

2) The development hereby permitted shall not be constructed other than in accordance with the materials specified within the application form and plans, unless otherwise agreed in writing by the Local Planning Authority.

Reason: To ensure that a harmonious visual relationship is achieved between the new and the existing developments.

**Conditions to be compiled with at all times following completion of the development:**

3) Notwithstanding the provisions of the Town and Country Planning (General Permitted Development) Order 2015 (or any order revoking, re-enacting or modifying that Order) the garage and workshop building hereby permitted shall be used only for purposes that are ancillary to the residential use of the dwelling house know as Pampas Cottage.

Reason: To maintain planning control in the interests of amenity of the site.

**Decided Plans**

The application has been assessed and the decision is made on the basis of the following plans and documents submitted:

PLAN - 1728 / 20 D 27.10.2021 Approved

PLAN - 2101 / 01 A 27.10.2021 Approved

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**TG/20/02893/OUT** - Case Officer: Mike Bleakley

Countryside Properties (UK) Ltd

Land Adjacent To A27 Copse Farm Tangmere Road Tangmere West Sussex

Outline planning application for a residential-led mixed use development comprising up to 1,300 dwellings (Use Class C3), an expanded village centre (comprising flexible units suited to Use Class E and pubs or drinking establishments and/or takeaways in Use Class Sui Generis), community uses, primary school, informal and formal open space, playing pitches, footpaths, cycleways, associated landscaping, utilities and drainage infrastructure, including on-site pumping station(s) with connection to the Strategic Foul network; associated infrastructure and groundworks; with all matters reserved except for the principal access junctions from the A27 grade-separated junction and Tangmere Road and the secondary access at Malcolm Road.

O.S. Grid Ref. 489314/106361

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QJZZT4ERIUA00>

PC Comments lodged 01/01/21

CDC held a Public Briefing virtually on Thurs 18 Feb 2021 10.00 am

CDC Planning Committee assessed on 07/04/21 and Granted Outline Permission subject to Highways England agreement to revised measures regarding the impact of the traffic from the development on the A27.

**Full details to be advised, and outstanding as at 10/09/21, to be followed up by the Parish Clerk.**

LFL

**WH/20/02824/OUT** - Case Officer: Jeremy Bushell

CEG Land Promotions And The Landowners

Land Within The Westhampnett / North East Chichester Strategic Development Location (north Of Madgwick Lane) Chichester

Outline Application with all matters reserved except for access for the residential development comprising up to 165 dwellings, including an element of affordable housing; together with an access from Madgwick Lane as well as a relocated agricultural access, also from Madgwick Lane; Green Infrastructure, including the enhancement of the Lavant Valley Linear Greenspace; sustainable drainage systems; and associated infrastructure.

O.S. Grid Ref. 487255/106469

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QJ88KRERI8000>

**Developer has appealed, start date 22/03/21**

**PC lodged additional comments with Inspectorate on 25/04/21**

The deadline for Appeal proofs was 06/07/21 and rebuttals by 20/07/21. There are now numerous documents to be reviewed as part of the Appeal, these can be seen on CDC website under this number.

Planning Inspectorate Reference: **APP/L3815/W/21/3270721**

The Planning Inspectorate Inquiry started 03/08/21 and was due to conclude on 12/08/21.

The Planning Inspectorate Decision was due on 25/08/21, but now extended with closing statements by the advocates and a discussion on potential conditions scheduled for 14/09/21, and a decision about a fortnight later, so around the beginning of October. Later advised end of November, but no decision as at 13/12/21. On 10/01/22 advised that the Inspector has invited a final comment from all parties by 24/01/22 and indicated he will issue his decision within a week/fortnight of that deadline.

**Other Matters**

**Chichester Local Plan Review 2020 version of the Council's Housing and Economic Land Availability Assessment (HELAA) document.**

The PC have been advised of this review which includes Westhampnett, and further comments are to be prepared.

The Parish Clerk emailed Mr Toby Ayling on 02/09/21 to invite him to a face-to-face site meeting to review the HELAA sites in the Parish, in person. Reply awaited. Still no reply, to be chased.

**Linda Lanham, 17.01.22**

There were no questions.

LFL

8/22

**FLOODING AT COACH ROAD:** Pipe bursts, Southern Water update

Mr Bob Keatley reported that a new 160mm rising main is to be installed by Southern Water along Stane Street which will replace the existing 100mm one. The work will begin on 31<sup>st</sup> January 2022 and last approximately 16 weeks.

He also advised that Southern Water are aware of infiltration into the sewer in the area east of Coach Road / Claypit Lane. They are investigating to find the source.

Mr Keatley has produced a report from the recent meeting, as below:

**Coach Road Foul Water Rising Main Replacement & Related Issues. Meeting held online 11/1/2022**

*Present*

*Representatives from Southern Water and local residents*

*Rising Main*

*It was confirmed by Southern Water that the rising main will be replaced completely from the Coach Road Pumping Station to the head of the gravity sewer in Maudlin. The line of the new rising main will be along the southern side of Stane Street. Letters will be sent out to the community in due course. Signage advertising the proposed works will be displayed from 17/1/2022. The works will take place over a 4 month period starting on 31st January.*

*Pumping Station*

*The pumping regime might be modified by the installation of variable speed drives. The benefit would be that the surges and impact caused by the existing pumps, which are either running immediately at full bore or shut off, will be reduced although it was pointed out that the new rising main will be capable of withstanding the pressure surges that have been responsible for rupturing the existing rising main. A study is being undertaken to decide whether or not variable speed drives are to be installed.*

*Catchment Work*

*Further investigations will be carried out on the sewerage network due east of the Coach Road pumping station. Local operatives have identified periods when clear water is entering the pumping station wet well and they will try to establish where these flows are entering the foul water system. At the moment the flows entering the wet well are brackish but when the incoming flow clears an investigation will start. Similar investigations will take place in Claypit Lane.*

*Odour*

*Further investigations are due to start with a meeting on 17th January which will be attended by Southern Water's Network Enforcement Officer. It has been suggested by local operatives that the cause of the odour problem will be found at the Council Depot, possibly the foul waste from the vehicle washing station. It is suspected that the foul water from the vehicle washing operation is discharged into a storage tank and held for a number of days where it putrefies before being discharged to the Coach Road pumping station.*

*AOB*

*Southern Water asked for feedback regarding the service that has been provided by the Company. The plan to replace the rising main and associated works were of course welcomed but it was pointed out that there was a serious disconnect between what was promised in writing by the management of Southern Water, operational plans for site work etc and what actually happened on site during emergencies. It was explained that previous correspondence between various local residents and different departments within Southern Water produced contradictory and misleading information being provided by Southern Water.*

*Southern Water was asked for clarification regarding the existing sewerage network.*

*Is the Old Place rising main (previously referred to as the unmapped rising main) still operational? The latest sewer record provided by Southern Water shows large sections of the sewer run built over by houses on the Madgwick Park Estate.*

*Based on the sewer record tabled during the meeting, Southern Water confirmed that the entire Roman Walk foul sewer network had now been adopted by Southern Water.*

*Has the Madgwick Park foul sewer network been adopted by Southern Water?*

*Which sewer accepts foul flows from Madgwick Park? Although Southern Water has said that no flows from Madgwick Park discharge to the Coach Road system it has never been explained which alternative sewer within the Tangmere Catchment accepts foul flows from Madgwick Park.*

*It was agreed that Southern Water would provide written answers to the above questions which would be passed to Westhampnett Parish Council.*

Cllr McLeish thanked Mr Keatley for his work on this matter, and for representing the PC.

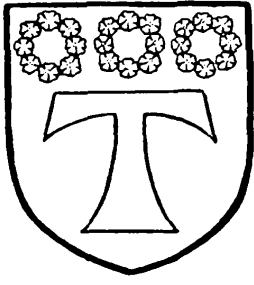
9/22	<p><b><u>FLOODING AT NEW ROAD / HAT HILL – POSSIBLE OPERATION WATERSHED PROJECT?:</u></b> Update</p> <p>The Parish Clerk advised that Gary Rustell has assessed the project and it needs to be fully specified and costed. He has asked Landbuild to undertake this. There is funding and so it is hoped that an Operation Watershed application could be submitted once the details of the work required to be done are fully known.</p>	<b><u>LFL</u></b>
10/22	<p><b><u>CDC PARKING REVIEW INCLUDING WESTHAMPNETT:</u></b> Are any further measures needed from the original proposal, beyond the Double Yellow Lines already implemented?</p> <p>The Councillors discussed this matter, and verbally went through the roads / areas affected by the original plans. Residents now appear to have got used to the Double Yellow Lines. Rolls Royce have had reduced numbers of staff on site due to Working From Home (which is to continue for some staff for some of each week) and there has been less parking pressure on the local roads from non-residents. The general consensus from the Councillors was that the system should remain as it is now, and that the Parking Permits are not required. It is understood that if the need should change in the future a whole new application would need to be made, which may or may not be implemented.</p> <p>The Parish Clerk to advise the Parking Team of these comments.</p>	<b><u>LFL</u></b>
11/22	<p><b><u>VISIBLE “ENTRANCE” TO EACH PART OF THE PARISH:</u></b> How to progress this project</p> <p>Cllr McLeish advised that she had not had the time to progress this project. Most sites are agreed, but a site meeting is needed for the RR roundabout end, and Mike Dare is the main contact. Cllr Plummer offered to take over this project and details to be supplied to him by Cllr McLeish.</p> <p><b><u>Cllr Hunt and Cllr Potter left the meeting at 7.52pm</u></b></p>	<b><u>CMcL</u></b>
12/22	<p><b><u>COMMUNITY HALL:</u></b> (Mr Richard Skillern standing in for Cllr Holden)</p> <ol style="list-style-type: none"> <li>1. <u>Update on Bookings:</u> The Premises Manager has been taking lots of bookings, with a healthy number going forward; some days have several activities on that day.</li> <li>2. <u>Update on Finances:</u> As at 17<sup>th</sup> January 2022 the Lloyds Bank account balance is £17,704.</li> <li>3. <u>Update on Care of Building:</u> Shelving to be installed in 4 Kitchen Cupboards, Heating thermostat covers to be obtained so temperatures cannot be fiddled with. Windows need cleaning inside &amp; outside – the Parish Clerk to arrange.</li> <li>4. <u>Review of Community Café:</u> The future running of the Café will be discussed at the next Committee meeting. Cllr McLeish said the provision of the Café was a good thing even if only a few people attended.</li> <li>5. <u>Update on Community Hall Signage:</u> The Parish Clerk advised that Planning Permission will be needed for the Signage, and this would have to be renewed every 5 years. The Noticeboard and the Flagpole to be added into the Planning Application. The Parish Clerk to action.</li> <li>6. <u>Update on NHB 40/21 - Blackout / Curtains:</u> Graham Sharkey from Apollo Blinds visited and re-checked the best solution. Vertical Louvre Blinds at the lower half of each Apex Window, with draw bars. These would be attached to the Steel Beam, and pull back each side at the south end, and to the east only on the north end. Horizontal Pleated Blinds at the upper half of each Apex Window with Motorised system. These would be attached inside each framing section. Roller Blind in Reception Window. Once installed the Audio Visual equipment will be dealt with next.</li> <li>7. <u>Landscape planting around Hall:</u> This will be discussed at the next Committee meeting, and it was suggested that it is tied in with what will be planted on the boundary of the Children’s Nursery next door.</li> <li>8. <u>Provide Monthly Volunteer Saturday Mornings with Refreshments from Spring?:</u> It was agreed that this would be most welcome, and the details will be discussed at the next Committee meeting.</li> <li>9. <u>Any other business:</u> None.</li> </ol>	<b><u>RS</u></b> <b><u>LFL</u></b>  <b><u>LFL</u></b>
13/22	<p><b><u>The QUEENS PLATINUM JUBILEE WEEKEND – 2<sup>ND</sup> JUNE - 5<sup>TH</sup> JUNE 2022:</u></b> Decide <u>date</u> for Parish Celebration. Details of the 4 days of National events sent by email to all Councillors &amp; Hall Committee on 10<sup>th</sup> January at 11:06am.</p> <p>The date chosen is <b><u>Friday 3<sup>rd</sup> June 2022</u></b></p> <p>After a short discussion the following was noted:</p> <ol style="list-style-type: none"> <li>1. Obtain a Big TV? – add to next PC Meeting Agenda</li> <li>2. Contact Mr Bob Clack as he had offered a PA system on long loan</li> <li>3. The Premises Manager (CM) to check RBA Dance are not using the Community Hall on 3<sup>rd</sup> June and book it for the Community Event.</li> <li>4. Apply to Queens Green Canopy for a Tree to Plant, if possible, a fruit tree.</li> </ol>	<b><u>LFL</u></b> <b><u>ALL</u></b> <b><u>CM</u></b>  <b><u>LFL</u></b>
14/22	<p><b><u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</u></b></p> <p><u>Eroica Britannia:</u> Goodwood are holding an online consultative meeting on 26<sup>th</sup> January 2022 from 12-30pm to 14-00pm regarding the Eroica Britannia cycling event to be held in August. Cllr Burborough confirmed she would attend this to represent the Parish Council and report at the next Parish Council Meeting.</p>	<b><u>SB</u></b>



15/22	<p><b><u>PARISH FINANCIAL MATTERS:</u></b></p> <ol style="list-style-type: none"> <li>1. <u>To approve the Accounts to 31<sup>st</sup> December 2021:</u> The Accounts had been previously circulated to all Councillors. It was noted that Fuel costs have increased due to the rise in prices and increased usage of the Community Hall. There being no questions, the approval of the accounts was proposed by Cllr Holden, seconded by Cllr James, and the Accounts were signed by the Chairman.</li> <li>2. <u>To note £13,281 for NHB 40/21 moved from Barclays to NS&amp;I for safekeeping:</u> The NS&amp;I Statement showing the movement had taken placed was signed by the Chairman.</li> <li>3. <u>To receive proposed precept value and budget, and to approve precept for 2022/23:</u> The Budget and Precept spreadsheets had been previously circulated to the Councillors. The Parish Clerk advised that the previously suggested changes had been made, and the Councillors confirmed there were no other amendments. The Parish Clerk explained that due to the increase in the number of rate payers in the Parish, the Band D amount could remain the same as last year if the Councillors wished, that being so the Parish would receive a precept of £69,610 for the year 2022/23, an increase of £12,560. The Precept and Budget were proposed by Cllr McLeish, seconded by Cllr James, and all voted in favour. The Parish Clerk to notify CDC.</li> <li>4. Any other business  A. <u>Cheques</u> were signed just before the start of the meeting to cover recent invoices.  B. <u>The Volunteers Fish &amp; Chip Supper</u> is planned, date to be confirmed, and it was suggested that Rolls Royce be asked if they would be prepared to pay for this. The Parish Clerk to action.</li> </ol>	<p style="text-align: right;"><u>LFL</u></p> <p style="text-align: right;"><u>LFL</u></p>
16/22	<p><b><u>CORRESPONDENCE, INCLUDING NOTICES &amp; LEAFLETS:</u></b> None.</p>	
17/22	<p><b><u>DEALING WITH LOCAL ISSUES:</u></b></p> <ol style="list-style-type: none"> <li>A. <u>Email dated 14<sup>th</sup> January 2022 received from the March School regarding speeding:</u> The Parish Clerk had received an email from Mrs Nicky Metcalfe, Head Teacher at the March School in Claypit Lane and this had been circulated to the Parish Councillors, and CDC Councillor and WSCC Councillor. Great concern was expressed by Mrs Metcalfe about the excessive speeds that some cars are travelling at and the inappropriate parking. The School has already put in place some additional measures to try to improve the situation and is asking the Parish Council if it would consider working with the School to place some children designed signs on the lampposts. Mrs Metcalfe also commented on 2 mobile caravans in the layby, which it is believed are being lived in at present. The Parish Councillors discussed this at length and were pleased that PCSO Jason Lemm had been included in the original email. The Councillors suggested that 1. The Parents could be approached via the School to join the <u>Westhampnett SpeedWatch Group</u>. 2. The Parish Council would ask WSCC Highways / Sussex Police if a <u>Road Audit</u> could be done as it is many years since the last one. 3. To check that the <u>Yellow Flashing School Warning Lights</u> are working at the correct times. 4. The parents should not be <u>parking around the Rolls Royce Roundabout</u>. The Parish Clerk to reply to Mrs Metcalfe.</li> <li>B. <u>FP417 Hedge:</u> It was suggested that once the hedge had been cut, the area that is under the hedge be mown and blown to get rid of all the small cuttings, and so expose the tarmac path.</li> <li>C. <u>Retarmack FP417:</u> Its was suggested that Goodwood be asked if they would share the cost of retarmacking this path.</li> <li>D. <u>Construction Traffic:</u> Mr Derek Marlow, a resident, advised that as part of the CEMP (<i>A Construction Environmental Management Plan (CEMP) is a working document that defines how a site will mitigate its potential impacts through construction on the environment and local community</i>) for the construction of the Children's Nursery there should be a pre-development inspection of Hadrian Drive so that a comparison can be done post development to assess any damage and fix it. The Parish Clerk advised that the Water Meter for the Community Hall is located within the Children's Nursery site.</li> <li>E. <u>Footpath / Cycleway between Chichester Park Hotel roundabout and the back entrance of the Range?:</u> Cllr Burborough asked who is responsible for this as the brambles are growing out all over the pavement. The Parish Clerk to find out.</li> </ol>	<p style="text-align: right;"><u>LFL</u></p> <p style="text-align: right;"><u>LFL</u></p> <p style="text-align: right;"><u>LFL</u></p> <p style="text-align: right;"><u>LFL</u></p> <p style="text-align: right;"><u>LFL</u></p>
18/22	<p><b><u>QUESTIONS BY THE PUBLIC:</u></b> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.</p> <p>None.</p>	
19/22	<p><b><u>DATE OF NEXT FULL PARISH COUNCIL MEETING:</u></b> 14<sup>th</sup> February 2022</p> <p>Noted</p>	
20/22	<p><b><u>CLOSE MEETING</u></b> The Chairman closed the meeting at 8.43pm.</p>	

Signed.....  
**Chairman of Meeting**

Date.....



# WESTHAMPNETT PARISH COUNCIL

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## Minutes of the Westhampnett Parish Council Meeting held at 7pm on Monday 14th February 2022 at Westhampnett Community Hall, Hadrian Drive, Westhampnett, PO18 0FP

### Present:

Parish Councillors: Cllr C McLeish (Chairman), Cllr W Holden (Vice-Chairman), Cllr S Burborough, Cllr S James, Cllr C Moth and Cllr D Plummer.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham, with WSCC Cllr J Hunt in attendance.

15 members of the public also attended.

<u>Minute No</u>	<u>Item</u>	<u>Action</u>
21/22	<b>OPEN FULL COUNCIL MEETING &amp; TAKE APOLOGIES FOR ABSENCE</b> Cllr McLeish opened the meeting welcoming all and especially Cllr Ashcroft now able to attend meetings again. There were no apologies.	
22/22	<b><u>DISCLOSURE OF INTERESTS:</u></b>  Cllr Burborough – as an employee of Rolls Royce.	
23/22	<b><u>CONFIRM MINUTES OF THE LAST FULL PC MEETING held on 17<sup>th</sup> January 2022</u></b> The Minutes for the Parish Council meeting held on 17th January 2022 were accepted. Cllr Holden proposed that they be approved, this was seconded by Cllr Plummer, all were in favour and they were then signed by the Chairman.	
24/22	<b><u>MATTERS ARISING:</u></b> To deal with any matters arising from the Minutes of the last meeting.  None.  <b>7.07pm JH then arrived in the Meeting.</b>  Cllr Hunt raised one point in the Minutes that had previously just been signed prior to his arrival. Regarding "Minute 5/22 ... Cllr Hunt confirmed that regarding Rainwater flooding in Coach Road North, contractors will be on site this week for the new gully in Stane Street and pipework under Coach Road. Cllr Hunt wished to clarify that the contractors were there to discuss the remedial works, not to do any remedial works at that time.	
25/22	<b><u>REPORTS FROM EXTERNAL BODIES:</u></b> including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting.  <b><u>Unusually, there was no report or apologies received from CDC Cllr Henry Potter.</u></b>  <b><u>WSCC Cllr Jeremy Hunt submitted the following report, and took questions only:</u></b>  <ul style="list-style-type: none"><li>Over the last month I have been busy finalising our <b>budget</b> for 2022/23 and our MTFs through to 2025/26, which goes to full council for approval on Friday 18th February. Our business planning very much supports Our Council Plan 2021 - 2025, and is very much focused on four priority outcomes, all underpinned by the cross-cutting theme of tackling climate change. The four priority outcomes are:</li></ul>	

25/22  
Cont.

- **Keeping people safe in vulnerable situations**
- **Sustainable and prosperous economy**
- **Helping people and communities fulfil their potential**
- **Making the best use of resources**

*In our budget we are proposing to increase our overall spending by £21 million, bringing the overall revenue budget for 22/23 to £648 million. Once again we are increasing spending on our frontline services. Although Covid continues to be financially challenging - as well as challenging for our staff who have responded magnificently - but the government have continued to provide excellent support. This has helped us bring forward a balanced budget, with no additional savings proposed for next year. There are some savings, but these were previously scheduled as part of last year's budget.*

*However, our 4 year medium term financial strategy indicates that there are some challenges going forward. There is an unfunded gap of £63m for the three years 2023/24 - 2025/26. About £20 million of this gap is our best estimate at the expected loss of funding due to the government's anticipated Fair Funding Review (FFR). We have been told that a consultation on this funding review, which has been delayed for a number of years, will be published shortly.*

*Unfortunately, the Government looks on shire counties in the South East as affluent and calculates that an increase in council tax here can raise more than an equivalent increase in say, the rural counties in the north. They then take into account our ability to raise council tax - and how much - when they calculate our funding levels.*

*Obviously inflation is presenting further challenges and the figures seem to be getting worse by the day. We have obviously built a certain level of inflation into our budget, but if necessary we do have a contingency fund in the Revenue budget, plus a budget management reserve. Obviously we prefer not to have to make use the budget management reserve, as this underpins the financial stability of the council. It also means that, in order to ensure that stability, any draw down from the reserve will have to be made good over the following years.*

*For 2022/23 the Council tax referendum limit remains at 2%, with an additional 1% for adult social care. We are therefore proposing an increase of 1.99% for core council tax, plus 1% for ASC, giving a total of 2.99%. This means that the WSCC share of the CT for a Band D tax payer will increase by £45.18 per year, or £0.87p per week.*

*The full budget papers are now available on the WSCC website, as part of the papers for the CC meeting on Friday 18<sup>th</sup> February.*

- *Secondly, we are moving forward with a new **Adult Care strategy** which has been co-designed with staff, customers, carers and partners through a lengthy consultation to make sure that everybody's voices have been heard. The principle behind the consultation is to provide a single, integrated approach to improving adult social care in West Sussex. These proposals were discussed as part of the public cabinet meeting on 1st February. Again, these papers are available on our website.*
- ***Raughmere Farm Development** - I realise this is out of your parish, but I know you have shown some interest, so I just wanted to let you know that the planning appeal is currently in session.*
- ***Solar Farm Field** - I believe our pest control contractor is currently working on the site.*
- ***Rainwater flooding Coach Road North** - We did try and get access carry out our remedial work whilst Southern Water are working on site. Unfortunately, they were not agreeable, so we are not able to even consider doing anything until they are finished.*
- *Lastly, I know that Linda is working hard on your Operation Watershed claim.*

*And finally, a reminder to make sure you read our monthly Town and Parish Newsletter - which hopefully your clerk forwards to you - and keep an eye on our news and campaigns website. [www.westsussex.gov.uk/about-the-council/news-and-campaigns/](http://www.westsussex.gov.uk/about-the-council/news-and-campaigns/)*

**Jeremy Hunt – West Sussex County Council Member for Chichester North  
c/o Cabinet Office, County Hall, West Street, Chichester, PO19 1RQ  
E-mail: [Jeremy.hunt@westsussex.gov.uk](mailto:Jeremy.hunt@westsussex.gov.uk) Tel: 0330222419536**

Regarding the proposed gully in Stane Street referred to in the Coach Road works above, Mr Bob Keatley, a resident, asked if this was a WSCC scheme, and Cllr Hunt confirmed that it is.

Cllr Hunt advised that Boxgrove PC had moved their April and May meetings to the same night at Westhampnett, and so Cllr Potter as Chairman of Boxgrove Parish Council would not be able to attend, and he would have difficulty attending both meetings. The Parish Clerk had been made aware of this by the Boxgrove Parish Clerk and would bear this in mind when setting the Agenda for both these meetings.

There was general concern that during the Sewer works at the Maudlin end of Stane Street the 55 bus service might be re-routed to bypass Westhampnett. The answer to this is not known, and the Parish Clerk will make enquiries.

There were no further questions for Cllr Hunt.

LFL

LFL

**25/22  
Cont.**

**Mr Andrew Ball (Rolls Royce Motor Cars) submitted the following report, and advised that he would not be attending:**

**Westhampnett Parish Council 14.02.22 v1**

**Operations**

- Robust safety measures remain in place.
- Two-shift working continues to be fully operational.
- Office-based staff are following latest Government guidelines. Blended Working Principles policy in place allowing remote working where possible/appropriate.
- R-RMC is utilising the company's three car parks – within planning permission – as effectively as possible. This includes the use of the Head Office car park for shift workers.
- The vast majority of planned 'visitor visits' to the Home of Rolls-Royce have been cancelled. No general visitor plant tours.

**Planning applications**

**Recently permitted**

- Erection of 1 no. new external building to provide additional storage and associated works, including external alterations. Ref. No: 21/03566/FUL

**Submitted, pending decision:**

- Erection of a temporary events structure for the period of two years and associated works. Ref. No: 22/00090/FUL

**Forthcoming to be submitted, details to follow:**

- Craft area - increased useable internal footprint; limited external changes
- Canopy for electric charging stations
- Staff communication 'totems' (information screens)

**Proposed Development**

**Briefing meeting held at Rolls-Royce Motor Cars on Monday 7 February – attendees:**

- Rolls-Royce Motor Cars: Richard Carter, Andrew Ball
- Westhampnett Parish Council: Claire McLeish, Windsor Holden
- WSCC: Jeremy Hunt

Note: Henry Potter, CDC, was unable to attend due to other pre-booked meetings but has been kept in the loop.

**Details published online by the Chichester Observer on Tuesday 8 February:**

*'Rolls-Royce Motor Cars whose home is Chichester set for multi-million pound expansion'*

<https://www.sussexpress.co.uk/business/rolls-royce-motor-cars-whose-home-is-chichester-set-for-multi-million-pound-expansion-3559792>

*Article also published in the Chichester Observer newspaper on Thursday 10 February (see appendix).*

**Local News**

**WHISPERS AUCTION BOOSTS FUNDS FOR ROLLS-ROYCE'S HOUSE CHARITY**

<https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0367533EN/whispers-auction-boosts-funds-for-rolls-royce-s-house-charity>

**Contacts**

*In Andrew Ball's absence/if not available:*

Client Contact Team

01243 525700

[enquiries@rolls-roycemotorcars.com](mailto:enquiries@rolls-roycemotorcars.com)

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## Major expansion of Rolls-Royce



**Global star is CFT 'guest'**

Rolls-Royce's Chief Financial Officer (CFO) has been named as the 'global star' of the company's annual general meeting (AGM) at the Grosvenor Park Hotel, Chichester, on Monday.

**Bus ends up in ditch**

A number of school children were rescued after a bus overturned on its side on the A27 near Chichester on Monday.

**Dad in court over death**

A father of a young boy who died in a road accident in Chichester is facing charges of manslaughter in court in Brighton.

**Chichester 10K success**

Admission for the annual Chichester 10K road race was announced today.

**Luxury car company to acquire land to the east of its current Home at Goodwood - Full story page 4**

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News

## Major expansion of Rolls-Royce plant is planned



Rolls-Royce has announced a major expansion of its engine plant in Chichester, West Sussex, to meet the world's growing demand for jet engines.

The company's Chief Executive, Dr. Ian D. Cook, said: "This is a significant investment in our future and a testament to the global demand for our engines. The new plant will create thousands of jobs and will be a major boost to the local economy."

The expansion will involve the construction of a new 1.5 million sq ft building, which will be completed by 2025. The new plant will be used to produce the company's latest jet engines, which are used in a wide range of aircraft, including the Airbus A350-900 and the Boeing 787-9.

Rolls-Royce has been a major employer in Chichester since it moved to the town in 1994. The company currently employs around 10,000 people in the town, and the new plant is expected to create an additional 3,000 jobs.

The company has also announced plans to invest in new research and development facilities in Chichester, which will be used to develop next-generation jet engines. The new facilities will be completed by 2023 and will create an additional 1,000 jobs.

Rolls-Royce's expansion in Chichester is part of a wider strategy to invest in new manufacturing facilities around the world. The company has announced plans to invest over £1 billion in new plant and equipment over the next five years.

<https://www.wetransfer.com/downloads/6430b0f7b45926b532e4a1f04a09197f20220210153842/9e66e2809bba9df3d16a2ed41532263120220210153906/300441>

**Expansion of the RR site**

Cllr McLeish confirmed that she and Cllr Holden, along with Cllr Hunt and Cllr Potter, had been invited to RR last Monday 7<sup>th</sup> February.

RR advised they have arranged the leases of 2 fields to the east of the existing site. The WPC Councillors were advised that some plant is to move, and a new parking area provided towards the Sidengreen Lane end of the land, with the possible potential for traffic to turn left away from the village.

Cllr McLeish and Cllr Holden raised the matter of FP417 which is a Public Right of Way across the land. RR advised that this might be relocated alongside Sidengreen Lane. The WPC Councillors advised that this path is needed as used for access from Westerton to the bus route, as well as for leisure. It was suggested that perhaps FP416 might be hard surfaced so making access to the March School easier. RR apologised regarding the CCTV camera surveys last year and said that it was badly handled. Mr Richard Carter firmly believed that it was very unlikely that any building work would be commenced for two years. RR further confirmed that as soon as the Outline Planning Application has been submitted, they will hold an event with all invited.

The WPC Councillors were asked if the existing Stane Street entrance would be closed? This is not known, but possibly not. It was asked if general staff car traffic could be away from Stane Street, again this is not known

The WPC Councillors advised that RR had wanted to let the Parish Council know of the plans as there would be people drilling taking soil samples very soon. It was confirmed this has now been seen to be happening.

Mr Derek Marlow, a resident, commented that RR would need the support of the Community to get FP417 moved. He suggested that a representation from WPC could engage with RR now to get a scheme put together that would be acceptable. He also suggested that a major re-organisation of the parking might be needed.

Mr David Lichfield, a resident, advised that the FP417 metalled path is adjacent to an underground 33,000 Volt power distribution electric cable supplying Westerton and surrounds. This is underground because no overhead cables are allowed near the Aerodrome.

Cllr Holden remarked that due to the number of temporary structures it was not possible to confirm where the buildings would be.

Mrs Josie Holman, a resident, asked what would happen with the delivery trucks? The Councillors advised that nothing is known about that.

<p><b>25/22 Cont.</b></p>	<p>Mrs Jean. Hardstaff, a resident, said that WPC and RR should talk now about all the concerns. She is <u>against FP417 being moved as it is metalled and registered</u>. It cannot just be moved or closed. This matter needs to be discussed.</p> <p>Mr Andy Bailey, a resident, said RR are working <u>very long hours</u>, the only time there is nothing happening on Stane Street is between 12-15am – 4-15am. We need to be mindful of these movements.</p> <p>Cllr Holden suggested that all this needs to be fed back to RR, and to seek to engage at the earliest opportunity. Mr Don Milton, a resident, said WPC worked with RR / architect when the original plant was being planned, and he agreed that WPC need to be involved as soon as possible. This was supported by Mr Derek Marlow, who also commented that a Travel and Transport Plan would be required as part of the Planning process.</p> <p>The Parish Council asked the Parish Clerk to write to Mr Richard Carter of RR to ask for a preliminary meeting.</p>	<p><b><u>LFL</u></b></p>
<p><b>26/22</b></p>	<p><b><u>MEMBERS' REPORTS:</u></b> To receive reports from Members where not covered in agenda below.</p> <p><b><u>Village Gates:</u></b> Cllr Plummer confirmed he now had the information needed about the Village Gates and that in order to proceed with the project he would be reviewing this over the next couple of weeks.</p>	<p><b><u>DP</u></b></p>
<p><b>27/22</b></p>	<p><b><u>PLANNING MATTERS:</u></b> To receive a report on recent planning applications.</p> <p><b><u>Planning Update since the last Parish Council Meeting on 17<sup>th</sup> January 2022</u></b></p> <p><b><u>New Planning Applications for the period week 3 (19/01/22) to week 6 (09/02/22) inclusive</u></b></p> <p><b><u>WH/22/00090/FUL</u></b> - Case Officer: Jane Thatcher  Rolls-Royce Motor Cars Ltd  Rolls Royce Motor Cars The Drive Westhampnett Chichester  Erection of a temporary events structure for the period of two years and associated works.  O.S. Grid Ref. 488512/106717  To view the application use the following link:  <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R5PHSLERK3U00">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R5PHSLERK3U00</a></p> <p><b><u>PC must comment by 16/02/22</u></b></p> <p><b><u>The PC lodged the following Comment on 13/02/22</u></b>  Westhampnett Parish Council has carefully considered the plans put forward by Rolls Royce, and wishes to raise 2 areas of concern:</p> <ol style="list-style-type: none"> <li>1. Car parking.  Whilst the corporate usage of the marketing suite for private viewings, meetings and small events will not create more car parking demand there will be a loss of 33 car parking spaces caused by the location of the structure over existing parking spaces. Rolls Royce claims that the loss will be balanced by reallocated staff parking in the Claypit Lane Car Park which is currently underutilised due to staff partially working from home, however there remains concern that the loss of 33 parking spaces on site could bring about future parking problems. What happens if partial home working ceases and all the office staff return, or additional staff are hired as business increases?  The Parish Council request a condition that the 33 car parking spaces are reinstated on Site, at the end of the 2 year period.</li> <li>2. Temporary structure.  In the past Rolls Royce has relied on temporary structures to assist with changes in production, with one in place since 2012, being renewed every so often. The Parish Council would suggest that this current application have a condition imposed to ensure that the structure cannot be made permanent and that it should be removed after 2 years and the Yew Hedge re-instated in full at that time.</li> </ol> <p><b><u>Decision due by 11/03/22</u></b></p> <p><b><u>Update on outstanding Planning Applications</u></b></p> <p><b><u>WH/21/00489/FUL</u></b> - Case Officer: William Price  Mrs Pam Clingan  Lanburn Connemaras Swallow Beck Madgwick Lane Westhampnett  Change of use of land for use as a certified 'Caravan and Motorhome Club' site for siting up to 5 no. caravans, motorhomes or trailer tents.  O.S. Grid Ref. 488052/106449  To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QOOA34ERM6X00">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QOOA34ERM6X00</a>  <b><u>PC Comment and Objection lodged 07/04/21.</u></b></p>	

27/22  
Cont.

**Update:**

On 12/04/21 the PC was provided with some additional information from the applicant however the PC submission still stood as lodged. Following further information on 05/08/21 the PC withdrew most of its objections, except to do with footpaths / public transport. After additional information dated 11/08/21 the PC maintained its objections regarding footpaths.

**Decision was by 26/04/21, then by 23/07/21, now overdue**

**Decisions**

**WH/21/03623/FUL** - Case Officer: Calum Thomas

Mrs Pam Clingan

Lanburn Connemaras Swallow Beck Madgwick Lane Westhampnett

Erection of 1 no. self-build dwelling.

O.S. Grid Ref. 488052/106449

To view the application use the following link:

<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R49NYZERJ2700>

**PC must comment by 26/01/22, No PC comments were lodged.**

**Withdrawn on 08/02/22**

**WH/21/02287/DOM** - Case Officer: Oliver Naish

Miss Isabel Ponsford

9 The Sadlers Westhampnett PO18 0PR

Erection of single storey rear extension.

O.S. Grid Ref. 487538/106028

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QWUFP3ERL6N00>

**PC made no comment.**

**Decision was due 19/11/21, now overdue.**

**Permitted on 12/01/22**

**Conditions:**

**Time limits and implementations conditions:**

1) The development hereby permitted shall be begun before the expiration of three years from the date of this permission.

Reason: To comply with Section 91 of the Town and Country Planning Act 1990.

2) The development hereby permitted shall be carried out in accordance with the plans listed below under the heading "Decided Plans"

Reason: For the avoidance of doubt and in the interests of proper planning.

**Conditions requiring Local Planning Authority written approval or to be complied with by developer before occupation:**

3) The development hereby permitted shall be carried out in strict accordance with the approved Arboricultural Report produced by Jonathan Rodwell, dated September 2021.

Reason: To ensure that the trees on and around the site are adequately protected from damage to their health and /or amenity value.

4) Notwithstanding any details submitted the external materials to be used shall match, as closely as possible, in type, colour, and texture those of the existing building unless otherwise agreed in writing by the local planning authority.

Reason: To ensure that a harmonious visual relationship is achieved between the new and the existing developments.

**WH/21/03566/FUL** - Case Officer: Jane Thatcher

c/o agent

Rolls Royce Motor Cars The Drive Westhampnett PO18 0SH

Erection of 1 no. new external building to provide additional storage and associated works, including external alterations.

O.S. Grid Ref. 488512/106717

To view the application use the following link:

<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R42ALZERIVL00>

**PC made no comment.**

**Permitted on 26/01/22**

27/22  
Cont.

**Conditions**

**Time limits and implementations conditions:**

1) The development hereby permitted shall be begun before the expiration of 3 years from the date of this permission.

Reason: To comply with Section 91 of the Town and Country Planning Act 1990 (as amended).

2) The development hereby permitted shall be carried out in accordance with the plans listed below under the heading "Decided Plans"

Reason: For the avoidance of doubt and in the interests of proper planning.

**Conditions to be complied with at all times during construction:**

3) The development hereby permitted shall not be constructed other than in accordance with the materials specified within the application form and plans, unless otherwise agreed in writing by the Local Planning Authority.

Reason: To ensure that a harmonious visual relationship is achieved between the new and the existing developments.

**Conditions to be complied with at all times following completion of the development:**

4) Notwithstanding the provisions of the Town and Country Planning (Use Classes) Order 1987, as amended, and the Town and Country Planning (General Permitted Development) Order 2015, or in any other statutory instrument amending, revoking and re-enacting the Order, the building hereby permitted shall be used for storage (Use Class B8) and for no other purpose.

Reason: To accord with the terms of the application and interests of amenity of the site.

**TG/20/02893/OUT** - Case Officer: Mike Bleakley

Countryside Properties (UK) Ltd

Land Adjacent To A27 Copse Farm Tangmere Road Tangmere West Sussex

Outline planning application for a residential-led mixed use development comprising up to 1,300 dwellings (Use Class C3), an expanded village centre (comprising flexible units suited to Use Class E and pubs or drinking establishments and/or takeaways in Use Class Sui Generis), community uses, primary school, informal and formal open space, playing pitches, footpaths, cycleways, associated landscaping, utilities and drainage infrastructure, including on-site pumping station(s) with connection to the Strategic Foul network; associated infrastructure and groundworks; with all matters reserved except for the principal access junctions from the A27 grade-separated junction and Tangmere Road and the secondary access at Malcolm Road.

O.S. Grid Ref. 489314/106361

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QJZZT4ERIU00>

PC Comments lodged 01/01/21

CDC held a Public Briefing virtually on Thurs 18 Feb 2021 10.00 am

CDC Planning Committee assessed on 07/04/21 and Granted Outline Permission subject to Highways England agreement to revised measures regarding the impact of the traffic from the development on the A27.

**Full details to be advised, and outstanding as at 10/09/21, to be followed up by the Parish Clerk.**

**WH/20/02824/OUT** - Case Officer: Jeremy Bushell

CEG Land Promotions And The Landowners

Land Within The Westhampnett / North East Chichester Strategic Development Location (north Of Madgwick Lane) Chichester

Outline Application with all matters reserved except for access for the residential development comprising up-to 165 dwellings, including an element of affordable housing; together with an access from Madgwick Lane as well as a relocated agricultural access, also from Madgwick Lane; Green Infrastructure, including the enhancement of the Lavant Valley Linear Greenspace; sustainable drainage systems; and associated infrastructure.

O.S. Grid Ref. 487255/106469

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QJ88KRERI8000>

**Developer has appealed, start date 22/03/21**

**PC lodged additional comments with Inspectorate on 25/04/21**

The deadline for Appeal proofs was 06/07/21 and rebuttals by 20/07/21. There are now numerous documents to be reviewed as part of the Appeal, these can be seen on CDC website under this number.

Planning Inspectorate Reference: **APP/L3815/W/21/3270721**

The Planning Inspectorate Inquiry started 03/08/21 and was due to conclude on 12/08/21.

The Planning Inspectorate Decision was due on 25/08/21, but now extended with closing statements by the advocates and a discussion on potential conditions scheduled for 14/09/21, and a decision about a fortnight later, so around the beginning of October. Later advised end of November, but no decision as at 13/12/21.

On 10/01/22 advised that the Inspector has invited a final comment from all parties by 24/01/22 and indicated he will issue his decision within a week/fortnight of that deadline. **On 10/02/22 advised that the Inspector has extended the decision deadline to the end of March.**

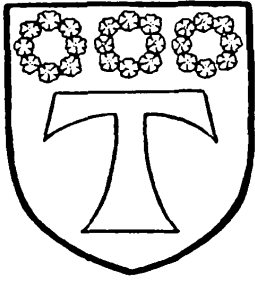


<p>27/22 Cont.</p>	<p><b><u>Other Matters</u></b></p> <p><b><u>Chichester Local Plan Review 2020 version of the Council's Housing and Economic Land Availability Assessment (HELAA) document.</u></b> The PC have been advised of this review which includes Westhampnett, and further comments are to be prepared.</p> <p>In July 2021 CDC Members considered a report "Local Plan and Strategic Infrastructure Update 1" and since then have been working on details of this report. On 19/01/22 CDC Planning Policy department advised the PC that sites within the District / Parishes are under consideration and confirmed that a meeting with the Parish Council could be arranged.</p> <p>The Parish Clerk emailed Mr Toby Ayling on 05/02/22 to ask him to a face-to-face site meeting to review the HELAA sites in the Parish, in person. Reply awaited.</p> <p><b><u>Linda Lanham, 14.02.22</u></b></p> <p>The Parish Clerk was asked to contact Toby Ayling urgently for a meeting.</p>	<p><b><u>LFL</u></b></p>
<p>28/22</p>	<p><b><u>ALL PARISHES MEETING HELD ON 7th FEBRUARY AT 5-30PM:</u></b> Update</p> <p>Cllr Burborough attended this virtual meeting, and reported that there were several presentations:</p> <p>A) <u>Chichester Cultural Spark</u> from 29<sup>th</sup> March – 31<sup>st</sup> October. This is described as "a brand new, creative season of events, performances, live entertainment and community projects to celebrate the region's cultural and artistic assets." There are 5 big events with others planned - First Spark! 29/30/31 March; The Carnival of Lights 10 June &amp; 2 July; We The People 1 June to 30 September; The Big PicNkic 10 &amp; 16 July; Tik Tok 22. These 5 projects are co-created through partnerships across the district and are intergenerational, inclusive, welcoming and bold. See the Press / Social Media for more information.</p> <p>B) <u>Hyde Housing</u> are reviewing their housing stock</p> <p>C) <u>Wildlife Corridors</u> Claypit Lane is now included as a Wildlife Corridor</p> <p>D) <u>5 Year Housing Land Supply</u> Whilst there has been strong defence by CDC against some housing development, that does not mean that there will no new houses.</p>	
<p>29/22</p>	<p><b><u>EROICA BRITANNIA CYCLING EVENT AT GOODWOOD ON 6TH &amp; 7TH AUGUST:</u></b> Update after Consultative Meeting on 26th January 2022.</p> <p>Cllr Burborough attended this face-to-face meeting at Goodwood and reported that the event is over 3 days with slow cycling and being a fun event. There will be a festival on the Friday evening and Saturday, with Sunday bike rides on 3 routes in the surrounding area – Family Classic, Medium Classic and Full Classic, plus a Family one within the Motor Circuit. The routes will not be on A roads and will have staggered starts in small groups at a time. The attendees were shown the 3 possible routes, including 2 road closures for a short time. However, each of these routes has all cyclists travelling back along Westerton Lane, east to west, to finish at the Motor Circuit. Cllr Burborough raised this as a potential issue, and also the matter of rubbish left along the routes. The Parish Council should send any comments to Goodwood by 21<sup>st</sup> February.</p>	<p><b><u>LFL</u></b></p>
<p>30/22</p>	<p><b><u>MADGWICK PARK HARD &amp; SOFT LANDSCAPING:</u></b> Update</p> <p>Cllr Plummer reported that the problems he has already raised with Barratts regarding trees, hedge planting etc have been acknowledged. So far there have been 2 new trees planted, a fence installed and the hedge has been supplemented. There have been changes to the Plan, which itself is not being adhered to. There are 3 out of 15 trees missing. The lampposts are different and the Wildlife habitat has been mowed by the contractors. Cllr Plummer will send the Parish Clerk the review he has done, to be submitted by her to CDC Planning Enforcement asking for the works to be completed.</p> <p>Mr Derek Marlow, a resident, said in his experience of Roman Walk, the CDC Planners don't seem to bother about Landscape. The soil is not right and they have only just got all the trees. It would appear to be small fry to CDC so they don't take any action. However, after being contacted by Mr Marlow Bellway have come back to do the trees.</p>	<p><b><u>DP / LFL</u></b></p>
<p>31/22</p>	<p><b><u>FLOODING AT COACH ROAD:</u></b></p> <p><b><u>A.</u></b> <u>Southern Water Sewer replacement in Stane Street:</u> Work has started on Stane Street for 16 weeks.</p> <p><b><u>B.</u></b> <u>WSCC Highways Surface Water Pipe replacement in Coach Road:</u> This was updated under Minute 25/22 above.</p>	

32/22	<p><b>FLOODING AT NEW ROAD / HAT HILL – POSSIBLE OPERATION WATERSHED PROJECT?:</b> Update and to decide whether to proceed with an Operation Watershed application now that a solution has been found. If so, the application must be received by 28<sup>th</sup> February. See email dated 6<sup>th</sup> Feb 16:12.</p> <p>The Parish Councillors approved proceeding with the Operation Watershed application. The Parish Clerk to deal with obtaining quotes and completion of forms / submission.</p> <p>Mr David Lichfield, a resident, said that the 2 drains by New Road crossroads need jetting and Cllr Hunt agreed to ask WSCC for this to be actioned.</p> <p><b>Cllr Hunt left the meeting at 7.50pm.</b></p>	<p><u>LFL</u></p> <p><u>JH</u></p>
33/22	<p><b>LOCATION OF TABLE TENNIS TABLE, PICNIC BENCHES, GOAL POSTS / MUGA ON VILLAGE GREEN / COMMUNITY HALL LAND:</b> Update</p> <p>Cllr McLeish, Cllr Moth and Cllr Burborough had been working on this together, and have planned where each item is to go on the Village Green. The 2 Table Tennis tables will cost circa £2,000 with a lead time of 3-4 weeks.</p> <p>The Councillors will do a report to show the layout and the list of items and send to the Parish Clerk.</p>	<p><u>CMcL / CM / SB</u></p>
34/22	<p><b>COMMUNITY HALL:</b> (Mr Richard Skillern standing in for Cllr Holden)</p> <ol style="list-style-type: none"> <li><u>Update on Bookings:</u> There are RR bookings on several Thursdays.</li> <li><u>Update on Finances:</u> As at 14th February 2022 the Lloyds Bank account balance is £18,914.</li> <li><u>Update on Care of Building:</u> Some hirers have left marks on the walls and floors; these will be attended to during cleaning and walls repainted if needed. Covers have been installed over the thermostatic heating controls to prevent hirers adjusting the temperatures.</li> <li><u>Update on Community Hall Signage:</u> The Parish Clerk has started completing the Planning Application via The Planning Portal, to be continued and checked before submission.</li> <li><u>Update on NHB 40/21 - Blackout / Curtains:</u> There is to be a site survey on 24<sup>th</sup> February. Fixing the blinds has been a problem and Apollo Blind are now speaking directly to Salisbury Glass. Once resolved a revised quotation will be done.</li> <li><u>Any other business:</u> The Parish Clerk confirmed that an EV point had been applied for via the WSCC initiative run by Connected Kerb. No date for assessment or installation is known.</li> </ol>	<p><u>LFL</u></p>
35/22	<p><b>THE QUEENS PLATINUM JUBILEE – PARISH CELEBRATION ON FRIDAY 3<sup>RD</sup> JUNE:</b></p> <ol style="list-style-type: none"> <li><u>Report on arrangements so far made, budget, communication to Parish, assistance required, etc.:</u> Cllr McLeish confirmed that Ms Maggie Walsh has spent a considerable amount of time arranging for Retro Stalls, Games, Burger Van, Candy Floss Van, and Pinks Ice Cream Van. There will be a Tea Bar, Cream Teas and a Raffle. She is also making bunting. Many thanks to Maggie from all. Costs so far £565 out of budget of £1000. There is a great need for lots of Volunteers. Main advertising after Easter, but meanwhile Cllr McLeish to make a Notice of Date to put on Noticeboards, FB etc so the Parish are aware in advance of the date.</li> <li><u>Consider whether to apply for CDC Grant of £250 towards this event or to pay for lasting tribute such as tree planting, street furniture and equipment for celebrations that can be reused.</u> A short discussion was had. The Councillors to consider this and let the Parish Clerk know so that the CDC Grant of £250 towards it could be applied for if required.</li> </ol>	<p><u>CMcL / ALL</u></p> <p><u>ALL / LFL</u></p>
36/22	<p><b>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</b></p> <p>None.</p>	
37/22	<p><b>PARISH FINANCIAL MATTERS:</b></p> <ol style="list-style-type: none"> <li><u>To approve the Accounts to 31<sup>st</sup> January 2022:</u> The Accounts had been previously circulated to all Councillors. There being no questions, the approval of the accounts was proposed by Cllr Burborough, seconded by Cllr James, all voted in favour. The Accounts were signed by Cllr McLeish.</li> <li><u>Reminder for all Councillors and any others, to urgently claim any expenses so this can be actioned prior to Year End:</u> Noted.</li> <li><u>Any other business:</u> Cheques were signed just before the start of the meeting to cover recent invoices.</li> </ol>	
38/22	<p><b>CORRESPONDENCE, INCLUDING NOTICES &amp; LEAFLETS:</b></p> <p>None.</p>	
39/22	<p><b>DEALING WITH LOCAL ISSUES:</b></p> <p>None.</p>	
40/22	<p><b>QUESTIONS BY THE PUBLIC:</b> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.</p> <p>None.</p>	
41/22	<p><b>DATE OF NEXT FULL PARISH COUNCIL MEETING:</b> 14<sup>th</sup> March 2022</p> <p>Noted.</p>	
42/22	<p><b>CLOSE MEETING</b></p> <p>The Chairman closed the meeting at 8.17pm.</p>	

Signed.....  
Chairman of Meeting

Date.....



# WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham  
Oak Tree Cottage, Claypit Lane, Westhampnett, Chichester PO18 0NU

Tel: 01243 536859 email: [westhampnettclerk@gmail.com](mailto:westhampnettclerk@gmail.com)

[www.westhampnettpc.co.uk](http://www.westhampnettpc.co.uk)

## Minutes of the Westhampnett Parish Council Meeting held at 7pm on Monday 14<sup>th</sup> March 2022 at Westhampnett Community Hall, Hadrian Drive, Westhampnett, PO18 0FP

### Present:

Parish Councillors: Cllr C McLeish (Chairman), Cllr W Holden (Vice-Chairman), Cllr T Ashcroft, Cllr S Burborough and Cllr S James.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham, with CDC Cllr H Potter and WSCC Cllr J Hunt in attendance.

8 members of the public also attended.

<u>Minute No</u>	<u>Item</u>	<u>Action</u>
43/22	<b><u>OPEN FULL COUNCIL MEETING &amp; TAKE APOLOGIES FOR ABSENCE</u></b> Cllr McLeish opened the meeting and welcomed all. Apologies received from Cllr C Moth and Cllr D Plummer.	
44/22	<b><u>DISCLOSURE OF INTERESTS:</u></b> Cllr Burborough – as an employee of Rolls Royce.	
45/22	<b><u>CONFIRM MINUTES OF THE LAST FULL PC MEETING</u></b> held on 14 <sup>th</sup> February 2022 The Minutes for the Parish Council meeting held on 14th February 2022 were accepted. Cllr James proposed that they be approved, this was seconded by Cllr Burborough, all were in favour and they were then signed by the Chairman.	
46/22	<b><u>MATTERS ARISING:</u></b> To deal with any matters arising from the Minutes of the last meeting. None.	
47/22	<b><u>REPORTS FROM EXTERNAL BODIES:</u></b> including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting.  <b><u>WSCC Cllr Jeremy Hunt submitted the following report, and took questions only:</u></b>  <b><i>County Council Budget</i></b> - First of all I updated you on our proposed budget for 2022/23 and our medium-term financial strategy at your last meeting. We were due to discuss this at full County Council on Friday 18th February, but then storm Eunice arrived and our meeting was postponed. Finally we met on Monday 28th February and the budget was approved. As far as council tax is concerned, this means that the WSCC share of your council tax will increase by 2.99% - 1.99% for general tax and 1% specifically for Adult Social Care. An average Band D rate will therefore increase by £45.18 per year, or £0.87p per week., taking the annual rate to £1555.74pa.  <i>Approving the budget also means that next year we will be increasing our overall revenue spend by £23.5m, taking our overall revenue budget to £648m. Included in that increased revenue spend is a net increase in frontline services of:</i> £6.3m in Adults Services £8.5m in Children and young people £4.5m in Community Support and the F&RS £4.8m in our highways £6.3m in our Learning and Skills portfolio.  <i>We are also increasing our capital investment by £100m over the next 5 years, including:</i> £21m additional capital investment in highways £20m in investing in new places for children with special educational needs £10m in our climate change programme  <i>This takes our proposed capital investment in projects in this county to just over £755m over the next five years.</i>  <b><i>New Adult Social Care Strategy</i></b> - I referenced this in my report last month and if anyone is interested to understand more about this, further details can be found at: <a href="http://www.westsussex.gov.uk/news/people-from-west-sussex-set-new-priorities-for-adult-social-care/">www.westsussex.gov.uk/news/people-from-west-sussex-set-new-priorities-for-adult-social-care/</a>	

47/22  
Cont.

**Raughmere Farm Development** - The appeal went well, but obviously very difficult to read. The planning inspector was very accommodating and let plenty of people speak. All we can do now is wait for the outcome.

**Operation Watershed** - I note that your application for the works at the junction of Hat Hill and New Road has been submitted. I will keep in touch with officers to try and progress this application as quickly as possible. If I hear anything on Monday I will update you at the meeting.

**Town and Parish Newsletter** - a reminder to make sure you read our monthly Town and Parish Newsletter, which contains a lot of up to date information of what the CC is currently undertaking.

**Jeremy Hunt – West Sussex County Council Member for Chichester North**  
c/o Cabinet Office, County Hall, West Street, Chichester, PO19 1RQ  
E-mail: [Jeremy.hunt@westsussex.gov.uk](mailto:Jeremy.hunt@westsussex.gov.uk) Tel: 0330222419536

There were no questions regarding this report.

Additionally, Cllr Hunt:

- Explained that Arun Construction, who had the contract to maintain the Solar Farm in Coach Road on behalf of WSCC, have gone into Administration. He confirmed that WSCC are now overseeing the site, and pest control etc will continue. He added that solar is proving very lucrative.
- Advised that the Parish application for Operation Watershed funding had been recommended for approval, should hear by the end of March.
- Said he had been approached by a new resident of Madgwick Park regarding the speed of traffic on Madgwick Lane. He advised about SpeedWatch.
- Commented that he had been approached by a resident adjacent to the RR expansion site, and he advised the person to contact the Parish Council.

The Parish Clerk advised that an email had been received from Mr John Brown, resident of Grayle House, asking for the issues of the smells from the HWRS to once again be raised at this meeting. He had been in contact with WSCC Paul Madden, and Cllr Hunt asked for a copy of the email so he could take it up with Mr Madden.

**CDC Cllr Henry Potter submitted the following report, and took questions only:**

**District Councillors Report.**

A recent (two weeks ago) Planning Meeting saw the Committee revise an application for 26 new homes on a small plot that was once a Garden Nursery in Chidham. A previous application in 2019 was refused and an appeal against refusal was dismissed by the Planning Inspectorate. This is all good news as it is finally being accepted that new developments in The District must only be permitted in line with the overwhelming need for improvements to the infrastructure. There is no sign of this in the future at the moment. The site in south Lavant, locally known as 'the Daffodil Fields' which was refused planning consent is was appealed last week and we are still anxiously awaiting the Inspectors decision on Old Place Farm, west of Madgwick Park. It has also been noted that the number of Appeals being dismissed has increased during the past four or five months.

At the same meeting, the reserved matter details were permitted in the case of the Whitehouse Farm Development. However, it was of great concern that, despite the proposed provision of a new much needed Community Health Centre, this was NOT wholly supported by the Clinical Commissioning Group. The CCG is the authority responsible for Health provision throughout the country. The reason for this lack of support was the promise of a new Health Centre provision in the proposed Southern Gateway Project in the south of the City. This is most likely to be at least ten years into the future and meanwhile the 4,000 + new residents of Whitehouse Farm, soon to be named Ravenna Heights, to the west of the City will have to scratch around searching for medical facilities. It just doesn't make any sense at all.

At the 8th March, SPECIAL Council Meeting, The Council Tax income for the forthcoming year, '22/'23 was agreed. The amount received by CDC for a Band D property will be £175.81. This is a permissive rise of just £5 as allowed for in the 2011 Localism Act, larger increases MUST be subject to a local referendum. For WSCC this amount will be £1555.74 and the Sussex Police slice will be £224.91. For a band D Council Taxpayer in Westhampnett Parish the total will be £2,057.14 for the forthcoming year. At the next Council Meeting, on 15th March, a Motion has been proposed to support "an extension of existing 20 MPH speed limited areas across our District" and of the measures such as "Quiet Lanes" in more rural areas which have the potential to improve road safety, reduce our reliance on fossil fuels and improve air quality and to encourage more active travel for our residents and visitors. This is aimed at supporting WSCC future travel plans.

Considering the populace of the District is recorded as being of the older generation, I can think of hundreds of friends and associates who could not possibly take to a bicycle or walk too far! This conception seems a bit impractical. Also, cars travelling at 20 MPH (or less) using lower gears but higher revs is hardly going to improve air quality!

I'm sure this Motion will receive a lengthy debate.

LFL

47/22  
Cont.

Elsewhere, the SDNPA are inviting tenders for the next stage of the Centurion Way extension from west of West Dean tunnel as far as the bridge east of the old Railway Station, through the Station Yard, and this will give access to the footpath which runs from this bridge down into Singleton Village.

Residents in Westerton may have experienced a persistent humming noise which has become prevalent in Strettington and Halnaker. Research by a Strettington resident has found this to be coming from the new Bio-Mass power supply facility at Redvins which Goodwood Estate commissioned and is about to become fully operational very soon. We understand that this noise was unexpected but it will certainly require some sound deadening measures to alleviate this problem. More on this in the future.

Henry Potter, CDC Member for the Goodwood Ward.

There were no questions.

**Mr Andrew Ball (Rolls Royce Motor Cars) submitted the following report.**

**Westhampnett Parish Council 14.03.22 v1  
Operations**

- Robust safety measures remain in place.
- Two-shift working continues to be fully operational.
- Office-based staff are following latest Government guidelines. Blended Working Principles policy in place allowing remote working where possible/appropriate.
- R-RMC is utilising the company's three car parks – within planning permission – as effectively as possible. This includes the use of the Head Office car park for shift workers.
- Limited customer visit programme reinstated. No general visitor plant tours.

**Planning applications**

Submitted, pending decision:

- Erection of a temporary events structure for the period of two years and associated works. Ref. No: 22/00090/FUL

Forthcoming to be submitted, details to follow:

- Craft area - increased useable internal footprint; limited external changes
- Canopy for electric charging stations
- Staff communication 'totems' (information screens)
- Internal multitier 280sqm, increased user space to support production
- External goods lift under canopy – supports production facility and material delivery over two floors
- Install opening windows to south facing elevation – fresh air into offices
- External temporary structure - 15.0m x 16.0m, 240sqm - to support production
- External sub-station – to support site requirements

**Proposed Development**

Site surveys:

- Initial ground investigation and ecology site walkovers have taken place with follow up surveys on these topics to follow in due course.
- Currently on site is the topographic survey due to be completed this month.

**Local News**

ROLLS-ROYCE NAMES SNOWDROP TRUST AS HOUSE CHARITY FOR 2022

<https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0370714EN/rolls-royce-names-snowdrop-trust-as-house-charity-for-2022>

ROLLS-ROYCE EXTENDS APPLICATION DEADLINE FOR 2022 APPRENTICESHIP PROGRAMME

<https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0369813EN/rolls-royce-extends-application-deadline-for-2022-apprenticeship-programme>

**Contacts**

In Andrew Ball's absence/if not available:

Client Contact Team

01243 525700

enquiries@rolls-roycemotorcars.com

There were no questions.

48/22

**MEMBERS' REPORTS:** To receive reports from Members where not covered in agenda below, including review of GACC Meeting on 9<sup>th</sup> March.

1. Landscaping at Madgwick Park Cllr Plummer had previously produced a report on the current position as below:

**Update on issues raised by residents of Madgwick Park 13/3/22**

Background: Following the Council meeting in January, I am pleased to report that some progress has been made with the developers in respect of the soft landscaping issues.

However, we are now at a stalemate as they are not prepared to correspond further on this matter as they believe it is now closed.

Outstanding issues:

Adherence to the soft landscaping plan and the ongoing management and maintenance. In the submission there were a number of key factors highlighted and presumably a condition of the approval, for example the provision of an avenue of trees, offering only limited sight of the development from the SDNP which was referenced in submissions and email trails.

I have now had an opportunity to review approximately twenty percent of the site and can advise that planting is still not to the approved plan. Where trees have been planted they do not in my opinion meet the size, species or means of installation defined in planning documents. In addition, where trees need replacement, this is the responsibility of the developer and several have been missing for over three months. Some areas of wildlife habitation have not been included and where they have been they were mown down despite being against the advice of the maintenance company.

In respect of the hard landscaping, it is noted that the crossing is not in the location shown on the original plan, but was subsequently approved in 2019, this matter is now closed.

However, some lampposts are not in indicated locations and there are at least two issues with either over illumination or lack of any at all. On subsequent plans, as far as I can see any reference to lampposts have been omitted for some reason.

I have been in contact with a very helpful person at CDC who has given me a suggested escalation route via their planning team to address the potential variances in planning implementation.

Action: My request is for me to be authorised to draft correspondence for prior approval with the intention of asking CDC to review plans against actuality. I believe it is important that as the site moves ever closer to completion, that we ensure all conditions are met before the developer moves on as I believe it will be even harder to engage them at that point.

Regards.

David

The Councillors thanked Cllr Plummer for his report and approved that he contact CDC Planning Department. The Parish Clerk was asked to write to Cllr Plummer to advise him that he can go ahead, and also to ask him to check if there is to be a physical barrier at the end of the crossing path to Stocks Lane.

**LFL**  
**DP**

2. Village Gates Cllr Plummer had previously produced a report as below. Cllr McLeish presented on his behalf:

**Village gates proposal – 14<sup>th</sup> March 2022**

Dear all, please forgive the delay in providing this update, it has been slightly more time consuming than anticipated.

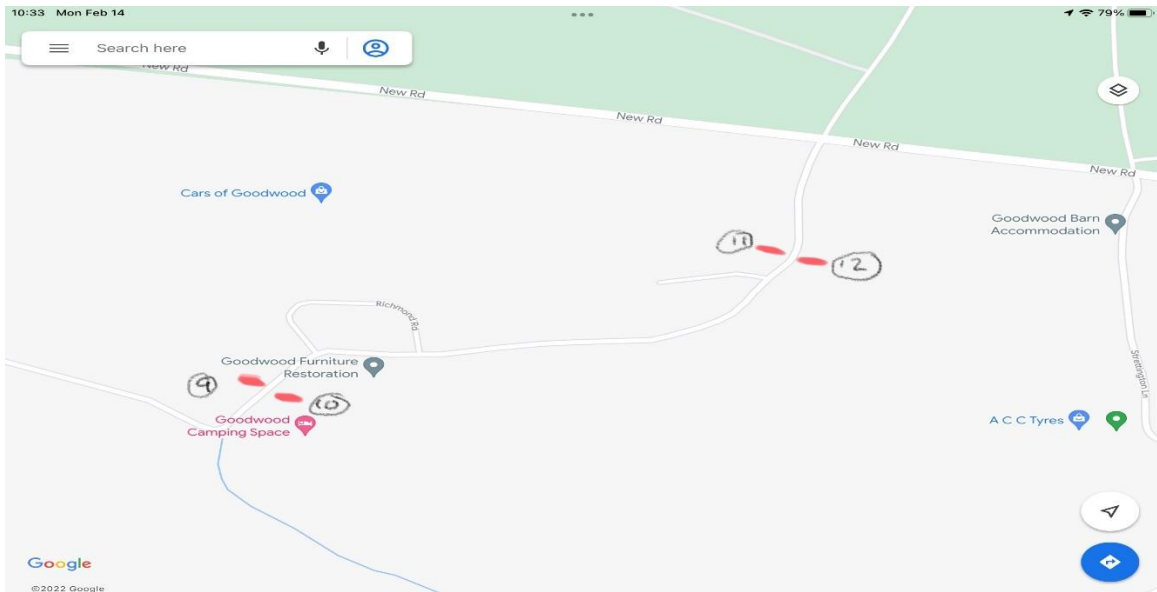
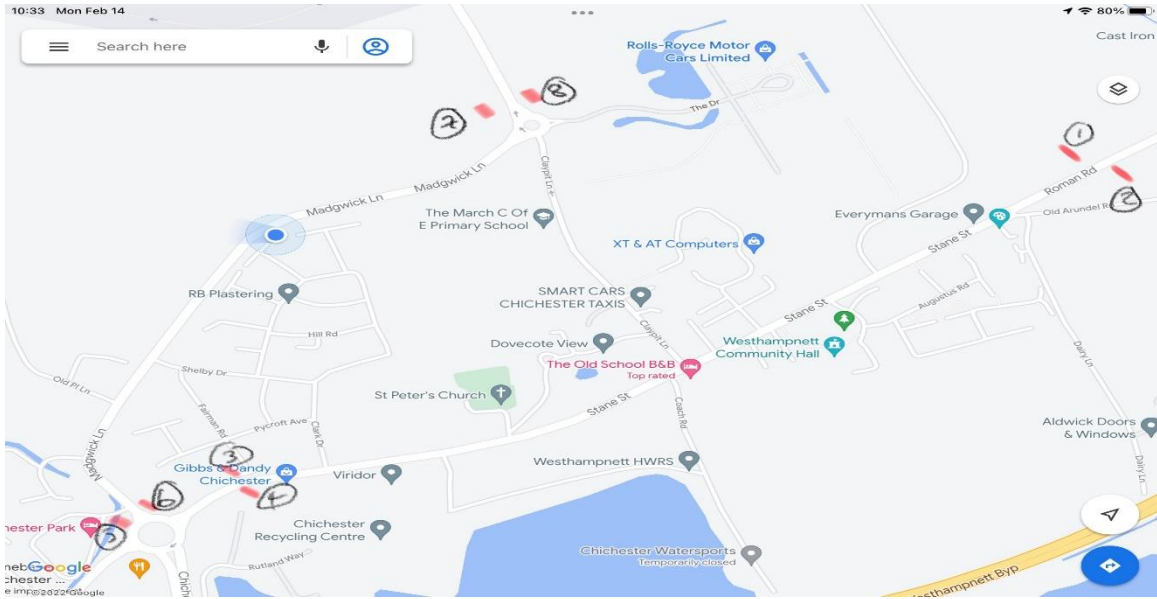
Having received the many emails that Claire had been progressing, I have now completed the following.

1. Established contact with WSSC- they await your approved submission for consideration.
2. Contacted preferred supplier who have provided an illustrative quote which is within budget but dependent upon specifications
3. Updated map showing locations factoring in WSSC recommendations.
4. Illustrated potential installations (please excuse my poor artwork).
5. Updated preferred style and signage.

I attach images below.

48/22  
Cont.

Point three: location of the 12 gates proposed.



Point 4 - Illustration of proposed gates.

Westerton



48/22  
Cont.



Madgwick Lane



Stane Street





48/22  
Cont.

Roman Road



Claypit Lane



Illustration of proposed style and signage (signs to be re-used where possible).



Where possible gates are situated in close proximity to existing speed signs, for the areas not covered we can add a normal speed warning.

<p><b>48/22 Cont.</b></p>	<p>Next steps.</p> <ol style="list-style-type: none"> <li>1. PC to give provisional authorisation to submit proposal to WSCC for approval. I will need to provide approximate sizes but as the gates are made to order we will go for as near a standard size as possible and tweak where required, for example where there is a narrow verge.</li> <li>2. Obtain detailed quotation from preferred supplier/s, I understand we need to get three quotes given the amounts involved (Linda is kindly going to liaise with her contacts to understand which companies have been used locally).</li> <li>3. Liaise with WSCC to obtain permission to erect.</li> <li>4. Liaise with groundwork company to obtain quote for installation of the main posts (volunteers can also help with build to keep cost down). It is possible that the gate supplier may be able to include installation, alternatively we may be able to use a team from WSCC, in this instance we would only pay for materials and it would be done professionally. Once we have precise quotes we can investigate best solution.</li> <li>5. Submit final costs to PC for approval. This would be an Agenda item for approval by all Cllrs present. Ideally April 11th if possible, or else May 9th.</li> <li>6. Ensure appropriate licenses and permissions in place.</li> <li>7. Schedule installation.</li> </ol> <p>Please let me know any questions/suggestions.</p> <p>David.</p> <p>The Councillors thanked Cllr Plummer for his report and approved that he should proceed for all 3 villages. The Parish Clerk was asked to write to Cllr Plummer.</p>	<p><u>LFL</u></p> <p><u>LFL</u> <u>DP</u></p>
<p><b>49/22</b></p>	<p><b><u>PLANNING MATTERS:</u></b> To receive a report on recent planning applications.</p> <p><b><u>Planning Update since the last Parish Council Meeting on 14<sup>th</sup> February 2022</u></b></p> <p><b><u>New Planning Applications for the period week 7 (16/02/22) to week 10 (09/03/22) inclusive</u></b></p> <p><b><u>WH/22/00326/DOM</u></b> - Case Officer: Louise Brace Mr M Richards Beekeepers Cottage Dairy Lane Maudlin Westhampnett Single storey side extension. O.S. Grid Ref. 488852/106162 To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R7129SERKW000">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R7129SERKW000</a></p> <p><b><u>PC must comment by 23/03/22</u></b></p> <p><b><u>Update on outstanding Planning Applications</u></b></p> <p><b><u>WH/22/00090/FUL</u></b> - Case Officer: Jane Thatcher Rolls-Royce Motor Cars Ltd Rolls Royce Motor Cars The Drive Westhampnett Chichester Erection of a temporary events structure for the period of two years and associated works. O.S. Grid Ref. 488512/106717 To view the application use the following link: <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R5PHSLERK3U00">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R5PHSLERK3U00</a></p> <p><b><u>PC must comment by 16/02/22</u></b></p> <p><b><u>The PC lodged the following Comment on 13/02/22</u></b> Westhampnett Parish Council has carefully considered the plans put forward by Rolls Royce, and wishes to raise 2 areas of concern: 1. Car parking. Whilst the corporate usage of the marketing suite for private viewings, meetings and small events will not create more car parking demand there will be a loss of 33 car parking spaces caused by the location of the structure over existing parking spaces. Rolls Royce claims that the loss will be balanced by reallocated staff parking in the Claypit Lane Car Park which is currently underutilised due to staff partially working from home, however there remains concern that the loss of 33 parking spaces on site could bring about future parking problems. What happens if partial home working ceases and all the office staff return, or additional staff are hired as business increases? The Parish Council request a condition that the 33 car parking spaces are reinstated on Site, at the end of the 2 year period.</p>	

49/22  
Cont.

2. Temporary structure.

In the past Rolls Royce has relied on temporary structures to assist with changes in production, with one in place since 2012, being renewed every so often. The Parish Council would suggest that this current application have a condition imposed to ensure that the structure cannot be made permanent and that it should be removed after 2 years and the Yew Hedge re-instated in full at that time.

**Decision due by 11/03/22**

**WH/21/00489/FUL** - Case Officer: William Price

Mrs Pam Clingan

Lanburn Connemaras Swallow Beck Madgwick Lane Westhampnett

Change of use of land for use as a certified 'Caravan and Motorhome Club' site for siting up to 5 no. caravans, motorhomes or trailer tents.

O.S. Grid Ref. 488052/106449

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QOOA34ERM6X00>

**PC Comment and Objection lodged 07/04/21.**

**Update:**

On 12/04/21 the PC was provided with some additional information from the applicant however the PC submission still stood as lodged. Following further information on 05/08/21 the PC withdrew most of its objections, except to do with footpaths / public transport. After additional information dated 11/08/21 the PC maintained its objections regarding footpaths. **CDC have been consulting the necessary bodies and on 08/03/22 Natural England replied as a Consultee.**

**Decision was by 26/04/21, then by 23/07/21, now overdue**

**Decisions**

**TG/20/02893/OUT** - Case Officer: Mike Bleakley

Countryside Properties (UK) Ltd

Land Adjacent To A27 Copse Farm Tangmere Road Tangmere West Sussex

Outline planning application for a residential-led mixed use development comprising up to 1,300 dwellings (Use Class C3), an expanded village centre (comprising flexible units suited to Use Class E and pubs or drinking establishments and/or takeaways in Use Class Sui Generis), community uses, primary school, informal and formal open space, playing pitches, footpaths, cycleways, associated landscaping, utilities and drainage infrastructure, including on-site pumping station(s) with connection to the Strategic Foul network; associated infrastructure and groundworks; with all matters reserved except for the principal access junctions from the A27 grade-separated junction and Tangmere Road and the secondary access at Malcolm Road.

O.S. Grid Ref. 489314/106361

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QJZZT4ERIUA00>

PC Comments lodged 01/01/21

CDC held a Public Briefing virtually on Thurs 18 Feb 2021 10.00 am

CDC Planning Committee assessed on 07/04/21 and Granted Outline Permission subject to Highways England agreement to revised measures regarding the impact of the traffic from the development on the A27.

**Full details to be advised, and outstanding as at 10/09/21, to be followed up by the Parish Clerk.**

**WH/20/02824/OUT** - Case Officer: Jeremy Bushell

CEG Land Promotions And The Landowners

Land Within The Westhampnett / North East Chichester Strategic Development Location (north Of Madgwick Lane) Chichester

Outline Application with all matters reserved except for access for the residential development comprising up-to 165 dwellings, including an element of affordable housing; together with an access from Madgwick Lane as well as a relocated agricultural access, also from Madgwick Lane; Green Infrastructure, including the enhancement of the Lavant Valley Linear Greenspace; sustainable drainage systems; and associated infrastructure.

O.S. Grid Ref. 487255/106469

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QJ88KRERI8000>

**Developer has appealed, start date 22/03/21**

**PC lodged additional comments with Inspectorate on 25/04/21**

The deadline for Appeal proofs was 06/07/21 and rebuttals by 20/07/21. There are now numerous documents to be reviewed as part of the Appeal, these can be seen on CDC website under this number.

<p><b>49/22 Cont.</b></p>	<p>Planning Inspectorate Reference: <b>APP/L3815/W/21/3270721</b>  The Planning Inspectorate Inquiry started 03/08/21 and was due to conclude on 12/08/21. The Planning Inspectorate Decision was due on 25/08/21, but now extended with closing statements by the advocates and a discussion on potential conditions scheduled for 14/09/21, and a decision about a fortnight later, so around the beginning of October. Later advised end of November, but no decision as at 13/12/21. On 10/01/22 advised that the Inspector has invited a final comment from all parties by 24/01/22 and indicated he will issue his decision within a week/fortnight of that deadline. <b>On 10/02/22 advised that the Inspector has extended the decision deadline to the end of March.</b></p> <p><b><u>Other Matters</u></b></p> <p><b><u>Chichester Local Plan Review 2020 version of the Council’s Housing and Economic Land Availability Assessment (HELAA) document.</u></b>  The PC have been advised of this review which includes Westhampnett, and further comments are to be prepared.</p> <p>In July 2021 CDC Members considered a report “Local Plan and Strategic Infrastructure Update 1” and since then have been working on details of this report. On 19/01/22 CDC Planning Policy department advised the PC that sites within the District / Parishes are under consideration and confirmed that a meeting with the Parish Council could be arranged.</p> <p>The Parish Clerk emailed Mr Toby Ayling on 05/02/22 to ask him to a face-to-face site meeting to review the HELAA sites in the Parish, in person. <b>Toby has now left CDC, and Mr Tony Whitty has replaced him as Planning Policy Divisional Manager. Emailed Tony on 08/03/22 asking for a meeting. Reply awaited.</b></p> <p><b><u>Linda Lanham, 14.03.22</u></b></p> <p>The Councillors asked the Parish Clerk to write to the Director of Planning and request an urgent meeting regarding <u>HELAA</u> and the Parish. Cllr Potter asked for the email to be forwarded to him.</p> <p>Cllr Hunt mentioned that at the GAAC Meeting on 9<sup>th</sup> March, it was confirmed that the Decision on the <u>CEG Planning Appeal</u> is expected at the end of March.</p> <p>Cllr Hunt remarked that the Planning Inspector had been very good at the recent <u>Raughmere Appeal</u>, and the result there may be quite quick.</p>	<p><u>LFL</u></p> <p><u>LFL</u></p>
<p><b>50/22</b></p>	<p><b><u>RR EXPANSION PLANS:</u></b> Update</p> <p>Cllr McLeish advised that the Parish Council had emailed RR to request a meeting to discuss various concerns. Mr Andrew Ball, on behalf of RR, had spoken on the telephone to Cllr McLeish advising that they would not be able to have a meeting as nothing to discuss yet. Cllr McLeish advised that Mr Ball was unaware of the 33,000V cable. Mr Derek Marlow, a resident, said that community engagement is important. He added that the Utilities will be aware of the cable.</p>	
<p><b>51/22</b></p>	<p><b><u>GACC MEETING HELD ON 9<sup>th</sup> MARCH AT 10am:</u></b> Update</p> <p>Cllr Burborough attended the meeting. She reported that: The number of Section 52 movements in 2021 was 38,830, an increase of 77%. The last time it was at that level was 2005. They are near the limit of helicopter movements and not looking to expand those. They are monitoring the noisier aircraft. Some night training of helicopters has been done starting as soon as it is dark and stopping well before allowed time of 9pm to reduce disturbance to residents. The lighting on the runway has been delayed as it needs extensive cabling. Another 2-seater Spitfire is coming to the Aerodrome. They are to change the helicopter flight path on one particular route to avoid a possible crash. Drone flying is on test at the moment. Mark Gibb advised that flights are not likely to increase as fuel costs are so high, and people are going abroad again. The low flying Apache that several people saw was for a Royal person. Mark Gibbs is trying to get an assistant. There is to be a new event with Goodwood hosting only, and the attendance numbers would be similar to a Horse Racing event. The next meeting is on 21<sup>st</sup> October.</p>	
<p><b>52/22</b></p>	<p><b><u>EROICA BRITANNIA CYCLING EVENT AT GOODWOOD ON 6TH &amp; 7TH AUGUST:</u></b> Update</p> <p>The Parish Clerk had collated all comments and sent the details to Mr Dan Hughes, Goodwood on 21<sup>st</sup> February. The main points of concern were:</p> <ol style="list-style-type: none"> <li>1. All 3 Routes Return via Westerton Lane. There are 52 properties with Westerton, and these will be affected all day with 5000+ riders returning. Suggested New Road instead.</li> <li>2. Noise from events onsite including the main day’s events</li> <li>3. Madgwick Park Access</li> <li>4. Information for Westerton Residents / Parish / Other Local People</li> <li>5. After Event Clear up.</li> </ol> <p>The comments were acknowledged by Mr Hughes, who advised he would add them to others received and refine and reissue the routes to do their best to allay any concerns.</p> <p>No further reply received yet.</p>	

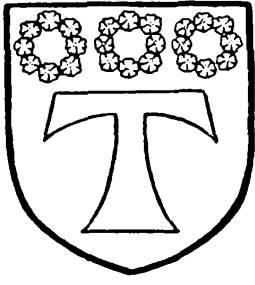
53/22	<p><b><u>GIGABIT:</u></b> Update</p> <p>Cllr McLeish advised that some local homes had received a free Voucher from Openreach for the Ultrafast Full Fibre Broadband. In order to proceed, we need 160-180 households to pledge their voucher by May 24<sup>th</sup> 2022. Without this, it is not a viable option and Openreach will not go ahead with it. There are 24 homes so far. This does not include Roman Walk who are already on the latest connections. It was agreed that Cllr McLeish and the Parish Clerk would work on this to get as many businesses and homes pledged as possible.</p>	<p><b><u>CMcL /</u></b> <b><u>LFL</u></b></p>
54/22	<p><b><u>FLOODING AT COACH ROAD:</u></b></p> <p><b>A.</b> <u>Southern Water Sewer replacement in Stane Street.</u> The Parish Clerk advised that the 16-week project was progressing along Stane Street. There was a concern regarding the 55-bus route and whether it would be able to proceed when the works are at the eastern end of Stane Street. The Parish Clerk will check.</p> <p><b>B.</b> <u>WSCC Highways Surface Water Pipe replacement in Coach Road:</u> The replacement of the pipe across Coach Road, and the new vertical gully in Stane Street have now been completed. Hopefully there will be no more flooding into properties in Coach Road. The residents of The Old School asked for their thanks to be recorded.</p>	<p><b><u>LFL</u></b></p>
55/22	<p><b><u>FLOODING AT NEW ROAD / HAT HILL – OPERATION WATERSHED PROJECT:</u></b> Update on Application</p> <p>The Parish Clerk reported that the application had been submitted on 28<sup>th</sup> February, and since then a revised quote had been needed from Landbuild to include jetting which it previously had not. The revised application was submitted today. The result is now awaited.</p> <p><b>Cllr Potter and Cllr Hunt left the meeting at 7.51pm.</b></p>	
56/22	<p><b><u>PROVISION OF TABLE TENNIS TABLE, PICNIC BENCHES, GOAL POSTS / MUGA ON VILLAGE GREEN LAND:</u></b> Update</p> <p>Cllr McLeish, Cllr Moth and Cllr Burborough had met again, listed different options and Cllr Burborough is researching suppliers. The spreadsheet will be forwarded to the Parish Clerk. The question of possibly needing Planning Permission was raised. Mr Derek Marlow, a resident, offered to ask if required. The Parish Clerk to provide him with details once received from the Councillors. Mr Bob Keatley, a resident, suggested asking ROSPA who do the Playground Inspections.</p>	<p><b><u>CMcL /</u></b> <b><u>CM /</u></b> <b><u>SB /</u></b> <b><u>LFL</u></b></p>
57/22	<p><b><u>COMMUNITY HALL:</u></b> (Mr Richard Skillern standing in for Cllr Holden)</p> <ol style="list-style-type: none"> <li><u>Update on Bookings:</u> The Hall bookings are at a healthy level. RR meetings now circa £1200 a month, Baby showers are very popular, and a new Pilates class is to start.</li> <li><u>Update on Finances:</u> As at 14th March 2022 the Lloyds Bank account balance is £21,201.25. Should be circa £21,500 at Year End.</li> <li><u>Update on Care of Building:</u> Replacement Bi-fold handle on order. Monthly professional clean now scheduled. Heating switched itself off when weather was cold. There seems to be a small leak so investigation to be done. Concern was raised about access to the Hall when the building starts next door. Mr Derek Marlow, a resident, says check the Conditions of Build and CEMP as part of the Planning approval. The Parish Clerk to email him with a request for assistance with this.</li> <li><u>Update on Community Hall Signage:</u> The Parish Clerk apologised as no further progress had been made.</li> <li><u>Update on NHB 40/21 - Blackout / Curtains:</u> Waiting for electrical quotes for the motorisation. Colours of all Blinds have been chosen.</li> <li><u>Any other business:</u> None</li> </ol>	<p><b><u>RS</u></b> <b><u>LFL</u></b> <b><u>LFL</u></b> <b><u>LFL</u></b></p>
58/22	<p><b><u>THE QUEENS PLATINUM JUBILEE:</u></b></p> <ol style="list-style-type: none"> <li><u>Parish Celebration Friday 3<sup>rd</sup> June:</u> Update. Stalls / Food Van all booked. Need to check the Insurance requirements, the Parish Clerk to action. Cllr McLeish advised that the exact times for the event were not known at present. Posters / Newsletter / Advertising would be done directly after Easter.</li> <li><u>CDC Grant of £250:</u> Decision on whether to apply towards a lasting tribute such as the suggested picnic table at Westerton Playing Field. Thanks to Goodwood for giving their permission for a picnic table to be located in the Playing Field. Cllr Ashcroft and the Parish Clerk have worked on this project, and the details of tables had been previously circulated, recommending Option 1. The Councillors approved the purchase of Option 1 in Brown (Round Wheelchair Accessible Table, seats 6 plus pushchair / wheelchair. It is made of brown recycled plastic. This is an inclusive design and easy to access the seating from the side rather than stepping through into it). The Councillors approved that the Parish Clerk apply to CDC for the QPJ Grant of £250 towards the picnic table. No order can be placed until the application is approved. The words for the plaque to be finalised prior to ordering.</li> </ol>	<p><b><u>LFL</u></b>            <b><u>LFL</u></b></p>
59/22	<p><b><u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</u></b> None</p>	

60/22	<p><b><u>PARISH FINANCIAL MATTERS (See separate emails for details of each item):</u></b></p> <ol style="list-style-type: none"> <li><u>To approve the Accounts to 28<sup>th</sup> February 2022:</u> The Accounts had been previously circulated to all Councillors. There being no questions, the approval of the accounts was proposed by Cllr Holden, seconded by Cllr James, all voted in favour. The Accounts were signed by Cllr McLeish.</li> <li><u>To approve the movement of all Village Green costs for FY2021/22 from NS&amp;I to Barclays Bank Account:</u> The spreadsheet of the Village Green costs had been previously circulated, however there were 2 items not finalised, awaiting the figures. The overall amount will be circa £3,700. The Councillors approved the movement of the correct amount by Year End, to be signed by the Chairman.</li> <li><u>To approve annual NALC / NJC Clerks salary rise effective from 1st April 2021:</u> The details of the salary rise had been previously circulated and is £0.21p per hour back dated to 1<sup>st</sup> April 2021. It was proposed by Cllr McLeish that this be approved, seconded by Cllr Holden, and all voted in favour. The Parish Clerk thanked the Councillors and will action this via WSCC Payroll.</li> <li><u>To approve revised Community Hall Blinds costs &amp; be aware that there will be some Electrical costs as well:</u> The details of the exact specification for all the blinds was previously circulated and the Councillors approved the revised quotation at £13,781 plus VAT. The Parish Clerk was authorised to raise the cheque for the 50% deposit, but a proforma invoice is needed first. The Parish Clerk to follow up and when obtained Cllr McLeish and Cllr Burborough to sign cheque. The Parish Clerk to contact the Electrician for a quote for the motorisation of the blinds.</li> <li><u>To review / approve Grass Cutting costs for the Village Green and Westerton Playing Field for 2022 season:</u> The costs for both were previously circulated as follows: <u>Village Green</u> - 2020 cost was £106 per cut; 2021 cost was £108 per cut, an increase of 1.9%; 2022 cost will be £120 per cut, an increase of 11% due to fuel etc. <u>Westerton Playing Field</u> - 2020 cost was £100 per cut; 2021 cost was £110 per cut, an increase of 10%, had not been increased for several years, 2022 cost will remain £110 per cut. Cllr McLeish proposed acceptance of these charges, Cllr Ashcroft seconded, and all voted in favour. The Parish Clerk to email both firms with the Parish Council acceptance.</li> <li><u>To review Standing Orders and Financial Regulations, and make any adjustments needed:</u> This matter is postponed until the next Parish Council meeting.</li> <li><u>Any other business:</u> Cheques were signed just before the start of the meeting to cover recent invoices.</li> </ol>	<p><b><u>LFL / CMcL</u></b></p> <p><b><u>LFL</u></b></p> <p><b><u>LFL</u></b></p> <p><b><u>LFL</u></b></p>
61/22	<p><b><u>CORRESPONDENCE, INCLUDING NOTICES &amp; LEAFLETS:</u></b></p> <ol style="list-style-type: none"> <li>The Parish Clerk advised that a <u>Freedom of Information Request</u> had been received, and full details supplied.</li> <li>The Parish Clerk advised that 2 <u>Grant Requests</u> have been received – to be considered at the next Parish Council meeting.</li> </ol>	<p><b><u>LFL</u></b></p>
62/22	<p><b><u>DEALING WITH LOCAL ISSUES:</u></b></p> <ol style="list-style-type: none"> <li><u>Volunteers Fish &amp; Chip Supper: Report, Dates for the coming Year, and Thanks:</u> The Fish &amp; Chip supper was held on 26<sup>th</sup> February, and 16 people attended. Thanks to all who helped put this on, and the cost was £164. At the supper the opportunity was taken to say Thank You to Mr Geoff Hardstaff and Mr Andrew Blanchard, both of whom have retired from their Volunteering roles after many years. Cllr McLeish presented each with a small token of Thanks. The Parish Clerk reminded all that the Volunteering Dates for 2022 are on the Noticeboards and PC website, being the third Saturday in the month. All welcome.</li> <li><u>Litter-Big Spring Clean 2nd April at 10am:</u> The Parish Clerk reminded all that Volunteers are needed for the Litter Pick being arranged by St Peters. Meet at the Church at 10am, all equipment provided, refreshments afterwards. All welcome.</li> <li>Mrs Jean Hardstaff, a resident, reported having seen on several occasions a person on a black &amp; white horse <u>riding on the Public Footpaths FP416 &amp; FP417</u>. Several others confirmed that they had seen this as well. Another resident said that manure was being thrown out of the horse field onto Dairy Lane which was concerning given that rats had been seen in the Solar Farm site. The Parish Clerk was asked to write to Goodwood, and to WSCC PROW to ask how to enforce no riding on the Public Footpaths.</li> </ol>	<p><b><u>LFL</u></b></p>
63/22	<p><b><u>QUESTIONS BY THE PUBLIC:</u></b> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.</p> <p>None.</p>	
64/22	<p><b><u>DATE OF NEXT FULL PARISH COUNCIL MEETING:</u></b> 11<sup>th</sup> April 2022</p> <p>Noted.</p>	
65/22	<p><b><u>CLOSE MEETING</u></b></p> <p>The Chairman closed the meeting at 8.36pm.</p>	

Signed.....

Date.....

**Chairman of Meeting**



# WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham  
Oak Tree Cottage, Claypit Lane, Westhampnett, Chichester PO18 0NU

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## Minutes of the Westhampnett Parish Council Meeting held at 7pm on Monday 11th April 2022 at Westhampnett Community Hall, Hadrian Drive, Westhampnett, PO18 0FP

### Present:

Parish Councillors: Cllr C McLeish (Chairman), Cllr S Burborough, Cllr S James and Cllr Moth.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham.

5 members of the public also attended.

<u>Minute No</u>	<u>Item</u>	<u>Action</u>
66/22	<b>OPEN FULL COUNCIL MEETING &amp; TAKE APOLOGIES FOR ABSENCE</b> Cllr McLeish opened the meeting and welcomed all. Apologies received from Cllr W Holden, Cllr T Ashcroft, Cllr D Plummer, CDC Cllr H Potter and WSCC Cllr J Hunt.	
67/22	<b>DISCLOSURE OF INTERESTS:</b> Cllr Burborough – as an employee of Rolls Royce.	
68/22	<b>CONFIRM MINUTES OF THE LAST FULL PC MEETING</b> held on 14 <sup>th</sup> March 2022 The Minutes for the Parish Council meeting held on 14th March 2022 were accepted. Cllr James proposed that they be approved, this was seconded by Cllr McLeish, all were in favour and they were then signed by the Chairman.	
69/22	<b>MATTERS ARISING:</b> To deal with any matters arising from the Minutes of the last meeting.  Further to <u>Minute 62/22, Point 3</u> – It was noted that the Horse-riding on the Footpaths has ceased, however the matter of the manure remains. The Parish Clerk to make further enquiries and email Goodwood.	<b>LFL</b>
70/22	<b>REPORTS FROM EXTERNAL BODIES:</b> including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting.  <b>CDC Cllr Henry Potter submitted the following report:</b>  <b><u>District Councillors Report.</u></b>  <i>Since the lack of support for a new medical centre within the Whitehouse Farm Development, now renamed as Ravenna Heights, and the preference for a centre in the Southern Gateway development, it has thrown this scheme into serious doubt. The old Boys High School is flattened and awaits a decision for its future. Belonging to WSCC, a partner with CDC, in the project, it was to be designated for new housing but there is now new hope that it may also provide the desperately needed Medical Centre. There is clearly much new consideration needed for this whole Scheme. The consultation on the bus stop proposals throughout the City, to facilitate the removal of the existing Station thus making way for the retail and business development is still a long way off. In the meantime, the Law Courts now look to be excluded from the original proposal so on the whole, the entire concept has hit the buffers!</i>  <i>Discussions continue concerning the future ways of working at the Council with an eye on reducing the Office Space required at East Pallant House. Consideration has been given to relocating to new purpose built premises or sharing space at County Hall with WSCC. Personally, I believe the public are well served with the facilities where they are, with ample car parking and fairly easy access from public transport. Time will tell.</i>  <i>The work at the Oving Road crossing is progressing well pretty much on schedule but the long awaited footbridge connecting The Lakes and the Portfield retail park is delayed for some technical issue known only to National Highways!</i>  <i>I also learnt, from a colleague who works for Beaver Tool Hire, that buses will not be activating the traffic lights, to enable crossing, they will continue to travel into the City through 'The Lakes' roadways.</i>	

<p><b>70/22 Cont.</b></p>	<p>There is still no decision on the appeal for the housing at Old Place Farm, it's now over eight months since the hearing. There has been no indication of why the delay, I'm sure we are all anxious about this lack of information.</p> <p>Henry Potter, CDC Member, Goodwood Ward.</p> <p>There were no questions regarding this report.</p> <p><b><u>WSCC Cllr Jeremy Hunt had not submitted a report this month due to being on Holiday.</u></b></p> <p>There were no questions relating to WSCC.</p> <p><b><u>Mr Andrew Ball (Rolls Royce Motor Cars) submitted the following report, but was unable to attend as he was on holiday</u></b></p> <p><b><u>Westhampnett Parish Council 11.04.22 v1</u></b></p> <p><b><u>Operations</u></b></p> <ul style="list-style-type: none"> <li>No changes to previous report.</li> </ul> <p><b><u>Planning applications</u></b></p> <p><b><u>Recent decisions:</u></b></p> <ul style="list-style-type: none"> <li>Erection of a temporary events structure for the period of two years and associated works. Ref. No: 22/00090/FUL – Permitted, works start 8 April 2022</li> </ul> <p><b><u>Forthcoming to be submitted, details to follow, (likely submission date):</u></b></p> <ul style="list-style-type: none"> <li>Craft area - increased useable internal footprint; limited external changes (April 2022)</li> <li>Staff communication 'totems' / information screens (May 2022)</li> <li>Internal multitier 280sqm, increased user space to support production (May 2022)</li> <li>External sub-station – to support site requirements (May 2022)</li> <li>Canopy for electric charging stations (July 2022)</li> </ul> <p><b><u>Updated details:</u></b></p> <ul style="list-style-type: none"> <li>External goods lift under canopy – supports production facility and material delivery over two floors Now internal only, no planning application required.</li> <li>External temporary structure - 15.0m x 16.0m, 240sqm - to support production. Decision made not to progress.</li> </ul> <p><b><u>Proposed Development</u></b></p> <p>Site surveys:</p> <ul style="list-style-type: none"> <li>Boreholes are currently being made on the site next to Rolls-Royce – equipment and personnel visible. Clerk advised before survey works started.</li> </ul> <p><b><u>News</u></b></p> <p>ALL-ELECTRIC ROLLS-ROYCE SPECTRE CONCLUDES WINTER TESTING 55KM FROM ARCTIC CIRCLE  <a href="https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0377113EN/all-electric-rolls-royce-spectre-concludes-winter-testing-55km-from-arctic-circle">https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0377113EN/all-electric-rolls-royce-spectre-concludes-winter-testing-55km-from-arctic-circle</a></p> <p><b><u>Contacts</u></b></p> <p>In Andrew Ball's absence/if not available:  Client Contact Team  01243 525700  enquiries@rolls-roycemotorcars.com</p> <p>Mr Derek Marlow asked if there was to be a <u>meeting regarding the proposed development</u>. Cllr McLeish explained that the Parish Council had requested a meeting, but RR felt it was not appropriate yet as they are in the early stages of the project. RR have assured the Parish Council that there will be a Public Consultation.</p>	
<p><b>71/22</b></p>	<p><b><u>MEMBERS' REPORTS:</u></b> To receive reports from Members where not covered in agenda below.</p> <p>1. <u>Madgwick Park</u> - Cllr Plummer reported by email that he had just had a meeting with the Operations Director for Barratts today. Cllr Plummer has agreed with him to delay submitting his report re: the potential breaches of planning until the Director has had an opportunity to investigate. The Director has acknowledged that trees are missing and hedging is not as planned. Cllr Plummer advised him that the Parish Council meet monthly and that he would need to provide an update before the May meeting, and the Director agreed with this timeframe. One positive from the Barratts meeting is agreement to review the safety of the access point on Madgwick Lane.</p> <p>Mr Derek Marlow, a resident, asked if any date for the <u>handover of the Allotments</u> is known. The Parish Clerk advised that several months ago she had to been told possibly September / October this year but is awaiting an update from Mr Brad Slingo. Mr Marlow asked if soil type was known, and the Parish Clerk advised this was specified in the original plans.</p>	<p><b><u>DP</u></b></p> <p><b><u>LFL</u></b></p>



<p><b>71/22 Cont.</b></p>	<p>2. <u>Village Gates</u> – Cllr Plummer reported by email that he has submitted the updated plans re: the twelve gates, giving location size and design to WSCC. He is awaiting a response and depending on that, will get quotes. There is also potential for Barratts contractors to help with the installation of gates.</p> <p>3. <u>West Sussex Transit Site and Traveller Liaison Group meeting on 30<sup>th</sup> March</u> - Cllr Burborough attended this meeting. She reported that Bunding, to prevent access, is to be done at New Park Road, in the same way that has already been done at East Broyle. There are 4 Transit Site pitches vandalised, and the cost for repair is not known. The scrap metal business being run from the Site has ceased. The parking of caravans / vans on the pavement / verge blocking the footpath / cycle lane was raised again, and this will be addressed. The last time it happened the Police Transit Liaison Officer said they were moved on after 2 days, but there is clearly a delay over weekends. Rubbish has been put into the neighbouring business, and this will be addressed. At present there are no travellers on the site, and Scott Judge is not located there.</p>	<p><b>DP</b></p>
<p><b>72/22</b></p>	<p><b>PLANNING MATTERS:</b> To receive a report on recent planning applications.</p> <p><b><u>Planning Update since the last Parish Council Meeting on 14<sup>th</sup> March 2022</u></b></p> <p><b><u>New Planning Applications for the period week 11 (16/03/22) to week 14 (06/04/22) inclusive:</u></b></p> <p><b><u>WH/22/00561/DOM</u></b> - Case Officer: Oliver Naish  Ms Kristin Pagano  Kintail Lodge Claypit Lane Westhampnett West Sussex  Single storey rear extension, internal alterations, replacement slate roof, timber cladding to external elevations and new heating system.  O.S. Grid Ref. 488122/106367  To view the application use the following link;  <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R87NMEERLTH00">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R87NMEERLTH00</a></p> <p><b><u>PC must comment by 27/04/22</u></b></p> <p><b><u>Update on outstanding Planning Applications</u></b></p> <p><b><u>WH/22/00326/DOM</u></b> - Case Officer: Louise Brace  Mr M Richards  Beekeepers Cottage Dairy Lane Maudlin Westhampnett  Single storey side extension.  O.S. Grid Ref. 488852/106162  To view the application use the following link;  <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R7129SERKW000">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R7129SERKW000</a></p> <p><b><u>PC must comment by 23/03/22</u></b>  <b><u>New Drawings submitted on 16/03/22 so extension of time granted.</u></b></p> <p>The PC lodged the following Comment on 05/04/22:  WH/22/00326/DOM Single storey side extension. Beekeepers Cottage Dairy Lane Maudlin Westhampnett West Sussex PO18 0PE</p> <p>Beekeepers Cottage is an attractive Flint faced cottage with traditional facing brick quoins and plinth, located adjacent to Maudlin Farm at the south end of Dairy Lane Maudlin. It is not a Listed Building.</p> <p>A single storey extension on the north side of the property is proposed between the existing building and the north boundary. The extension will replace an existing shed.</p> <p>The extension has a flat roof with mansard perimeter edges which are presumably tiled, although this is not stated, and should be clarified.</p> <p>Vertical burnt Larch timber cladding above a brickwork plinth is proposed for the west (front) and east (rear) elevations and a rendered wall on the north elevation.</p> <p>Westhampnett Parish Council has reviewed this planning application and wishes to OBJECT as follows:</p> <p>The impact of the extension on Dairy Lane Cottage to the north should be indicated on the drawings so that this can be assessed due to:</p> <ol style="list-style-type: none"> <li>1. The height of the extension proposed.</li> <li>2. Windows in the southern elevation of Dairy Lane Cottage.</li> </ol> <p>It is also considered that the external cladding materials are inappropriate and do not reflect the local vernacular. If used, the timber boarding should be horizontal not vertical.</p> <p><b><u>Decision due 13/04/22</u></b></p>	

72/22  
Cont.

**WH/21/00489/FUL** - Case Officer: William Price

Mrs Pam Clingan

Lanburn Connemaras Swallow Beck Madgwick Lane Westhampnett

Change of use of land for use as a certified 'Caravan and Motorhome Club' site for siting up to 5 no. caravans, motorhomes or trailer tents.

O.S. Grid Ref. 488052/106449

To view the application use the following link;

<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QOOA34ERM6X00>

**PC Comment and Objection lodged 07/04/21.**

**Update:**

On 12/04/21 the PC was provided with some additional information from the applicant however the PC submission still stood as lodged. Following further information on 05/08/21 the PC withdrew most of its objections, except to do with footpaths / public transport. After additional information dated 11/08/21 the PC maintained its objections regarding footpaths. **CDC have been consulting the necessary bodies and on 08/03/22 Natural England replied as a Consultee.**

**Decision was by 26/04/21, then by 23/07/21, now overdue**

**Decisions**

**WH/22/00090/FUL** - Case Officer: Jane Thatcher

Rolls-Royce Motor Cars Ltd

Rolls Royce Motor Cars The Drive Westhampnett Chichester

Erection of a temporary events structure for the period of two years and associated works.

O.S. Grid Ref. 488512/106717

To view the application use the following link:

<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R5PHSLERK3U00>

**PC must comment by 16/02/22**

The PC lodged the following Comment on 13/02/22

Westhampnett Parish Council has carefully considered the plans put forward by Rolls Royce, and wishes to raise 2 areas of concern:

1. Car parking.

Whilst the corporate usage of the marketing suite for private viewings, meetings and small events will not create more car parking demand there will be a loss of 33 car parking spaces caused by the location of the structure over existing parking spaces. Rolls Royce claims that the loss will be balanced by reallocated staff parking in the Claypit Lane Car Park which is currently underutilised due to staff partially working from home, however there remains concern that the loss of 33 parking spaces on site could bring about future parking problems. What happens if partial home working ceases and all the office staff return, or additional staff are hired as business increases?

The Parish Council request a condition that the 33 car parking spaces are reinstated on Site, at the end of the 2 year period.

2. Temporary structure.

In the past Rolls Royce has relied on temporary structures to assist with changes in production, with one in place since 2012, being renewed every so often. The Parish Council would suggest that this current application have a condition imposed to ensure that the structure cannot be made permanent and that it should be removed after 2 years and the Yew Hedge re-instated in full at that time.

**Decision due by 11/03/22**

**Permitted on 18/03/22**

The Conditions that the Parish Council asked for are included in the Decision Notice.

**TG/20/02893/OUT** - Case Officer: Mike Bleakley

Countryside Properties (UK) Ltd

Land Adjacent To A27 Copse Farm Tangmere Road Tangmere West Sussex

Outline planning application for a residential-led mixed use development comprising up to 1,300 dwellings (Use Class C3), an expanded village centre (comprising flexible units suited to Use Class E and pubs or drinking establishments and/or takeaways in Use Class Sui Generis), community uses, primary school, informal and formal open space, playing pitches, footpaths, cycleways, associated landscaping, utilities and drainage infrastructure, including on-site pumping station(s) with connection to the Strategic Foul network; associated infrastructure and groundworks; with all matters reserved except for the principal access junctions from the A27 grade-separated junction and Tangmere Road and the secondary access at Malcolm Road.

O.S. Grid Ref. 489314/106361

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QJZZT4ERIUA00>

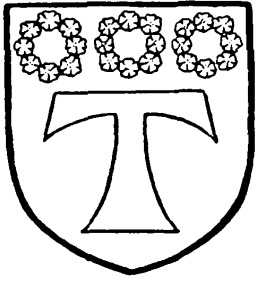
<p><b>72/22 Cont.</b></p>	<p>PC Comments lodged 01/01/21          CDC held a Public Briefing virtually on Thurs 18 Feb 2021 10.00 am          CDC Planning Committee assessed on 07/04/21 and Granted Outline Permission subject to Highways England agreement to revised measures regarding the impact of the traffic from the development on the A27.</p> <p><b><u>Full details to be advised, and outstanding as at 10/09/21, to be followed up by the Parish Clerk.</u></b></p> <p><b><u>WH/20/02824/OUT</u></b> - Case Officer: Jeremy Bushell          CEG Land Promotions And The Landowners          Land Within The Westhampnett / North East Chichester Strategic Development Location (north Of Madgwick Lane) Chichester          Outline Application with all matters reserved except for access for the residential development comprising up-to 165 dwellings, including an element of affordable housing; together with an access from Madgwick Lane as well as a relocated agricultural access, also from Madgwick Lane; Green Infrastructure, including the enhancement of the Lavant Valley Linear Greenspace; sustainable drainage systems; and associated infrastructure.          O.S. Grid Ref. 487255/106469          To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QJ88KRERI8000">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QJ88KRERI8000</a></p> <p><b><u>Developer has appealed, start date 22/03/21</u></b>  <b><u>PC lodged additional comments with Inspectorate on 25/04/21</u></b></p> <p>The deadline for Appeal proofs was 06/07/21 and rebuttals by 20/07/21. There are now numerous documents to be reviewed as part of the Appeal, these can be seen on CDC website under this number.</p> <p>Planning Inspectorate Reference: <b><u>APP/L3815/W/21/3270721</u></b>          The Planning Inspectorate Inquiry started 03/08/21 and was due to conclude on 12/08/21.          The Planning Inspectorate Decision was due on 25/08/21, but now extended with closing statements by the advocates and a discussion on potential conditions scheduled for 14/09/21, and a decision about a fortnight later, so around the beginning of October. Later advised end of November, but no decision as at 13/12/21.          On 10/01/22 advised that the Inspector has invited a final comment from all parties by 24/01/22 and indicated he will issue his decision within a week/fortnight of that deadline. On 10/02/22 advised that the Inspector has extended the decision deadline to the end of March.  <b><i>On 01/04/22 Planning Inspectorate advised that "Unfortunately, there has been a short delay due to updated advice from Natural England. The Inspector hopes to issue the appeal decision as soon as possible."</i></b></p> <p><b><u>Other Matters</u></b></p> <p><b><u>Chichester Local Plan Review 2020 version of the Council's Housing and Economic Land Availability Assessment (HELAA) document.</u></b>          The PC have been advised of this review which includes Westhampnett, and further comments are to be prepared.</p> <p>In July 2021 CDC Members considered a report "Local Plan and Strategic Infrastructure Update 1" and since then have been working on details of this report. On 19/01/22 CDC Planning Policy department advised the PC that sites within the District / Parishes are under consideration and confirmed that a meeting with the Parish Council could be arranged.</p> <p>The Parish Clerk emailed Mr Toby Ayling on 05/02/22 to ask him to a face-to-face site meeting to review the HELAA sites in the Parish, in person. Toby has now left CDC, and Mr Tony Whitty has replaced him as Planning Policy Divisional Manager. Emailed Tony on 08/03/22 asking for a meeting. Reply awaited. <b>Dates now offered and one to be agreed with PC, with meeting to be attended by Mr Andrew Frost, Director of Planning and Environment and Mr Tony Whitty.</b></p> <p><b><u>Linda Lanham, 11.04.22</u></b></p> <p>Regarding the proposed <b><u>Local Plan Meeting</u></b> above, to be held at 6-30pm by Zoom, the dates suggested are: 19 April, 25 April and 3 May. The Councillors present gave their availability and the Parish Clerk will contact all other attendees to deduce the best date and then reply to CDC.</p> <p>It has been noted that the Appeal to the Planning Inspectorate regarding the Planning Application <b><u>LV/20/02675/OUTEIA</u></b> for the development of 140 dwellings, public open space, landscaping, parking and associated works on a Field South of <b><u>Raughmere Drive, Lavant</u></b> has been Dismissed. This is an interesting result in relation to the Appeal for WH/20/02824/OUT, the CEG application for up to 165 dwellings, decision awaited.</p>	<p><b><u>LFL</u></b></p> <p><b><u>LFL</u></b></p>
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73/22	<p><b><u>EROICA BRITANNIA CYCLING EVENT AT GOODWOOD ON 6TH &amp; 7TH AUGUST:</u></b> Update The Parish Clerk reported that following the submission of the Parish Council comments, and those of others, the routes have been revised and now the long and medium routes no longer pass along Westerton Lane at all as they go back to the circuit via New Road, so that has cut out about 4000+ riders not going along Westerton Lane.</p> <p>The short route still does go back to the circuit via Westerton Lane. This is estimated to be 1000 at a maximum amount. The organisers were concerned with the family riders coming back along New Road as it is a faster road.</p>	
74/22	<p><b><u>GIGABIT VOUCHER SCHEME:</u></b> Update The Chairman thanked Mo Emmett for delivering the leaflets. A list of businesses within the scheme area has been provided to the Parish Clerk for these to be contacted. Closing Date is 24<sup>th</sup> May.</p>	<u>LFL</u>
75/22	<p><b><u>SOUTHERN WATER SEWER REPLACEMENT IN STANE STREET:</u></b> Update The Parish Clerk reported that this is progressing eastwards along Stane Street. The Councillors, and residents present, remarked that now the traffic lights are closer to the Entrance for RR, it was chaos at shift change time today. The Parish Clerk was asked to urgently contact RR about this.</p> <p>Cllr Burborough advised she had reported the broken drain / cover at the HGV entrance to the HWRS.</p>	<u>LFL</u>
76/22	<p><b><u>FLOODING AT NEW ROAD / HAT HILL – OPERATION WATERSHED PROJECT:</u></b> Update on Application The Parish Clerk advised that WSCC are formally approving this today, and when the confirmation is received Landbuild will be advised so the work can be scheduled.</p>	<u>LFL</u>
77/22	<p><b><u>PROVISION OF TABLE TENNIS TABLE, PICNIC BENCHES, GOAL POSTS / MUGA ON VILLAGE GREEN LAND:</u></b> Update The Parish Clerk had not yet received the spreadsheet of items and layout for this project. Cllr Burborough advised she had sent them. Upon checking, unfortunately, they had been held by her email, unsent, due the size of the files. Now sent again individually. The Parish Clerk to begin ordering, some items would be useful to have for the QPJ day.</p>	<u>SB</u> <u>LFL</u>
78/22	<p><b><u>COMMUNITY HALL:</u></b> (Mr Richard Skillern is unable to attend, but will report by email)</p> <ol style="list-style-type: none"> <li><u>Update on Bookings:</u> Mr Chris Maher reported that Bookings are doing well, with Rolls Royce holding meetings on some Tuesday and Thursday mornings. At weekends there are many local community parties etc.</li> <li><u>Update on Finances:</u> The Lloyds Bank Account was at £21,406.25 at 31<sup>st</sup> March 2022 being Year End and is currently at £22,521.25 today.</li> <li><u>Update on Care of Building:</u> Mr Chris Maher advised that the Central Heating is being serviced, and that the Hot Water Cylinder has a leak. It is understood that because it is more than 2 years old it is out of warranty however the boiler engineer will look at it to assess the problem. The new bi-fold door handle has been installed.</li> <li><u>Update on Community Hall Signage:</u> The Parish Clerk again apologised as no further progress had been made.</li> <li><u>Update on NHB 40/21 - Blackout / Curtains:</u> The Parish Clerk reported that the electricians are being assessed tomorrow, and the cheque for the 50% deposit has been done.</li> <li><u>Update on Connected Kerb EV point:</u> The Parish Clerk reported that having registered the Community Hall in this scheme, Connected Kerb have now advised that this site doesn't pass their feasibility study as all residences surrounding the Community Hall have their own off-street parking. After discussion it was agreed not to pursue any further.</li> <li><u>Any other business:</u> It was noted that the building works for the Children's Nursery next door have started.</li> </ol>	
79/22	<p><b><u>THE QUEEN'S PLATINUM JUBILEE:</u></b></p> <ol style="list-style-type: none"> <li><u>Parish Celebration Friday 3<sup>rd</sup> June: Update including Publicity and Insurance / Risk Assessment.</u> The Chairman advised that the preparations for this Games and Picnic event are in hand. The publicity will be put up / circulated after Easter, and the Insurance / Risk Assessment done w/c 25<sup>th</sup> April by the Parish Clerk, Mr Richard Skillern and Mrs Maggie Walsh.</li> <li><u>CDC Grant of £250: Grant Decision / Purchase Update for picnic table at Westerton Playing Field.</u> The Parish Clerk advised that the Grant had been approved by CDC, and the Picnic table is now on order.</li> </ol>	<u>LFL</u> <u>LFL</u>
80/22	<p><b><u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</u></b> None</p>	
81/22	<p><b><u>PARISH FINANCIAL MATTERS (See separate emails for details of each item):</u></b></p> <ol style="list-style-type: none"> <li><u>To approve the Accounts to 31<sup>st</sup> March 2022:</u> The Accounts had been previously circulated to all Councillors. The Parish Clerk explained the Year End figures and there were no questions. The accounts were then proposed for approval by Cllr James, seconded by Cllr Moth, and all voted in favour. The Accounts were signed by Cllr McLeish.</li> <li><u>To note the movement of all Village Green costs for FY2021/22 at £3,776.28 from NS&amp;I to Barclays Bank Account:</u> Noted.</li> </ol>	

81/22 Cont.	<p>3. <u>To review a Grant request for £200 for 2022/23 from Arun and Chichester Citizens Advice (Granted £200 for 2020/21 and £200 for 2021/22):</u> Approval to pay this was proposed by Cllr McLeish and seconded by Cllr Moth, with all other Councillors agreeing. To be paid next month.</p> <p>4. <u>To review a Grant request for £300 for 2022/23 from Kent, Surrey &amp; Sussex Air Ambulance (Granted £250 for 2020/21 and £250 for 2021/22):</u> Approval to pay this was proposed by Cllr James and seconded by Cllr McLeish, with all other Councillors agreeing. To be paid next month.</p> <p>5. <u>To review Standing Orders and Financial Regulations, and make any adjustments needed:</u> The Parish Clerk has reviewed these documents and advised that no changes are needed at present.</p> <p>6. <u>Any other business:</u> Cheques were signed just before the start of the meeting to cover recent invoices.</p>	<p><u>LFL</u></p> <p><u>LFL</u></p>
82/22	<p><b><u>CORRESPONDENCE, INCLUDING NOTICES &amp; LEAFLETS:</u></b> None.</p>	
83/22	<p><b><u>DEALING WITH LOCAL ISSUES:</u></b></p> <p>1. An email had been received from Mrs Kelly Widera, a resident in Maudlin, regarding <u>hedgehogs crossing Stane Street</u> and ending up dead. She is suggesting a special Hedgehogs Crossing road sign might be installed in a suitable position. The Councillors asked the Parish Clerk to contact Mrs Widera in order to investigate prices. Perhaps it could be incorporated into the Village Gates signs? Possibly a Deer sign as well?</p> <p>2. Mr Geoff Hardstaff, a resident of Westerton, asked if the planting of the <u>Apple Trees by Goodwood</u> alongside FP416 &amp; FP417 could be commemorated by adding a plaque to the VE Bench. He suggested a possible wording for the plaque might be: <b><i>The apple trees were planted by The Goodwood Estate during the year of the Queen's Platinum Jubilee.</i></b> The Councillors thought this a good idea and asked the Parish Clerk to email Goodwood for their support / permission.</p>	<p><u>LFL</u></p> <p><u>LFL</u></p>
84/22	<p><b><u>QUESTIONS BY THE PUBLIC:</u></b> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.</p> <p>1. The question of <u>weed treatment</u> for the grass area around the Community Hall, and the Village Green was raised, this will be looked at by the Hall Committee.</p> <p>2. Another <u>Tree Tie</u> is needed for one of the trees on the Village Green.</p>	<p><u>RS</u></p> <p><u>LFL</u></p>
85/22	<p><b><u>DATE OF NEXT FULL PARISH COUNCIL MEETING:</u></b> 9<sup>th</sup> May 2022 (Annual Meeting of the Parish Council) Noted.</p>	
86/22	<p><b><u>CLOSE MEETING</u></b> The Chairman closed the meeting at 8.04pm</p>	

**Signed**.....  
**Chairman of Meeting**

**Date**.....



# WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham  
Oak Tree Cottage, Claypit Lane, Westhampnett, Chichester PO18 0NU

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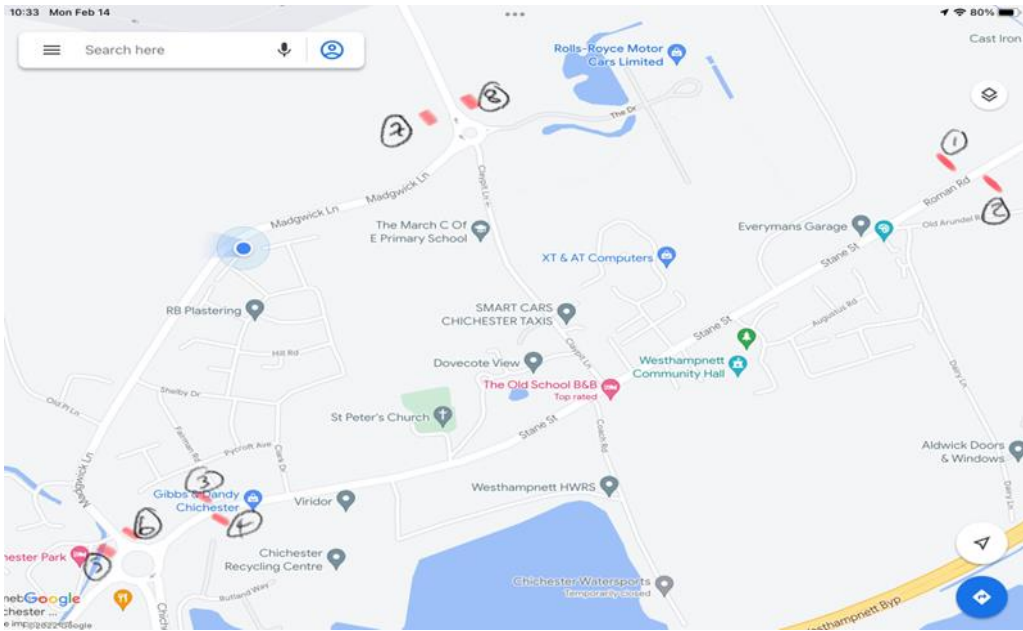
## Minutes of the Annual Parish Meeting held at 7pm on Monday 9<sup>th</sup> May 2022 at Westhampnett Community Hall, Hadrian Drive, Westhampnett, PO18 0FP

**Present:**

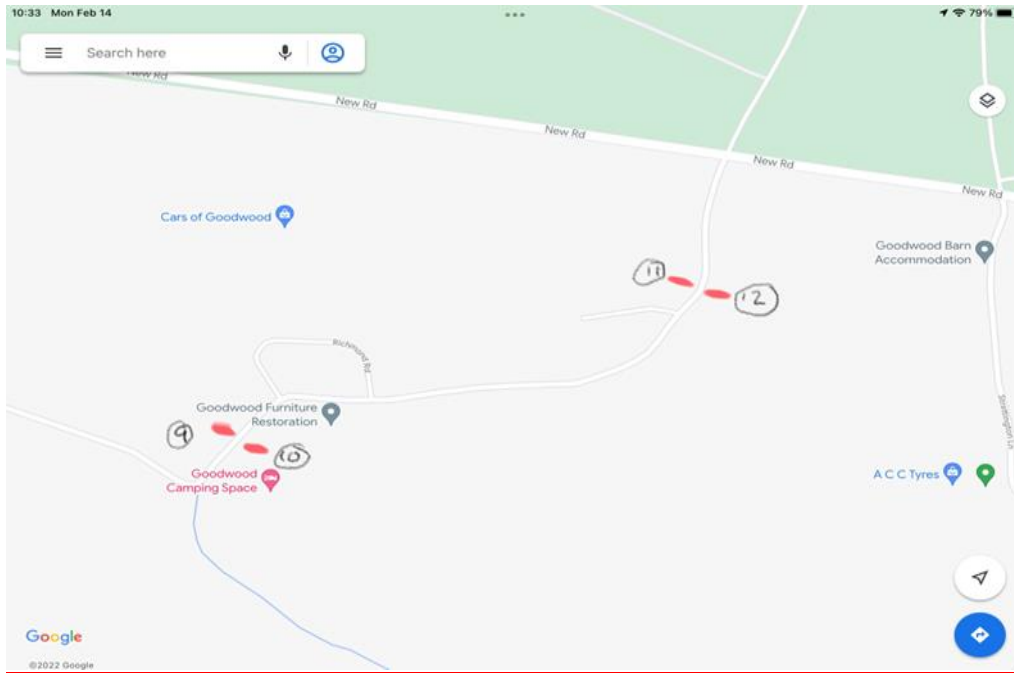
**Parish Councillors:** Cllr C McLeish (Chairman), Cllr W Holden (Vice-Chairman), Cllr T Ashcroft, Cllr S Burborough, Cllr S James and Cllr C Moth.

The meeting was clerked by the Parish Clerk, Mrs Linda F Lanham.

9 members of the public attended.

Minute No	Item	Action
87/22	<b><u>OPEN ANNUAL PARISH MEETING &amp; TAKE APOLOGIES FOR ABSENCE</u></b> Cllr McLeish opened the meeting and welcomed all. Apologies were received from Cllr D Plummer and CDC Cllr H Potter.	
88/22	<b><u>CONFIRM MINUTES OF THE LAST ANNUAL PARISH MEETING</u></b> held on 8 <sup>th</sup> November 2021  This was deferred to the next Full Parish Council to be held on 13 <sup>th</sup> June 2022, as the Parish Clerk failed to bring a printed copy of the Minutes to be signed.	<b><u>LFL</u></b>
89/22	<b><u>REVIEW PARISH COUNCIL COMMUNITY IDENTITY, ACTIVITIES &amp; FACILITIES BEING ACTIONED DURING THE COMING YEAR</u></b>  A. <u>Village Gates in several locations across the Parish:</u> Cllr Plummer provided the details of suggested locations of the 6 pairs of gates in Madgwick Lane x 2 pairs, Stane Street, Westerton Lane x 2 pairs and Roman Road, as per images below. He is working with WSCC to implement this scheme.  	

89/22  
Cont.



- B. Openreach Gigabit Scheme: Cllr McLeish and Mrs Hazel Bate, a resident, have been working in this project. So far 54% of applicable households have signed up with 51 homes, and 6 businesses. Need to get to 100%, or as near as that, by the deadline of 24<sup>th</sup> May for the scheme to proceed. Mrs Bate was thanked for all the work she has put into this project.
- C. Village Green benches, tables, table tennis, goal posts, MUGA: The benches and tables are on order and should be available for the QPJ celebrations, with other items to be arranged after that.
- D. Westerton Playing Field QPJ Picnic Bench: The bench is on order and should be available for the QPJ celebrations.
- E. Provision of twice weekly Café in the Community Hall, thank you to the Volunteers, more needed: Mr Richard Skillern advised that Mrs Maggie Walsh and Mrs Carolyn Reynolds are keeping the café open, and thanked them for their efforts which are much appreciated.
- F. Queen's Platinum Jubilee Games and "Bring a Picnic" Afternoon on 3<sup>rd</sup> June 2022: Mr Richard Skillern gave details of the games, and the event in general, and advised that volunteers are needed.
- G. Keeping the Parish looking good, thank you to the Volunteers, more needed: Cllr McLeish thanked all the volunteers, and said that more were needed. She noted that one person had put themselves forward tonight, and thanked them.

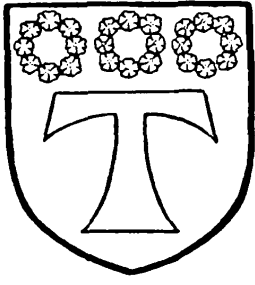
90/22

**CLOSE ANNUAL PARISH MEETING**

There being no other business the Chairman closed the meeting at 7.07pm.

Signed.....  
**Chairman of Meeting**

Date.....



# WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham  
Oak Tree Cottage, Claypit Lane, Westhampnett, Chichester PO18 0NU

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[www.westhampnettpc.co.uk](http://www.westhampnettpc.co.uk)

## Minutes of the Westhampnett Parish Council Meeting held at 7pm on Monday 13<sup>th</sup> June 2022 at Westhampnett Community Hall, Hadrian Drive, Westhampnett, PO18 0FP

Present:

Parish Councillors: Cllr C McLeish (Chairman), Cllr W Holden (Vice-Chairman), Cllr T Ashcroft, Cllr S Burborough, Cllr S James, Cllr Moth and Cllr D Plummer.

The meeting was clerked by the Parish Clerk, Mrs Linda F Lanham via Teams as she had Covid.  
CDC Cllr H Potter and WSCC Cllr J Hunt in attendance.

7 members of the public also attended.

Minute No	Item	Action
122/22	<b><u>OPEN FULL COUNCIL MEETING &amp; TAKE APOLOGIES FOR ABSENCE</u></b> Cllr McLeish opened the meeting at 7.02pm, welcomed all and apologised for the late start due to technical difficulties in getting Teams to work for the Clerk. There were no apologies.	
123/22	<b><u>DISCLOSURE OF INTERESTS:</u></b> Cllr Burborough – as an employee of Rolls Royce.	
124/22	<b><u>CONFIRM MINUTES OF THE LAST ANNUAL PARISH MEETING held on 8th November 2021:</u></b> The Minutes for the last Annual Parish meeting held on 8 <sup>th</sup> November 2021 were accepted. Cllr Moth proposed that they be approved, this was seconded by Cllr James, all were in favour and they were then signed by the Chairman.	
125/22	<b><u>CONFIRM MINUTES OF THE LAST FULL PC MEETING held on 9th May 2022</u></b> The Minutes for the Parish Council meeting held on 9 <sup>th</sup> May 2022 were accepted. Cllr Holden proposed that they be approved, this was seconded by Cllr James, all were in favour and they were then signed by the Chairman.	
126/22	<b><u>MATTERS ARISING:</u></b> To deal with any matters arising from the Minutes of the last meeting. None.	
127/22	<b><u>REPORTS FROM EXTERNAL BODIES:</u></b> including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting. <b><u>NB:</u></b> RR report from May will be included here. <b><u>CDC Cllr Henry Potter submitted the following report:</u></b> <b><u>Westhampnett PC Meeting 13/06/2022 - District Councillors Report.</u></b> The most damning thing to report is the decision of the Planning Inspectorate to ALLOW the appeal against CDC planners refusal of the application for 165 new homes on prime agricultural land at Old Place Farm off Madgwick Lane, Westhampnett. This decision flies in the face of the proximity to Goodwood Airfield and Motor Racing Circuit, and their objections raised to the Inspector, the lack of suitable infrastructure which is now ever more of a problem for us all in the District outside of the SDNP and the deplorable occurrences of traffic jams surrounding the A27 corridor. The situation two weeks ago, Tuesday, 31st May, at Portfield where traffic was so snarled up that exiting the Retail Park and the access into the City was nigh impossible. With a further 165 houses in the north east side of Chichester this will only get worse , if that's possible! Currently, the Oving Road traffic lights are operating as a pedestrian controlled crossing only and this gives just a small respite to stop the endless traffic arriving at the Portfield roundabout, but when the pedestrian/ cycle footbridge is constructed across the A27 from 'The Lakes' to the Portfield Retail Park then these lights will cease to operate altogether. More chaos!! The most obvious statement in the Inspectors deliberation was the fact that the Tangmere Strategic Development Site for 1,200 + homes, though the CDC planners have confidence in this site, there is no certainty that the CPO will be successful. Until this is established the 5 year housing land supply is doubtful leading to more permissions being allowed.	



127/22  
Cont.

A site at Earnley and another at Wittering were allowed at Appeal and there was mention of this potential shortfall in the Inspectors findings.

At the recent Council Cabinet Meeting last week the recommendation to accept the £1,000 per refugee from Ukraine, grant funding being distributed by WSCC. This will be used towards the housing and possible settlement of nationals from that war torn Country.

Also to be agreed by Cabinet is the release of £30,000 from reserves to tackle the rise in graffiti around the District. The Code of Practice on Litter and Refuse does not specify the removal of graffiti and fly posting! Until recently, Chi. Contract Services (at Westhampnett Depot) managed a contract to carry out this endless work and the cost of this contract was split 50/50 with WSCC. During its Budget Review in 2020, WSCC couldn't see sufficient value for money and reduced their contribution but this proved to be unviable to CCS so clearing was restricted to CDC owned buildings only. It soon became apparent that graffiti was appearing on such a scale that this Policy must be revised. It is well documented that the swift removal of graffiti does help in reducing yet more graffiti, so we must hope that this additional use of reserve funding is worthwhile.

Quite when the graffiti within the Observation Post beside the Halnaker Windmill will be dealt with is of some concern, but let's hope it gets the preferential treatment it deserves.

A rare meeting of the CDC General Licencing Committee took place last Thursday to reconsider the Registration fees charged to practices within the Acupuncture, tattooing, piercing and semi permanent skin colouring field. In line with other neighbouring Licencing Authorities it is proposed to set fees as follows, these are once only registration fees, and include costs for admin. and subsequent compliance checks. The Premises Registration is to be set at £180 per premise, the Personal Reg. Fee £70 and the initial admin charge of £25.

I've been led to believe that the SW Sewer pipe works on Stane Street are to be suspended until after the Festival of Speed and despite an email to Southern Water, I'm unsure about what service we shall receive from the 55 bus service when the road to Side Green is closed.

Henry Potter, CDC Ward Member for the Goodwood Ward

There were no questions.

**WSCC Cllr Jeremy Hunt had not submitted a formal report this month but advised:**

Nothing really to report this month, just a couple of updates as follows:

- County Local Forums were established in September 2021 to provide residents with the opportunity to participate in discussions on issues specific to their area, as well as take part in question-and-answer sessions with their local County Councillors. These forums have replaced the County Local Committees and the idea is they give residents a less formal opportunity to meet your councillors and discuss local issues. In the Chichester area, covering the CC Divisions of both Chichester North and Chichester South, we are holding them at different venues and different times to try and make them accessible to more people. The next Local Forum Meeting is this coming Thursday, 16th June, in Committee Room 3 at County Hall, West Street, Chichester, from 10am to 12pm. The forum is open to all and you do not need to book. For more details please go to: <https://www.westsussex.gov.uk/about-the-council/how-the-council-works/county-local-forums/#chichester-county-local-forum>
- Secondly, I haven't yet had a chance to visit the solar farm site, so cannot update you on the hedge planting yet.

**JH**

The details of the Local Forum will be advertised on the Parish Council Facebook.

There were no questions.

**Mr Andrew Ball (Rolls Royce Motor Cars) submitted the following report for May:**

*NB: This was not available for inclusion at the May PC meeting but was circulated with the June report.*

**Westhampnett Parish Council 09.05.22 v1**

**Operations**

- Road works. Additional on-site marshalls provided to support staff parking in our Stane Street car park whilst road works are close to our entrance. Marshalls are liaising closely with the contractors for the road works to minimise congestion.
- New Temporary Structures (WPC advised 28/04/22)
- The structure nearest our Reception has planning permission.
- The other structure nearest the pond is for our World Dealer Conference (9-13 May) and is in accordance with Permitted Development rights. Following the Conference the structure will be dismantled and the car park will revert to its normal operation. During this period, displaced vehicles have been instructed to park predominantly within the Claypit Lane car park (within the agreed operating hours), and we are continuing to monitor and keep this under review. For reference, CDC has been informed of the details.

127/22  
Cont.

### Planning applications

Current submissions:

- **Extension to first floor mezzanine, minor facade alterations and associated works. Ref. 22/00777/FUL. Pending Consideration. WPC has advised no comments.**

Forthcoming to be submitted, details to follow, (likely submission date):

- Staff communication 'totems' / information screens (May 2022)
- Internal multi-tier 280sqm, increased user space to support production (May 2022)
- External sub-station – to support site requirements (May 2022)
- Additional Roller Shutter Door to Logistic Road (Building 50.0) to assist material access and production process flow (May 2022)
- Canopy for electric charging stations (July 2022)

### Proposed Development

Site surveys continue.

### Local News

#### **ROLLS-ROYCE MENTORS SHARE THEIR EXPERIENCE WITH LOCAL YOUNG PEOPLE**

<https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0383833EN/rolls-royce-mentors-share-their-experience-with-local-young-people>

#### **ELMSTEAD: A PLACE OF PILGRIMAGE**

<https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0382913EN/elmstead:-a-place-of-pilgrimage>

### Contacts

In Andrew Ball's absence/if not available:  
Client Contact Team  
01243 525700  
enquiries@rolls-roycemotorcars.com

The Parish Councillors wished it noted regarding the above comment:

- *The other structure nearest the pond is for our World Dealer Conference (9-13 May) and is in accordance with Permitted Development rights.*

This is not quite correct. The structure for the World Dealer Conference was not covered by Permitted Development Rights, and CDC were advised by the Parish Council of its appearance on site. CDC Planning advised that the structure "seen to be taking place and the use described would ordinarily require express planning permission. However, provided the use and associated works are removed from the land on completion of the event, it is not considered expedient to take any action at this time and all interested parties will be advised accordingly."

The structure was removed promptly and the car park use re-instated.

### **Mr Andrew Ball (Rolls Royce Motor Cars) submitted the following report for June:**

#### **Westhampnett Parish Council 13.06.22 v1**

### Operations

- **Road works.** Additional on-site marshalls continue to be provided to support staff parking in our Stane Street car park whilst road works are close to our entrance. Marshalls are liaising closely with the contractors for the road works to minimise congestion.
- **Temporary Structures** (WPC advised 28/04/22)
- As advised, the structure nearest our Reception has planning permission.

<p>127/22 Cont.</p>	<ul style="list-style-type: none"> <li>The second structure, built for our World Dealer Conference (9-13 May) in accordance with Permitted Development rights, has been removed. CDC were informed of the details.</li> </ul> <p><b><u>Planning applications</u></b></p> <p><b>Recent submissions:</b></p> <ul style="list-style-type: none"> <li>Extension to first floor mezzanine, minor facade alterations and associated works. Ref. 22/00777/FUL. Permitted.</li> </ul> <p><b>Forthcoming to be submitted, details to follow, (likely submission date):</b></p> <ul style="list-style-type: none"> <li>Staff communication 'totems' / information screens (July 2022)</li> <li>Internal multi-tier 280sqm, increased user space to support production (July 2022)</li> <li>External sub-station – to support site requirements (July 2022)</li> <li>Additional Roller Shutter Door to Logistic Road (Building 50.0) to assist material access and production process flow (July 2022)</li> <li>Canopy for electric charging stations (July 2022)</li> <li>Additional air conditioning units installed beside existing canopy (August 2022)</li> </ul> <p><b>Proposed Development</b></p> <p>Site surveys continue. WPC informed of details.</p> <p><b><u>Local Events</u></b></p> <p>RRMC liaised with the Rolls-Royce Enthusiasts' Club to provide a heritage Rolls-Royce for display at the Westhampnett Jubilee celebrations.</p> <p><b><u>Local News</u></b></p> <p>LOCAL SCHOOLCHILDREN 'SIGN OFF' NEW CAR PARK PROVIDED BY ROLLS-ROYCE MOTOR CARS  <a href="https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0393413EN/local-schoolchildren-sign-off-new-car-park-provided-by-rolls-royce-motor-cars">https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0393413EN/local-schoolchildren-sign-off-new-car-park-provided-by-rolls-royce-motor-cars</a></p> <p><b><u>Contacts</u></b></p> <p>In Andrew Ball's absence/if not available:  Client Contact Team  01243 525700  enquiries@rolls-roycemotorcars.com</p> <p>There were no questions.</p>	
<p>128/22</p>	<p><b><u>MEMBERS' REPORTS:</u></b> To receive reports from Members where not covered in agenda below, including CDALC AGM on 6<sup>th</sup> June.</p> <p><u>CDALC AGM on 6th June:</u> Due to last minute events neither Cllr McLeish nor Cllr Burborough were able to attend this meeting. The Minutes will be circulated when available.</p> <p><u>Village Gates:</u> Cllr Plummer is to have a meeting on 23<sup>rd</sup> June with WSCC Highways to finalise the size and sites of the Gates.</p> <p><u>Madgwick Park:</u> Cllr Plummer hopes to have an update on all matters at the next PC meeting.</p>	<p><b><u>LFL</u></b></p> <p><b><u>DP</u></b></p> <p><b><u>DP</u></b></p>
<p>129/22</p>	<p><b><u>PLANNING MATTERS:</u></b></p> <p>A. <u>To receive a report on recent planning applications.</u></p> <p><b><u>Planning Update since the last Parish Council Meeting on 9<sup>th</sup> May 2022</u></b>  <b><u>New Planning Applications for the period week 19 (11/05/22) to week 23 (08/06/22) inclusive</u></b></p> <p>None</p> <p><b><u>Update on outstanding Planning Applications</u></b></p> <p><b><u>WH/22/01062/TPA</u></b> - Case Officer: Henry Whitby  Mr Shane Verrion  Hadley House Claypit Lane Westhampnett Chichester</p>	

**129/22  
Cont.**

Fell 1 no. Sycamore tree (T1), 1 no. Oak tree (T2) and 1 no. Ash tree (T3) within Area, A1 subject to WH/73/01077/TPO.

O.S. Grid Ref. 488191/106301

To view the application use the following link:

<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RAMM4FERFVV00>

**PC must comment by 25/05/22**

Westhampnett Parish Council queried with the Case Officer on 06/05/22 whether Southern Water would be a consultee regarding the proposed Calvert works associated with this Application. On 12/05/22 CDC advised that their Engineer (Coastal and Water Management) would be consulted.

**PC Comment and Objection lodged 24/05/22.**

Westhampnett Parish Council has reviewed the new postings and wishes to Object as follows:

1. The Parish Council expresses concerns that the trees being proposed for removal are all mature trees with a projected life-span of 20+ years.
2. Prior to the permitted redevelopment of Hadley House, this was a heavily wooded site. Many of these trees have already been felled during the course of reconstruction.
3. Claypit Lane has been designated as a wildlife corridor. Further loss of mature trees would be detrimental to the wildlife corridor and habitation.
4. Following the response from Chichester District Council Engineer Coastal & Water Management, (dated 17 May 2022) the Parish Council request that the decision is delayed until an Ordinary Watercourse Consent application has been formally made and, if appropriate, officially granted.

**Decision due 15/06/22**

**WH/21/00489/FUL** - Case Officer: William Price

Mrs Pam Clingan

Lanburn Connemaras Swallow Beck Madgwick Lane Westhampnett

Change of use of land for use as a certified 'Caravan and Motorhome Club' site for siting up to 5 no. caravans, motorhomes or trailer tents.

O.S. Grid Ref. 488052/106449

To view the application use the following link;

<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QOOA34ERM6X00>

**PC Comment and Objection lodged 07/04/21.**

**Update:**

On 12/04/21 the PC was provided with some additional information from the applicant however the PC submission still stood as lodged. Following further information on 05/08/21 the PC withdrew most of its objections, except to do with footpaths / public transport. After additional information dated 11/08/21 the PC maintained its objections regarding footpaths. CDC have been consulting the necessary bodies and on 08/03/22 and 04/05/22 Natural England replied as a Consultee. **This application is to be considered by the CDC Planning Committee on 15/06/22.**

**Decision was by 26/04/21, then by 23/07/21, now overdue**

**Decisions**

**WH/22/00561/DOM** - Case Officer: Oliver Naish

Ms Kristin Pagano

Kintail Lodge Claypit Lane Westhampnett West Sussex

Single storey rear extension, internal alterations, replacement slate roof, timber cladding to external elevations and new heating system.

O.S. Grid Ref. 488122/106367

To view the application use the following link;

<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R87NMEERLTH00>

**PC must comment by 27/04/22**

The Parish Council has reviewed this Planning Application and asked CDC Planning a couple of questions regarding a tree survey and disabled access. CDC Planning have replied that they will take up the need for a tree survey with the agent, and that as the building is existing, they do not require new disabled access as

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Cont.

part of this proposal. Confirmation of the request for a tree survey is awaited. The Parish Council wishes to thank the applicant for addressing its concerns and in view of the additional information and revised drawings submitted in response to trees and disabled access, the Parish Council has no further comments in respect of this application.

**PERMIT 23/05/2022**

No Special Conditions attached

**WH/22/00777/FUL**

- Case Officer: Nicola Martin  
Rolls Royce Motor Cars The Drive Westhampnett West Sussex  
Extension to first floor mezzanine, minor facade alterations and associated works.  
O.S. Grid Ref. 488512/106717

To view the application use the following link:

<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R98WL5ERML000>

**PC must comment by 04/05/22**

The Parish Council has reviewed this Planning Application and has no comments to make.

**PERMIT 27/05/2022**

**Conditions include:**

**Conditions to be complied with at all times during construction:**

4) The delivery of construction materials for the development shall not take place on Sundays or Public Holidays or any time otherwise than between the hours of 0700 hours and 1800 hours Mondays to Fridays and 0800 hours and 1300 hours on Saturdays. All other construction work shall take place as set out in the original planning permission for the site (WH/00/03103/FUL) (and as varied in 2006 (06/02851/FUL)) between 6.00 am and midnight on Mondays to Saturdays inclusive and not at any time on Sundays or Public Holidays, unless otherwise agreed in writing with the Local Planning Authority

Reason: In the interests of residential amenity.

**TG/20/02893/OUT**

- Case Officer: Mike Bleakley  
Countryside Properties (UK) Ltd

Land Adjacent To A27 Copse Farm Tangmere Road Tangmere West Sussex

Outline planning application for a residential-led mixed use development comprising up to 1,300 dwellings (Use Class C3), an expanded village centre (comprising flexible units suited to Use Class E and pubs or drinking establishments and/or takeaways in Use Class Sui Generis), community uses, primary school, informal and formal open space, playing pitches, footpaths, cycleways, associated landscaping, utilities and drainage infrastructure, including on-site pumping station(s) with connection to the Strategic Foul network; associated infrastructure and groundworks; with all matters reserved except for the principal access junctions from the A27 grade-separated junction and Tangmere Road and the secondary access at Malcolm Road.

O.S. Grid Ref. 489314/106361

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QJZZT4ERUA00>

PC Comments lodged 01/01/21

CDC held a Public Briefing virtually on Thurs 18 Feb 2021 10.00 am

CDC Planning Committee assessed on 07/04/21 and Granted Outline Permission subject to Highways England agreement to revised measures regarding the impact of the traffic from the development on the A27.

**Full details to be advised, and outstanding as at 10/09/21, to be followed up by the Parish Clerk.**

**WH/20/02824/OUT**

- Case Officer: Jeremy Bushell  
CEG Land Promotions And The Landowners

Land Within The Westhampnett / North East Chichester Strategic Development Location (north Of Madgwick Lane) Chichester

Outline Application with all matters reserved except for access for the residential development comprising up-to 165 dwellings, including an element of affordable housing; together with an access from Madgwick Lane as well as a relocated agricultural access, also from Madgwick Lane; Green Infrastructure, including the enhancement of the Lavant Valley Linear Greenspace; sustainable drainage systems; and associated infrastructure.

O.S. Grid Ref. 487255/106469

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QJ88KRERI8000>

**Developer has appealed, start date 22/03/21**

**PC lodged additional comments with Inspectorate on 25/04/21**

The deadline for Appeal proofs was 06/07/21 and rebuttals by 20/07/21. There are now numerous documents to be reviewed as part of the Appeal, these can be seen on CDC website under this number.

Planning Inspectorate Reference: **APP/L3815/W/21/3270721**

The Planning Inspectorate Inquiry started 03/08/21 and was due to conclude on 12/08/21.

**LFL**

129/22  
Cont.

The Planning Inspectorate Decision was due on 25/08/21, but now extended with closing statements by the advocates and a discussion on potential conditions scheduled for 14/09/21, and a decision about a fortnight later, so around the beginning of October. Later advised end of November, but no decision as at 13/12/21. On 10/01/22 advised that the Inspector has invited a final comment from all parties by 24/01/22 and indicated he will issue his decision within a week/fortnight of that deadline. On 10/02/22 advised that the Inspector has extended the decision deadline to the end of March.

On 01/04/22 Planning Inspectorate advised that *"Unfortunately, there has been a short delay due to updated advice from Natural England. The Inspector hopes to issue the appeal decision as soon as possible."* Following the deadline of Monday 25th April for any additional submissions on the above, it is now expected in May.

#### **DECISION dated 27<sup>th</sup> May 2022 from Planning Inspectorate**

The appeal is allowed, and planning permission is granted for residential development comprising up-to 165 dwellings, including an element of affordable housing; together with an access from Madgwick Lane as well as a relocated agricultural access, also from Madgwick Lane; green infrastructure, including the enhancement of the Lavant Valley Linear Greenspace; sustainable drainage systems; and associated infrastructure, at Land within the Westhampnett / North East Chichester Strategic Development Location, North of Madgwick Lane, Chichester, in accordance with the terms of the application Ref WH/20/02824/OUT, dated 30 October 2020, subject to the conditions set out at Annex C.

#### **Other Matters**

#### **Chichester Local Plan Review 2020 version of the Council's Housing and Economic Land Availability Assessment (HELAA) document.**

The PC have been advised of this review which includes Westhampnett, and further comments are to be prepared.

In July 2021 CDC Members considered a report "Local Plan and Strategic Infrastructure Update 1" and since then have been working on details of this report. On 19/01/22 CDC Planning Policy department advised the PC that sites within the District / Parishes are under consideration and confirmed that a meeting with the Parish Council could be arranged.

The Parish Clerk emailed Mr Toby Ayling on 05/02/22 to ask him to a face-to-face site meeting to review the HELAA sites in the Parish, in person. Toby has now left CDC, and Mr Tony Whitty has replaced him as Planning Policy Divisional Manager. Emailed Tony on 08/03/22 asking for a meeting. Reply awaited. Dates now offered and one to be agreed with PC, with meeting to be attended by Mr Andrew Frost, Director of Planning and Environment and Mr Tony Whitty.

The Parish Council met Mr Andrew Frost and Mr Tony Whitty, via Zoom, on 25<sup>th</sup> April. This meeting was also attended by CDC Cllr Henry Potter, WPC Cllrs, Mrs Jean Hardstaff and the Parish Clerk.

Mr Andrew Frost gave an update on the current position of the Local Plan for the area, and the background work currently being undertaken. The constraints of the local area were highlighted (A27, other local roads, SDNP etc) and he advised that CDC must look exhaustively at all options.

The HELAA sites within Westhampnett were discussed in depth, and it was clear that there was more work to be done by CDC prior to their decision on suitability. Mr Andrew Frost confirmed that Mr Tony Whitty would be keeping the Parish Council informed.

#### **Linda Lanham, 13.06.22**

- B. Update on Appeal Decision on Land North of Madgwick Lane, and arising from the Appeal Decision, the PC to discuss its response to the proposed Local Plan (see email Wed, 1 Jun, 17:08).

The Parish Councillors discussed the Planning Inspectorate decision upholding the appeal for residential development and the advice from Mrs Jean Hardstaff. The Parish Clerk was requested to write to Mr Andrew Frost, CDC Director of Planning, copied to Cllr Potter stating:

***"Now that this housing has been allowed the Parish Council will object to further housing in Westhampnett and ask that proposals for more housing and land use are not included in the numbers"***

Cllr Potter said that it is early days for the revised Local Plan, although it is becoming clear that 635 houses per year will be needed. Water Neutrality is also now an issue in the north of the area.

Cllr Hunt say it was ironic that Raughmere was refused, and this and a development at Wittering have been allowed. The decision seems to be based on whether CDC could supply the required housing numbers. This will not be known until the new revised Local Plan later this year.

Cllr Potter pointed out that the Sewage Capacity locally has been allocated now that there are to be the new homes at Madgwick Park, Whitehouse Farm (now called Minerva Heights), etc so no room for yet more developments. It is a big problem to resolve.

**LFL**

130/22	<p><b><u>GIGABIT VOUCHER SCHEME: Update</u></b></p> <p>Cllr McLeish reported that as at today the pledges were at 92%, and because it is so close to 100% the scheme closing date has been extended to 23<sup>rd</sup> June. Mrs Hazel Bate, a resident, has been working tirelessly to get as many homes and businesses to sign up as possible before the last day. Cllr McLeish has been in communication with Openreach and WSCC Gregg Merrett to get support to ensure this scheme can go ahead. Cllr Hunt advised that he has suggested to Rolls Royce, that if this scheme cannot go ahead, as part of obtaining Fibre for their development they might consider paying for it to be installed in the village too.</p>	<b><u>CMcL</u></b>
131/22	<p><b><u>SOUTHERN WATER SEWER REPLACEMENT IN STANE STREET:</u></b> Warning of planned Road Closure. The WSCC Highways permission means they cannot start until 28<sup>th</sup> June and must end by 15<sup>th</sup> July. They may be finish before 15<sup>th</sup> July if they get on well.</p> <p>The Parish Clerk advised that this closure would result in the Bus Service 55 not being able to get through. She has been unable to find out what is planned and will ask RR if they know.</p>	<b><u>LFL</u></b>
132/22	<p><b><u>FLOODING AT NEW ROAD / HAT HILL – OPERATION WATERSHED PROJECT:</u></b> Update on Expected Start Date.</p> <p>There has been communication between the Parish Clerk, Goodwood Estate and Landbuild and the project is in hand. Landbuild will apply for the road space to allow the work to be done. It is expected that will be around end of August / early September to fit with Goodwood events.</p>	<b><u>LFL</u></b>
133/22	<p><b><u>PROVISION OF PICNIC BENCHES, TABLE TENNIS TABLE, GOAL POSTS / MUGA, FRUIT TREES ON VILLAGE GREEN LAND AND OTHER RELATED MATTERS:</u></b></p> <p>A. <u>Update on provision of above items:</u> The Parish Clerk to progress the Table Tennis Tables next.</p> <p>B. <u>Discuss forming a Working Party to work out exactly how to concrete items into the Village Green:</u> Cllr Potter suggested concrete spurs. Locations of items to be finalised. Cllr Moth to get details of some contractors. It was noted that residents nearby to the Village Green on Hadrian Walk were concerned about the picnic tables encouraging people to hang around the area, especially at RR pickup time. The tables are to be located further onto the Village Green, not near the road.</p> <p><b>Cllr Potter and Cllr Hunt left the meeting at 7.54pm.</b></p> <p>C. <u>Care of the Village Green including maintenance of the existing Trees:</u> The Councillors asked the Parish Clerk to obtain details of contractors who would water the trees.</p>	<b><u>LFL</u></b> <b><u>CM</u></b> <b><u>LFL</u></b>
134/22	<p><b><u>COMMUNITY HALL:</u></b> (Chairman of the Hall Committee: Cllr T Ashcroft)</p> <ol style="list-style-type: none"> <li><u>Update on Bookings:</u> Cllr Ashcroft reported there had been a drop-off on private bookings due to the increased cost of living.</li> <li><u>Update on Finances:</u> As at 31<sup>st</sup> May 2022 the Lloyds Bank account balance stood at £25,884.25 and was £26,229.25 on 13<sup>th</sup> June 2022. This was signed by Cllr McLeish.</li> <li><u>Update on Care of Building:</u> Mr Chris Maher reported that the Central Heating is now sorted out with a new additional pressure vessel installed. The replacement of the broken bi-fold door handle is outstanding. The Parish Clerk to follow up.</li> <li><u>Update on Community Hall Signage:</u> The Parish Clerk to pick up this task again.</li> <li><u>Update on NHB 40/21 – Blinds:</u> The Blinds have been installed but one is faulty and has gone back to the manufacturer to be fixed.</li> <li><u>Any other business:</u> None.</li> </ol>	<b><u>LFL</u></b> <b><u>LFL</u></b> <b><u>LFL</u></b>
135/22	<p><b><u>THE QUEEN'S PLATINUM JUBILEE:</u></b></p> <ol style="list-style-type: none"> <li><u>Parish Celebration Friday 3<sup>rd</sup> June:</u> Review of the event. Cllr McLeish reported that the celebration was extremely well attended, with lots of positive comments made. At least 200 people were there at one point, with a maximum of approximately 250 in all. The raffle made £300, and £104 on the Tea Bar. She thanked all who helped and asked the Parish Clerk to formally write to Maggie Walsh and her helpers to thank them, Cllr Moth to provide names.</li> <li><u>Provision of Picnic Table at Westerton Playing Field:</u> Update on Table and Plaque The Table arrived in time to be assembled in the Playing Field just before the Jubilee. The Plaque wording to be agreed and ordered. The Parish Clerk to action.</li> </ol>	<b><u>CM / LFL</u></b> <b><u>LFL</u></b>
136/22	<p><b><u>ALLOTMENTS AT MADGWICK PARK:</u></b></p> <p>A. <u>Update on MP internal build meeting and possible provision date.</u> The Parish Clerk advised that Mr Brad Slingo is to have an internal meeting on 17<sup>th</sup> June to discuss the build, and a provisional timetable will be advised after that. The suggestion is that the Allotments would be available in the Autumn. Mr Slingo's previously circulated email asked some questions about the toilet block. Mr and Mrs John Brown of Grayle House previously circulated email asked the Parish Council to consider the boundary treatment. These will be looked as part of B. below.</p> <p>B. <u>To discuss forming a Sub Committee to review all requirements contained in the Planning Permission, and how the organisation / running of the Allotments might work.</u> Cllr Plummer offered to be on the sub-committee and he would reach out if more help needed.</p>	<b><u>DP / LFL</u></b> <b><u>DP / LFL</u></b>

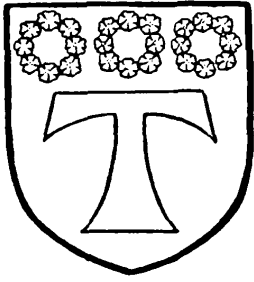
137/22	<p><b><u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</u></b></p> <p>A. The matter of the supply of a <u>Defibrillator</u> to be located at the Community Hall was raised – to be discussed at the next Hall Committee Meeting.</p> <p>B. Cllr Ashcroft asked if a new <u>Road Sign</u> could be obtained to show the sharp bend in Westerton Lane at the junction with Sidengreen Lane.</p> <p>C. Cllr Moth asked if the <u>Litter Bins</u> which were displaced and put back when the Cycle Lane was made, could be fixed properly. The 2 bins at the 2 bus stops in Stane Street need doing as unsafe. To be reported on Love West Sussex.</p> <p>D. <u>The Sussex Flag will be flown on Thursday 16<sup>th</sup> June being Sussex Day.</u> The Flagpole will then be taken down whilst a decision on its height / location is finalised.</p>	<p><b><u>TA</u></b></p> <p><b><u>LFL</u></b></p> <p><b><u>LFL</u></b></p> <p><b><u>LFL</u></b></p>
138/22	<p><b><u>PARISH FINANCIAL MATTERS (See separate emails for details of each item):</u></b></p> <ol style="list-style-type: none"> <li><u>To approve the Accounts to 31<sup>st</sup> May 2022:</u> The Accounts had been previously circulated to all Councillors. There being no questions, the approval of the accounts was proposed by Cllr Moth seconded by Cllr Ashcroft, and the Accounts were signed by Cllr McLeish.</li> <li><u>To approve the Lloyds Bank Account as at 31st March 2022:</u> The Lloyds Bank Statement had been previously circulated to all Councillors. The Year End figure was agreed and Cllr McLeish signed the Statement.</li> <li><u>Internal Audit 2021-2022: Council should consider its recommendations and approve a plan to complete any actions identified, if needed:</u> The Internal Auditor's report had previously been circulated to the Councillors and was reviewed. The Parish Clerk has now adjusted the Asset figure on the AGAR form to agree with the cost value, rather than the insurance value. It was noted the VAT from previously years is still to be reclaimed. The Parish Clerk to ask for assistance from another Clerk. The approval of the report was agreed and was then signed by Cllr McLeish as Chairman.</li> <li><u>Section 1 - Annual Governance Statement 2021/22: Council must approve this statement before it is submitted. Recommended: That the Annual Governance Statement for year ended 31st March 2022 is approved:</u> The Annual Governance Statement was completed. <b>RESOLVED:</b> That the Annual Governance Statement for year ended 31st March 2022 be approved. It was then signed by Cllr McLeish as Chairman.</li> <li><u>Section 2 – Accounting Statements 2021/22: Council must approve these statements before it is submitted. Recommended: That the Accounting Statements for year ended 31st March 2022 are approved: RESOLVED:</u> That the Accounting Statements for year ended 31st March 2022 be approved. The Annual Return Accounting Statements was proposed by Cllr Holden, seconded by Cllr James, and all voted in favour. It was then signed by Cllr McLeish as Chairman.</li> <li><u>Approve Internal Auditor for 2022/23 Audit: Continue with local auditor R S Hall &amp; Co. Recommended: That R S Hall &amp; Co act as Internal Auditors for this financial year ending 31st March 2023: RESOLVED:</u> That R S Hall &amp; Co be approved to act as Internal Auditors for this financial year ending 31st March 2023. Proposed by Cllr McLeish, seconded by Cllr Burborough, and all voted in favour</li> <li><u>Any other Business related to the Internal or External Audit:</u> None</li> <li><u>To review a Grant request for 2022/23 from St Peters Church (was £800 for 2019/20 &amp; 2020/21, £900 for 2021/22, £1000 in the budget):</u> The Councillors approved a grant of £900, all in favour. The Parish Clerk to action.</li> <li><u>To fix a Finance Committee meeting date to discuss the Community Hall finances:</u> Date to be discussed at the Hall Committee Meeting.</li> <li><u>Any other business:</u> The Parish Clerk to complete the Notice of Public Rights to be placed on the Noticeboards.</li> </ol>	<p><b><u>LFL</u></b></p> <p><b><u>LFL</u></b></p> <p><b><u>TA</u></b></p> <p><b><u>LFL</u></b></p>
139/22	<p><b><u>CORRESPONDENCE, INCLUDING NOTICES &amp; LEAFLETS:</u></b></p> <p>It was noted that a letter of thanks had been received from Kent, Surrey &amp; Sussex Air Ambulance in respect of the grant provided recently.</p>	
140/22	<p><b><u>DEALING WITH LOCAL ISSUES:</u></b></p> <p>None.</p>	
141/22	<p><b><u>QUESTIONS BY THE PUBLIC:</u></b> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.</p> <ol style="list-style-type: none"> <li>The Parish Clerk to write to <u>Westhampnett Nursing Home</u> regarding their hedge on the north side of Stane Street - walking on the pavement is difficult.</li> <li>The Parish Clerk to follow up with <u>Goodwood</u> on the previous request for the Duchess Cottages on the north side of Stane Street to cut back their hedges - walking on the pavement is difficult.</li> <li><u>Cycleway</u> on south side of Stane Street needs vegetation cut back on the edge and overhanging - the Parish Clerk to let Mr Mark Mason know, hopefully the volunteers will be able to deal with this.</li> <li><u>FP416 – RR to Sidengreen Lane</u> – There is overhanging and outgrowing vegetation from the plantation that needs cutting back - the Parish Clerk to let Mr Mark Mason know, hopefully the volunteers will be able to deal with this.</li> <li>There is a small truck that is <u>parking on the verge opposite the Transit Site</u>. Whilst better than blocking the entrance / cycleway it is presumably on WSCC Highways land. Cllr Burborough to send the Parish Clerk a photo for her to action with WSCC / PCSO Jason Lemm.</li> </ol>	<p><b><u>LFL</u></b></p> <p><b><u>LFL</u></b></p> <p><b><u>LFL</u></b></p> <p><b><u>LFL</u></b></p> <p><b><u>SB / LFL</u></b></p>



142/22	<b>DATE OF NEXT FULL PARISH COUNCIL MEETING:</b> 11th July 2022 Noted.	
143/22	<b>CLOSE MEETING</b> The Chairman closed the meeting at 8.39pm.	

Signed.....  
**Chairman of Meeting**

**Date.....**



# WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham  
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## Minutes of the Westhampnett Parish Council Meeting held at 7pm on Monday 11th July 2022 at Westhampnett Community Hall, Hadrian Drive, Westhampnett, PO18 0FP

### Present:

Parish Councillors: Cllr C McLeish (Chairman), Cllr W Holden (Vice-Chairman), Cllr T Ashcroft, Cllr S Burborough and Cllr S James.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham, with CDC Cllr H Potter and WSCC Cllr J Hunt in attendance.

10 members of the public also attended.

<u>Minute No</u>	<u>Item</u>	<u>Action</u>
144/22	<b>OPEN FULL COUNCIL MEETING &amp; TAKE APOLOGIES FOR ABSENCE</b> Cllr McLeish opened the meeting and welcomed all. Apologies received from Cllr C Moth and Cllr D Plummer.	
145/22	<b>DISCLOSURE OF INTERESTS</b> Cllr Burborough – as an employee of Rolls Royce.	
146/22	<b>CONFIRM MINUTES OF THE LAST FULL PC MEETING</b> held on 13 <sup>th</sup> June 2022 The Minutes for the Parish Council meeting held on 13 <sup>th</sup> June 2022 were accepted. Cllr Holden proposed that they be approved, this was seconded by Cllr James, all were in favour and they were then signed by the Chairman.	
147/22	<b>MATTERS ARISING:</b> To deal with any matters arising from the Minutes of the last meeting. <b>Hedges:</b> The Parish Clerk to contact Goodwood again about Stane Street (north side) and Westhampnett Nursing Home about Stane Street (north side).	<u>LFL</u>
148/22	<b>CHILDRENS NURSERY:</b> Update by Mr Luke Davies  Cllr McLeish welcomed Mr Luke Davies, owner of the Little Blue Door Childrens Nursery that is being built next to the Community Hall.  Mr Davies thanked the Parish Council for inviting him to attend and outlined the timeline for Opening. The construction is on track and should be finished at the end of December. Then snagging will take place in January and Opening in February. There will be no activity over the Christmas period. There will be deliveries for a couple more months. The electrical connection has proved difficult, and power is temporarily via the Community Hall.  Mrs Marilyn Burwell, a resident of Roman Walk, asked about parking for the parents dropping off and collecting their children. Mr Davies explained there will be parking for 23 vehicles and team members will be shuttled from Chichester. Mr Davies, having attended the site at various times of day, acknowledged that the traffic and parking issues would be of concern to residents and he is very mindful of this. The circular system should help reduce the time on site, and the drop off / pick up will occur outside of RR shift change times. Now only one session being all day, 8am start, and 4pm-6pm finish. The sessions will be Monday to Friday only. He advised OFSTED has dictated the number of children with a maximum of 75 per day. Mr Derek Marlow, a resident of Roman Walk, said the building fits nicely with the street scene. He asked if the parents could be told not to come early to collect their children so that there is no parking on the pavements etc. Mr Davies said they will be managing the parents. He would also like to explore whether the Community Hall car park could be used.  Mr Davies had kindly been in touch with his ground-works contractor regarding costs for the Community Hall parking areas, and he will email the details to the Parish Clerk.  Mr Davies had provided a copy of his July Circular and this would be sent out to all by the Parish Clerk  Cllr McLeish thanked Mr Davies for coming to the meeting, and his update. Mr Davies said he would be happy to come to future meetings.	<u>LFL</u>  <u>LD / LFL</u>  <u>LFL</u>

149/22

**REPORTS FROM EXTERNAL BODIES:** including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting.

**CDC Cllr Henry Potter submitted the following report:**

*Westhampnett PC meeting 11th July '22.  
CDC Members Report.*

*Advances are being made in the review of the District Local Plan and it is expected to be available soon for public consultation and then presentation to the Planning Inspectorate in October, for approval and acceptance. This Review has been a long and complex process considering all of the constraints we are faced with, mainly, of course due to the poor infrastructure we live with. All we can hope for is, that considering these constraints, to achieve a new housing target of 625 per annum, is not possible and a lesser figure could be acceptable.*

*The Annual Report of the District Council has been published and shows the continuing support given to residents and businesses and communities as we hopefully emerge from the Pandemic of the past 2 plus years. The High Streets are also being supported with Government 'Welcome Back' Funding, media campaigning and improvements to the public realm. Since March this year 17 new additional units of temporary accommodation at Freeland Close are in use for homeless people. It is hoped to reduce the reliance on bed and breakfast accommodation for those with no home.*

*Looking to the future, a Future Services Framework has been initiated to address uncertainties caused by the Covid pandemic in order that the Council continues to deliver the Services, and to the same standards, that our residents and businesses expect .*

*Another key achievement has been the Health and Community Well-being Service where referrals have reached the pre pandemic levels. This helps folk with weight management, quitting smoking, physical activity and alcohol issues, these having risen during isolation during lockdowns.*

*By and large the future looks brighter.*

*Cllr. Henry Potter.*

*CDC Member, Goodwood Ward*

There were no questions.

**WSCC Cllr Jeremy Hunt submitted the following report, and took questions only:**

*Just a couple of CC happenings that might interest you:*

- *Firstly, the Government's Fire Reform White Paper 2022 is out for consultation until 26th July and we are currently preparing our response. The white paper has three themes:*
  - **People** - proposals to modernise the workforce practices to deliver greater flexibility in service deployment and response, support partnership working and resilience and to promote talent and leadership skills.
  - **Professionalism** - proposals to improve the professionalism of the fire and rescue service to ensure recruitment and training are appropriate to deliver a modern fire and rescue service.
  - **Governance** - proposals to clarify accountability through the transfer of fire governance to a single elected individual. The white paper focuses on the aim to have the control of the F&RS transferred to the PCC. However, there are two further options. For large municipal areas or combined authorities, with a mayor, control can be transferred to the Mayor or, for services embedded within a CC area, such as WSCC, control can be designated by the Leader of an appointed Cabinet Member. In both these cases there is an expectation that this will be balanced by a dedicated scrutiny committee. This is virtually identical to the current model we already have in WS.

*Our proposed response will be presented at Public Cabinet on Wednesday 20th July, which of course is open to the public, either personally or by webcast. For more details on the consultation, go to:*

<https://www.gov.uk/government/consultations/reforming-our-fire-and-rescue-service>

- *The Department for Environment, Food and Rural Affairs (DEFRA) has confirmed a case of avian influenza in a herring gull in the Arundel area. I also understand that those cases might have been spotted in Chichester Harbour. The UK Health Security Agency (UKHSA) advises that avian flu is primarily a disease of birds and the risk to the health of the general public is very low. As a precaution, however, it is important you do not touch or pick up any dead or visibly sick birds that you find. If you find any dead wild birds in any location, including swans, ducks, geese, gulls, or birds of prey, please report to the DEFRA helpline in the first instance. **Telephone: 03459 33 55 77***

*Local Issues:*

- *Our Waste Management Team continue to liaise with the resident, and the PC, regarding the issue of smells emanating from the amenity site. One action that Biffa will be taking is to fit a new type of shutter door to replace the existing ones. These are principally a much more flexible door which operates automatically, so*

149/22  
Cont.

that it can be opened and shut much more easily as lorries enter and leave. This type of door works very effectively at Biffa's major Mechanical Biological treatment facility near Horsham. Discussions also continue around the question of road cleaning, but unfortunately Paul Madden has been on holiday the last two weeks.

- I also attended a recent meeting of the G&T Liaison committee meeting. Cllr Sharon Burborough was also in attendance. A number of issues regarding G&T incursions across the district were discussed. With reference to the transit site, discussions centred around the parking of vehicles on the pavement/cycle path, as well as the verge opposite. Unfortunately, parking on the opposite verge is not illegal, so difficult to take action. AS par as blocking the pavement was concerned, although the police were represented by two PCSO's, I'm not sure we got very far. Discussions were had around erection of some bollards, and this is being looked into.
- Lastly, I presume you are aware that both the Eroica cycling event, based at the motor circuit, and the Red Bull air races, proposed to take place to the north of the horse race track, have been postponed - for technical reasons - for this year.

Finally, don't forget to keep an eye on our website, especially our news and campaigns page where you can keep up to date with all our latest news.

<https://www.westsussex.gov.uk/about-the-council/news-and-campaigns/>

**Jeremy Hunt – West Sussex County Council Member for Chichester North  
c/o Cabinet Office, County Hall, West Street, Chichester, PO19 1RQ  
E-mail: [Jeremy.hunt@westsussex.gov.uk](mailto:Jeremy.hunt@westsussex.gov.uk) Tel: 0330222419536**

Solar Farm Hedging: Cllr Hunt had no further news on this matter but has chased up.

JH

HWRS – Foul Odours: The Parish Clerk advised that a recent resident, Mr Bevan, of Clark Drive and neighbours in Walker Close have been experiencing foul odours from the HWRS and have complained about this to CDC. The Parish Clerk advised Cllr Hunt. Cllr Hunt reported that there are to be new automatic doors on the main building and that he will follow up with Paul Madden (Recycling & Contracts Manager, Wastes Management Services, WSCC) about the smell coming off the road. Cllr Burborough said there are also small particles on the verge that have come from the lorries. Cllr Hunt said he will set up a meeting with Paul Madden and Cllr Burborough will attend too.

JH

JH

It was advised that Mr Bevan should contact the Environment Agency, CDC Environmental Health and the HWRS Site Manager. The Parish Clerk will provide those details to him.

LFL

Mr Derek Marlow, a resident, suggested the use of a "Back to Black" cleansing vehicle which would spray, pressure wash and vacuum immediately. Cllr Hunt would mention this to Paul Madden.

JH

Love West Sussex: Cllr Burborough advised that when using this website, which is very good, a report comes back but it is not possible to read it. Cllr Hunt said he would look at that. He advised that Love West Sussex can now also be accessed via website Love Clean Streets.

JH

There were no further questions or points.

**Mr Andrew Ball (Rolls Royce Motor Cars) submitted the following report, and advised that he would not be attending:**

**Westhampnett Parish Council 11.07.22 v1  
Operations**

- Road works. Additional on-site marshalls continue to be provided to support staff parking in our Stane Street car park during the current road closure.
- Staff parking on local roads. Security staff are addressing and action is being taken. Staff communications have also supported these actions.
- Car parking. South East Region Open Water Championships is taking place at Chichester Watersports on Saturday 16 July. Organisers/entrants will be using Stane Street car park.

**Planning applications**

**Recent submissions, with decision:**

- Extension to first floor mezzanine, minor facade alterations and associated works. Ref. 22/00777/FUL. Permitted.

**Submitted, pending decision (reference number):**

- Discharge of condition 4 from planning application (WH/22/00777/FUL)
- External sub-station – to support site requirements (WH/22/01693/FUL)
- Additional Roller Shutter Door to Logistic Road (Building 50.0) to assist material access and production process flow (TBC)

<p>149/22 Cont.</p>	<ul style="list-style-type: none"> <li>• Canopy for electric charging station (TBC)</li> </ul> <p><b><u>Forthcoming to be submitted, details to follow, (likely submission date):</u></b></p> <ul style="list-style-type: none"> <li>• Staff communication 'totems' / information screens (July 2022)</li> <li>• Internal multi-tier 280sqm, increased user space to support production (August 2022)</li> <li>• Additional air conditioning units installed beside existing canopy (August 2022)</li> </ul> <p><b><u>Proposed Development</u></b></p> <p><b><u>Site surveys continue. WPC informed of details.</u></b></p> <p><b><u>Local News</u></b></p> <p><b><u>ROLLS-ROYCE MOTOR CARS CELEBRATES BLACK BADGE AT THE FESTIVAL OF SPEED</u></b>  <a href="https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0400113EN/rolls-royce-motor-cars-celebrates-black-badge-at-the-festival-of-speed">https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0400113EN/rolls-royce-motor-cars-celebrates-black-badge-at-the-festival-of-speed</a></p> <p><b><u>ROLLS-ROYCE ANNOUNCES NEW DIRECTOR OF GLOBAL COMMUNICATIONS</u></b>  <a href="https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0401939EN/rolls-royce-announces-new-director-of-global-communications">https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0401939EN/rolls-royce-announces-new-director-of-global-communications</a></p> <p><b><u>Contacts</u></b>  <i>In Andrew Ball's absence/if not available:</i>  Client Contact Team  01243 525700  enquiries@rolls-roycemotorcars.com</p> <p>There were no questions.</p> <p>The Parish Clerk to write to RR to ask for the growth from the Plantation onto / over FP416 be cut back.</p>	<p><b><u>LFL</u></b></p>
<p>150/22</p>	<p><b><u>MEMBERS' REPORTS:</u></b> To receive reports from Members where not covered in agenda below, including</p> <ol style="list-style-type: none"> <li>1. <u>WS Transit Site &amp; Traveller Liaison Group Meeting held on 22<sup>nd</sup> June:</u> Cllr Burborough attended the meeting and advised that on 28<sup>th</sup> April 5 vans were moved from New Park. She reported to the Police very promptly the 16 vans at Northgate on 6<sup>th</sup> May as they were manoeuvring into place, but they stayed there. There were 2 vans on 12<sup>th</sup> May in Jubilee Gardens. Miller Homes at East Broyle have created a bund which put off some other travellers. Also some at Cineworld. It is hoped that the new PSCO and the new Government Bill may help with evictions. Regarding the Transit site, there is one family leaving with the Transit Van that was parking on the verge, some others staying. They are allowed to stay for 13 weeks. The next meeting is 7<sup>th</sup> September, then 7<sup>th</sup> December.</li> <li>2. <u>Village Gates:</u> Cllr Plummer reported - <i>Finally had meeting with Mike from WSCC Highways, he has kindly agreed to the proposal that had been submitted several months ago to the PC, there were a few minor amends but nothing significant. We have agreed, size, location and signage. The next steps are for me to obtain quotes for the gates and submit final design to him for formal approval, a 28-day notice period is required before we get full go ahead, but in parallel I will get final prices for gates and signs. On the installation, I will ask the various parties suggested to see about some community orientated work!</i></li> <li>3. <u>Madgwick Park Landscaping, Safety Barrier etc:</u> Cllr Plummer reported - <i>This matter is subject to a formal complaint, the last communication I had from CDC was 1/6/22, I have chased on a number of occasions, but to no avail, will keep trying.</i> Cllr Potter advised that he will chase up CDC and asked for Cllr Plummer's complaint to be sent to him.</li> <li>4. <u>Any other reports:</u> Cllr Plummer reported - <i>Container for volunteers/workshop. I have spoken to several suppliers, prices vary wildly depending on size and design! One issue is accessibility, I'm not sure one full size container will be possible without significant cost of large cranes etc. One option is possibly two smaller units, linked possibly, I will continue investigating and bring a proposal to next meeting.</i></li> </ol>	<p><b><u>DP</u></b></p> <p><b><u>DP</u></b> <b><u>HP</u></b></p> <p><b><u>DP</u></b></p>
<p>151/22</p>	<p><b><u>PLANNING MATTERS:</u></b> To receive a report on recent planning applications.</p> <p><b><u>Planning Update since the last Parish Council Meeting on 13<sup>th</sup> June 2022</u></b></p> <p><b><u>New Planning Applications for the period week 24 (15/06/22) to week 27 (06/07/22) inclusive</u></b></p> <p><b><u>WH/22/01409/DOM</u></b> - Case Officer: Freya Divey  Mr Barry Hickey  Little Place 24 Stane Street Westhampnett Chichester  Removal of timber and glass porch including reconfiguration of roof to retain single storey brick structure. Single storey rear extension.  O.S. Grid Ref. 488339/106238  To view the application use the following link:  <a href="https://publicaccess.chichester.gov.uk/online-">https://publicaccess.chichester.gov.uk/online-</a></p>	

151/22  
Cont.

applications/applicationDetails.do?activeTab=summary&keyVal=RCP5ZDER0ZU00

PC must comment by 27/07/22

### **Update on outstanding Planning Applications**

**WH/21/00489/FUL** - Case Officer: William Price  
Mrs Pam Clingan

Lanburn Connemaras Swallow Beck Madgwick Lane Westhampnett  
Change of use of land for use as a certified 'Caravan and Motorhome Club' site for siting up to 5 no.  
caravans, motorhomes or trailer tents.

O.S. Grid Ref. 488052/106449

To view the application use the following link;

<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QOOA34ERM6X00>

PC Comment and Objection lodged 07/04/21.

#### Update:

On 12/04/21 the PC was provided with some additional information from the applicant however the PC submission still stood as lodged. Following further information on 05/08/21 the PC withdrew most of its objections, except to do with footpaths / public transport. After additional information dated 11/08/21 the PC maintained its objections regarding footpaths. CDC have been consulting the necessary bodies and on 08/03/22 and 04/05/22 Natural England replied as a Consultee. **This application was considered by the CDC Planning Committee on 15/06/22. The Planning Committee decided that it would Permit with S106 subject to some conditions and informatives. At present it is still Pending whilst the S106 is being finalised.**

**Decision was by 26/04/21, then by 23/07/21, now overdue**

### **Decisions**

**WH/22/01062/TPA** - Case Officer: Henry Whitby  
Mr Shane Verrion

Hadley House Claypit Lane Westhampnett Chichester  
Fell 1 no. Sycamore tree (T1), 1 no. Oak tree (T2) and 1 no. Ash tree (T3) within Area, A1 subject to  
WH/73/01077/TPO.

O.S. Grid Ref. 488191/106301

To view the application use the following link:

<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RAMM4FERFV00>

**PC must comment by 25/05/22**

Westhampnett Parish Council queried with the Case Officer on 06/05/22 whether Southern Water would be a consultee regarding the proposed Calvert works associated with this Application. On 12/05/22 CDC advised that their Engineer (Coastal and Water Management) would be consulted.

**PC Comment and Objection lodged 24/05/22.**

Westhampnett Parish Council has reviewed the new postings and wishes to Object as follows:

1. The Parish Council expresses concerns that the trees being proposed for removal are all mature trees with a projected life-span of 20+ years.
2. Prior to the permitted redevelopment of Hadley House, this was a heavily wooded site. Many of these trees have already been felled during the course of reconstruction.
3. Claypit Lane has been designated as a wildlife corridor. Further loss of mature trees would be detrimental to the wildlife corridor and habitation.
4. Following the response from Chichester District Council Engineer Coastal & Water Management, (dated 17 May 2022) the Parish Council request that the decision is delayed until an Ordinary Watercourse Consent application has been formally made and, if appropriate, officially granted.

**Decision due 15/06/22**

**Permitted 15/06/2022**

<p><b>151/22 Cont.</b></p>	<p>Extract of Decision Notice:</p> <p>Time limits and implementations conditions:</p> <p>1) The works hereby permitted shall be completed within two years from the date of this consent. After the expiry of the time limit a further application for consent would have to be made. Reason: A limited period has been imposed to prevent the accumulation of consents on the tree(s).</p> <p>2) Within the first planting season following the completion of the proposed felling of 1 no. Sycamore tree (T1), 1 no. Oak tree (T2) and 1 no. Ash tree (T3) within Area, A1 subject to WH/73/01077/TPO 2 no. suitable native species of replacement trees shall be provided in positions as near as practicable to the locations of the 1 no. Sycamore tree (T1) and 1 no. Ash tree (T3) to be felled and with heights of at least 2 metres when such planting is carried out. The locations and species types to be agreed in writing with the Local Planning Authority prior to planting. Any root balled trees shall be planted in accordance with standard arboricultural practices as set out in British Standard BS 8545: 2014 (Transplanting Root Balled Trees). In the event that any such trees die or become seriously damaged or diseased within a period of 5 years following planting they shall be replaced in the next planting season with others of a similar size and species. Reason: In the interests of the amenities of the locality.</p> <p>3) The tree works for which consent is hereby granted shall not be carried out other than in full accordance with all standard arboricultural practices as set out in British Standard 3998:2010 (Tree Work). Reason: In the interests of amenity and to protect the tree.</p> <p>Informative(s)</p> <p>3) INFORMATIVE 'Ordinary Watercourse Consent' would be required for any alterations to the culvert.</p> <p><b><u>Other Matters</u></b></p> <p><b><u>Chichester Local Plan Review 2020 version of the Council's Housing and Economic Land Availability Assessment (HELAA) document.</u></b> The PC have been advised of this review which includes Westhampnett, and further comments are to be prepared.</p> <p>In July 2021 CDC Members considered a report "Local Plan and Strategic Infrastructure Update 1" and since then have been working on details of this report. On 19/01/22 CDC Planning Policy department advised the PC that sites within the District / Parishes are under consideration and confirmed that a meeting with the Parish Council could be arranged.</p> <p>The Parish Clerk emailed Mr Toby Ayling on 05/02/22 to ask him to a face-to-face site meeting to review the HELAA sites in the Parish, in person. Toby has now left CDC, and Mr Tony Whitty has replaced him as Planning Policy Divisional Manager. Emailed Tony on 08/03/22 asking for a meeting. Reply awaited. Dates now offered and one to be agreed with PC, with meeting to be attended by Mr Andrew Frost, Director of Planning and Environment and Mr Tony Whitty.</p> <p>The Parish Council met Mr Andrew Frost and Mr Tony Whitty, via Zoom, on 25<sup>th</sup> April. This meeting was also attended by CDC Cllr Henry Potter, WPC Cllrs, Mrs Jean Hardstaff and the Parish Clerk.</p> <p>Mr Andrew Frost gave an update on the current position of the Local Plan for the area, and the background work currently being undertaken. The constraints of the local area were highlighted (A27, other local roads, SDNP etc) and he advised that CDC must look exhaustively at all options.</p> <p>The HELAA sites within Westhampnett were discussed in depth, and it was clear that there was more work to be done by CDC prior to their decision on suitability. Mr Andrew Frost confirmed that Mr Tony Whitty would be keeping the Parish Council informed.</p> <p>At the Parish Council meeting held on 13<sup>th</sup> June 2022, the Parish Councillors discussed the Planning Inspectorate decision upholding the appeal for residential development on Madgwick Lane. The Parish Clerk was requested to write to Mr Andrew Frost, CDC Director of Planning, copied to Cllr Potter stating: "Now that this housing has been allowed the Parish Council will object to further housing in Westhampnett and ask that proposals for more housing and land use are not included in the numbers". <b><u>LFL to action</u></b></p> <p><b><u>Linda Lanham, 11.07.22</u></b></p>	<p><b><u>LFL</u></b></p>
<p><b>152/22</b></p>	<p><b><u>GIGABIT VOUCHER SCHEME:</u></b> Update Cllr McLeish reported that there is now a "pause" with 105 pledges received worth £181,500, enough to proceed if all valid. The vouchers are being checked for validity to make sure they are all valid and useable for when the pause is lifted. Greg Merrett, Project Manager, Gigabit Voucher Scheme, Digital Infrastructure Team, WSCC has requested that Westhampnett is kept as a Priority area. Cllr McLeish to email latest details to the Parish Clerk.</p>	<p><b><u>CMcL</u></b></p>
<p><b>153/22</b></p>	<p><b><u>SOUTHERN WATER SEWER REPLACEMENT IN STANE STREET:</u></b> Update The Parish Clerk confirmed that Stane Street has been closed from 28<sup>th</sup> June to 15<sup>th</sup> July and will re-open at the end of this week, and then final connections will be done. It was noted that there was another burst in the</p>	

<p><b>153/22 Cont.</b></p>	<p>old pipeline on Roman Walk a couple of weeks ago, so this new pipeline is eagerly awaited. The No 55 bus route through Stane Street has been suspended, with the bus going via A27 between the Chichester Park Hotel and A285 turnoff to Halnaker.</p> <p>Mrs Hazel Bate, a resident, asked if the new pipeline would be able to have connections for 3 septic tanks in Dairy Lane. This is not known, so the Parish Clerk will provide contact details to Mrs Bate and the size of the old pipe and the new pipe.</p>	<p><u>LFL</u></p>
<p><b>154/22</b></p>	<p><b><u>PROVISION OF PICNIC BENCHES, TABLE TENNIS TABLE, GOAL POSTS / MUGA, FRUIT TREES ON VILLAGE GREEN LAND AND OTHER RELATED MATTERS:</u></b></p> <p>A. <u>Update on provision of Table Tennis Tables:</u> The Parish Clerk advised she had not actioned yet.</p> <p>B. <u>Update on Concreting quotes:</u> Cllr Plummer had obtained a quotation from Extendables Landscaping and Home Improvements. Cllr Moth was also obtaining quotations.</p> <p>C. <u>Update on Watering for Trees:</u> It was suggested that Tree Gators may be the best solution. Details supplied to the Parish Clerk.</p>	<p><b>CM</b></p> <p><u>LFL</u></p>
<p><b>155/22</b></p>	<p><b><u>COMMUNITY HALL:</u></b> (Chairman of the Hall Committee: Cllr T Ashcroft)</p> <ol style="list-style-type: none"> <li><u>Update on Bookings:</u> Cllr Ashcroft reported that bookings were down a bit as it is summer, but there are bookings for Children's Parties.</li> <li><u>Update on Finances:</u> The current balance in the Lloyds Bank Account is £27,778.25, and as at 30<sup>th</sup> June 2022 it was £26,746.25.</li> <li><u>Update on Care of Building:</u> The <u>Emergency Lighting</u> test resulted in 2 failed units and 5 batteries needing replacement. The CIA quote for this work seemed a great deal, and the Parish Clerk is to obtain the Engineers report before the quote can be further discussed. The refund for the faulty <u>Joules Hot Water Cylinder</u> is still awaited, the Parish Clerk will chase again.</li> <li><u>Update on Community Hall Signage:</u> No further action yet.</li> <li><u>Update on NHB 40/21 – Blinds:</u> Apollo Blinds are coming on 20<sup>th</sup> July to refit the faulty blind.</li> <li><u>Update on NHB 32/20 - Audio Visual:</u> Delayed until after completion of the Blinds.</li> <li><u>Any other business:</u> None</li> </ol>	<p><u>LFL</u></p> <p><u>LFL</u></p>
<p><b>156/22</b></p>	<p><b><u>ALLOTMENTS AT MADGWICK PARK:</u></b></p> <p>A. <u>Update on Meeting with Brad Slingo on 5<sup>th</sup> July, including toilet block and boundary treatment.</u></p> <p>Cllr Plummer and the Parish Clerk attended an on-site meeting with Mr Brad Slingo of Barratt David Wilson Homes on 5th July. The Parish Clerk provided an update to the Cllrs:</p> <p>The main topics were:  Engineering - creating the plots  Landscaping - around plots and car parking  Boundary Treatments - fences /gates - WPC requested 1.8m high all round, including gates.  Toilet Block - number of toilets / decorations  Services - provision of clean water, sewerage, power, meters</p> <p>Each plot will have its own shed, water butt capturing water from the shed roof, and compost bin.  Each plot will consist of 3 layers:  Sub-grade layer: for drainage  Subsoil layer: Good quality soil mixed with Garden Bark Mulch, as supplied from Compost direct  Topsoil layer: Minimum of 250mm good quality Multi-purpose Topsoil, as supplied from Compost direct or similar approved  Each plot will have a concrete edging to delineate the area, with no plot fencing.  Each plot will have a proper solid path around it.</p> <p>The Parish Council now to provide BDW Homes with solicitor's details (see Agenda Item 15.6)</p> <p>The Parish Council to provide BDW Homes with a list of 3 Fruiting trees instead of ornamental flowering cherries. Cllr McLeish suggested planting heritage fruit trees, perhaps as Goodwood had recently done. The Parish Clerk to contact Goodwood.</p> <p>There is a spreadsheet as a record of items discussed and notes with actions, to be used by all to progress the project.</p> <p>B. <u>Update on review all requirements contained in the Planning Permission, and how the organisation / running of the Allotments might work</u></p> <p>During the meeting it became clear that there is no intention for the Madgwick Park Management Company to be involved. Where the words "Management Company" have been used this is a loose description of whosoever is responsible. So, once the land is transferred to the Parish Council, everything about it will be the Parish Council's responsibility. The Parish Council could delegate certain responsibilities to an Allotment Society who would take on the lease of the allotments. Cllr Plummer and the Parish Clerk to look at this.</p> <p>The Parish Clerk reported that approximately 9 people have so far shown serious interest. That means there will be spare plots available.</p>	<p><u>LFL</u></p> <p><u>LFL</u></p> <p><u>DP / LFL / BS</u></p> <p><u>LFL</u></p>

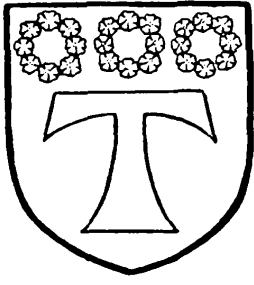


157/22	<p><b><u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</u></b>  Agenda Items for 8<sup>th</sup> August 2022:</p> <ol style="list-style-type: none"> <li>1. Conduct of members towards officers of Parish Councils – email from CDC to Parish Councils dated Thu, 30 Jun, 14:43</li> <li>2. Dairy Lane has become overgrown at the southern end – Cllr Burborough to take photos, and then the Councillors to decide how to proceed.</li> <li>3. Progress the Flagpole.</li> </ol>	<p><b><u>LFL</u></b></p> <p><b><u>SB</u></b></p> <p><b><u>ALL</u></b></p>
158/22	<p><b><u>PARISH FINANCIAL MATTERS (See separate emails for relevant details):</u></b></p> <ol style="list-style-type: none"> <li>1. <u>To note that all documents for AGAR were lodged with the External Auditor on 23rd June:</u> Noted.</li> <li>2. <u>To note receipt of Operation Watershed funding of £22,184.28 in Barclays account on 7th June:</u> Noted.</li> <li>3. <u>To note receipt of CDC Grant for the QPJ Bench at Westerton of £250 in Barclays account on 24th June:</u> Noted.</li> <li>4. <u>To approve the Accounts to 30th June 2022:</u> The Accounts had been previously circulated to all Councillors. There being no questions, the approval of the accounts was proposed by Cllr Burborough seconded by Cllr Ashcroft, and all voted in favour. the Accounts were signed by Cllr McLeish.</li> <li>5. <u>To obtain approval for re-valuation of Community Hall in readiness for alternative quotes for insurance from 1<sup>st</sup> September 2022:</u> The Parish Clerk explained that in order to make sure that the Community Hall is fully insured a re-valuation should take place as rebuilding costs have increased greatly. The Councillors approved the quotation from Cardinus Risk Management Limited at £130 plus VAT.</li> <li>6. <u>Any other business:</u> The Parish Clerk sought approval for the legal aspects of the <u>Allotment Land Transfer</u> to be carried out by George Ide Solicitors as they have previously acted for the Parish Council. This was approved and the costs will be obtained.</li> </ol>	<p><b><u>LFL</u></b></p> <p><b><u>LFL</u></b></p>
159/22	<p><b><u>CORRESPONDENCE, INCLUDING NOTICES &amp; LEAFLETS:</u></b>  To note receipt of email notification from Goodwood of the cancellation of 2 new large Goodwood events for this year – Eroica and Air Race. Goodwood hope to progress these for 2023.</p> <p>Noted. Mr Don Milton, a resident, is concerned about the logistics of this event, and Cllr Burborough will keep a close eye on this as details emerge for next year.</p>	<p><b><u>SB</u></b></p>
160/22	<p><b><u>DEALING WITH LOCAL ISSUES:</u></b>  None.</p>	
161/22	<p><b><u>QUESTIONS BY THE PUBLIC:</u></b> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.</p> <p>None.</p>	
162/22	<p><b><u>DATE OF NEXT FULL PARISH COUNCIL MEETING:</u></b> 8th August 2022  Date noted, Cllr McLeish advised she cannot attend this meeting, and Cllr Holden will Chair in her absence.</p>	
163/22	<p><b><u>CLOSE MEETING</u></b>  The Chairman closed the meeting at 8.34pm.</p>	

Signed.....

Date.....

**Chairman of Meeting**



# WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham  
Oak Tree Cottage, Claypit Lane, Westhampnett, Chichester PO18 0NU

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## Minutes of the Westhampnett Parish Council Meeting held at 7pm on Monday 8<sup>th</sup> August 2022 at Westhampnett Community Hall, Hadrian Drive, Westhampnett, PO18 0FP

### Present:

Parish Councillors: Cllr W Holden (Vice-Chairman, and Chairman of the meeting), Cllr T Ashcroft, Cllr S Burborough, Cllr C Moth, Cllr S James (arrived at 7.40pm due to traffic delays caused by a serious accident) and Cllr Plummer.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham, with CDC Cllr H Potter in attendance.

9 members of the public also attended.

<u>Minute No</u>	<u>Item</u>	<u>Action</u>
164/22	<b><u>OPEN FULL COUNCIL MEETING &amp; TAKE APOLOGIES FOR ABSENCE</u></b> Cllr Holden opened the meeting and welcomed all. Apologies received from Cllr C McLeish and WSCC Cllr J Hunt.	
165/22	<b><u>DISCLOSURE OF INTERESTS:</u></b> Cllr Burborough – as an employee of Rolls Royce.	
166/22	<b><u>CONFIRM MINUTES OF THE LAST FULL PC MEETING held on 11<sup>th</sup> July 2022</u></b> The Minutes for the Parish Council meeting held on 11th July 2022 were accepted. Cllr Burborough proposed that they be approved, this was seconded by Cllr Ashcroft, all were in favour and they were then signed by the Chairman.	
167/22	<b><u>MATTERS ARISING:</u></b> To deal with any matters arising from the Minutes of the last meeting. <b><u>HWRS – Foul Odours:</u></b> The Parish Clerk reported that Mrs Brown would be having a meeting with WSCC Paul Madden on 10 <sup>th</sup> August 2022.	
168/22	<b><u>REPORTS FROM EXTERNAL BODIES:</u></b> including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting. <b><u>CDC Cllr Henry Potter submitted the following report:</u></b> <i>Westhampnett PC meeting 8th August '22.</i> <i>CDC Members Report.</i>  <i>On Friday 15th of last month I attended an online 'Workshop' held by Southern Water last Friday where they opened a consultation period to engage with their customers. They admit without reservation their poor track record and proposed many measures they will be pursuing in the future.</i>  <i>First of all, with an estimated population growth of 7%, which I believe to be an UNDER estimate, by 2040, the South East of England will see a SHORTFALL in water supply of 1 billion litres per day. Unless we all take steps to reduce our water consumption considerably, we could be in a serious situation, though this is less likely to affect us as our water is supplied by Portsmouth Water. However PW do export and sell water extracted from the Lavant Valley to Southern Water so in the long term this could affect Chichester District. At least SW are now considering a de-salination plant at Littlehampton but that could be as late as 2040, 18 years hence. They also expect by 2050 to reduce to zero!! storm water overflows of the networks. Some slight comfort for residents in the District but within 28 years?? They have recently started to line leaking laterals which cause so many problems in the Lavant Valley Villages when the water table is high.</i>  <i>There will be more on this as the consultation progresses.</i>  <i>Again last month, I attended a reception promoted by Gillian Keegan, to meet many of the refugees from Ukraine who have been welcomed into the homes of so many of our caring residents in Chichester District. The amount of help which is available to help these people to settle into some sort of routine is quite amazing. There are young women continuing to 'work from home' in their jobs back home, some have begun work</i>	

168/22  
Cont.

here, I know of one young girl who has secured a job in the horticultural business on Tangmere Airfield. There are about 160 refugees here in the Chichester area and it was just so encouraging to learn that there is so much help available for them.

Residents may have read in the local paper that Diane Shepherd, our CEO has written a bid for £13.7 million from the Governments 'Levelling Up Fund' towards much needed improvements in the City. These include improved facilities for some of the old buildings in Priory Park, one of which is the neglected cricket pavilion, the public toilets are in need of a complete refit and provision of disabled toilets and a much-needed uplift to the Children's Play Area. There has also been much interest in creating an attractive 'Park' area in West Street along the length from the now empty Morants / Army and Navy Store to the Cross with tree planting and flower beds. Also there are plans to make the northern gyratory around Metro House and the Fire Station a more user-friendly area for pedestrians and cyclists. These proposals have been agreed with other Party Members and Cllr. Adrian Moss the opposition leader has given his full backing to this bid. I will add that the reconstruction of the northern gyratory is a feature of the Chichester Vision document for consideration in the future which was drawn up along with the Southern Gateway Project 4-5 years ago. More of this later in the year when bids are considered and awarded.

And that concludes my report.

Cllr. Henry Potter.

CDC Member, Goodwood Ward

There were no questions on the report.

Cllr Potter and Cllr Burborough reported that Bus No: 55 is no longer going to the Tangmere Museum.

Cllr Potter advised he has been aware of the ongoing smell issues at HWRS and new doors are being fitted. Cllr Burborough re-iterated that some of the smell comes off the road. The Parish Clerk was asked to write to the Environment Agency regarding HWRS with extracts of several months Minutes to illustrate the issues.

LFL

#### **WSCC Cllr Jeremy Hunt did not submit a report as he was on holiday**

There were no WSCC related questions.

**Mr Andrew Ball (Rolls Royce Motor Cars) submitted the following report, and advised that he would not be attending:**

**Westhampnett Parish Council 08.08.22 v1**

#### **Operations**

##### **Summer shutdown (Monday 1 August to Friday 12 August):**

- We are currently on summer shutdown with no production.
- Our offices remain open.
- Maintenance is taking place across the site, both internally and externally.

#### **Permissive Pathway Maintenance**

Please be advised that the permissive pathway will be closed for maintenance over the August Bank Holiday weekend. The three access gates will be locked and advisory signs displayed. For reference, the permissive pathway runs between three access gates located as follows:

- From near the 'Rolls-Royce roundabout' - north westerly corner of our site (access direct from footpath).
- Near the north easterly corner of our site (access direct from footpath).
- Midway on the easterly perimeter of our site (access from footpath, across Goodwood Estate land).

#### **Planning applications**

##### **Recent submissions, with decision:**

- Extension to first floor mezzanine, minor facade alterations and associated works. Ref. 22/00777/FUL. Permitted.

##### **Submitted, pending decision (reference number):**

- Discharge of condition 4 from planning application WH/22/00777/FUL (22/01655/DOC)
- External sub-station – to support site requirements (WH/22/01693/FUL) – note: WPC has confirmed no comments
- Additional Roller Shutter Door to Logistic Road (Building 50.0) to assist material access and production process flow (22/01663/FUL)
- Canopy for electric charging station (submitted 3 August 2022)

##### **Forthcoming to be submitted, details to follow, (likely submission date):**

<p><b>168/22 Cont.</b></p>	<ul style="list-style-type: none"> <li>• Staff communication 'totems' / information screens (August 2022)</li> <li>• Internal multi-tier 280sqm, increased user space to support production (August 2022)</li> <li>• Additional air conditioning units – external location to be determined and design drawn up (October 2022)</li> </ul> <p><b>Proposed Development</b></p> <hr/> <p>Site surveys continue.</p> <p><b>Recent News</b></p> <hr/> <p>ALL-ELECTRIC ROLLS-ROYCE SPECTRE UNDERGOING SECOND TESTING PHASE ON THE FRENCH RIVIERA  <a href="https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0402593EN/all-electric-rolls-royce-spectre-undergoing-second-testing-phase-on-the-french-riviera">https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0402593EN/all-electric-rolls-royce-spectre-undergoing-second-testing-phase-on-the-french-riviera</a></p> <p><b>Contacts</b></p> <hr/> <p>In Andrew Ball's absence/if not available:  Client Contact Team  01243 525700  enquiries@rolls-roycemotorcars.com</p> <p>There were no questions.</p> <p>It was noted that site surveys have been seen to be continuing.</p>	
<p><b>169/22</b></p>	<p><b>CONDUCT OF MEMBERS TOWARDS OFFICERS OF PARISH COUNCILS:</b> To consider previously circulated email dated Thu, 30 Jun, 14:43 from Nicholas Bennett (Monitoring Officer to the Council, Solicitor) Divisional Manager, Legal &amp; Democratic Services Chichester District Council, to Parish Councils and sent to Councillors on Wed, 6 Jul, 16:35.</p> <p>This email promotes the Code of Conduct for Councillors, particularly the behaviour towards Parish Clerks and other council employees. The Councillors suggested a Resolution stating "The Councillors noted the contents and understood the Code". This was voted upon and the Resolution was passed unanimously.</p>	
<p><b>170/22</b></p>	<p><b>MEMBERS' REPORTS:</b> To receive reports from Members where not covered in agenda below, including</p> <ol style="list-style-type: none"> <li>1. <u>Gigabit Voucher Scheme</u> – Hazel Bates reported that the Scheme has been approved and it will be about 10-12 months before installation done. The fibre is installed via overhead wire. It is still possible to sign up now until all vouchers validated, circa 1<sup>st</sup> September 2022.</li> <li>2. <u>Village Gates</u> – Cllr Plummer reported that "the statutory notices have now gone up at the sites proposed, 28 days must elapse before we can proceed to the next step. We have three quotes, the lowest is from Vinyl Fencing in Littlehampton (local villages have used and recommended) at a cost of £3310 +VAT. Subject to no objections we would need to place order with a four-week delivery estimate. We would then need to appoint a licensed ground works company to install, the plan is to see if we can call in a favour from one of the local developers. Where possible we will reuse existing signs, the only one that needs to be replaced is at Maudlin as this was damaged during recent works. I have not yet received an estimate for this, or requested for Westerton, plan is to get agreement to gates in the first instance". The Parish Council would need to approve the supplier at the next meeting.</li> <li>3. <u>Madgwick Park Landscaping, Safety Barrier etc:</u> A) Cllr Plummer reported that the safety barrier is now in place. B) The complaint is now waiting on a person who is on holiday, Cllr Plummer will go back to Andrew Frost to progress. C) The Management Company on MP (EMRC) are now adhering to the watering plan, but CDC appear to have no real appetite to enforce. Mr Andrew Blanchard, a resident, said the trees were not planted properly. Mr Ian Sedgley, a resident of Madgwick Park, said he had been so concerned about the landscaping he had written to the MD of DWH and made a complaint to CDC, and there is an open enforcement case. Cllr Plummer will draft an email to be circulated to the Councillors prior to being sent by the Parish Clerk to Mr Andrew Frost, copy to the MD of DWH and EMRC.</li> </ol> <p><b>HP left the meeting at 7-40pm &amp; Cllr S James arrived</b></p> <ol style="list-style-type: none"> <li>4. <u>Container for Volunteers</u> – Cllr Plummer reported that the "proposal is to purchase unit/units for safe storage of volunteers' equipment and workshop for maintenance. Local provider has given quote for two units (to enable ease of installation) both 20ft x 8 ft, one will just have normal lockable cargo doors at the end for storage of flammables and equipment. The second would have normal cargo doors plus two windows and a normal door for use as a workshop, all with steel shutters. They would come with power and lighting installed but we would have to provide supply and foundations. It is understood that planning is not required as they are temporary structures, but recommendation is to engage with local authority and neighbours to minimise risk of objection. The units would be provided in a "Forest green" finish. The cost is within original expectations with units coming in at about £9k plus approximately £3k to install and fit out. Next step is to agree if funding is available to progress to next steps, but concern is that current arrangements may impact upon insurance of hall and a degree of urgency is encouraged." The question was raised as to whether to rent or buy and sell on after use. If rented, once x years old, it is replaced with a new one by rental company. Estimated lifespan is 20 years but they do need maintenance.</li> </ol>	<p><u>DP</u></p> <p><u>DP / LFL</u></p>

<p><b>170/22 Cont.</b></p>	<p>Condensation can be a problem in cold weather, special container absorb pads can be used to manage this. The Church rent their container. Mr Bob Keatley, a resident, advised that Lavant have had break-ins at their container. Cllr Plummer to investigate rent / buy.</p> <p>5. <u>Overgrown section of Dairy Lane, photos and decide who is responsible</u> – No photos received, Cllr Burborough to check as these were emailed. (NB: Later found to have been held in waiting as too large, now received by the Parish Clerk, and to be actioned).</p> <p>6. <u>GACC Meeting 21<sup>st</sup> July 2022</u>– Cllr Plummer advised he attended this meeting. Only major item to report is that Goodwood have challenged the recent Appeal Decision regarding houses on the Land North of Madgwick Lane as they believe the Planning Inspectorate have mis-interpreted the Local Plan, there is no allowance for additional traffic in Madgwick Lane, and Helicopter safety. There can be no progress by the developer until this is heard.</p>	<p><u>DP</u></p> <p><u>LFL</u></p>
<p><b>171/22</b></p>	<p><b><u>PLANNING MATTERS:</u></b> To receive a report on recent planning applications and update on email to Mr Andrew Frost regarding the Local Plan as it affects Westhampnett.</p> <p><b><u>Planning Update since the last Parish Council Meeting on 11<sup>th</sup> July 2022</u></b></p> <p><b><u>New Planning Applications for the period week 28 (13/07/22) to week 31 (03/08/22) inclusive</u></b></p> <p><b><u>WH/22/01663/FUL</u></b> - Case Officer: Alicia Snook c/o agent Rolls Royce Motor Cars The Drive Westhampnett West Sussex External alterations to service area comprising the installation of 1 no. new roller shutter door at Building 50. O.S. Grid Ref. 488512/106717 To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=RE88UXERI6R00">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=RE88UXERI6R00</a></p> <p><b><u>PC must comment by 24/08/22</u></b></p> <p><b><u>WH/22/01589/DOM</u></b> - Case Officer: Sascha Haigh Mr N Hamilton 29 Vespasian Close Westhampnett Chichester West Sussex Construction of front dormer, 2 no. rooflights to front slope and rear dormer, conversion of roof into habitable space. O.S. Grid Ref. 488681/106308 To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=RDTKFDERHW200">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=RDTKFDERHW200</a></p> <p><b><u>PC must comment by 24/08/22</u></b></p> <p><b><u>WH/22/01303/DOM</u></b> - Case Officer: Sascha Haigh Mrs Yunhong Guo 21 Hamilton Way Westhampnett Chichester West Sussex Retrospective garden room. O.S. Grid Ref. 487924/106410 <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=RC2V4GER12Q00">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=RC2V4GER12Q00</a></p> <p><b><u>PC must comment by 10/08/22</u></b> The PC had no Comments to make. BDW Homes confirmed they have given permission.</p> <p><b><u>WH/22/01693/FUL</u></b> - Case Officer: Freya Divey c/o agent Rolls Royce Motor Cars The Drive Westhampnett Chichester Erection of a new external switchgear room and associated works, including external alterations. O.S. Grid Ref. 488512/106717 To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=REAR89ERIA800">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=REAR89ERIA800</a></p> <p><b><u>PC must comment by 10/08/22</u></b> The PC had no Comments to make.</p> <p><b><u>WH/22/01783/ELD</u></b> - Case Officer: Rebecca Perris Mr &amp; Mrs B Ingram The Yard Sidengreen Lane Maudlin Westhampnett Use of land for the stationing of 1 no. caravan, within the meaning set out in section 29 of the Caravan Sites and Control of Development Act 1960 as expanded by section 12 of the Caravans Sites Act 1968, for residential purposes. O.S. Grid Ref. 488914/106825 To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=REP5W9ERINF00">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=REP5W9ERINF00</a></p>	

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**PC must comment by 10/08/22**

**The following comments were lodged on 05/08/22:**

Westhampnett Parish Council has considered this application and wishes to OBJECT as follows:

This is an application for a Lawful Development Certificate for an existing Use or Operation or Activity, namely stationing one caravan for residential purposes.

It has been demonstrated that there has been continuous occupation of the caravan since 15 August 2011, i.e. almost 11 years.

The application appears to attempt to regularise this situation, thus providing a permanent dwelling albeit currently in the form of a caravan.

The site upon which the caravan is situated is outside the Parish settlement boundary and would not normally be considered for a permanent dwelling.

The site was formerly called Side Green Game Farm. Turkeys were reared there for Christmas and it is probable that the caravan was originally installed to provide accommodation for someone to live on site to prevent theft of the turkeys.

No mention is made in the application for a current requirement for permanent on-site residential security. Indeed, no mention is made for any purpose other than to regularise the existing situation.

The Parish Council therefore requests that the application is REFUSED for the following reasons:

1. The site upon which the caravan is situated is outside the Parish settlement boundary.
2. No mention is made for any Operation or Activity necessary for the caravan's occupants to remain on site, other than to regularise the existing situation.

**Update on outstanding Planning Applications**

**WH/22/01409/DOM** - Case Officer: Freya Divey

Mr Barry Hickey

Little Place 24 Stane Street Westhampnett Chichester

Removal of timber and glass porch including reconfiguration of roof to retain single storey brick structure. Single storey rear extension.

O.S. Grid Ref. 488339/106238

To view the application use the following link:

<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RCP5ZDER0ZU00>

**PC must comment by 27/07/22**

**The following comments were lodged on 24/07/22:**

Westhampnett Parish Council have considered this application and would like to Comment as follows:

Size.

The proposed rear ground floor extension extends 6.5M from the face of the existing property. CDC planning officers are requested to confirm that the right of light at ground floor level to Ash Keys, the adjacent property, is not compromised using the 60° rule.

Windows.

Timber windows are used in the older properties along Stane Street, of which this is one. No alterations are proposed to the existing timber windows on the north and first floor south elevations.

The factory finished metal side-hung casements or metal & glass doors proposed for the extension appear to be out of keeping with the existing.

Roof Tiles.

The roof tiles on the proposed extension should be in keeping with the current property. The proposed light green slate tiles will be out of keeping.

Render Finish.

It is stated that "The new walls are finished externally in painted render." No colour is mentioned.

**WH/21/00489/FUL** - Case Officer: William Price

Mrs Pam Clingan

Lanburn Connemaras Swallow Beck Madgwick Lane Westhampnett

Change of use of land for use as a certified 'Caravan and Motorhome Club' site for siting up to 5 no. caravans, motorhomes or trailer tents.

O.S. Grid Ref. 488052/106449

To view the application use the following link;

<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QOOA34ERM6X00>

171/22  
Cont.

PC Comment and Objection lodged 07/04/21.

Update:

On 12/04/21 the PC was provided with some additional information from the applicant however the PC submission still stood as lodged. Following further information on 05/08/21 the PC withdrew most of its objections, except to do with footpaths / public transport. After additional information dated 11/08/21 the PC maintained its objections regarding footpaths. CDC have been consulting the necessary bodies and on 08/03/22 and 04/05/22 Natural England replied as a Consultee. **This application was considered by the CDC Planning Committee on 15/06/22. The Planning Committee decided that it would Permit with S106 subject to some conditions and informatives. At present it is still Pending whilst the S106 is being finalised.**

**Decision was by 26/04/21, then by 23/07/21, now pending receipt of S106**

**Decisions**

There were no Decisions.

**Other Matters**

**Chichester Local Plan Review 2020 version of the Council's Housing and Economic Land Availability Assessment (HELAA) document.**

The PC have been advised of this review which includes Westhampnett, and further comments are to be prepared.

In July 2021 CDC Members considered a report "Local Plan and Strategic Infrastructure Update 1" and since then have been working on details of this report. On 19/01/22 CDC Planning Policy department advised the PC that sites within the District / Parishes are under consideration and confirmed that a meeting with the Parish Council could be arranged.

The Parish Clerk emailed Mr Toby Ayling on 05/02/22 to ask him to a face-to-face site meeting to review the HELAA sites in the Parish, in person. Toby has now left CDC, and Mr Tony Whitty has replaced him as Planning Policy Divisional Manager. Emailed Tony on 08/03/22 asking for a meeting. Reply awaited. Dates now offered and one to be agreed with PC, with meeting to be attended by Mr Andrew Frost, Director of Planning and Environment and Mr Tony Whitty.

The Parish Council met Mr Andrew Frost and Mr Tony Whitty, via Zoom, on 25<sup>th</sup> April. This meeting was also attended by CDC Cllr Henry Potter, WPC Cllrs, Mrs Jean Hardstaff and the Parish Clerk.

Mr Andrew Frost gave an update on the current position of the Local Plan for the area, and the background work currently being undertaken. The constraints of the local area were highlighted (A27, other local roads, SDNP etc) and he advised that CDC must look exhaustively at all options.

The HELAA sites within Westhampnett were discussed in depth, and it was clear that there was more work to be done by CDC prior to their decision on suitability. Mr Andrew Frost confirmed that Mr Tony Whitty would be keeping the Parish Council informed.

At the Parish Council meeting held on 13<sup>th</sup> June 2022, the Parish Councillors discussed the Planning Inspectorate decision upholding the appeal for residential development on Madgwick Lane. The Parish Clerk was requested to write to Mr Andrew Frost, CDC Director of Planning, copied to Cllr Potter stating: "Now that this housing has been allowed the Parish Council will object to further housing in Westhampnett and ask that proposals for more housing and land use are not included in the numbers".

The Parish Clerk sent an email to Mr Andrew Frost, copied to CDC Cllr H Potter, on 22<sup>nd</sup> July 2022:

**Extract:**

*The Parish Council feel most strongly that the Parish has had enough housing in recent years and it must be allowed to settle as a larger community, now to include another 165 houses. The Parish Council would be most grateful if this important factor could be taken into consideration and no further Parish areas be included in the proposed Local Plan.*

A reply was received from Mr Frost on 26th July 2022:

**Extract:**

*As I think you are aware from our meeting in April, we are continuing to work on the remaining evidence to support the local plan strategy, particularly in relation to transport issues and so no decisions about housing numbers have yet been made. I do nevertheless acknowledge the concerns of the parish council in respect of the appeal decision and have asked Tony Whitty, Planning Policy Divisional Manager to consider the implications for the local plan.*

*We will update you again in due course.*

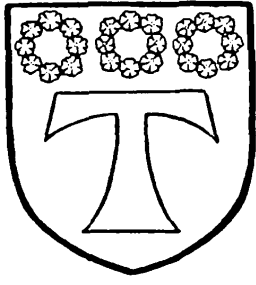
171/22 Cont.	<p><b><u>Linda Lanham, 08.08.22</u></b></p> <p><b><u>Hadley House – Water Course Application:</u></b> The Parish Clerk to ask CDC Drainage Team if this application has been submitted.</p>	<u>LFL</u>
172/22	<p><b><u>SOUTHERN WATER SEWER REPLACEMENT IN STANE STREET:</u></b> Final Update</p> <p>The works are now complete, and the area restored to normality. Southern Water are going to check the area for infiltration of ground water and surface water and hopefully there will be a step forward with a new person looking after our area now.</p> <p>The Parish Clerk to write to thank Southern Water for the works done.</p>	<u>LFL</u>
173/22	<p><b><u>PROVISION OF PICNIC BENCHES, TABLE TENNIS TABLE, GOAL POSTS / MUGA, FRUIT TREES ON VILLAGE GREEN LAND AND OTHER RELATED MATTERS:</u></b></p> <p>A. <u>Request to reposition the Picnic Tables:</u> After consideration of the current locations Cllrs Burborough, Moth and McLeish will reconsider the positions, ensuring accessibility to all. Will review for the Parish Council meeting on 10<sup>th</sup> October.</p> <p>B. <u>Update on Concreting quotes:</u> Cllr Moth had spoken to a couple of people, about £200 - £300 per day for labour, but not possible to get an exact quote. Cllr James wondered if “tethering”, Geoff Hardstaff’s bolt method or concrete spurs would be easier. The Parish Clerk to acknowledge Mr Tom Browns quote and advise that the decision is pending.</p> <p>C. <u>Update on Watering for Trees:</u> Mr Richard Skillern has watered the trees with the hose 4 times over the last few weeks. There are 23 trees on the Village Green, all would need treegators, to be purchased. Planting of other trees to be considered – suggested possible locations: in wild area between Rutland Way hedge and the Bus Shelter, at end of the Community Hall land alongside the Solar Farm, on the grass triangle just north of the school?</p>	<p><u>SB / CM / CMcL</u></p> <p><u>LFL</u></p> <p><u>LFL</u></p>
174/22	<p><b><u>COMMUNITY HALL:</u></b> (Chairman of the Hall Committee: Cllr T Ashcroft)</p> <p>1. <u>Update on Bookings:</u> It was reported that bookings were quite quiet at present.</p> <p>2. <u>Update on Finances:</u> The current balance in the Lloyds Bank Account is £29,992.15, and as at 31<sup>st</sup> July 2022 it was £29,187.15. £723.90 of cash was paid in from various events. The charges for the Hall have recently been increased.</p> <p>3. <u>Update on Care of Building:</u> The Hall Committee are looking at the possibility of getting a maintenance person to do general maintenance. The Committee is also looking at budgeting for the Hall running costs.</p> <p>4. <u>Update on Refund from Joules for Hot Water Cylinder:</u> The Parish Clerk confirmed the refund had been received as the cylinder was deemed faulty by the manufacturer.</p> <p>5. <u>Update and approval on Emergency Lighting quotation from CIA:</u> The Parish Clerk had obtained more explanation as to why the batteries / lights need replacing and Parish Councillors approved the work. The Parish Clerk to accept the quote / arrange an installation date.</p> <p>6. <u>Update on NHB 40/21 – Blinds:</u> Apollo Blinds are due on 17<sup>th</sup> August to refit the faulty blind.</p> <p>7. <u>Any other business:</u> The Hall Committee would like a Defibrillator to be installed on the Hall outside wall as soon as possible, details to be obtained by Cllr Ashcroft.</p>	<p><u>LFL</u></p> <p><u>TA / LFL</u></p>
175/22	<p><b><u>ALLOTMENTS AT MADGWICK PARK:</u></b></p> <p>A. <u>Update on progress including providing Solicitor details and Fruit tree details:</u> The Parish Clerk advised that George Ide have been instructed to act for the Parish Council in the Land Transfer. The Parish Clerk is researching suitable Fruit Trees and will advise Brad Slingo.</p> <p>B. <u>Update on how the organisation / running of the Allotments might work:</u> Cllr Plummer advised that there had been no progress by DWH on the creation of the allotments, or an update on the finish date. There are currently 9 people on the waiting list for 12 plots. A flyer is to be produced and delivered to all residents of Madgwick Park informing them of the Allotments and asking them to advise the Parish Clerk if they are interested, also to advise on the setting up a WhatsApp group for Madgwick Park to aid communication. A potential inaugural meeting date of 15<sup>th</sup> September at 7-30pm at the Community Hall has been booked. (NB: Subsequently cancelled as no progress by DWH). The area will be owned by the Parish Council but probably leased to a new Allotment Society. Guidance on how to do this can be obtained from the National Allotment Society and approval was given by the Councillors to join. The Parish Clerk to action, and to ask advice from Tangmere Parish Council.</p>	<p><u>LFL</u></p> <p><u>DP / LFL</u></p> <p><u>LFL</u></p>
176/22	<p><b><u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</u></b></p> <p>1. <u>Overnight Parking for vehicles for Sloe Fair in October.</u> The Councillors had raised safety concerns last year about the overnight parking blocking the cycle lane / footpath by the Bus Shelter near the roundabout at Chichester Park Hotel. The Parish Clerk to draft an email and circulate to all Councillors prior to sending to CDC &amp; WSCC.</p>	<u>LFL</u>
177/22	<p><b><u>PARISH FINANCIAL MATTERS (See separate emails for relevant details):</u></b></p> <p>1. <u>To approve the Accounts to 31<sup>st</sup> July 2022:</u> The Accounts had been previously circulated to all Councillors. There being no questions, the approval of the accounts was proposed by Cllr Plummer seconded by Cllr James, and all voted in favour. The Accounts were signed by Cllr Holden.</p> <p>2. <u>Update on Community Hall Water Suppliers / Bills:</u> The Parish Clerk explained that after a new meter was installed by Portsmouth Water in May, finally Castle Water have opened an account for the Community Hall for the incoming water. The billing is up to date and is to be paid. The next task is to</p>	



177/22 Cont.	<p>get an account opened by SES Business Water for the outgoing water. Once that is up to date and paid, quotes can be obtained to ensure best value for both.</p> <p>3. <u>To consider renewal quotes for PC / Community Hall insurance from 1<sup>st</sup> September if received in time for the meeting:</u> The Parish Clerk advised that the quote from Gallaghers is £3667, but more quotes are needed, and the decision will have to be taken by email and ratified at the September meeting.</p> <p>4. <u>Any other business:</u> Cheques were signed just before the start of the meeting to cover recent invoices.</p>	<p><u>LFL</u></p> <p><u>LFL</u></p>
178/22	<p><b><u>CORRESPONDENCE, INCLUDING NOTICES &amp; LEAFLETS:</u></b> None.</p>	
179/22	<p><b><u>DEALING WITH LOCAL ISSUES:</u></b></p> <p>Cllr Burborough advised that there is to be a <u>replacement Post Box in Claypit Lane</u>. This came to light whilst she was checking something on the CDC Planning portal. The new one will be similar, but with a larger opening so A4 hardbacked envelopes can be put in it without folding which cannot be done with the present one. The replacement Post Box may be installed before Christmas.</p>	
180/22	<p><b><u>QUESTIONS BY THE PUBLIC:</u></b> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.</p> <p>Andrew Blanchard, a resident, asked if it was known why the <u>cones are still in Stane Street by the Church</u> where the dropped kerbs have been installed. The Parish Clerk will ask Brad Slingo as this is part of the Madgwick Pak footpath provision.</p> <p>Cllr Burborough mentioned that several of the <u>new crossing points on Stane Street</u> are not completed / laid correctly. She will send photos to the Parish Clerk who will contact Brad Slingo as this is also part of the Madgwick Pak footpath provision.</p>	<p><u>LFL</u></p> <p><u>SB / LFL</u></p>
181/22	<p><b><u>DATE OF NEXT FULL PARISH COUNCIL MEETING:</u></b> 12th September 2022 Noted.</p>	
182/22	<p><b><u>CLOSE MEETING</u></b> The Chairman closed the meeting at 8.49pm.</p>	

Signed.....  
**Chairman of Meeting**

Date.....



# WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham  
Oak Tree Cottage, Claypit Lane, Westhampnett, Chichester PO18 0NU

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## Minutes of the Annual and Full Westhampnett Parish Council Meetings held at 7pm on Monday 9th May 2022 at Westhampnett Community Hall, Hadrian Drive, Westhampnett, PO18 0FP

Present:

Parish Councillors: Cllr C McLeish (Chairman), Cllr W Holden (Vice-Chairman), Cllr T Ashcroft, Cllr S Burborough, Cllr S James and Cllr Moth.

The meeting was clerked by the Parish Clerk, Mrs Linda F Lanham.

9 members of the public also attended.

<u>Minute No</u>	<u>Item</u>	<u>Action</u>
	<a href="#"><u>ANNUAL MEETING OF THE FULL COUNCIL, FOLLOWED BY FULL COUNCIL MEETING</u></a>	
91/22	<a href="#"><u>OPEN ANNUAL MEETING OF THE FULL COUNCIL &amp; TAKE APOLOGIES</u></a> Cllr McLeish opened the meeting at 7.07pm and welcomed all to the Annual Meeting of the Council. Apologies were received from Cllr D Plummer and CDC Cllr H Potter.	
92/22	<a href="#"><u>ELECTION OF CHAIRMAN FOR 2022/23</u></a> : The Council will elect a Chairman for the forthcoming year. The only nomination for Chairman was Cllr McLeish. All Councillors voted in favour.	
93/22	<a href="#"><u>DECLARATION OF ACCEPTANCE OF OFFICE</u></a> : The duly elected Chairman will make a Declaration of Acceptance of Office. Cllr McLeish signed the Declaration of Office.	
94/22	<a href="#"><u>ELECTION OF VICE-CHAIRMAN FOR 2022/23</u></a> : The Council will elect a Vice-Chairman for the forthcoming year. The only nomination for Vice-Chairman was Cllr Holden. All Councillors voted in favour.	
95/22	<a href="#"><u>DECLARATION OF ACCEPTANCE OF OFFICE</u></a> : The duly elected Vice-Chairman will make a Declaration of Acceptance of Office. Cllr Holden signed the Declaration of Office.	
96/22	<a href="#"><u>CHAIRMAN CONTINUES THE MEETING</u></a> Cllr McLeish then continued the Meeting.	
97/22	<a href="#"><u>DISCLOSURE OF INTERESTS</u></a> : Cllr Burborough – as an employee of Rolls Royce.	
98/22	<a href="#"><u>APPOINTMENT OF COMMITTEE MEMBERS AND APPOINTMENT OF EXPERTS</u></a> The Chairman read out the current list of the members of each committee and ask who would wish to remain for the coming year, then all Councillors voted in favour of the below. Cllr McLeish thanked all for their time and effort doing these tasks.  <a href="#"><u>Finance</u></a> – Continue as Cllr McLeish, Cllr Burborough, Cllr Moth and the Parish Clerk/RFO. <a href="#"><u>Community Hall</u></a> – Cllr Holden is stepping down, but Cllr Moth to continue, joined by Cllr Ashcroft. <a href="#"><u>Westerton &amp; Village Green Play Areas</u></a> - Mr Bob Keatley to be re-appointed as expert for Play Area inspections on Village Green and Richmond Road, assisted as previously by Mr Andrew Blanchard <a href="#"><u>Planning</u></a> - Mrs Jean Hardstaff to be re-appointed as expert for planning matters. NB: Mrs Hardstaff has indicated that she will be standing down at the May election time in 2023. <a href="#"><u>WSALC &amp; CDALC</u></a> – Continue as Cllr McLeish and Cllr Burborough. <a href="#"><u>Goodwood GACC &amp; GMCCC</u></a> – Continue as Cllr Burborough, with Cllr Plummer added as stand-in. <a href="#"><u>Transit Site</u></a> – Continue as Cllr Burborough. <a href="#"><u>Care of Village Green</u></a> - Vacant <a href="#"><u>Volunteers</u></a> - Mr Mark Mason to continue heading up the team.	

ANNUAL REPORT OF THE COUNCIL GIVEN BY THE PREVIOUS CHAIRMAN FOR THE Y/E 31st MARCH 2022

Report given by Cllr McLeish:

2021/22 has been another busy year!

Although the Parish Council has been involved in numerous activities, for brevity's sake, I will not cover them all as details are in the minutes for each meeting which are on the website.

The Council was pleased to welcome a new Councillor, Cllr David Plummer, bringing the number of Councillors to 7 with 2 vacancies.

- The Community Hall, despite Covid restrictions, has been taking regular and ad hoc bookings, throughout the year
- The Christmas Fair took place in the hall followed by the Christmas lights switch on in Westhampnett and Westerton
- Previous work with OFWAT regarding the sewerage issues within the Parish, has finally resulted with replacement of part of the very outdated network by Southern Water
- All planning applications are reviewed and assessed for impact on the area.

Some of the ongoing projects

- Equipping the hall with blinds followed by audio visual equipment
- Continuing liaison with WSCC regarding Parking planning and restrictions
- Traffic congestion at shift change with RR
- Being vigilant about the proposed expansion of RR
- Meetings with Sussex Police about speeding and other matters
- Landscaping around Community Hall involving weeding and planting trees
- Equipping the Village Green with permanent MUGA sets, accessible picnic benches, planters, path markings and a small orchard
- Visible entrance "gates" to each part of the Parish will hopefully finally be installed this year
- The forthcoming Queen's Platinum Jubilee Celebration on the Village Green
- Obtaining fast fibre for the areas currently without through the Openreach scheme

Councillors regularly attend

- Liaison on Travellers Transit Site with CDC & WSCC
- Goodwood Aerodrome and Motor Circuit Meetings
- WSCC South Chichester County Local Committee
- CDC All Parishes Meeting

None of these successes would be possible without a team of people. In particular, thanks to:

- To the enthusiastic Maudlin, Westhampnett and Westerton Volunteers, led by Mark Mason, for their mowing, strimming, planting, litter picking and so forth, ensuring our area is so well maintained and pleasant to live in
- Mrs Jean Hardstaff - for her planning advice
- Mr Bob Keatley, assisted by Mr Andrew Blanchard, for inspecting and maintaining the Play and Outdoor Exercise Equipment at Westerton and the Village Green Play Areas.
- Thank-you to the Community Hall Committee in particular Richard Skillern for the day-to-day running and to Maggie Walsh for running the community tea bar twice a week and arranging The Christmas Fair and Queen's Platinum Jubilee Day. Thanks also to Mr Chris Maher for looking after the Hall so well.
- Thank you to all the Councillors for the hours of unpaid work they put in to make living in Westhampnett as enjoyable as possible
- Thank you to Mrs Linda Lanham for being such an efficient clerk
- Thanks to CDC Cllr Henry Potter and WSCC Cllr Jeremy Hunt for being able to advise and assist

Thank you.  
Claire McLeish

There were no questions.

100/22	<p><b><u>ANNUAL REPORT ON THE UNAUDITED ACCOUNTS OF THE COUNCIL GIVEN BY THE PARISH CLERK / RFO FOR THE Y/E 31st MARCH 2022</u></b></p> <p><b><u>Report of Mrs L Lanham, Parish Clerk and Responsible Financial Officer at the Annual PC Meeting held on 9th May 2022.</u></b></p> <p>The deadline for producing the Annual Return for 2020-21 and obtaining approval by the Parish Council and the internal auditor reverted to the normal date of 30th June. The Parish Council completed this by the deadline, the submission was then approved by the external auditors, who made no comments on the accounts.</p> <p>The Parish Council held the precept payable in 2021-22 at the same amount per taxpayer as the year before, but due to the additional council tax base (more housing being built) the actual value of the precept for the year was £57,050. As the council tax base has again increased since 2021-22 the amount to be paid per taxpayer has been kept the same but will provide a higher income to the Parish Council. The Parish Council approved the precept for the coming year 2022-23 at £69,610.</p> <p>The Parish Council holds one Barclays Bank account for general day-to-day expenses, and one NS&amp;I investment account. The closing balance as at Year End on 31st March 2022 for the Barclays Account was £106,690.74, and for the NS&amp;I Account was £348,082.20. The NS&amp;I account holds the remaining monies for the building of the Community Hall, NHB 32/20 for an Audio-Visual system, NHB 40/21 for the Blackout / Blinds - both for the Community Hall, Business Grants for the Community Hall re: Coronavirus Nat. Restrictions Grant, the Maintenance Fund for the Village Green &amp; Play Area thereon, and accumulated CIL monies of £153k (including a pledge of £2,500 for the March School Decking Project).</p> <p>The Community Hall fitting out continued, using part of the remaining £12k from the NHB grant. A microwave, kettle and other items have been provided for use by twice weekly Community Café, and other Hall users. Further items of the planned equipment will be purchased during 2022.</p> <p>A ride-on mower was purchased to assist the Volunteers in keeping the footpaths and verges mown.</p> <p>Planned expenditure during 2022-23 includes picnic and activity tables, table tennis tables, goal posts and other play equipment on the Village Green. A picnic table is being purchased for the Playing Field in Westerton to commemorate the Queen's Platinum Jubilee.</p> <p>The Parish Council continues to manage its finances prudently, and significant capital projects are only pursued when grants can be secured, or funds have been reserved for such purposes.</p> <p>There were no questions.</p>	
101/22	<p><b><u>CLOSE THE ANNUAL MEETING OF THE FULL COUNCIL.</u></b> The Chairman closed the meeting at 7.17pm.</p>	
102/22	<p><b><u>OPEN FULL COUNCIL MEETING &amp; TAKE APOLOGIES FOR ABSENCE</u></b> Cllr McLeish opened the meeting at 7.18pm and welcomed all. Apologies were received from Cllr D Plummer and CDC Cllr H Potter.</p>	
103/22	<p><b><u>DISCLOSURE OF INTERESTS:</u></b> Cllr Burborough – as an employee of Rolls Royce.</p>	
104/22	<p><b><u>CONFIRM MINUTES OF THE LAST FULL PC MEETING held on 11<sup>h</sup> April 2022</u></b> The Minutes for the Parish Council meeting held on 11th April 2022 were accepted. Cllr James proposed that they be approved, this was seconded by Cllr Ashcroft, all were in favour and they were then signed by the Chairman.</p>	
105/22	<p><b><u>MATTERS ARISING:</u></b> To deal with any matters arising from the Minutes of the last meeting. None.</p>	
106/22	<p><b><u>REPORTS FROM EXTERNAL BODIES:</u></b> including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting.</p> <p>Although CDC Cllr Potter was unable to attend this meeting, he sent this report:</p> <p><b><u>CDC Councillors Annual Report. May '22</u></b></p> <p>The District Council continued through most of the past year to manage the distribution of further Government funding to small businesses in the area and offering help to the aged and vulnerable. Many more homeless have been helped off from rough sleeping into sheltered housing after the improvements at Westward House and new assisted housing recently opened.</p> <p>Many council meetings continued to be held virtually but gradually reverting to face to face arrangements, planning meetings and Full Council meetings were first last summer and the Overview &amp; Scrutiny hope to have their next meeting 'live'. Planning meetings are less lengthy due to many more decisions taken by Officers under delegated powers. Recently, the norm has been 4 to 7 applications for determination at each</p>	

106/22  
Cont.

monthly meeting, whereas in the past, 8 to 12 was quite usual. More Appeals against refusals of Applications are being lodged but many more are being dismissed by the Planning Inspectorate, much to do with the fact that the Planning Authority (CDC) can now show a 5.3 year's supply of housing development land, though we still anxiously await the decision on Old Place Farm in Westhampnett.

Serious Gypsy incursions continued virtually unchecked on private and public land, but planned ditches or earth bunds surrounding public spaces at New Park Road and the Broyle Estate near Parklands will prevent these areas being 'settled' in the future.

The lack of clarity and investment by National Highways for the roads infrastructure in the A27 Corridor continues to create worsening traffic stagnation around Chichester and this, of course, is not helped by the increasing development on the coastal plain. The closure of the Oving Road traffic lights has made things worse particularly at the Bognor Road roundabout junction and when the pedestrian bridge is built between The Lakes and the Portfield retail park, the lights will cease to work for pedestrian crossings. I understand that bus services will continue through The Lakes development and not across the A27 as planned using 'bus controlled' lights. It is also quite apparent that the new access roundabout to the new Aldi Store has worsened the eastern approach into the City and this has certainly reduced the air quality on Westhampnett Road.

We must also not forget the Southern Water saga which continues throughout the District, it is still not fit for purpose and is of great concern. Sustainably, Chichester and its environs has, I fear, reached breaking point and the Planning Inspectorate's Interpretation and decision on the Local Plan Review when it is submitted, hopefully in the autumn, will be most interesting.

As we enter the fourth year of this Council's term of office, with the uncertainties in the World following the Covid 19 pandemic and the energy crisis, I feel the future is a little less than bright. But who knows! I hope for better.

**Henry Potter,**  
**CDC Member for the Goodwood Ward.**

There were no questions.

#### **Report from WSCC Cllr Hunt:**

Firstly, just to update you on our financial position, I'm pleased to say that it looks like we will be closing the last financial year on budget, which considering the pressures we faced with the continuing pandemic, is testament to the hard work put in by all our staff. I would also say that most, if not all, of the additional costs in response to that pandemic were met by support from the Government. Over 2020/21 and 2021/22 we received in the region of £180m of grant funding. A large portion of this was either pass-ported directly to care homes or was applied according to government guidelines in order to contain the spread of covid and to support other public health initiatives. Without this valuable government support, the picture would have been very different.

Of course, I couldn't move on without mentioning the work of the WSCC Community Hub. This was set up in **March 2020** to support residents in response to the pandemic. The hub is actually still operating, continuing to support residents who find themselves, for whatever reason, in a vulnerable position. It was also very active in supporting the influx of Afghan refugees, many of whom were housed in hotels around Gatwick. These refugees left their whole lives behind them, bringing only 9kg of luggage each for the rest of their lives, so the Communities Team swung into action and over the period of a week or so, sourcing and supplying many basic items. And that work is continuing, with the team now supporting Ukrainian refugees.

But just going back to the work the communities team did, supporting the residents of West Sussex during the pandemic. As an example of their work, over the last two years they have:

- Received nearly 35,000 inbound phone calls
- Made in excess of 60,000 outbound calls
- Responded to nearly 8500 online requests for support,
- Responded to over 750 requests for PPE
- Sourced and delivered hundreds of emergency food parcels
- Delivered essential prescriptions to residents
- Carried out welfare checks where people couldn't be reached by phone
- Worked closely with Public Health colleagues to support the national NHS Test and Trace Service.

I would also like to say a big thank you to the many local groups who got together and supported residents within their own communities. It didn't matter if the support was just keeping an eye on neighbours or groups actually supplying meals and collecting medicines, it was all fantastic work supporting the vulnerable in our communities. A great community effort and something I hope communities will keep going.

From what the County Council has learned during the pandemic, and now working together alongside partners, we are putting in place the support needed by our communities going forward. Our future plans were set out last year, when we launched Our Council Plan 2021 - 2025, in which we set out our four key priorities. These are:

- Keeping people safe in vulnerable situations
- A sustainable and prosperous economy
- Helping people and communities fulfil their potential; and
- Making best use of resources.

106/22  
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To view this plan, which also contains our key performance indicators, please go to: [www.westsussex.gov.uk/media/15919/our\\_council\\_plan.pdf](http://www.westsussex.gov.uk/media/15919/our_council_plan.pdf)

I am also pleased to say that our Children's Services have made great improvements over the last three years. You might remember that following our last OFSTED inspection in 2019 we were told that our Children Services would have to be transferred to a Trust. However, our improvement journey has been so successful that the Department for Education recently confirmed that they have, for the first time ever, removed that threat completely. Much credit must go to our Director of Children's Services, who was brought in by our then new Chief Executive, to turn our service around. So I can confidently say that the children we care for are safe in this county.

Our Fire and Rescue Service has also gone through a period of transformation, and again, following the appointment of a new Chief Fire Officer in 2019, the service is now in excellent shape. Earlier this year, following a public consultation, the Fire and Rescue service published its West Sussex Community Risk Management Plan 2022 - 2026. It contains a lot of useful information and it can be found at :

<https://www.westsussex.gov.uk/fire-emergencies-and-crime/west-sussex-fire-and-rescue-service/performance-plans-and-reports/community-risk-management-plan-2022-2026/>

Finally, following a lengthy consultation process with all interested parties, we recently launched our new Adult Care Strategy called 'The Life you Want to Lead'. Again, I won't go into details here, but the full report can be found at:

<https://www.westsussex.gov.uk/news/people-from-west-sussex-set-new-priorities-for-adult-social-care/>

Returning to our budget, this is very much focussed on supporting our four key objectives, as set out in Our Council Plan. However, the costs involved in running all these services continues to rise, and for the current financial year (2022-23) our revenue budget amounts to just under £650m - of which nearly 55% goes on social care - both children and adults. This year we are once again investing an additional £6.3m in Adult social care, £8.5m in children and young people, an additional £4.8m into our highways and around an additional £13m across our other services, including £6m into our learning and skills portfolio. Also, in order to support our ambitions as set out in Our Council Plan, and particularly to support the Council's ambition to be carbon neutral by 2030, we have committed an additional £100m to our capital programme. This takes the total amount the County Council is investing in this county over the next five years, to just over £755m. And, as I know it will be of particular interest to residents, this includes a projected investment in our highways of nearly £247m. Further details can be found at:

<https://www.westsussex.gov.uk/campaigns/budget-202223/>

However, although our current budget is balanced, our Medium Term Financial Strategy over the following three years currently shows a funding gap of over £60m. Not only that, but since we prepared and approved this year's budget, we have the looming spectre of rapidly rising inflation, as well as all the other financial pressures. So, I suspect that we - like everybody else of course - are in for some serious financial challenges as the year progresses. I am confident we are in pretty good shape to weather the immediate storm, but we could well have some serious challenges down the line. Which means of course, as with your own budgets, we could well see some serious 'belt tightening' over the next two to three years.

#### **Some Local matters:**

##### **New Yellow Lines**

The year started with the implementation of the new parking restrictions being implemented through Westhampnett and Maudlin. This followed a lengthy consultation process, supported by the PC. However, it was decided at that time, not to implement the proposed parking 'zones'. The PC have now confirmed that they no longer wish to have these implemented. I think the new restrictions, although not necessarily welcomed by all, have alleviated a lot of the parking problems that had blighted the village.

##### **Speed Limit- Madgwick Lane**

It has long been a wish of local residents to extend the speed limit on Madgwick Lane. As part of the Madgwick Park development, a new 40mph hour restriction was approved between where the 30mph begins/ends and the Rolls Royce roundabout. This was finally implemented last April. I realise that the speed limit itself is not the complete answer, but hopefully it will enable some future enforcement, either by the police or by the local Speed Watch group.

##### **Surface Water Flooding - Coach Road**

Unfortunately a resident of Coach Road suffered surface water flooding last year, due to heavy rains overwhelming the surface drainage. West Sussex Highways carried out extensive surveys of the local pipework which, I believe, identified a collapsed pipe that ran under the road. This has now been replaced and the gullies cleaned out, so hopefully the issue has been resolved.

##### **Operation Watershed**

Following the successful completion of the drainage works in Westerton Lane to alleviate the regular flooding, funded through the County Council's Operation Watershed scheme, a further application was made during the year for a similar situation on the corner of New Barn Hill and New Road. I am delighted to say that the application for £22k was recently approved and so the PC will shortly be commissioning that work.

<p>106/22 Cont.</p>	<p><b>Solar Farm</b> Unfortunately there was an issue with rats adjacent to Vespasian Close. Hopefully this has now been dealt with. However, a couple of issues were identified that could be exacerbating this problem and these apply to all the properties that border the northern edge of the site. Firstly, whilst cleaning out the ditches, it was clear that some residents had been disposing of their garden waste over their back fences. Whilst this is presumably not food waste, garden waste is something that rats do like - or so I'm told! Secondly, it is very important that nearby residents do not leave out any food waste, including the fallout from bird feeders. Any such food waste or spilt bird food will obviously attract these rats, which might actually end up in your house! So please take care.</p> <p><b>Other Matters.</b> There are a small number of other ongoing matters that I am trying to deal with, but these will be picked up during normal PC business.</p> <p><b>Jeremy Hunt – West Sussex County Council Member for Chichester North c/o Cabinet Office, County Hall, West Street, Chichester, PO19 1RQ E-mail: <a href="mailto:Jeremy.hunt@westsussex.gov.uk">Jeremy.hunt@westsussex.gov.uk</a> Tel: 0330222419536</b></p> <p><b><u>Cllr J Hunt arrived at 7.57pm, during Minute 113/22.2, having attended another meeting first. However his comments are added in here for ease of future access if needed</u></b></p> <p>Cllr Hunt <u>thanked the Parish Council</u> on behalf of WSCC for their community support.</p> <p>Cllr McLeish asked Cllr Hunt about the <u>Openreach Voucher Scheme</u> and advised that the Parish is up to 54% now. (see Minute 109/22 below). Cllr Hunt said this scheme has been suspended, and a new scheme is to start. He advised that Mr Greg Merrick (WSCC) will be getting in touch with Cllr McLeish. He advised Lavant also have problems as they have Vouchers running out.</p> <p>Mr Bob Keatley, a resident, asked about the <u>replacement planting on the Solar Farm</u>. Cllr Hunt said that the original company went into Administration and WSCC were going to handle this themselves, but he had not seen anything yet.</p> <p><b><u>Mr Andrew Ball (Rolls Royce Motor Cars)</u></b></p> <p>No report was received. However, subsequently it was confirmed a report had been sent but not received by the Parish Clerk. This has now been received and will be included in the Minutes of the next Parish Council Meeting.</p> <p>Cllr McLeish advised she received a phone call from Mr Ball to update the Parish Council:</p> <ol style="list-style-type: none"> <li>1. RR have erected a large temporary structure which is for this week and will be taken down after that.</li> <li>2. Some HGVs have had to go left out of the Stane Street entrance due to the Sewerage Road Works</li> <li>3. RR expansion plans – nothing agreed yet, and there will be a meeting for the provisional plan.</li> </ol> <p>There were no questions.</p>	<p><b>CMcL</b></p> <p><b>JH</b></p>
<p>107/22</p>	<p><b><u>MEMBERS' REPORTS:</u></b> To receive reports from Members where not covered in agenda below, including GMCCC Meeting on 20<sup>th</sup> April 2022</p> <p><b><u>GMCCC Meeting on 20th April 2022</u></b> Cllr Burborough attended this meeting, she reported that:</p> <ul style="list-style-type: none"> <li>• There are to be 5 Breakfast Clubs this year.</li> <li>• The Members meeting attracted 18,000 people per day which was the largest so far. The event is licenced for up to 30,000 per day, but Goodwood want to keep it to 20,000 per day so that it is not too crowded. There was an incident at the event requiring the Air Ambulance, person in hospital.</li> <li>• The Circuit track is being used by local Cycling Clubs.</li> <li>• The Circuit track is being used by Sussex Safer Partnership for young people</li> <li>• Air Race - 9/10 July, will attract approx. 12,000-16,000 people per day at the Horse Racecourse. Only one plane at a time.</li> <li>• Most Track Days are now sold for all the year</li> <li>• Mr Haydn Morris updated the meeting on the Madgwick Lane &amp; Raughmere Planning Appeal.</li> <li>• Next meeting in July</li> </ul> <p>Mr Derek Marlow, a resident, advised that should the Appeal uphold the CDC Decision, there is discretionary power at CDC Planning Department to refuse to take another Planning Application for the Madgwick Lane site, unless materially different.</p> <p><b><u>Village Gates</u></b> Cllr Plummer reported by email that he has chased WSCC Mike Dare as there had been no response. Asked that the matter is raised with WSCC Cllr Hunt at this meeting.</p>	

<p><b>107/22 Cont.</b></p>	<p><b><u>Madgwick Park issues</u></b> Cllr Plummer reported by email that he has a meeting with CDC next Wednesday regarding the trees and will update asap. He has also written to CDC Planning Enforcement but have not yet had a response.</p> <p>Mr Derek Marlow remarked that <u>the new footpath on the north side of Stane Street</u> from Madgwick Park to the Church is missing the top-dressing tarmac. Need to make sure this gets done.</p>	<p><b><u>LFL</u></b></p>
<p><b>108/22</b></p>	<p><b><u>PLANNING MATTERS:</u></b> To receive a report on recent planning applications, including large structure at Rolls Royce.</p> <p><b><u>Planning Update since the last Parish Council Meeting on 11<sup>th</sup> April 2022</u></b></p> <p><b><u>New Planning Applications for the period week 15 (13/04/22) to week 18 (04/05/22) inclusive</u></b></p> <p><b><u>WH/22/01062/TPA</u></b> - Case Officer: Henry Whitby Mr Shane Verrion Hadley House Claypit Lane Westhampnett Chichester Fell 1 no. Sycamore tree (T1), 1 no. Oak tree (T2) and 1 no. Ash tree (T3) within Area, A1 subject to WH/73/01077/TPO. O.S. Grid Ref. 488191/106301 To view the application use the following link: <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=RAMM4FERFVV00">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=RAMM4FERFVV00</a></p> <p><b><u>PC must comment by 25/05/22</u></b></p> <p><b><u>WH/22/00777/FUL</u></b> - Case Officer: Nicola Martin Rolls Royce Motor Cars The Drive Westhampnett West Sussex Extension to first floor mezzanine, minor facade alterations and associated works. O.S. Grid Ref. 488512/106717 To view the application use the following link: <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R98WL5ERMLO00">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R98WL5ERMLO00</a></p> <p><b><u>PC must comment by 04/05/22</u></b> The Parish Council has reviewed this Planning Application and has no comments to make.</p> <p><b><u>Update on outstanding Planning Applications</u></b></p> <p><b><u>WH/22/00561/DOM</u></b> - Case Officer: Oliver Naish Ms Kristin Pagano Kintail Lodge Claypit Lane Westhampnett West Sussex Single storey rear extension, internal alterations, replacement slate roof, timber cladding to external elevations and new heating system. O.S. Grid Ref. 488122/106367 To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R87NMEERLTH00">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=R87NMEERLTH00</a></p> <p><b><u>PC must comment by 27/04/22</u></b></p> <p>The Parish Council has reviewed this Planning Application and asked CDC Planning a couple of questions regarding a tree survey and disabled access. CDC Planning have replied that they will take up the need for a tree survey with the agent, and that as the building is existing, they do not require new disabled access as part of this proposal. Confirmation of the request for a tree survey is awaited, if not forthcoming the PC will lodge a comment in that regard. <b>04/05/22 Reply awaited.</b></p> <p><b><u>WH/21/00489/FUL</u></b> - Case Officer: William Price Mrs Pam Clingan Lanburn Connemaras Swallow Beck Madgwick Lane Westhampnett Change of use of land for use as a certified 'Caravan and Motorhome Club' site for siting up to 5 no. caravans, motorhomes or trailer tents. O.S. Grid Ref. 488052/106449 To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QOOA34ERM6X00">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QOOA34ERM6X00</a></p> <p><b><u>PC Comment and Objection lodged 07/04/21.</u></b></p>	<p><b><u>LFL</u></b></p>



108/22  
Cont.

**Update:**

On 12/04/21 the PC was provided with some additional information from the applicant however the PC submission still stood as lodged. Following further information on 05/08/21 the PC withdrew most of its objections, except to do with footpaths / public transport. After additional information dated 11/08/21 the PC maintained its objections regarding footpaths. **CDC have been consulting the necessary bodies and on 08/03/22 and 04/05/22 Natural England replied as a Consultee.**

**Decision was by 26/04/21, then by 23/07/21, now overdue**

**Decisions**

**WH/22/00326/DOM** - Case Officer: Louise Brace

Mr M Richards

Beekeepers Cottage Dairy Lane Maudlin Westhampnett

Single storey side extension.

O.S. Grid Ref. 488852/106162

To view the application use the following link;

<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R7129SERKW000>

**PC must comment by 23/03/22**

**New Drawings submitted on 16/03/22 so extension of time granted.**

The PC lodged the following Comment on 05/04/22:

WH/22/00326/DOM Single storey side extension. Beekeepers Cottage Dairy Lane Maudlin Westhampnett West Sussex PO18 0PE

Beekeepers Cottage is an attractive Flint faced cottage with traditional facing brick quoins and plinth, located adjacent to Maudlin Farm at the south and of Dairy Lane Maudlin. It is not a Listed Building.

A single storey extension on the north side of the property is proposed between the existing building and the north boundary. The extension will replace an existing shed.

The extension has a flat roof with mansard perimeter edges which are presumably tiled, although this is not stated, and should be clarified.

Vertical burnt Larch timber cladding above a brickwork plinth is proposed for the west (front) and east (rear) elevations and a rendered wall on the north elevation.

Westhampnett Parish Council has reviewed this planning application and wishes to OBJECT as follows:

The impact of the extension on Dairy Lane Cottage to the north should be indicated on the drawings so that this can be assessed due to:

1. The height of the extension proposed.
2. Windows in the southern elevation of Dairy Lane Cottage.

It is also considered that the external cladding materials are inappropriate and do not reflect the local vernacular. If used, the timber boarding should be horizontal not vertical.

**Decision due 13/04/22**

**Permitted 25/04/22,** with no special conditions.

**TG/20/02893/OUT** - Case Officer: Mike Bleakley

Countryside Properties (UK) Ltd

Land Adjacent To A27 Copse Farm Tangmere Road Tangmere West Sussex

Outline planning application for a residential-led mixed use development comprising up to 1,300 dwellings (Use Class C3), an expanded village centre (comprising flexible units suited to Use Class E and pubs or drinking establishments and/or takeaways in Use Class Sui Generis), community uses, primary school, informal and formal open space, playing pitches, footpaths, cycleways, associated landscaping, utilities and drainage infrastructure, including on-site pumping station(s) with connection to the Strategic Foul network; associated infrastructure and groundworks; with all matters reserved except for the principal access junctions from the A27 grade-separated junction and Tangmere Road and the secondary access at Malcolm Road.

O.S. Grid Ref. 489314/106361

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QJZZT4ERIUAA00>

PC Comments lodged 01/01/21

CDC held a Public Briefing virtually on Thurs 18 Feb 2021 10.00 am

108/22  
Cont.

CDC Planning Committee assessed on 07/04/21 and Granted Outline Permission subject to Highways England agreement to revised measures regarding the impact of the traffic from the development on the A27.

**Full details to be advised, and outstanding as at 10/09/21, to be followed up by the Parish Clerk.**

**WH/20/02824/OUT** - Case Officer: Jeremy Bushell

CEG Land Promotions And The Landowners

Land Within The Westhampnett / North East Chichester Strategic Development Location (north Of Madgwick Lane) Chichester

Outline Application with all matters reserved except for access for the residential development comprising up-to 165 dwellings, including an element of affordable housing; together with an access from Madgwick Lane as well as a relocated agricultural access, also from Madgwick Lane; Green Infrastructure, including the enhancement of the Lavant Valley Linear Greenspace; sustainable drainage systems; and associated infrastructure.

O.S. Grid Ref. 487255/106469

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QJ88KRERI8000>

**Developer has appealed, start date 22/03/21**

**PC lodged additional comments with Inspectorate on 25/04/21**

The deadline for Appeal proofs was 06/07/21 and rebuttals by 20/07/21. There are now numerous documents to be reviewed as part of the Appeal, these can be seen on CDC website under this number.

Planning Inspectorate Reference: **APP/L3815/W/21/3270721**

The Planning Inspectorate Inquiry started 03/08/21 and was due to conclude on 12/08/21.

The Planning Inspectorate Decision was due on 25/08/21, but now extended with closing statements by the advocates and a discussion on potential conditions scheduled for 14/09/21, and a decision about a fortnight later, so around the beginning of October. Later advised end of November, but no decision as at 13/12/21. On 10/01/22 advised that the Inspector has invited a final comment from all parties by 24/01/22 and indicated he will issue his decision within a week/fortnight of that deadline. On 10/02/22 advised that the Inspector has extended the decision deadline to the end of March.

On 01/04/22 Planning Inspectorate advised that *"Unfortunately, there has been a short delay due to updated advice from Natural England. The Inspector hopes to issue the appeal decision as soon as possible."*

**Following the deadline of Monday 25th April for any additional submissions on the above, it is now expected in May.**

**Other Matters**

**Chichester Local Plan Review 2020 version of the Council's Housing and Economic Land Availability Assessment (HELAA) document.**

The PC have been advised of this review which includes Westhampnett, and further comments are to be prepared.

In July 2021 CDC Members considered a report "Local Plan and Strategic Infrastructure Update 1" and since then have been working on details of this report. On 19/01/22 CDC Planning Policy department advised the PC that sites within the District / Parishes are under consideration and confirmed that a meeting with the Parish Council could be arranged.

The Parish Clerk emailed Mr Toby Ayling on 05/02/22 to ask him to a face-to-face site meeting to review the HELAA sites in the Parish, in person. Toby has now left CDC, and Mr Tony Whitty has replaced him as Planning Policy Divisional Manager. Emailed Tony on 08/03/22 asking for a meeting. Reply awaited. Dates now offered and one to be agreed with PC, with meeting to be attended by Mr Andrew Frost, Director of Planning and Environment and Mr Tony Whitty.

The Parish Council met Mr Andrew Frost and Mr Tony Whitty, via Zoom, on 25<sup>th</sup> April. This meeting was also attended by CDC Cllr Henry Potter, WPC Cllrs, Mrs Jean Hardstaff and the Parish Clerk.









Mr Andrew Frost gave an update on the current position of the Local Plan for the area, and the background work currently being undertaken. The constraints of the local area were highlighted (A27, other local roads, SDNP etc) and he advised that CDC must look exhaustively at all options.

The HELAA sites within Westhampnett were discussed in depth, and it was clear that there was more work to be done by CDC prior to their decision on suitability. Mr Andrew Frost confirmed that Mr Tony Whitty would be keeping the Parish Council informed.

**Linda Lanham, 09.05.22**

**LFL**

**LFL**

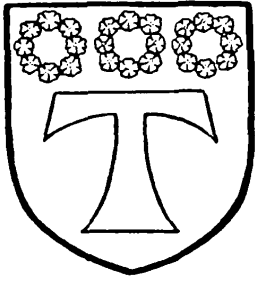
<p>108/22 Cont.</p>	<p><b>Large structure at Rolls Royce:</b> as per Minute 106/22 above.</p> <p><b>Bridge over A27 between Coach Road and Shopwyke Lakes development:</b> The Parish Clerk reported that this bridge is due to be built next year.</p> <p>Mr Derek Marlow, a resident, commented that in the forthcoming <u>Queens Speech on 10th May</u> it has been reported that Mr Michael Gove, Secretary of State for Housing, Communities and Local Government, is likely to drop the minimum number of houses required to be supplied.</p>	
<p>109/22</p>	<p><b>GIGABIT VOUCHER SCHEME: Update</b> Cllr McLeish thanked Mrs Hazel Bate, a resident, for all the work she has done in promoting this scheme. It is touch and go as to whether there will be sufficient support across the Parish, currently 54%, closing date is 24<sup>th</sup> May. WSCC may have another scheme that would be possible.</p> <p>Mr Don Milton, a resident, said that Openreach should never have been allowed to do this (<i>ie leave communities behind in the provision of full fibre</i>) and the signal is very degraded if the premises are a long way from the fibre, and routed via copper. The general roll out has been very slow.</p>	<p><u>CMcL</u></p>
<p>110/22</p>	<p><b>SOUTHERN WATER SEWER REPLACEMENT IN STANE STREET:</b> Update and warning of planned Road Closure, possibly in June / July</p> <p>The Parish Clerk advised that the works are continuing eastwards along Stane Street, and when they get to past Old Arundel Road there will have to be a Road Closure due to the narrow area there. This currently scheduled for 28<sup>th</sup> June to 15<sup>th</sup> July.</p>	<p><u>LFL</u></p>
<p>111/22</p>	<p><b>FLOODING AT NEW ROAD / HAT HILL – OPERATION WATERSHED PROJECT:</b> Update on Application Following the approval, the necessary forms have now arrived by email, and so Landbuild can be contacted to progress the project.</p>	<p><u>LFL</u></p>
<p>112/22</p>	<p><b>PROVISION OF TABLE TENNIS TABLE, PICNIC BENCHES, GOAL POSTS / MUGA ON VILLAGE GREEN LAND:</b> Update</p> <p>The 2 x Activity Picnic Benches are on order and will be located at G. The 2 x Round Accessible Picnic Tables are on order and will be located at B.</p> <p><b>Next:</b> Order Table Tennis Tables. Work out which Fruit Trees, order for Autumn delivery and planting. ) Review which Goals / MUGA is most suitable, including if Planning Permission needed.)</p> <p><u>Village Green – Location Plan for items:</u></p> <div data-bbox="223 1344 414 1724"> <ul style="list-style-type: none"> <li> Games Bench</li> <li> Access Bench</li> <li> Goals</li> <li> Table Tennis</li> <li> Raised Beds*</li> <li> Fruit Trees</li> <li> Gym Equipment</li> </ul> </div>  <p>*Community herb garden and flower beds</p>	<p><u>LFL</u> <u>LFL</u> <u>LFL</u> <u>SB/ CM/ CMcL</u></p>

113/22	<p><b><u>COMMUNITY HALL:</u></b> (Mr Richard Skillern)</p> <ol style="list-style-type: none"> <li><b><u>Update on Bookings:</u></b> The bookings continue well but losing some ballet sessions as the parents find getting to the Hall difficult due to the traffic and are feeling the cost of living too. RR have increased their bookings. For party bookings there have been some problems with inappropriate behaviour and late disruption. Charges have been increased by 100% from 1<sup>st</sup> June to deter. No deposits to be taken, as refunds difficult.</li> <li><b><u>Update on Finances:</u></b> As at 9<sup>th</sup> May 2022 the Lloyds Bank account balance is £24,396.25, this amount increasing monthly. A meeting is to be held in the summer with the Parish Council Finance Committee.</li> <li><b><u>Update on Care of Building:</u></b> The heating Engineer has sorted out the heating issues with a new expansion tank. The water leak on the Hot Water Cylinder is being investigated via the manufacturer. The Fire and Alarm systems have been serviced.</li> <li><b><u>Update on Community Hall Signage:</u></b> The Parish Clerk apologised that this is still pending. Questions were raised about how Gibbs and Dandy have their signage without any recent planning permission.</li> <li><b><u>Update on NHB 40/21 - Blackout / Curtains:</u></b> The Blackout Blinds will be fitted on 8<sup>th</sup> &amp; 9<sup>th</sup> June, with electrics completed before then.</li> <li><b><u>Any other business:</u></b> The Parish Clerk advised that the owner of the Children's Nursery land had suggested asking his Groundworks contractor to do a quote for tidying up the parking area between theirs and the yellow barrier, to improve the whole section there. The Parish Councillors supported this in principle and the quote is awaited.</li> </ol>	<u>LFL</u>
114/22	<p><b><u>THE QUEENS PLATINUM JUBILEE:</u></b></p> <ol style="list-style-type: none"> <li><b><u>Parish Celebration Friday 3<sup>rd</sup> June:</u></b> Update including Publicity, Insurance / Risk Assessment and Volunteers needed. Cllr McLeish reported that Posters were printed and on Noticeboards, publicity also on Facebook, and RR Bulletin Boards. A4 Flyers have been delivered around the Parish. Timing of event is 12.00–4.00pm. Volunteers will be required on the day. The Parish Clerk confirmed that the Risk Assessment had been done.</li> <li><b><u>Provision of Picnic Table at Westerton Playing Field:</u></b> Update on order, delivery date and plaque. The Parish Clerk confirmed that the Picnic Table is ordered and should be delivered before 3<sup>rd</sup> June. Plaque wording to be agreed.</li> </ol>	<u>LFL</u>
115/22	<p><b><u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</u></b></p> <ol style="list-style-type: none"> <li>Allotments – construction starts soon</li> <li>Mid Year Finance Meeting to be arranged</li> <li>Care of Village Green</li> </ol>	<u>LFL</u> <u>LFL</u> <u>LFL</u>
116/22	<p><b><u>PARISH FINANCIAL MATTERS (See separate emails for details of each item):</u></b></p> <ol style="list-style-type: none"> <li><b><u>To note receipt of first half of the precept at £34,805 on 8th April 2022:</u></b> Noted</li> <li><b><u>To approve the Accounts to 30th April 2022:</u></b> The Accounts had been previously circulated to all Councillors. There being no questions, the approval of the accounts was proposed by Cllr James, seconded by Cllr Holden, and the Accounts were signed by Cllr McLeish.</li> <li><b><u>To approve the Asset Register as at 31st March 2022:</u></b> The Asset Register had been previously circulated to all Councillors. The disposal of the old dog-poo bin was agreed, and the Asset Register approved by the Councillors, and signed by Cllr McLeish.</li> <li><b><u>To approve the Lloyds Bank Account as at 31st March 2022:</u></b> No figure available, to revisit at next PC Meeting.</li> <li><b><u>To approve/ratify any documents required for the Internal Audit including Financial Regs, Standing Orders, Investment policy etc:</u></b> None to action.</li> <li><b><u>Insurance Renewal: To consider quotation received for renewal date 1st June 2022, or 1<sup>st</sup> September 2022:</u></b> The Insurance Renewal had previously been circulated to all Councillors and it was agreed to ask for, and pay for, an extension of the current insurance for 3 months, then start a new policy from September, seeking alternative quotes for full comparison.</li> <li><b><u>Any other business:</u></b> Cheques were signed just before the start of the meeting to cover recent invoices.</li> </ol>	<u>LFL</u> <u>LFL</u> <u>LFL</u>
117/22	<p><b><u>CORRESPONDENCE, INCLUDING NOTICES &amp; LEAFLETS:</u></b> None.</p>	
118/22	<p><b><u>DEALING WITH LOCAL ISSUES:</u></b></p> <p>Mr Richard Skillern raised the matter of the <u>weeds in the Village Green and Community Hall grassy areas</u>. Quotes from 2 x Weed and Feed companies have been obtained, Luxury Lawns and Green Thumb. It was thought that a professional company would be best. Both seem a large amount of money. Cllr James said that if the weather is dry the applications won't be effective. Mr Derek Marlow, a resident, said he would suggest waiting until September, a better time of the year for this task. He remarked that Luxury Lawns are a good company in his experience.</p> <p>It was agreed to leave this to be actioned in the Autumn, and to include the Play Area within the Village Green, the Green itself and the Community Hall surrounds.</p>	<u>LFL</u>

119/22	<p><b>QUESTIONS BY THE PUBLIC:</b> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.</p> <ol style="list-style-type: none"> <li>1. Mr Derek Marlow, a resident, raised his concern regarding the proposed location of the <u>Goal posts</u> on the Village Green. He is worried that the ground under the grass is uneven and may result in accidents. He concerns are noted, and to be considered. A map of the Goal locations to be emailed to Mr Marlow.</li> <li>2. Mrs Hazel Bate, a resident, said she, as a newcomer to the village, was very impressed by the <u>Parish Council</u>, but concerned that many people don't seem to know about the work done. Cllr Hunt suggested a suitable speaker at a social event might help.</li> </ol>	<b><u>LFL</u></b>
120/22	<p><b>DATE OF NEXT FULL PARISH COUNCIL MEETING:</b> 13th June 2022 Noted.</p>	
121/22	<p><b>CLOSE MEETING</b> The Chairman closed the meeting at 8.56pm.</p>	

Signed.....  
Chairman of Meeting

Date.....



# WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham  
Oak Tree Cottage, Claypit Lane, Westhampnett, Chichester PO18 0NU

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## Minutes of the Westhampnett Parish Council Meeting held at 7pm on Monday 10<sup>th</sup> October 2022 at Westhampnett Community Hall, Hadrian Drive, Westhampnett, PO18 0FP

### Present:

Parish Councillors: Cllr C McLeish (Chairman), Cllr W Holden (Vice-Chairman), Cllr T Ashcroft, Cllr S Burborough and Cllr D Plummer.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham, with CDC Cllr H Potter and WSCC Cllr J Hunt in attendance.

12 members of the public also attended.

<u>Minute No</u>	<u>Item</u>	<u>Action</u>
183/22	<p><b><u>OPEN FULL COUNCIL MEETING &amp; TAKE APOLOGIES FOR ABSENCE</u></b></p> <p>Cllr McLeish opened the meeting.</p> <p>Cllr McLeish read out the following:</p> <p><b>Westhampnett Parish Council and residents wish to express their great sadness and sincere condolences to the Royal Family following the sad news of the death of Her Majesty, The Queen on 8th September 2022 in the afternoon. Her Majesty's dedication and commitment to her role and country is unrivalled and her historic reign will never be forgotten. Our thoughts are with the Royal Family at this time.</b></p> <p><b>Our best wishes are conveyed to His Royal Highness, King Charles III, long may he reign over us.</b></p> <p>A Minute's Silence was held as a mark of respect.</p> <p>Apologies were received from Cllr S James.</p>	
184/22	<p><b><u>PARISH COUNCILLOR MATTERS</u></b></p> <p><b><u>RESIGNATION:</u></b> The resignation of Cllr Caroline Moth has been received. The Chairman thanked Cllr Caroline Moth on behalf of the whole Parish Council for her contribution over the last few years. The Parish Clerk was asked to send a Thank You card.</p> <p><b><u>VACANCIES:</u></b> There are 3 vacancies on the Parish Council. Anyone interested should contact the Parish Clerk. Election is not required at present, co-option is permissible, then all Councillors will be up for Election on 4th May 2023. The Chairman re-iterated that the Parish Council would be pleased to have applications to fill the vacancies.</p>	<b><u>LFL</u></b>
185/22	<p><b><u>DISCLOSURE OF INTERESTS:</u></b> Cllr Burborough – as an employee of Rolls Royce.</p>	
186/22	<p><b><u>CONFIRM MINUTES OF THE LAST FULL PC MEETING held on 8<sup>th</sup> August 2022</u></b> The Minutes for the Parish Council meeting held on 8<sup>th</sup> August 2022 were accepted. Cllr Holden proposed that they be approved, this was seconded by Cllr Burborough, all were in favour and they were then signed by the Chairman.</p>	
187/22	<p><b><u>MATTERS ARISING:</u></b> To deal with any matters arising from the Minutes of the last meeting. None.</p>	

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**REPORTS FROM EXTERNAL BODIES:** including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting.

**CDC Cllr Henry Potter submitted the following report:**

Westhampnett PC Meeting. Monday 10/10/22  
District Councillors Report.

Once again, the fall in footfall in the City was called into question with a motion proposal to create a task group to investigate reasons why people are not frequenting the shops. This was debated at great length at the recent Full Council Meeting held, for the first time, at 6pm in the evening on 27th of last month. It was a trial meeting to test the water for evening meetings to enable the working public to attend and possibly encourage younger working people to become Councillors who feel that they can't commit to Council work whilst working full time. There were six members of the public present for short periods of time and six Councillors absent for various reasons, not a good indication of preference for evening meetings.

The consensus of why city centres are suffering were many and varied, on-line shopping being the foremost, out of town retail outlets, the cost of parking, the influx of too many coffee shops and restaurants, and a major complaint was the very poor state of the paving in the pedestrian areas. Several cases of quite serious injuries resulting from trips and falls were cited and elderly folk determining not to shop in the city. The pavements are, of course, the responsibility of WSCC Highways who, they say, don't have the financial resources to remedy the situation.

The District Council have launched a campaign, 'Supporting You' to help people who are struggling through this dreadful financial crisis. There are people who you can call on for advice, or just to chat to, as well as financial help and guidance if you are struggling to 'get by'. The Council website [chichester.gov.uk/supportingyou](http://chichester.gov.uk/supportingyou) gives all details of help which is available.

The current dramatic rise in interest rates is expected to have an impact on House building, if people can't buy then they will stop building. Good for our fast becoming overpopulated District but not so good for those who'd like to own a home of their own. It is also likely to affect rents in the private sector, higher 'buy to let' mortgage interest rates will probably result in rent increases being imposed by owners. It's a gloomy picture indeed.

The ongoing issue of sewage release was addressed in an online debate arranged by our MP Gillian Keegan with representatives of Southern Water, Ofwat, the EA, the Harbour Conservancy and Natural England. This webinar was open for anyone to listen in and ask questions, none of which hadn't been asked before, and the same old answers, which amount to lack of forward thinking and massive underinvestment. The benefit of any proposed improvements won't be seen for at least 15 years, dependant on future housing in the south of the country!

I was staggered to learn of the application for a change of use from garage/workshop to a holiday let enterprise. It is surprising the lengths people are prepared to go to flout the planning system. Had the original application for a holiday let property been made, it would never have received consent! It will be interesting how this will be determined. I think it was quite obvious what the intent was when the deviations from the original consent were made as the building progressed. Outrageous!

On that less than cheerful note I'll end this report!  
Cllr. Henry Potter.  
Goodwood Ward of CDC.

There were no questions.

**WSCC Cllr Jeremy Hunt submitted the following report:**

Westhampnett PC WSCC Report 10/10/22  
County Council Update

WSCC, like many others - both businesses and individuals - is being impacted by increasing inflation, which will be a real challenge over the coming months. This will obviously impact on our in-year budget, as well as our Medium-Term Financial Strategy over the next four years. Of particular concern is the continuing pressure on our social services, with placement costs for both looked after children and for adults of all ages who are in need of support, getting ever more expensive. Of course we are also in limbo regarding what our government funding levels are likely to be going into next year. Despite the new Chancellor's recent 'fiscal event' there was no reference to LA funding, but hopefully we will get some indication before too long. Back in June, before Boris Johnson resigned, Michael Gove had announced a two-year settlement, which was welcomed. However, that is now very unlikely to materialise, so we wait to see what happens going forward.

We realise that our residents across the county are understandably worried about the increasing cost of living pressures. Those pressures have been relieved slightly by the government introducing a fuel cap, which was obviously welcomed by both households and businesses alike. Also, to help households with the cost of increased gas and electricity, there is a one of £400 grant. There are also a number of other grants available to support people across the board, particularly those who are paid disability benefits or are on low incomes. To check these out there is a useful government website at:

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<https://helpforhouseholds.campaign.gov.uk/> Whilst the County Council has no additional resources to directly help individuals or households with these cost of living pressures - especially as we are expecting our own financial challenges with additional cost pressures across many of our services - we will however be supporting residents by providing information, advice and support across a wide range of issues. Help and advice can be found at either our libraries ( <https://www.westsussex.gov.uk/libraries/contact-the-library-service/> ) - which are open six days a week - or by contacting our community hub ( <https://www.westsussex.gov.uk/fire-emergencies-and-crime/coronavirus-covid-19-information/advice-and-support/community-hub/> or call 033 022 27980) which is open seven days a week.

Despite our financial challenges, our teams continue to deliver excellent services. Early in August we published our Annual Report 2021 - 2022 and this can be found at; [www.westsussex.gov.uk/media/17711/annual\\_report\\_2021-22.pdf](http://www.westsussex.gov.uk/media/17711/annual_report_2021-22.pdf) and I urge you to take a look. The report shows that the County council has made significant developments throughout the year but recognises that there is still more to do on our improvement journey. Some key highlights include:

- 76,477 people supported by the Community Hub during the pandemic
  - 3,355 Safe and Well Fire Service visits to homes to improve fire safety
  - 2,385 enterprises supported to start, revive, innovate and grow
  - 650 road improvement schemes delivered
  - 16.3km of cycleways created
  - 88.8% of schools rated Good or Outstanding by Ofsted
  - 5.81m uses of our libraries' digital and virtual services by residents
  - 10% reduction in CO2 emissions produced by County Council activities from 2019/20
  - 11% reduction of operational property to help make best use of resources and deliver more effective services
- In his foreword, Council Leader Paul Marshall said: "The past year has been one of real progress for West Sussex County Council as we continued on our improvement journey while delivering vital services for our communities".

In July the WSCC school meals team won the Catering Business of the Year 2022 award, beating multi-million-pound private caterers. The Council's small team of around 45 Cook Supervisors, Catering Assistants and Officers fought off competition from other councils and private caterers with huge resources to scoop the top prize at the LACA Awards for Excellence. John Figgins, the Council's head of catering, who was also shortlisted for an individual prize, said "Awards like these shine a light on a group of people that are so dedicated and hard-working, a team that have a 'let's get it done' attitude, who just want to do the best by the children they feed in school, always finding solutions to keep the meals healthy and sustainable."

Local Issues:

- County Council Meeting Friday 14th October/Public Cabinet Tuesday 18th October

Just a reminder that our next full County Council Meeting is on Friday 14th October, starting at 10.30am. Also, our next Public Cabinet meeting is on Tuesday 18th October at 10.30am. The papers for CC will be published later this week, and for the Cabinet meeting early next week. I will be updating cabinet on our Medium-Term Financial Strategy, including inflationary pressures. You can attend both meetings in person or view them on our webcast.

- Westhampnett Amenity Site

Just a reminder that from Saturday 1st October the opening hours for the Westhampnett Amenity site have changed. The winter hours are from 9am to 4pm daily, except Tuesdays when the site is closed all day. Also, just a reminder that Westhampnett - together with a number of our other sites - can now accept hard plastic items for recycling - such as plastic chairs, boxes, pipes, toys and children's slides. Also, the new 'speedy' shutter doors are imminent - and may even have been fitted this weekend.

Finally, please don't forget to keep an eye on our website, especially our news and campaigns page where you can keep up to date with all our latest news.

<https://www.westsussex.gov.uk/about-the-council/news-and-campaigns/>

Jeremy Hunt – West Sussex County Council Member for Chichester North  
c/o Cabinet Office, County Hall, West Street, Chichester, PO19 1RQ  
E-mail: [jeremy.hunt@westsussex.gov.uk](mailto:jeremy.hunt@westsussex.gov.uk) Tel: 0330222419536

Cllr Hunt read out his report adding that the change of Government / policies has presented challenges.

Mr Bob Keatley, a resident, asked if the Planting on the Solar Farm is now scheduled, Cllr Hunt advised he did not know, and would come back about that.

**JH**

Cllr Hunt advised that the new Shutter doors at the HWRS were to be fitted this weekend just gone, and he will check this has happened.

**JH**

Cllr Burborough asked Cllr Hunt about the cleaning of the road by the HWRS. This has still not been done, and there is plenty of rubbish ingrained in the road surface, along the edges and in the drains, blocking them. One of the drains is sited too high in relation to the road and so the rain gathers in a puddle. A photo should be taken of these when it is raining to illustrate the blockage, and height.

**LFL /  
SB**

Mrs Marcia Ewan, a resident of Madgwick Park explained in depth how difficult it had been throughout the summer, dealing with the effects of the smell from the HWRS. They were unable to have windows open, even



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when it was very hot, could not sit outside, and taking her dog out for a walk made her heave. Another Madgwick Park resident, Mrs Sadie Thurlow, agreed that it had been very bad. The residents had complained to WSCC, CDC and the Environment Agency but to no avail.

Cllr Hunt suggested further monitoring now that the new Shutters have been installed. There followed an extensive discussion about the number of times this matter had been raised by the Parish Council and various residents with all the relevant bodies, and no permanent solution has been actioned.

The Parish Clerk was asked to write to WSCC Paul Madden to get the road properly scrubbed.

Cllr Hunt will ask WSCC Paul Madden to attend the next PC meeting on 14<sup>th</sup> November, with this matter being early on the Agenda.

The Madgwick Park WhatsApp group will share contact details to advise of smells.

Rev Rachel Hawes suggested that a legal Class Action might help if no progress was made.

Cllr Potter asked if the Manager of the Transit site is aware of these issues and perhaps that is why the travellers do not wish to go into the site? He added that WSCC Councillor Deborah Urquhart is the Cabinet Member responsible for Environment and Climate Change.

**Mr Andrew Ball (Rolls Royce Motor Cars) submitted the following report:**

**Westhampnett Parish Council 10.10.22 v1  
Operations**

- *Normal operations - the manufacturing plant is at full production.*

**Planning applications**

**Recent submissions, with decision:**

- *Extension to first floor mezzanine, minor facade alterations and associated works. Ref. 22/00777/FUL. Permitted.*
- *External sub-station – to support site requirements Ref. WH/22/-01693/FUL. Permitted.*
- *Additional Roller Shutter Door to Logistic Road (Building 50.0) to assist material access and production process flow (WH22/01663/FUL) – Permitted (12 September 2022).*

**Submitted, pending decision (reference number):**

- *Discharge of condition 4 from planning application WH/22/00777/FUL (22/01655/DOC). Note: potential for date change due to rescheduling of event – tbc.*
- *Canopy for electric charging station (Ref. WH/22/01995/FUL) - submitted 3 August 2022.*

**Forthcoming to be submitted, details to follow, (likely submission date):**

- *Staff communication 'totems' / information screens (Advertisement Consent November 2022).*
- *Internal multi-tier 280sqm, increased user space to support production (November 2022).*

**Topics closed**

- *Additional air conditioning units – external location to be determined and design drawn up. Topic closed due to reconfiguration of existing system.*

**Proposed Development**

- *Site surveys continue, including photography of site.*
- *'Mini educational survey' by a class from March School on 05/10/22 on the land to the East of Rolls-Royce. Hosted by Rolls-Royce and our survey supplier.*

GECL and the Parish Council have been kept informed.

**Recent News**

ROLLS-ROYCE REVEALS TRANSFORMATION OF WILDLIFE GARDEN

<https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0403542EN/rolls-royce-reveals-transformation-of-wildlife-garden>

ROLLS-ROYCE CELEBRATES CENTENARY OF THE 'TWENTY'

<https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0404267EN/rolls-royce-celebrates-centenary-of-the-twenty%E2%80%99>

MUSE, ROLLS-ROYCE ART PROGRAMME UNVEILS WINNING ARTWORKS INSPIRED BY THE SPIRIT OF ECSTASY

<https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0404415EN/muse-rolls-royce-art-programme-unveils-winning-artworks-inspired-by-the-spirit-of-ecstasy>

LFL

JH /  
LFL

DP

<p><b>188/22</b> <b>Cont.</b></p>	<p><b><u>Contacts</u></b>  <i>In Andrew Ball's absence/if not available:</i>  <i>Client Contact Team</i>  <i>01243 525700</i>  <i>enquiries@rolls-roycemotorcars.com</i></p> <p>Cllr Holden advised that some <u>survey type markings</u> have been seen on FP417 and in <u>Sidengreen Lane</u>. There are some on the north section of FP417. It is understood that area is beyond the proposed development area, and so would be outside the remit.</p> <p><b><u>Rev Rachel Hawes – St Peters Church gave a verbal report:</u></b>  Rev Hawes attended this meeting so that she could explain in more detail the proposals for changes within the Church building. She said:</p> <p>The Church itself is very old, with a mix of additions / changes over many centuries. The Victorians were the last people to do major works, putting in the wooden floor and pews, many of which now have woodworm. There is very little open floor space available.</p> <p>There is now a need for a new floor, under floor heating, moveable pews, a small kitchen, a loo, and a small meeting room which would be entirely glass. The Font would also be re-positioned to allow better access all round it. It is hoped these suggestions would provide a more flexible use of the space inside the Church.</p> <p>Recently, 650 Community Questionnaires were delivered throughout the Parish, and about 10% have been received back. The responses were very positive, with some interesting suggestions too. There was a concern that the Church activities would compete with the Community Hall, however Rev Hawes stressed that was not intended, rather the two would be complimentary.</p> <p>The Drawings of the plans are displayed in the Church, which is open daily from 9am – 4pm.</p> <p>Rev Hawes advised that she is now making the Grant application, and an amount of approximately £350,000 would be needed.</p> <p>The Chairman thanked Rev Hawes for coming to the meeting and explaining the plans.</p>	
<p><b>189/22</b></p>	<p><b><u>MEMBERS' REPORTS:</u></b> To receive reports from Members where not covered in agenda below, including:</p> <ol style="list-style-type: none"> <li><u>Transit Site &amp; Traveller Liaison Meeting 7<sup>th</sup> September, standing in for Cllr Burborough:</u> The Parish Clerk attended this meeting and reported that much of the discussion was to do with the actions taken on the Broyle estate to deter future incursions, and the recent issues on Goodwood land. She had raised the matter of the group partying on the Westerton Playing Field, and Piers Taylor had offered to go there and see if adding a barrier could be a suitable deterrent. Residents of Madgwick Park reported that travellers' vans (often untaxed) are being parked on estate roads; on corners and half up on pavements, often causing obstructions. Resident were advised to email Sussex Police Chief Constable Jo Shiner about this every time it happens. Also, the residents had complained about dogs barking, but nothing was done. The Parish Clerk added that the absence of Scott Judge, the WSCC Gypsies and Travellers Team Manager, at the Transit meeting was noted, and that he had not attended any of these meetings since his appointment 18 months ago. When the site was mooted, the Parish was assured that the site would be monitored 24/7, but this has never happened. The Parish Clerk was asked to write to CDC Chief Executive Diane Shepherd about this. Cllr Hunt said he would speak to Scott Judge about the issues. Cllr Plummer advised that Barratts have put in an application for double yellow lines within the estate.</li> <li><u>Gigabit Voucher Scheme:</u> Cllr McLeish advised there was no update at present as now waiting about 6 months before commencement. Mrs Hazel Bate said that some people had needed to renew their Broadband agreements recently, and she has details of what steps need to be taken. She will provide this to the PC, and will share on WPC &amp; Westhampnett Matters Facebook.</li> <li><u>Madgwick Park Landscaping, Safety Barrier etc:</u> Cllr Plummer attended a meeting with Brad Slingo from Barratts. Barratts have confirmed that they may have breached the Landscaping permission, as the landscaper they contracted is not an approved company. Residents have been made aware of service charges in relation to the Sports Pavilion which CDC insisted was included in the Planning Permission. However to access this from Madgwick Park will be a 2.5mile journey by road. The provision of litter / dog bins within / near Madgwick Park is to be considered. The Parish Clerk was asked to get a site approved on the north side of Stane Street. Due to CDC being unable to install or empty any further bins in the entire District, the Parish Clerk was asked to obtain a quote from Biffa for the emptying of all current bins, including the one at Westerton and proposed addition ones (Stane Street, Stocks Lane, and possibly the Village Green).</li> <li><u>New crossing points on Stane Street – update:</u> Cllr Burborough advised the kerb is now fixed, but the crossing point on the north side of Stane Street has a lower level of road, and high kerb, and she witnessed a lady with a pushchair struggling to get up onto the pavement just before a car came along. This is very dangerous. She will send a photo to Cllr Plummer to take up with Barratts. A request for a proper crossing on Madgwick Lane was also received and the Parish Council were advised to apply to the WSCC Community Highways Scheme.</li> </ol>	<p><b><u>PT</u></b></p> <p><b><u>LFL</u></b> <b><u>JH</u></b></p> <p><b><u>HB</u></b></p> <p><b><u>LFL</u></b></p> <p><b><u>SB /</u></b> <b><u>DP</u></b></p> <p><b><u>LFL</u></b></p>

<p>189/22 Cont.</p>	<p>5. <u>Container for Volunteers – update on rent or buy, decision to be taken:</u> The Councillors discussed the option of rent or buy, and decided to rent for the first year. Cllr Plummer will arrange for details of the supplier to be sent to the Parish Clerk to set up an account / do the agreement. The Parish Clerk will visit the Nursery House to explain the details about the container, and Cllr McLeish will contact Mr Luke Davies to see if the concrete pads needed could be installed by the groundworks team currently onsite next door in the Children's Nursery development. Contact details to be provided to Cllr McLeish by the Parish Clerk.</p> <p>6. <u>Any other reports:</u> None.</p>	<p><u>LFL</u> <u>CMcL</u> <u>LFL</u></p>
<p>190/22</p>	<p><b><u>PLANNING MATTERS:</u></b> To receive a report on recent planning applications.</p> <p><b><u>Planning Update since the last Parish Council Meeting on 8<sup>th</sup> August 2022</u></b> <b><u>New Planning Applications for the period week 32 (11/08/22) to week 40 (05/10/22) inclusive</u></b></p> <p><b><u>WH/22/02274/DOM</u></b> - Case Officer: Freya Divey Dr Barry Hickey Little Place 24 Stane Street Westhampnett West Sussex Single storey rear extension with internal alterations. O.S. Grid Ref. 488339/106238 To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=RHS0V8ERL0J00">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=RHS0V8ERL0J00</a></p> <p><b><u>PC must comment by 26/10/22</u></b></p> <p><b><u>WH/22/02269/DOM</u></b> - Case Officer: Freya Divey Mr Kamil Krasoski Pampas Cottage Claypit Lane Westhampnett West Sussex Front boundary wall and gates. O.S. Grid Ref. 488274/106364 To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=RHQQE3ERL0200">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=RHQQE3ERL0200</a></p> <p><b><u>PC must comment by 05/10/22,</u></b> <b><u>On 07/10/22 the PC asked CDC for an extension of time to reply</u></b></p> <p><b><u>WH/22/02218/FUL</u></b> - Case Officer: Louise Brace Goodwood Estate Company Limited Goodwood Motor Circuit Claypit Lane Westhampnett Chichester Erection of single-storey heritage workshop (translocated from another site). O.S. Grid Ref. 487914/107257 To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=RHF48KERKQM00">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=RHF48KERKQM00</a></p> <p><b><u>PC must comment by 28/09/22</u></b></p> <p>The PC had no Comments to make.</p> <p><b><u>WH/22/01952/DOM</u></b> - Case Officer: Emma Kierans Ms Kristin Pagano Kintail Lodge Claypit Lane Westhampnett Chichester Retrospective annex to main building. O.S. Grid Ref. 488122/106367 To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=RFQB5GER0ZU00">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=RFQB5GER0ZU00</a></p> <p><b><u>PC must comment by 07/09/22</u></b></p> <p><b><u>The following comments were lodged on 15/09/22:</u></b> Westhampnett Parish Council has reviewed this application and would request that, if approved, a condition is made that the Annex is for the sole benefit and enjoyment of the owner of Kintail Lodge.</p> <p><b><u>WH/22/01995/FUL</u></b> - Case Officer: Louise Brace c/o agent Rolls Royce Motor Cars The Drive Westhampnett Chichester Replacement of 2 no. existing car parking spaces (with electric vehicle charging) with 6 no. electric vehicle charging points and visitor car parking spaces, the erection of a canopy and associated works including landscaping. O.S. Grid Ref. 488512/106717</p>	

190/22  
Cont.

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RG1ME2ERJNX00>

**PC must comment by 07/09/22**

The PC had no Comments to make.

**Update on outstanding Planning Applications**

**WH/22/01589/DOM** - Case Officer: Sascha Haigh

Mr N Hamilton

29 Vespasian Close Westhampnett Chichester West Sussex

Construction of front dormer, 2 no. rooflights to front slope and rear dormer, conversion of roof into habitable space.

O.S. Grid Ref. 488681/106308

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RDTKFDERHW200>

**PC must comment by 24/08/22**

**The following comments were lodged on 26/08/22:**

Westhampnett Parish Council has reviewed this application and would like to comment as follows:

On Plans 6106-22-1 and 6106-22-2 REV A, the elevations have been incorrectly identified:-

Front: should be South not North;

Rear: should be North not South;

And the 2 side elevations should be transposed: East to West and West to East.

This inaccuracy in the application would affect the impression given to the neighbours as the large dormer would in fact look towards the north, not the south.

Subsequently Revised plans were lodged showing N, W, S & E correctly.

**Decision overdue**

**WH/22/01783/ELD** - Case Officer: Rebecca Perris

Mr & Mrs B Ingram

The Yard Sidengreen Lane Maudlin Westhampnett

Use of land for the stationing of 1 no. caravan, within the meaning set out in section 29 of the Caravan Sites and Control of Development Act 1960 as expanded by section 12 of the Caravans Sites Act 1968, for residential purposes.

O.S. Grid Ref. 488914/106825

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=REP5W9ERINF00>

**PC must comment by 10/08/22**

**The following comments were lodged on 05/08/22:**

Westhampnett Parish Council has considered this application and wishes to OBJECT as follows:

This is an application for a Lawful Development Certificate for an existing Use or Operation or Activity, namely stationing one caravan for residential purposes.

It has been demonstrated that there has been continuous occupation of the caravan since 15 August 2011, i.e. almost 11 years.

The application appears to attempt to regularise this situation, thus providing a permanent dwelling albeit currently in the form of a caravan.

The site upon which the caravan is situated is outside the Parish settlement boundary and would not normally be considered for a permanent dwelling.

The site was formerly called Side Green Game Farm. Turkeys were reared there for Christmas and it is probable that the caravan was originally installed to provide accommodation for someone to live on site to prevent theft of the turkeys.

No mention is made in the application for a current requirement for permanent on-site residential security. Indeed, no mention is made for any purpose other than to regularise the existing situation.

The Parish Council therefore requests that the application is REFUSED for the following reasons:

1. The site upon which the caravan is situated is outside the Parish settlement boundary.
2. No mention is made for any Operation or Activity necessary for the caravan's occupants to remain on site, other than to regularise the existing situation.

**Decision overdue**

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Cont.

**WH/21/00489/FUL** - Case Officer: William Price

Mrs Pam Clingan

Lanburn Connemaras Swallow Beck Madgwick Lane Westhampnett

Change of use of land for use as a certified 'Caravan and Motorhome Club' site for siting up to 5 no. caravans, motorhomes or trailer tents.

O.S. Grid Ref. 488052/106449

To view the application use the following link;

<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QOOA34ERM6X00>

PC Comment and Objection lodged 07/04/21.

Update:

On 12/04/21 the PC was provided with some additional information from the applicant however the PC submission still stood as lodged. Following further information on 05/08/21 the PC withdrew most of its objections, except to do with footpaths / public transport. After additional information dated 11/08/21 the PC maintained its objections regarding footpaths. CDC have been consulting the necessary bodies and on 08/03/22 and 04/05/22 Natural England replied as a Consultee. **This application was considered by the CDC Planning Committee on 15/06/22. The Planning Committee decided that it would Permit with S106 subject to some conditions and informatives. At present it is still Pending whilst the S106 is being finalised.**

**Decision was by 26/04/21, then by 23/07/21, now pending receipt of S106**

**Decisions**

**WH/22/01663/FUL** - Case Officer: Alicia Snook

c/o agent

Rolls Royce Motor Cars The Drive Westhampnett West Sussex

External alterations to service area comprising the installation of 1 no. new roller shutter door at Building 50.

O.S. Grid Ref. 488512/106717

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RE88UXERI6R00>

**PC must comment by 24/08/22**

The PC had no Comments to make.

**Permitted 12/09/22**

**Extract of Conditions:**

Conditions to be complied with at all times during construction:

3) The development hereby permitted shall not be constructed other than in accordance with the materials specified within the application form and plans, unless otherwise agreed in writing by the Local Planning Authority.

Reason: To ensure that a harmonious visual relationship is achieved between the new and the existing developments

Conditions to be complied with at all times following completion of the development:

4) The roller shutter door hereby permitted shall be kept closed when not being used for access/egress to the building.

Reason: In the interests of protecting the amenity of the surrounding area.

**WH/22/01303/DOM** - Case Officer: Sascha Haigh

Mrs Yunhong Guo

21 Hamilton Way Westhampnett Chichester West Sussex

Retrospective garden room.

O.S. Grid Ref. 487924/106410

<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RC2V4GER12Q00>

**PC must comment by 10/08/22**

The PC had no Comments to make.

BDW Homes confirmed they have given permission.

**WH/22/01693/FUL** - Case Officer: Freya Divey

c/o agent

Rolls Royce Motor Cars The Drive Westhampnett Chichester

Erection of a new external switchgear room and associated works, including external alterations.

O.S. Grid Ref. 488512/106717

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=REAR89ERIA800>

**PC must comment by 10/08/22**

190/22  
Cont.

The PC had no Comments to make.

**Permitted 02/09/22**

**Extract of Conditions:**

3) The development hereby permitted shall not be constructed other than in accordance with the materials specified within the application form and plans, unless otherwise agreed in writing by the Local Planning Authority. Reason: To ensure that a harmonious visual relationship is achieved between the new and the existing developments.

**WH/22/01409/DOM** - Case Officer: Freya Divey

Mr Barry Hickey

Little Place 24 Stane Street Westhampnett Chichester

Removal of timber and glass porch including reconfiguration of roof to retain single storey brick structure. Single storey rear extension.

O.S. Grid Ref. 488339/106238

To view the application use the following link:

<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RCP5ZDER0ZU00>

**PC must comment by 27/07/22**

**The following comments were lodged on 24/07/22:**

Westhampnett Parish Council have considered this application and would like to Comment as follows:

Size.

The proposed rear ground floor extension extends 6.5M from the face of the existing property. CDC planning officers are requested to confirm that the right of light at ground floor level to Ash Keys, the adjacent property, is not compromised using the 60° rule.

Windows.

Timber windows are used in the older properties along Stane Street, of which this is one. No alterations are proposed to the existing timber windows on the north and first floor south elevations.

The factory finished metal side-hung casements or metal & glass doors proposed for the extension appear to be out of keeping with the existing.

Roof Tiles.

The roof tiles on the proposed extension should be in keeping with the current property. The proposed light green slate tiles will be out of keeping.

Render Finish.

It is stated that "The new walls are finished externally in painted render." No colour is mentioned.

**Refused 15/08/2022**

**Extract:**

The reason for the Council's decision to refuse to permit the above development are:

- 1) The proposed extension would result in unbalanced design, the proposed roof form and use of materials would result in an unacceptable design which would not accord with Policy 33 of the Local Plan and the proposed alterations would not appear sympathetic to or be well integrated with the host dwelling. The proposed arrangement would result in a discordant design approach that fails to respond to the established character of the area and the existing dwelling. Consequently, the proposal constitutes a poor quality of design that would fail to achieve a good standard of architecture, and which would have a harmful impact both upon the appearance of the host property and the character and appearance of the surrounding locality. As such, the proposal is contrary to Policy 33 of the Chichester Local Plan and paragraph 130 of the NPPF.
- 2) This decision has been based on the following plans: 02, 01, 03, 04A, 05, 05A, 06, 07, 07A, 08, 09

**Other Matters**

**Chichester Local Plan Review 2020 version of the Council's Housing and Economic Land Availability Assessment (HELAA) document.**

The PC have been advised of this review which includes Westhampnett, and further comments are to be prepared.

In July 2021 CDC Members considered a report "Local Plan and Strategic Infrastructure Update 1" and since then have been working on details of this report. On 19/01/22 CDC Planning Policy department advised the PC that sites within the District / Parishes are under consideration and confirmed that a meeting with the Parish Council could be arranged.

<p><b>190/22 Cont.</b></p>	<p>The Parish Clerk emailed Mr Toby Ayling on 05/02/22 to ask him to a face-to-face site meeting to review the HELAA sites in the Parish, in person. Toby has now left CDC, and Mr Tony Whitty has replaced him as Planning Policy Divisional Manager. Emailed Tony on 08/03/22 asking for a meeting. Reply awaited. Dates now offered and one to be agreed with PC, with meeting to be attended by Mr Andrew Frost, Director of Planning and Environment and Mr Tony Whitty.</p> <p>The Parish Council met Mr Andrew Frost and Mr Tony Whitty, via Zoom, on 25<sup>th</sup> April. This meeting was also attended by CDC Cllr Henry Potter, WPC Cllrs, Mrs Jean Hardstaff and the Parish Clerk.</p> <p>Mr Andrew Frost gave an update on the current position of the Local Plan for the area, and the background work currently being undertaken. The constraints of the local area were highlighted (A27, other local roads, SDNP etc) and he advised that CDC must look exhaustively at all options.</p> <p>The HELAA sites within Westhampnett were discussed in depth, and it was clear that there was more work to be done by CDC prior to their decision on suitability. Mr Andrew Frost confirmed that Mr Tony Whitty would be keeping the Parish Council informed.</p> <p>At the Parish Council meeting held on 13<sup>th</sup> June 2022, the Parish Councillors discussed the Planning Inspectorate decision upholding the appeal for residential development on Madgwick Lane. The Parish Clerk was requested to write to Mr Andrew Frost, CDC Director of Planning, copied to Cllr Potter stating: "Now that this housing has been allowed the Parish Council will object to further housing in Westhampnett and ask that proposals for more housing and land use are not included in the numbers".</p> <p>The Parish Clerk sent an email to Mr Andrew Frost, copied to CDC Cllr H Potter, on 22<sup>nd</sup> July 2022:  <u><b>Extract:</b></u>  <i>The Parish Council feel most strongly that the Parish has had enough housing in recent years and it must be allowed to settle as a larger community, now to include another 165 houses. The Parish Council would be most grateful if this important factor could be taken into consideration and no further Parish areas be included in the proposed Local Plan.</i></p> <p><i>A reply was received from Mr Frost on 26th July 2002:</i>  <u><b>Extract:</b></u>  <i>As I think you are aware from our meeting in April, we are continuing to work on the remaining evidence to support the local plan strategy, particularly in relation to transport issues and so no decisions about housing numbers have yet been made. I do nevertheless acknowledge the concerns of the parish council in respect of the appeal decision and have asked Tony Whitty, Planning Policy Divisional Manager to consider the implications for the local plan.  We will update you again in due course.</i></p> <p>Nothing further received to date.  <u><b>Linda Lanham, 10.10.22</b></u></p> <p><u><b>Additional very recent Planning Application</b></u></p> <p><u><b>WH/22/02281/COU</b></u> - Case Officer: Sascha Haigh  Mr Kamil Krasoski  Pampas Cottage Claypit Lane Westhampnett West Sussex  Change use of garage and workshop to guest/letting house.  O.S. Grid Ref. 488274/106364  To view the application use the following link:  <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=RHSLQ7ERL1O00">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=RHSLQ7ERL1O00</a></p> <p>Cllr Potter commented that the Parish Council should strongly object to this application, and that he would have the opportunity to Red Card it if necessary. The Parish Council are considering its response.</p> <p>Regarding the other outstanding planning application for this property, being a new Front boundary wall and gates, the Councillors stated that this area is a wildlife corridor and the hedgerow should be maintained.</p>	<p><b>ALL/ LFL</b></p>
<p><b>191/22</b></p>	<p><u><b>OVERNIGHT PARKING FOR VEHICLES FOR SLOE FAIR IN OCTOBER:</b></u> Update</p> <p>Further to the email sent to WSCC and CDC in September, there has been a very helpful response from CDC Nick Simpson. He has liaised with the Showman's Guild to explain the issues, and they have advised that they have asked for the vehicles not to be parked in this area. The Parish Council has also been advised that any parking on the cycle lane / footpath should be notified to CDC Parking Services, or if an obstruction report to Sussex Police.</p> <p><b>Cllr Potter and Cllr Hunt left the meeting at 8.24pm.</b></p>	

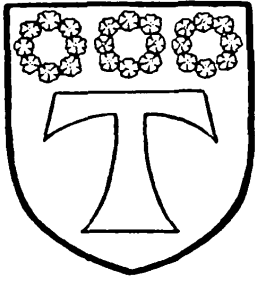
192/22	<p><b><u>VISIBLE GATES TO EACH PART OF THE PARISH:</u></b> To ratify recent decisions taken for the approval of the supplier, installers and costs.</p> <p>The Councillors voted to ratify the decision to approve the supplier, installer and costs of £3,954 for the Village Gates, and £1000 for the Installation. All agreed.</p> <p>Cllr Plummer advised the gates are in manufacture this week and should be delivered by the end of next week. The installation date is about 4 weeks away.</p> <p>Mrs Sarah Plummer asked about the planting of bulbs around the Gates, and the Parish Clerk will provide her with the Parkers Commercial catalogue to choose varieties, and then orders can be placed. Hopefully these would be received so they could be planted at the same time as the Gates are being installed.</p>	<u>LFL/</u> <u>SP</u>
193/22	<p><b><u>FLOODING AT NEW ROAD / HAT HILL – OPERATION WATERSHED PROJECT:</u></b> Update - Start Date delayed until 14<sup>th</sup> November 2022.</p> <p>It was noted that the delay is due to a staff issue at the main contractor.</p>	
194/22	<p><b><u>DEFIBRILLATOR TO BE LOCATED AT THE COMMUNITY HALL:</u></b> To ratify recent decisions taken for the approval of the supplier, electrical works and costs.</p> <p>The Councillors voted to ratify the decision to approve the supplier, electrical work and costs of £1,695 for the Defibrillator, and £602.67 for the electrical work. All agreed.</p> <p>The installation date is 19<sup>th</sup> October.</p>	
195/22	<p><b><u>INSURANCE RENEWAL:</u></b> To ratify the decision to accept the revised Hiscox quotation from Gallaghers at £3,667.91.</p> <p>The Councillors voted to ratify the decision to accept the revised Hiscox quotation from Gallaghers at £3,667.91. All agreed.</p>	
196/22	<p><b><u>COMMUNITY HALL:</u></b> (Chairman of the Hall Committee: Cllr T Ashcroft)</p> <ol style="list-style-type: none"> <li>1. <u>Update on Bookings:</u> Cllr Ashcroft reported that bookings were picking up, and all current bookings are on the Website.</li> <li>2. <u>Update on Finances:</u> Cllr Ashcroft reported that the balance today on the Lloyds Bank account is £33,244.15.</li> <li>3. <u>Update on Care of Building including Emergency Lighting and Guttering:</u> Cllr Ashcroft and the Premises Manager will be meeting a Handyman to discuss dealing with any general maintenance that needs doing. A snagging list is being prepared, and the side guttering and the loft catch will be added to that. The Emergency Lighting has now been fixed.</li> <li>4. <u>Update on NHB 40/21 – Blinds:</u> The Parish Clerk reported that Apollo Blinds have agreed to supply replacement louvers for the south blinds on a 50/50 basis and at cost. These are on order and will be installed asap.</li> <li>5. <u>Café Banners / More Café Static Flags needed?:</u> Cllr Ashcroft advised that the café needs advertising very near Stane Street as the Hall is so set back from the road. After a short discussion the teardrop flag style was agreed, and the Parish Clerk will send details of a firm to Cllr Ashcroft. Mr Andrew Blanchard, a resident, suggested that the café might consider serving a different coffee, perhaps a pod based one more like people have at home nowadays.</li> <li>6. <u>Christmas Trees on Village Green and at Westerton:</u> Cllr Ashcroft confirmed that the annual Christmas Tree Lighting Up would be on Sunday 4<sup>th</sup> December from 2-5pm with Mince Pies, drinks etc. The Parish Clerk was asked to order 2 Christmas Trees, same size as previously.</li> <li>7. <u>Any other business: Westhampnett Hall Sign</u> The Parish Clerk to pick this up again now, and Mrs Maggie Walsh has obtained 1 <u>Weed / Feed quote</u> for the Community Hall area with another coming soon.</li> </ol>	<u>TA</u>  <u>LFL</u>  <u>LFL</u> <u>TA</u>  <u>LFL</u>  <u>LFL</u> <u>MW</u>
197/22	<p><b><u>ALLOTMENTS AT MADGWICK PARK:</u></b> Update</p> <p>Cllr Plummer advised that no work had started on the Allotments. There are 22 people on the waiting list, and 1 from outside the Parish. Cllr Plummer and the Parish Clerk will be having a meeting to go through the setting up of an Association. After that, there will be a meeting for all interested parties.</p>	<u>DP /</u> <u>LFL</u>
198/22	<p><b><u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</u></b></p> <p>None.</p>	



199/22	<p><b><u>PLAY AREA INSPECTIONS AT WESTERTON &amp; VILLAGE GREEN:</u></b> Review Reports and any actions needed.</p> <p>The Parish Councillors have received the reports for both Play Areas, and Mr Bob Keatley has reviewed these regarding any recommendations. There were no serious matters to be attended to. He has prepared a schedule of minor works and is working through them.</p> <p>Mr Keatley raised the issue of the south entrance to the Village Green play area which gets muddy in wet weather. The inspector suggested rubber matting, or perhaps a manmade turf replacement would be suitable? The area to be covered would be in an arc from the fence both sides of the gate inside the Play area, and possibly outside too. The Parish Clerk has details of one possible material and will send to Mr Keatley.</p> <p>The Chairman thanked Mr Keatley and Mr Andrew Blanchard for their continuing work looking after the Play Areas.</p>	<u>LFL</u>
200/22	<p><b><u>PARISH FINANCIAL MATTERS (See separate emails for relevant details):</u></b></p> <ol style="list-style-type: none"> <li><u>To approve the Accounts from 1<sup>st</sup> August 2022 to 30<sup>th</sup> September 2022:</u> The Accounts had been previously circulated to all Councillors. The second precept payment of £34,805.00 has been received. There being no questions, the approval of the accounts was proposed by Cllr Holden, seconded by Cllr Ashcroft, and the Accounts were signed by Cllr McLeish.</li> <li><u>To note that Moore have concluded the External Audit and have signed the Section 3 – External Auditor Report and Certificate 2021/22:</u> Noted.</li> <li><u>Update on Community Hall Water Suppliers / Bills:</u> The Parish Clerk reported that the incoming water billed by Castle Water is now paid up to date, and that the billing for outgoing water is still being sorted out with SES. At present they are applying charges for Surface Water and Highways Drainage and these have been disputed and a resolution awaited. The remainder outstanding is £13.88.</li> <li><u>Any other business:</u> Cheques were signed just before the start of the meeting to cover recent invoices.</li> </ol>	<u>LFL</u>
201/22	<p><b><u>CORRESPONDENCE, INCLUDING NOTICES &amp; LEAFLETS:</u></b></p> <p>As it is some time since the last Newsletter it was agreed to do another one now. All ideas to Cllr McLeish, including Christmas Tree date. Cllr Ashcroft had started to prepare a Westerton only related newsletter and she will send this to Cllr McLeish for inclusion of the details within the whole Parish one. The Parish Clerk will produce the necessary number of copies, and split into delivery sections, and deliver to each Councillor.</p>	<u>ALL</u>
202/22	<p><b><u>DEALING WITH LOCAL ISSUES:</u></b></p> <ol style="list-style-type: none"> <li><u>Letter from a resident:</u> The Parish Council had received a letter from a resident regarding various topics within the Parish. The Parish Clerk was asked to reply, advising that the contents of the letter were noted.</li> <li><u>Drugs:</u> The Parish Clerk had received some information about drug activity and would be reporting this to Sussex Police / our PCSO.</li> <li><u>Supermarket Trolleys:</u> The Parish Clerk reported that there has been a spate of people abandoning trolleys within the area of Coach Road / Stane Street / Village Green / Community Hall. So far 2 of the 3 have been collected by the relevant shop, Sainsburys are still to collect theirs. It would be useful if the people doing this would stop doing it, please.</li> </ol>	<u>LFL</u> <u>LFL</u> <u>LFL</u>
203/22	<p><b><u>QUESTIONS BY THE PUBLIC:</u></b> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.</p> <p>None.</p>	
204/22	<p><b><u>DATE OF NEXT FULL PARISH COUNCIL MEETING:</u></b> 14th November 2022</p> <p>Noted.</p>	
205/22	<p><b><u>CLOSE MEETING</u></b></p> <p>The Chairman closed the meeting at 9.15pm.</p>	

Signed.....  
**Chairman of Meeting**

Date.....



# WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham  
Oak Tree Cottage, Claypit Lane, Westhampnett, Chichester PO18 0NU

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[www.westhampnettpc.co.uk](http://www.westhampnettpc.co.uk)

## Minutes of the Westhampnett Parish Council Meeting held at 7pm on Monday 14<sup>th</sup> November 2022 at Westhampnett Community Hall, Hadrian Drive, Westhampnett, PO18 0FP

### Present:

**Parish Councillors:** Cllr W Holden (Vice-Chairman and Chairman of this meeting), Cllr T Ashcroft, Cllr S James and Cllr D Plummer.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham, with CDC Cllr H Potter in attendance.

30 members of the public also attended.

Minute No	Item	Action
206/22	<b>OPEN FULL COUNCIL MEETING &amp; TAKE APOLOGIES FOR ABSENCE</b> Cllr Holden opened the meeting and welcomed all. Apologies were received from Cllr C McLeish and Cllr S Burborough, and WSCC Cllr J Hunt.	
207/22	<b>DISCLOSURE OF INTERESTS:</b> None.	
208/22	<b>CONFIRM MINUTES OF THE LAST FULL PC MEETING</b> held on 10 <sup>th</sup> October 2022 The Minutes for the Parish Council meeting held on 10 <sup>th</sup> October 2022 were accepted. Cllr Plummer proposed that they be approved, this was seconded by Cllr Ashcroft, all were in favour and they were then signed by the Chairman.	
209/22	<b>MATTERS ARISING:</b> To deal with any matters arising from the Minutes of the last meeting. None	
210/22	<b>REPORTS FROM EXTERNAL BODIES:</b> including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting.  <b><u>CDC Cllr Henry Potter submitted the following report:</u></b>  <u>Westhampnett PC Meeting 14/11/22</u> <u>District Councillors Report.</u> <i>The District Local Development Plan Review after a long extensive process is in the final stages. This was detailed in a note from Andrew Frost sent to all Parishes in the Planning area. Agreement has been reached with National Highways regarding the mitigation proposals for the A27. These do not support the current allocation of 625 dwellings per annum, more likely in the lower 500s. An emerging strategy for the treatment of wastewater and a Flood Risk Assessment by Southern Water has been accepted. It is anticipated that the Review will be agreed by Full Council in mid-January and will be forwarded to the Planning Inspectorate in March.</i> <i>The Council eagerly awaits a decision on the recent application to the Government Prosperity Fund and the Levelling Up Fund for funding for infrastructure projects.</i> <i>The Supporting You Campaign is fully operational since 01/11 and staff have been appointed to offer help to anyone suffering any hardship due to the financial crisis currently being experienced. Recent reports indicate this may go on for a lot longer than first anticipated. Any help available can be accessed at; <a href="mailto:supportingyou@chichester.gov.uk">supportingyou@chichester.gov.uk</a>. Or telephone; 01243 534860.</i> <i>Encouragingly, I read in a Planning Appeal decision notice that the Planning Inspectorate recently dismissed a Planning appeal against the Councils refusal to allow 30 plus houses on a site in Bosham. One of his reasons for dismissal was that the agricultural land, the site, was graded as 3a which means Best Most Versatile (BMV) agricultural land and there is NO justification to permit development on such land where there are more suitable sites available. A strong point worth noting in future planning applications.</i>	

210/22  
Cont.

The recent announcement regarding the Boundary Commissions final decision on the redistribution of our electoral Constituency numbers to ensure each MP has similar numbers of electors. With the perpetual rise in built and occupied housing, this seems to need regular reviewing. It is apparent that little reviewal is necessary in the north where little development has taken place. This is clearly a case of really bad planning distribution. The District Council will debate this Boundary Change proposal at its next Meeting on 22nd of this month before making a submission to the current 4-week consultation period. This proposal doesn't affect the District Ward boundaries but many of the existing Chichester parliamentary Constituencies may move to the Arundel and South Downs area.

Henry Potter.  
Goodwood Ward Member, CDC

There were no questions.

**WSSC Cllr Jeremy Hunt did not submit a report as he was otherwise occupied**

He did advise by email that Mr Paul Madden, Recycling & Contracts Manager, Wastes Management Services, WSSC will attend the next Parish Council Meeting on 12<sup>th</sup> December regarding HWRS and Smells.

There were no WSSC related questions.

**Mr Andrew Ball (Rolls Royce Motor Cars) submitted the following report:**

**Westhampnett Parish Council ('WPC') 14.11.22 v1**

**Operations**

- Normal operations - the manufacturing plant is at full production.

**Planning applications**

**Recent submissions, with decision:**

- Discharge of Condition 10 (noise levels and hours of use) of planning permission WH/22/00090/FUL. Permit.
- Discharge of Condition 4 (delivery of materials and construction timetables) of planning permission WH/22/00777/FUL. Permit.
- Replacement of 2 no. existing car parking spaces (with electric vehicle charging) with 6 no. electric vehicle charging points and visitor car parking spaces, the erection of a canopy and associated works including landscaping. Ref. No: 22/01995/FUL. Permit.

**Forthcoming to be submitted, details to follow, (likely submission date):**

- Staff communication 'totems' / information screens (Advertisement Consent November 2022).
- Internal multi-tier 280sqm, increased user space to support production (December 2022).

**Proposed Development**

- Surveys of the proposed site continue, including surveyors and photographers on site.
- Traffic count surveys will be undertaken in the balance of the year, currently planned for the last week of November. The study area for the surveys includes the existing access points into the RRMC site (The Drive and Stane Street) and a number of other local junctions. The surveyor will install cameras at junctions, typically on street furniture such as lamp posts (see example below). The only data captured will be vehicle type (e.g. car or van) and turning movement. Surveyors are also planning to be present at some times at the access points into the RRMC site.



<p>210/22 Cont.</p>	<p><b><u>Permissive pathway update</u></b>  <b><u>East.</u></b> Following instruction from Goodwood Estate, the permissive pathway section to the east of the Rolls-Royce site will be closed permanently before the end of this year. The current gate will be removed, new fencing erected and signage put in place. For reference, Goodwood Estate 'Private Land' signage has been in place since August, which has been vandalised several times.</p> <p><b><u>North.</u></b> The permissive pathway to the north of the Rolls-Royce site – which connects directly to the adjacent Public Footpath – will remain open, with no plans to close.</p> <p><b><u>Maintenance update</u></b>  The following will be undertaken in the balance of this year:  <b><u>Permissive pathway (north).</u></b> Following the maintenance programme undertaken over the August Bank Holiday, further maintenance will take place. We do not anticipate this maintenance will require the pathway to be closed.</p> <p><b><u>Fencing.</u></b> The damaged fencing at the rear of the 'Coach &amp; Horses' next to the footpath will be replaced.</p> <p><b><u>Footpath.</u></b> The RRMC boundary with the northern footpath will be tidied up, back to the fence. Vegetation / brambles etc. will be trimmed and removed.</p> <p><b><u>Employee parking at shift changeover</u></b>  WPC lodged a complaint concerning employees parking in the centre of Stane Street, outside the RRMC 'Works Entrance', at shift changeover. The following action was taken by RRMC:</p> <ul style="list-style-type: none"> <li>• Issue escalated to Head of Security and Senior Leadership Team</li> <li>• Staff communication to all staff</li> <li>• Liaison with WPC</li> <li>• Liaison with acting PCSO</li> </ul> <p>RRMC will continue to monitor.</p> <p><b><u>Recent News</u></b></p> <p><b><u>ROLLS-ROYCE SPECTRE UNVEILED: THE MARQUE'S FIRST FULLY-ELECTRIC MOTOR CAR</u></b>  <a href="https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0404820EN/rolls-royce-spectre-unveiled:-the-marque%E2%80%99s-first-fully-electric-motor-car">https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0404820EN/rolls-royce-spectre-unveiled:-the-marque%E2%80%99s-first-fully-electric-motor-car</a></p> <p><b><u>A PROPHECY FULFILLED</u></b>  <a href="https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0404789EN/a-prophecy-fulfilled">https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0404789EN/a-prophecy-fulfilled</a></p> <p><b><u>A SPIRIT OF BOLD INNOVATION: THE EXTRAORDINARY HISTORY OF THE SPECTRE NAME</u></b>  <a href="https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0404548EN/a-spirit-of-bold-innovation:-the-extraordinary-history-of-the-spectre-name">https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0404548EN/a-spirit-of-bold-innovation:-the-extraordinary-history-of-the-spectre-name</a></p> <p><b><u>Contacts</u></b>  In Andrew Ball's absence/if not available:  Client Contact Team  01243 525700  <a href="mailto:enquiries@rolls-roycemotorcars.com">enquiries@rolls-roycemotorcars.com</a></p> <p>There were no questions.</p>	
<p>211/22</p>	<p><b><u>MEMBERS' REPORTS:</u></b> To receive reports from Members where not covered in agenda below, including</p> <p>1. <b><u>GMCCC Meeting held on 19<sup>th</sup> October:</u></b> Cllr Burborough attended the meeting and reported that:</p> <p>The Revival was successful. Any taxis speeding through Westerton, Maudlin or Westhampnett should be reported to Goodwood and the Licencing Authority. GoodWoof had 13,500 visitors and 8,000 dogs and was live on TV for 2 hours; reviews were positive. Motor circuit events had a successful year, with good bookings, special events confirmed for 2023 with 5 breakfast clubs and 1 members' event. Off track activities include cycling and this is being promoted as limited track use. Corporate events less, due to the general economy. Horse racing is suffering a UK decline, but Goodwood was up with 90,000 visitors for the Goodwood Festival, and 120,000 visitors for all other events so busiest in recent years. No news for air racing and Eroica but not likely for 2023. Flight path of helicopters being used by trainee pilots.</p> <p>Kennel Hill 30mph being sought after numerous accidents (Highways England).</p> <p>Goodwood Estate - Renew windows, repair areas of Hotel. Biomass is up and running, creating electricity and heating for house, hotel, farm and other buildings. Uses 2 bales an hour to run.</p>	

<p><b>211/22 Cont.</b></p>	<p>RR expansion planning is underway. To be advised further in 2023.</p> <p>Trundle - 2 masts there currently, and demand from operators to swap to 5G. They are at their current end of life and it is a Scheduled Ancient Monument. Replacements are in planning, hopefully remove Chichester mobile Black Spots.</p> <p>Tyrrell Building Planning Application – this was where Ken Tyrrell started his F1 team in a War-time plotting shed and historic motorsport building being 70 feet long 20 feet wide.</p> <p>Hotel master plan - review of scheme, there will be a new planning application in the New Year. Golf to be included.</p> <p>Sculpture Park - New visitor offer is being planned with planning application soon. Will have Car Park, Cafe etc.</p> <p>Local Plan – Goodwood to be included, consult in 2023. Main briefing 20th Oct, 640 houses was original amount, but due to A27 capacity now 535 houses. Other policies now near to completion. Local plan out by May 2023.</p> <p>A27 is included in Highways England RIS3 which has 32 applications. Looking at all options, including Northern or Southern route, with timescales before elections 2023.</p> <p>Madgwick Lane housing - mitigations at site to get through planning appeal, will not be built like presented at appeal. The High Court challenge by Goodwood was lost. Next steps will be outline planning. Housing design, inside with windows open and outside space, and will need to consider safety and noise. Depending on any deviations Goodwood will challenge.</p> <p>2. <u>Madgwick Park Landscaping, Safety Barrier etc:</u> Cllr Plummer reported that he and Mr Ian Sedgley, a resident of Madgwick Park, met with Mr Michael Coates-Evans on 11<sup>th</sup> November, on site, to discuss this matter. Mr Coates-Evans confirmed he has written to BDW Homes regarding the use of non-approved plantings and bad maintenance. Mr Ian Sedgley said that looking at the landscaping in detail had been an eye-opener as the provision and maintenance had not been met. Despite numerous requests BDW had not responded so Cllr Plummer and Mr Sedgley will chase CDC &amp; BDW and update all at the December PC Meeting. Mr Derek Marlow offered Good Luck as he had not been successful with the landscaping issues at Roman Walk over the last 5 years. Basically the CDC Planning Enforcement department do not seem to have the funding to enable them to ensure that conditions are complied with, or enforcement is undertaken. It is believed a new role looking after Planning Enforcement Conditions is to be created.</p> <p>3. <u>New crossing points on Stane Street – update:</u> Cllr Plummer reported that the height of the kerb had been reduced, but there is still a dip by the edge of the road which will be corrected when the road is resurfaced along that edge.</p> <p>4. <u>Container for Volunteers – update on the base pads date, and then supply after that:</u> Cllr Plummer advised that pricing had been agreed and the location agreed with the owner of the Nursery House. The area is to be prepared asap, awaiting date from Barratts.</p> <p>5. <u>Barratts Update:</u> Cllr Plummer reported that Barratts had come, despite of being asked not to do so without agreeing a date. The Parish Council is grateful for the 12 Fruit Trees and the Hedging planted, and the 2 Planters. These have been left in the wrong place and need to be moved to the front of The Hall. Barratts will kindly also install ground anchors for the picnic tables.</p> <p>6. <u>Any other reports:</u> None.</p>	<p><u>DP</u></p> <p><u>DP</u></p> <p><u>CMcL / DP</u></p>
<p><b>212/22</b></p>	<p><b><u>PLANNING MATTERS:</u></b> To receive a report on recent planning applications.</p> <p><b><u>Planning Update since the last Parish Council Meeting on 10<sup>th</sup> October 2022</u></b></p> <p><b><u>New Planning Applications for the period week 41 (12/10/22) to week 45 (09/11/22) inclusive</u></b></p> <p><b><u>WH/22/02552/DOM</u></b> - Case Officer: Louise Brace Mr Paul Kennedy 14 Stane Street Maudlin Westhampnett West Sussex Single storey rear extension, various alterations and additions to fenestration including relocation of front door from south-west to north-west elevation with new front porch and new vehicular access. O.S. Grid Ref. 488833/106596 To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=RJKU7HERMDJ00">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=RJKU7HERMDJ00</a></p> <p><b><u>PC must comment by 30/11/22</u></b></p> <p><b><u>Decision due 14/12/22</u></b></p>	

212/22  
Cont.

**WH/22/02281/COU** - Case Officer: Sascha Haigh

Mr Kamil Krasoski

Pampas Cottage Claypit Lane Westhampnett West Sussex

Change use of garage and workshop to guest/letting house.

O.S. Grid Ref. 488274/106364

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RHSLQ7ERL1O00>

The Parish Council submitted the following on 31/10/22:

**WH/22/02281/COU**

Mr Kamil Krasoski Pampas Cottage Claypit Lane Westhampnett West Sussex

Change use of garage and workshop to guest/letting house.

**Historical background.**

**WH/16/02396/FUL**

An application for 1no.dwelling to the front of Pampas Cottage was submitted on 2 August 2016 and was refused on 27 September 2016. The reasons for refusal were:-

- Erosion of the established setting of Claypit Lane and consequential impact upon the established urban/rural continuum.
- The separation distance between Pampas Cottage and the proposed dwelling resulting in unacceptable impacts on the residential amenity (privacy) of Pampas Cottage.
- The effect of the proposal on the character and appearance of the locality, highway safety and protected habitats and species.

This decision referred to the Secretary of State.

Appeal Ref. APP/L3815/W/16/3161952.

The appeal was dismissed on 17 February 2017.

Reasons given included:

- The proximity to the host dwelling and unsatisfactory privacy for future residents.
- A tighter more urban type of development than the nearby norm, which would diminish the locality's semi-rural feel and adversely affect the character and appearance of the locality.
- Concerns about on-street parking; the narrow street and a conflict between cars waiting to pick-up / drop-off children from the primary school to the north of the site, which would reduce highway safety.

Note.

Since the appeal, Westhampnett Parish was incorporated into a Controlled Parking Zone (CPZ) which commenced on 01 June 2021. Yellow lines were introduced in Claypit Lane and surrounding areas. This has resulted in the loss of 14 car parking spaces along the lane: 6 on the west side opposite the entrance to Pampas Cottage and 8 at the southern end, at the junction between the lane and Stane Street.

**WH/18/03299/DOM**

A detached double garage was permitted on 4 February 2019.

The permission was subject to conditions 3 and 4.

Condition 3 stated that the development should not be constructed other than in accordance with the materials specified on the application form and plans, unless agreed in writing by the LPA.

Condition 4 stated that the garage should only be used as a garage for the dwelling house known as Pampas Cottage and for no other purpose.

From the on-set of construction, it was visually apparent that the intended use of the building was not that of a garage. Windows and rooflights were added, the height of the building increased, a substantial first floor was incorporated, sanitaryware was installed and the vehicle door opening reduced, all without prior consent. The Parish Council referred the discrepancies to the planning enforcement office and subsequently a further planning application was submitted.

**WH/21/01434/DOM**

Application was made on 5 May 2021 to vary conditions 2 and 4, enabling the building to be used as a garage with workshop, toilet on ground floor and store on upper level. The application was permitted on 10 December 2021, again with the condition that the garage and workshop should only be used for purposes ancillary to the residential use of the dwelling house known as Pampas Cottage.

**Current Application.**

**WH/22/02281/COU**

The Parish Council strongly OBJECTS to this application for a Change of Use from garage and workshop to guest/letting house. The Council would have objected at the outset if the intended purpose had been disclosed. As it is, it would appear that this has been done by stealth.

Claypit Lane is a semi-rural, residential area on the edge of the Westhampnett community. It is transitional between development on Stane Street and the roundabout at the junction of this lane and Madgwick Lane, leading to open countryside. Claypit Lane is considered to be a north/south wildlife corridor and the effect on protected habits and species, is of concern.

212/22  
Cont.

The Council recognises and accepts that whilst properties in the lane may incorporate home offices and accommodation for periodic guest stays, it does not consider that commercial guest/letting development is suitable in terms of character and appearance for this location.  
On-site parking is considered to be insufficient and on-street parking is extremely limited.  
The Council considers that the reasons given by the Secretary of State when dismissing appeal APP/L3815/W/16/3161952 remain pertinent to this application and draws attention to the fact that on-street parking has been severely reduced, whilst highway safety remains a serious concern.

**Decision due 25/11/22**

**Update on outstanding Planning Applications**

**WH/22/02274/DOM** - Case Officer: Freya Divey

Dr Barry Hickey

Little Place 24 Stane Street Westhampnett West Sussex

Single storey rear extension with internal alterations.

O.S. Grid Ref. 488339/106238

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RHS0V8ERL0J00>

**PC must comment by 26/10/22**

The Parish Council lodged the following Objection on 27/10/22

**WH/22/02274/DOM**

Little Place 24 Stane Street Westhampnett West Sussex

Single storey rear extension with internal alterations.

Westhampnett Parish Council has reviewed this revised application and comments as follows:-

1. Having spoken to the neighbours on either side of 24 Stane Street, contrary to the claims made by the applicant, both parties have confirmed that they were not consulted about the revised plans, although both were consulted on the original proposals.
  2. The Parish Council considers that the proposed mansard at the east end of the flat roof, adjacent to Ash Keys, creates an unbalanced design aesthetic.
  3. The extent of the penetration of the proposed extension into the rear garden far exceeds the southern face of the neighbouring property (Ash Keys) and as such, is un-neighbourly.
- For these reasons, the Parish Council OBJECTS to the application.

**Decision due 17/11/22**

**WH/22/02269/DOM** - Case Officer: Freya Divey

Mr Kamil Krasoski

Pampas Cottage Claypit Lane Westhampnett West Sussex

Front boundary wall and gates.

O.S. Grid Ref. 488274/106364

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RHQQE3ERL0200>

**PC must comment by 05/10/22,**

**On 07/10/22 the PC asked CDC for an extension of time to reply**

The Parish Council lodged the following on 17/10/22:

**WH/22/02269/DOM Front boundary wall and gates.**

**Pampas Cottage Claypit Lane Westhampnett West Sussex PO18 0NU**

Westhampnett Parish Council has reviewed this Planning Application and wishes to OBJECT as follows:

The Parish Council would prefer to see the existing hedgerow replanted using beech, hawthorn or similar, to maintain the wildlife corridor and rural character of Claypit Lane.

The hedgerow could be planted behind a timber, vertical paling fence, similar to others in the Lane.

**Decision due 31/10/22, now overdue**

**WH/22/02218/FUL** - Case Officer: Louise Brace

Goodwood Estate Company Limited Goodwood Estate Company L...

Goodwood Motor Circuit Claypit Lane Westhampnett Chichester

Erection of single-storey heritage workshop (translocated from another site).

O.S. Grid Ref. 487914/107257

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RHF48KERKQM00>

**PC must comment by 28/09/22**

The PC had no Comments to make.

**Decision due 25/10/22, now overdue.**

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Cont.

**WH/22/01589/DOM** - Case Officer: Sascha Haigh

Mr N Hamilton

29 Vespasian Close Westhampnett Chichester West Sussex

Construction of front dormer, 2 no. rooflights to front slope and rear dormer, conversion of roof into habitable space.

O.S. Grid Ref. 488681/106308

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RDTKFDERHW200>

**PC must comment by 24/08/22**

**The following comments were lodged on 26/08/22:**

Westhampnett Parish Council has reviewed this application and would like to comment as follows:

On Plans 6106-22-1 and 6106-22-2 REV A, the elevations have been incorrectly identified:-

Front: should be South not North;

Rear: should be North not South;

And the 2 side elevations should be transposed: East to West and West to East.

This inaccuracy in the application would affect the impression given to the neighbours as the large dormer would in fact look towards the north, not the south.

Subsequently Revised plans were lodged showing N, W, S & E correctly.

**Decision due 14/09/22, now overdue**

**WH/22/01783/ELD** - Case Officer: Rebecca Perris

Mr & Mrs B Ingram

The Yard Sidengreen Lane Maudlin Westhampnett

Use of land for the stationing of 1 no. caravan, within the meaning set out in section 29 of the Caravan Sites and Control of Development Act 1960 as expanded by section 12 of the Caravans Sites Act 1968, for residential purposes.

O.S. Grid Ref. 488914/106825

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=REP5W9ERINF00>

**PC must comment by 10/08/22**

**The following comments were lodged on 05/08/22:**

Westhampnett Parish Council has considered this application and wishes to OBJECT as follows:

This is an application for a Lawful Development Certificate for an existing Use or Operation or Activity, namely stationing one caravan for residential purposes.

It has been demonstrated that there has been continuous occupation of the caravan since 15 August 2011, i.e. almost 11 years.

The application appears to attempt to regularise this situation, thus providing a permanent dwelling albeit currently in the form of a caravan.

The site upon which the caravan is situated is outside the Parish settlement boundary and would not normally be considered for a permanent dwelling.

The site was formerly called Side Green Game Farm. Turkeys were reared there for Christmas and it is probable that the caravan was originally installed to provide accommodation for someone to live on site to prevent theft of the turkeys.

No mention is made in the application for a current requirement for permanent on-site residential security. Indeed, no mention is made for any purpose other than to regularise the existing situation.

The Parish Council therefore requests that the application is REFUSED for the following reasons:

1. The site upon which the caravan is situated is outside the Parish settlement boundary.
2. No mention is made for any Operation or Activity necessary for the caravan's occupants to remain on site, other than to regularise the existing situation.

**Decision due 09/09/22, now overdue**

**WH/21/00489/FUL** - Case Officer: William Price

Mrs Pam Clingan

Lanburn Connemaras Swallow Beck Madgwick Lane Westhampnett

Change of use of land for use as a certified 'Caravan and Motorhome Club' site for siting up to 5 no. caravans, motorhomes or trailer tents.

O.S. Grid Ref. 488052/106449

To view the application use the following link;

<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QOOA34ERM6X00>



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Cont.

PC Comment and Objection lodged 07/04/21.

Update:

On 12/04/21 the PC was provided with some additional information from the applicant however the PC submission still stood as lodged. Following further information on 05/08/21 the PC withdrew most of its objections, except to do with footpaths / public transport. After additional information dated 11/08/21 the PC maintained its objections regarding footpaths. CDC have been consulting the necessary bodies and on 08/03/22 and 04/05/22 Natural England replied as a Consultee. **This application was considered by the CDC Planning Committee on 15/06/22. The Planning Committee decided that it would Permit with S106 subject to some conditions and informatives. At present it is still Pending whilst the S106 is being finalised.**

**Decision was by 26/04/21, then by 23/07/21, now pending receipt of S106**

**Decisions**

**WH/22/01952/DOM** - Case Officer: Emma Kierans  
Ms Kristin Pagano  
Kintail Lodge Claypit Lane Westhampnett Chichester  
Retrospective annex to main building.  
O.S. Grid Ref. 488122/106367

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RFQB5GER0ZU00>

**PC must comment by 07/09/22**

The following comments were lodged on 15/09/22:

Westhampnett Parish Council has reviewed this application and would request that, if approved, a condition is made that the Annex is for the sole benefit and enjoyment of the owner of Kintail Lodge.

**Decision due 30/09/22**

**Permitted 20/10/22**

Extract of Conditions:

"Conditions to be compiled with at all times following completion of the development:

3) Notwithstanding the provisions of the Town and Country Planning (General Permitted Development) Order 2015 (or any order revoking, re-enacting or modifying that Order) the accommodation hereby permitted shall be restricted to use as ancillary accommodation to the existing dwelling at the site from which it shall not be let, sold separately, or severed thereafter.

Reason: The site is in an area where a new dwelling would not normally be permitted except the demonstrable needs of the case."

**WH/22/01995/FUL** - Case Officer: Louise Brace  
c/o agent

Rolls Royce Motor Cars The Drive Westhampnett Chichester  
Replacement of 2 no. existing car parking spaces (with electric vehicle charging) with 6 no. electric vehicle charging points and visitor car parking spaces, the erection of a canopy and associated works including landscaping.

O.S. Grid Ref. 488512/106717

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RG1ME2ERJNX00>

**PC must comment by 07/09/22**

The PC had no Comments to make.

**Decision due 06/10/22**

**Permitted 05/10/22**

**Extract of Conditions:**

Time limits and implementations conditions:

1) The development hereby permitted shall be begun before the expiration of three years from the date of this permission. Reason: To comply with Section 91 of the Town and Country Planning Act 1990.

2) The development hereby permitted shall be carried out in accordance with the plans listed below under the heading "Decided Plans" Reason: For the avoidance of doubt and in the interests of proper planning. Conditions requiring Local Planning Authority written approval or to be complied with prior to specific construction works take place:

3) Notwithstanding the approved plans, the proposed canopy shall not be installed until details have been submitted to, and approved in writing by the local planning authority. The details shall include plans showing full dimensions, details of any additional lighting, and a schedule of materials proposed. Thereafter, the works shall be carried out in full accordance with the approved details and the development shall be maintained as

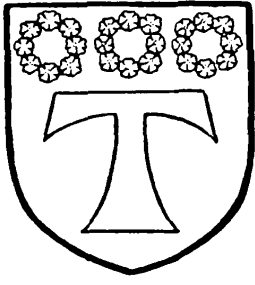
<p><b>212/22 Cont.</b></p>	<p>approved in perpetuity. Reason: To ensure appropriate design and appearance in the interests of protecting the visual amenity/character of the development and the surrounding rural area. Conditions to be complied with at all times during construction: 4) The development hereby permitted shall not be constructed other than in accordance with the materials specified within the application form and plans, unless otherwise agreed in writing by the Local Planning Authority. Reason: To ensure that a harmonious visual relationship is achieved between the new and the existing developments.</p> <p>5) Water voles The implementation of this planning permission shall be carried out strictly in accordance with the method of works and mitigations measures details in the submitted Water Vole Mitigation Strategy (produced by Ramboll, dated September 2022). Bats The lighting scheme for the site will need to take into consideration the presence of bats in the local area and the scheme should minimise potential impacts to any bats using the trees, hedgerows and buildings by avoiding unnecessary artificial light spill through the use of directional light sources and shielding. A bat box is required to be installed on a building / tree onsite facing south/south westerly positioned 3-5m above ground. Hedgehogs Any brush pile, compost and debris piles on site could provide shelter areas and hibernation potential for hedgehogs. If any piles need to be removed outside of the hibernation period mid-October to mid-March inclusive. The piles must undergo soft demolition. A hedgehog nesting box should be installed within the site to provide future nesting areas for hedgehogs Nesting Birds Any works to the trees or vegetation clearance on the site should only be undertaken outside of the bird breeding season which takes place between 1st March and 1st October. If works are required within this time an ecologist will need to check the site before any works take place (within 24 hours of any work). A bird box is requested to be installed on a building / and or tree within the site. Reason: To ensure that the protection of ecology and biodiversity is fully taken into account during the construction process in order to ensure the development will not be detrimental to the maintenance of the species.</p> <p><b><u>WH/22/01303/DOM</u></b> - Case Officer: Sascha Haigh Mrs Yunhong Guo 21 Hamilton Way Westhampnett Chichester West Sussex Retrospective garden room. O.S. Grid Ref. 487924/106410 <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=RC2V4GER12Q00">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=RC2V4GER12Q00</a></p> <p><b><u>PC must comment by 10/08/22</u></b> The PC had no Comments to make. BDW Homes confirmed they have given permission.</p> <p><b><u>Decision due 01/09/22</u></b> <b><u>Permitted 16/09/2022</u></b></p> <p><b><u>Other Matters</u></b></p> <p><b><u>Chichester Local Plan Review 2020 version of the Council's Housing and Economic Land Availability Assessment (HELAA) document.</u></b></p> <p><b><u>On 27/10/22 an email was received from Mr Andrew Frost, Director Planning and Environment, as follows:</u></b></p> <p><i>I am writing to update you in relation to the anticipated timescales for progressing the District Council's Local Plan review.</i></p> <p><i>We are now in a position to be able to advise you that our intention is to report the draft Regulation 19 Local Plan to a Special meeting of the Council's Cabinet on 23 January and a Special meeting of Full Council on 24 January 2023. If Council approve the plan for consultation, then the intention will be to hold the consultation immediately and following that, to submit the Plan for formal examination.</i></p> <p><i>I must emphasise that this timescale is subject to the satisfactory completion of various elements of ongoing technical work required to support the emerging plan strategy in relation to matters including transport, the Strategic Flood Risk Assessment (SFRA) and Habitat Regulations Assessment (HRA). In the event that this essential evidence work cannot be concluded in the time available, we will need to consider the implications and provide a further update.</i></p> <p><i>We will update the planning policy section of the Council's website shortly and arrange further communications updates to ensure that these dates are well publicised.</i></p> <p><b><u>Linda Lanham, 14.11.22</u></b></p>	
<p><b>213/22</b></p>	<p><b><u>VISIBLE GATES TO EACH PART OF THE PARISH:</u></b> Update on progress, bulbs and wildflowers Cllr Plummer advised that the Gates are made and have been delivered to storage. The bulbs and wildflower seeds have arrived and will be planted at the time the Gates are installed. Now awaiting WS Volunteer team installation date, hopefully by the end of November.</p>	<p><b><u>DP</u></b></p>

214/22	<p><b>FLOODING AT NEW ROAD / HAT HILL – OPERATION WATERSHED PROJECT:</b> Update - Start Date 14<sup>th</sup> November 2022.</p> <p>It was confirmed that work started today, and Cllr Holden and the Parish Clerk will check progressing OK.</p>	<p><u>WH /</u> <u>LFL</u></p>
21522	<p><b>COMMUNITY HALL:</b> (Chairman of the Hall Committee: Cllr T Ashcroft)</p> <ol style="list-style-type: none"> <li>1. <u>Update on Bookings:</u> Mr Richard Skillern reported that bookings were reasonable, could be busier through the week. Private functions at weekends are holding up.</li> <li>2. <u>Update on Finances:</u> Mr Richard Skillern reported the balance of the Lloyds bank account today is £35,271.15. He asked if some of the monies be in an interest-bearing account? The Parish Clerk will investigate.</li> <li>3. <u>Update on Care of Building including Emergency Lighting and Guttering:</u> Cllr Ashcroft reported that the Emergency Lighting is still working, and the Drain unblocked. A snag list has been started, when completed she will approach a handyman.</li> <li>4. <u>Update on NHB 40/21 – Blinds now finalised:</u> The Parish Clerk reported that the new louvers appeared to work well, and all monies now paid.</li> <li>5. <u>Update on NHB 32/20 - Audio Visual:</u> Mr Richard Skillern advised that a quote has been received from MJ Visual at £17k, plus costs of a separate electrical supply and sound deadening would be needed. The Parish Clerk to get names of other companies used by local Halls.</li> <li>6. <u>Defib installation now completed:</u> Cllr Ashcroft advised that the new defib is on the Community Hall wall, with instructions for use. Mr Chris Maher is the point of contact to ensure it is usable after each time it is deployed.</li> <li>7. <u>Café Banners / More Café Static Flags needed?:</u> Cllr Ashcroft advised that the café is only running on Tuesday morning now, and more volunteers are needed. Banners postponed for now.</li> <li>8. <u>Christmas Trees on Village Green and at Westerton:</u> The Parish Clerk advised that 2 x 10' Christmas Trees are ordered, permission granted by Goodwood. They are being put up on 3/12, with switch on 4/12, Hall Committee to action.</li> <li>9. <u>Noticeboard for Outside Hall Wall:</u> The Parish Councillors agreed on the type of Noticeboard at £729, and the Parish Clerk is to order it with one side locking, and one side on a thumb screw opening.</li> <li>10. <u>Hall Name Sign:</u> Mrs Jean Hardstaff will kindly assist the Parish Clerk with the application, asap.</li> <li>11. <u>Weed Treatment:</u> As the three quotations could not easily be read, the Parish Councillors approved this project in principle, and Cllr Ashcroft will discuss the quotes from Greensleeves, Green Thumb and Luxury Lawns at the Hall Committee Meeting on 22nd November.</li> <li>12. <u>Any other business:</u> None</li> </ol>	<p><u>LFL</u></p> <p><u>TA</u></p> <p><u>LFL /</u> <u>RS</u></p> <p><u>TA</u></p> <p><u>LFL</u></p> <p><u>LFL</u></p> <p><u>TA</u></p>
216/22	<p><b>ALLOTMENTS AT MADGWICK PARK:</b> Update</p> <p>The Parish Clerk reported that the Parish Councils Solicitors have not yet received the land transfer documents, to be chased again. Cllr Plummer confirmed that the Toilet Block was being constructed, and the Car Parking marked out with work started on the plots. He spoke to the Site Manager about the fencing as 1.8m high requested. Mr Derek Marlow, a resident, remarked that it would be a good precaution to get soil samples done to ensure the provision is within the Building Standards, and with this set as a Condition via the Parish Councils Solicitors. The Parish Clerk to contact the Solicitors about this. An Allotment flyer is to be delivered with the Newsletter to ensure all the Parish are aware, also to be put on Social Media.</p>	<p><u>LFL /</u> <u>HB</u></p>
217/22	<p><b>NEWSLETTER:</b> Update</p> <p>The Newsletter has been put together by Mrs Hazel Bate and Mrs Gael Emmett, and the Councillors thanked them for their work doing this. Once a small change of date to the next PC meeting on 12<sup>th</sup> December has been done, the Parish Clerk will copy for whole Parish, split up into delivery sections and deliver to the Councillors. The Parish Clerk to put the newsletter on the PC website.</p> <p>The version for social media needs attention as it cannot be read at present.</p>	<p><u>LFL</u> <u>ALL</u></p> <p><u>HB</u></p>
218/22	<p><b>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</b></p> <ol style="list-style-type: none"> <li>1. <u>Westerton Lane Bend</u> – Cllr Ashcroft reported that recently there had been another accident on the sharp bend in Westerton Lane resulting in someone hitting a tree. It could do with a warning sign. Cllr Ashcroft to take some photos of the bend and send to the Parish Clerk, who will find the necessary WSCC form and apply for signage. Also ask for 30mph speed limit through Westerton at the same time.</li> <li>2. <u>Westerton Defib</u> – Residents have asked for a defib. Cllr Ashcroft to assess and supply information to Councillors. It would need an electrical supply, and location.</li> </ol>	<p><u>TA /</u> <u>LFL</u></p> <p><u>TA</u></p>
219/22	<p><b>PARISH FINANCIAL MATTERS (See separate emails for relevant details):</b></p> <ol style="list-style-type: none"> <li>1. <u>To approve the Accounts to 31<sup>st</sup> October 2022:</u> The Accounts had been previously circulated to all Councillors. There being no questions, the approval of the accounts was proposed by Cllr James, seconded by Cllr Ashcroft, and the Accounts were signed by Cllr Holden.</li> <li>2. <u>Update on Community Hall Water Suppliers / Bills:</u> The Parish Clerk advised that the outgoing water supplier, SES Water, have now removed all the Surface Water charges back to inception as not needed due the Hall being on soakaways. The meter is being read and monthly bills for incoming and outgoing Water are now working properly.</li> <li>3. <u>To co-opt Cllr Plummer to the Finance Committee:</u> Cllrs Ashcroft, Holden and James approved the co-option of Cllr Plummer.</li> <li>4. <u>Fix date for Finance Committee Budget Meeting:</u> This is to be done by email between CMcL / SB / DP / LFL.</li> </ol>	<p><u>ALL</u></p>

219/22 Cont.	5. <u>Any other business:</u> The Parish Clerk thanked the Councillors for approving the <u>annual Pay Rise</u> negotiated by NALC, and this will be actioned as per the new scale. Cllr Potter remarked that WSALC advise there is a shortage of Parish Clerks, and Parish Councils are able to pay whatever they wish. Also <u>Cheques</u> were signed just before the start of the meeting to cover recent invoices.	<u>LFL</u>
220/22	<b><u>CORRESPONDENCE, INCLUDING NOTICES &amp; LEAFLETS:</u></b> None	
221/22	<b><u>DEALING WITH LOCAL ISSUES:</u></b> 1. <u>Flooding at Holmwood House and Culvert down to Coach Road:</u> The Parish Clerk explained the position of the culvert, the condition of it, and the resulting severe flooding at Holmwood House, Milner House, Kintail Lodge and The Burrow. The CDC Drainage Engineer requested that WSCC Lead Local Flood Authority team send a legal letter to the owner of Holmwood House, and that has been done. The Parish Clerk to keep an eye on CDC / WSCC progress to resolve this matter. 2. <u>Sewer issues at Maudlin:</u> The sewer at Maudlin has been overflowing, requiring pumping to stop the houses in that immediate area from flooding. Some properties have not been able to flush their toilets. The flooding / pumping has resulted in the road being closed and the No 55 Bus Service curtailed. The residents at Rose Cottage and the 2 adjacent houses have been badly affected, as well as Cowslip Cottage opposite in Dairy Lane. Southern Water are now monitoring levels via a camera in the pipe. This problem has occurred after the works undertaken earlier this year to replace the old Stane Street pipe with a new larger pipe. Now there is a huge problem when there has been heavy rainfall as there is too much water in the big pipe for the smaller pipe to cope with, and so it comes out of the manholes (and burst pipe?) instead. The Parish Clerk to write to MGjv to ask who responsible for the connection of the new pipe to the old pipe where it is flooding. Also the lost No 55 Bus Service needs action. 3. <u>FP417 – Logs to block access:</u> The residents have been alarmed to find that the access from FP417 to the Plantation has been stopped after many years of use. This is a path up the slope to the East gate and it is understood the gate will be removed and replaced with fencing. The residents wanted to know if this is allowed. The Councillors are aware that Goodwood have placed a sign on the logs and that it is not a designated Public Footpath. The Parish Clerk was asked to find out from Mr Andrew Blanchard when the Plantation was planted and access regularly allowed. It was remarked that there may be a Right to Roam? 4. <u>Lamp-post Poppies for Remembrance Day:</u> It was agreed that the Poppies in Westhampnett and Westerton looked very good, and a photo is to be sent to Mrs Gael Emmett for inclusion in the next newsletter. The Poppies are to be taken down on 15 <sup>th</sup> November by Mr Richard Skillern, and will be stored in the Hall Office for the time being.	<u>LFL</u>          <u>LFL</u>  <u>LFL</u>  <u>LFL/RS</u>
222/22	<b><u>QUESTIONS BY THE PUBLIC:</u></b> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council. 1. <u>RR working outside of their allowed hours?:</u> A resident has heard rumours that RR wish to go onto 3 shifts. Another resident commented that lorries are going into the site during the night, recently at 2am. It was reported that traffic is now starting at 4.15am, and at 4.40am staff are coming in. The Parish Clerk was asked to write to ask to RR about this and remind them that they need local support for their new facility. 2. <u>Bins:</u> The Parish Clerk was asked to get a quote from another collection company as cannot wait any longer for CDC to be able to supply, install and empty additional bins. 3. <u>Smell of Petrol on 4<sup>th</sup> Nov:</u> Many residents reported a strong chemical / petrol smell on 4 <sup>th</sup> November in the vicinity of Madgwick Lane / Old Place Lane. The Parish Clerk wrote to CDC Environmental Health, but no reply received yet. The Parish Clerk to chase up. 4. <u>New PCSO:</u> The Parish has been notified that the previous PCSO was moving to a new role, but a new person had not been allocated. The Parish Clerk to find out who it now is and put on social media. 5. <u>Church Pews:</u> A resident asked about the Church pews being moved out of the Church. Cllr Plummer explained that as part of the Reordering of the Church some of the pews were being sold.	<u>LFL</u>  <u>LFL</u>  <u>LFL</u>  <u>LFL</u>
223/22	<b><u>DATE OF NEXT FULL PARISH COUNCIL MEETING, AND DATES FOR 2023:</u></b> 12th December 2022, and review / approve list of dates for 2023.  Date of the next meeting noted. As some of the Councillors were absent, the dates for 2023 are to be reviewed at the next PC meeting.	<u>ALL</u>
224/22	<b><u>CLOSE MEETING</u></b> The Chairman closed the meeting at 8.53pm.	

Signed.....  
Chairman of Meeting

Date.....



# WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

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## Minutes of the Westhampnett Parish Council Meeting held at 7pm on Monday 12th December 2022 at Westhampnett Community Hall, Hadrian Drive, Westhampnett, PO18 0FP

### Present:

Parish Councillors: Cllr C McLeish (Chairman), Cllr W Holden (Vice-Chairman), Cllr T Ashcroft, Cllr S Burborough, Cllr S James and Cllr D Plummer.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham, with CDC Cllr H Potter and WSCC Cllr J Hunt in attendance.

13 members of the public also attended.

<u>Minute No</u>	<u>Item</u>	<u>Action</u>
225/22	<b><u>OPEN FULL COUNCIL MEETING &amp; TAKE APOLOGIES FOR ABSENCE</u></b> Cllr McLeish opened the meeting and welcomed all.	
226/22	<b><u>DISCLOSURE OF INTERESTS:</u></b> Cllr Burborough – as an employee of Rolls Royce.	
227/22	<b><u>CONFIRM MINUTES OF THE LAST FULL PC MEETING held on 14<sup>th</sup> November 2022</u></b> The Minutes for the Parish Council meeting held on 14th November 2022 were accepted. Cllr Holden proposed that they be approved, this was seconded by Cllr Plummer, all were in favour and they were then signed by the Chairman.	
228/22	<b><u>MATTERS ARISING:</u></b> To deal with any matters arising from the Minutes of the last meeting. None.	
229/22	<b><u>HWRS SMELLS:</u></b> Update from Mr Paul Madden, WSCC Recycling & Contracts Manager, Wastes Management Services.  Cllr McLeish welcomed:  Mr Chris Hampson – Biffa General Manager – West Sussex Contracts, Mr Russ Tuppen – Biffa Contract Operations Manager, and Mr Paul Madden – WSCC Recycling & Contracts Manager, Wastes Management Services.  Mr Paul Madden began by explaining the process of dealing with household waste collected by the CDC Bin lorries, and residents bringing waste items to the HWRS. CDC Bin lorries bring it into the Waste Transfer Shed, which also has a public side for residents to take their own waste. This large building has recently had new Blinds installed that cover the openings for the public waste. Since October 2022 the operators are also closing the large shed doors faster too. There is a new odour system which fires down onto the waste to neutralise the smell. Increased sweeping is taking place at the entrance and in the yard as the particles can create smells. Also, waste is being moved out from the site more quickly. He said Bank Holidays can cause a problem, but now they can move waste out every day including Bank Holidays.  Cllr Potter asked what plans there were to deal with increased waste around the District due to increased housing? Mr Madden said this was a problem throughout the country. He said they need to keep waste moving out to ensure there is room, and black bag waste has reduced due to less spending, more recycling, etc.  Cllr Potter commented that high temperatures exacerbate the smell.	

<p><b>229/22 Cont.</b></p>	<p>Cllr Burborough asked about road sweeping and road cleaning. Sweeping picks up small particles but does not remove the inherent smell that is ingrained in the road surface. Cllr Hunt had been chasing up about this, with a suggestion of using the Back to Black vehicle that has a high suction rate/spray and so sucks it out of the surface. Mr Madden said he would look into that. Cllr Hunt added that when the fluid gets on hot tyres it smells.</p> <p>Cllr Burborough said that the cycle path in the vicinity of the Entrance has small particles of glass on it, and people are now not using the cycle path as their tyres are getting punctured. Glass, plastic etc is also embedded in the grass verge too.</p> <p>A resident of Madgwick Park said he could not go out in his garden as the smell made him feel so sick.</p> <p>Mr Madden said he was looking at other ways of reducing the smell, however waste will always have a smell, but much worse if left in the shed too long. Mr Madden assured the meeting that they were doing their best .</p> <p>Mr Derek Marlow, a resident, said that it was a range of waste from all over the area. Green waste and wet-food waste might warrant a greater focus. There is no separate food waste collection yet in Chichester. Mr Madden said WSCC are keen on this but the District and Borough Councils are not so keen due to the initial set up cost, and changes in bin collections (eg food waste weekly, black bin 3-weekly). It is hoped a pilot scheme may be run, and Horsham could be the central repository for food waste.</p> <p>Mr Bob Keatley, a resident, asked if wheel washing is done on site. It seems not, and so it was suggested this may help. Mr Hampson said he would investigate wheel washing.</p> <p>Mr David Beasley, a resident, said no sweeping is being done in Coach Road, it used to be done every single week.</p> <p>Mrs Carol Maher, a resident, said the wheel washing needs to be done as vehicles are leaking, these are the regular dust carts. It was advised that CDC will need to check the valves on the vehicles.</p> <p>Mrs Hazel Bate, a resident, asked if it is acceptable to build houses where there is such a smell? Cllr Hunt advised that the site had been there for 17 years, and the planners have decided to allow it. Cllr Potter said the planners do not take account of this.</p> <p>The resident who felt ill said there needed to be a review to see if the problem was fixed.</p> <p>Cllr McLeish asked if Mr Madden, Mr Hampson and Mr Tuppen could come back to update the Parish Council, and possibly set up a liaison committee to have regular reviews. Mr Madden offered a special visit to show the deodoriser, and the resident said he would like to attend that too.</p> <p>Mr Beasley said there was more traffic to the Tip now, and so perhaps dealing with more rubbish than it used to. It seems Bognor is busy on a Tuesday when Westhampnett is not open, but overall there is less queuing. The other WSCC sites have the booking system, but not here.</p> <p>Cllr McLeish thanked Mr Madden, Mr Hampson and Mr Tuppen for coming to this meeting, and asked them to email the Parish Council with updates.</p>	<p><b><u>PM / JH</u></b></p> <p><b><u>PM / JH</u></b></p> <p><b><u>PM</u></b></p> <p><b><u>CH</u></b></p> <p><b><u>PM</u></b></p> <p><b><u>HP</u></b></p> <p><b><u>PM</u></b></p>
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230/22

**REPORTS FROM EXTERNAL BODIES:** including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting.

**CDC Cllr Henry Potter submitted the following report:**

Westhampnett PC Meeting, 12/12/22

District Councillors Report.

The main consideration debated at the most recent Full Council Meeting on 22nd November was the review of the Electoral Constituency Boundaries. The imbalance in the numbers of voting Constituents has reached unacceptable proportions and must be addressed before the next 'planned' General Election sometime in 2024. The Boundaries Commission are recommending that a sizeable section of Arun District, notably Pagham and Bersted, be moved into the Chichester Constituency and to compensate for this, Singleton with Charlton, East Dean and Eartham civil Parishes be moved into the Arundel and Southdowns Parliamentary constituency together with Loxwood in the north of the Chichester District. West Dean, Westhampnett and Boxgrove will remain in the Chichester Constituency. The Council decided not to support this as Pagham and Bersted have no affiliation with Chichester, and it makes no sense to split the Parishes in the Goodwood Ward as being in the Lavant Valley, they all share the same issues and for some they will contact Andrew Griffith, MP for Arundel and S/downs while others will be served by Gillian Keegan. The Council's recommendation has been lodged and as the consultation period for this review closed on the 5th we must now wait for the final decision. I must add that this review was brought about by bad allocation of new housing by the Ministry for Housing here in the South East. The guidance for the number of electors in a Constituency is between 68,000 and 75,000! Not a great range and the recent news that the Church Commission are preparing a application for 2,200 new homes in Bersted, and other additional housings I can see this balance being very quickly UNbalanced again.

The Overview and Scrutiny Committee at its last meeting earlier in November agreed to invite Katy Bourne, our PCC, to attend a meeting in the new year, she had been invited a year ago, but declined, and Members have been requested to tender questions to her. I have already asked the question "where are all these police officers which you claim to have recruited over the past 3 years at great expense to the taxpayer, and what are they doing? Our experiences here in Chichester Parishes have shown little activity by Sussex Police". If anyone else has a question they would like tendered, please let me know and I will put it forward, but in my name!

The recent announcement by Michael Gove concerning the Levelling Up Bill will have a positive impact on the National Planning Policy Framework Document which is 'the Bible' for all Planning applications. It is expected to give greater influence to Local Planning Authorities when deciding speculative applications. This is such good news, as Local needs will receive much more consideration rather than the 635 new homes per annum dictated by the Government. This revelation will be discussed at great length at the forthcoming Development Plan and Infrastructure Panel (DPIP) on this coming Wednesday, 14th.

That's all I have to report this past month.

Henry Potter, CDC Member for the Goodwood Ward

Mr Derek Marlow, a resident, asked about the Boundary change. Cllr Potter said it would be effective at the next general election. There had been lots of objections, and it is hoped that all of Goodwood Ward will stay with Chichester.

**WSSC Cllr Jeremy Hunt submitted the following report:**

**Operation Watershed** - I'm really pleased to see that the Hat Hill works, funded through the he WSSC Operation Watershed scheme, have now been completed. Hopefully this will solve the issue of flooding at this junction.

**Amenity Site** - Paul Madden, Recycling and Contacts Manager, WSSC, will be attending the meeting to discuss residents' concerns over the smells emanating from the site.

**Solar Farm** - I haven't managed to visit the site yet, but I have had an extensive update about the planting from our Senior Energy Projects Manager. I quote as follows:

I would like to reassure that you that the planting scheme has been under constant review since its completion in 2018. The following actions were taken to provide the planting scheme with the best chance of success which was above and beyond what was included in the approved Ecological and Enhancement Strategy for the site:

- Prior to undertaking the planting of the 6500 native species on site we received advice the soil conditions were incredibly poor and that importing top soil to the site would greatly improve the planting scheme success. We therefore imported 4500 tonnes/250 lorries of top soil onto the northern area of the site prior to the planting.
- In accordance with the approved Landscape Plan the 6500 native trees and shrubs were planted and completed in autumn 2018.
- WSSC employed a landscape specialist to water the young plants in 2019 owing to the extremely dry weather.

230/22  
Cont.

- In summer 2021 we commissioned a full review of the planting scheme and all failures (approximately 40%) have now been replaced.

We have now come to the conclusion that the soil conditions on certain areas of the site remain incredibly poor and are severely limiting the growth of what are usually known to be resilient and hardy species. Moving this forward, our proposal is to commission an ecological consultancy to review the variable success of the existing scheme, and to work with us to put together a follow-on ecological strategy which takes closer account of the site conditions, and what has succeeded on other sites with similar soil conditions. We consider that money spent on reviewing a future, more effective strategy would be better spent at this stage.

**Flooding at Maudlin** - I have written to the CEO of Southern Water regarding a number of issues in my area, including the recent flooding in Maudlin. I have received a response from someone on their Executive Review Team and their update on the flooding at Maudlin was as follows:

We have investigated the Stane Street flooding and our teams are in close contact with residents there. The current understanding is that modification in the way the newly installed rising main connects with the gravity sewer network on Stane Street has caused a hydraulic issue, which has exacerbated the effects of groundwater infiltration and rainwater inundation in that part of the network. We are working with our engineering colleagues to resolve this with a civils work intervention

I will continue to speak to SW as I am trying to arrange for a representative to attend Lavant PC. Would you like me to see if I can do the same for Westhampnett. Mind you, Lavant have been trying for nearly a year, so don't expect a visit anytime soon!

**Transit Site** - Following last month's meeting I asked Scott Judge to attend the Transit Site Liaison meeting so that you could discuss the various points raised first-hand. Unfortunately, I understand that Sharon was unable to attend, so not sure if anyone else from the PC was there to raise these points. If they weren't I will pick them up separately with Scott.

Finally, don't forget to keep an eye on our website, especially our news and campaigns page where you can keep up to date with all our latest news.

<https://www.westsussex.gov.uk/about-the-council/news-and-campaigns/>

Jeremy Hunt – West Sussex County Council Member for Chichester North  
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**Solar Farm:** Mr Bob Keatley, a resident, said that the WSCC Planning Officer had admitted that WSCC was in breach of the planning approval, as the planting was not done at the correct time. In 2018 the planting was done but into poor soil, and tax-payers money was used to do an additional survey. Cllr Hunt said the survey had been funded out of the additional revenue from the solar farm, having received higher amounts of money than expected. Cllr Hunt will look at the planting on a site visit with the WSCC officer. Mr Keatley to forward the email to Cllr Hunt where the breach was admitted.

JH  
RK

**Mr Andrew Ball (Rolls Royce Motor Cars) submitted the following report:**

**Westhampnett Parish Council ('WPC') 12.12.22 v1**

Message from Andrew Ball

On behalf of the entire Rolls-Royce team, I would like to wish the Councillors and Clerk a very happy Christmas and a peaceful New Year.

With very best wishes.

**Operations**

- The manufacturing plant will close for Shutdown on 22 December 2022.
- Normal operations will resume on 5 January 2023.
- During shutdown, essential maintenance and minor project works will be undertaken and the offices will remain open.

**Planning applications**

Recent submissions, with decision:

- Discharge of Condition 10 (noise levels and hours of use) of planning permission WH/22/00090/FUL. Permit.
- Discharge of Condition 4 (delivery of materials and construction timetables) of planning permission WH/22/00777/FUL. Permit.
- Replacement of 2 no. existing electric charging vehicle spaces with 6 no. electric vehicle charging points and visitor parking spaces, the erection of a canopy and associated works including landscaping. Ref. No:22/01995/FUL. Permit

Forthcoming to be submitted, details to follow, (likely submission date):



<p>230/22/ Cont.</p>	<ul style="list-style-type: none"> <li>• Staff communication 'totems' / information screens (Advertisement Consent December 2022).</li> <li>• Internal multi-tier 280sqm, increased user space to support production (February 2023).</li> </ul> <p><b><u>Proposed Development</u></b></p> <ul style="list-style-type: none"> <li>• Surveys of the proposed site continue, including surveyors and photographers on site.</li> <li>• Ongoing technical engagement with Chichester District Council, including scoping of environmental considerations prior to assessments being carried out.</li> </ul> <p><b><u>Permissive pathway update</u></b></p> <p><u>East.</u> Permissive pathway section to the east of the Rolls-Royce site is now closed, as per advisory in last month's notes. For reference, Goodwood Estate 'Private Land' signage (replacement for vandalised signage) has been stolen.</p> <p><u>North.</u> The permissive pathway to the north of the Rolls-Royce site – which connects directly to the adjacent Public Footpath – remains open, with no plans to close.</p> <p><b><u>Maintenance update</u></b></p> <p><u>Permissive pathway (north).</u> Maintenance programme underway and due for completion before the end of the year. We do not anticipate this maintenance will require the pathway to be closed.</p> <p><u>Fencing.</u> The damaged fencing at the rear of the 'Coach &amp; Horses' next to the footpath has been repaired.</p> <p><u>Footpath.</u> The RRMC boundary with the northern footpath will be tidied up, back to the fence. Vegetation / brambles etc. will be trimmed and removed. Planned for this year but bad weather to date has hampered progress.</p> <p><b><u>Recent News</u></b></p> <p>PHANTOM SERIES II: AUTUMNAL DRIVE  <a href="https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0405268EN/phantom-series-ii:-autumnal-drive">https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0405268EN/phantom-series-ii:-autumnal-drive</a></p> <p>ROLLS-ROYCE PHANTOM 'THE SIX ELEMENTS' COLLECTION RAISES \$1 MILLION FOR CHARITY  <a href="https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0405518EN/rolls-royce-phantom-the-six-elements%E2%80%99-collection-raises-1-million-for-charity">https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0405518EN/rolls-royce-phantom-the-six-elements%E2%80%99-collection-raises-1-million-for-charity</a></p> <p><b><u>Contacts</u></b>      In Andrew Ball's absence/if not available:      Client Contact Team      01243 525700  <a href="mailto:enquiries@rolls-roycemotorcars.com">enquiries@rolls-roycemotorcars.com</a></p> <p>There were no questions regarding this report.</p> <p>There is no update about the RR Planning Application for the proposed development.</p>	
<p>231/22</p>	<p><b><u>MEMBERS' REPORTS:</u></b> To receive reports from Members where not covered in agenda below, including</p> <ol style="list-style-type: none"> <li>1. <u>WSALC AGM held on Friday 25th November 2022:</u> Cllr Burborough reported that it was mentioned that Parishes can make use of the WSCC Contractors at the same price as WSCC. There is a Highways contact which she will advise to the Parish Clerk. There were some Parish questions which were taken away for answers. There is a new way to report potholes, overgrown hedges etc to WSCC: <a href="https://www.westsussex.gov.uk/roads-and-travel/make-an-enquiry-or-report-a-problem-with-a-road-or-pavement/">https://www.westsussex.gov.uk/roads-and-travel/make-an-enquiry-or-report-a-problem-with-a-road-or-pavement/</a></li> <li>2. <u>Transit Site &amp; Traveller Liaison Meeting 7th December:</u> Cllr Burborough was unable to attend at the last moment as unwell.</li> <li>3. <u>Madgwick Park Landscaping, Safety Barrier etc:</u> Cllr Plummer confirmed he had chased CDC Mr Michael Coates-Evans who confirmed that Planning Enforcement had instructed that an Audit be done as there had been circa a 40% failure in the trees planted. They agreed that the landscaping contractor was not as per the planning approval.</li> <li>4. <u>Container for Volunteers – update on the base pads date, and then supply after that:</u> Cllr Plummer advised that an alternative scheme was being looked at to get the container installed.</li> <li>5. <u>Barratts Update:</u> Cllr McLeish advised that Barratts had supplied 3 people who had put the anchors in for the benches and moved the planters and put topsoil in them. She had emailed Hannah at Barratts to thank all who had helped with this task.</li> <li>6. <u>Any other reports</u> – Flagpole – to be done by Barratts or others at a later date as no digger driver available.</li> </ol>	<p><b><u>SB</u></b></p> <p><b><u>DP</u></b></p> <p><b><u>DP</u></b></p>

232/22

**PLANNING MATTERS:** To receive a report on recent planning applications.

**Planning Update since the last Parish Council Meeting on 14<sup>th</sup> November 2022**  
**New Planning Applications for the period week 46 (16/11/22) to week 49 (07/12/22) inclusive**

**WH/22/02559/DOC** - Case Officer - Alicia Snook

The Little Blue Door Ltd, Smith Simmons & Partners Ltd

Land Adjacent To Hadrian Drive Westhampnett Chichester West Sussex PO18 0FP

Discharge of conditions 12, 13, 20 & 21 from planning permission 21/00630/FUL

[https://publicaccess.chichester.gov.uk/online-](https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=RJBQFPERM6V00)

[applications/applicationDetails.do?activeTab=documents&keyVal=RJBQFPERM6V00](https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=RJBQFPERM6V00)

The Parish Council submitted the following on 26/11/22:

**22/02559/DOC Childrens' Nursery Discharge of conditions 12, 13, 20 & 21 from Planning Permission 21/00630/FUL Land Adjacent To Hadrian Drive Westhampnett Chichester West Sussex PO18 0FP.**

Westhampnett Parish Council has reviewed the revised proposals.

The Parish Council, being the owners of the Community Hall and its land, has concerns about potential security issues resulting from the revised landscaping proposals for the western boundary of the site, between the Nursery and the Community Hall.

Namely, without a formal boundary:-

1. There is potential for travellers to drive across the low kerb edging on the Nursery site and access the land owned by the Community Hall, to form illegal encampments.
2. Safeguarding young children who may inadvertently stray/run from their parents onto the Community Hall car park, adjacent. Car owners using the Community Hall may not be aware of such danger and accident(s) may result.

The Parish Council would like to propose that a low post and rail timber boundary fence similar to that surrounding the village green to the north of the site, is erected. Alternatively, chestnut bollards could be used as has been done elsewhere in the village, near the Chichester Park Hotel, although these would not be as effective for 2. above. The demarcation would maintain the open visual aspect of the design whilst addressing the Council's concerns. The fence / posts should extend as far as the southern kerb to the access road. The Council would be happy to agree exact position and details on Site.

**Decision due 01/12/22, now overdue**

**WH/22/02721/FUL** - Case Officer: Kayleigh Taylor

Mr Lance Read

Inspiration House 2 Rutland Way Chichester West Sussex

Renewal of consent (WH/18/01236/FUL) for the continued use of a prefabricated demountable marquee meeting BS6399 on existing drained concrete hardstanding for weatherproofed storage of motor vehicles in connection with adjoining user.

O.S. Grid Ref. 487775/105932

To view the application use the following link: <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RKMAVBBER0ZU00>

PC must comment by 07/12/22

The PC had no Comments to make.

**Decision due 30/11/22, now overdue**

**Update on outstanding Planning Applications**

**WH/22/02552/DOM** - Case Officer: Louise Brace

Mr Paul Kennedy

14 Stane Street Maudlin Westhampnett West Sussex

Single storey rear extension, various alterations and additions to fenestration including relocation of front door from south-west to north-west elevation with new front porch and new vehicular access.

O.S. Grid Ref. 488833/106596

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RJKU7HERMDJ00>

PC must comment by 30/11/22

The PC had no Comments to make.

**Decision due 14/12/22**

232/22  
Cont.

**WH/22/02281/COU** - Case Officer: Sascha Haigh

Mr Kamil Krasoski

Pampas Cottage Claypit Lane Westhampnett West Sussex

Change use of garage and workshop to guest/letting house.

O.S. Grid Ref. 488274/106364

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RHSLQ7ERL1O00>

The Parish Council submitted the following on 31/10/22:

**WH/22/02281/COU**

Mr Kamil Krasoski Pampas Cottage Claypit Lane Westhampnett West Sussex

Change use of garage and workshop to guest/letting house.

Historical background.

**WH/16/02396/FUL**

An application for 1no.dwelling to the front of Pampas Cottage was submitted on 2 August 2016 and was refused on 27 September 2016. The reasons for refusal were:-

- Erosion of the established setting of Claypit Lane and consequential impact upon the established urban/rural continuum.
- The separation distance between Pampas Cottage and the proposed dwelling resulting in unacceptable impacts on the residential amenity (privacy) of Pampas Cottage.
- The effect of the proposal on the character and appearance of the locality, highway safety and protected habitats and species.

This decision referred to the Secretary of State.

Appeal Ref. APP/L3815/W/16/3161952.

The appeal was dismissed on 17 February 2017.

Reasons given included:

- The proximity to the host dwelling and unsatisfactory privacy for future residents.
- A tighter more urban type of development than the nearby norm, which would diminish the locality's semi-rural feel and adversely affect the character and appearance of the locality.
- Concerns about on-street parking; the narrow street and a conflict between cars waiting to pick-up / drop-off children from the primary school to the north of the site, which would reduce highway safety.

Note.

Since the appeal, Westhampnett Parish was incorporated into a Controlled Parking Zone (CPZ) which commenced on 01 June 2021. Yellow lines were introduced in Claypit Lane and surrounding areas. This has resulted in the loss of 14 car parking spaces along the lane: 6 on the west side opposite the entrance to Pampas Cottage and 8 at the southern end, at the junction between the lane and Stane Street.

**WH/18/03299/DOM**

A detached double garage was permitted on 4 February 2019.

The permission was subject to conditions 3 and 4.

Condition 3 stated that the development should not be constructed other than in accordance with the materials specified on the application form and plans, unless agreed in writing by the LPA.

Condition 4 stated that the garage should only be used as a garage for the dwelling house known as Pampas Cottage and for no other purpose.

From the on-set of construction, it was visually apparent that the intended use of the building was not that of a garage. Windows and rooflights were added, the height of the building increased, a substantial first floor was incorporated, sanitaryware was installed and the vehicle door opening reduced, all without prior consent. The Parish Council referred the discrepancies to the planning enforcement office and subsequently a further planning application was submitted.

**WH/21/01434/DOM**

Application was made on 5 May 2021 to vary conditions 2 and 4, enabling the building to be used as a garage with workshop, toilet on ground floor and store on upper level. The application was permitted on 10 December 2021, again with the condition that the garage and workshop should only be used for purposes ancillary to the residential use of the dwelling house known as Pampas Cottage.

**Current Application.**

**WH/22/02281/COU**

The Parish Council strongly OBJECTS to this application for a Change of Use from garage and workshop to guest/letting house. The Council would have objected at the outset if the intended purpose had been disclosed. As it is, it would appear that this has been done by stealth.

Claypit Lane is a semi-rural, residential area on the edge of the Westhampnett community. It is transitional between development on Stane Street and the roundabout at the junction of this lane and Madgwick Lane, leading to open countryside. Claypit Lane is considered to be a north/south wildlife corridor and the effect on protected habits and species, is of concern.

232/22  
Cont.

The Council recognises and accepts that whilst properties in the lane may incorporate home offices and accommodation for periodic guest stays, it does not consider that commercial guest/letting development is suitable in terms of character and appearance for this location.

On-site parking is considered to be insufficient and on-street parking is extremely limited.

The Council considers that the reasons given by the Secretary of State when dismissing appeal APP/L3815/W/16/3161952 remain pertinent to this application and draws attention to the fact that on-street parking has been severely reduced, whilst highway safety remains a serious concern.

Further information provided by applicant now being considered by the PC 02/12/22,  
must comment by 21/12/22

**Decision due 25/11/22, now overdue**

**WH/22/02269/DOM** - Case Officer: Freya Divey

Mr Kamil Krasoski

Pampas Cottage Claypit Lane Westhampnett West Sussex

Front boundary wall and gates.

O.S. Grid Ref. 488274/106364

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RHQQE3ERL0200>

PC must comment by 05/10/22.

On 07/10/22 the PC asked CDC for an extension of time to reply

The Parish Council lodged the following on 17/10/22:

**WH/22/02269/DOM Front boundary wall and gates.**  
**Pampas Cottage Claypit Lane Westhampnett West Sussex PO18 ONU**

Westhampnett Parish Council has reviewed this Planning Application and wishes to OBJECT as follows:

The Parish Council would prefer to see the existing hedgerow replanted using beech, hawthorn or similar, to maintain the wildlife corridor and rural character of Claypit Lane.

The hedgerow could be planted behind a timber, vertical paling fence, similar to others in the Lane.

**Decision due 31/10/22, now overdue**

**WH/22/02218/FUL** - Case Officer: Louise Brace

Goodwood Estate Company Limited Goodwood Estate Company L...

Goodwood Motor Circuit Claypit Lane Westhampnett Chichester

Erection of single-storey heritage workshop (translocated from another site).

O.S. Grid Ref. 487914/107257

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RHF48KERKQM00>

PC must comment by 28/09/22

The PC had no Comments to make.

**Decision due 25/10/22, now overdue.**

**WH/22/01783/ELD** - Case Officer: Rebecca Perris

Mr & Mrs B Ingram

The Yard Sidengreen Lane Maudlin Westhampnett

Use of land for the stationing of 1 no. caravan, within the meaning set out in section 29 of the Caravan Sites and Control of Development Act 1960 as expanded by section 12 of the Caravans Sites Act 1968, for residential purposes.

O.S. Grid Ref. 488914/106825

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=REP5W9ERINF00>

PC must comment by 10/08/22

The following comments were lodged on 05/08/22:

Westhampnett Parish Council has considered this application and wishes to OBJECT as follows:

This is an application for a Lawful Development Certificate for an existing Use or Operation or Activity, namely stationing one caravan for residential purposes.

232/22  
Cont.

It has been demonstrated that there has been continuous occupation of the caravan since 15 August 2011, i.e. almost 11 years.

The application appears to attempt to regularise this situation, thus providing a permanent dwelling albeit currently in the form of a caravan.

The site upon which the caravan is situated is outside the Parish settlement boundary and would not normally be considered for a permanent dwelling.

The site was formerly called Side Green Game Farm. Turkeys were reared there for Christmas and it is probable that the caravan was originally installed to provide accommodation for someone to live on site to prevent theft of the turkeys.

No mention is made in the application for a current requirement for permanent on-site residential security. Indeed, no mention is made for any purpose other than to regularise the existing situation.

The Parish Council therefore requests that the application is REFUSED for the following reasons:

1. The site upon which the caravan is situated is outside the Parish settlement boundary.
2. No mention is made for any Operation or Activity necessary for the caravan's occupants to remain on site, other than to regularise the existing situation.

**Decision due 09/09/22, now overdue**

**WH/21/00489/FUL** - Case Officer: William Price

Mrs Pam Clingan

Lanburn Connemaras Swallow Beck Madgwick Lane Westhampnett

Change of use of land for use as a certified 'Caravan and Motorhome Club' site for siting up to 5 no. caravans, motorhomes or trailer tents.

O.S. Grid Ref. 488052/106449

To view the application use the following link;

<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QOOA34ERM6X00>

PC Comment and Objection lodged 07/04/21.

Update:

On 12/04/21 the PC was provided with some additional information from the applicant however the PC submission still stood as lodged. Following further information on 05/08/21 the PC withdrew most of its objections, except to do with footpaths / public transport. After additional information dated 11/08/21 the PC maintained its objections regarding footpaths. CDC have been consulting the necessary bodies and on 08/03/22 and 04/05/22 Natural England replied as a Consultee. This application was considered by the CDC Planning Committee on 15/06/22. The Planning Committee decided that it would Permit with S106 subject to some conditions and informatives. At present it is still Pending whilst the S106 is being finalised.

**Decision was by 26/04/21, then by 23/07/21, now pending receipt of S106**

**Decisions**

**WH/22/01589/DOM** - Case Officer: Sascha Haigh

Mr N Hamilton

29 Vespasian Close Westhampnett Chichester West Sussex

Construction of front dormer, 2 no. rooflights to front slope and rear dormer, conversion of roof into habitable space.

O.S. Grid Ref. 488681/106308

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RDTKFDERHW200>

**PC must comment by 24/08/22**

The following comments were lodged on 26/08/22:

Westhampnett Parish Council has reviewed this application and would like to comment as follows:

On Plans 6106-22-1 and 6106-22-2 REV A, the elevations have been incorrectly identified:-

Front: should be South not North;

Rear: should be North not South;

And the 2 side elevations should be transposed: East to West and West to East.

This inaccuracy in the application would affect the impression given to the neighbours as the large dormer would in fact look towards the north, not the south.

Subsequently Revised plans were lodged showing N, W, S & E correctly.

**Decision due 14/09/22, was overdue**

232/22  
Cont.

**Permitted on 29/11/22**

Extract of Conditions:

3) The development hereby permitted shall not be constructed other than in accordance with the materials specified within the application form and plans, unless otherwise agreed in writing by the Local Planning Authority. Reason: To ensure that a harmonious visual relationship is achieved between the new and the existing developments.

**WH/22/02274/DOM** - Case Officer: Freya Divey

Dr Barry Hickey

Little Place 24 Stane Street Westhampnett West Sussex

Single storey rear extension with internal alterations.

O.S. Grid Ref. 488339/106238

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RHS0V8ERL0J00>

PC must comment by 26/10/22

The Parish Council lodged the following Objection on 27/10/22

**WH/22/02274/DOM**

Little Place 24 Stane Street Westhampnett West Sussex

Single storey rear extension with internal alterations.

Westhampnett Parish Council has reviewed this revised application and comments as follows:-

1. Having spoken to the neighbours on either side of 24 Stane Street, contrary to the claims made by the applicant, both parties have confirmed that they were not consulted about the revised plans, although both were consulted on the original proposals.

2. The Parish Council considers that the proposed mansard at the east end of the flat roof, adjacent to Ash Keys, creates an unbalanced design aesthetic.

3. The extent of the penetration of the proposed extension into the rear garden far exceeds the southern face of the neighbouring property (Ash Keys) and as such, is un-neighbourly.

For these reasons, the Parish Council OBJECTS to the application.

Decision due 17/11/22

Permitted on 17/11/2022

Extract of Conditions:

4) The development hereby permitted shall not be constructed other than in accordance with the materials specified within the application form and plans, unless otherwise agreed in writing by the Local Planning Authority. Reason: To ensure that a harmonious visual relationship is achieved between the new and the existing developments.

**Other Matters**

Chichester Local Plan Review 2020 version of the Council's Housing and Economic Land Availability Assessment (HELAA) document.

On 27/10/22 an email was received from Mr Andrew Frost, Director Planning and Environment, as follows:

I am writing to update you in relation to the anticipated timescales for progressing the District Council's Local Plan review.

We are now in a position to be able to advise you that our intention is to report the draft Regulation 19 Local Plan to a Special meeting of the Council's Cabinet on 23 January and a Special meeting of Full Council on 24 January 2023. If Council approve the plan for consultation, then the intention will be to hold the consultation immediately and following that, to submit the Plan for formal examination.

I must emphasise that this timescale is subject to the satisfactory completion of various elements of ongoing technical work required to support the emerging plan strategy in relation to matters including transport, the Strategic Flood Risk Assessment (SFRA) and Habitat Regulations Assessment (HRA). In the event that this essential evidence work cannot be concluded in the time available, we will need to consider the implications and provide a further update.

We will update the planning policy section of the Council's website shortly and arrange further communications updates to ensure that these dates are well publicised.

TG/20/02893/OUT, 1,300 houses more details

07/12/2022

Turley on behalf of Countryside Partnerships PLC - Outline planning application for a Land Adjacent To A27, Copse Farm, Tangmere Road, Tangmere, West Sussex.

Residential-led mixed use development comprising up to 1,300 dwellings (Use Class C3), an expanded village centre (comprising flexible units suited to Use Class E and pubs or drinking establishments and/or takeaways in Use Class Sui Generis), community uses, primary school, informal and formal open space,

<p><b>232/22 Cont.</b></p>	<p>playing pitches, footpaths, cycleways, associated landscaping, utilities and drainage infrastructure, including on-site pumping station(s) with connection to the Strategic Foul network; associated infrastructure and groundworks; with all matters reserved except for the principal access junctions from the A27 grade-separated junction and Tangmere Road and the secondary access at Malcolm Road.</p> <p>To view the application use the following link:  <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=details&amp;keyVal=QJZZT4ERIUA00">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=details&amp;keyVal=QJZZT4ERIUA00</a></p> <p>Explanatory Note - The revised plans propose a minor revision to the red line planning application boundary in the northern part of the site, close to the A27. They now include a small area of land within the application site that was previously considered to be adopted highway. This minor amendment does not, in any way, alter the previously proposed access arrangement from the A27. No other changes to the overall scheme are proposed.</p> <p>ON 08/12/2022 Mike Bleakley, Planning Officer, Majors and Business, Chichester District Council Advised Cllr. Potter that:</p> <p>The CPO for the main part of the site has already been confirmed and this is now being taken forward.</p> <p>The reference on the latest list of planning applications relates to a very minor change that is now proposed to the plans that the Planning Committee agreed to approve last year. This is because the applicant has more recently discovered that a small area of land (around 17m<sup>2</sup>) just off the Temple Bar roundabout (the main access into the site) that had been defined as public highway, is, in fact, not publicly adopted. As a consequence, this land needs to form part of the application site (so as to ensure that the agreed access is fully and properly provided) and this is exactly (but only) what the revised plans propose. No other changes whatsoever to the scheme are proposed and this is only a technical amendment, that we are currently considering.</p> <p>In this regard, I am currently seeking technical advice from National Highways and WSCC (as Highway Authority) and I have also consulted Tangmere Parish Council. I am hoping that any comments (if any) that they may have will be with me early in the New Year, at which I propose to work to conclude this matter.</p> <p>In the meantime, we are continuing to progress the required Section 106 Agreement and I am hoping that this work will also be largely complete in the New year.</p> <p><b>Linda Lanham, 12.12.22</b></p> <p>It was noted that many applications had Decisions that were overdue. Cllr Potter said there is a shortage of Planning Officers in CDC and SDNP with WSCC the same. There are problems with recruitment and retention. It was suggested that perhaps an increase in fees would help but would this get back to the departments!?</p>	
<p><b>233/22</b></p>	<p><b><u>VISIBLE GATES TO EACH PART OF THE PARISH:</u></b> Update on progress.  Cllr Plummer reported that WSCC Darren Rolfe (Leader of the WS Volunteers) has advised that their Land Rover that had broken down is now back, but consequently there is a backlog of work. Cllr Plummer will be meeting Darren to progress/check exact locations and hopefully installation will be in January.</p>	<p><b><u>DP</u></b></p>
<p><b>234/22</b></p>	<p><b><u>FLOODING AT NEW ROAD / HAT HILL – OPERATION WATERSHED PROJECT:</u></b> Started on 14<sup>th</sup> November, now completed.  Cllr Holden reported that this work took just over a week and is looking good. If results are as successful as that previously done on Westerton Lane it will be good. The contractors also found several drainpipe issues, now rectified. Thanks to Goodwood and to Landbuild for their work on this project, and to WSCC Operation Watershed for the funding.</p>	
<p><b>235/22</b></p>	<p><b><u>ALLOTMENTS AT MADGWICK PARK:</u></b> Update and fix date for the inaugural meeting  Cllr Plummer reported that BDW had started work and are now taking spoil away. The Solicitors are dealing with the Transfer of Land. Handover to the Parish Council is hoped for in March. A tentative date of 24<sup>th</sup> January at 7pm has been pencilled in for the Inaugural Meeting for the potential Allotment Holders.</p>	<p><b><u>DP/ LFL</u></b></p>
<p><b>236/22</b></p>	<p><b><u>POLICING IN / AROUND THE AREA:</u></b> Update on PCSO's and contacts  The Parish Clerk reported that Sussex Police have changed the way the PCSO's are allocated and Westhampnett is now covered by the Inner Chichester Neighbourhood Policing Team (NPT). They intend to hold regular Parish Council Zoom meetings, but these will be in the daytime so not so useful for many Parishes. The Parish Clerk to send them the dates of the 2023 PC meetings to see if anyone from the NPT can attend. The Team is as below:</p> <p>Sergeant Ebu Faal  PC Rob Paterson  PCSO Nat Tortoriene  PCSO Paul Slater  PCSO Jason Lemm</p>	<p><b><u>LFL</u></b></p>

236/22 Cont.	<p>Cllr Potter reported that there are only 4 fulltime Police Officers in Chichester, and whilst Sussex Police can recruit, the Officers don't seem to stay.</p> <p><b><u>CDC Cllr Potter and WSCC Cllr Hunt left the meeting at 8.26pm</u></b></p>	
237/22	<p><b><u>COMMUNITY HALL:</u></b> (Chairman of the Hall Committee: Cllr T Ashcroft)</p> <ol style="list-style-type: none"> <li>1. <u>Update on Bookings:</u> Mr Richard Skillern reported that bookings were holding up, fewer over Christmas but private hires are ticking over. Rates are as low as they can be, and other local Halls have put their rates up. St Peters Church monthly booking cancelled as not enough attendees.</li> <li>2. <u>Update on Finances:</u> The Lloyds Bank Account is £36,535.15 as at 12/12/22.</li> <li>3. <u>Update on Care of Building:</u> Mr Chris Maher reported that the Fire Extinguisher in Reception is now off the wall and fixing damaged. Repair of the wall to be done and Fire Extinguisher put back. Added to the Snag list.</li> <li>4. <u>Update on NHB 32/20 - Audio Visual:</u> Mr Richard Skillern reported that another quote has now been received, now have 2 and a 3<sup>rd</sup> one to be obtained. The quotes are for easy-to-use equipment including a Smart TV in Reception. Sound proofing can easily be done at a later date.</li> <li>5. <u>Review of Christmas Event &amp; Switch On of Lights on Village Green and at Westerton:</u> Cllr Ashcroft reported that the event at the Community Hall went well, lots of people attended, and it was most enjoyable. Lights switched on at both Trees. The Parish Clerk to send a formal Thank You to Mrs Maggie Walsh and her team.</li> <li>6. <u>Noticeboard for Outside Hall Wall - Update on purchase:</u> The Parish Clerk reported that the revised cost for the Noticeboard lock was an extra £120. This seems excessive, so need to find another supplier, or decide to pay the extra amount if nothing else suitable.</li> <li>7. <u>Hall Name Sign – Update of Planning Application:</u> The Parish Clerk and Mrs Jean Hardstaff have mostly completed the application on the Planning Portal but stuck with a query and need to upload some documents.</li> <li>8. <u>Weed Treatment – Selection of Supplier:</u> Cllr Ashcroft confirmed that the preferred supplier is Green Thumb from Lavant. A site visit will be arranged in January.</li> <li>9. <u>Any other business:</u> It was confirmed that the Café is now closed, review for Easter re-opening.</li> </ol>	<p><b><u>TA</u></b></p> <p><b><u>RS</u></b></p> <p><b><u>LFL</u></b></p> <p><b><u>LFL</u></b></p> <p><b><u>LFL</u></b></p> <p><b><u>TA</u></b></p> <p><b><u>TA / RS</u></b></p>
238/22	<p><b><u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</u></b></p> <ol style="list-style-type: none"> <li>1. Cllr Plummer proposed some Speed Monitoring Signs should be assessed / considered.</li> <li>2. Cllr Burborough advised that new Quotes will be needed for a Goal post.</li> </ol>	
239/22	<p><b><u>PARISH FINANCIAL MATTERS (See separate emails for relevant details):</u></b></p> <ol style="list-style-type: none"> <li>1. <u>To approve the Accounts to 30<sup>th</sup> November 2022, with balances of all Bank Accounts recorded:</u> The Accounts had been previously circulated to all Councillors. There being no questions, the approval of the accounts was proposed by Cllr Burborough, seconded by Cllr Plummer, and the Accounts were signed by Cllr McLeish. Balances as at 30<sup>th</sup> November 2022: Barclays Bank £150,376.68, NS&amp;I £334,801.20 and Lloyds Bank £35,790.15.</li> <li>2. <u>To receive proposed precept value and budget, to be finalised at the PC meeting in January:</u> The proposed precept model and budget for 2023/24 had been previously circulated to all Councillors. The Parish Clerk explained that even with a zero increase in precept payable the Parish income would increase a small amount due to the additional number of rate payers. The suggested budget could be delivered with a zero increase. The Councillors to consider if there are any alterations, additions or deletions, and the final figures will be approved at the next meeting on 16th January.</li> <li>3. <u>Any other business:</u> The Councillors discussed considering allowing for <u>Planning Consultancy costs</u> as 2 large Planning Applications are likely to happen in 2023. Could this be within the budget? To be decided at the next meeting on 16<sup>th</sup> January.</li> </ol>	
240/22	<p><b><u>CORRESPONDENCE, INCLUDING NOTICES &amp; LEAFLETS:</u></b> None.</p>	
241/22	<p><b><u>DEALING WITH LOCAL ISSUES:</u></b></p> <ol style="list-style-type: none"> <li>1. <u>Flooding at Holmwood House and Culvert down to Coach Road:</u> The Parish Clerk advised that the flooding was ongoing, and Cllr Hunt had been progressing this with WSCC Lead Local Flood Authority team. Mr Bob Keatley, a resident, asked what WSCC were doing. The Parish Clerk explained that there was a process to follow to request / require the owner of Hadley House to restore the culvert. NB: In the minutes of the PC meeting held on 14<sup>th</sup> November the wrong house name was typed. It should have been “<i>The CDC Drainage Engineer requested that WSCC Lead Local Flood Authority team send a legal letter to the owner of <b>Hadley House</b>, and that has been done</i>”.</li> <li>2. <u>Sewer issues at Maudlin:</u> Cllr McLeish reported that Sandbags and Pumping had been needed to prevent foul water getting into the adjacent homes. Southern Water have assured residents in a letter dated 9<sup>th</sup> December 2022 that this will be ongoing until a solution is found.</li> <li>3. <u>FP417 – Logs to block access and restriction of access to The Plantation:</u> Cllr Holden explained that as the Plantation was planted in 2005, and so the period of use is less than 20 years, nothing can be done to prevent the closure of the access. A resident asked why this had been done? Goodwood had asked that it be closed; it is suspected to be to do with the RR planning application.</li> <li>4. <u>Strong Smell in vicinity of Madgwick Lane / Old Place Lane on 4<sup>th</sup> November – Update:</u> Cllr Plummer reported that this was caused by the farmer spraying an herbicide. The Environmental Health Officer said the smell had gone and there were no residues in the water run-off. Mr Heaver, the farmer, now has</li> </ol>	<p><b><u>JH</u></b></p>



<p><b>241/22 Cont.</b></p>	<p>the WhatsApp and FB for Madgwick Park and has offered to advise the residents when he is going to spray so people are aware.</p> <p>5. <u>Westerton Lane sharp Bend – Update:</u> Cllr Ashcroft has taken some photos of the bend. Next need to apply to WSCC Highways for signage.</p> <p>6. <u>Westerton Defib – Update:</u> Cllr Ashcroft advised that the ideal place for this would be in the Telephone Box which could be bought from BT. It would need a volunteer to do the Box up and keep it tidy. It may be possible to use a solar powered one in the Bus Shelter. The cost could be circa £4.5k. She will put together some options.</p>	<p><b><u>LFL</u></b></p> <p><b><u>TA</u></b></p>
<p><b>242/22</b></p>	<p><b><u>QUESTIONS BY THE PUBLIC:</u></b> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.</p> <p>None.</p>	
<p><b>243/22</b></p>	<p><b><u>DATE OF NEXT FULL PARISH COUNCIL MEETING, AND DATES FOR 2023:</u></b>            Dates for 2023 were agreed as            16 January 2023            13 February 2023            13 March 2023 - to include the Annual Parish Meeting 6pm - 7pm, then PC meeting at 7pm            17 April 2023            4 May 2023 (Parish Council Election Day)            15 May 2023 (Annual Meeting of the Parish Council where Chairman, Vice Chairman etc are voted)            12 June 2023            10 July 2023            No meeting in August 2023            11 September 2023            9 October 2023            13 November 2023            No meeting in December 2023</p>	
<p><b>244/22</b></p>	<p><b><u>CLOSE MEETING:</u></b>            The Chairman closed the meeting at 8.58pm.</p>	

**Signed.....**  
**Chairman of Meeting**

**Date.....**