

# WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham  
Oak Tree Cottage, Claypit Lane, Westhampnett, Chichester PO18 0NU

Tel: 01243 536859 email: [westhampnettclerk@gmail.com](mailto:westhampnettclerk@gmail.com)  
[www.westhampnettpc.co.uk](http://www.westhampnettpc.co.uk)

## Minutes of the Westhampnett Parish Council Meeting held at 7pm on Monday 18<sup>th</sup> January 2021 via Zoom

### Present:

Parish Councillors: Cllr C McLeish (Chairman), Cllr W Holden (Vice-Chairman), Cllr T Ashcroft, Cllr S Burborough, Cllr S James and Cllr C Moth.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham, with CDC Cllr H Potter and WSCC Cllr J Hunt in attendance.

12 members of the public also attended, including Mr A Ball (RR).

<u>Minute No</u>	<u>Item</u>	<u>Action</u>
1/21	<b>OPEN THE MEETING &amp; TAKE APOLOGIES FOR ABSENCE</b> Cllr McLeish opened the meeting, welcoming all via Zoom. There were no apologies.	
2/21	<b>DISCLOSURE OF INTERESTS:</b> Cllr Burborough - Rolls Royce (as place of work but not a direct employee).	
3/21	<b>CONFIRM MINUTES OF THE LAST FULL PC MEETING</b> held on 14 <sup>th</sup> December 2020  The Minutes for the Parish Council meeting held on 14 <sup>th</sup> December 2020 were accepted. Cllr James proposed that they be approved, this was seconded by Cllr Holden, all were in favour and they were then signed by the Chairman.	<b>CMcL</b>
4/21	<b>MATTERS ARISING:</b> To deal with any matters arising from the Minutes of the last meeting.  None.	
5/21	<b>REPORTS FROM EXTERNAL BODIES:</b> including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting.  <b>WSCC Cllr Jeremy Hunt submitted the following report, and took questions only:</b>  You might have seen these details from our direct mailing information service, but for those that might not have seen it, this is the latest information, released on Friday.  <b>Vaccination rollout latest</b>  The NHS in Sussex continues its rollout of the COVID-19 vaccination – this is the largest vaccination programme ever undertaken by the NHS. <a href="#">The Sussex Health and Care Partnership website</a> has details on the rollout, including when you can expect to get your jab and details of vaccination scams to be aware of.  In order to help elderly and vulnerable people get to their COVID-19 vaccination appointments, concessionary bus pass holders can travel for free in West Sussex before 9.30am from this Monday (18 January).  Concessionary bus pass holders can currently travel free of charge in West Sussex, off-peak - which is weekdays 9.30am -11pm - and all day at weekends and bank holidays. From Monday, this temporary relaxation will allow them to also travel for free before 9.30am.  More information about the county council's bus pass scheme is available <a href="#">here</a> .  <b>Latest COVID-19 figures</b>  National restrictions remain in place. Cases in West Sussex have been rising and although we may have seen a plateau in cases, we must act like we have it to stop the spread.	

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The latest COVID-19 infection rate across West Sussex, for the seven days up to 9 January, is 640.9 per 100,000. This is still above the national average for England of 622.3 per 100,000.

We cannot let our efforts slip until we have beaten the virus - it is your responsibility to keep yourself and others safe.

Follow National lockdown restrictions and remember:

- You cannot leave your home to meet socially with anyone you do not live with or are not in a support bubble with (if you are legally permitted to form one).
- You may exercise on your own, with one other person, or with your household or support bubble.
- Indoor gyms and sports facilities will remain closed. Outdoor sports courts, outdoor gyms, golf courses, outdoor swimming pools, archery/driving/shooting ranges and riding arenas must also close.
- If you think you may have any coronavirus symptoms, isolate immediately and book a test. There is availability at your local walk or drive-through sites that may be closer than you think.

You can book a [test online](#) or by calling 119 to get an appointment to visit a test site.

#### **Other Information:**

##### **Shielded and Community Hub**

The Community Hub remains in operation providing support seven days a week from 8am to 8pm and was fully operational throughout the Christmas period providing support to residents of West Sussex. The Local Tracing Partnership Team within the Community Hub are working hard to contact residents who have tested positive for Covid-19.

The Community Hub has recently contacted all of our Clinically Extremely Vulnerable (CEV) residents and has sent 14,330 emails and posted 19,222 letters to residents without an email address.

Our Community Hub continues to be open seven days a week, 8am – 8pm. If your request is urgent, for example you are going to run out of food or medicine in the next three days, please phone 033 022 27980 so that we can make sure you get help as quickly as possible. For more details go to: <https://www.westsussex.gov.uk/leisure-recreation-and-community/supporting-local-communities/community-hub-covid-19/>

Our current alert level, weekly data, Outbreak Control Plan and other Covid related information, including a link to our Community Hub, can be accessed on the following website:

<https://www.westsussex.gov.uk/fire-emergencies-and-crime/coronavirus-covid-19-advice-and-information/covid-19-alert-level-weekly-data-and-outbreak-control-plan/>

##### **Libraries, Record Office & Ceremonies**

Libraries will continue to offer the 'select and collect' service, which people can do via telephone, email or online. They will still be offering an essential delivery service too. Unfortunately, the library will not be able to offer the use of computers in the library which is a temporary suspension of this service during lockdown. It has really been emphasised about the benefit of borrowing books, for both helping with home learning and for mental health during these difficult times.

The Ceremonies Team is cancelling the ceremonies which were scheduled to take place in January and are currently awaiting legislation and guidance before cancelling those scheduled for February. Appointments for giving notice are now only being booked for those with a ceremony which is due to take place straight after the end of the intended lockdown period.

Due to the national lockdown, birth registration appointments are temporarily unavailable and we apologise for any inconvenience caused. Before registering the birth, new parents can make a claim for Child Benefit or Universal Credit. We will continue to provide emergency birth appointments for exceptional cases where a birth certificate is required urgently.

The Record Office Search Room will remain closed to the public. Staff will continue to provide a remote service, answering enquiries as far as possible and working on tasks to improve access to, and information about, the collections.

##### **Care homes**

As the whole of England is now in a national lockdown the visiting guidance for care homes remains as before. Visits to care homes can take place with arrangements such as substantial screens, visiting pods, or behind windows. Close-contact indoor visits are not allowed. No visits will be permitted in the event of an outbreak. Further information can be found on the [GOV.UK website](#).

Regular testing is being undertaken across staff and residents in residential care and supported living and domiciliary care workers have now started to be tested. There is also a programme of vaccination through both GP practices and hospital hubs. Care home staff are being invited to the hospital hubs in a planned way.

Latest guidance on residential care, supported living and home care guidance is available [online](#).

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**Local Issues.**

- I am continuing to have discussions around Coach Road and better pedestrian access, but I suspect this issue will take a little while to resolve.
- I am on the case of the 'delivery entrance' signs for RR but awaiting the name of the WS officer that Nigel Carter (RR) had site discussions with.
- Publicity for the Operation Watershed improvements in Westerton Lane in the Observer last week. From what I hear it is working well – so far!

**Other Updates**

- Following the funding announcements confirmed in the Provisional Government Finance Settlement, which was announced just before Christmas, we have now set a provisional balanced budget for 2021/22.
- Regarding Council Tax, the Government have confirmed that the referendum limit for core council tax will remain at 2%, but we will once again be able to raise additional precept - by up to 3% - for Adult Social Care. The government consider this to be part of our core spending power when calculating the overall support we receive. We are therefore proposing to increase council tax by 1.99%, with an additional 3% to support Adult Social Care. For a Band D taxpayer this equates to an increase of £1.38 per week.
- However, the good news is that several savings that were put forward, before we knew the details of the finance settlement, will no longer be part of our budget for 2021/22. These are:
  - Review of Lifelong services (deferred to 22/23)
  - Measures to reduce amount of DIY Waste
  - Review of the number of HWRS sites
  - Reduction in discretionary bus passes
  - Ending Community Highway Schemes
  - Reduction in public transport support

We are still planning savings of around £18m, but overall our revenue budget for next year is increasing by around 5.25%, or by nearly £31m to just under £625m. This means that yet again we will be investing more money in our frontline services.

- With regard to the cost of Covid, this has mostly been met by government support. The cost to WS has been in excess of £100m so far and is obviously continuing to rise. As part of the finance settlement government have already put in place additional funding for the first quarter of the next financial year.
- Our proposed budget for 2021/22 will be going to our Performance and Finance Scrutiny committee this Wednesday and then for approval by Cabinet at our meeting this Friday, 22<sup>nd</sup> January. It will then be presented to the full County Council for approval on Friday 12<sup>th</sup> February. All these meetings will be webcast, as are all our public meetings, which are still being held virtually. You can find a list of meetings on our website: <https://westsussex.moderngov.co.uk/mqCalendarMonthView.aspx?GL=1&bcr=1>
- Lastly, we are also continuing to issue our Town and Parish News, as well as regular press releases (<https://www.westsussex.gov.uk/about-the-council/news-and-campaigns/>). Please check these sites regularly, particularly both our Coronavirus website and the CDC coronavirus website, and for other regular updates.

Jeremy Hunt – West Sussex County Council Member for Chichester North  
c/o Cabinet Office, County Hall, West Street, Chichester, PO19 1RQ  
E:mail [Jeremy.hunt@westsussex.gov.uk](mailto:Jeremy.hunt@westsussex.gov.uk) Tel: 0330222419536

**Cllr Hunt gave a further verbal update:**

1. Cllr Hunt advised that Operation Watershed would be continuing and that the team carrying out the work at Westerton on the recent Operation Watershed project had identified another drain that needs work. He is currently awaiting another report from WSCC Gary Rustell. Mr Geoff Hardstaff had provided some photos. It was also noted that the road floods from New Road north to Waterbeach Road. This needs further assessment. JH
2. Cllr Hunt confirmed that WSCC were adding another £12m to the Highways budget. LFL
3. Cllr Hunt advised he is in the process of clarifying the Coach Road access, particularly in relation to the footpath and the crossing over the A27 to Coach Road south. JH
4. Cllr Hunt said he is waiting for Mr Nigel Carter (RR) to advise the name of the WSCC person regarding the new Deliveries Sign. NC / JH

Cllr Burborough asked how long it takes to repair a pothole? She had reported 2 potholes in Stane Street on 29<sup>th</sup> December and they are still outstanding. Cllr Hunt said he thought possibly a month? The details of each one was provided to Cllr Hunt, and he will follow up. JH

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**CDC Cllr Henry Potter submitted the following report, and took questions only:**

None of us are sorry to see the back of 2020, a period in our history never before known and we look forward to better times.

The District Councils resources have taken a battering this past nine months and thank goodness for healthy prudently maintained reserves. There was division amongst Members regarding the proposal to raise Parking Charges, though in some cases there was to be no change and even some small reductions. Income from these charges form a substantial part of the Councils revenues to support the statutory duties of the Council such as refuse collection and street cleaning and help for the homeless. The decision of the Cabinet to agree these increases was revisited by Cabinet but the decision stays.

Another decision challenged was whether to join other Authorities in joint plans to create more Electric Vehicle Charging Points. It was agreed not to support this venture, mainly because CDC have already provided more EVCP's than other Authorities and the land availability for such charging stations just isn't available. Our Climate Change Panel are reticent in this matter as there is no guarantee that EV's are yet the way of the future. A full report of the Climate Change Panel was considered by the Cabinet and this report in its entirety can be found on the Councils website.

The situation regarding Covid 19 changes almost daily and the District Council are making regular updates. The latest seems to be that 4 vaccination centres are being set up, 2 in Midhurst and Petworth, 1 in Selsey and the fourth in Tangmere and it is these 2 which will serve the GP Practices in Chichester. A recent bulletin issued by NHS gives the latest, fullest details and was circulated to all PC's it really is a case of being patient and wait to be called, probably by telephone but if you are registered online with your doctor by email or a text message to your phone.

Finally, the saga with the deficiencies within Southern Water are coming to a head. Our Chief Executive, Diane Shepherd wrote to Ofwat a fairly strong letter expressing the failings of SW, not just in the Lavant Valley but right across the District. The Witterings, Bracklesham, Westhampnett and Loxwood all have lack of capacity issues relating to sewage handling. The brief response from Ofwat indicated that they are aware and concerned with SW's poor performance. They are the worst performing waste water treatment Company in the country. More on this as it unfolds.

And that concludes my report.

**Henry Potter**

Cllr Holden asked Cllr Potter why CDC was not going to join with other authorities for EVCPs as mentioned above. He said that new houses have had to have EVCPs for the last 3 years, and Mr Ball (RR) confirmed that RR will have an EV in this decade. Cllr Potter said that it was possible EV was not the way forward and Mr Derek Marlow, a resident, suggested that it was likely that Hydrogen will take over from Electric. There followed a general discussion on this subject, concluding that there was a long lead time for any change.

Cllr Potter asked the Parish Clerk if the design and price of the new Bus Shelters could be provided to him as Boxgrove Parish Council are looking at having some new ones. The Parish Clerk agreed to email this asap.

**LFL**

**HP and JH left the meeting at 19.20 so they could attend East Dean Parish Council meeting.**

**Mr Andrew Ball (Rolls Royce Motor Cars) submitted the following report, and took questions:**

**Operations**

- Two-shift working fully operational from today. Robust safety measures continue to be in place.
- Majority of office-based staff are working from home.
- We are utilising our three car parks – within our planning permission – as effectively as possible.
- Additional buses – double the previous number - are in operation to and from Bognor Regis to allow for social distancing.
- Majority of planned 'visitor visits' to the Home of Rolls-Royce have been cancelled.

**Planning applications**

- Bamboo garden – non-material amendment (pending decision)
- Retention of temporary structure - storage building (pending decision)
- New signage (application pending)

**Action taken as a response to items raised at last WPC meeting**

- Congestion at shift changeover being reviewed and addressed.
- Request for WSCC contact re: access sign referred to Nigel Carter.

	<p>Cllr McLeish raised the subject of the <u>queues along Stane Street</u> each afternoon when the traffic is backed up around 3pm both ways. She said the delays are unacceptable. Mr Ball replied that no car sharing is allowed at present, so there are more cars, plus there are extra buses as well. He advised that he is working on trying to reduce it.</p> <p>Mr Andrew Blanchard, a resident, said that <u>Claypit Lane was once again the RR overflow carpark</u>. Mr Ball said he would ask Security to check this out.</p> <p>Mr Ball confirmed that a <u>Planning Application for the new signage that has been erected</u> is to be put into CDC. RR have a brand-new corporate Identity, now purple to reflect the Art Deco period.</p> <p><b><u>AB left the meeting at 19.26</u></b></p>	<p><b><u>AB</u></b></p> <p><b><u>AB</u></b></p> <p><b><u>AB</u></b></p>
6/21	<p><b><u>MEMBERS' REPORTS:</u></b> To receive reports from Members where not covered in agenda below.</p> <p>Cllr Burborough attended the Goodwood Aerodrome Consultative Committee (GACC) - Unmanned Aerial Vehicle (UAV) briefing meeting via Zoom on 6th January. The meeting was advised that a Government funded project has been set up to host the testing of drones which would travel Beyond Visual Line of Sight (BVLOS). These drones would about 1.5m long and would be used for emergency situations such as a pandemic. The project has been working with the Fire Service. There would be no drones over houses, and they would operate in a 5mile area of testing. There would be a low level of noise on take-off, and little in flight.</p> <p>Cllr Burborough suggested that a notice should be on the PC website to say no flying of drones allowed in the vicinity of Goodwood, with a link to the Airfield drone page. The Parish Clerk to action.</p>	<p><b><u>LFL</u></b></p>
7/21	<p><b><u>PLANNING MATTERS:</u></b> To receive a report on recent planning applications, and update on WH/20/02824/OUT Proposed development North of Madgwick Lane, Westhampnett.</p> <p><b><u>Planning Update since the last Parish Council Meeting on 14<sup>th</sup> December 2020</u></b></p> <p><b><u>New Planning Applications for the period week 51 (16/12/20) to week 2 (13/01/21) inclusive</u></b></p> <p><b><u>WH/20/03273/NMA</u></b> - Case Officer: Naomi Langford c/o Agent for Rolls Royce Motor Cars The Drive Westhampnett Chichester West Sussex PO18 0SH Non-material amendment to planning permission WH/19/01406/FUL - Amendment to Condition 2 to update approved drawings (minor alterations to approved drawings including to windows and louvres). To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QLDYRFER0PD00">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QLDYRFER0PD00</a></p> <p><b><u>The PC is currently assessing this Planning Application</u></b></p> <p><b><u>WH/20/03276/FUL</u></b> - Case Officer: Jane Thatcher c/o Agent for Rolls Royce Motor Cars The Drive Westhampnett PO18 0SH Retention of 1 no. structure for storage, retaining use originally approved under 09/01911/FUL. O.S. Grid Ref. 488512/106717 To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QLE2NOERJU100">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QLE2NOERJU100</a></p> <p><b><u>The PC is currently assessing this Planning Application</u></b></p> <p><b><u>WH/20/03239/LBC</u></b> - Case Officer: Vicki Baker Mr John Brown Grayle House Stane Street Westhampnett PO18 0NT Construction of new lean-to conservatory. O.S. Grid Ref. 488048/106155 To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QLBKWTERJR200">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QLBKWTERJR200</a></p> <p><b><u>WH/20/03238/DOM</u></b> - Case Officer: Vicki Baker Mr John Brown Grayle House Stane Street Westhampnett PO18 0NT Construction of new lean-to conservatory. O.S. Grid Ref. 488048/106155 To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QLBKWSERJR100">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QLBKWSERJR100</a></p> <p><b><u>The PC is currently assessing these connected Planning Applications</u></b></p> <p><b><u>Update on outstanding Planning Applications</u></b></p> <p><b><u>WH/20/01903/OBG</u></b> - Case Officer: Jane Thatcher Ms Julian Jones Land North Of Madgwick Lane Westhampnett West Sussex Deed of variation to the S106 Agreement in relation to applications 15/03524/OUTEIA and 15/03884/OUT - Madgwick Lane for a change in the trigger for the sports provision and the green route from the 200th dwelling (as drafted) to the 225th dwelling (as proposed). The relevant part of the S106 Agreement is Schedule 1,</p>	<p><b><u>LFL</u></b></p> <p><b><u>LFL</u></b></p> <p><b><u>LFL</u></b></p>

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section 6, paragraph 6.2 and Schedule 1, section 7, paragraph 7.3 Land North Of Stane Street Westhampnett West Sussex

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QE89M0ER0WT00>

**PC Objection lodged 25/08/20 & 08/12/20.**  
**Decision now overdue.**

**LV/20/02675/OUT** - Case Officer: Jane Thatcher  
Berkeley Strategic Land Ltd.

Field South Of Raughmere Drive Lavant West Sussex

Outline Application with all matters reserved (except for access) for the development of 140 dwellings, public open space, landscaping, parking and associated works.

O.S. Grid Ref. 485835/107806

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QIJRNKER0PD00>

**PC Objection lodged 23/11/20.**

**Decision due 19/01/21**

**WH/20/02824/OUT** - Case Officer: Jeremy Bushell

CEG Land Promotions And The Landowners

Land Within The Westhampnett / North East Chichester Strategic Development Location (north Of Madgwick Lane) Chichester

Outline Application with all matters reserved except for access for the residential development comprising up to 165 dwellings, including an element of affordable housing; together with an access from Madgwick Lane as well as a relocated agricultural access, also from Madgwick Lane; Green Infrastructure, including the enhancement of the Lavant Valley Linear Greenspace; sustainable drainage systems; and associated infrastructure.

O.S. Grid Ref. 487255/106469

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QJ88KRER18000>

Westhampnett Parish Council lodged the following:

Westhampnett Parish Council STRONGLY OBJECTS to this application which it considers is made on the basis of commercial gain rather than proven need, at the expense of the environment and local community.

Impact.

Housing development on land north of Madgwick Lane would have a significant and permanent detrimental impact on Westhampnett Parish; the eastern side of Chichester; the Goodwood Estate and Rolls Royce; Chichester City; the South Downs National Park and the Chichester Harbour.

It will neither integrate with the eastern built area of Chichester nor with the Parish of Westhampnett.

It is an 'island' site, not contained between existing development. The northern and eastern boundaries are arbitrary, not naturally defined and open to interpretation. Therefore, there is a risk of further expansion and development.

Social identity.

Westhampnett Parish Council considers that it is vital to maintain established community structures and boundaries. The larger the community, the more likely adverse social issues occur. Larger communities feel disconnected whilst smaller ones maintain some social responsibility.

Housing Need.

1. Current Local Plan.

Extract from email: Andrew Frost to Gillian Keegan 04.09.20. Ref. EIA Screening Request.

The separate planning merits of any subsequent planning application for new housing on the land will be assessed against current Local Plan and emerging Local Plan Review (LPR) policies as well as guidance in the Council's published Interim Policy Statement which the Council approved in June 2020 as a development management tool for managing new housing proposals in light of the current shortfall in the five year housing land supply.

The location of the proposed housing is within an existing Strategic Development Location (SDL). The housing numbers required by current Local Plan policy 17 for this SDL have already been permitted and are being delivered. As part of the LPR, the remaining areas within the SDL that are therefore no longer required for development - which includes the site subject of the Screening Opinion - are proposed to be removed from that SDL as part of the Local Plan Review process. In this respect, Mr Thomas's attention should be drawn to draft LPR policy AL4, the supporting text to that policy at paragraph 6.33 and the plan showing the land proposed to be removed from existing SDL which is attached to the 'Schedule of proposed changes to the policies map'.

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2. 2020 HELA Assessment.

Extract from 'Sites discounted with reasons'

Westhampnett

HELAA ID Site address Proposed use(s) Stage Category Reason(s) Further comments

HWH0017 Land south of Goodwood (part of WHW0001b)

now called land north of Madgwick Lane. Residential 2 Environmental Health Goodwood safeguarding flight path

3. National Government Algorithm.

The algorithm has now been reviewed. Housing numbers for the Chichester area have been reduced to the original requirement. With the emphasis on new homes to be built in existing urban areas, particularly in the Midlands and the North.

Government guidelines further require that precedence for development should be on brownfield sites

4. The Site.

The site is one of 3 parcels of land allocated in the adopted Chichester Local Plan 2014-2029. Of which 2 parcels, Madgwick Park and North East Chichester were identified for housing development, to provide 500 homes:-

- Madgwick Park providing 300 homes is now under construction.

- North East Chichester to provide 200 homes, CC/16/03791/OUT, approved subject to S106 Agreement, still outstanding.

These two parcels of land fulfil the housing requirement identified in the Local Plan 2014-2029.

The 3rd parcel, land north of Madgwick Lane & east of the River Lavant, was identified for Open Space, Sport and Recreation (Policy 54) and Green Infrastructure (Policy 52), as illustrated by Appendix A: A.25 & A.26. was NOT allocated for Housing.

5. Impact Loss of Agricultural land.

This is not a brown field site. It is part of a larger tract of agricultural land which has always been farmed. If housing development was allowed, the accumulative effect of all 3 developments would result in at least 50% of former productive agricultural land being lost.

NPPF updated 2018/19 requires preservation of good quality farmland.

Housing development results in more people who require food. More people, more food required. Less land, less potential to grow local food & more food miles, which has an Environmental impact. As a nation we only produce 50% of what we need. Government Policy is to grow more & reduce food miles.

6. Archaeology.

The site contains known deposits of significant Bronze Age structures, deposits and ritual activities; the Roman period and Middle Ages activities. Evidence of which would be permanently destroyed by the proposed development.

7. Ecology.

Badgers, bats and birds (linnets, yellow hammer and red partridge) are all known to inhabit the area.

Desecration of their natural habitats cannot be allowed to continue.

Badgers. Badgers are a protected species.

The development would necessitate relocation of the badger setts.

Bats. Bats are a protected species.

Bat boxes and hedgerow enhancement are proposed as mitigating factors but the resultant light pollution from residential development would have a detrimental effect. With the changes to their environment and established routes, it is probable that numbers would be drastically reduced or the bats lost altogether.

Birds. 31 different bird species were recorded on this site in the Ecological Appraisal undertaken by Baker Consultants in 2020, 13 of which are on the BOCC Amber or Red lists. The proposed development would have a detrimental impact on all of these species and undoubtedly see a decline in their numbers. Some may be lost altogether.

8. Noise.

The north east boundary of the site abuts the 400m noise exclusion zone around Goodwood motor sports circuit and airfield. There would be significant noise impact and infringement of privacy for residents from both cars and aircraft activities, particularly helicopters, generated at the circuit and airfield.

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Technical design can mitigate noise levels inside dwellings but not outside. Occupants have a right to tranquillity. Desk top prepared flight paths are not adhered to; continuous overflying circuits by aircraft cause negative impact; as do continuous usage of the circuit by motor vehicles.

The activities at the circuit and airfield already generate many complaints from local residents. An increase in public opposition, may jeopardise the viability of such and result in closure, with subsequent loss of local jobs.

This is the last remaining open land over which helicopters can approach/leave the west side of the airfield. If this development is approved, there will be no entry and exit routes at this end of the airfield free of housing, resulting in helicopters overflying and causing stress and nuisance to both new and existing residents.

#### 9. Traffic.

Madgwick Lane has a single carriageway in both directions, rising to a blind bend at the top (north-east) and having a sharp blind bend at the bottom (south-west).

Currently, many vehicles travel between the two bends at speeds of up to 60mph. Although a 40mph speed restriction is in the process of being implemented, without enforcement it is likely that many motorists will not adhere to the new limit.

The Travel to Work Census carried out in 2011 is out of date. Traffic flow has increased substantially since then, particularly since the reorganisation of car parking arrangements for Rolls Royce employees and the establishment of a staff car park for them, together with a car park for parents of the March School children. Traffic flow will increase further upon completion of development on Madgwick Park (Phase 1).

The development would further impact on the local highway network which is currently over stretched particularly at peak times and holiday periods. Traffic using the inner ring-road route through Chichester from the Portfield roundabout to the Northgate roundabout is increasingly stationary many times between 8.15am and 6.00pm.

##### 9.1 Vehicle access/egress.

The existing agricultural access from Madgwick Lane appears to have been retained to provide access to the Southern Water pumping station and the pedestrian/cycle route to the new playing fields.

##### Residential.

Only one access for residential vehicles is proposed providing access/egress from Madgwick Lane. There is no opportunity to provide an alternative access discharging onto another road.

Several times during the year, Madgwick Lane is closed by TROs to allow safe vehicle access to/from car parks during major Goodwood events, particularly the Goodwood Revival Meeting and Festival of Speed. This route forms part of the Traffic Management Plan, without it there would be even greater traffic hold-ups which may jeopardise these events. When Madgwick Lane is closed what provisions will there be for access for Fire & Rescue; Emergency; Police vehicles and Residents?

##### Agricultural.

There is an existing access for agricultural vehicles at the corner of Stocks Lane and Madgwick Lane. This has satisfactorily served its purpose for many years. There is no need for a new (second) access for agricultural vehicles from Madgwick Lane.

##### 9.2 Framework Travel Plan prepared by Evoke, dated 09.10.20.

##### Doctor's Surgery.

The document quotes 35 minutes to walk to the doctor's surgery on Lavant Road:-

- i. Many people attending a doctor's surgery are unable to walk there, for a variety of reasons.
- ii. There is no direct bus route to that surgery from the site. A change of bus would be required - journey time unknown but subject to bus timetables and likely to take far longer than 35minutes.

##### Community facilities.

No mention is made of the Community Hall in Westhampnett Parish.

##### Access to bus services.

The walking distance to the bus stops appears to have been taken from the access into the development from Madgwick Lane. The actual walking distance from the majority of the dwellings would be almost twice the distance stated.

#### 10. Infrastructure.

The additional housing would have a critical impact on the existing infrastructure (education and health care). These facilities are already over capacity. The local primary school (The March C.E. School) has been oversubscribed for several years. Although nearby, there are no footpaths that connect the Site to the school. Due to lack of public transport, primary school children would have to be transported by car to attend school, thus increasing both the local traffic at peak times and carbon emissions/footprint, contrary to government policy.



7/21  
Cont.

#### 11. Drainage.

##### 11.1 Flooding.

Flooding is a known factor on this land.

The Flood Risk Assessment by Brookbanks, identifies 100 and 30 year probabilities, however with Climate Change the probability for flooding is likely to increase.

This will affect house design; purchase and mortgage availability.

##### 11.2 Foul water.

The 10m water main easement across this site has not been indicated. The location of this main will affect the housing layout.

Southern Water's letter dated 30.07.20, states that there is no capacity for additional sewage connections until completion of the Tangmere sewage treatment works, commissioning of which is not anticipated until 2022.

##### 11.3 Surface water.

The site is known to flood.

A large tract of absorbent arable land will be covered with hard surfaces, which will exacerbate current problems.

Proposals for surface water drainage do not reflect the emerging changes in government policy, to mitigate climate change.

Provisions should be incorporated to store and re-use surface water run-off.

#### 12. Light pollution and Landscape impact.

Light pollution from this site would adversely impact upon:

- Wildlife;
- The South Downs National Park and its Dark Sky status.

The illustrative photographs used to mitigate the argument against impact on the visual landscape from the South Downs are of poor quality and must have been taken on a cloudy/misty day!

#### 13. Pre-application consultation.

Westhampnett Parish Council was not consulted during the pre-application discussions.

The questionnaire prepared by the applicant was distributed to some but not all parishioners and not to the Parish Council. The response to the questionnaire was low (by interpretation: 26 people out of 1146 households). No feedback was provided and therefore the conclusions lack transparency.

#### 14. Design.

The illustrative vision, artist sketch contained in the Design and Access Statement, does not reflect the photographs of local vernacular architecture. Rather it projects a crowded, urban, uninspiring, developer led development, totally unsuitable for this location.

#### 15. CONCLUSIONS.

Westhampnett Parish Council **STRONGLY OBJECTS** to the application for Outline Permission, with all matters reserved except for access to the residential development from Madgwick Lane, together with a relocated agricultural access, also from Madgwick Lane.

1. Housing was not allocated for this parcel of land in either the CLP 2014-2019 or in the Local Plan Review 2020.

2. The two parcels of land that were identified, fulfil the housing requirement identified in the Local Plan 2014-2029.

3. The HELAA Assessment Report, dated September 2020, demonstrates how Chichester District Council can fulfil the assessed housing need until 2035.

4. Development on this site is not supported by the emerging, revised Local Plan.

5. This site is not necessary to achieve the reduced housing numbers set by National Government for Chichester District Council.

6. This is not a Brown Field site.

7. The proposed development is an isolated site constricted by noise, flooding and environmental issues.

8. The additional housing would have a critical impact on infrastructure (education and health care). Before any additional housing can be countenanced, greater support infrastructure would be a prerequisite.

7/21  
Cont.

9. The Parish Council considers that the North East Chichester site should be completed prior to any consideration given for this development, to prevent land banking or transfer of allocation.

10. Westhampnett Parish Council considers that Chichester District Council should not be pressurised into such a major change to their emerging Planning Policy, which has been conducted in an appropriate and methodical process, especially at a time when public consultation is difficult, as a result of limitations necessitated by the COVID-19 pandemic.

11. By submitting this 'hostile' application at this time, the applicant(s) are exploiting the current situation for commercial gain to the permanent detriment of the local community.

If development is permitted, a detailed planning application should be prepared and submitted. The detailed proposals should be open to public scrutiny; comment and alteration. Reserved matters invite a lack of transparency and accountability.

**Decision due 02/02/21**

**TG/20/02893/OUT** - Case Officer: Mike Bleakley

Countryside Properties (UK) Ltd

Land Adjacent To A27 Copse Farm Tangmere Road Tangmere West Sussex

Outline planning application for a residential-led mixed use development comprising up to 1,300 dwellings (Use Class C3), an expanded village centre (comprising flexible units suited to Use Class E and pubs or drinking establishments and/or takeaways in Use Class Sui Generis), community uses, primary school, informal and formal open space, playing pitches, footpaths, cycleways, associated landscaping, utilities and drainage infrastructure, including on-site pumping station(s) with connection to the Strategic Foul network; associated infrastructure and groundworks; with all matters reserved except for the principal access junctions from the A27 grade-separated junction and Tangmere Road and the secondary access at Malcolm Road.

O.S. Grid Ref. 489314/106361

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QJZZT4ERIUAA00>

Westhampnett Parish Council lodged the following:

Westhampnett Parish Council makes no comment on the proposed housing development but endorses the concerns expressed by Boxgrove Parish Council regarding:-

1. Traffic Impact Mitigation Proposals

A285/Temple Bar and A285/New Road junctions.

It is noted that traffic lights are being proposed at the A285/Temple Bar and A285/New Road junctions.

Westhampnett Parish Council share the concerns expressed by Boxgrove Parish Council to these solutions, namely potential traffic build-up between Temple Bar and the A27 slip road at peak times, particularly during Goodwood events and the resultant impact on local roads, Halnaker Crossroads, and The Street in Boxgrove as motorists seek alternative routes to try to mitigate delays.

Generally, traffic is light at both these junctions and although this will increase with the impact of the Tangmere development, it is probable that the majority of traffic will turn east or west onto the A27, with a smaller percentage heading north on the A285, especially if the Chichester by-pass route is resolved.

Westhampnett Parish Council would urge that solutions proposed are reconsidered and either the A285 carriageway is widened at both junctions to permit central reservations to be incorporated to allow traffic to wait prior to turning in/out at both junctions, or this solution is adopted at the Temple Bar junction, with a new roundabout at the New Road junction.

Halnaker Crossroads is a substandard and potentially dangerous junction even with existing traffic levels. This has not been included in the TIA but is the most dangerous of the three junctions. Given the projected increase in north/south traffic, the dangers will substantially increase for east/west traffic crossing or joining the A285. It is considered that traffic lights should be installed at this junction to address this existing dangerous situation. This would also have the benefit of slowing north/south traffic on the A285 through Halnaker, speeding through this built up area being an existing problem, on-going.

2. Bus Services.

The existing 55 bus service is regularly used by residents in Westhampnett and Maudlin. It is noted that the existing route through Boxgrove and Halnaker together with the timetable is to remain. As identified by Boxgrove P.C., an extension to the existing timetable in the evenings and weekends would be welcomed to enable people returning from Chichester after late night shifts, visits to restaurants or places of entertainment could use public rather than private transport.

Any re-routing of the 55 service through Shopwyke Lakes and Tangmere developments would be of great concern to the Westhampnett Parish Council as this would potentially extend the journey time to/from Chichester, for Westhampnett residents thus being less viable/attractive for them to use.

**Decision due 17/02/21**

7/21  
Cont.

**WH/20/03070/DOM** - Case Officer: Maria Tomlinson

Mr Nick Pullen

Greytiles Claypit Lane Westhampnett PO18 0NU

Proposed detached garage.

O.S. Grid Ref. 488291/106337

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QKELGRERJ2700>

**The PC has no comment to make.**

**Decision due 21/01/21**

**WH/20/03186/DOM** - Case Officer: Vicki Baker

Mr A Levy

3 Folland Drive Westhampnett Chichester West Sussex

Rear extension to detached garage.

O.S. Grid Ref. 487873/106460

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QL0TGOERJJ600>

Westhampnett Parish Council lodged the following:

Westhampnett Parish Council requests, that if approved, there is a Condition that the extension is for the sole benefit of the owner/occupant of the dwelling.

**Decision due 10/02/21**

#### **Decisions**

**WH/20/02716/FUL** - Case Officer: William Price

Pam Clingan

Lanburn Connemaras Swallow Beck Madgwick Lane Westhampnett

Erect 1 no self-build dwelling

O.S. Grid Ref. 488052/106449

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QINBOCERHQW00>

Westhampnett Parish Council lodged the following:

Westhampnett Parish Council makes No Comment on the proposed dwelling

BUT

Westhampnett Parish Council OBJECTS to the proposed use for, and access to, the site for up to 5 Caravans and Motorhomes as detailed in the Design and Access Statement, on Page no 19 and 20:

[https://publicaccess.chichester.gov.uk/online-applications/files/493763BCC6070FE3482AE4A21C9565DB/pdf/20\\_02716\\_FUL-DESIGN\\_\\_ACCESS\\_STATEMENT-3024797.pdf](https://publicaccess.chichester.gov.uk/online-applications/files/493763BCC6070FE3482AE4A21C9565DB/pdf/20_02716_FUL-DESIGN__ACCESS_STATEMENT-3024797.pdf)

Extract:

*6.10 SUPPLEMENTARY BUSINESS – The permanent dwelling would be constructed as a ‘self build’ project funded by Owner’s capital together with supplementary income provided by the operation of a Certified Location Caravan site (that does not require planning permission) under the oversight of the Caravan and Motorhome Club and used exclusively by members of the CAMC. The site would be open from mid-March to mid-October each year.*

*CL Site – The Caravan and Motorhome Club has confirmed that a Certificate will be issued by the CAMC to license a site to allow 5 caravans and Motorhomes to use the site. One of the requirements is that a ‘management base be located within easy distance of the CL. A plot has been identified as suitable for this site and approval given by CMC, see letter (Appendix 6). Goodwood Estate has indicated support for this venue. The business will not be viable in any form that excludes this CL site. The CL has been approved and will open in September 2020.*

The existing site access from Madgwick Lane is situated close to the top of a rise and a blind bend, between a tree to the east and a boundary hedge to Madgwick Park development to the west. At this point the lane is controlled by the National Speed limit of 60mph.

There is little visibility in either direction and no opportunity for improvement to the west.

In regard to the size of a large car towing a Caravan, or the size of a Motorhome, many of which are considerable, this proposal would bring a huge increase in danger entering / exiting the site. This could be extremely hazardous especially as the proposed site would be likely to be used by people attending Goodwood events when Madgwick Lane is already very busy. Also, at times during these events Madgwick Lane can be partially closed. Although the entrance has existed for many years and the applicant is aware of the hazards whilst emerging/entering from/to the lane, this would not be the case for anyone unfamiliar with the access, and the increased usage by unfamiliar persons, especially towing a caravan, or driving a Motorhome, would create an unacceptable and dangerous hazard for all road users.

Additionally, there are no pavements for Caravaners to exit the site on foot. The verge is not wide enough for people to safely walk along it in that location.

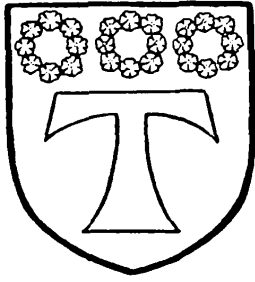
<p><b>7/21 Cont.</b></p>	<p>The site is just south of the South Downs National Park, and any additional lighting for the Caravans and Motorhomes area would need to be minimised to take account of the Dark Skies policy of SDNP. Regard should also be made the concerns of West Sussex Fire and Rescue in relation to Fire Hydrants, as this risk would be exacerbated by the addition of Caravans and Motorhomes. There is no mention of how the foul water from the Caravans and Motorhomes would be dealt with.</p> <p><b><u>WITHDRAWN 21/12/20</u></b></p> <p><b><u>Other Matters – Chichester Local Plan Review 2020 version of the Council’s Housing and Economic Land Availability Assessment (HELAA) document.</u></b></p> <p>The PC have been advised of this review which includes Westhampnett, and further comments are being prepared.</p>	<p><b><u>LFL</u></b></p>
<p><b>8/21</b></p>	<p><b><u>HWRS SMELLS AND NOISE FROM THE SITE:</u></b> Update</p> <p>The Parish Clerk advised that the residents of Grayle House are still experiencing bad smells and noise. The noise is due to the trucks dropping off bins outside the site, early hours operation of the site, and the noise of the sweeper vehicle.</p> <p>Cllr Burborough asked if the dropping off of the bins outside the site is a temporary measure? After a general discussion it was agreed that it is necessary to ask the Management of each site to confirm their approved operating hours and review after that information is available.</p>	<p><b><u>LFL</u></b></p>
<p><b>9/21</b></p>	<p><b><u>SOUTHERN WATER RE: FOUL SEWERS CAPACITY IN STANE STREET:</u></b> Update on correspondence with CDC and SW</p> <p>The Parish Clerk advised that CDC had sent a letter to the CEO of OFWAT in December, in which they outlined the Southern Water issues in the whole Chichester District. The CEO had responded that these matters were being looked at and Gillian Keegan MP was also aware. The Councillors had previously asked that a letter be sent to OFWAT drawing attention to the problems being experienced in the Parish, and the Parish Clerk had now drafted one for their approval. Cllr Holden suggested a minor word change, and the letter was approved by all the Councillors.</p>	<p><b><u>LFL</u></b></p>
<p><b>10/21</b></p>	<p><b><u>UPDATE ON REQUESTS RECEIVED BY PARISH CLERK</u></b></p> <ol style="list-style-type: none"> <li>1. <u>A27 Footpath between Dairy Lane and Coach Road - Fly-tipping of rubble</u> has now been collected.</li> <li>2. <u>A27 Footpath between Dairy Lane and Coach Road – Overgrown vegetation</u> – Still outstanding with Highways England to be done, to be chased.</li> <li>3. <u>Solar Farm Re-planting?</u> – The Parish Clerk asked is anyone had seen any planting being done, no-one has so this will be chased up.</li> <li>4. <u>Madgwick Park pathway</u> – the path into and through the estate from Madgwick Lane crossing now looks useable. This was confirmed to be so.</li> <li>5. <u>Dog poo Signs</u> – a design has been created by Cllr Burborough and agreed by the Councillors, now need Goodwood permission to put them up, possible positions include both FP416 and FP417.</li> </ol>	<p><b><u>LFL</u></b></p> <p><b><u>LFL</u></b></p> <p><b><u>LFL</u></b></p>
<p><b>11/21</b></p>	<p><b><u>MARCH SCHOOL ADMISSIONS POLICY:</u></b> Discuss details of email circulated to all Councillors on Wed, 16 Dec, 11:43</p> <p>The Councillors discussed this document, and in particular, the admission rules for children living in the Parish. The Parish Council believe that the Parish residents, regardless of religion, should come higher on the criteria for admission. Cllr Holden will provide a reply to the School, to be sent before closing date of 31<sup>st</sup> January.</p>	<p><b><u>WH / LFL</u></b></p>
<p><b>12/21</b></p>	<p><b><u>COMMUNITY HALL:</u></b></p> <ol style="list-style-type: none"> <li>1. <u>Update on Closure of the Hall again on 26<sup>th</sup> December 2020</u> - Cllr Holden advised that the Hall had to be closed again due the 3<sup>rd</sup> Lockdown, re-opening date not known.</li> <li>2. <u>Update on Cleaning</u> - The Parish Clerk confirmed that cleaning had taken place in December, lastly on Weds 30<sup>th</sup>, now on hold again with T&amp;T Cleaning for the time being. The Parish Clerk advised that the recent water ingress under the French Doors had been reported to Reillys and would be kept under review to see if it happens again.</li> <li>3. <u>Update on Bookings / Refunds</u> – Mr Richard Skillern confirmed there were no new bookings, only the odd enquiry, and no refunds requested. It was agreed he would clear the Hall calendar until end of February.</li> <li>4. <u>Update on preparation for the appointment of a Premises Manager</u> – Cllr Holden confirmed there had been 4 applications for the role, interviews would be via Zoom on Tuesday &amp; Wednesday evenings this week.</li> <li>5. <u>Fire Alarm / Emergency Lighting Maintenance and Monitoring Service contract quotes</u> – Mr Richard Skillern confirmed he would do a fire test, and email the Parish Clerk. The Parish Clerk advised that CIA needed to be followed up as there had been no contact from them in regard the Maintenance and Monitoring.</li> <li>6. <u>Report on Reilly’s Final Account and total cost of Build of Hall</u> – Mrs Jean Hardstaff confirmed that the Final invoice for the build had now been approved. The Parish Clerk confirmed payment is being made. The overall total is £656,810.74. The Parish Council thanked Mrs Hardstaff very much for all the work she had done on this project.</li> </ol>	<p><b><u>LFL</u></b></p> <p><b><u>RS</u></b></p> <p><b><u>LFL</u></b></p>

12/21 Cont.	7. <u>Any other business</u> – Cllr Holden mentioned the PREVENT email about terrorist activity that had come from CDC. This reminded all to be mindful of who wishes to book the Hall. Mr Richard Skillern will ensure the Premises Manager is instructed on this, once appointed.	<u>RS</u>
13/21	<b><u>VISIBLE “ENTRANCE” TO EACH PART OF THE PARISH:</u></b> Update on progress. Cllr McLeish advised that a site meeting is needed with Mike Dare so he can assess the “gates” on the Goodwood side of RR roundabout, as these were not discussed last year. Mr Dare said that the Madgwick Lane TRO would need to be implemented prior the approval, so this project would be pending until then. The Parish Clerk will chase up the TRO with BDW Homes who are responsible for the works. Both Cllr Ashcroft and Mr Derek Marlow remarked how good the Halnaker entry “gates” looked.	<u>CMcL</u> <u>LFL</u>
14/21	<b><u>ALLOTMENTS:</u></b> Set up a working group to ensure provision is as needed, and management is defined.  This item was on the Agenda so that the process could begin, however the Parish Clerk said that since the Agenda was finalised, she had received a reply from BDW Homes advising that, due to re-programming of the build site as a result of delays caused by COVID, shutdowns and the reduced workforce, the anticipated finish date has moved to circa June 2023. It is clear there is nothing more that can be done on this for another year or so at least.  It was agreed that the Parish Clerk should advise all those on the Allotment waiting list.	<u>LFL</u>
15/21	<b><u>KEEPING THE PARISH LOOKING GOOD – VILLAGE VOLUNTEERS:</u></b> 1. <u>Christmas Trees and Lights</u> – the Parish Clerk reported that the 2 trees and lights had been successful, and people seemed to enjoy them. All were thanked for their part in achieving this under the difficult circumstances. The cost was in the region of £650. There followed a short discussion about whether real trees should be planted during the coming year, for eco-friendly, aesthetic and financial reasons. This matter was not finalised and would need further consideration. 2. <u>Trees from the Woodland Trust</u> – Cllr McLeish advised there are 40 trees to be planted, currently in compost. 3. <u>More Litter Picking</u> – thanks to Mr Derek Marlow and Mrs Sarah James for litter picking numerous times, this is much appreciated. 4. <u>Leaf sweep</u> – The Parish Clerk advised that an email of thanks had been sent to CDC Depot for the work done on 12th December by the Leaf Sweeping Team together with the Volunteers. This had improved the footpath on Stane Street (north side) and on Claypit Lane, and cleared the road edges, all would help walking to be safer, and rain to run away down the drains.	<u>LFL</u> <u>CMcL</u>
16/21	<b><u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</u></b>  A proposal had been received from Mrs Jean Hardstaff for the potential continuation of a new footpath recently constructed from Goodwood Hotel, along Redvins Road to Boxgrove.  Mrs Hardstaff advised that she had seen this new Goodwood path, and it now gave access to Boxgrove, Halnaker and the Windmill etc. She suggested that if a small extension could be done by Goodwood, from Westerton Crossroads to the Golf Driving Range and so to the Hotel, this would create the possibility of safe walking from the south of the Parish right through the Parish and onwards. This would benefit the attendees of Goodwood Motor Sport events as well as it would provide safer walking to the Circuit. She asked if the Parish Council would consider writing to Goodwood to ask if this could be done. Cllr Burborough said she had seen this new path too, and had photos, and agreed it is quite dangerous to walk on the road. Cllrs Holden and Ashcroft remarked how many more people were now walking, especially in that area. Cllr Holden said that when talking with Darren Norris, Goodwood Forestry Manager, Darren had advised that the part of the new path marked in Green is a permissive path, and in Red is only for Hotel Guests.  It was agreed by the Councillors that the Parish Council should approach Goodwood to ask this could be considered, and Mrs Hardstaff and the Parish Clerk will work together to do this.	<u>JLH/</u> <u>LFL</u>
17/21	<b><u>PARISH FINANCIAL MATTERS:</u></b> 1. <u>To approve the accounts to 31<sup>st</sup> December 2020</u> which had been previously circulated to all Councillors. There being no questions, the approval of the accounts was proposed by Cllr Burborough, seconded by Cllr Ashcroft, and all voted in favour. The Accounts were signed by Cllr McLeish. 2. <u>To approve proposed precept value and budget for 2021/22</u> – The Budget and Precept spreadsheets had been previously circulated to the Councillors. The Parish Clerk explained that due to the increase in the number of rate payers in the Parish, the Band D amount could remain the same as last year if the Councillors wished, that being so the Parish would receive a precept of £57,050 for the year 2021/22, an increase of £2,925. This was proposed by Cllr McLeish, seconded by Cllr James, and all voted in favour. The Parish Clerk to notify CDC. Cllr Burborough proposed that the Budget be approved, this was seconded by Cllr Holden and all voted in favour.	<u>CMcL</u> <u>LFL</u>
18/21	<b><u>CORRESPONDENCE, INCLUDING NOTICES &amp; LEAFLETS:</u></b>  The Parish Clerk advised that the next CDC All Parishes Meeting will be held via Zoom on Monday 8th February 2021 at 5.30pm. Cllr Burborough offered to attend to represent Westhampnett, however it is to be noted that the Parish Council meeting is the same evening starting at 7pm, so she may have to leave before the end. The Parish Clerk to advise CDC.	<u>LFL</u>

19/21	<p><b><u>DEALING WITH LOCAL ISSUES:</u></b></p> <p><b><u>Gigabit Broadband Voucher Scheme</u></b></p> <p>Mrs Mary Barlow, a resident of Old Arundel Road, had raised the problem of paying for unlimited high-speed Broadband but receiving under 10Mbps, and not even consistent at that, all of which is a problem for working from home. She has seen this Scheme, which is supported by WSCC, and asked if any other properties in Maudlin/Westhampnett would be interested in looking into this. The Councillors agreed it was a problem for some people, although it seems Openreach are delivering FFTP in Stane Street area, with Cllr Moth recently on stream at 100mbps now. Cllr McLeish said she was also experiencing slow speeds, and suggested she get in touch with Mrs Barlow and they can assess the situation for their area to get a project going.</p> <p>The deadline to apply is 31st March 2021</p> <p><b><u>Village Green Play Area</u></b></p> <p>The Parish Clerk reported that she had received an email from Trinity regarding the Village Green Play Area equipment. It was suggested by a Roman Walk resident that there are sharp edges on the play equipment. No other details were given or could be obtained.</p> <p>The Play Area is inspected weekly, and so Mr Bob Keatley carried out an additional very thorough check on Sunday 17th January. Mr Keatley advised the meeting that he could find nothing obvious. He said the metal sections on the slide have rounded edges and although the two stainless steel caps that are crimped to the ends of the rope supporting the rope &amp; timber climbing frame are slightly rough, in his opinion they are not dangerously sharp. He confirmed that all the standard play area equipment has been inspected and cleared for use during several ROSPA inspections. He continued to say that the only items that have been supplied and installed by the Parish are the signs fitted next to both entrance gates and they do not have any sharp edges.</p> <p>There is nothing more that can be done unless the person concerned contacts the Parish Clerk. Therefore this is now closed, and the Parish Clerk will advise Trinity of the actions taken and outcome.</p>	<p><b><u>CMcL</u></b></p> <p><b><u>LFL</u></b></p>
20/21	<p><b><u>QUESTIONS BY THE PUBLIC:</u></b> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.</p> <p>Mr Marvin Smith, a resident, advised that further to the <u>drone</u> item earlier, the law had changed on 01/01/21. He suggested that this may result in more flying of drones, outside of Goodwood's hours of 10am-4pm.</p> <p><u>Broadband</u> Mr Bob Keatley said, additionally to earlier discussions, he found Zoom Ok to use. Mr Don Milton, a resident, said Broadband deteriorates with more and more people on it. He had experienced difficulties over many years and suggested that there is a great need for more capacity, and definitely Fibre connections.</p> <p><u>Cycle Lane slippery</u> It was reported by several residents and Councillors that the new cycle lane had been extremely slippery during the recent heavy frost / icy weather. The surface became so slippery that walking on it was very difficult, and cycling was also tricky.</p> <p>The Parish Clerk advised there is salt available for spreading on paths, this is located in the yellow bin by the Church. There is no spreader though, it would have to be done with shovels.</p> <p>The Parish Clerk will email WSCC to ask what could be done about this surface.</p>	<p><b><u>LFL</u></b></p>
21/21	<p><b><u>DATE OF NEXT FULL PARISH COUNCIL MEETING:</u> 8<sup>th</sup> February 2021</b> Noted.</p>	
22/21	<p><b><u>CLOSE MEETING</u></b> The Chairman closed the meeting at 9.22pm.</p>	

**Signed**.....  
**Chairman of Meeting**

**Date**.....



# WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham  
Oak Tree Cottage, Claypit Lane, Westhampnett, Chichester PO18 0NU

Tel: 01243 536859 email: [westhampnettclerk@gmail.com](mailto:westhampnettclerk@gmail.com)  
[www.westhampnettpc.co.uk](http://www.westhampnettpc.co.uk)

## Minutes of the Westhampnett Parish Council Meeting held at 7pm on Monday 8<sup>th</sup> February 2021 via Zoom

### Present:

Parish Councillors: Cllr C McLeish (Chairman), Cllr W Holden (Vice-Chairman), Cllr T Ashcroft, Cllr S Burborough (after All Parishes Meeting), Cllr S James and Cllr C Moth.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham, with CDC Cllr H Potter (after All Parishes Meeting) and WSCC Cllr J Hunt in attendance.

10 members of the public also attended, including Mr A Ball (RR).

<u>Minute No</u>	<u>Item</u>	<u>Action</u>
23/21	<b><u>OPEN THE MEETING &amp; TAKE APOLOGIES FOR ABSENCE</u></b> Cllr McLeish opened the meeting, welcoming all via Zoom, and advising that Cllr Burborough and Cllr Potter would be joining after the All Parishes Meeting. There were no apologies.	
24/21	<b><u>DISCLOSURE OF INTERESTS:</u></b> Cllr Burborough - Rolls Royce (as place of work but not a direct employee).	
25/21	<b><u>CONFIRM MINUTES OF THE LAST FULL PC MEETING held on 18<sup>th</sup> January 2021</u></b> The Minutes for the Parish Council meeting held on 18th January 2021 were accepted. Cllr James proposed that they be approved, this was seconded by Cllr Holden, all were in favour and they were then signed by the Chairman.	<b><u>CMcL</u></b>
26/21	<b><u>MATTERS ARISING:</u></b> <b><u>The March School Admissions Policy:</u></b> The Parish Clerk confirmed that the Parish Council had responded regarding the admission criteria asking that it ensure all children in the Parish would be able to attend their local School. A reply had been received advising that no children of the Parish had not been offered a place at the School.  The Councillors were still concerned that with the growth of the Parish there would not be enough places for all the children.  Cllr Hunt explained that it is not practical to, say, double the size of one school when another would be left half empty, and this could result in some children having to travel to a school further away. He will ask who in WSCC can be contacted about this matter to find out more information.	<b><u>JH</u></b>
27/21	<b><u>REPORTS FROM EXTERNAL BODIES:</u></b> including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting.  <b><u>WSCC Cllr Jeremy Hunt submitted the following report, and took questions only:</u></b> <b><u>West Sussex COVID Update – as at Friday 29th January 2021</u></b>  <u>Vaccination Update</u> At a briefing for local councillors from our local NHS colleagues on Friday, we were given some indicative numbers of vaccinations completed for our area. The Tangmere and Selsey vaccination sites have completed approx. 85% (5965 people) of the over 80's and the plan is to complete them this week. They have also vaccinated approx. 38% (4088 people) These are not 'official' figures but are indicative. They are also looking at a central site in Chichester which should be finalised this week, but obviously it won't be up and running for a while. It will be a site capable of vaccinating large numbers of people as the throughput ramps up in the coming weeks.	

**27/21  
Cont.**

We were also informed that over 90% of care home residents in our area have been vaccinated, and the only ones left now are those with Covid related restrictions.

In addition to the GP-led local vaccination services and the larger vaccination centres, such as The Brighton Centre, there are now some pharmacy-led services providing the COVID-19 vaccinations to currently eligible people. However, appointments for these centres have to be made through the national booking system, following receipt of a letter from the NHS. This letter invites you to go online or call the national number to book your place, but you must be in receipt of a letter before trying to book.

These services are additional options for people, alongside the GP-led local vaccination services. When people receive a letter, they have a choice to use the national booking system to arrange an appointment at one of these pharmacies or a large vaccination centre. Alternatively, if they prefer, they can wait to be contacted by their local GP-led service to arrange an appointment there.

Another point of clarification is that those booking through the national system – following receipt of a letter from the NHS - for a vaccination at one of these central vaccination centres (or pharmacies) will be asked to book an appointment for their second vaccine at the same time. However, those attending either the Tangmere centre or the Selsey centre, will not be able to book a second vaccine at this time. More information about booking second vaccines for this cohort will be published in due course.

For the latest official update from Sussex Health and Care Partnership please click on the following link:

#### Shielded and Community Hub

The Community Hub remains in operation providing support seven days a week from 8am to 8pm. Residents who require help as a result of COVID-19 can access the support by calling 033 022 27980 or by completing the online I need support form.

We are supporting our residents by:

- Meeting immediate needs for food/essential supplies;
- Signposting to a variety of organisations, District and Borough Councils and businesses in their local area for longer term support;
- Supporting residents with COVID-related queries and directing to current guidance from central government regarding isolating.

We can support residents with a wide-range of needs and circumstances including:

- Those who have recently been discharged from hospital or residents required to isolate due to an upcoming appointment;
- Individuals identified and advised to isolate by the Test and Trace service;
- Have been affected financially by COVID-19 and are suffering hardship;
- Are unable to access food and essential supplies.

Whilst the offer is available for everyone, we are very focused on providing a range of support and practical assistance for the more than 35,000 Clinically Extremely Vulnerable residents across West Sussex who have now been advised to shield and are therefore not going shopping.

Clinically Extremely Vulnerable individuals, or their friends and family were encouraged to contact the Community Hub or use the new online registration service to:

- Request priority access to supermarket delivery slots (if people already have priority supermarket deliveries, they will keep them them);
- Tell the County Council if they need support in order to follow this guidance that cannot be provided by friends, family or other support networks;
- Update details, for example, their address.

This service can be found at <https://www.gov.uk/coronavirus-shielding-support>.

Residents can also find answers to their questions on the West Sussex County Council website which details some Frequently Asked Questions and a page that provides details of suppliers that are offering local delivery of various goods and groceries.

Details of the Community Hub can be found at: <https://www.westsussex.gov.uk/leisure-recreation-and-community/supporting-local-communities/community-hub-covid-19/>

#### **Care homes & Hospital Capacity**

##### Care homes

Latest guidance on residential care, supported living and home care guidance is available online

The number of older people's care homes with a confirmed case of COVID-19 is 94 (staff and/or resident). Learning disability and mental health have 24 residential services with confirmed cases.

There is a programme of vaccination through both GP practices and hospital hubs with care staff being invited to the hospital hubs in a planned way.



27/21  
Cont.

### Hospital capacity

At the present time there is significant pressure on the acute hospital and community bed capacity in West Sussex due to current numbers of people requiring treatment for COVID-19 alongside usual seasonal demands. The Council is working with the hospitals to support timely discharge pathways, but this is also a considerable challenge due to the level of demand and the number of care homes with restricted admissions due to COVID-19.

#### Additional community capacity to support hospital discharge

With an increase in the number of services closing to admissions as a result of having COVID-19 outbreaks, pressure is placed on the health and social care system when trying to discharge people from hospital and in-turn impacts the speed of discharge for those people who are medically ready for discharge.

The Council has therefore worked with the Clinical Commissioning Group to commission alternative solutions to support people when discharging from hospital, including supporting more people at home where possible. Within the last two weeks arrangements have been put in place to commission overnight care and live-in care provision in the community for people who are returning home after a hospital stay.

### Other Updates

- Your Chairman made some enquiries with me in regard of the poor broadband provision, especially in Maudlin. I have reported this to our broadband team who are looking into it. However, like you, we are ultimately in the hands of Openreach, but I will see what we can do.

- I'm delighted to see that the flood prevention works in Westerton Lane seem to be working well.

- As touched on at the last meeting, our proposed budget for 2021/22 will be presented to the full County Council for approval this Friday, 12th February. The full budget papers are available as part of the CC papers, which are now available on our website.

<https://westsussex.moderngov.co.uk/ieListMeetings.aspx?Committeeld=136>

- The CC meeting will be webcast, as are all our public meetings, which are still being held virtually. You can find a list of meetings on our website: <https://westsussex.moderngov.co.uk/mgCalendarMonthView.aspx?GL=1&bcr=1>

- Lastly, we are also continuing to issue our Town and Parish News, as well as regular press releases (<https://www.westsussex.gov.uk/about-the-council/news-and-campaigns/>). Please check these sites regularly, particularly both our Coronavirus website and the CDC coronavirus website, and for other regular updates.

Jeremy Hunt – West Sussex County Council Member for Chichester North.

Email: [Jeremy.hunt@westsussex.gov.uk](mailto:Jeremy.hunt@westsussex.gov.uk) or Tel: 0330222419536

There were no questions on the report.

Cllr Hunt asked about the Gigabit issues raised last meeting and wondered why Maudlin is so bad, no-one knows. Cllr James said The Grange is on copper line superfast and he gets about 30mbps, but it varies throughout his home. Various testing options were suggested.

### **Mr Andrew Ball (Rolls Royce Motor Cars) submitted the following report, and took questions:**

#### **Westhampnett Parish Council - Andrew Ball Notes 08.02.21 v2**

##### Operations

- Two-shift working fully operational. Robust safety measures continue to be in place.
- Majority of office-based staff continue to work from home.
- We are utilising our three car parks – within our planning permission – as effectively as possible (see also below).
- Additional buses – double the previous number - continue to operate to and from Bognor Regis to allow for social distancing.
- Majority of planned 'visitor visits' to the Home of Rolls-Royce have been cancelled.

##### Planning applications: recent/current/forthcoming

- Bamboo garden – non-material amendment (approved)
- Retention of temporary structure - storage building (approved)
- New signage (application pending) – includes March School Car Park Sign (see appendix)

##### Advisory

- We will be carrying out some remedial works to the exit of Claypit Lane car park.
- These works will include the slight relocation of the school car park stock fence and gates.
- The duration of the works will take approximately one month to complete and a small welfare cabin will be placed close to the exit of the car park for the contractors to use.

27/21  
Cont.

- The school has been informed.

Action taken as a response to items raised at last WPC meeting

- Congestion at shift changeover being reviewed and addressed (see below).
- Request for WSCC contact re: access sign referred to Nigel Carter.

Action taken as a response to items raised by WPC since last meeting

Congestion:

- Head Office car park utilisation increased to release current pressure on Stane Street car park.
- Regular physical presence from Management Team at Stane Street car park entrance.

Employees parking on local roads:

- Regular physical Security Team presence on local streets.
- Focus on Old Arundel Road, Claypit Lane, entrance to Roman Walk.

Notes:

- Management Team briefed.
- Series of clear employee communications.
- Current Covid-19 guidance has significantly reduced car sharing opportunities.
- Shift timings have now returned to normal.

**APPENDIX**

Sign artwork (lettering will be in Rose Gold):



- Size. 1220 x 915mm and mounted on two 76mm diameter grey posts.
- Height. From bottom of the sign to the ground: 1000mm.

Location:



27/21  
Cont.

Questions from the report:

Mr Ball commented on the parking in local streets, and congestion at shift change, explaining that some of this is due to no car-sharing at present. He confirmed the normal shift times are back in operation ending at 11-50pm, and that Management had been out on the roads checking on parking. He agreed the situation was not the best for the Parish. Mr Bob Keatley, a resident, asked if the buses could be used more. Mr Andrew Blanchard, a resident, said that RR employees are parking in Claypit Lane, and there is speeding at night along Stane Street. Mrs Josie Holman, a resident, said that one night every single car was doing more than 40mph in Stane Street (30mph zone). Mr Ball said RR cannot control the employees on the public road, but he said he would inform the local PCSO of this, and the Councillors asked the Parish Clerk to do the same.

AB /  
LFL

Another resident said the same issue is happening of speeding on Madgwick Lane, and the Parish Clerk explained the new 40mph TRO to come into place. Once there PCSO Lemm will be able to act more easily than now.

**HP joined the meeting at 1931**

Mr Ball confirmed that although SpeedWatch is not happening at present, RR will actively support this when it can start again.

Cllr James asked if photos of cars parked on local roads should be sent to RR, and Mr Ball said yes please, however Cllr Potter cautioned that this may be a breach of Data Protection laws.

ALL

Mr Ball finished by advising that there is to be a change in the exit from the RR car park on Claypit Lane, but he did not know why this was so.

**CDC Cllr Henry Potter submitted the following report, and took questions only:**

The progress with the Local Plan Review continues at an ever slow pace, a lot due to the working from home and the need for virtual meetings. And of course to get it right to pass examination by the Planning Inspectorate. In the meantime Planning Applications continue to come though not at quite the pace of the past six months. My sympathies lie with Loxwood Parish, which because it is outside of the SDNP, is suffering with overwhelming Applications received, despite them having a made Neighbourhood Plan.

The Southern Gateway Project for the redevelopment of the area around the Bus Station and canal basin has slipped somewhat, again much as a result of the Cv 19 pandemic. WSCC are seeking funding for the demolition of the old Boys High School which is the area for most of the housing within the scheme. Henry Boot who are the preferred partners to the scheme are rightly concerned about the retail and office space needs due to the drastic changes in our work and shopping patterns which have arisen since March last year. To make things even worse the Ministry of Justice still haven't agreed to dispose of the Law Courts which is to be structurally retained as a Hotel and Conference centre or a Theatre of sorts.

The Council is now in the process of securing a Compulsory Purchase Order for part of the Tangmere Strategic Development. It will be interesting to see how this progresses! In the meantime an outline Planning Application is in the process of submission and will be considered by the Planning Authority, probably in March. There is also a virtual public presentation of the scheme on the 18th February by the preferred developer Countryside Properties. Another site coming back to the drawing board is the CDC owned Portfield football ground off Church Road, Portfield. This was granted Planning Permission 5 years ago but this has since expired. The reason for the delay was that any developer was required to build the roundabout on Westhampnett Road. As it happened Lidl stepped up to build their new store on Barnfield Drive and financed the £1 million cost of the roundabout.

At the Full Council Meeting on Tuesday 19th a motion was introduced to question the overall efficiency of the Council and ways of working. This, for a Council which is the fourth best performing Council in Britain and the first to dispense the emergency Government Funding for businesses which had been hit by the effects of Cv19 After much debate it was agreed that there could be a case for such a motion but it would be revisited after 12 months when, hopefully operations may be back to normal.

Finally, the Government will conduct the Local County elections on May 6th which is somewhat of a tall order but if they do go ahead there will be no canvassing by candidates and no leaflet dropping either.

I shall probably be late attending on Monday as I shall be attending the All Parishes meeting hosted by CDC. One item on the agenda is an update on the dialogue with Southern Water from Andrew Frost. Will any of your Council attend?

Henry Potter.  
CDC Member for the Goodwood Ward

There were no questions on the report.

Mr David Thomas, a resident, asked if there is any news on the CEG planning application. Cllr Potter advised that Goodwood had submitted a response. Mrs Jean Hardstaff, Councillors and other residents asked for Cllr Potter to Red Card this planning application. After a debate he agreed.

HP

**Cllr Burborough joined the meeting at 1949**

Cllr Potter advised that SDNP were promoting Tree and Wildflower planting. This is needed partly due to the number of Ash trees needing to be felled due to Ash Die Back. Unfortunately, the parts of Westhampnett Parish that are in SDNP are also within the Goodwood Estate, so this initiative might not be suitable, but worth checking this.

LFL

<p><b>27/21 Cont.</b></p>	<p>The matter of <u>litter picking after Goodwood events</u> was discussed and Cllr Potter said he would raise this at then next GACC / GMCCC meetings. The Parish Clerk was asked to write to Goodwood as well.</p> <p><b><u>HP and AB left the meeting at 1954</u></b></p>	<p><b><u>HP / LFL</u></b></p>
<p><b>28/21</b></p>	<p><b><u>MEMBERS' REPORTS:</u></b> To receive reports from Members where not covered in agenda below.</p> <p>None</p>	
<p><b>29/21</b></p>	<p><b><u>PLANNING MATTERS:</u></b> To receive a report on recent planning applications, and update on WH/20/02824/OUT Proposed development North of Madgwick Lane, Westhampnett.</p> <p><b><u>Planning Update since the last Parish Council Meeting on 18th January 2021</u></b></p> <p><b><u>New Planning Applications for the period week 3 (20/01/21) to week 5 (03/02/21) inclusive</u></b></p> <p><b><u>WH/20/03157/REM</u></b> - Case Officer: Jeremy Bushell Peter Hodgson Land North Of Madgwick Lane Westhampnett West Sussex Application for the Approval of Reserved Matters following Outline Planning Permission WH/15/03884/OUT - relating to proposed sports pitch. O.S. Grid Ref. 487255/106469 To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QKT6G3ERJDD00">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QKT6G3ERJDD00</a></p> <p><u>The PC is currently assessing this Planning Application</u> PC must lodge any comment by 24/02/21</p> <p><b><u>Update on outstanding Planning Applications</u></b></p> <p><b><u>WH/20/03276/FUL</u></b> - Case Officer: Jane Thatcher c/o Agent for Rolls Royce Motor Cars The Drive Westhampnett PO18 0SH Retention of 1 no. structure for storage, retaining use originally approved under 09/01911/FUL. O.S. Grid Ref. 488512/106717 To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QLE2NOERJU100">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QLE2NOERJU100</a></p> <p>Westhampnett Parish Council lodged the following: Westhampnett Parish Council wishes to make no comment on the details of the application, however, would request that a Condition is imposed limiting the use of this structure for finished cars only.</p> <p><u>Decision due 09/02/21</u></p> <p><b><u>WH/20/03239/LBC</u></b> - Case Officer: Vicki Baker Mr John Brown Grayle House Stane Street Westhampnett PO18 0NT Construction of new lean-to conservatory. O.S. Grid Ref. 488048/106155 To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QLBKWTERJR200">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QLBKWTERJR200</a></p> <p><b><u>WH/20/03238/DOM</u></b> - Case Officer: Vicki Baker Mr John Brown Grayle House Stane Street Westhampnett PO18 0NT Construction of new lean-to conservatory. O.S. Grid Ref. 488048/106155 To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QLBKWSERJR100">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QLBKWSERJR100</a></p> <p>Westhampnett Parish Council lodged the following: Westhampnett Parish Council requests, that if approved, there is a Condition imposed that the Barn remains for the sole use of the owner/occupant of Grayle House and does not become a separate dwelling.</p> <p><u>Decision due 17/02/21</u></p> <p><b><u>WH/20/03186/DOM</u></b> - Case Officer: Vicki Baker Mr A Levy 3 Folland Drive Westhampnett Chichester West Sussex Rear extension to detached garage. O.S. Grid Ref. 487873/106460 To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QL0TGOERJJ600">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QL0TGOERJJ600</a></p> <p>PC Comment lodged 18/01/21 <u>Decision overdue 10/02/21</u></p>	

29/21  
Cont.

**WH/20/03070/DOM** - Case Officer: Maria Tomlinson

Mr Nick Pullen

Greytiles Claypit Lane Westhampnett PO18 0NU

Proposed detached garage.

O.S. Grid Ref. 488291/106337

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QKELGRERJ2700>

The PC has no comment to make.

Decision overdue 21/01/21

**WH/20/01903/OBG** - Case Officer: Jane Thatcher

Ms Julian Jones

Land North Of Madgwick Lane Westhampnett West Sussex

Deed of variation to the S106 Agreement in relation to applications 15/03524/OUTEIA and 15/03884/OUT - Madgwick Lane for a change in the trigger for the sports provision and the green route from the 200th dwelling (as drafted) to the 225th dwelling (as proposed). The relevant part of the S106 Agreement is Schedule 1, section 6, paragraph 6.2 and Schedule 1, section 7, paragraph 7.3 Land North Of Stane Street Westhampnett West Sussex

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QE89M0ER0WT00>

PC Objection lodged 25/08/20 & 08/12/20.

Deed of Variation being prepared 03/02/21 by CDC Legal team, but contents not known

Decision now overdue.

**LV/20/02675/OUT** - Case Officer: Jane Thatcher

Berkeley Strategic Land Ltd.

Field South Of Raughmere Drive Lavant West Sussex

Outline Application with all matters reserved (except for access) for the development of 140 dwellings, public open space, landscaping, parking and associated works.

O.S. Grid Ref. 485835/107806

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QIJRNKER0PD00>

PC Objection lodged 23/11/20.

Letter received on 02/02/21 advising Environmental Statement is to be submitted by developers, PC must lodge any comments within 30 days of publication on the CDC website.

Decision overdue 19/01/21 (Red Card lodged by CDC Ward Cllr)

**WH/20/02824/OUT** - Case Officer: Jeremy Bushell

CEG Land Promotions And The Landowners

Land Within The Westhampnett / North East Chichester Strategic Development Location (north Of Madgwick Lane) Chichester

Outline Application with all matters reserved except for access for the residential development comprising up-to 165 dwellings, including an element of affordable housing; together with an access from Madgwick Lane as well as a relocated agricultural access, also from Madgwick Lane; Green Infrastructure, including the enhancement of the Lavant Valley Linear Greenspace; sustainable drainage systems; and associated infrastructure.

O.S. Grid Ref. 487255/106469

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QJ88KRER18000>

PC Objection lodged 28/12/20

Revised Decision date 15/02/21

**TG/20/02893/OUT** - Case Officer: Mike Bleakley

Countryside Properties (UK) Ltd

Land Adjacent To A27 Copse Farm Tangmere Road Tangmere West Sussex

Outline planning application for a residential-led mixed use development comprising up to 1,300 dwellings (Use Class C3), an expanded village centre (comprising flexible units suited to Use Class E and pubs or drinking establishments and/or takeaways in Use Class Sui Generis), community uses, primary school, informal and formal open space, playing pitches, footpaths, cycleways, associated landscaping, utilities and drainage infrastructure, including on-site pumping station(s) with connection to the Strategic Foul network; associated infrastructure and groundworks; with all matters reserved except for the principal access junctions from the A27 grade-separated junction and Tangmere Road and the secondary access at Malcolm Road.

O.S. Grid Ref. 489314/106361

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QJZZT4ER1UA00>

<p><b>29/21 Cont.</b></p>	<p>PC Comments lodged 01/01/21 CDC are holding a Public Briefing virtually on Thurs 18 Feb 2021 10.00 am <u>Decision due 17/02/21, but will be delayed</u></p> <p><b><u>Decisions</u></b></p> <p><b><u>WH/20/03273/NMA</u></b> - Case Officer: Naomi Langford c/o Agent for Rolls Royce Motor Cars The Drive Westhampnett Chichester West Sussex PO18 0SH Non-material amendment to planning permission WH/19/01406/FUL - Amendment to Condition 2 to update approved drawings (minor alterations to approved drawings including to windows and louvres). To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QLDYRFER0PD00">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QLDYRFER0PD00</a></p> <p>The PC has no comment to make 20/01/21 <u>Permitted 20/01/21</u></p> <p><b><u>Other Matters – Chichester Local Plan Review 2020 version of the Council’s Housing and Economic Land Availability Assessment (HELAA) document.</u></b></p> <p>The PC have been advised of this review which includes Westhampnett, and further comments are being prepared.</p> <p><b><u>Comment / Questions:</u></b></p> <p><b><u>WH/20/03276/FUL</u></b> - Case Officer: Jane Thatcher c/o Agent for Rolls Royce Motor Cars The Drive Westhampnett PO18 0SH</p> <p>Retention of 1 no. structure for storage, retaining use originally approved under 09/01911/FUL. It was noted that for the above application, should it be approved, then after 5 years it should be applied for as a permanent structure rather than a temporary one.</p> <p><b><u>WH/20/03157/REM</u></b> - Case Officer: Jeremy Bushell Peter Hodgson Land North Of Madgwick Lane Westhampnett West Sussex Application for the Approval of Reserved Matters following Outline Planning Permission WH/15/03884/OUT - relating to proposed sports pitch.</p> <p>Mrs Marilyn Young, a resident, asked if there is to be lighting on the pathway behind the houses in Madgwick Lane from Old Place Lane to the Sports Pitches. Mrs Jean Hardstaff will check this detail as she is currently assessing this application.</p>	<p><b><u>LFL</u></b></p> <p><b><u>LFL</u></b></p> <p><b><u>JLH</u></b></p>
<p><b>30/21</b></p>	<p><b><u>ALL PARISHES MEETING TO BE HELD ON 8th FEBRUARY AT 5-30PM:</u></b> Update</p> <p>Cllr Burborough attended the All Parishes Meeting immediately prior to joining this meeting and reported:</p> <ol style="list-style-type: none"> <li>1. <u>Census 2021</u> - Parishes were worried about Census team going door to door, Covid precautions will be in place, with identification.</li> <li>2. <u>Vaccination Centre in Chichester City</u> – This will open next week. People to go to the same place for their second vaccine as for their first.</li> <li>3. <u>Sussex Police</u> – Crime figures up for antisocial behaviour including Covid breaches.</li> <li>4. <u>Code of Conduct</u> – CDC would like all Parishes to adopt the new Code, thus ensuring all parishes are up to date.</li> <li>5. <u>Southern Water</u> – Many Parishes have problems as there is no capacity in the network. Several are upset with the way that SW cannot refuse to accept a connection. CDC want to know of issues in the area. Mr Derek Marlow, a resident, remarked that for more than 15 years SW have been more intent on looking after their investors than investing. He said it is amazing that no checking is being done to ensure systems are in place.</li> <li>6. <u>Energy efficiency on CDC buildings</u> – the intention is to improve efficiency.</li> </ol> <p>Cllr Burborough said the meeting was recorded if people wished to hear it.</p>	
<p><b>31/21</b></p>	<p><b><u>BROADBAND SPEEDS:</u></b> Update on Gigabit Broadband Voucher Scheme</p> <p>Cllr McLeish advised that she had used Facebook and NextDoor to ask that any residents experiencing broadband problems please contact her. A few areas within the Parish were identified as the worst, and brief leaflets were delivered to every home in those areas. The Voucher Scheme closes on 31<sup>st</sup> March. There are 12 people so far, and she will load up to Openreach and await a reply.</p>	<p><b><u>CMcL</u></b></p>
<p><b>32/21</b></p>	<p><b><u>HWRS SMELLS AND NOISE FROM THE SITE:</u></b> Update on Site operation times</p> <p>The Parish Clerk has written to Viridor asking for the permitted Site operation times and is awaiting a reply. The residents of Grayle House are still experiencing smells and noise from the operations there.</p>	<p><b><u>LFL</u></b></p>

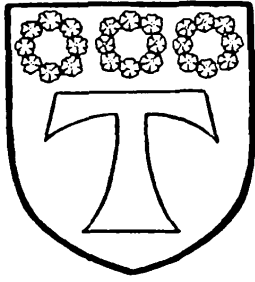
33/21	<p><b><u>SOUTHERN WATER RE: FOUL SEWERS CAPACITY IN STANE STREET:</u></b> Update on correspondence with CDC and SW</p> <p>The Parish Clerk reported that Mr and Mrs Fallen had experienced surface water flooding last weekend in their garden in Coach Road.</p> <p>Discussion took place about the general system overload in the Parish. It was suggested that no more houses should be allowed to be occupied at Madgwick Park until further action is taken, and meanwhile tankering should take place there. A robust reply was needed to Shona Archer at CDC, to say tankering should be done, as more rain = more tankering in Coach Road.</p> <p>The question of where the sewer goes to from the Pumping Station in the field off Madgwick Lane was asked, no-one knows.</p> <p>The Parish Clerk was asked to forward the email from Shona Archer to Mr Derek Marlow and Mr Bob Keatley.</p>	<u>LFL</u>
34/21	<p><b><u>UPDATE ON REQUESTS RECEIVED BY PARISH CLERK</u></b></p> <p><u>25 mph Sharp bend Sign, going south on Madgwick Lane</u> – Mrs Ann Kent, a resident, had observed that this sign on Madgwick Lane had disappeared when the hedgerow was taken out by the developers of Madgwick Park. After contacting the developers and WSCC Highways, the developers confirmed to the Parish Clerk that they will replace the sign at the same time as the TRO works due on Madgwick Lane soon.</p>	<u>LFL</u>
35/21	<p><b><u>WSALC:</u></b> Update on WSALC membership of SSALC, the WSALC AGM, and future support / provision of services to WS Parishes and Town Councils</p> <p>The Parish Clerk said that the Councillors had been in receipt of a quantity of emails forwarded by her, regarding the current problems between WSALC and SSALC. The result of actions taken by the Directors of WSALC has led many of the West Sussex Town and Parish Councils to lose faith in the WSALC Board. For various reasons Surrey ALC and East Sussex ALC have both pulled out of SSALC resulting in cessation of SSALC. WSALC are to hold the AGM on 25<sup>th</sup> February in the daytime and so the two nominated Councillors will not be able to attend. There are 3 important resolutions to be decided:</p> <ol style="list-style-type: none"> <li>1. The Parish Councils of West Sussex instruct the Directors of WSALC as a Special Resolution not to purchase governance services from the Hampshire Association of Local Councils.</li> <li>2. The Parish Councils of West Sussex instruct the Directors of WSALC as a Special Resolution to work with the East Sussex Association of Local Councils to re-establish a Sussex Association and to receive joint governance arrangements through a single service.</li> <li>3. The Parish Councils of West Sussex instruct the Directors of WSALC as a Special Resolution to appoint a new Chairman and Vice Chairman of WSALC.</li> </ol> <p>The Councillors agreed that the Parish Clerk should complete the Proxy forms in support of each Resolution, for each of the two Councillors, and attend the Zoom meeting in their place. To be submitted by 19<sup>th</sup> February.</p>	<u>LFL / CMcL</u>
36/21	<p><b><u>COMMUNITY HALL:</u></b></p> <ol style="list-style-type: none"> <li>1. <u>Update on continued Closure of the Hall from 26/12/20 to March?</u> - Cllr Holden advised that schools will be returning on 8<sup>th</sup> March, and so it may be possible to re-open the Hall for some classes at the end of March. The Governments decision is awaited.</li> <li>2. <u>Update on Care of Building</u> - Mr Richard Skillern confirmed that the Hall was being checked weekly.</li> <li>3. <u>Update on Bookings / Refunds</u> - Mr Richard Skillern confirmed that there have been no bookings or refunds.</li> <li>4. <u>Update on appointment of a Premises Manager</u> – Cllr Holden advised that 4 people were interviewed for the role. An offer has been made to one person subject to satisfactory references. Two out of three references have been received, await the third.</li> <li>5. <u>Fire Alarm / Emergency Lighting Maintenance and Monitoring Service contract quotes – update</u> – The Parish Clerk advised she still must get a date from CIA for the assessment of the Hall, to be chased.</li> <li>6. <u>Any other business</u> – None.</li> </ol>	<u>LFL</u> <u>LFL</u>
37/21	<p><b><u>VISIBLE “ENTRANCE” TO EACH PART OF THE PARISH:</u></b> Update on progress of Madgwick Lane TRO.</p> <p>Cllr McLeish confirmed this project is waiting for the TRO for Madgwick Lane to be completed. BDW Homes had confirmed there is a delay in approval from WSCC, and so this would probably not be completed until at least March 2021. Once done, a designs / site meeting could be held for the sign north of the RR roundabout to find a suitable location for the last set of Village Gates.</p>	<u>CMcL</u>

38/21	<p><b><u>PROPOSAL FOR A NEW PATH FOR THE POTENTIAL JOINING UP OF ROUTES TO ENABLE SAFER WALKING TO / FROM WESTERTON TO GOODWOOD HOTEL, AND BEYOND:</u></b> Update on proposed route, and to seek approval of that prior to approaching Goodwood.</p> <p>Further to the agreement at the last meeting Mrs Jean Hardstaff had reviewed her suggestion, checked the area and confirmed that the map detailing the location was correct. She advised that as Westhampnett Parish boundary runs up the centre of the road (Garden Furze/Hathill) north of Westerton, depending which side of the road is selected, the link would either be in Westhampnett Parish (west) or Boxgrove Parish (east). She said that she felt it was do-able on either side, and maybe if on the eastern side it might be easier to link it with the new path along Redvins Road. The Councillors approved this whole suggestion and asked the Parish Clerk to write to Goodwood to put forward this proposal.</p>	<u>LFL</u>
39/21	<p><b><u>KEEPING THE PARISH LOOKING GOOD – VILLAGE VOLUNTEERS:</u></b></p> <ol style="list-style-type: none"> <li><u>Trees from the Woodland Trust</u> – Mr Derek Marlow has identified a potential place for the trees, and Mr Richard Skillern offered to assist.</li> <li><u>More Litter Picking</u> – Cllr McLeish advised that the litter picking team had doubled to 4 people being Mr Derek Marlow, Mrs Sarah James, Mrs Sandra Reid and Mrs Marilyn Young. She commended them on the great work they have been doing and offered huge thanks to them all from everyone.</li> </ol>	<u>CMcL / DM</u>
40/21	<p><b><u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</u></b></p> <p>Cllr McLeish had received an email from Hannah Drinkwater, Publicity Team at Barratts. They work with community partners who can offer help from volunteers to work on projects. The Councillors suggested they might be able to assist the Parish with help on the Hedging project at the Community Hall.</p>	<u>CMcL</u>
41/21	<p><b><u>PARISH FINANCIAL MATTERS:</u></b></p> <ol style="list-style-type: none"> <li><u>To confirm that the precept value for 2021/22 of £57,050 has been registered with CDC:</u> This was noted.</li> <li><u>To note the movement has been made of NHB 32/20 monies at £18,988.32 to NS&amp;I:</u> This was noted.</li> <li><u>To approve the accounts to 31st January 2021</u> which had been previously circulated to all Councillors. There being no questions, the approval of the accounts was proposed by Cllr James, seconded by Cllr Burborough, and all voted in favour. The Accounts were signed by Cllr McLeish.</li> <li><u>Reminder for all Councillors and any others, to urgently claim any expenses so this can be actioned prior to Year End:</u> This was noted.</li> </ol>	
42/21	<p><b><u>CORRESPONDENCE, INCLUDING NOTICES &amp; LEAFLETS:</u></b></p> <p>The Parish Clerk advised that <u>Census 2021</u> will take place on March 21st and residents are to be encouraged to complete this on-line. However, there will be a paper version for anyone who requires it.</p>	
43/21	<p><b><u>DEALING WITH LOCAL ISSUES:</u></b></p> <p>None.</p>	
44/21	<p><b><u>QUESTIONS BY THE PUBLIC:</u></b> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.</p> <p>None.</p>	
45/21	<p><b><u>DATE OF NEXT FULL PARISH COUNCIL MEETING:</u></b> 8<sup>th</sup> March 2021</p> <p>Noted.</p>	
46/21	<p><b><u>CLOSE MEETING</u></b></p> <p>The Chairman closed the meeting at 9.02pm.</p>	

Signed.....  
**Chairman of Meeting**

**Date**.....





# WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham  
Oak Tree Cottage, Claypit Lane, Westhampnett, Chichester PO18 0NU

Tel: 01243 536859 email: [westhampnettclerk@gmail.com](mailto:westhampnettclerk@gmail.com)  
[www.westhampnettpc.co.uk](http://www.westhampnettpc.co.uk)


## Minutes of the Westhampnett Parish Council Meeting held at 7pm on Monday 8<sup>th</sup> March 2021 via Zoom

### Present:

Parish Councillors: Cllr C McLeish (Chairman), Cllr W Holden (Vice-Chairman), Cllr S Burborough, Cllr S James and Cllr C Moth.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham, with CDC Cllr H Potter and WSCC Cllr J Hunt in attendance.

10 members of the public also attended, including Mr A Ball (RR).

<u>Minute No</u>	<u>Item</u>	<u>Action</u>
47/21	<b><u>OPEN THE MEETING &amp; TAKE APOLOGIES FOR ABSENCE</u></b> Cllr McLeish opened the meeting, welcoming all via Zoom. There were apologies from Cllr T Ashcroft.	
48/21	<b><u>DISCLOSURE OF INTERESTS:</u></b> Cllr Burborough - Rolls Royce (as place of work but not a direct employee).	
49/21	<b><u>CONFIRM MINUTES OF THE LAST FULL PC MEETING held on 8<sup>th</sup> February 2021</u></b> The Minutes for the Parish Council meeting held on 8th February 2021 were accepted. Cllr Holden proposed that they be approved, this was seconded by Cllr James, all were in favour and they were then signed by the Chairman.	<b><u>CMcL</u></b>
50/21	<b><u>MATTERS ARISING:</u></b> To deal with any matters arising from the Minutes of the last meeting. Further to <b><u>The March School Admissions Policy</u></b> , Cllr Hunt advised that there is a new WSCC report <b><u>Planning School Places 2021</u></b> which outlines the criteria and is now on the WSCC website. He will also provide contact details.	<b><u>JH</u></b>
51/21	<b><u>REPORTS FROM EXTERNAL BODIES:</u></b> including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting. <b><u>WSCC Cllr Jeremy Hunt submitted the following report, and took questions only:</u></b> <b><u>West Sussex - Vaccination Update as at 4th March</u></b> Data published by NHS England on 4 <sup>th</sup> March shows that 613,333 vaccinations had been delivered across Sussex by Sunday 28 February. It shows that more than 94% of people aged over 70 had received their first dose by the end of February, along with 84% of people aged 65-69. In addition, 243,020 people aged under 65 had received a first dose. This group comprises those people identified as being particularly vulnerable, health and care workers and carers. The NHS in Sussex had already met the targets to offer the vaccine to all residents in care homes for older people, everyone over 70 and all eligible health and care workers and remains on track to offer the vaccine to all those in the first nine priority cohorts by the middle of April. For a full briefing go to:  West Sussex COVID-19 vaccinator <b><u>Recorded Covid-19 Cases in West Sussex</u></b> Incidence Rates per 100,000 population 19 February 2021 to 25 February 2021	

Area	Number of cases in 7-day period	7-day rate per 100,000 population (all ages)	7-day rate of cases (per 100,000 population) for people aged 60 years or over
Adur	28	43.5	26.4
Arun	158	98.3	35.1
Chichester	62	51.2	38.4
Crawley	116	103.2	33.3
Horsham	42	29.2	28.6
Mid Sussex	95	62.9	78.0
Worthing	122	110.3	120.8
West Sussex	623	72.1	51.2
South East	5,668	63.6	44.5
England	54,676	97.1	65.2

### **Shielded and Community Hub**

The Community Hub remains in operation providing support seven days a week from 8am to 8pm. We can support residents with a wide range of needs and circumstances and if you require help as a result of COVID-19 you can access the support by calling 033 022 27980 or by completing [the online I need support form](#).

Whilst the offer is available for everyone, we are currently still focused on providing a range of support and practical assistance for the more than 45,000 Clinically Extremely Vulnerable (CEV) residents across West Sussex who have now been advised to shield and therefore are not going shopping.

We expect several thousand residents to be added to the Clinically Extremely Vulnerable cohort during the week ahead as the second part of the national population risk assessment. Plans are in place to make contact with all of those newly added to ensure any support requirements are met.

Clinically Extremely Vulnerable individuals, or their friends and family, are encouraged to contact the Community Hub or use the new online registration service to:

- Request priority access to supermarket delivery slots (if people already have priority supermarket deliveries, they will keep them them);
- Tell the County Council if they need support to follow this guidance that cannot be provided by friends, family or other support networks;
- Update details, for example, their address.

This service can be found at <https://www.gov.uk/coronavirus-shielding-support>.

Residents can also find answers to their questions on the West Sussex County Council website @ [www.westsussex.gov.uk/fire-emergencies-and-crime/coronavirus-covid-19-advice-and-information/local-outbreak-control-plan/](http://www.westsussex.gov.uk/fire-emergencies-and-crime/coronavirus-covid-19-advice-and-information/local-outbreak-control-plan/) which details some Frequently Asked Questions.

### **Libraries, Record Office & Ceremonies**

Following the Government announcement last week, West Sussex libraries will reintroduce a phased way to book IT access for residents from 8 March. They are also planning reopening for browsing from 12 April, but with Covid secure measures still in place, including only a limited number in the buildings at any one time.

The team continue to make the calls to the CEV cohort, to residents who are over 80 years and have now completed over 80% of the calls, with only 900 left now to complete. The 'Select & Collect' service is still proving very popular, with around 2,000 books requested every day.

The Record Office will reopen for limited bookable sessions on 13 April, with bookings commencing from 1 April.

The demand for birth registrations has risen dramatically following last week's announcements by the government, the team are commencing a phased return for birth appointments from 8 March. As a priority, they are re-booking the appointments which were cancelled in December, through to February. Once these appointments have been rescheduled, they will then open the system to accommodate new bookings, which they anticipate being around 22 March. They do anticipate pressure from new parents wanting to organise passports for their new baby and so are advising that before booking any overseas travel arrangements, parents should allow extra time for the birth registration and passport application. New parents can claim for [Child Benefit](#) or [Universal Credit](#) prior to registration. The team will continue to offer emergency birth registrations where needed.

For ceremonies, the national restrictions remain in place until 29 March meaning that currently, ceremonies can only take place in exceptional circumstances. The government roadmap sets out the provisional timescales for the incremental removal of restrictions for ceremonies. As things stand at present, from 29 March there is

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a legal limit of six attendees at a ceremony. It is anticipated that from 12 April this number will increase to 15, from 17 May to 30 attendees and finally from 21 June there will be no limit. These proposals are however, subject to the outcome of the Scientific Events Research Programme. As of 22 February, there were 992 ceremonies booked from March to June 2021.

Small group citizenship ceremonies will resume in March, however, there will still be an offering of virtual ceremonies for vulnerable/shielding citizens.

#### **Care homes**

The number of older people's care homes with a confirmed case of COVID-19 is 42 (staff and/or resident). Learning disability and mental health have four residential services with confirmed cases.

As part of the roadmap out of lockdown, the Government announced a new single named visitor scheme to begin from 8 March 2021. This week the West Sussex Provider Forum meeting will focus on support, advice and guidance for care providers in offering visiting to people living in care homes.

Latest guidance on residential care, supported living and home care guidance is available online

#### **Other Issues**

- Due to COVID-19 precautions at our Household Waste Recycling Sites (HWRS) reducing the numbers of visitors on site at any one time, there has been some additional congestion and queueing at certain times. Many sites are already experiencing major queues with the annual spring surge in demand occurring a month earlier than usual. We are therefore proposing a trial of a booking system at HWRS at Bognor Regis, Crawley, Horsham, Littlehampton and Shoreham-By-Sea sites from mid-March. Residents will be able to book a specific time slot online or by phone. You will be able to select a specific time slot up to two weeks in advance, but you will be restricted to one visit per week. Currently there are no plans to implement the booking system at Westhampnett, but there is provision within the decision to be able to introduce one if it becomes necessary. For further information go to: <https://www.westsussex.gov.uk/news/new-booking-system-trial-proposed-for-five-household-waste-recycling-sites/>
- Just to confirm that all our public meetings continue to be held virtually and can be watched via our webcast. You can find a list of meetings on our website at: <https://westsussex.moderngov.co.uk/mgCalendarMonthView.aspx?GL=1&bcr=1>
- Lastly, we are also continuing to issue our Town and Parish News, as well as regular press releases (<https://www.westsussex.gov.uk/about-the-council/news-and-campaigns/>). Please check these sites regularly, particularly both our Coronavirus website and the CDC coronavirus website, and for other regular updates.

Jeremy Hunt – West Sussex County Council Member for Chichester North  
c/o Cabinet Office, County Hall, West Street, Chichester, PO19 1RQ  
E:mail [Jeremy.hunt@westsussex.gov.uk](mailto:Jeremy.hunt@westsussex.gov.uk) Tel: 0330222419536

Mr Andrew Blanchard, a resident, asked if a yellow box on the crossroads at Coach Road / Claypit Lane would be helpful to prevent grid lock / blocking as people queue for the HWRS. Cllr Hunt replied that the double yellow lines that are planned, are due to go down very soon in late March / early April and this should help in Coach Road and Claypit Lane. He added that traffic at the HWRS has been heavier since Christmas. A booking system is to be introduced on some sites in West Sussex, but not at Westhampnett as not known for traffic congestion. However, the WSCC decision to instigate a booking system does allow for it to be used at Westhampnett should the need arise. WSCC have agreed to allow all sites to go onto Summer Hours early, starting on Friday 12<sup>th</sup> March, and Westhampnett will be open every day of the week. Mr Blanchard commented that it should be better with opening longer hours and every day. Cllr Holden asked if there had been an increase in fly-tipping? Cllr Hunt said he thought not, but he would ask. Cllr Potter advised that the Tip staff think a booking system would be worse for Westhampnett.

**JH**

Regarding the Gigabit Voucher Scheme Cllr Hunt advised that the current one ends at end of March, but there is to be new one following on this year. He advised that Maudlin is definitely within the area for upgrade and to keep going with getting it done.

Cllr Hunt advised there had recently been a small fire at the HWRS within a container load of waste from Littlehampton. This had been put out with Fire Extinguishers. The Fire Service attended and checked the heat source and were in and out within 20 minutes. He confirmed the new building does have a sprinkler system. The fire was thought to be caused by a Lithium battery.

#### **CDC Cllr Henry Potter submitted the following report, and took questions only:**

##### **District Councillors Report.**

The review of the Local Plan has slipped somewhat with the news that the Southern Gateway Revitalisation Project has suffered some fairly major hic cups. The demolition of the Boys High School in Kingsham Avenue is not coming forward as expected, the funding for the demolition is lacking and the news two weeks ago that the Ministry of Justice is to reopen the Courts in Chichester, is yet another set back. Both of these acquisitions are important phases of the whole project, the High School Site was to form the major housing site of the scheme and would provide valuable funding for much of the rest of the scheme. There is also a rethink on what

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Cont.

type and volume of retail and office space will be required for the future, resulting in the change in work patterns and shopping habits. The rethinking goes on, much caused by the world pandemic which has changed many things which we have been accustomed to, working from home and shopping habits as examples

There was a Members Briefing on the Tangmere Strategic Development which was broadcast on the Councils website, and still available. It was comprehensive, but several questions yet to be resolved. I was particularly interested in the traffic implications, not just accessing the A27 but the wider roads network, for example, the impact on the "Rat Run" through the New Road and the difficulties in Lavant. Further consultation is required but, to be fair, the traffic spokesperson was very well aware of the sheer volume of traffic which uses A27-Temple Bar- New Rd. route, and Stane Street as a way into the City, the remedy will be very interesting. Incidentally, they were all completely unaware of the proposed changes to the inappropriate direction signage on the A27 which Highways England are shortly to change!

The final decision to refuse the development at Old Place Farm was very welcome but the letter from the Agent for the developer indicating that an appeal will be lodged was out of order. Arriving before the decision was actually announced, it was almost akin to blackmail knowing that there could be substantial costs to the Council if an appeal was won. However, I firmly believe that there is sufficient evidence within the reasons for refusal to satisfy an Inspection at appeal.

And that concludes my report.

Cllr. Henry Potter. CDC Cllr. The Goodwood Ward

Mr Andrew Blanchard, a resident, said that thank goodness Southgate has stalled. Why do we need more shops / offices anyway? Cllr Potter said Henry Boot, the developers, were looking at the plans again. The demolition of the old Boys School has been delayed due to a newt being found on the site.

#### **Mr Andrew Ball (Rolls Royce Motor Cars) submitted the following report, and took questions:**

##### **Operations**

- Two-shift working continues to be fully operational. Robust safety measures are in place.
- Vast majority of office-based staff continue to work from home.
- We are utilising our three car parks – within our planning permission – as effectively as possible. We have increased the use of our Head Office car park for shift workers.
- Additional buses – double the previous number - continue to operate to and from Bognor Regis to allow for social distancing.
- Vast majority of planned 'visitor visits' to the Home of Rolls-Royce have been cancelled.

##### **Planning applications: recent/current/forthcoming**

- New signage (application pending) – includes March School Car Park Sign.

##### **Works**

- Claypit Lane construction works are complete as per advised schedule.
- Additional turfing will be laid this week.

##### **Items raised at last WPC meeting**

- **Congestion at shift changeover.** Data shows flow of traffic has improved. Will continue to be monitored/reviewed and further action taken as necessary. Lift sharing will restart once Government restrictions are lifted/it is safe to do so.
- **Parking on local roads.** Head of Facilities and Head of Security briefed. Regular physical Security Team presence on local streets. Focus on Old Arundel Road, Claypit Lane, entrance to Roman Walk. Employees will be informed of extended double-yellow lines.
- **Speeding.** Andrew has been in touch with Sussex Police, with whom RRMCM has an excellent relationship. RRMCM fully supportive of Police and local authorities. Employee communications to remind everyone to leave the site safely/quietly/adhere to local speed limits.
- **Signage.** Nigel Carter chased for WSCC contact re: access sign.

##### **Other**

##### **RRMCM launch Wildlife Garden Competition:**

<https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0326729EN/bringing-nature-to-life-at-the-home-of-rolls-royce>

<p>51/21 Cont.</p>	<p><b>RRMC announce House Charity for 2021:</b>  <a href="https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0326844EN/rolls-royce-family-chooses-chestnut-tree-house-as-2021-house-charity">https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0326844EN/rolls-royce-family-chooses-chestnut-tree-house-as-2021-house-charity</a></p> <p>Cllr McLeish said the issues <u>at shift change and the parking in Old Arundel Road</u> are no better. Mr Ball advised that there are daily security patrols, and Mr Andrew Blanchard, a resident, said he sees these at 10-11am in Claypit Lane; they need to be at shift change time. Mr Ball said he would advise the security patrols of the timing.</p> <p>Mr Bob Keatley, a resident, asked why the <u>fence line at the school</u> has been re-aligned? Mr Ball said the sight lines were not good, and they had to be moved back from the approved position due to safety issues.</p> <p>Mr Blanchard, a resident, said recently there had very nearly been a nasty accident between a car exiting the RR car park on Claypit Lane, and a cyclist travelling south on the cycle lane. He wondered if the broken line (give way) at the exit should be changed to a solid line (stop). Mr Ball suggested he would look into providing signage inside the car park, at the exit to say "look left and right", perhaps with the word Stop as well.</p> <p>Cllr Potter said he was caught up in the shift change queue, what about <u>car-sharing</u>? Mr Ball replied that employees cannot car-share at the moment due to Covid, however when it is safe to do so they will go back to car-sharing, and a large number generally do this. Mr Ball added that that car-sharing and cycling is in the Green Travel Plan, as well as RR supporting the Cycle To Work scheme. Employees are still cycling. They have been using all 3 car parks as best as possible, and the congestion is moving faster, but there is still work in progress on this.</p> <p>Mr Bob Keatley, a resident, asked about <u>Park and Ride</u>. Mr Ball said their site at Bognor do this already. They used Goodwood before as well. However this method needs buses and due to Covid less people can travel in a bus. Mr Ball said he would raise the idea.</p> <p>Mr Ball confirmed that Nigel Carter has been talking to WSCC about the <u>deliveries sign</u>, and he will ask him to email the contact to Cllr Hunt to assist.</p> <p>Cllr McLeish thanked all for these reports.</p> <p><b>AB left the meeting at 1933.</b></p>	<p><b>AB</b></p> <p><b>AB</b></p> <p><b>AB</b></p> <p><b>AB</b></p>
<p>52/21</p>	<p><b>MEMBERS' REPORTS:</b> To receive reports from Members where not covered in agenda below. None.</p>	
<p>53/21</p>	<p><b>PLANNING MATTERS:</b> To receive a report on recent planning applications, and update on WH/20/02824/OUT Proposed development North of Madgwick Lane, Westhampnett.</p> <p><b><u>Planning Update since the last Parish Council Meeting on 8<sup>th</sup> February 2021</u></b></p> <p><b><u>New Planning Applications for the period week 6 (10/02/21) to week 9 (03/03/21) inclusive</u></b> None</p> <p><b><u>Update on outstanding Planning Applications</u></b></p> <p><b><u>WH/20/03157/REM</u></b> - Case Officer: Jeremy Bushell Peter Hodgson Land North Of Madgwick Lane Westhampnett West Sussex Application for the Approval of Reserved Matters following Outline Planning Permission WH/15/03884/OUT - relating to proposed sports pitch. O.S. Grid Ref. 487255/106469 To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QKT6G3ERJDD00">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QKT6G3ERJDD00</a></p> <p>Westhampnett Parish Council lodged the following on 24/02/21: These comments apply to this application and the related WH/15/03884/OUT and WH/18/01023/REM</p> <p>Confirmation is requested that neither the track nor the sports pitches will be lit in the hours of darkness (sunset – sunrise), to help maintain the SDNP Dark Skies area.</p> <p>What are the details proposed for the surface material for the track? It is understood that this is to be of a permeable nature. Given the propensity for flooding, possibly using open pavements to allow grass to grow through and conceal the actual pathway. Confirmation is requested.</p> <p>A secure barrier fence be erected on both sides of the track, possibly with low level timber post and rail fencing on both sides of the pathway, but in any case, of a design and material acceptable to adjacent householders, from the junction of Old Place Lane to the northern boundary of the open space terminating at the pavilion.</p> <p><b><u>Decision due 26/04/21</u></b></p>	

53/21  
Cont.

**WH/20/03239/LBC** - Case Officer: Vicki Baker

Mr John Brown

Grayle House Stane Street Westhampnett PO18 0NT

Construction of new lean-to conservatory.

O.S. Grid Ref. 488048/106155

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QLBKWTERJR200>

**WH/20/03238/DOM** - Case Officer: Vicki Baker

Mr John Brown

Grayle House Stane Street Westhampnett PO18 0NT

Construction of new lean-to conservatory.

O.S. Grid Ref. 488048/106155

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QLBKWSERJR100>

Westhampnett Parish Council lodged the following:

Westhampnett Parish Council requests, that if approved, there is a Condition imposed that the Barn remains for the sole use of the owner/occupant of Grayle House and does not become a separate dwelling.

**Decision overdue 17/02/21**

**WH/20/03186/FUL** - Case Officer: Vicki Baker

Mr A Levy

3 Folland Drive Westhampnett Chichester West Sussex

Rear extension to detached garage.

O.S. Grid Ref. 487873/106460

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QL0TGOERJJ600>

**PC Comment lodged 18/01/21**

**Decision overdue 10/02/21**

Emailed Vicki Baker 15/02/21 as Planning Application no longer available on website, she replied on 18/02/21 saying FUL version now and consultation document to be sent to PC asap as DOM was incorrect due to dwelling under construction. Documents were identical.

**WH/20/03186/DOM now WH/20/03186/FUL 19/02/21.**

Asked Vicki if the PC comments should be lodged again? She said Yes

**PC Comment re-lodged 26/02/21**

**Decision due 26/03/21**

**WH/20/03070/DOM** - Case Officer: Maria Tomlinson

Mr Nick Pullen

Greytiles Claypit Lane Westhampnett PO18 0NU

Proposed detached garage.

O.S. Grid Ref. 488291/106337

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QKELGRERJ2700>

**The PC has no comment to make.**

**Decision overdue 21/01/21**

**LV/20/02675/OUT** - Case Officer: Jane Thatcher

Berkeley Strategic Land Ltd.

Field South Of Raughmere Drive Lavant West Sussex

Outline Application with all matters reserved (except for access) for the development of 140 dwellings, public open space, landscaping, parking and associated works.

O.S. Grid Ref. 485835/107806

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QIJRNKER0PD00>

**PC Objection lodged 23/11/20.**

**Decision overdue 19/01/21 (Red Card lodged by CDC Ward Cllr)**

**TG/20/02893/OUT** - Case Officer: Mike Bleakley

Countryside Properties (UK) Ltd

Land Adjacent To A27 Copse Farm Tangmere Road Tangmere West Sussex

Outline planning application for a residential-led mixed use development comprising up to 1,300 dwellings (Use Class C3), an expanded village centre (comprising flexible units suited to Use Class E and pubs or drinking

53/21  
Cont.

establishments and/or takeaways in Use Class Sui Generis), community uses, primary school, informal and formal open space, playing pitches, footpaths, cycleways, associated landscaping, utilities and drainage infrastructure, including on-site pumping station(s) with connection to the Strategic Foul network; associated infrastructure and groundworks; with all matters reserved except for the principal access junctions from the A27 grade-separated junction and Tangmere Road and the secondary access at Malcolm Road.

O.S. Grid Ref. 489314/106361

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QJZZT4ERIU00>

**PC Comments lodged 01/01/21**

**CDC held a Public Briefing virtually on Thurs 18 Feb 2021 10.00 am**

**Decision due 17/02/21, but will be delayed**

**Decisions**

**WH/20/03276/FUL** - Case Officer: Jane Thatcher

c/o Agent for Rolls Royce Motor Cars The Drive Westhampnett PO18 0SH

Retention of 1 no. structure for storage, retaining use originally approved under 09/01911/FUL.

O.S. Grid Ref. 488512/106717

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QLE2NOERJU100>

**Permitted 03/02/21, with No lighting between 1130pm and 0600am**

**WH/20/01903/OBG** - Case Officer: Jane Thatcher

Ms Julian Jones

Land North Of Madgwick Lane Westhampnett West Sussex

Deed of variation to the S106 Agreement in relation to applications 15/03524/OUTEIA and 15/03884/OUT - Madgwick Lane for a change in the trigger for the sports provision and the green route from the 200th dwelling (as drafted) to the 225th dwelling (as proposed). The relevant part of the S106 Agreement is Schedule 1, section 6, paragraph 6.2 and Schedule 1, section 7, paragraph 7.3 Land North Of Stane Street Westhampnett West Sussex

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QE89M0ER0WT00>

**Permitted 25/02/21 with new Deed of Variation confirming now 225th dwelling**

**WH/20/02824/OUT** - Case Officer: Jeremy Bushell

CEG Land Promotions And The Landowners

Land Within The Westhampnett / North East Chichester Strategic Development Location (north Of Madgwick Lane) Chichester

Outline Application with all matters reserved except for access for the residential development comprising up to 165 dwellings, including an element of affordable housing; together with an access from Madgwick Lane as well as a relocated agricultural access, also from Madgwick Lane; Green Infrastructure, including the enhancement of the Lavant Valley Linear Greenspace; sustainable drainage systems; and associated infrastructure.

O.S. Grid Ref. 487255/106469

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QJ88KRERI8000>

**Refused 01/03/21 on 5 points**

The reason for the Council's decision to refuse to permit the above development are:

1) The application sites forms an isolated pocket of land within the Westhampnett/North East Chichester Strategic Development Location (SDL) for which the proposed allocation of 500 homes in policy 17 of the Chichester Local Plan: Key Policies 2014-2029 has already been met through existing planning permissions. Whilst the number of dwellings in the policy is not expressed as a ceiling to further housing in the SDL, the location of the application site is physically divorced from Chichester city and Westhampnett as a consequence of highly constraining environmental factors relating to flooding and noise related issues and to a requirement to retain a viewing corridor to the spire of Chichester Cathedral. Notwithstanding the Council's current position with regard to its adopted housing policies and 5 year housing land supply, the isolated siting and lack of physical and visual integration is in fundamental conflict with the requirements of policy 17 and the Council's vision for the development of the SDL which is for two new residential neighbourhoods planned as integrated extensions to Westhampnett Village and the Graylingwell neighbourhood of Chichester. Furthermore the proposals are also contrary to policies 7 and 33 of the Chichester Local Plan: Key Policies 2014-2029, policy AL4 of the Chichester Local Plan Review 2035 Preferred Approach - December 2018 and criterion 1 of the Interim Position Statement For Housing Development - November 2020. Page 2 of 4 Application No. WH/20/02824/OUT.

2) By reason of its siting the proposed housing would appear visually isolated and out of character in this open area of the Lavant valley landscape. As a result of this lack of visual connection and physical juxtaposition the proposals fail to integrate well with the surroundings resulting in a prominent and harmful island of development with resultant site boundaries poorly related to the existing landscape pattern and detached from both the

<p><b>53/21 Cont.</b></p>	<p>western edge of Westhampnett and the north eastern edge of Chichester. The proposals are therefore contrary to policies 17 and 48 of the Chichester Local Plan: Key Policies 2014-2029, policy AL 4 of the Chichester Local Plan Review 2035 Preferred Approach - December 2018 and criteria 1 and 5 of the Interim Position Statement for Housing Development - November 2020.</p> <p>3) Notwithstanding any information submitted on the application to the contrary, the applicant has failed to demonstrate that the proposed development would not result in an unacceptable living environment for the occupiers of the new dwellings by reason of overhead noise from aircraft operating out of Goodwood aerodrome. By reason of its siting the development is therefore likely to give rise to noise complaints from the residents of the new development and in so doing unreasonably prejudice or restrict the long established business operation at the aerodrome. The proposed development is therefore contrary in this regard to policies 17 and 33 of the Chichester Local Plan: Key Policies 2014- 2029 and paragraph 182 of the NPPF (2019).</p> <p>4) Notwithstanding subsequent highways information submitted in respect of the development, the Local Planning Authority is not satisfied at the time of making this decision that the applicant has demonstrated to its satisfaction and to the satisfaction of the Local Highways Authority that the development provides suitable access for pedestrians at both the southern and central points of access (and associated crossing of Madgwick Lane for the latter), provides suitable design of the northernmost (agricultural) access including visibility requirements (and forward visibility) and tracking of vehicles and suitable connections to the existing highway adjacent to Stocks Lane for non-motorised users, thereby resulting in an unacceptable impact on highway safety. The development would therefore be contrary to Policies 8 and 39 of the Chichester Local Plan: Key Policies 2014-2029 and paragraphs 108 and 109 of the National Planning Policy Framework (February 2019).</p> <p>5) In the absence of a signed S.106 legal agreement the application makes no provision for securing the necessary affordable housing or the infrastructure obligations it generates. In failing to secure the necessary affordable housing and infrastructure requirements which a development of this size generates the proposals are contrary to policies 8, 9, 34 and 50 of the Chichester Local Plan: Key Policies 2014-2029 and paragraph 56 of the NPPF (February 2019).</p> <p><b><u>Developer has advised CDC of their intention to appeal</u></b></p> <p><b><u>Other Matters – Chichester Local Plan Review 2020 version of the Council’s Housing and Economic Land Availability Assessment (HELAA) document.</u></b></p> <p>The PC have been advised of this review which includes Westhampnett, and further comments are to be prepared.</p>	<p><b><u>LFL</u></b></p>
<p><b>54/21</b></p>	<p><b><u>THE NEW COUNCILLOR CODE OF CONDUCT 2020:</u></b> Discussion as to whether to adopt, as recommended by CDC, and if so, a Resolution would be needed to formally adopt the Councillor Code of Conduct 2020</p> <p>The actual Code had been discussed previously, and the Councillors agreed that now CDC are recommending adoption it would be advisable to remain in line with other PC’s and CDC.</p> <p><b><u>RESOLUTION:</u></b> To adopt the new Councillor Code of Conduct 2020. This was proposed by Cllr McLeish, seconded by Cllr James, and all voted in favour.</p> <p>The Code is to be added to the PC website and Nicholas Bennett at CDC to be advised.</p> <p>It was noted that the Code also has an aspect covering the actions of the public at Council meetings and it agreed that a link to the whole document should be noted on future Agendas, and the relevant wording included on the Agenda.</p>	<p><b><u>LFL</u></b></p> <p><b><u>LFL</u></b></p>
<p><b>55/21</b></p>	<p><b><u>BROADBAND SPEEDS:</u></b> Update on Gigabit Broadband Voucher Scheme Cllr McLeish advised that there are more than 20 households keen to get involved. She has chased Openreach and is awaiting a reply.</p>	<p><b><u>CMcL</u></b></p>
<p><b>56/21</b></p>	<p><b><u>HWRS SMELLS AND NOISE FROM THE SITE:</u></b> Update on Site operation times, and current situation</p> <p>The Parish Clerk outlined the <u>Hours of Operation at HWRS and the Transfer site:</u> Monday – Saturday 6-30am to 5pm (Winter); 6-30am – 7pm (Summer) with 30 minutes grace at end of the day Sunday 8-00am to 5pm (Winter); 8-00am – 7pm (Summer) with 30 minutes grace at end of the day</p> <p>The same has been sought for the <u>CDC Depot</u>, reply awaited. Once both sets are known any time complaints can be assessed as to whether inside or outside permitted operational hours.</p> <p>Mr and Mrs Brown, residents of Grayle House are still suffering smells and noise, and have been recording these as requested by the Environment Agency.</p> <p>Cllr Burborough complained that the actual surface of the exit road smells due to the liquid spills. Cllr Hunt said he would look into this and talk to Mr Paul Madden, WSCC.</p> <p>Cllr Potter said the amount of waste was piling up and remarked that WSCC would have to increase facilities / capacity as the number of households become greater.</p>	<p><b><u>LFL</u></b></p> <p><b><u>JB</u></b></p> <p><b><u>JH</u></b></p>



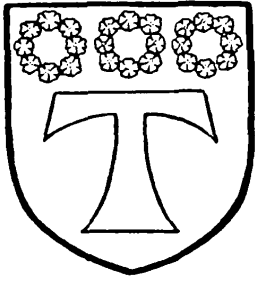
57/21	<p><b><u>SOUTHERN WATER RE: FOUL SEWERS CAPACITY IN STANE STREET:</u></b> Update on correspondence with OFWAT / CCW / CDC and SW</p> <p>The Parish Clerk reported that the subject of the removal of Sewage in the Parish seems to go round and round in circles, seems like a battle to get any improvement. Cllr Potter said the Parish had problems before Madgwick Park, and that SW have to invest a great deal of money on infrastructure before each housing estate is accepted.</p> <p>The Councillors agreed that there needs to be a demand on SW to make a 5 Year Plan in conjunction with the Parish. The Parish Clerk to draft a letter, with a copy to OFWAT, CCW and CDC.</p> <p>Mr Bob Keatley, a resident, said he had a schedule of works that SW have drawn up and he will send that to the Parish Clerk.</p> <p><b>JH &amp; HP left the meeting at 2007.</b></p>	<p><u>LFL</u></p> <p><u>RK</u></p>
58/21	<p><b><u>UPDATE ON REQUESTS RECEIVED BY PARISH CLERK</u></b></p> <ol style="list-style-type: none"> <li><u>Dog Poo Signs:</u> The sign is designed, where are these to be located and how many are needed? Once this is ascertained they can be ordered.</li> <li><u>Path alongside A27:</u> Highways England have now cleared this path and a great job has been done.</li> <li><u>FP417 Hedge:</u> This hedge has been cut back hard by Goodwood, many thanks to them.</li> </ol>	<p><u>LFL</u></p>
59/21	<p><b><u>WSALC:</u></b> Update on the WSALC AGM, and future support / provision of services to WS Parishes and Town Councils</p> <p>The Parish Clerk completed the Proxy forms in support of each AGM Resolution and submitted them by 19th February. However at the time of the AGM on 25<sup>th</sup> February via Zoom she, along with several other attendees, was not admitted to the actual meeting. However, this made no difference to the outcome, all resolutions were approved:</p> <ol style="list-style-type: none"> <li>The Parish Councils of West Sussex instruct the Directors of WSALC as a Special Resolution not to purchase governance services from the Hampshire Association of Local Councils.</li> <li>The Parish Councils of West Sussex instruct the Directors of WSALC as a Special Resolution to work with the East Sussex Association of Local Councils to re-establish a Sussex Association and to receive joint governance arrangements through a single service.</li> <li>The Parish Councils of West Sussex instruct the Directors of WSALC as a Special Resolution to appoint a new Chairman and Vice Chairman of WSALC.</li> </ol> <p>A WSALC Board meeting is to be held very soon to progress matters.</p>	
60/21	<p><b><u>COMMUNITY HALL:</u></b></p> <ol style="list-style-type: none"> <li><u>Update on continued Closure of the Hall from 26<sup>th</sup> December 2020 to 12<sup>th</sup> April 2021 at the earliest:</u> Cllr Holden confirmed that 12<sup>th</sup> April would be the earliest re-opening date.</li> <li><u>Update on Care of Building:</u> Mr Richard Skillern was unable to attend the meeting but had confirmed he is making regular checks.</li> <li><u>Update on Bookings / Refunds:</u> Mr Richard Skillern was unable to attend the meeting but had confirmed that a trickle of enquiries had been received, mainly weddings and christenings for later in the year. The Rotary Club have booked an event in September. It is hoped that the social distance relaxation on 12<sup>th</sup> April will allow some children and baby/toddler classes to recommence. It was noted that although there are risks on costs, it is important to re-open the Hall as soon as possible for the Community. Cllr Moth said that Goodwood Sports / Gym are due to announce their plans, and so it was agreed to hold back until more known.</li> <li><u>Update on appointment of a Premises Manager:</u> Cllr Holden introduced Mr Chris Maher, the newly appointed Premises Manager, who said Hello via Zoom! Mr Richard Skillern is having a meeting with Mr Maher tomorrow to look at the Hall email where bookings are handled.</li> <li><u>Hedging:</u> Mr Andrew Blanchard has been working on this with Mr Bob Holman (technical) and Mr Bob Keatley (operations). There are various questions to be answered – how long a hedge, where exactly to be located – on the boundary? Various prices for different hedging plants had been obtained such as yew, beech, privet, hawthorn, holly etc. The preparation of the site will be difficult as it is dreadful underneath. Will need a digger, a 2foot trench, skip for spoil, new soil and compost. Timeframe would be mid-late Summer dig trench, plant Autumn. Will need soak hose. Further planning needed.</li> <li><u>Summer &amp; Christmas Events:</u> Cllr Moth suggested 2 Community events to be held – 1 in the Summer on the Village Green, and 1 at Christmas. It was agreed that dates need to be put in the diary, to be circulated to all.</li> <li><u>Hall Audio Visual purchase:</u> Cllr Moth advised that time having gone by since the original costings, and changes in technology, it would be necessary to start again, firstly with the company from Almodington. It was suggested to ask RR what they would need or wish for as a business user. Must ensure the right provision is obtained. Mr Chris Maher to be asked to assist.</li> </ol>	<p><u>AB/ BH</u></p> <p><u>/RK</u></p> <p><u>CM</u></p> <p><u>CM</u></p>

60/21 Cont.	<p>8. <u>Fire Alarm / Emergency Lighting Maintenance and Monitoring Service contract quotes – update:</u> The Parish Clerk advised AES are coming on 17<sup>th</sup> April and hoped to get CIA there at the same time to assess links required.</p> <p>9. <u>Any other business:</u> Cllr Holden said more people are needed on the Hall Committee. There is a 30-minute meeting once a month, usually the Monday after the PC meetings, plus actions as needed. Mr Chris Maher will also attend the meetings. Anyone interested please contact Cllr Holden. <u>Signage for the Hall Building</u> and a Road Sign are both needed so people can find it! Cllr Burborough to look at some ideas with others including the Parish Clerk.</p>	<p><u>LFL</u></p> <p><u>WH</u></p> <p><u>SB / LFL</u></p>
61/21	<p><b><u>CENSUS DAY – 21<sup>st</sup> MARCH:</u></b> Update on process, and assistance if required</p> <p>The Census letters have gone out with an electronic code to use on the website. If a householder requires a paper one there is a phone number to ring to request one be posted to them.</p>	
62/21	<p><b><u>PROPOSAL FOR A NEW PATH FOR THE POTENTIAL JOINING UP OF ROUTES TO ENABLE SAFER WALKING TO / FROM WESTERTON TO GOODWOOD HOTEL, AND BEYOND:</u></b> Update on progress</p> <p>As the new path may be in Boxgrove Parish (depending on which side of the road), this proposal has been sent to Boxgrove Parish Clerk and onwards by her to their Councillor for Footpaths and he has given his support. An email has been sent to Goodwood in detail, and a reply is awaited.</p>	<p><u>LFL</u></p>
63/21	<p><b><u>PROPOSAL TO RE-PURPOSE THE OLD BUS SHELTER IN THE VILLAGE GREEN PLAY AREA:</u></b> Proposal by Mr Geoff Hardstaff, details having been previously circulated to the Councillors.</p> <p>Mr Geoff Hardstaff explained his proposal. If placed to the left of the entrance in the play area, with the back to the prevailing weather, it would give shelter to any parent(s) supervising children and cover for any infant within a pushchair. Utilising the existing bench seat, within the shelter, could free up the adjacent bench seat for use elsewhere. Once the shelter has been moved from the current location by the Community Hall that area adjacent to the cycle store could be tidied up and could provide further car park spaces.</p> <p>The Councillors thought that this suggestion was good in principle. The logistics would have to be worked out as it is very heavy! Need to work out the actions required and draw up a spreadsheet of tasks to enable all aspects to be considered.</p>	<p><u>GH / ALL</u></p>
64/21	<p><b><u>KEEPING THE PARISH LOOKING GOOD – VILLAGE VOLUNTEERS:</u></b></p> <ol style="list-style-type: none"> <li><u>Trees from the Woodland Trust:</u> Mr Derek Marlow will plant the remainder of the trees on 22<sup>nd</sup> March</li> <li><u>Litter Picking:</u> Cllr McLeish thanked the fantastic team of pickers who have been doing such a great job. The Parish looks very neat and tidy. Mr Andrew Blanchard, a resident, said there are some cans / bottles just up the RR path, could these be collected up?</li> <li><u>Additional Equipment for the coming season:</u> Mr Mark Mason and Mr Bob Holman wish to purchase a sit-on mower to be used around the Parish. The preferred model is a Cub Cadet XZ3at approximately £5000 plus VAT. Cllr James suggested he may be able to obtain a second-hand machine, but after discussion it was agreed it would not be a suitable specification. Mrs Jean Hardstaff, a resident, said the verges on either side of the footpaths are very bumpy. Cllr McLeish said Mr Mason and Mr Holman had met with the Salesperson, and confirmed the model was very robust. Also, a second blower would really help split the work load up over more than one group and the Stihl blower BG 86C-E is preferred. The Councillors agreed with both these purchases in principle, but not until the new Financial Year in April. As this amount is not in the current Volunteers budget, the Parish Clerk to work out where the funds would come from in the overall budget. Both items would need to be included on the Asset Register and Insurance.</li> <li><u>Work Parties:</u> Mr Bob Holman reported that there was not going to be a rota this year. Instead he would do a pre-work party walk around to see what tasks were needed to be done. He confirmed the Work Parties will be on 3<sup>rd</sup> Saturday in the month, 9-30am at the Community Hall as from 20<sup>th</sup> March. Any others wishing to join the Volunteers please contact Mr Mark Mason, the Parish Council Chairman, or the Parish Clerk.</li> </ol>	<p><u>DM</u></p> <p><u>LFL</u></p> <p><u>MM / BH</u></p> <p><u>LFL</u></p>
65/21	<p><b><u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</u></b></p> <ol style="list-style-type: none"> <li>It might be necessary to amend date of <u>10<sup>th</sup> May PC meeting</u> depending on government guidance, currently virtual meetings end on 7<sup>th</sup> May. The Councillors advised the previous week would be Ok with them if necessary.</li> <li>The meeting was advised that <u>drug taking / dealing</u> was on the increase in the village again with activity in the bus shelters and laybys. It had been suggested that the <u>bus shelters should have lights inside</u>, this was thought a good idea, and information / costs are awaited. The Parish Clerk was asked to update our PCSO, Jason Lemm.</li> <li>Cllr Burborough suggested that a good addition to the Parish would be an <u>Outdoor Table Tennis Table</u> that could be sited on or near the Village Green where all can use it. Cllr Burborough said that there are some at Graylingwell, and they cost about £800. The Councillors agreed this is a good idea and asked Cllr Burborough to email the information she has to the Parish Clerk.</li> </ol>	<p><u>LFL</u></p> <p><u>SB / LFL</u></p> <p><u>SB</u></p>

66/21	<p><b>PARISH FINANCIAL MATTERS:</b></p> <ol style="list-style-type: none"> <li>1. To note the receipt of Community Hall Grant monies on 22/02/21 at £476.50 (26/12/20-04/01/21) &amp; £6001.00 (05/01/21-15/02/21) and on 04/03/21 at £2,096.00 (16/02/21 – 31/03/21) This was noted.</li> <li>2. To approve the accounts to 28th February 2021 which had been previously circulated to all Councillors. There being no questions, the approval of the accounts was proposed by Cllr McLeish, seconded by Cllr Burborough, and all voted in favour. The Accounts were signed by Cllr McLeish.</li> <li>3. To seek approval to move all the Hall Grant monies received to date totalling £19,907.50 to NS&amp;I. This was agreed by all Councillors. The Parish Clerk to action before Year End.</li> <li>4. To review a Grant request for £200 for 2021/22 from Arun and Chichester Citizens Advice (was £200 for 2020/21) This was approved by all Councillors, to be actioned in the new Financial Year.</li> <li>5. To review a Grant request for £500 for 2021/22 from Kent, Surrey &amp; Sussex Air Ambulance (was £250 for 2020/21) A grant of £250 was approved by all Councillors, to be actioned in the new Financial Year. To be reviewed in January 2022 to see if any further monies could / should be provided.</li> <li>6. To resolve to pay the Parish Clerk, at time, for additional hours worked above contracted 16 hours pw from 01/01/21 This was agreed by all Councillors. <b>RESOLUTION:</b> It was <b>RESOLVED</b> that the Parish Clerk be paid at time, for additional hours worked above contracted 16 hours pw from 01/01/21. This was proposed by Cllr McLeish, seconded by Cllr Holden, and all voted in favour. The Parish Clerk to submit a monthly timesheet and WSCC form for approval prior to submission to Payroll.</li> <li>7. Any other business The Parish Clerk sought approval to move the correct sum of money from NS&amp;I to Barclays to over the Village Green costs for the FY 2020/21. This would be in the region of £3000. The Councillors all agreed, to be actioned before Year End.</li> </ol>	<p><u>LFL</u></p> <p><u>LFL</u></p> <p><u>LFL</u></p> <p><u>LFL</u></p> <p><u>LFL</u></p> <p><u>LFL</u></p>
67/21	<p><b>CORRESPONDENCE, INCLUDING NOTICES &amp; LEAFLETS:</b> None.</p>	
68/21	<p><b>DEALING WITH LOCAL ISSUES:</b> None.</p>	
69/21	<p><b>QUESTIONS BY THE PUBLIC:</b> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council. None.</p>	
70/21	<p><b>DATE OF NEXT FULL PARISH COUNCIL MEETING:</b> 12<sup>th</sup> April 2021 Noted.</p>	
71/21	<p><b>CLOSE MEETING</b> The Chairman closed the meeting at 9.23pm.</p>	

Signed.....  
Chairman of Meeting

Date.....



# WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham  
Oak Tree Cottage, Claypit Lane, Westhampnett, Chichester PO18 0NU

Tel: 01243 536859 email: [westhampnettclerk@gmail.com](mailto:westhampnettclerk@gmail.com)  
[www.westhampnettpc.co.uk](http://www.westhampnettpc.co.uk)

## Minutes of the Westhampnett Parish Council Meeting held at 7pm on Monday 12<sup>th</sup> April 2021 via Zoom

### Present:

Parish Councillors: Cllr C McLeish (Chairman), Cllr W Holden (Vice-Chairman), Cllr T Ashcroft, Cllr S Burborough, Cllr S James and Cllr C Moth.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham, with CDC Cllr H Potter and WSCC Cllr J Hunt in attendance.

9 members of the public also attended.

72/21	<p><b><u>OPEN THE MEETING &amp; TAKE APOLOGIES FOR ABSENCE</u></b> Cllr McLeish opened the meeting, welcoming all via Zoom.</p> <p>Cllr McLeish read out the following:</p> <p><b>The Councillors and Officers of Westhampnett Parish Council are deeply saddened at the news of the death of HRH The Duke of Edinburgh. Our thoughts are with the Royal Family at this time.</b></p> <p>A Minutes Silence was held as a mark of respect.</p> <p>There were no apologies.</p>	
73/21	<p><b><u>DISCLOSURE OF INTERESTS:</u></b> Cllr Burborough - Rolls Royce (as place of work but not a direct employee).</p>	
74/21	<p><b><u>CONFIRM MINUTES OF THE LAST FULL PC MEETING held on 8<sup>th</sup> March 2021</u></b> The Minutes for the Parish Council meeting held on 8th March 2021 were accepted. Cllr Moth proposed that they be approved, this was seconded by Cllr James, all were in favour and they were then signed by the Chairman.</p>	<b><u>CMcL</u></b>
75/21	<p><b><u>MATTERS ARISING:</u></b> To deal with any matters arising from the Minutes of the last meeting.</p> <p>None.</p>	
76/21	<p><b><u>REPORTS FROM EXTERNAL BODIES:</u></b> including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting.</p> <p><b><u>CDC Cllr Henry Potter submitted the following report, and took questions only:</u></b></p> <p><b><u>District Councillors Report.</u></b> The Council completed the distribution of the Tier 3 Grant funding to businesses in the District as the final part of the Covid 19 relief for small businesses in mid-March. Feed-back on this funding has been good and so many businesses were very grateful.</p> <p>The Tangmere Strategic Development came before the Planning Committee on Wednesday 7th and the Outline Application was granted permission subject to Highways England agreement to revised measures regarding the impact of the traffic from the development on the A27. There was much concern expressed by Committee Members with the impact of additional traffic in the surrounding communities. Mention was made of the very comprehensive representation to the application by Cllr. Addison and a supplementary letter from Cllr Etherington on behalf of Boxgrove PC and I thanked them both for their study of the proposed mitigation works that are planned. The comments from the PC extended to 5 1/2 pages in the meeting papers which is unheard of, Tangmere's response amounted to 1/2 a page and Westhampnett and Lavant also made final representations. I asked that full details of the plans for traffic mitigation agreed with HE were made available to all interested parties.</p> <p>Last week the Overview and Scrutiny Committee received Representatives from Southern Water, the Environment Agency and Natural England, Ofwat failed to attend, though gave apologies, to question these Authorities about</p>	

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Cont.

future provision of Waste Water Treatment and particularly the permissions granted to Southern Water by the EA to discharge untreated waste into Chichester Harbour at Appledram and Thornham. The big argument is that the Harbours are not regarded as bathing waters and as such they are measured for fouling differently to open sea waters which to my mind is unsatisfactory. Members have already tabled many questions from all corners of the District for prior considerations and responses from the four Authorities. It was an interesting meeting considering the increased numbers of homes we are expected to provide, but in discussion after the meeting I and several other Members were disappointed in that none of the three delegates fully understood the gravity of the situations so many of us face, until they faced the numerous questions, some of which remain unanswered but responses will be made soon. However we believe there will be some changes made in the future.

The Local Government Association are supporting a Legal Challenge by Hertfordshire County Council to the Government's apparent plan not to continue the change in the law which permitted Virtual Meetings. On the one hand they want us to get back to normal, in a controlled way, but want to discourage mass meetings such as Full Council Meetings or Planning Meetings where it would be normal to admit 50 to 80 people in to one Chamber. It is generally agreed that small, less important meetings are better held virtually and there is evidence of more participation by the general public. I support this because as an example, you may, as a member of the public, be interested in a particular topic during a meeting, perhaps a Planning Application, it is so easy to apply for meeting joining details and watch from the comfort of your home. There has been some guidance issued that providing the public are content to continue attending virtual meetings then PC meetings should be allowed to continue. A simple straw poll of the folk who normally attend virtual PC meetings would be sufficient to support the continuance. We shall see.

The Local County Elections take place in just under a month's time when, at the same time we elect our County Councillor, the Police and Crime Commissioner for a third 4-year term, and Selsey, Southbourne and Boxgrove will also be voting on their Neighbourhood Plans.

Cllr. Henry Potter. CDC Member for the Goodwood Ward

There were no questions.

**WSCC Cllr Jeremy Hunt submitted the following report, and took questions only:**

**First of all, I would like to add my condolences to those expressed by the Parish Council on the very sad passing of His Highness, The Duke of Edinburgh. He will be fondly remembered. In respect of this, all political canvassing for the May elections was immediately suspended from Friday midday until Tuesday 13<sup>th</sup> April, and again on Saturday 17<sup>th</sup> April.**

\*\*\*\*\*

I thought this month, that although we are beginning to move out of lockdown Covid is still very much part of our lives, so it would be helpful to update you on the pan-Sussex Community Testing Programme, including updated information on testing options now available to communities in West Sussex. This report was issued by our Director of Public Health.

**Summary**

Home testing is being made available to everyone in England as part of [a Government drive](#) to encourage everyone who does not have coronavirus symptoms to get tested twice a week. It's one of a number of means of accessing rapid asymptomatic testing now available.

Symptom-free Covid-19 test kits, that can be used at home, are available from Friday 9th April and you can order kits to be delivered direct to their home at <https://www.gov.uk/order-coronavirus-rapid-lateral-flow-tests> or by calling 119.

**Collect kits to test at home**

Collection points are available at community sites and rapid test sites across the country.

You can use the site finders (see below) to locate a collection point close to you where you can pick up kits to test at home. The list is updated as new collection points come on board.

[Community collection sites](#)

[Rapid test sites](#)

**Book an Assisted Test**

If people don't feel confident taking the test themselves at home, or taking a test for the first time, an assisted test is recommended as staff are on hand to answer any questions.

Assisted symptom-free tests are also available at participating pharmacies and test centres across Sussex via the Community Testing programme.

The programme is run in partnership between West Sussex County Council, East Sussex County Council, and Brighton & Hove City Council.

[Further information and book a test](#)

You can use [the site finder to locate a testing site or participating pharmacy](#) close to them.

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Cont.

### **Workplace Testing**

Many businesses are offering testing in the workplace through Government schemes for employees who cannot work from home. These includes testing sites, where employees can take a supervised test, and workplace collect, where employees can pick up a box of tests to use at home.

Businesses have until 12 April 2021 to register for the Government COVID-19 workplace testing scheme. The scheme is free and open to businesses registered in England with 10 or more employees who cannot work from home.

[Register to order free lateral flow tests for your employees \(GOV.UK\)](#)

### **Other Testing**

Testing is still available for specific settings such as schools, colleges, universities, and the care sector. More information about testing in general is available on [the gov.uk website](#)

### **Why Get Tested?**

Rapid testing helps identify when someone has the virus but isn't displaying symptoms and so could be spreading it without knowing. 1 in 3 people with coronavirus show no symptoms. So even if someone feels fine, testing twice a week can help find positive cases and prevent the spread. Together with vaccines, hands, face, space and fresh air, testing is a core part of returning to a life as normal as possible, as quickly as possible.

### **Further guidance for members of the public**

#### **General advice**

To play your part in doing what we can to #KeepWestSussexSafe, follow the guidance:

- Wash hands, wear a face covering, make space for others
- Fresh air and being outdoors reduces the risk of infection even further; please remember to keep your distance
- Keep up to date with the restrictions so you know what you can and cannot do; stick to them and encourage others to do so too
- Work from home where you can and only travel when necessary
- Book your vaccine when you're invited to do so and make sure you attend your appointments
- If you have symptoms, isolate at home and book a symptomatic test
- If you don't have symptoms, make it a habit to get tested twice a week

#### **Positive Test Results**

If you test positive you must self-isolate immediately, along with everyone in your household, for 10 days after the day of the test. Contact tracing will be initiated through NHS Test and Trace and any contacts will be advised to self-isolate as well. For this reason, it is very important that you provide correct and full details to NHS Test and Trace.

As soon as possible, you should also [book a follow-up PCR test](#). If you take a PCR test within two days of the positive rapid test result, and the PCR result is negative, you will no longer be required to self-isolate.

Further information on stay at home guidance for households with possible Covid-19 infection is available on [the gov.uk website](#)

#### **Negative Test Results**

If you test negative this does not completely rule out infection with Covid-19, as there can be false negative results.

To protect yourself and others, you must continue to follow [the current restrictions in place](#) and remember: hands, face, space, fresh air.

#### **Testing if you have symptoms**

If you have any of the Covid-19 symptoms (fever, new persistent cough, or loss of taste or smell), you must self-isolate immediately and [book a COVID-19 test through the NHS](#) or call [119](#) making clear you have symptoms. These tests are arranged specifically for people with symptoms and delivered in a way to avoid spread of the virus.

#### **Vaccinations and Testing**

Testing is in addition to the vaccination programme, which is led by the NHS. When you are invited to do so, it is extremely important that you [book to have your COVID-19 vaccination](#).

You should still be tested if you are able to, even after you have been vaccinated.

#### **Support available if you need to self-isolate**

If you need to self-isolate, support is available from [the West Sussex Community Hub](#).

You may also be eligible for support under the Test and Trace support payment scheme. Full details are on [the gov.uk website](#)

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Cont.

You can also get free delivery from your local pharmacy during your 10-day isolation period if you have no other way to get your medicines. You will need your NHS Test and Trace Account ID when requesting the service.

#### Further information

More information about testing in general is available on [the gov.uk website](https://www.gov.uk)

#### Other Issues

- Our new booking system in several of our HWRS is now up and running, but as reported last month. Currently there are no plans to implement the booking system at Westhampnett, but there is provision within the decision to be able to introduce one if it becomes necessary. For further information go to: <https://www.westsussex.gov.uk/news/new-booking-system-trial-proposed-for-five-household-waste-recycling-sites/>
- There are a number of other local issues which I have been dealing with recently and I will update you on these when they arise on the agenda.
- Also a reminder that we continue to issue regular press releases which can be found @ <https://www.westsussex.gov.uk/about-the-council/news-and-campaigns/>

**Jeremy Hunt – West Sussex County Council Member for Chichester North**  
c/o Cabinet Office, County Hall, West Street, Chichester, PO19 1RQ  
E:mail [Jeremy.hunt@westsussex.gov.uk](mailto:Jeremy.hunt@westsussex.gov.uk) Tel: 0330222419536

Mr Andrew Blanchard, a resident, raised the matter of a cyclist who recently ended up on the bonnet of a car at Coach Road. Mr Blanchard asked if to warn cyclists, the cycle path should have white give way markings where it crosses a road? These would be needed at Coach Road, Tilemakers and Roman Walk. Cllr Hunt said he would ask about this matter.

Cllr Hunt confirmed that the Gigabit Broadband Voucher Scheme would be running for 2021/22. He added it will be necessary to apply quickly as there are many people wanting to take part.

**Mr Andrew Ball (Rolls Royce Motor Cars) submitted the following report and gave his apologies as he is on holiday.**

#### **Westhampnett Parish Council 12.04.21 v2**

AB = Andrew Ball

#### **Operations – no change**

- Two-shift working continues to be fully operational. Robust safety measures are in place.
- Vast majority of office-based staff continue to work from home.
- We are utilising our three car parks – within our planning permission – as effectively as possible. We have increased the use of our Head Office car park for shift workers.
- Additional buses – double the previous number - continue to operate to and from Bognor Regis to allow for social distancing.
- Vast majority of planned ‘visitor visits’ to the Home of Rolls-Royce have been cancelled.

#### **Planning applications: recent/current/forthcoming**

- New signage application is ‘pending consideration’; includes March School Car Park sign. Reference 21/00929/ADV.

#### **Items raised at last WPC meeting**

- **Congestion at shift changeover.** Will continue to be monitored/reviewed and further action taken as necessary. Lift sharing will restart once Government restrictions are lifted/it is safe to do so.
- **Parking on local roads.** Head of Security briefed. Regular physical Security Team presence on local streets. Employees informed of extended double-yellow lines + reminded not to park on local roads. See also below.
- **Claypit Lane car park.** Resident advised there had very nearly been an accident between a car exiting the RRM car park on Claypit Lane, and a cyclist travelling south on the cycle lane. Suggestion for broken line (give way) at the exit to be changed to a solid line. AB has briefed Head of Facilities.
- **Stane Street signage.** Head of Security has been briefed and is talking to sign companies. AB briefed Clerk.


#### **Items raised since last meeting**

- **Camera units.** As briefed to the Clerk by AB, RRM is collecting data on foot traffic (hence the ‘traffic survey’ stickers on the camera units) in the overall area of the manufacturing plant. This is to inform our site-wide Travel Planning Strategy (what we call our Green Travel Plan). All necessary permissions are in place from WSCC and The Goodwood Estate.

The cameras will be active until 2 May. Should any further planned review for our Green Travel Plan be necessary in the future I will endeavour to brief the Clerk ahead of time.

JH

CMcL

<p><b>76/21 Cont.</b></p>	<ul style="list-style-type: none"> <li>• <b>Parking – Old Arundel Road.</b> We were contacted by several residents on 9 April concerning staff parking in Old Arundel Road following the painting of additional double yellow lines. Two members of Security attended at shift changeover, as requested by these residents. AB has requested Security to attend at key times w/b 12 April, and a communication will also be sent to all employees.</li> <li>• <b>Parking – Claypit Lane.</b> AB has requested Security attend at the key times recommended by one resident.</li> <li>• <b>Village Hall.</b> AB has agreed to the request to provide a sign for the Village Hall. One suggestion is a similar handmade sign to the one provided for our House Charity.</li> </ul>  <p><b>News</b></p> <p><b>ROLLS-ROYCE MOTOR CARS REPORTS RECORD FIRST QUARTER RESULTS</b>  <a href="https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0329331EN/rolls-royce-motor-cars-reports-record-first-quarter-results">https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0329331EN/rolls-royce-motor-cars-reports-record-first-quarter-results</a></p> <p><b>Contacts</b>  In AB's absence/if not available:</p> <p>Client Contact Team  01243 525700  enquiries@rolls-roycemotorcars.com</p> <p>Cllr Holden spoke on the matter of <u>CCTV recording on paths in the Parish</u>. He said there is considerable anger about this, especially in Westerton. One of the cameras is adjacent to a driveway. It is considered that as RR obtained permission from WSCC and Goodwood, at the very least they should have advised the Parish Council, and the wider community. Out of common-sense it would be thought that communication is necessary for this type of activity. If this is for the Green Travel Plan, why are the cameras not fully around the village? Cllr Holden said he had residents come to his house, who were both annoyed and upset. He felt this had been very badly handled and residents deserve a full explanation and apology. It was remarked that the camera locations are very odd for a Travel Plan. Cllr Hunt said that Streetwise, the installers, had confirmed the resolution is very low; individuals cannot be identified from the images. Mr Andrew Blanchard, a resident, said that being so how do RR know if any of their employees are using the paths? The Parish Clerk advised that her time and the Parish Councils money had been spent trying to ascertain the details following complaints from residents. Cllr Holden will draft a letter to the CEO of RR.</p>	<p><b>WH</b></p>
<p><b>77/21</b></p>	<p><b>MEMBERS' REPORTS:</b> To receive reports from Members where not covered in agenda below.</p> <p><u>Goodwood GACC Meeting on 10th March: Update</u></p> <p>Cllr Burborough attended this meeting virtually, and the main point of note was that Air Traffic in 2020 was down due to Covid.</p>	
<p><b>78/21</b></p>	<p><b>PLANNING MATTERS:</b> To receive a report on recent planning applications, and update on WH/20/02824/OUT Proposed development North of Madgwick Lane, Westhampnett.</p> <p><b><u>Planning Update since the last Parish Council Meeting on 8<sup>th</sup> March 2021</u></b></p> <p><b><u>New Planning Applications for the period week 10 (10/03/21) to week 14 (07/04/21) inclusive</u></b></p> <p><b><u>WH/21/00412/DOM</u></b> - Case Officer: Vicki Baker  Mr S Rigden  Bay Leaf House Stane Street Westhampnett PO18 0NT  Erection of 1 no. outbuilding in rear garden for home office use.  O.S. Grid Ref. 488242/106148  To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QOCXPSERLXF00">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QOCXPSERLXF00</a></p> <p>The PC lodged the following comment on 22/03/21:  Westhampnett Parish Council has no objection but would request that if the application is approved, a Condition be imposed restricting the use for the sole benefit of the householder.</p> <p><b><u>Decision due 20/04/21</u></b></p>	



78/21  
Cont.

**WH/21/00471/PLD** - Case Officer: Oliver Naish

Mr Stewart Morris

21 Old Arundel Road Westhampnett PO18 0TH

Single storey side extension with external alterations to include dropped kerb.

O.S. Grid Ref. 488811/106550

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QONYBGERM6600>

**The PC has no comment to make.**

**Decision due 26/04/21**

**WH/21/00489/FUL** - Case Officer: William Price

Mrs Pam Clingan

Lanburn Connemaras Swallow Beck Madgwick Lane Westhampnett

Change of use of land for use as a certified 'Caravan and Motorhome Club' site for siting up to 5 no. caravans, motorhomes or trailer tents.

O.S. Grid Ref. 488052/106449

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QOOA34ERM6X00>

The PC lodged the following Comment and Objection on 07/04/21:

21/00489/FUL Change of use of land for use as a certified 'Caravan and Motorhome Club' site for siting up to 5 no. caravans, motorhomes or trailer tents. Lanburn Connemaras Swallow Beck Madgwick Lane Westhampnett Chichester West Sussex PO18 0GY

Westhampnett Parish Council wishes to COMMENT and OBJECT as follows:

Westhampnett Parish Council COMMENTS:

Drainage proposals:-

- Surface water: by Soakaway.

Site is at the top of a hill, so presumably this would work, although there is a flooding issue in the lower part of the site. However the number of units is small and use is restricted to summer months, so should be OK.

- Foul drainage: CCEP is a Chemical Closet Emptying Point.

No reference can be found as to the location on the site.

The Parish Council has no experience of this arrangement but presumably the effluent will need tankering away?

There are no details of the enclosure; capacity & projected tanker movements (weekly? Monthly? Etc). These details and the Tanker route & turning circle should be included on proposed plan.

The following 5 items are matters taken into consideration by CDC when considering camping and caravan applications:-

1. Demonstrable need & requires a rural location.

2. Appropriate scale in relation to setting & not diminish local amenity.

3. Sensitively sited & designed to maintain tranquillity and character.

4. Sited to be visually unobtrusive and can be assimilated so as to conserve and enhance the surrounding landscape.

5. The road network and Site's access can safely accommodate any additional traffic generated.

The Parish Council considers that the criteria has been met in respect of the first four items but not in respect of access - item 5, therefore Westhampnett Parish Council OBJECTS as follows:

Vehicle Access.

The proposals state that vehicle access will be restricted to be from the West only.

The Parish Council have a number of reservations:

- How will this be controlled?

- What are the visibility requirements for the junction at 60mph(current) & 40mph(proposed). Sight lines should be indicated on plan to indicate this is achievable.

- Turning circles for entrance/egress to/from the site for towing vehicles (car + caravan) from Madgwick Lane, should be indicated on the plan together with that for Foul Waste tanker, in order to demonstrate this is achievable safely.

Footpaths.

There are no defined footpaths between the site entrance on Madgwick Lane:-

- Eastwards to the Rolls Royce roundabout (junction Madgwick/Claypit Lanes).

- Westwards, for approx. 500 yards, to pedestrian access into Madgwick Park estate, almost opposite Old Place Lane.

Although grass verges are wide along parts of Madgwick Lane, they are uneven and not recommendable for pedestrian use. In addition, the traffic is both heavy and speeds are fast. There is a real danger for pedestrians using the verges, whose use may include children, pushchairs and dogs.

Public Transport.

**78/21  
Cont.**

There is NO public transport close to the site. Access to such would involve walking along Madgwick Lane (see above comments on footpaths) to either Claypit Lane, thence Stane Street (East) or Stane Street (West).

Lighting.

If the application is permitted, all on-site lighting should be sensitive, downward facing and sensor timed.

SUMMARY.

Westhampnett Parish Council OBJECT to this application for the following reasons:

1. Inadequate vehicle access.
2. Lack of Public footpaths.
3. Lack of Public transport.

However, if CDC are minded to approve the application, it is suggested that:-

- Temporary Permission of say 6 months is granted, to assess the actual effect.
- On and Off-site signage is subject to further approval.

The PC has since been provided with some additional information from the applicant, however the PC submission still stands as lodged.

**Decision due 26/04/21**

**WH/21/00402/ADV** - Case Officer: Jane Thatcher

Miss Megan Hamlyn

Madgwick Park Madgwick Lane Westhampnett West Sussex

1 non-illuminated no. post sign and 6 non-illuminated no. banner flags.

O.S. Grid Ref. 487830/106239

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QOBKI1ERLWK00>

**PC must comment by 14/04/21**

**Decision due 30/04/21**

**WH/21/00786/DOM** - Case Officer: Maria Tomlinson

Mr M Mason

11 Stane Street Maudlin Westhampnett Chichester

First floor rear extension over existing single storey extension.

O.S. Grid Ref. 488859/106615

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QPUVXPER0WY00>

**PC must comment by 21/04/21**

**Decision due 20/05/21**

**Update on outstanding Planning Applications**

**WH/20/03157/REM** - Case Officer: Jeremy Bushell

Peter Hodgson

Land North Of Madgwick Lane Westhampnett West Sussex

Application for the Approval of Reserved Matters following Outline Planning Permission WH/15/03884/OUT - relating to proposed sports pitch.

O.S. Grid Ref. 487255/106469

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QKT6G3ERJDD00>

**PC Comment lodged 24/02/21.**

**Decision due 26/04/21**

**WH/20/03239/LBC** - Case Officer: Vicki Baker

Mr John Brown

Grayle House Stane Street Westhampnett PO18 0NT

Construction of new lean-to conservatory.

O.S. Grid Ref. 488048/106155

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QLBKWTERJR200>

**WH/20/03238/DOM** - Case Officer: Vicki Baker

Mr John Brown

Grayle House Stane Street Westhampnett PO18 0NT

Construction of new lean-to conservatory.

O.S. Grid Ref. 488048/106155

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QLBKWSERJR100>

78/21  
Cont.

**PC Comment lodged 01/02/21.**  
**Decision overdue 17/02/21**

**WH/20/03070/DOM** - Case Officer: Maria Tomlinson

Mr Nick Pullen

Greytiles Claypit Lane Westhampnett PO18 0NU

Proposed detached garage.

O.S. Grid Ref. 488291/106337

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QKELGRERJ2700>

**The PC has no comment to make.**

**Decision overdue 21/01/21**

**LV/20/02675/OUT** - Case Officer: Jane Thatcher

Berkeley Strategic Land Ltd.

Field South Of Raughmere Drive Lavant West Sussex

Outline Application with all matters reserved (except for access) for the development of 140 dwellings, public open space, landscaping, parking and associated works.

O.S. Grid Ref. 485835/107806

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QIJRNKEROPD00>

**PC Objection lodged 23/11/20.**

**Decision overdue 19/01/21 (Red Card lodged by CDC Ward Cllr)**

**Decisions**

**WH/20/03186/FUL** - Case Officer: Vicki Baker

Mr A Levy

3 Folland Drive Westhampnett Chichester West Sussex

Rear extension to detached garage.

O.S. Grid Ref. 487873/106460

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QL0TGOERJJ600>

**PC Comment lodged 26/02/21.**

**Permitted on 26/03/21**

The Decision includes "shall be used only for purposes incidental to the enjoyment of the dwelling house and for no other purpose.

Reason: To maintain planning control in the interests of amenity of the site."

**TG/20/02893/OUT** - Case Officer: Mike Bleakley

Countryside Properties (UK) Ltd

Land Adjacent To A27 Copse Farm Tangmere Road Tangmere West Sussex

Outline planning application for a residential-led mixed use development comprising up to 1,300 dwellings (Use Class C3), an expanded village centre (comprising flexible units suited to Use Class E and pubs or drinking establishments and/or takeaways in Use Class Sui Generis), community uses, primary school, informal and formal open space, playing pitches, footpaths, cycleways, associated landscaping, utilities and drainage infrastructure, including on-site pumping station(s) with connection to the Strategic Foul network; associated infrastructure and groundworks; with all matters reserved except for the principal access junctions from the A27 grade-separated junction and Tangmere Road and the secondary access at Malcolm Road.

O.S. Grid Ref. 489314/106361

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QJZZT4ERIUA00>

**PC Comments lodged 01/01/21**

**CDC held a Public Briefing virtually on Thurs 18 Feb 2021 10.00 am**

**CDC Planning Committee assessed on 07/04/21 and Granted Outline Permission subject to Highways England agreement to revised measures regarding the impact of the traffic from the development on the A27. Full details to be advised.**

**WH/20/02824/OUT** - Case Officer: Jeremy Bushell

CEG Land Promotions And The Landowners

Land Within The Westhampnett / North East Chichester Strategic Development Location (north Of Madgwick Lane) Chichester

Outline Application with all matters reserved except for access for the residential development comprising up-to 165 dwellings, including an element of affordable housing; together with an access from Madgwick Lane as well as a relocated agricultural access, also from Madgwick Lane; Green Infrastructure, including the enhancement of the Lavant Valley Linear Greenspace; sustainable drainage systems; and associated infrastructure.

O.S. Grid Ref. 487255/106469

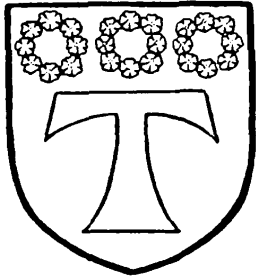
<p>78/21 Cont.</p>	<p>To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QJ88KRER18000">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QJ88KRER18000</a></p> <p><b><u>Developer has appealed, start date 22/03/21, Decision at least July 2021.</u></b></p> <p><b><u>Other Matters – Chichester Local Plan Review 2020 version of the Council's Housing and Economic Land Availability Assessment (HELAA) document.</u></b></p> <p>The PC have been advised of this review which includes Westhampnett, and further comments are to be prepared.</p> <p><b><u>Linda Lanham, 12.04.21</u></b></p> <p>Cllr Potter said that the proposed development at Lavant, had the same issues applying to it as to the CEG application for the land north of Madgwick Lane. Namely the land is in the Strategic Gap. Cllr Hunt said the CEG Appeal hearing is likely to be at the beginning of August. Cllr Potter further advised that Southern Water do not have capacity within 3-4 years as the expansion at Tangmere WWTW for 3000 more homes has been exhausted, and Fordwater is also near capacity. He advised that if the PC wished to speak at the Inquiry, they would be best to register as a local resident. He added that he attended an Inquiry and the Inspector asked him if he wanted to speak. He commented that as a matter of interest there are to be 147 houses in Oving Road, and some of the properties in the Shopwyke Lakes development are in joint ownership with Hyde Housing.</p> <p>Mrs Jean Hardstaff asked the Councillors if they have anything further to say to the Inspector, if so, submissions must be by 26th April.</p>	<p><u>LFL</u></p> <p><u>JLH/</u> <u>LFL</u></p>
<p>79/21</p>	<p><b><u>PLANNED DOUBLE-YELLOW LINES IN VARIOUS LOCATIONS IN THE PARISH:</u></b> An update</p> <p>It was noted that the Parish Council had received extremely short notice of the carrying out of the lining works, and the Parish Clerk had spent much time trying generally to facilitate the work, especially as the contractors appeared not to be working to the correct plan. The lines were to be put down on Thursday 8th April 2021, but this had resulted in an aborted attempt as cars were parked in the areas concerned. The contractors then returned the next day having put cones out. Cllr Hunt advised that WSCC do not have to notify people in advance as it is part of the TRO. The sub-contractors were there to do the job but had not done enough preparation in advance. They would be finishing on 13<sup>th</sup> April, including removing the erroneous lines across Dairy Lane. Additionally, they will only paint the Double Yellow Line in the north side of Old Arundel Road as far as House No.5. Mr Luke Dorking, a resident of Old Arundel Road, confirmed the contractors had been working from a different plan, and the original position of the lines would have affected the 3 cottages on the roundabout. Now the lines are to end level with the eastern end of House No.5, he would like to say a big Thank You to Cllr Hunt and all who helped achieve this. The result will be a big help to those residents. Cllr Hunt confirmed WSCC Andy Brookwell has sent a new map. There is a 6-month window to decide if there should be any Parking Bays, as that is still an option. Date to be noted.</p>	<p><u>LFL</u></p>
<p>80/21</p>	<p><b><u>BROADBAND SPEEDS:</u></b> Update on Gigabit Broadband Voucher Scheme</p> <p>Cllr McLeish reported that there are 25 houses interested in the scheme, but Openreach have based their figures on 216 dwellings which would work out at about £619 per dwelling. This does not factor in costs reduced due to the Gigabit voucher scheme. She will be trying to get others interested as well. She had to chase Openreach and they finally replied on 9<sup>th</sup> April to confirm details. Cllr Burborough said she has good broadband but if someone locally shouts theirs is poor, then Openreach just drop someone else off! Mr Don Milton, a resident, said he can never actually demonstrate the bad service to Openreach; there is not enough capacity, everyone is just sharing it! He said Ofcom would help, but need speed tests, and these are up and down. He said need to test to the router with laptop plugged into the wall. He suggested recording speeds via OOKLA (Speedtest.net, also known as Speedtest by Ookla) for 6 months. Cllr McLeish to provide an update at the next meeting.</p>	<p><u>CMcL</u></p>
<p>81/21</p>	<p><b><u>HWRS SMELLS AND NOISE FROM THE SITE:</u></b> Update on Site operation times, and current situation</p> <p>The Parish Clerk explained that the CDC Depot operation times start at 6am, 7 days a week. The staff are getting ready from 5-30am, but do not leave the site until 6am. The Manager said that they work hard to be mindful of their neighbours. Cllr Hunt said he had yet to chase up regarding the actual surface of the exit road smelling due to the liquid spills but would do so.</p> <p>Cllr Hunt then read out a report from Paul Madden, Contracts and Enforcement Manager, Wastes Management Services, WSCC:</p> <p><i>A number of issues have been investigated since the last PC meeting on this matter.</i></p> <ul style="list-style-type: none"> <li>• <i>Viridor have checked the drainage system coming out from the site. (These had caused Odour issues in the past) and confirm that there is no current blockage. However, they will continue to monitor on a regular basis.</i></li> <li>• <i>The installation of plastic curtains on the main shed doors have been discounted as they would create a health and safety threat for vehicles entering and exiting the shed. Although all movements are coordinated by banksmen the curtains would create a blind spot for operations.</i></li> <li>• <i>We have arranged a further meeting with CDC to investigate if any Odours are coming from their adjacent yard to the HWRS. We visited a number of weeks ago and concluded that their new wash area was not causing a problem.</i></li> </ul>	<p><u>JH</u></p>

<p>81/21 Cont.</p>	<ul style="list-style-type: none"> <li>Viridor will review the opening and closing of the main shed doors, but it is recognised that there are key delivery times when the local dustcarts arrive at mid-morning and then again around lunch time to deposit their loads.</li> <li>As previously stated, the amount of stored waste in the shed has been reduced significantly and where possible bulk artics are loaded during late afternoon for onward transportation the next morning. These vehicles are always covered over.</li> <li>The "deodorisation" in the shed has been increased and does make a difference.</li> <li>We are aware that green waste delivered by the public over the weekend cannot normally be taken off site until Monday morning. We are exploring other possibilities to minimise these stock levels.</li> <li>We take on board the comments regarding "air pressurised" systems around the main shed doors and will ask the contractor to assess the viability and cost of such a system.</li> </ul> <p>Mr Brown has been supplied with the current telephone number for the site. Should there be a further issue it would be best to make contact with the site as they can assess the situation immediately.</p> <p>At the time of writing, we have not received other complaints regarding the site and the Environment Agency have not raised any issues with our Contractor. However, we will continue to investigate all possibilities at the site with the interests of local neighbours in mind.</p> <p>Finally, we are happy to offer an open invitation for Parish Councillors to visit the site.</p> <p>Cllr Hunt and Mr Paul Madden were thanked for this report and all the work that had been done so far.</p>	<p><b><u>ALL</u></b></p>
<p>82/21</p>	<p><b><u>SOUTHERN WATER RE: FOUL SEWERS CAPACITY IN STANE STREET:</u></b> Update on correspondence with OFWAT / CCW / CDC and SW The Parish Clerk apologised as this matter has not been actioned yet.</p>	<p><b><u>LFL</u></b></p>
<p>83/21</p>	<p><b><u>UPDATE ON REQUESTS RECEIVED BY PARISH CLERK:</u></b> <b><u>Dog Poo Signs:</u></b> The signs are now made, and it has been suggested that the Volunteers will put them up. They will be delivered to Mr Bob Holman.</p>	<p><b><u>LFL</u></b></p>
<p>84/21</p>	<p><b><u>WSALC:</u></b> Update on WSALC support / provision of services to WS Parishes and Town Councils Following on from the shakeup WSALC is now settling down. There is a Parish Clerks meeting by Zoom on 15<sup>th</sup> April for WSALC to explain the ways of working, services, training etc. The Parish Clerk will be attending.</p>	<p><b><u>LFL</u></b></p>
<p>85/21</p>	<p><b><u>COMMUNITY HALL:</u></b> (Mr Richard Skillern standing in for Cllr Holden)</p> <ol style="list-style-type: none"> <li><b><u>Update on re-opening of the Hall on 12<sup>th</sup> April 2021 for certain activities only until 17<sup>th</sup> May 2021:</u></b> Mr Richard Skillern reported that the Community has re-opened today, but for children's, parent, and toddler's activities only. From 17<sup>th</sup> May it will be possible to have exercise classes, table tennis, badminton etc. Also 30 people at a Wedding, Funeral or Wake.</li> <li><b><u>Update on Care of Building:</u></b> Mr Richard Skillern advised that Mr Chris Maher is currently learning how the Hall building works.</li> <li><b><u>Update on Bookings / Refunds:</u></b> Mr Richard Skillern advised that Mr Chris Maher is looking after bookings which are now slowly coming in.</li> <li><b><u>Update on Year End position of Lloyds Bank Account:</u></b> Mr Martin Woolf was thanked for bringing the Accounts up to date in readiness for Year End. The final version would be as at 31<sup>st</sup> March 2021.</li> <li><b><u>Hedging:</u></b> This item is temporarily postponed.</li> <li><b><u>Summer &amp; Christmas Events:</u></b> Cllr Moth said it would be good to have dates in the diary, to be decided at the Hall Committee meeting.</li> <li><b><u>Hall Audio Visual purchase:</u></b> Cllr Moth said this would be progressed with Mr Chris Maher.</li> <li><b><u>Fire Alarm / Emergency Lighting Maintenance and Monitoring Service contract quotes – update:</u></b> The Parish Clerk advised that CIA had come to give a quote to join the Fire Alarm panel to the Monitoring wiring, then they needed to come and do the work, then AES would need to connect it up. It should be completed within another few days.</li> <li><b><u>Any other business: Signage at the Hall - Cllr Burborough</u></b> offered to email some suggested designs to Mr Richard Skillern in time for the Hall Committee meeting on 19<sup>th</sup> April. <b><u>Hall Finances</u></b> – to be discussed at the Hall Committee meeting as well.</li> </ol>	<p><b><u>MW</u></b></p> <p><b><u>SB</u></b> <b><u>RS</u></b></p>
<p>86/21</p>	<p><b><u>GOODWOOD DRIVE-IN CINEMA:</u></b> reopening 17<sup>th</sup> April 2021 The Parish Clerk advised that there are to be 41 showings between 17<sup>th</sup> April and 5<sup>th</sup> May. These will be every day, some days 1 showing, many days have 2 showings and a few have 3 showings. Cllr Holden said that last year, residents of Westerton, experienced noise including tooting and it was hoped the lessons had been learnt. The Parish Clerk was asked to write to Goodwood, to ask that tooting not be allowed, to request that a liaison officer be appointed as an immediate point of contact, and to note the increase in litter last year.</p>	<p><b><u>LFL</u></b></p>
<p>87/21</p>	<p><b><u>PROPOSAL FOR A NEW PATH FOR THE POTENTIAL JOINING UP OF ROUTES TO ENABLE SAFER WALKING TO / FROM WESTERTON TO GOODWOOD HOTEL, AND BEYOND:</u></b> Update on progress The Parish Clerk reported that despite a reminder email no reply had been received at all to this proposal. As it is most unlike them not to reply, she would contact Goodwood again.</p>	<p><b><u>LFL</u></b></p>
<p>88/21</p>	<p><b><u>PROJECT TO RE-PURPOSE THE OLD BUS SHELTER IN THE VILLAGE GREEN PLAY AREA:</u></b> As no plan had been started, this matter was deferred to the next PC meeting.</p>	<p><b><u>ALL</u></b></p>

89/21	<p><b><u>KEEPING THE PARISH LOOKING GOOD – VILLAGE VOLUNTEERS:</u></b></p> <ol style="list-style-type: none"> <li><u>Purchase of Additional Equipment for the coming season:</u> Mr Bob Holman advised that he has purchased 2 more grass rakes, a grease gun and another blower. A Cub Cadet ride-on mower has also been ordered and should be available at the end of April / early May.</li> <li><u>Litter Picking:</u> Cllr McLeish thanked the Westhampnett Wombles for all the litter-picking which had made the Parish look so good.</li> <li><u>March Work-Party in Old Arundel Road:</u> Cllr McLeish reported that there had been a good turnout and the group had accomplished a lot. She added it was now possible to walk together along the south side of Old Arundel Road pavement.</li> <li><u>Any other business:</u> To note the April Work-Party is 17<sup>th</sup> April, meet at 9-30am at the Community Hall. Mr Bob Holman said he would assess tasks to be done.</li> </ol>	<b>BH</b>
90/21	<p><b><u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</u></b></p> <p>Cllr Burborough said that the Agenda is too long, and the Parish Council needs to encourage more Councillors to help with the tasks. There are 3 vacancies at present. Perhaps a leaflet drop would help find some more people. Cllr McLeish asked Mr Marvin Smith if he would consider this, and he said he would need to know more about it. The Parish Clerk will contact him to discuss.</p>	<b>LFL</b>
91/20	<p><b><u>PARISH FINANCIAL MATTERS:</u></b></p> <ol style="list-style-type: none"> <li><u>To note the movement was made of all Community Hall Grant monies received to date at £19,907.50 to NS&amp;I.</u> This was noted.</li> <li><u>To approve the Accounts to 31<sup>st</sup> March 2021</u> which had been previously circulated to all Councillors. There being no questions, the approval of the accounts was proposed by Cllr Holden, seconded by Cllr James, and all voted in favour. The Accounts were signed by Cllr McLeish.</li> <li><u>To approve the Asset Register as at 31<sup>st</sup> March 2021:</u> Deferred to the next PC meeting as not completed.</li> <li><u>To consider a request for a Litter Bin at Madgwick Lane / Stocks Lane:</u> The Councillors asked Mr Marvin Smith, a resident of Madgwick Park, if he knows who the Managing Agents are for the development. He said he does not know; at present it is a very grey area. The Councillors agreed that a quote should be obtained for a bin at Stocks Lane and asked the Parish Clerk to action this. Mrs Jean Hardstaff, a resident, asked if a bin could be provided at the southern end of FP417 at Maudlin. The Councillors recalled that this had been requested previously, however CDC would not install one at that location as nowhere to safely stop to empty it.</li> <li><u>Any other business:</u> None</li> </ol>	<p><b>CMcL</b></p> <p><b>LFL</b></p> <p><b>LFL</b></p>
92/21	<p><b><u>CORRESPONDENCE, INCLUDING NOTICES &amp; LEAFLETS:</u></b></p> <p>None.</p>	
93/21	<p><b><u>DEALING WITH LOCAL ISSUES:</u></b></p> <p>Mrs Jean Hardstaff asked if the <u>BT Phone Box in Westerton</u> could be purchased and re-purposed. Mr Rod Fabricius had contacted her as he had seen some publicity in the National Press about Communities purchasing BT phone boxes. Co-incidentally, Mrs Lisa Neville had contacted the Parish Clerk asking the same question and suggesting a Defibrillator might be installed inside it. The matter was discussed and as the BT Phone Box is working it was decided a Consultation Slip was needed to be delivered to all residents of Westerton to ask their opinion. This would ask if it should be disconnected? If so, what use could it be put to? eg Defibrillator, Swap book library etc. The Parish Clerk will design a Slip and Cllr Holden offered to do the deliveries.</p>	<b>LFL</b>
94/21	<p><b><u>QUESTIONS BY THE PUBLIC:</u></b> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.</p> <p>Mr Marvin Smith, a resident, asked when the <u>Speed Limits in Madgwick Lane</u> are to be actioned? The Parish Clerk advised that BDW Homes have confirmed this should be by 26<sup>th</sup> / 27<sup>th</sup> April. Also the 25mph bend sign is to be reinstated at the same time.</p>	<b>LFL</b>
95/21	<p><b><u>DATE OF NEXT FULL PARISH COUNCIL MEETING:</u></b> WEDNESDAY 5<sup>th</sup> May 2021 at 7pm</p> <p>Noted.</p>	
96/21	<p><b><u>CLOSE MEETING</u></b></p> <p>The Chairman closed the meeting at 8.56pm.</p>	

Signed.....  
**Chairman of Meeting**

Date.....



# WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham  
Oak Tree Cottage, Claypit Lane, Westhampnett, Chichester PO18 0NU

Tel: 01243 536859 email: [westhampnettclerk@gmail.com](mailto:westhampnettclerk@gmail.com)  
[www.westhampnettpc.co.uk](http://www.westhampnettpc.co.uk)

## Minutes of the Annual and Full Westhampnett Parish Council Meetings held at 7pm on Wednesday 5<sup>th</sup> May 2021 via Zoom

### Present:

**Parish Councillors:** Cllr C McLeish (re-elected as Chairman), Cllr W Holden (re-elected as Vice-Chairman), Cllr S Burborough, Cllr S James, Cllr C Moth and Cllr Smith (co-opted).

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham, with WSCC Cllr J Hunt and CDC Cllr H Potter, in attendance.

6 members of the public also attended.

<u>Minute No</u>	<u>Item</u>	<u>Action</u>
97/21	<b><u>OPEN ANNUAL MEETING OF THE FULL COUNCIL &amp; TAKE APOLOGIES</u></b> Cllr McLeish welcomed all. Apologies were received from Cllr Ashcroft.	
98/21	<b><u>ELECTION OF CHAIRMAN FOR 2021/22:</u></b> The Council will elect a Chairman for the forthcoming year. The only nomination for Chairman was Cllr McLeish. Her nomination was proposed by Cllr Burborough, seconded by Cllr Holden and all voted in favour.	
99/21	<b><u>DECLARATION OF ACCEPTANCE OF OFFICE:</u></b> The duly elected Chairman will make a Declaration of Acceptance of Office Cllr McLeish signed the Declaration of Office, document to be provided to the Parish Clerk after the meeting.	<b><u>LFL</u></b>
100/21	<b><u>ELECTION OF VICE-CHAIRMAN FOR 2021/22:</u></b> The Council will elect a Vice-Chairman for the forthcoming year. The only nomination for Vice-Chairman was Cllr Holden. His nomination was proposed by Cllr Burborough, seconded by Cllr McLeish and all voted in favour.	
101/21	<b><u>DECLARATION OF ACCEPTANCE OF OFFICE:</u></b> The duly elected Vice-Chairman will make a Declaration of Acceptance of Office. Cllr Holden signed the Declaration of Office, document to be provided to the Parish Clerk after the meeting.	<b><u>LFL</u></b>
102/21	<b><u>CHAIR CONTINUES THE MEETING</u></b> Cllr McLeish then took over the running off the Meeting in her role as Chairman of Westhampnett Parish Council.	
103/21	<b><u>DISCLOSURE OF INTERESTS:</u></b> Cllr Burborough – as an employee of Rolls Royce. New Register of Interests Form to be completed and provide to the Parish Clerk after the meeting.	<b><u>LFL</u></b>
104/21	<b><u>APPOINTMENT OF COMMITTEE MEMBERS AND APPOINTMENT OF EXPERTS</u></b> It was suggested that the members of each committee should remain for the coming year, all Councillors voted in favour of this. Cllr McLeish thanked all for their time and effort doing these tasks.  The committees are: <b><u>Finance:</u></b> Cllr McLeish, Cllr Burborough, Cllr Moth and the Parish Clerk/RFO.  <b><u>Community Hall:</u></b> Cllr Holden and Cllr Moth.  <b><u>Village Green:</u></b> Mr Bob Keatley to be appointed as expert for Play Area inspections on Village Green and Richmond Road, assisted as previously by Mr Andrew Blanchard.  <b><u>Planning:</u></b> Mrs Jean Hardstaff to be appointed as expert for planning matters.	

## ANNUAL REPORT OF THE COUNCIL GIVEN BY THE PREVIOUS CHAIRMAN FOR THE Y/E 31st MARCH 2021

### Report given by Cllr McLeish:

2020/21 has been another busy year!

Although the Parish Council has been involved in many activities, I will be as brief as possible and may not cover everything that we have been involved in.

The Council was pleased to welcome a new Councillor, Cllr Tracy Ashcroft, bringing the number of Councillors to 6 with 3 vacancies.

Due to the expansion of the population of Westhampnett, it is hoped to recruit additional people to fill these vacancies, and so enable more projects to be tackled and completed during the coming year.

In spite of Covid delaying some projects, the Parish Council has been extremely busy and productive:

- The Community Hall was formally finished in January 2020.
- The Annual Christmas Tree event took place, if rather low-key due to Covid. The 2 trees were erected in Westhampnett (thanks to help from WSCC Fire Service) and Westerton for a month and brightened up some very dark days.
- In Autumn 1000 daffodil bulbs were planted in place along Stane Street and on the Village Green. These looked tremendous when in bloom a few weeks ago.
- We supported the residents of Madgwick Lane, Old Place Farm and Madgwick Park itself, regarding the issues arising from the Madgwick Park development.
- We opposed the planning application for 165 houses on land north of Madgwick Lane. Having been refused by CDC the developers have gone to Appeal.
- We wrote to OFWAT and CCW regarding the sewerage issues within the Parish, particularly the lack of investment by Southern Water in proper infrastructure. This has resulted in OFWAT meeting with Southern Water and OFWAT requiring a plan be put in place.
- We applied for and received a grant from WSCC Operation Watershed for works to be carried out to alleviate flooding in Westerton Lane. These were carried out in December 2020 and appear to have resolved the problems.
- We followed up reports of smells and noise from the HWRS, and improvements have been made but the matter is not resolved completely yet.
- VE75 Bench installed overlooking the airfield.

Some of the ongoing projects:

- Liaison with WSCC regarding Parking planning and restrictions
- Traffic congestion at shift change with RR
- Speeding Traffic with Sussex Police and others
- Landscaping around Community Hall involving weeding, seeding and planting trees
- General upkeep of public footpaths & gates, hedges etc on Goodwood land with Goodwood; the Village Green and Play area and the Richmond Road Playing Field and equipment
- Visible entrance & "gates"; to each part of the Parish; awaiting the implementation of the new speed limit on Madgwick Lane before proceeding
- Allotments for 2021 on the Madgwick Park estate, deferred to 2022 due to building delays

Councillors regularly attend:

- Liaison on Travellers Transit Site with CDC & WSCC
- Goodwood Aerodrome and Motor Circuit Meetings
- WSCC South Chichester County Local Committee
- CDC All Parishes Meeting
- Planning Applications are reviewed and assessed for impact on the area.

None of these successes would be possible without a team of people. In particular, thanks to:

- Mrs Jean Hardstaff - for her continued support to bring the building of the Community Hall to completion last January. Also for all the planning advice, month after month, and her visionary ideas.
- Mr Bob Keatley, assisted by Mr Andrew Blanchard, for inspecting and maintaining the Play and Outdoor Exercise Equipment at Westerton and the Village Green Play Areas.
- CDC Cllr Henry Potter and WSCC Cllr Jeremy Hunt for being able to advise and assist with Parish support
- Thank-you to the Community Hall Committee and other helpers who have made the Hall a success
- The Westhampnett Hub Coronavirus Volunteers, in particular Mrs Maggie Walsh and Mr Bob Keatley for continuing until no longer needed.
- To the enthusiastic Westhampnett Volunteers now run by Mr Mark Mason, assisted by Mr Bob Holman, for their behind the scenes work in keeping our area mowed, trimmed and litter free.
- Thank you to all the councillors for the hours of unpaid work they put in to make living in Westhampnett as enjoyable as possible
- Thank you to Mrs Linda Lanham for being such an efficient clerk and all she does for the Community



105/21 Cont.	<p>It is hoped to hold the Annual Parish Meeting in the Community Hall in a few weeks' time, and we would like your ideas for additional indoor and outdoor facilities for the Parish. This event will be well publicised once the date is known, so do please come along.</p> <p>Thank you Claire McLeish</p> <p>There were no questions arising from this report.</p>	
106/21	<p><b><u>ANNUAL REPORT ON THE UNAUDITED ACCOUNTS OF THE COUNCIL FOR THE Y/E 31st MARCH 2021</u></b></p> <p><b><u>Report of Mrs L Lanham, Parish Clerk and Responsible Financial Officer</u></b></p> <p>Due to Covid the deadline for producing the Annual Return for 2019-20 and obtaining approval by the Parish Council and the internal auditor was extended by the Government to the end of August 2020. The Parish Council completed this by the deadline, the submission was then approved by the external auditors, who made no comments on the accounts.</p> <p>The Annual Return for 2020-21, together with a detailed breakdown of the various budget headings is currently being finalised prior to approval by the Parish Council, and submission to the internal and then external auditors.</p> <p>The Parish Council held the precept payable in 2020-21 at the same amount per taxpayer as the year before, but due to the additional council tax base (more housing being built) the actual value of the precept for the year was £54,125. As the council tax base has again increased since 2020-21 the amount to be paid per taxpayer has been kept the same but will provide a higher income to the Parish Council. The Parish Council approved the precept for the coming year 2021-22 at £57,050.</p> <p>The Parish Council holds one Barclays Bank account for general day-to-day expenses, and one NS&amp;I investment account. The NS&amp;I account holds the remaining monies for the building of the Community Hall, NHB 32/20 destined for an Audio-Visual system in the Hall, the Maintenance Fund for the Village Green &amp; Play Area thereon, and accumulated CIL monies of £153k.</p> <p>The Community Hall final works were completed in January 2021, much delayed due to the Coronavirus pandemic. The build cost was £667k, with £5k remaining in the Build fund.</p> <p>The Community Hall fitting out continued, using the remaining £12k from the NHB grant. Some items of the planned equipment are still to be purchased, again delayed due to the Coronavirus pandemic. These will be purchased during 2021.</p> <p>Government Grants of £20k were received during the year in relation to the Community Hall being forced to close several times, thus interrupting the income stream.</p> <p>The Parish Council continues to manage its finances prudently, and significant capital projects are only pursued when grants can be secured, or funds have been reserved for such purposes.</p> <p>Linda Lanham.</p> <p>There were no questions arising from this report.</p>	
107/21	<p><b><u>CLOSE THE ANNUAL MEETING OF THE FULL COUNCIL.</u></b> The Chairman closed the meeting at 19-11pm.</p>	
108/21	<p><b><u>OPEN FULL COUNCIL MEETING &amp; TAKE APOLOGIES FOR ABSENCE</u></b> Cllr McLeish welcomed all to the Full Council meeting. Apologies were received from Cllr Ashcroft.</p>	
109/21	<p><b><u>PARISH COUNCILLOR VACANCY</u></b> Cllr McLeish introduced Mr Marvin Smith. Mr Smith said a few words describing his personal and work background, explaining that he has lived in the Parish since November 2019 and in the Chichester area for 32 years. He and his wife have two grown up children, and he has worked for West Sussex Fire &amp; Rescue Service for 31 years, currently as the Station Manager for Littlehampton, Arundel and East Preston fire stations. When his children were at East Wittering Primary School he was on the board of Governors and acted as chair for a time. Before the Fire Service he worked for Ferguson televisions (Gosport) as an Electro/Mechanical engineer. In his spare time he likes dog walking (we have a 8 month old Collie) and flying.</p> <p>Cllr McLeish proposed that he become a Councillor and all voted in favour. Having signed the Declaration of Office and Register of Interests Cllr Smith took his place (via Zoom) with the rest of the Councillors and was welcomed by Cllr McLeish. The documents to be provided to the Parish Clerk after the meeting.</p>	LFL
110/21	<p><b><u>DISCLOSURE OF INTERESTS:</u></b> Cllr Burborough – as an employee of Rolls Royce.</p>	
111/21	<p><b><u>CONFIRM MINUTES OF THE LAST FULL PC MEETING</u></b> held on 12<sup>th</sup> April 2021</p> <p>The Minutes for the Parish Council meeting held on 12th April 2021 were accepted. Cllr James proposed that they be approved, this was seconded by Cllr Holden, all were in favour and they were then signed by the Chairman.</p>	

112/21	<p><b><u>MATTERS ARISING:</u></b> To deal with any matters arising from the Minutes of the last meeting.</p> <p>None.</p>	
113/21	<p><b><u>REPORTS FROM EXTERNAL BODIES:</u></b> including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting.</p> <p><b><u>WSCC Cllr Jeremy Hunt was unable to submit his usual written report due to be in purdah for the forthcoming elections.</u></b> He gave a verbal update of items that are related to the Parish:</p> <p>Cllr Hunt advised that the <u>Community Hub</u> is still active if anyone needs Covid-related assistance.</p> <p>The Parish Clerk had asked if Esther Quarm had retired at the end of April. Cllr Hunt confirmed that she had and he is trying to find out who it is now. He also mentioned that on WSCC website there is to be the ability to report <u>Travellers</u> camped illegally. He will obtain the link for this and forward to the Parish Clerk.</p> <p>It was agreed that the Parish Clerk should contact Piers Taylor to find out when the next <u>Travellers Liaison Meeting</u> is to be held.</p> <p>The TRO change to a <u>40mph Speed Limit</u> on part of <u>Madgwick Lane</u> is in hand, but as it is not signed off yet by WSCC it is not legally enforceable.</p> <p>Some residents of Madgwick Lane raised an issue about a bund of soil appearing behind their houses in the field that is part of the access for the Sports Pitches. Cllr Hunt went to inspect this, advised it was not as high as he thought from the description given, and said he will continue to monitor this.</p> <p>Cllr McLeish thanked Cllr Hunt for all he had done for the Parish since the last election.</p> <p><b><u>CDC Cllr Henry Potter submitted the following report, and took questions only:</u></b></p> <p><b><u>District Councillors Report</u></b></p> <p><i>The Tangmere Strategic Development came before the Planning Committee on Wednesday 7th April and the Outline Application for up to 1,300 new homes was granted permission subject to Highways England agreement to revised measures regarding the impact of the traffic from the development on the A27. There was much concern expressed by Committee Members with the impact of additional traffic in the surrounding communities. Mention was made of the very comprehensive representation to the application by Cllr. Addison and a supplementary letter from Cllr Etherington on behalf of Boxgrove PC and I thanked them both for their study of the proposed mitigation works that are planned. The comments from the PC extended to 5 1/2 pages in the meeting papers which is unheard of, Tangmere's response amounted to 1/2 a page and Westhampnett and Lavant also made final representations. I asked that full details of the plans for traffic mitigation agreed with HE were made available to all interested parties.</i></p> <p><i>On the 8th April the Overview and Scrutiny Committee received Representatives from Southern Water, the Environment Agency and Natural England, Ofwat failed to attend, though gave apologies, to question these Authorities about future provision of Waste Water Treatment and particularly the permissions granted to Southern Water by the EA to discharge untreated waste into Chichester Harbour at Appledram and Thornham. The big argument is that the Harbours are not regarded as bathing waters and as such they are measured for fouling differently to open sea waters which to my mind is unsatisfactory. Members have already tabled many questions from all corners of the District for prior considerations and responses from the four Authorities. It was an interesting meeting considering the increased numbers of homes we are expected to provide, but in discussion after the meeting I and several other Members were disappointed in that none of the three delegates fully understood the gravity of the situations faced by the District until they faced the numerous questions, some of which remain unanswered but responses will be made soon. However we believe there will be some changes made in the future, particularly as SW appears to have found extra funding to address the discharge into the harbours and the groundwater infiltration in many affected areas. There has been a recent correspondence from Southern Water, I suspect as a result of the Meeting with the O&amp;S Committee, which I forwarded to all Parishes in the Lavant Valley with a opportunity to raise further concerns and questions.</i></p> <p><i>The Local Government Association supported a Legal Challenge by Hertfordshire County Council to the Government's apparent plan not to continue the change in the law which permitted Virtual Meetings. On the one hand they want us to get back to normal, in a controlled way, but want to discourage mass meetings such as Full Council Meetings or Planning Meetings where it would be normal to admit 50 to 80 people in to one Chamber. It is generally agreed that small, less important meetings are better held virtually and there is evidence of more participation by the general public. I support this because as an example, you may, as a member of the public, be interested in a particular topic during a meeting, perhaps a Planning Application, it is so easy to apply for meeting joining details and watch from the comfort of your home. There has been some guidance issued that providing the public are content to continue attending virtual meetings then PC meetings could be allowed to continue. A simple straw poll of the folk who normally attend virtual PC meetings would be sufficient to support the continuance.</i></p> <p><i>Unfortunately the Court decision was to refuse this application and full details have been circulated to all Parish Councils by Nick Bennet, the District Council Monitoring Officer</i></p> <p><i>The Local County Elections take place on Thursday next when we shall elect our County Councillor, the Police and Crime Commissioner for a third 4 year term, and Selsey, Southbourne and Boxgrove will also be voting on their Neighbourhood Plans.</i></p>	<p><u>JH</u></p> <p><u>LFL</u></p> <p><u>JH</u></p>

113/21  
Cont.

*And finally, I'm proud to tell you that at the Full Council Meeting on Tuesday last week, I was appointed as the Vice Chairman of the Council to Elizabeth Hamilton the Chairperson.*

*Cllr. Henry Potter. CDC Member for the Goodwood Ward*

*Cllr Potter said he had nothing to add to the details of the report above. However he is very concerned about the capacity of the Tangmere WWTW as the properties now allowed to access the new pipeline to the WWTW add up to more than the 3000 catered for. These would be Whitehouse Farm 1300; Tangmere 1300; Oving Road 184; and Graylingwell 200; plus Madgwick Park 300.*

*Cllr McLeish congratulated Cllr Potter on his recent election as Vice-Chairman of CDC.*

**JH and HP left the meeting at 19.26 in order to attend the West Dean Parish Council meeting.**

**Mr Andrew Ball (Rolls Royce Motor Cars) submitted the following report and gave his apologies due to other commitments.**

**Westhampnett Parish Council 05.05.21 v1**

**R-RMC = Rolls-Royce Motor Cars; AB = Andrew Ball**

**Operations – no change**

- *Two-shift working continues to be fully operational. Robust safety measures are in place.*
- *Vast majority of office-based staff continue to work from home.*
- *R-RMC utilising the company's three car parks – within planning permission – as effectively as possible. R-RMC has increased the use of Head Office car park for shift workers.*
- *Additional buses – double the previous number - continue to operate to and from Bognor Regis to allow for social distancing.*
- *Vast majority of planned 'visitor visits' to the Home of Rolls-Royce have been cancelled.*

**Planning applications**

**Forthcoming:**

- *Extensions to Paint Shop.*
- *Installation of mezzanine floor to existing Woodshop.*

**'Pending Decision':**

- *Ref. No: 21/00929/ADV. 'Application for retrospective consent to display of 2 no. arrival signs and 5 no. totem signs'. All signs internally illuminated. Status: 'pending consideration'.*
- *Ref. No: 21/00931/ADV. 'Installation of 1 no. reception sign (illuminated), 1 no. school sign (non-illuminated) and 1 no. limestone inlay (non-illuminated)'. Status: 'pending consideration'.*

**Items raised at last meeting: Camera Units**

**Update:**

- *Correspondence between the Vice Chair and Richard Carter, Director of Communications.*
- *As a gesture of goodwill, Rolls-Royce will make payment to the Parish Council equivalent to one day of the Clerk's billable time. Note: already passed for payment.*
- *The camera units were removed on Tuesday 27 April.*
- *Should any further planned review for the R-RMC Green Travel Plan be necessary in the future, AB will brief the Clerk ahead of time.*
- *R-RMC will also take into consideration suggestions from the Vice Chair (local resident leaflet drop etc.).*

*A request was made by the Vice Chair for further details of the R-RMC Green Travel Plan (GTP). The R-RMC GTP is:*

- *A framework for changing habits to provide an environment that encourages more sustainable travel patterns.*
- *A condition for major planning permission in the UK.*
- *Consistent with Rolls-Royce Motor Cars sustainability strategy.*

*The Company's GTP was developed to encourage and support employees to travel to and from work in a sustainable and environmentally responsible manner. The GTP covers all forms of employee transport (including travel on foot) and is continuously reviewed and updated. The GTP also informs R-RMC employee travel policies, including the use of R-RMC car parks.*

*The data captured on foot traffic in the overall area of the manufacturing plant will inform the GTP and complement the ongoing review of all forms of employee transport.*

<p>113/21 Cont.</p>	<p><b>Note:</b> Lift Sharing forms a key element of the GTP and R-RMC hopes to reinstate as soon as Government Guidelines allow.</p> <p><b><u>Items raised since last meeting</u></b></p> <p><b><u>Double yellow lines:</u></b></p> <ul style="list-style-type: none"> <li>R-RMC has received a number of enquiries from local residents, including from The Grange, advising that their ability to park 'on-street' has been restricted due to new double-yellow lines.</li> <li>R-RMC has been asked if it would be possible for these residents and their guests to park in the Rolls-Royce or March School car parks overnight/at weekends.</li> <li>R-RMC has advised that this is unfortunately not possible due to the terms of the company's planning permission and lease.</li> </ul> <p><b><u>Local News</u></b></p> <p><b><u>ROLLS-ROYCE RECRUITS VOLUNTEER BEEKEEPERS FOR GOODWOOD APIARY</u></b></p> <p><a href="https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0330489EN/rolls-royce-recruits-volunteer-beekeepers-for-goodwood-apiary">https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0330489EN/rolls-royce-recruits-volunteer-beekeepers-for-goodwood-apiary</a></p> <p><b><u>NEW CLOSING DATE FOR WILDLIFE GARDEN DESIGN COMPETITION</u></b></p> <p><a href="https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0330193EN/new-closing-date-for-wildlife-garden-design-competition">https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0330193EN/new-closing-date-for-wildlife-garden-design-competition</a></p> <p><b><u>Awaiting feedback from Parish Council</u></b></p> <ul style="list-style-type: none"> <li>Village Hall. R-RMC has agreed to the request to provide a sign for the Village Hall. One suggestion is a similar handmade sign to the one provided for the R-RMC House Charity, Chestnut Tree House.</li> </ul> <p><b><u>Contacts</u></b></p> <p>In AB's absence/if not available:</p> <p>Client Contact Team 01243 525700 enquiries@rolls-roycemotorcars.com</p> <p><b><u>CCTV recording on local paths in the Parish:</u></b></p> <p>Cllr Holden said it was disappointing that no-one from RR was at this meeting. He said the Parish Council still wish to know the details of what the data from CCTV cameras will provide.</p> <p>Mr Andrew Blanchard, a resident, asked if Cllr Holden had written to the Chichester Observer. He replied giving the details of the correspondence between himself representing the Parish Council and residents, RR, and Chichester Observer. This included writing to the Chichester Observer to refute some statements made by RR. This letter had not yet been published and the Parish Clerk offered to check in tomorrow's paper to see if printed. (NB: It was printed in 6<sup>th</sup> May issue). Cllr Holden said he would write to RR again asking for further clarification, including why and what exactly is being collected.</p>	<p><b><u>WH</u></b></p>
<p>114/21</p>	<p><b><u>MEMBERS' REPORTS:</u></b> To receive reports from Members where not covered in agenda below.</p> <p><b><u>SDNP Dark Skies April 21<sup>st</sup> – Report to be circulated prior to the Meeting</u></b></p> <p>Cllr Burborough advised that she had attended a SDNPA Dark Skies Webinar covering various aspect including that lighting provision to maintain Dark Skies can be included within planning applications. Link to the webinar: <a href="https://www.youtube.com/watch?v=xyqNVQnHTSA">https://www.youtube.com/watch?v=xyqNVQnHTSA</a></p> <p>Cllr Burborough advised she had attended a Goodwood Motor Circuit Consultative Committee Meeting (GMCCC) on 20<sup>th</sup> April, at which Mr Haydn Morris, representing the Goodwood Estate, gave a presentation regarding to the appeal pertaining to <u>165 houses north of Madgwick Lane</u>.</p> <p>Cllr Burborough confirmed the <u>Drive In Cinema</u> had now ended. The Parish Clerk advised she had received no complaints regarding film showings by the Luna Cinema. The Parish Clerk to write to Goodwood to advise no complaints and to thank all concerned.</p> <p>Mrs Jean Hardstaff, a resident, raised the matter of <u>Firework displays</u> as there had been 1 recently at 10-20pm. The Parish Clerk advised there had been no warning from Goodwood. The Parish Clerk to email Goodwood asking for prior notice of the details of the Firework Displays for this year.</p>	<p><b><u>LFL</u></b></p> <p><b><u>LFL</u></b></p>

115/21	<p><b>PLANNING MATTERS:</b> To receive a report on recent planning applications, and update on the Appeal for WH/20/02824/OUT Proposed development North of Madgwick Lane, Westhampnett.</p> <p><b><u>Planning Update since the last Parish Council Meeting on 12<sup>th</sup> April 2021</u></b></p> <p><b><u>New Planning Applications for the period week 15 (14/04/21) to week 18 (05/05/21) inclusive</u></b>  <b><u>WH/21/00630/FUL</u></b> - Case Officer: Jane Thatcher  The Little Blue Door Ltd  Land Adjacent To Hadrian Drive Westhampnett Chichester West Sussex  Erection of a children's nursery and a residential block comprising 2 no. 2-bed flats with associated landscaping, access and parking.  O.S. Grid Ref. 488507/106267  To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QPCNYEERMRA00">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QPCNYEERMRA00</a></p> <p><b><u>PC must comment by 26/05/21</u></b>  <b><u>Decision due 21/06/21</u></b></p> <p><b><u>WH/21/00929/ADV</u></b> - Case Officer: Jane Thatcher  Rolls-Royce Motor Cars Ltd  Rolls Royce Motor Cars The Drive Westhampnett Chichester  Application for retrospective consent to display of 2 no. arrival signs and 5 no. totem signs. All signs internally illuminated.  O.S. Grid Ref. 488512/106717  To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QQH1C7ERFXZ00">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QQH1C7ERFXZ00</a></p> <p><b><u>PC must comment by 05/05/21</u></b>  <b><u>Decision due 27/05/21</u></b></p> <p><b><u>WH/21/00931/ADV</u></b> - Case Officer: Jane Thatcher  Rolls-Royce Motor Cars Ltd  Rolls Royce Motor Cars The Drive Westhampnett Chichester  Installation of 1 no. reception sign (illuminated), 1 no. school sign (non-illuminated) and 1 no. limestone inlay (non-illuminated).  O.S. Grid Ref. 488512/106717  To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QQH2R6ERFY300">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QQH2R6ERFY300</a></p> <p><b><u>PC must comment by 05/05/21</u></b>  <b><u>Decision due 27/05/21</u></b></p> <p><b><u>Update on outstanding Planning Applications</u></b></p> <p><b><u>WH/21/00412/DOM</u></b> - Case Officer: Vicki Baker  Mr S Rigden  Bay Leaf House Stane Street Westhampnett PO18 0NT  Erection of 1 no. outbuilding in rear garden for home office use.  O.S. Grid Ref. 488242/106148  To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QOCXPSERLXF00">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QOCXPSERLXF00</a></p> <p><b><u>PC Comment lodged 22/03/21.</u></b>  <b><u>Decision overdue 20/04/21</u></b></p> <p><b><u>WH/21/00489/FUL</u></b> - Case Officer: William Price  Mrs Pam Clingan  Lanburn Connemaras Swallow Beck Madgwick Lane Westhampnett  Change of use of land for use as a certified 'Caravan and Motorhome Club' site for siting up to 5 no. caravans, motorhomes or trailer tents.  O.S. Grid Ref. 488052/106449  To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QOOA34ERM6X00">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QOOA34ERM6X00</a></p> <p><b><u>PC Comment and Objection lodged 07/04/21.</u></b>  <b><u>Decision overdue 26/04/21</u></b></p> <p><b><u>WH/21/00402/ADV</u></b> - Case Officer: Jane Thatcher  Miss Megan Hamlyn</p>	LFL	LFL	LFL
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115/21  
Cont.

Madgwick Park Madgwick Lane Westhampnett West Sussex  
1 non-illuminated no. post sign and 6 non-illuminated no. banner flags.

O.S. Grid Ref. 487830/106239

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QOBK11ERLWK00>

The PC lodged the following Comment and Objection on 20/04/21:

WH/21/00402/ADV 1 non-illuminated no. post sign and 6 non-illuminated no. banner flags  
Madgwick Park Madgwick Lane Westhampnett West Sussex PO18 0GD West Sussex

Westhampnett Parish Council advise that this sign and these flags have, in fact, been in place for a considerable time.

Westhampnett Parish Council wish to OBJECT to the application for the following reasons:-

1. Q5 on the application form asks if the adverts are already in place. The answer given is No. This is clearly incorrect.
2. The flags and banners are inappropriate; not being in keeping with the locality and detrimentally reducing the visual character of Madgwick Lane.
3. The stated time-period on the application is from 2 Feb 2021 - 31 Dec 2024. The Parish Council considers this time-period to be too long. The developers BWH have previously advised the Parish Council that they intend that the site be built out by 2022. If the sign and flags are approved, then the Parish Council would request that the sign and flags should not be allowed for so long.

**Decision overdue 30/04/21**

**WH/21/00786/DOM** - Case Officer: Maria Tomlinson

Mr M Mason

11 Stane Street Maudlin Westhampnett Chichester

First floor rear extension over existing single storey extension.

O.S. Grid Ref. 488859/106615

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QPUVXPER0WY00>

The PC lodged the following Comment and Objection on 28/04/21:

Westhampnett Parish Council has no objection, in principle, to a rear first floor extension, however it would appear that the proposed first floor bedroom extends beyond its permitted development limit for a first floor extension:-

That of an imaginary line extended at 45degrees, from the centre of the window of a habitable room in a neighbouring property, to protect the light in that room.

Therefore, the Parish Council must OBJECT to the application.

If the bedroom extension is reduced to comply with the development requirements, the Parish Council would withdraw its Objection

**Decision due 20/05/21**

**WH/20/03157/REM** - Case Officer: Jeremy Bushell

Peter Hodgson

Land North Of Madgwick Lane Westhampnett West Sussex

Application for the Approval of Reserved Matters following Outline Planning Permission WH/15/03884/OUT - relating to proposed sports pitch.

O.S. Grid Ref. 487255/106469

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QKT6G3ERJDD00>

**PC Comment lodged 24/02/21.**

**Decision overdue 26/04/21**

**WH/20/03239/LBC** - Case Officer: Vicki Baker

Mr John Brown

Grayle House Stane Street Westhampnett PO18 0NT

Construction of new lean-to conservatory.

O.S. Grid Ref. 488048/106155

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QLBKWTERJR200>

**WH/20/03238/DOM** - Case Officer: Vicki Baker

115/21  
Cont.

Mr John Brown  
Grayle House Stane Street Westhampnett PO18 0NT  
Construction of new lean-to conservatory.  
O.S. Grid Ref. 488048/106155  
To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QLBKWSERJR100>

**PC Comment lodged 01/02/21.**

**Decision overdue 17/02/21**

**LV/20/02675/OUT** - Case Officer: Jane Thatcher  
Berkeley Strategic Land Ltd.  
Field South Of Raughmere Drive Lavant West Sussex  
Outline Application with all matters reserved (except for access) for the development of 140 dwellings, public open space, landscaping, parking and associated works.  
O.S. Grid Ref. 485835/107806  
To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QIJRNKER0PD00>

**PC Objection lodged 23/11/20.**

**Decision overdue 19/01/21 (Red Card lodged by CDC Ward Cllr)**

**Decisions**

**WH/20/03070/DOM** - Case Officer: Maria Tomlinson  
Mr Nick Pullen  
Greytiles Claypit Lane Westhampnett PO18 0NU  
Proposed detached garage.  
O.S. Grid Ref. 488291/106337  
To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QKELGRERJ2700>

**Permitted 04/05/21** with some conditions including:

Conditions to be compiled with at all times following completion of the development:

6) Notwithstanding the provisions of the Town and Country Planning (General Permitted Development) Order 2015 (or any order revoking, re-enacting or modifying that Order) the building hereby permitted shall be used only for purposes incidental to the enjoyment of the dwelling house and for no other purpose.

Reason: To maintain planning control in the interests of amenity of the site.

**WH/21/01101/TDOC** - Extension to construction hours  
Land North Of Madgwick Lane, Westhampnett, West Sussex  
Proposal: Extend hours until 07:00 to 19:00, Monday to Saturday, effective immediately and continuing until 30th September 2021 from permissions WH/15/03524/OUTEI, WH/15/03884/OUT, WH/18/01024/REM, WH/18/01023/REM, 19/02351/NMA, 19/02629/NMA and 19/02346/REM.  
Map Ref: (E) 487255 / (N) 106469  
<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QRAFZCER0UX00>

Email to Andrew Frost, Director of Planning and the Environment, sent 04/05/21:

Dear Andrew

The Parish Council must protest that a Decision was made on 27th April 2021, on this planning application prior to the date for submission from the Parish Council of 30th April 2021 given in your letter attached. This did not appear in a weekly list so the date of 30th April was calculated from the date of the letter plus 21 days.

Given that the Standard Consultation Expiry Date is shown as Tuesday 4th May, and the Decision Date was originally listed as 2nd June 2021, I tried to lodge these comments on 2nd May only to find I cannot because the Decision has been made and no more comments can be added.

The Parish Council submission is:

**WH/21/01101/TDOC** - Extension to construction hours  
Land North Of Madgwick Lane, Westhampnett, West Sussex  
Proposal: Extend hours until 07:00 to 19:00, Monday to Saturday, effective immediately and continuing until 30th September 2021 from permissions WH/15/03524/OUTEI, WH/15/03884/OUT, WH/18/01024/REM, WH/18/01023/REM, 19/02351/NMA, 19/02629/NMA and 19/02346/REM.

115/21  
Cont.

*The Parish Council OBJECTS to this application.*

*The construction works at Madgwick Park should have reverted back to the original approved construction hours on 1st April 2021, Condition 9 on Planning Permission 15/03524/OUTEIA refers:*

*9) Construction of the development hereby permitted shall not take place other than between the hours of:  
07.30 hours - 18.00 hours Mondays to Fridays inclusive;  
07.30 hours - 13.00 hours on Saturdays; and not at all on Sundays or Public Holidays.*

*Reason: To protect the amenity of the locality and of the occupiers of the neighbouring dwellings.*

*The Parish Council is aware that extended hours, originally permitted until 1 April 2021, have been worked on and after 1st April. The Council has also been advised that the contractors have also been flagrantly breaking the planning conditions by working past 20.00 in the evenings.*

*The Council feels that given the easing of restrictions appertaining to the Covid Pandemic, there is no necessity other than for commercial reasons, to extend construction hours beyond those originally permitted to allow residents to enjoy time in their gardens at weekends and on warmer evenings, without the noise and dust from the heavy plant moving on the site, as originally intended.*

The Decision Notice does contain some useful provisos, however local past experience has shown that this developer does not keep to the prescribed hours. The Parish Council is now aware that the developers were working on the site yesterday, being Bank Holiday 3rd May.

I have copied this to the Chairman of Westhampnett Parish Council.

**Decision due 02/06/21 – Decision made 27/04/21 to Permit**

The decision has been made by officers taking into account representations made by the Council's Environmental Protection team and interested parties. In light of the above, it is considered that the requested extension would constitute a modest increase in working hours. However, in order to mitigate the impact on neighbouring businesses or uses which are particularly sensitive noise, dust and vibration, the applicant has provided the following provisos (Cover Letter dated: 27.04.2021). The LPA would ask the applicant strictly adheres to the following provisos at all times:

- Between the hours of 18:00 to 19:00 Monday to Saturday (no work Sundays or Public Holidays) there will be internal works only (namely, "1st fix", "2nd fix", and decorations).
- Lighting will be at normal levels (i.e. house lighting or natural light and not floodlighting).

Subject to the above provisos, the LPA considers the extension of constructions hours from 07:00 to 19:00 (Monday to Saturday and no working on Sundays or Public Holidays), no later than 30th September 2021 would constitute a modest increase in working hours and is agreed. From 1st October 2021 revert back to the original approved construction hours (Condition 9 on Planning Permission 15/03884/OUT refers).

**WH/21/00471/PLD** - Case Officer: Oliver Naish

Mr Stewart Morris

21 Old Arundel Road Westhampnett PO18 0TH

Single storey side extension with external alterations to include dropped kerb.

O.S. Grid Ref. 488811/106550

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QONYBGERM6600>

**The PC has no comment to make.**

**Decision due 26/04/21**

**Now Withdrawn**

**TG/20/02893/OUT** - Case Officer: Mike Bleakley

Countryside Properties (UK) Ltd

Land Adjacent To A27 Copse Farm Tangmere Road Tangmere West Sussex

Outline planning application for a residential-led mixed use development comprising up to 1,300 dwellings (Use Class C3), an expanded village centre (comprising flexible units suited to Use Class E and pubs or drinking establishments and/or takeaways in Use Class Sui Generis), community uses, primary school, informal and formal open space, playing pitches, footpaths, cycleways, associated landscaping, utilities and drainage infrastructure, including on-site pumping station(s) with connection to the Strategic Foul network; associated infrastructure and groundworks; with all matters reserved except for the principal access junctions from the A27 grade-separated junction and Tangmere Road and the secondary access at Malcolm Road.

O.S. Grid Ref. 489314/106361

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QJZZT4ERIUA00>



115/21  
Cont.

**PC Comments lodged 01/01/21**

**CDC held a Public Briefing virtually on Thurs 18 Feb 2021 10.00 am**

**CDC Planning Committee assessed on 07/04/21 and Granted Outline Permission subject to Highways England agreement to revised measures regarding the impact of the traffic from the development on the A27. Full details to be advised.**

**WH/20/02824/OUT** - Case Officer: Jeremy Bushell

CEG Land Promotions And The Landowners

Land Within The Westhampnett / North East Chichester Strategic Development Location (north Of Madgwick Lane) Chichester

Outline Application with all matters reserved except for access for the residential development comprising up to 165 dwellings, including an element of affordable housing; together with an access from Madgwick Lane as well as a relocated agricultural access, also from Madgwick Lane; Green Infrastructure, including the enhancement of the Lavant Valley Linear Greenspace; sustainable drainage systems; and associated infrastructure.

O.S. Grid Ref. 487255/106469

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QJ88KRERI8000>

**Developer has appealed, start date 22/03/21**

**PC lodged additional comments with Inspectorate on 25/04/21**

**Planning Application 20/02824/OUT**

**DCLG Ref No: APP/L3815/W/21/3270721**

Proposed Development: Outline Application with all matters reserved except for access for the residential development comprising up to 165 dwellings, including element of affordable housing; together with an access from Madgwick Lane as well as a relocated agricultural access, also from Madgwick Lane; Green infrastructure, including the enhancement of the Lavant Valley Linear Greenspace; sustainable drainage systems and associated infrastructure.

Westhampnett Parish Council made representations in regard to WH/20/02824/OUT on 28th December 2020, see attached Word document for your ease. The Parish Council stands by each of these comments / objections and would additionally add that the appellant has not provided satisfactory information that has given any confidence that our concerns have been overcome.

The Parish Council would like to elaborate on some of the important issues:

- Our point 8. Noise.

The Agent of Change principle - para 182 of National Planning Policy Framework (NPPF) says:

Planning policies and decisions should ensure that new development can be integrated effectively with existing businesses...

Existing businesses and facilities should not have unreasonable restrictions placed on them as a result of development permitted after they were established.

The Parish Council consider that should this development be permitted; it would have an adverse impact on the established activities of the Goodwood Estate Company and in particular those at the adjacent airfield/motor racing circuit. Curtailment or closure of such would have a severe employment and financial impact not only on the Estate but local businesses; residents and employees within a 30-mile radius.

- Our point 9. Traffic.

Vehicle traffic using Madgwick Lane has increased substantially during recent years.

1. The Traffic Survey data used is 2011, this is drastically out of date. The number of employees at the nearby Rolls Royce Motor Cars plant in 2011 was circa 1000, now over 2000. This has resulted in a huge rise in employee vehicles resulting in traffic issues in the immediate area, including Madgwick Lane.

2. The new car park located in Claypit Lane, created by Rolls Royce Motor Cars for their employees to help alleviate traffic congestion on Stane Street at shift change over (3 times per day) provides 492 spaces (most of which are occupied when normal office working is in action). Access to/from the car park is primarily via Madgwick Lane due to the one-way system operating in Claypit Lane.

3. The local primary school (200 children) in Claypit Lane generates additional traffic movement twice a day because many of the children do not live within safe walking/cycling distance of the school. There are 40 spaces in the school car park, and at drop off / collection times these are full as well as cars spilling out into every available stopping spot. The school is located at the north end of the one-way system in Claypit Lane and when leaving most of the traffic turns left into Madgwick Lane, resulting in a very busy road.

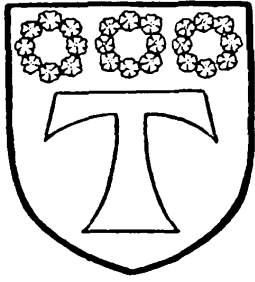
4. Madgwick Park development on south side of Madgwick Lane will provide 300 new houses when completed, which will generate at least 600 vehicles. Two exits are proposed, one leading onto Stane Street, the other onto Madgwick Lane. Currently, only the Madgwick Lane access is available for domestic use, the Stane Street access being fenced off and restricted to construction traffic. Even when the Stane Street access

115/21 Cont.	<p>is opened, there will still be a considerable increase in the number of vehicles using Madgwick Lane, especially if travelling north as it is the logical exit for that direction.</p> <p>5. If permitted, the proposed development would generate a further 300+ traffic movements along Madgwick Lane, no alternative access being suggested or possible.</p> <p>6. As stated in our previous objection, two major, internationally acclaimed motoring events are held annually on the Goodwood Estate. Both events attract visitors worldwide. These events generate a lot of vehicle traffic in the preparations up to 3 weeks beforehand, during, and after the events for a 2 to 3 weeks takedown. The events provide considerable income for both the local and national economy. Traffic management for these events necessitates the closure of Madgwick Lane for long periods of time, over several days. Given that the only possible vehicle access to the proposed development site is from Madgwick Lane, residents would be severely inconvenienced and access for emergency services compromised. Alternatively, if planning permission is sanctioned, these events would be severely compromised, which again is contrary to the Agent of Principle, para 182 of the NPPF, referred to earlier under point 8.</p> <ul style="list-style-type: none"> <li>• Our point 11.2. Foul water drainage.</li> </ul> <p>Tangmere Waste Water Treatment Plant had capacity for an additional approximately 400 homes before the planned expansion which is due to be completed in 2022. This spare capacity has now been used.</p> <p>The expansion is designed to accommodate a further 3000 homes identified as Strategic Sites in the Local Plan 2014-2029, comprising solely of developments at Whitehouse Farm (West of Chichester City) 1,600 in 2 phases; Tangmere 1,300; and Westhampnett/North-east Chichester 500.</p> <p>Despite Southern Water's assurances, there is no planned provision for further future increase in the capacity of the Tangmere WWTP. Southern Water is currently subject to investigation by both Ofwat and CCW for not providing suitable infrastructure in this area. Despite this, the company continue to endorse planning applications regardless of the fact that there is insufficient capacity to accommodate such.</p> <p>It is our opinion that there is no provision for foul water discharge from this proposed development into the Tangmere Waste Water Treatment Plant.</p>	
	<p><b><u>Planning Inspectorate Decision at least July 2021.</u></b></p> <p><b><u>Other Matters – Chichester Local Plan Review 2020 version of the Council's Housing and Economic Land Availability Assessment (HELAA) document.</u></b></p>	
	<p>The PC have been advised of this review which includes Westhampnett, and further comments are to be prepared.</p>	LFL
	<p><b><u>Linda Lanham, 05.05.21</u></b></p>	
	<p>Mrs Jean Hardstaff said she will supply dates so the Parish Clerk can arrange for the Parish Council to meet on Zoom with the applicant and agent for <u>WH/21/00630/FUL The Little Blue Door Ltd, Children's Nursery and 2 Flats</u>. This is necessary so that the Parish Council can fully understand the application and so are then able to draft a suitable response as required.</p>	JLH/ LFL
	<p>Regarding <u>WH/21/01101/TDOC - Extension to construction hours for Madgwick Park</u>, Mrs Hardstaff commented on the fact that CDC had made the Decision prior to receipt of residents' views, and these should have been taken into account. Walking along Stane Street on Bank Holiday Monday 3<sup>rd</sup> May, it was possible to see that roof work being carried out, including sawing and vans on site. Cllr Smith said it was very poor that the developers could not keep to the hours / days allowed. The Parish Clerk had written to Mr Andrew Frost, Director of Planning and the Environment, protesting that a premature Decision was made on 27th April 2021, and a reply is awaited.</p>	LFL
116/21	<p><b><u>UPDATE ON REQUESTS RECEIVED BY PARISH CLERK:</u></b> None.</p>	
117/21	<p><b><u>NHB 21/22 at £13,281, Closing date for applications is 5pm Fri 30th July 2021:</u></b> Discuss possible use - blackout for Community Hall? Quotes to be obtained?</p> <p>This suggestion was approved, and the Parish Clerk was asked to get some contacts so quotes can be arranged asap.</p>	LFL
118/21	<p><b><u>COMMUNITY HALL:</u></b> (Mr Richard Skillern standing in for Cllr Holden)</p> <ol style="list-style-type: none"> <li>1. <u>Update on use of the Hall from 17<sup>th</sup> May 2021</u> – Mr Ricard Skillern advised that with the relaxation of Covid rules on 17<sup>th</sup> May the Hall will be able to open up a bit more with controlled indoor numbers at 50% capacity, and Rule of 6. Exercise classes can resume, and 30 people are allowed for Weddings and Funerals / Wakes. Open fully on 21<sup>st</sup> June hopefully.</li> <li>2. <u>Update on Care of Building</u> – Mr Richard Skillern advised that the Fire Alarm Monitoring is now working well. <u>Signage</u> for the Hall has been discussed, and a space on the flint wall at the front is preferred. The lettering sizes and colour to be agreed. RR will kindly help with the purchase of this sign. It was suggested</li> </ol>	

118/21 Cont.	<p>that the letters could be in the same grey colour as the Hall windows, this RAL number to be supplied by Mrs Jean Hardstaff. Cllr Burborough to then convey the suggested sign to RR.</p> <ol style="list-style-type: none"> <li>Update on Bookings / Refunds – nothing particular to report.</li> <li>Summer &amp; Christmas Events – It was reported that either 18<sup>th</sup> or 25<sup>th</sup> July had been selected for the Summer Event, and 28<sup>th</sup> November for the Christmas Event. Volunteers to prepare and run these Events would be needed, so advertise for help. As an Annual Parish Meeting needs to be held, this will be combined with the Summer Event. Put in the next Parish Council Newsletter.</li> <li>Hall Audio Visual purchase – Cllr Moth has asked Mr Chris Maher to obtain some quotes. The next Committee Meeting will be held in the Hall so details can be checked then.</li> <li>Any other business – A. Mr Richard Skillern noted that there is <u>Voting in the Hall tomorrow 6<sup>th</sup> May</u>. B. The Parish Clerk said she would be <u>replanting the pots</u>. C. Need to be able to mow the steep angled grass – perhaps a Flymo needed? D. <u>Weeds in the Shingle</u>. E. <u>Weeds in the Parking Gravel</u>. Cllr McLeish to talk to Mr Mark Mason about C, D and E.</li> </ol>	<p><u>JLH</u></p> <p><u>CMcL</u></p> <p><u>CM</u></p> <p><u>CMcL</u></p>
119/21	<p><b>GOODWOOD DRIVE-IN CINEMA:</b> Review of event 17<sup>th</sup> April – 5<sup>th</sup> May See Minute 114/21 above.</p>	
120/21	<p><b>KEEPING THE PARISH LOOKING GOOD – VILLAGE VOLUNTEERS:</b> A brief update Cllr McLeish reported that the next Volunteers Day is Saturday 16<sup>th</sup> May, and she thanked the Wombles for yet more tidying done over the last few weeks. She advised that the Parish Council has purchased a second Blower, and a Cub Cadet mower which is due to be delivered on 6<sup>th</sup> May. She thanked all the Volunteers for their continued work.</p> <p>Mr Bob Keatley confirmed that the Westerton Goal Posts need painting, and he will have to take the nets down to do this. Also, at Westerton, the tyre half in concrete needs to come right out, and will be removed, and not replaced. Cllr McLeish thanked Mr Keatley for dealing with all these items.</p>	<p><u>RK</u></p>
121/21	<p><b>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</b> It was requested that an update on the Westerton Phone Box, and the purchase of the Outdoor Table Tennis Table be included in the June Agenda.</p>	<p><u>LFL</u></p>
122/21	<p><b>PARISH FINANCIAL MATTERS:</b></p> <ol style="list-style-type: none"> <li>It was noted that the <u>first half of the Precept</u> at £28,525 had been received on 16<sup>th</sup> April 2021</li> <li><u>To approve the Accounts up to 30<sup>th</sup> April 2021, have been previously circulated to all Councillors:</u> There being no questions, the approval of the accounts was proposed by Cllr James, seconded by Cllr Burborough, and all voted in favour, and the Accounts were signed by Cllr McLeish.</li> <li>The approval of the <u>Asset Register as at 31<sup>st</sup> March 2021</u> was discussed and this led onto the Insurance value of the Hall for item 7 below. In order to be sure that the building value is sufficient it was agreed to defer this approval until the building figure has been checked. To be reconsidered at the next meeting.</li> <li><u>To approve the Lloyds Bank Account up to 31<sup>st</sup> March 2021, having been reconciled by Mr Martin Woolf, approved by the Hall Committee, and previously circulated to all Councillors.</u> There being no questions, the Accounts were counter-signed by Cllr McLeish.</li> <li><u>To approve/ratify documents required for Internal Audit including Financial Regs, Standing Orders, Investment policy etc.</u> The Parish Clerk advised that there did not need to be any changes to the current versions of Financial Regs, Standing Orders and the Investment policy, and they could be ratified for the Internal Audit. This was proposed by Cllr Holden, seconded by Cllr McLeish, and all voted in favour.</li> <li><u>Insurance Renewal - to consider quotation received for renewal date 1<sup>st</sup> June 2021:</u> The matter of insurance cover for Cyber Attacks was raised, and the Parish Clerk was asked to check if covered already, or not, and if not how much would that be. The above Building value to be resolved, and both these items to be relayed to Councillors for discussion / approval prior to renewal.</li> <li><u>Any other business:</u> None</li> </ol>	<p><u>CMcL</u></p> <p><u>LFL</u></p> <p><u>CMcL</u></p> <p><u>LFL</u></p>
123/21	<p><b>CORRESPONDENCE, INCLUDING NOTICES &amp; LEAFLETS:</b> The Parish Clerk had some Well Balanced for Well Being posters to be put up. Provide a copy to Cllr McLeish (for when the Maudlin Noticeboard is renovated) and Cllr Holden for Westerton, she will do The School and the Grange.</p>	<p><u>LFL</u></p>
124/21	<p><b>DEALING WITH LOCAL ISSUES:</b> None.</p>	
125/21	<p><b>QUESTIONS BY THE PUBLIC:</b> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.</p> <p>None.</p>	
126/21	<p><b>DATE OF NEXT FULL PARISH COUNCIL MEETING:</b> The Parish Clerk explained that the date of 14<sup>th</sup> June at 7pm may have to be changed to fit Covid rules. The Councillors are all available on Monday 21<sup>st</sup> June at 7pm and it was suggested that the date be moved to 21<sup>st</sup> June as all meetings must now be face-face in a publicly assessable building. Virtual Parish Council meetings are no longer allowed after 7<sup>th</sup> May, and the Parish Clerk will keep an eye on the rules advised by NALC and confirm the new date.</p>	<p><u>LFL</u></p>
127/21	<p><b>CLOSE MEETING</b> The Chairman closed the meeting at 8.54pm.</p>	

Signed.....  
Chairman of Meeting

Date.....



# WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham  
Oak Tree Cottage, Claypit Lane, Westhampnett, Chichester PO18 0NU

Tel: 01243 536859 email: [westhampnettclerk@gmail.com](mailto:westhampnettclerk@gmail.com)  
[www.westhampnettpc.co.uk](http://www.westhampnettpc.co.uk)

## Minutes of the Westhampnett Parish Council Meeting held at 7pm on Monday 21<sup>st</sup> June 2021 at Westhampnett Community Hall, Hadrian Drive, Westhampnett, PO18 0FP

### Present:

Parish Councillors: Cllr C McLeish (Chairman), Cllr W Holden (Vice-Chairman), Cllr S Burborough, Cllr S James, Cllr C Moth and Cllr Smith.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham, with WSCC Cllr J Hunt and CDC Cllr H Potter, in attendance.

5 members of the public also attended.

<u>Minute No</u>	<u>Item</u>	<u>Action</u>
128/21	<b><u>OPEN FULL COUNCIL MEETING &amp; TAKE APOLOGIES FOR ABSENCE</u></b> Cllr McLeish welcomed all. Apologies were received from Cllr Ashcroft.	
129/21	<b><u>DISCLOSURE OF INTERESTS:</u></b> Cllr Burborough – as an employee of Rolls Royce.	
130/21	<b><u>CONFIRM MINUTES OF THE LAST FULL PC MEETING held on 5<sup>th</sup> May 2021</u></b> The Minutes for the Parish Council meeting held on 5 <sup>th</sup> May April 2021 were accepted. Cllr Holden proposed that they be approved, this was seconded by Cllr Burborough, all were in favour and they were then signed by the Chairman.	<b><u>CMcL</u></b>
131/21	<b><u>MATTERS ARISING:</u></b> To deal with any matters arising from the Minutes of the last meeting. None.	
132/21	<b><u>REPORTS FROM EXTERNAL BODIES:</u></b> including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting.  <b><u>CDC Cllr Henry Potter submitted the following report, and took questions only:</u></b>  <i><u>District Councillors Report</u></i> <i>A message from our Chief Executive, Diane Shepherd, asks us to continue to be vigilant, careful and continue socially distancing. It's not all over yet!</i> <i>There is still time for businesses to apply for Government small business support grant funding. This opportunity expires on the last day of June.</i> <i>The Council has now moved to a situation where some meetings are to be 'Live' and the first of these was a Planning Committee Meeting on Wednesday 9th. This was a testing /learning opportunity to see if all the work which has gone on since mid-May to enable the meetings to be safe, actually worked. It did! With polycarbonate screens separating each Member and restricted numbers of the public allowed to attend. The Full Council Meeting tomorrow (22nd) will be conducted under similar arrangements.</i> <i>Meetings with Southern Water are ongoing trying to address the various failings of SW in many of their activities and their ongoing ability to handle the wastewater in the future. These meetings are reflecting on the progress of the Local Plan Review which is continuing and full details can be found on the Councils website /localplannewsletter.</i> <i>Work is also gathering speed to promote a Season of Culture in 2022 when lots of new and exciting events are being supported by the Council.</i> <i>It also happens to be the Platinum Anniversary of The Queens accession to the throne. Lots to celebrate. As I write this, there is still no concrete assurance regarding the Festival of Speed. I understand that application has been made to the Government to treat the FoS as a 'Pilot' event such as Wimbledon and the final of Euros Cup Final being held at Wembley. For the sake of the Goodwood Estate I hope it is allowed to go ahead.</i>	

132/21  
Cont.

*It will be good to see you all on Monday. Stay well and safe.  
Cllr. Henry Potter.  
Goodwood Ward Member.*

There were no questions on the report.

Cllr Smith said he had received confirmation that the FoS would be going ahead as a test pilot event with all current ticket holders allowed. Attendees must have had 2 jabs and taken a test before. Cllr Hunt said WSCC Public Health were working with Goodwood on this event.

**WSCC Cllr Jeremy Hunt** had not submitted a report this time.

Cllr McLeish offered congratulations to him on being re-elected, and Cllr Hunt said he was delighted to be back.

Cllr Hunt advised that there are many new WSCC Councillors and they are getting prepared. He advised that the CLC meetings were now going to be virtual due to a change in the reason the CLC meeting began (WSCC not doing CIF anymore).

Cllr Hunt said he had a meeting with Scott Judge the new WSCC Gypsies and Travellers Team Manager regarding the Transit site. WSCC are having to get a court order to get the current incumbents to leave the site.

Cllr Hunt confirmed the Madgwick Lane TRO is now signed off as at 27<sup>th</sup> May 2021 and became legal on 1<sup>st</sup> June 2021. The Parish Clerk will advise PCSO Jason Lemm, as there has been much speeding in Madgwick Lane.

Cllr Holden asked about the re-jigging of the constituency boundaries, with the Consultation period in force. (NB: Members of the public are encouraged to visit [www.bcereviews.org.uk](http://www.bcereviews.org.uk) to view maps showing the proposed new boundaries and provide feedback before the consultation closes on 2 August 2021.) He remarked that some Parishes are in half in CDC and some half in Arun. Cllr Potter said the review was due to the increase in population in this whole area over last 2 years or so.

Cllr Potter advised that the Trans Chichester Pipeline will not be completed for another year at least. They are currently tankering from Whitehouse Farm.

**Mr Andrew Ball (Rolls Royce Motor Cars) submitted the following report and gave his apologies due to an unexpected issue arising at the last minute.**

**Westhampnett Parish Council 21.06.21 v1**

*R-RMC = Rolls-Royce Motor Cars; AB = Andrew Ball*


Operations – no change

- *Two-shift working continues to be fully operational. Robust safety measures are in place.*
- *Majority of office-based staff continue to work from home.*
- *R-RMC utilising the company's three car parks – within planning permission – as effectively as possible. R-RMC has increased the use of Head Office car park for shift workers.*
- *Additional buses – double the previous number – continue to operate to and from Bognor Regis to allow for social distancing.*
- *Vast majority of planned 'visitor visits' to the Home of Rolls-Royce have been cancelled.*

Planning applications


'Pending

Decision':

**Erection of a first floor mezzanine, removal of existing plant, minor facade alterations and associated works. **

Rolls Royce Motor Cars The Drive Westhampnett PO18 0SH

Ref. No: 21/01458/FUL | Received: Mon 10 May 2021 | Validated: Mon 17 May 2021 | Status: Pending Consideration

**3 no. single storey extensions on building 40 (Surface Finish Centre). **

Rolls Royce Motor Cars The Drive Westhampnett PO18 0SH

Ref. No: 21/01351/FUL | Received: Fri 30 Apr 2021 | Validated: Thu 20 May 2021 | Status: Pending Consideration

LFL

ALL

<p>132/21 Cont.</p>	<p>Details from CDC planning portal.</p> <p><u>Other items</u> School sign. Permission granted. Sign erection date to be advised.</p> <p><u>Local News</u> <u>ROLLS-ROYCE SUPPORTS LOCAL YOUNG PEOPLE AS THEY DARE TO DREAM</u> <a href="https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0332450EN/rolls-royce-supports-local-young-people-as-they-dare-to-dream">https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0332450EN/rolls-royce-supports-local-young-people-as-they-dare-to-dream</a></p> <p><u>ROLLS-ROYCE APPOINTS POPPY LIDDLE AS FIRST-EVER JUNIOR BEEKEEPER</u> <a href="https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0332938EN/rolls-royce-appoints-poppo-liddle-as-first-ever-junior-beekeeper">https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0332938EN/rolls-royce-appoints-poppo-liddle-as-first-ever-junior-beekeeper</a></p> <p><u>UNIQUE ROLLS-ROYCE MOTOR CAR RECEIVES SPECIAL TREATMENT AT HOME OF ROLLS-ROYCE</u> <a href="https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0335149EN/unique-rolls-royce-motor-car-receives-special-treatment-at-home-of-rolls-royce">https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0335149EN/unique-rolls-royce-motor-car-receives-special-treatment-at-home-of-rolls-royce</a></p> <p><u>To be announced on 22 June 2021:</u></p> <p><u>WINNER ANNOUNCED IN ROLLS-ROYCE WILDLIFE GARDEN COMPETITION</u> <u>See:</u> <a href="https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/">https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/</a></p> <p><b><u>Contacts</u></b> <u>In AB's absence/if not available:</u></p> <p>Client Contact Team 01243 525700 enquiries@rolls-roycemotorcars.com</p> <p>Cllr Holden said it was frustrating that Mr Ball was not present. Regarding the <u>CCTV</u> issues he said Mr Ball advised him that there was nothing more to be said. But the lack of canvassing data on Stane Street was strange and it was disappointing that no-one had come to the meeting. The Parish Clerk advised that the payment for her time had not yet been received, and had to be chased, but was now on its way to the bank account.</p> <p>Mr Rhys Aldous, a resident, said he had written to RR about the traffic and received a cursory reply. Cllr McLeish said the traffic at change over time was no better, and RR staff are again parking on Old Arundel Road.</p>	<p><u>LFL</u></p>
<p>133/21</p>	<p><b><u>MEMBERS' REPORTS:</u></b> To receive reports from Members where not covered in agenda below. None.</p>	
<p>134/21</p>	<p><b><u>PLANNING MATTERS:</u></b> To receive a report on recent planning applications.</p> <p><b><u>Planning Update since the last Parish Council Meeting on 5<sup>th</sup> May 2021</u></b></p> <p><b><u>New Planning Applications for the period week 19 (12/05/21) to week 24 (16/06/21) inclusive</u></b></p> <p><b><u>WH/21/00366/DOM</u></b> - Case Officer: William Price Mr Stewart Morris 21 Old Arundel Road Westhampnett PO18 0TH Side extension and refurbishment of existing property and proposed dropped kerb and driveway. O.S. Grid Ref. 488811/106550 To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QO5SSZERLRZ00">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QO5SSZERLRZ00</a></p> <p>The PC had no comment to make on the previous application WH/21/00471/PLD which was later withdrawn by the applicant. This new application will now be assessed by the PC.</p> <p><b><u>PC must comment by 07/07/21</u></b> <b><u>Decision due 30/07/21</u></b></p> <p><b><u>WH/21/01458/FUL</u></b> - Case Officer: Dale Jones Rolls-Royce Motor Cars Ltd Rolls Royce Motor Cars The Drive Westhampnett PO18 0SH Erection of a first floor mezzanine, removal of existing plant, minor facade alterations and associated works.</p>	

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Cont.

O.S. Grid Ref. 488512/106717

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QSWF7VERI6600>

**PC must comment by 23/06/21**  
**Decision due 12/07/21**

**WH/21/01351/FUL** - Case Officer: Jane Thatcher  
c/o Agent

Rolls Royce Motor Cars The Drive Westhampnett PO18 0SH  
3 no. single storey extensions on building 40 (Surface Finish Centre).

O.S. Grid Ref. 488512/106717

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QSDTCSEHJA00>

**PC has no comment to make 15/06/21**  
**Decision due 15/07/21**

**WH/21/01552/TPA** - Case Officer: Henry Whitby  
Mr Toby Pointing

Dovecote View Claypit Lane Westhampnett PO18 0NU

Reduce 3 no. over extended limbs on eastern sector by 4m (back to suitable growth points), halo prune around cable to give 1.5m clearance and reduce north sector by 1m (building side) on 1 no. Oak tree (quoted as T1) within Area, A1 subject to WH/73/01077/TPO.

O.S. Grid Ref. 488218/106252

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QT7F1GERIG800>

**PC has no comment to make 15/06/21**  
**Decision due 12/07/21**

**WH/21/01434/DOM** - Case Officer: Vicki Baker  
Mr Kamal Krasoski

Pampas Cottage Claypit Lane Westhampnett Chichester

Detached double garage. (Variation of condition 4 from planning permission 18/03299/DOM -building to be used as a garage with a workshop space, toilet on ground floor and store on upper level).

O.S. Grid Ref. 488274/106364

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QSQG25ER0SR00>

The PC lodged the following Comment and Objection on 07/06/21.

The Parish Council OBJECTS to this retrospective application.

The as-built structure bears little resemblance to the detached garage approved under application WH/18/03299/DOM:-

- The overall size has increased from 7M x 6M (original) to 7.6M x 6.6M (as-built).
- The ridge line has been re-orientated from east/west, to north/south.
- The height from ground to eaves has been raised by approx. 225mm, which in turn has raised the ridge line above that originally approved.
- The applicant has totally ignored Condition 4 of planning permission 18/03299/DOM, namely:-  
To be used as a detached garage with no other purpose.
- Windows and a domestic door have been added at ground floor level.
- The double garage door originally proposed has been reduced to a single garage door with the remaining opening infilled.
- Provision appears to have been made in the roof structure for rooflights at a future date, although these are not indicated on the drawings and are currently covered by roofing membrane, see photograph emailed separately.
- A concrete floor has been installed between ground and first floors, which provides fire separation between the two.
- A permanent staircase is indicated between ground and first floor.

Planning has twice been refused for a separate dwelling on this site and the variations seem to indicate that the structure may be used for accommodation with the possibility that permission for severance sought in the future.

In Claypit Lane there are 2 other new garages of similar size and position that have recently been permitted. The Parish Council is nervous about setting a precedent with this application, which could be adopted by the 2 previously permitted garages.

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Cont.

The applicant has blatantly changed the design prior to construction commencing and ignored the conditions stipulated with the original permission. A revised application was not submitted, despite the drawings having been prepared in January 2021, until after the applicant was required to do so by Planning Enforcement, therefore the Parish Council has no confidence that any conditions attached to a subsequent permission will be complied with and requests that this application is Refused.

However, if Planning Permission is granted, the Parish Council would urge that the following conditions are imposed:-

1. The building is not used for commercial purposes or separate domestic habitation.
2. The building shall be for the sole benefit of the householder.

#### **Decision due 30/06/21**

**WH/21/00630/FUL** - Case Officer: Jane Thatcher

The Little Blue Door Ltd

Land Adjacent To Hadrian Drive Westhampnett Chichester West Sussex

Erection of a children's nursery and a residential block comprising 2 no. 2-bed flats with associated landscaping, access and parking.

O.S. Grid Ref. 488507/106267

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QPCNYEERMRA00>

The PC lodged the following Comment and Objection on 24/05/21.

The Parish Council supports the principle of a Children's nursery on this site but has serious concerns about parking; traffic flow and pedestrian movements and therefore OBJECTS to the current application proposals. In detail:-

#### **1. Parking and Manoeuvring**

1.1 Parking spaces are the size for current legislation, not for current family cars. The Council considers that they should be 3m wide.

1.2. Vehicle movement is a real concern. Cars arriving, parking, manoeuvring in / out of a space could cause delays to cars arriving whilst they wait for movements by cars already there. The Council considers that a loop road should be provided so one way in, drop children (pick them up) and continue forward to leave. Queues in the Estate roads would then be reduced and access to the Community Hall beyond, maintained.

1.3. Access via Hadrian Drive from Stane Street. This is very narrow junction. Amendments to this should be considered as the existing residents find it hard to get in /out from / to Stane Street. This narrow area could lead to delays and queues on Stane Street.

1.4. There is no separate, designated Staff parking. Staff and parents must share the use of the 22 spaces provided. This will reduce the number of spaces available for parents. It is noted that staff are to be encouraged to travel by minibus to the site, however this cannot be mandated.

#### **2. Flats**

2.1 Three parking spaces are allocated on the plan. Given the flats are to be 2 x 2 bedroom = 4 adults minimum, the likely requirement will be 4 cars. Therefore, another space is required

2.2 The bedroom windows overlook the Nursery which seems strange.

2.3 The number / size of bedrooms / toilets does not fit with likely occupation. I.e. 2 working professionals who would expect 2 equal size bedrooms.

#### **3. Nursery**

3.1 The number and location of staff toilets on the Ground floor and First floor is not evident. This could affect the external appearance of the building.

3.2 On the Ground Floor - where are the children's nappies to be changed? There appears to be no provision.

3.3 The Council suggests that the pathway to the north of the flats, between the flats and the nursery should be removed as there is no footpath on the west side of the estate road. Pedestrian access from the North should be encouraged.

3.4 Pedestrian access from the North. The Plan indicates a small gate into the Nursery Garden from the pathway around the Village Green but no pathway access inside the garden down the west side to the Main Reception. Given that the bus stop on Stane Street is to the west of the village green and the majority of pedestrians are likely to approach the premises from the north, the Council suggests that a footpath be provided on the western side of the Nursery garden, adjacent to the boundary with the Community Hall.

#### **4. Building Materials**

4.1 The Council requests that all flintwork panels are constructed in a traditional manner, to reflect the flintwork on the Community Hall and traditional Duchess cottages on Stane Street, and that pre-formed panels are not allowed

4.2 Bricks and Roof tiles. The Council notes that it is the intention that the buildings are constructed using the same materials as those used for the Community Hall, to be in keeping.

#### **Decision due 21/06/21**

#### **Update on outstanding Planning Applications**

**WH/21/00489/FUL** - Case Officer: William Price

Mrs Pam Clingan

Lanburn Connemaras Swallow Beck Madgwick Lane Westhampnett



134/21  
Cont.

Change of use of land for use as a certified 'Caravan and Motorhome Club' site for siting up to 5 no. caravans, motorhomes or trailer tents.

O.S. Grid Ref. 488052/106449

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QOOA34ERM6X00>

**PC Comment and Objection lodged 07/04/21.**

**Decision overdue 26/04/21**

**WH/21/00786/DOM** - Case Officer: Maria Tomlinson

Mr M Mason

11 Stane Street Maudlin Westhampnett Chichester

First floor rear extension over existing single storey extension.

O.S. Grid Ref. 488859/106615

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QPUVXPER0WY00>

The PC lodged the following Comment and Objection on 28/04/21:

Westhampnett Parish Council has no objection, in principle, to a rear first floor extension, however it would appear that the proposed first floor bedroom extends beyond its permitted development limit for a first floor extension:-

That of an imaginary line extended at 45degrees, from the centre of the window of a habitable room in a neighbouring property, to protect the light in that room.

Therefore, the Parish Council must OBJECT to the application.

If the bedroom extension is reduced to comply with the development requirements, the Parish Council would withdraw its Objection

Substitute plans were submitted on 17/05/21, and PC withdrew its objection on 07/06/21

Thank you for the letter from Andrew Frost dated 28th May 2021 advising the Parish Council that substitute plans have been submitted by the applicant.

These have been considered by the Parish Council, and as the revised proposals now appear to comply with the development requirements, the Parish Council withdraws its objection.

**Decision due 20/05/21**

**WH/20/03157/REM** - Case Officer: Jeremy Bushell

Peter Hodgson

Land North Of Madgwick Lane Westhampnett West Sussex

Application for the Approval of Reserved Matters following Outline Planning Permission WH/15/03884/OUT - relating to proposed sports pitch.

O.S. Grid Ref. 487255/106469

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QKT6G3ERJDD00>

**PC Comment lodged 24/02/21.**

**Decision overdue 26/04/21**

**LV/20/02675/OUT** - Case Officer: Jane Thatcher

Berkeley Strategic Land Ltd.

Field South Of Raughmere Drive Lavant West Sussex

Outline Application with all matters reserved (except for access) for the development of 140 dwellings, public open space, landscaping, parking and associated works.

O.S. Grid Ref. 485835/107806

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QIJRNKER0PD00>

**PC Objection lodged 23/11/20.**

**Decision overdue 19/01/21 (Red Card lodged by CDC Ward Cllr)**

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Cont.

## Decisions

**WH/20/03239/LBC** - Case Officer: Vicki Baker

Mr John Brown

Grayle House Stane Street Westhampnett PO18 0NT

Construction of new lean-to conservatory.

O.S. Grid Ref. 488048/106155

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QLBKWTERJR200>

**WH/20/03238/DOM** - Case Officer: Vicki Baker

Mr John Brown

Grayle House Stane Street Westhampnett PO18 0NT

Construction of new lean-to conservatory.

O.S. Grid Ref. 488048/106155

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QLBKWSERJR100>

**PC Comment lodged 01/02/21.**

**Decision overdue 17/02/21**

**Permitted 24/05/21 with conditions including:**

4) Notwithstanding the provisions of the Town and Country Planning (General Permitted Development) Order 2015 (or any order revoking, re-enacting or modifying that Order) the conservatory hereby permitted shall be used only as ancillary accommodation to the dwelling house known as Grayle House and for no other purpose.

Reason: To maintain planning control in the interests of amenity of the site and area.

**WH/21/00929/ADV** - Case Officer: Jane Thatcher

Rolls-Royce Motor Cars Ltd

Rolls Royce Motor Cars The Drive Westhampnett Chichester

Application for retrospective consent to display of 2 no. arrival signs and 5 no. totem signs. All signs internally illuminated.

O.S. Grid Ref. 488512/106717

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QQH1C7ERFXZ00>

**The PC lodged the following Comment and Objection on 17/05/21:**

In the event of approval the Parish Council requests that the following conditions be imposed:-

- i. Totems C1 & C4 to include " Please respect our neighbours and drive carefully".
- ii. The illumination is switched off between 2300hrs and 0600hrs, in accordance with government guidelines to reduce energy consumption. (The factory is not operational between midnight and 6am).
- iii. Sign lighting levels are reduced from 400cd/m2 to 250-300 cd/m2.

Reason for ii and iii:

Westhampnett is a dark sky parish on the edge of the South Downs National Park and although the plant is not within the park, any illumination affects it. The parish tries to minimise the impact to the National Park. It appears that all the signs are at the upper level for E2 - rural area on edge dark skies National Park.

**Permitted 24/05/21 with conditions including:**

Condition Extract:

2) The luminance of Signs A and B (arrival signs) and Signs C1, C2, C4 and C5 (totem signs) hereby permitted shall not exceed 400 candelas per square metre at signage face/rear and will be statically illuminated. The luminance of Sign C3 (totem sign) hereby permitted shall not exceed 460 candelas per square metre at signage face/rear and will be statically illuminated. Reason: In the interest of visual amenity and public safety.

**WH/21/00931/ADV** - Case Officer: Jane Thatcher

Rolls-Royce Motor Cars Ltd

Rolls Royce Motor Cars The Drive Westhampnett Chichester

Installation of 1 no. reception sign (illuminated), 1 no. school sign (non-illuminated) and 1 no. limestone inlay (non-illuminated).

O.S. Grid Ref. 488512/106717

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QQH2R6ERFY300>

**The PC lodged the following Comment and Objection on 17/05/21:**

1. Proposed School Sign for the March School Car Park (non-illuminated).  
The Parish Council Objects to the proposed height of the actual sign board.

134/21  
Cont.

The Council considers the proposed sign too tall, at 915mm (3'0"). 600mm (2'0") would be preferable, i.e. the normal height for professional sign boards on construction sites.

2. Proposed Limestone inlay (non-illuminated) on Rolls Royce building.  
The Parish Council has No Comment to make on this proposal.

3. Illuminated reception sign (above the main entrance doors to Rolls Royce).  
In the event of approval the Parish Council requests that the following conditions be imposed:-

i. The illumination is switched off between 2300hrs and 0600hrs, in accordance with government guidelines to reduce energy consumption. (The factory is not operational between midnight and 6am).

ii. Sign lighting levels are reduced from 400cd/m2 to 250-300 cd/m2.

Reason:

Westhampnett is a dark sky parish on the edge of the South Downs National Park and although the plant is not within the park, any illumination affects it. The parish tries to minimise the impact to the National Park. It appears that all the signs are at the upper level for E2 - rural area on edge dark skies National Park.

Substitute plans for the School sign were submitted on 27/05/21, and the PC withdrew its objection on 03/06/21

Dear Jane

Thank you for this email and the details which have now been considered by the Parish Council.

In regard to The March School Car Park Sign 21/00931/ADV

The Parish Council wishes to thank Rolls Royce for amending the size of the sign, and as the revised proposals are in now accordance with the Parish Council comments, the Parish Council withdraws its objection to this matter.

The Parish Council is disappointed that the lighting levels and timings could not be adjusted, and would comment that had the planning application been made prior to the installation perhaps this could have been resolved.

**Permitted 08/06/21 with conditions including:**

Condition 2

2) The luminance of the reception sign hereby permitted shall not exceed 400 candelas per square metre at sign face/rear and will be statically illuminated. Reason: In the interest of visual amenity.

**WH/21/00412/DOM** - Case Officer: Vicki Baker

Mr S Rigden

Bay Leaf House Stane Street Westhampnett PO18 0NT

Erection of 1 no. outbuilding in rear garden for home office use.

O.S. Grid Ref. 488242/106148

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QOCXPSERLXF00>

**PC Comment lodged 22/03/21:**

Westhampnett Parish Council has no objection but would request that if the application is approved, a Condition be imposed restricting the use for the sole benefit of the householder.

**Permitted 20/05/21 with conditions including:**

4) Notwithstanding the provisions of the Town and Country Planning (General Permitted Development) Order 2015 (or any order revoking, re-enacting or modifying that Order) the outbuilding hereby permitted shall be used only as ancillary accommodation to the dwelling house known as Bay Leaf House and for no other purpose. Reason: To maintain planning control in the interests of amenity of the site and area

**WH/21/00402/ADV** - Case Officer: Jane Thatcher

Miss Megan Hamlyn

Madgwick Park Madgwick Lane Westhampnett West Sussex

1 non-illuminated no. post sign and 6 non-illuminated no. banner flags.

O.S. Grid Ref. 487830/106239

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QOBK11ERLWK00>

**The PC lodged the following Comment and Objection on 20/04/21:**

Westhampnett Parish Council advise that this sign and these flags have, in fact, been in place for a considerable time.

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Cont.

Westhampnett Parish Council wish to OBJECT to the application for the following reasons:-

1. Q5 on the application form asks if the adverts are already in place. The answer given is No. This is clearly incorrect.
2. The flags and banners are inappropriate; not being in keeping with the locality and detrimentally reducing the visual character of Madgwick Lane.
3. The stated time-period on the application is from 2 Feb 2021 - 31 Dec 2024. The Parish Council considers this time-period to be too long. The developers BWH have previously advised the Parish Council that they intend that the site be built out by 2022. If the sign and flags are approved, then the Parish Council would request that the sign and flags should not be allowed for so long.

**REFUSED 14/05/2021 – All signs were then removed.**

The reasons for the Council's decision to refuse to grant consent to the display of (an) advertisement(s) are:  
1) The advertisements by reason of their cumulative impact, elevated position, prominent siting on the public highway, represent an incongruous and intrusive form of advertisement and a proliferation of signage, which amounts in visual clutter detrimental to the visual amenity of the surrounding rural landscape and the setting of the nearby Grade II listed buildings. The development is therefore, contrary to the aims and objectives of the National Planning Policy Framework and Policies 45, 47 and 48 of the Chichester Local Plan.

**WH/21/01101/TDOC** - Extension to construction hours

Land North Of Madgwick Lane, Westhampnett, West Sussex

Proposal: Extend hours until 07:00 to 19:00, Monday to Saturday, effective immediately and continuing until 30th September 2021 from permissions WH/15/03524/OUTEI, WH/15/03884/OUT, WH/18/01024/REM, WH/18/01023/REM, 19/02351/NMA, 19/02629/NMA and 19/02346/REM.

Map Ref: (E) 487255 / (N) 106469

**<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QRAFZCER0UX00>**

Email to Andrew Frost, Director of Planning and the Environment, sent 04/05/21:

Dear Andrew

The Parish Council must protest that a Decision was made on 27th April 2021, on this planning application prior to the date for submission from the Parish Council of 30th April 2021 given in your letter attached. This did not appear in a weekly list so the date of 30th April was calculated from the date of the letter plus 21 days.

Given that the Standard Consultation Expiry Date is shown as Tuesday 4th May, and the Decision Date was originally listed as 2nd June 2021, I tried to lodge these comments on 2nd May only to find I cannot because the Decision has been made and no more comments can be added.

The Parish Council submission is:

**WH/21/01101/TDOC** - Extension to construction hours

Land North Of Madgwick Lane, Westhampnett, West Sussex

Proposal: Extend hours until 07:00 to 19:00, Monday to Saturday, effective immediately and continuing until 30th September 2021 from permissions WH/15/03524/OUTEI, WH/15/03884/OUT, WH/18/01024/REM, WH/18/01023/REM, 19/02351/NMA, 19/02629/NMA and 19/02346/REM.

*The Parish Council OBJECTS to this application.*

*The construction works at Madgwick Park should have reverted back to the original approved construction hours on 1st April 2021, Condition 9 on Planning Permission 15/03524/OUTEIA refers:*

*9) Construction of the development hereby permitted shall not take place other than between the hours of:  
07.30 hours - 18.00 hours Mondays to Fridays inclusive;  
07.30 hours - 13.00 hours on Saturdays; and not at all on Sundays or Public Holidays.  
Reason: To protect the amenity of the locality and of the occupiers of the neighbouring dwellings.*

*The Parish Council is aware that extended hours, originally permitted until 1 April 2021, have been worked on and after 1st April. The Council has also been advised that the contractors have also been flagrantly breaking the planning conditions by working past 20.00 in the evenings.*

*The Council feels that given the easing of restrictions appertaining to the Covid Pandemic, there is no necessity other than for commercial reasons, to extend construction hours beyond those originally permitted to allow residents to enjoy time in their gardens at weekends and on warmer evenings, without the noise and dust from the heavy plant moving on the site, as originally intended.*

The Decision Notice does contain some useful provisos, however local past experience has shown that this developer does not keep to the prescribed hours. The Parish Council is now aware that the developers were working on the site yesterday, being Bank Holiday 3rd May.

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Cont.

I have copied this to the Chairman of Westhampnett Parish Council.

Reply from Andrew Frost received 20<sup>th</sup> May:

Dear Linda,

I refer to your email of 4 May concerning the above.

Firstly I would like to apologise that the decision on WH/21/01101/TDOC was issued ahead of the Parish Council submitting comments. I have looked into the circumstances of the case as well as the concerns the Parish Council wished to raise.

By way of background, as you may be aware, in May 2020 the government published a Written Ministerial Statement on planning and construction working hours. This statement expects Local Planning Authorities to approve requests to extend construction working hours temporarily to ensure safe working in line with social distancing guidelines until 9pm, Monday to Saturday, unless there are very compelling reasons against this. A new Written Ministerial Statement was published on 25 March 2021 extending the end date of the original statement to 30 September 2021.

The guidance states that Local Planning Authorities should ensure that decisions are issued within 10 days where possible. Furthermore there is no requirement for the Local Planning Authority to consult on these types of requests.

At Chichester, we have chosen to consult on them where possible. However due to the tight timescale to deal with them (10 days where possible), the consultation period for extension of construction hours requests is 10 days. Unfortunately it would appear that in this particular case (WH/21/01101/TDOC) the parish were consulted twice, once on the 9 April 2021 for 21 days and again on 20 April 2021 for 14 days. I apologise that the incorrect consultation letter(s) were sent out to you and inadvertently this resulted in a decision being issued before the deadline set out in the consultation letters.

I have considered the concerns the Parish Council would have raised with regard to the extension to construction hours. I note your views on the easing of the COVID restrictions and that there is no necessity other than for commercial reasons, to extend construction hours beyond those originally permitted to allow residents to enjoy time in their gardens at weekends and on warmer evenings, without the noise and dust, as originally intended. As outlined above Government has, however, confirmed in their latest Written Ministerial Statement that the approach to extend construction working hours remains in place until 30 September 2021 stating "This continued flexibility is necessary due to the continued impact of COVID-19 and to support the construction industry to recover and operate safely as we emerge from the pandemic. This date will be kept under review".

The guidance states that when making decisions on extending working hours, local authorities should accept proposals for extended working hours unless there are very strong reasons against this. In making their decision local planning authorities may consider where there are unreasonable impacts but they will be able to reject proposals only where there are very compelling reasons. These reasons could include the significant impact on neighbouring businesses or uses, such as care homes, which are particularly sensitive to noise, dust or vibration, which cannot be overcome through other mitigation, or where impacts on densely populated areas would be unreasonable.

The Council has been clear on the decision notice, as you note, that a number of requirements have been set out to mitigate the impact of the extended construction hours. It would not, however, have been appropriate for the Council to refuse the extended construction hours, taking into consideration the latest Written Ministerial Statement.

I do note, however, that in your letter you also refer to examples where the developers have breached their extended construction hours. On this point I have asked the Planning Enforcement team to investigate.

I apologise again for the timing of the issuing of the decision but hope that my comments explain the reasons for this and for the extended hours being permitted.

Andrew  
Andrew Frost  
Director Planning and Environment  
Executive Office  
Chichester District Council

**Decision due 02/06/21 – Decision made 27/04/21 to Permit**

The decision has been made by officers taking into account representations made by the Council's Environmental Protection team and interested parties. In light of the above, it is considered that the requested extension would constitute a modest increase in working hours. However, in order to mitigate the impact on neighbouring businesses or uses which are particularly sensitive noise, dust and vibration, the applicant has provided the following provisos (Cover Letter dated: 27.04.2021). The LPA would ask the applicant strictly adheres to the following provisos at all times:

<p><b>134/21 Cont.</b></p>	<ul style="list-style-type: none"> <li>• Between the hours of 18:00 to 19:00 Monday to Saturday (no work Sundays of Public Holidays) there will be internal works only (namely, "1st fix", "2nd fix", and decorations).</li> <li>• Lighting will be at normal levels (i.e. house lighting or natural light and not floodlighting).</li> </ul> <p>Subject to the above provisos, the LPA considers the extension of constructions hours from 07:00 to 19:00 (Monday to Saturday and no working on Sundays of Public Holidays), no later than 30th September 2021 would constitute a modest increase in working hours and is agreed. From 1st October 2021 revert back to the original approved construction hours (Condition 9 on Planning Permission 15/03884/OUT refers).</p> <p><b><u>TG/20/02893/OUT</u></b> - Case Officer: Mike Bleakley  Countryside Properties (UK) Ltd  Land Adjacent To A27 Copse Farm Tangmere Road Tangmere West Sussex  Outline planning application for a residential-led mixed use development comprising up to 1,300 dwellings (Use Class C3), an expanded village centre (comprising flexible units suited to Use Class E and pubs or drinking establishments and/or takeaways in Use Class Sui Generis), community uses, primary school, informal and formal open space, playing pitches, footpaths, cycleways, associated landscaping, utilities and drainage infrastructure, including on-site pumping station(s) with connection to the Strategic Foul network; associated infrastructure and groundworks; with all matters reserved except for the principal access junctions from the A27 grade-separated junction and Tangmere Road and the secondary access at Malcolm Road.  O.S. Grid Ref. 489314/106361  To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QJZZT4ERIUA00">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QJZZT4ERIUA00</a></p> <p><b><u>PC Comments lodged 01/01/21</u></b>  <b><u>CDC held a Public Briefing virtually on Thurs 18 Feb 2021 10.00 am</u></b>  <b><u>CDC Planning Committee assessed on 07/04/21 and Granted Outline Permission subject to Highways England agreement to revised measures regarding the impact of the traffic from the development on the A27. Full details to be advised.</u></b></p> <p><b><u>WH/20/02824/OUT</u></b> - Case Officer: Jeremy Bushell  CEG Land Promotions And The Landowners  Land Within The Westhampnett / North East Chichester Strategic Development Location (north Of Madgwick Lane) Chichester  Outline Application with all matters reserved except for access for the residential development comprising up-to 165 dwellings, including an element of affordable housing; together with an access from Madgwick Lane as well as a relocated agricultural access, also from Madgwick Lane; Green Infrastructure, including the enhancement of the Lavant Valley Linear Greenspace; sustainable drainage systems; and associated infrastructure.  O.S. Grid Ref. 487255/106469  To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QJ88KRERI8000">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QJ88KRERI8000</a></p> <p><b><u>Developer has appealed, start date 22/03/21</u></b>  <b><u>PC lodged additional comments with Inspectorate on 25/04/21</u></b>  <b><u>The Planning Inspectorate Inquiry will start on Tuesday 3rd August and conclude on Thursday 12th August. It is likely an extra day will be added on Monday 9th August.</u></b>  <b><u>Planning Inspectorate Decision after that</u></b></p> <p><b><u>Other Matters – Chichester Local Plan Review 2020 version of the Council’s Housing and Economic Land Availability Assessment (HELAA) document.</u></b>  The PC have been advised of this review which includes Westhampnett, and further comments are to be prepared. Now that Covid restrictions are easing Mr Toby Ayling is to be contacted to ask him to visit the Parish to review the suggested HELAA sites.</p> <p><b><u>Linda Lanham, 21.06.21</u></b></p>	<p><b><u>LFL / ALL</u></b></p>
<p><b>135/21</b></p>	<p><b><u>UPDATE ON REQUESTS RECEIVED BY PARISH CLERK:</u></b></p> <ol style="list-style-type: none"> <li>1. <u>Graffiti</u>: The Tag is still in the Bus Shelter, as WSCC no longer retain a company to clean them off. Cllr Moth had kindly offered to buy the necessary materials and clean it off.</li> <li>2. <u>Proposed Goodwood Footpath</u>: The Goodwood Estate are keen to include more footpaths but do not have funding at present. As this is just within the SDNP the Parish Clerk will see if any CIL monies would be available.</li> <li>3. <u>Litter Bin at Madgwick Lane / Stock Lane</u>: A suitable location has been found, and permission obtained from WSCC. The Parish Clerk to contact CDC Depot for a quote to supply, install and empty. Cllr Smith was asked if he knew if there are to be litter bins within Madgwick Park. He said there are no services within the development currently so the Parish Clerk will email Mr Brad Slingo BDWH to ask about this.</li> </ol>	<p><b><u>CM</u></b></p> <p><b><u>LFL</u></b></p> <p><b><u>LFL</u></b></p> <p><b><u>LFL</u></b></p>

136/21	<p><b><u>NHB 21/22 at £13,281, Closing date for applications is 5pm Fri 30th July 2021:</u></b> Quotes being obtained?</p> <p>The Parish Clerk had contacted Curtaining / Blinds companies last year as part of the Audio Visual NHB application. Ultimately these were not able to be included, so this year the focus will be on these items. She has one company to contact immediately, and will find two other suitable ones, hopefully locally. She will also complete the necessary Application Form and Business Plan.</p>	<u>LFL</u>
137/21	<p><b><u>ANNUAL PARISH MEETING 11<sup>th</sup> JULY IN WESTHAMPNETT COMMUNITY HALL:</u></b> Combine with Community Event. Decide Timing, Content and Manning of Meeting, and of the Community Summer Event.</p> <p>Initially this had been planned for 11<sup>th</sup> July, however there was general discussion about the best date as Coronavirus Step 4 has been delayed from 21<sup>st</sup> June to 19<sup>th</sup> July. It was agreed to hold the Meeting at the beginning of the Agenda for the next PC meeting on 12<sup>th</sup> July and immediately defer until later in the year.</p>	<u>LFL</u>
138/21	<p><b><u>COMMUNITY HALL:</u></b> (Mr Richard Skillern standing in for Cllr Holden)</p> <ol style="list-style-type: none"> <li>1. <u>Update on use of the Hall from 17<sup>th</sup> May 2021:</u> Mr Skillern confirmed that to be Covid compliant there could be 30 people at weddings etc.</li> <li>2. <u>Update on Bookings / Refunds / Finances:</u> Mr Skillern said regular bookings were coming in, but it was difficult to get hirers to commit. He advised he had taken over Mr Martin Woolf's finance role. He advised that income was circa £1000 per month, with £1097 due in June.</li> <li>3. <u>Use of the Village Green for outdoor classes? And if agreed, number limits?:</u> Mr Skillern advised that he been asked about the use of the Village Green for, say 2-5 people at a time. Cllr Moth was concerned about the surface and whether the Public Liability would cover this. It was agreed that if a Hirer hires the Hall and then decides to go outside that is OK. Also, if outside informally, that's OK. But if outside and profit making that would not be allowed.</li> <li>4. <u>Update on Care of Building:</u> Mr Skillern confirmed the roof had been repaired (this was arranged by Reilly's and FOC). He has been cutting the grass with the smaller mower and weeded the outside around the Hall. The Parish Clerk had re-potted the Plant Pots with geraniums and petunias,</li> <li>5. <u>Summer Event 11<sup>th</sup> July:</u> Due to being before 19<sup>th</sup> July, and the Annual Parish Meeting as above in Minute 137/21 Mr Skillern confirmed this has been cancelled.</li> <li>6. <u>Hall Audio Visual purchase:</u> Cllr Moth would locate the original quotes and this would be followed up for current requirements and quotes.</li> <li>7. <u>Any other business:</u> <ol style="list-style-type: none"> <li>1. <u>Community Hall Name Signage</u> – Cllr Burborough confirmed she is waiting for the quote from Super Signs.</li> <li>2. <u>More Hall Committee Members Needed:</u> Mr Skillern said he had no response from the adverts. Cllr McLeish offered to go onto the Committee and it was suggested that maybe she could approach a young person to assist.</li> </ol> </li> </ol>	<u>CM</u> <u>SB</u> <u>CMcL</u>
139/21	<p><b><u>KEEPING THE PARISH LOOKING GOOD – VILLAGE VOLUNTEERS:</u></b> An Update including Noticeboard and Goal Posts renovations.</p> <p>Cllr McLeish expressed huge thanks to Mr Bob Keatley regarding the work on the Goal Posts at Westerton. Mr Keatley said Mr Andrew Blanchard had found Mr Glenn Atfield of G &amp; Z Blasting Ltd who had done a great job blasting off the posts. Mr Keatley said now they have been refurbished they will just need to be kept up to scratch.</p> <p>Cllr McLeish said a huge thank you to Mr Dave Beasley for the work he had done on the Maudlin Noticeboard which looks great. This work was more complex than first thought and involved also renewing the backboard and redesigning the top. Mr Keatley is to look at the School Noticeboard next.</p> <p>The Parish Clerk was asked to send 2 Official Thank you's to Mr Keatley and Mr Beasley.</p> <p>The subject of 1 or 2 Noticeboards in Madgwick ~Park was raised. As it is not known whether they are to be provided the Parish Clerk will email Mr Brad Slingo of BDWH to enquire. Also, the possibility of having Noticeboards inside the Bus Shelters was raised.</p> <p>Mr Bob Keatley also advised that the buried tyre at Westerton had now been removed and taken to the Tip. This was with the help of Mr Bob Clack who was able to pull it out of the ground with his winch.</p> <p>The Parish Clerk was asked to send an Official Thank you to Mr Clack.</p>	<u>LFL</u> <u>LFL</u> <u>LFL</u>
140/21	<p><b><u>THE MARCH SCHOOL DECKING PROJECT – REQUEST FOR FUNDING FROM PARISH CIL:</u></b> To consider request.</p> <p>The Councillors reviewed the submission from The March School Governors regarding the Raised Decking Project at the March School and considered it against the CIL Regulations which had been advised to the Councillors by the Parish Clerk.</p> <p>These state that Parish Councils must spend Neighbourhood CIL on:</p> <ul style="list-style-type: none"> <li>• The provision, improvement, replacement, operation or maintenance of infrastructure; or</li> <li>• Anything else that is concerned with addressing the demands that development places on an area.</li> </ul>	

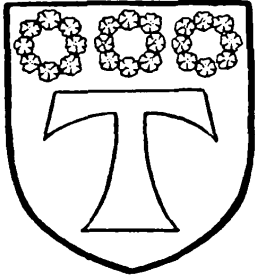
<p><b>140/21 Cont.</b></p>	<p>Infrastructure is: - Physical infrastructure: e.g. highways, transport links, cycleways, energy supply, water, flood alleviation, waste management, land Social infrastructure: e.g. education, health, social care, emergency services, art and culture, sports halls, community halls, land Green infrastructure: e.g. parks, woodlands, play areas, public open space, land</p> <p>Parish Councils must ensure that the available funding for infrastructure is used to the greatest effect and to deliver sustainable development, to ensure that money is spent effectively, to benefit the local community.</p> <p>After discussion, the Councillors came to the decision that this project was not suitable to be supported from the Parish CIL monies due to:</p> <ol style="list-style-type: none"> <li>1. The Project does not serve the whole Parish, as not accessible to anyone other than the School attendees.</li> <li>2. The nature of the structure being built in wood is not permanent.</li> <li>3. The location of the structure in a damp area may result in deterioration.</li> <li>4. The maintenance of the decking, and potential slip hazard, could be a problem.</li> <li>5. The Councillors were unclear whether Oving Parish Council have been approached as well?</li> </ol> <p>The Councillors suggested that perhaps the developers of Madgwick Park (Barratt Homes / David Wilson Homes) could be approached by The School Governors to ask for assistance to prepare the site and build the structure as part of their Community Fund and Community commitment. It was suggested that the contact details be provided to the School. The Parish Clerk was asked to reply with the details of the decision.</p>	<p><b>LFL</b></p>
<p><b>141/21</b></p>	<p><b><u>SUGGESTED PURCHASE &amp; RE-PURPOSE THE BT PHONE BOX IN WESTERTON:</u></b> Results of the Survey, and Plan next steps.</p> <p>The Parish Clerk had pulled together all the responses from the survey of all households in Westerton, and this had been circulated to the Councillors before the meeting. The responses were from 10 households, and 14 people in total.</p> <p>1 person would like it to remain as a Phone Box, 1 person would like the Phone Box removed completely as no longer needed and will be a constant maintenance issue. 2 people would like it kept as a historic landmark. 10 people would like a defibrillator, some thought in the phone Box, others thought possibly in the Bus Shelter.</p> <p>A defibrillator was discussed for Westerton and for the Community Hall, and Cllr Smith advised he had a contact at SECAMB that might be able to help on this matter. He to provide details to the Parish Clerk, who will contact them to ask for advice on suitable locations. Costs would also have to be obtained.</p> <p>Once more details are known a decision on:</p> <ol style="list-style-type: none"> <li>1. The defibrillator for Westerton can be made, and if not to be in the Phone Box, discussion can be continued at a future PC meeting on keep / other use / remove the Phone Box.</li> <li>2. The location for a defibrillator for the Community Hall can then also be decided.</li> </ol>	<p><b><u>MS / LFL</u></b></p> <p><b><u>LFL</u></b></p>
<p><b>142/21</b></p>	<p><b><u>PROJECT TO PROVIDE OUTDOOR SPORTS EQUIPMENT - TABLE TENNIS TABLE &amp; GOAL POSTS:</u></b> The following are some of the items that need deciding before proceeding with each: Location, Permission? Surface, Purchase, Delivery, Assembly, Play!</p> <p>After discussion it was decided that the Goal posts and the Table Tennis table should be located on the Village Green / Community Hall area.</p> <p>Cllr Burborough confirmed the quotes she had obtained for the Table Tennis table did include installation. It was also confirmed that the Goal posts design on quotes already obtained had a basketball net at one end. (In Lavant there is a goal behind St Nicholas Church which might be suitable and it will be investigated).</p> <p>At the same time a number of other related tasks could be done:</p> <p>Pipe in the ground for the Christmas Tree Pipe in the ground for the flagpole (pole to be reduced to height where planning permission is not needed) Old Bus Shelter to be located in the Play Area 2 Benches in the Play Area to be moved away from the railings 2 new Benches to be located on Village Green</p> <p>Cllrs Burborough, Moth and McLeish will do a plan for the suggested positioning of the items.</p>	<p><b><u>SB / CM / CMcL</u></b></p>
<p><b>143/21</b></p>	<p><b><u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</u></b> Queens Platinum Jubilee; to be celebrated in June 2022.</p> <ol style="list-style-type: none"> <li>1. Cllr McLeish advised that there is to be celebrations for the Queens Platinum Jubilee from Thursday 2<sup>nd</sup> June – Sunday 5<sup>th</sup> June. There is to be a Public Holiday on Friday 3<sup>rd</sup> June. It was agreed that it would be good to celebrate within the Parish too and the dates were noted.</li> <li>2. It was noted that a recent drugs problem had reduced as the household had moved away.</li> </ol>	<p><b><u>ALL</u></b></p>



144/21	<p><b>INSURANCE RENEWAL:</b>  <b>RESOLUTION:</b> To ratify the decision to accept the revised Hiscox quotation from Came &amp; Co at £3,194.93 which includes the Cub Mower and the increased Community Hall buildings amount of £800,000. Proposed by Cllr McLeish, seconded by Cllr James, and all voted in favour.</p>	
145/21	<p><b>PARISH FINANCIAL MATTERS:</b></p> <ol style="list-style-type: none"> <li><b>To approve the Accounts up to 31<sup>st</sup> May 2021, having been previously circulated to all Councillors:</b> There being no questions, the approval of the accounts was proposed by Cllr Holden, seconded by Cllr James, and all voted in favour, and the Accounts were signed by Cllr McLeish.</li> <li><b>To approve the Asset Register as at 31<sup>st</sup> March 2021:</b> This had been deferred from the previous meeting. The Asset Register as at 31<sup>st</sup> March was recorded at a value of £782,844.23. This was proposed by Cllr McLeish, seconded by Cllr Smith, and all voted in favour.</li> <li><b>To approve the Asset Register as at 31<sup>st</sup> May 2021, including the Cub Mower, revalued Building cover etc:</b> The Parish Clerk apologised that she was not able to completely finalise this by the meeting, defer to next meeting.</li> <li>It was noted that the statutory deadline for return of the annual audit forms to the external auditor is 30<sup>th</sup> June 2021.</li> <li><b>Internal Audit 2020-2021:</b> The Internal Auditor's report had previously been circulated to the Councillors and was reviewed. Regarding Finding No 5: <i>VAT returns have not been completed since February 2017. The clerk records the VAT on the spreadsheet. VAT had incorrectly been recorded on payments to Wix and GoDaddy – both of these companies have an EU VAT number, not a GBE VAT number, and the VAT cannot therefore be reclaimed.</i> The Parish Clerk confirmed she will adjust the VAT on these 2 items. She had asked the Internal Auditor if she would be willing to action the unclaimed VAT, and she declined, so the Parish Clerk plans to seek assistance from Bersted Parish Clerk on how to create an HMRC Gateway and reclaim the outstanding VAT, both of which they have successfully done recently. The approval of the report was proposed by Cllr Moth, seconded by Cllr James and all voted in favour. The Internal Audit Report was then signed by Cllr McLeish as Chairman.</li> <li><b>Section 1 - Annual Governance Statement 2020/21: RESOLVED:</b> That the Annual Governance Statement for year ended 31st March 2020 be approved. The Annual Governance Statement was proposed by Cllr Moth, seconded by Cllr Holden and all voted in favour. It was then signed by Cllr McLeish as Chairman.</li> <li><b>Section 2 – Accounting Statements 2020/21: RESOLVED:</b> That the Accounting Statements for year ended 31st March 2020 be approved. The Annual Return Accounting Statements was proposed by Cllr Smith, seconded by Cllr Burborough, and all voted in favour. It was then signed by Cllr McLeish as Chairman.</li> <li><b>Approve Internal Auditor for 2012/22 Audit: RESOLVED:</b> That R S Hall &amp; Co be approved to act as Internal Auditors for this financial year ending 31st March 2022. Proposed by Cllr McLeish, seconded by Cllr Moth, and all voted in favour.</li> <li><b>Any other Business related to the Internal or External Audit: None</b></li> <li><b>To review a Grant request for 2021/22 from St Peters Church (was £800 for 2019/20 &amp; 2020/21, £1000 in the budget):</b> This was discussed by the Councillors who approved a grant of £900 for this year. This was proposed by Cllr Holden, seconded by Cllr Moth, and all voted in favour.</li> <li><b>Any other business:</b> The Parish Clerk gave out the Notice of Public Rights to be placed on the Noticeboards.</li> </ol> <p>Cllr Moth left the meeting at 9pm.</p>	<p>LFL</p> <p>LFL</p> <p>LFL</p> <p>LFL</p> <p>LFL/CMcL/WH</p>
146/21	<p><b>CORRESPONDENCE, INCLUDING NOTICES &amp; LEAFLETS:</b>  The Parish Clerk gave out a CDC Notice to be placed on the Noticeboards and read out a Thank you Letter from the Kent, Surrey &amp; Sussex Air Ambulance.</p>	<p>LFL/CMcL/WH</p>
147/21	<p><b>DEALING WITH LOCAL ISSUES:</b></p> <ol style="list-style-type: none"> <li>Mrs Jean Hardstaff, a resident, said Thanks were due to CDC for their swift removal of flying tipping in Westerton recently. The Councillors asked the Parish Clerk to email CDC to convey thanks for their speedy action.</li> <li>Mr Rhys Aldous, a resident, raised the issue of a dog on the loose at the Travellers site which had run into the road. This was noted to be raised at the next Travellers Liaison meeting.</li> </ol>	<p>LFL</p> <p>SB</p>
148/21	<p><b>QUESTIONS BY THE PUBLIC:</b> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.</p> <p>Further to the subject of speeding on roads within the Parish, PCSO Jason Lemm has offered to come to a PC Meeting and the Parish Clerk was asked to invite him to the next meeting on 12th July, with an Agenda Item before the Reports from External Bodies.</p>	<p>LFL</p>
149/21	<p><b>DATE OF NEXT FULL PARISH COUNCIL MEETING: 12<sup>th</sup> July 2021</b></p>	
150/21	<p><b>CLOSE MEETING</b>  The Chairman closed the meeting at 9.10pm.</p>	

Signed.....  
Chairman of Meeting

Date.....



# WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham  
Oak Tree Cottage, Claypit Lane, Westhampnett, Chichester PO18 0NU

Tel: 01243 536859 email: [westhampnettclerk@gmail.com](mailto:westhampnettclerk@gmail.com)  
[www.westhampnettpc.co.uk](http://www.westhampnettpc.co.uk)

## Minutes of the Westhampnett Annual Parish Meeting held at 7pm on Monday 12th July 2021 at Westhampnett Community Hall, Hadrian Drive, Westhampnett, PO18 0FP

**Present:**

Parish Councillors: Cllr C McLeish (Chairman), Cllr W Holden (Vice-Chairman), Cllr S Burborough, Cllr S James, Cllr C Moth and Cllr Smith.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham.

7 members of the public also attended.

## Minutes of the Westhampnett Parish Council Meeting that followed on Monday 12<sup>th</sup> July 2021 at Westhampnett Community Hall, Hadrian Drive, Westhampnett, PO18 0FP

**Present:**

Parish Councillors: Cllr C McLeish (Chairman), Cllr W Holden (Vice-Chairman), Cllr S Burborough, Cllr S James, Cllr C Moth and Cllr Smith.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham.

7 members of the public also attended.

<u>Minute No</u>	<u>Item</u>	<u>Action</u>
151/21	<u>OPEN ANNUAL PARISH MEETING &amp; TAKE APOLOGIES FOR ABSENCE</u> Cllr McLeish welcomed all. Apologies were received from Cllr Ashcroft, WSCC Cllr J Hunt and CDC Cllr H Potter.	
152/21	<u>ADJOURN ANNUAL PARISH MEETING UNTIL THE AUTUMN 2021</u> Cllr McLeish explained that due to the ongoing Coronavirus Pandemic this meeting was adjourned, to be convened in the Autumn when full restrictions should allow all to attend who wished to do so.	
153/21	<u>CLOSE ANNUAL PARISH MEETING</u> The Chairman closed the meeting at 7.01pm.	
154/21	<u>OPEN FULL COUNCIL MEETING &amp; TAKE APOLOGIES FOR ABSENCE</u> Cllr McLeish welcomed all. Apologies were received from Cllr Ashcroft, WSCC Cllr J Hunt and CDC Cllr H Potter.	
155/21	<u>DISCLOSURE OF INTERESTS:</u> Cllr Burborough – as an employee of Rolls Royce.	
156/21	<u>CONFIRM MINUTES OF THE LAST FULL PC MEETING held on 21<sup>st</sup> June 2021</u> The Minutes for the Parish Council meeting held on 21 <sup>st</sup> June 2021 were accepted. Cllr Holden proposed that they be approved, this was seconded by Cllr Moth, all were in favour and they were then signed by the Chairman.	<u>CMcL</u>
157/21	<u>MATTERS ARISING:</u> To deal with any matters arising from the Minutes of the last meeting. None.	

<p>158/21</p>	<p><b>REPORT FROM PCSO LEMM ON SPEEDING IN THE PARISH:</b> Further to a meeting of local people living on Stane Street, this matter has been passed to the Parish Council to represent the whole community.</p> <p>The Parish Council had invited PCSO Jason Lemm to attend this meeting, and he was welcomed by Cllr McLeish.</p> <p>PCSO Lemm explained in detail the updated method of the running the <u>Community SpeedWatch</u> scheme locally. See link: <a href="https://www.communityspeedwatch.org/FRONT-v2-Home.php">https://www.communityspeedwatch.org/FRONT-v2-Home.php</a></p> <p>This website allows new groups to register, existing groups to update their details, and for new people to join existing groups. Each group has a minimum of 4 people. He is aware that the Westhampnett group has been dormant for a while.</p> <p>PCSO Lemm has now risk assessed over 400 CSW sites in Chichester area.</p> <p>Locally Sussex, Surrey and Thames Valley are involved, with Hampshire very soon. This means that for a vehicle that is caught on any of these counties, they will be subject to the next level of reporting as if it had been within the county of the first offence.</p> <p>When a vehicle is reported, checks are done and a letter dispatched. A rolling 12 months begins and if a 2<sup>nd</sup> offence another letter is sent. If a 3<sup>rd</sup> offence then a visit by a uniformed Police Officer takes place with a warning or prosecution.</p> <p>PCSO Lemm advised that abuse towards CSW personnel has happened and he is able to teach how to reduce the risk of this, and how to deal with it. A report on the abuse can be filed on the online system against the person.</p> <p>He confirmed that Sussex Police supply all the equipment needed on loan, sometimes on long term loan for 6 months and this avoids the need to collect / deliver to / from the Police Station. He said to purchase the currently recommended speed gun would be £425 plus VAT.</p> <p>PCSO Lemm said he considered CSW a good tool, one of many ways to reduce speed in an area.</p> <p>Cllr Moth said that there is a problem with dealing with early and late in the day, and as it cannot be done when it is dark, so only in the hours of daylight. PCSO Lemm said Lavant have been going out early during the summer.</p> <p>Cllr McLeish said it had been hard to log the data. PCSO Lemm said now you book a session and log the data against that and input is easier than before.</p> <p>Cllr Holden asked if the databases can talk to each other? PCSO Lemm said yes, across counties, and one team handles the letters so they can see multiple offenders across a wider area.</p> <p>The Parish Clerk asked about <u>E-Scooters</u> as these are being ridden on the cycle path / footpaths. PCSO Lemm said if ridden in a dangerous or reckless manner they can be taken away. There is no legislation that covers them at present, and it is a grey area.</p> <p><u>In case of need PCSO Lemm can be contacted as below:</u></p> <p>PCSO Jason Lemm 22325  Chichester Neighbourhood Policing Team – A Section  Chichester Police Station, PO19 8AD  Email: Jason.Lemm@sussex.pnn.police.uk</p> <p>If you have any local enquiries please  Email: <a href="mailto:chichester@sussex.pnn.police.uk">chichester@sussex.pnn.police.uk</a>  this will often allow a prompter response by a team member.</p> <p>Cllr McLeish thanked PCSO Lemm for his update, and he then left the meeting.</p>	
<p>159/21</p>	<p><b>REPORTS FROM EXTERNAL BODIES:</b> including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting.</p> <p><b><u>CDC Cllr Henry Potter submitted the following report:</u></b></p> <p><u>District Councillors Report.</u></p> <p><i>The District Councils Annual Report has just been published for the year 2020/21 and it shows that the clear priority has been to support our Residents, Businesses and Communities throughout the ongoing Corona 19 restrictions and the recovery stage which, needless to say, isn't over yet! Over the past 16 months CDC has distributed over £70 million of Central Government funding in small business support grants in three phases, the last of which closed on June 30th. Other grants were made to the public by way of a special Hardship Fund for those receiving Council Tax Reduction payments, and arrangements were hastily put in place to provide accommodation to get rough sleepers off the streets. At one stage there was only one rough sleeper who refused any help whatsoever. Although the offices at East Pallant House were closed to the public, the Customer Services team have managed successfully to deal with the thousands of enquiries either on-line or over the phone. These enquiries were magnified by the questions about safety during this crisis.</i></p>	

159/21  
Cont.

Planning permission was granted last Wednesday for the demolition of the main central building in St. James Industrial Park and replacement with a 21st century building with 10 new smaller units. This is a variation from the permission granted earlier this year and will be slightly lower in height.

A motion has been proposed by a Member to reopen negotiations with Government Departments to address the transport issues around Chichester. This motion has been added to the Agenda for the Full Council Meeting on Tuesday 20th July. It includes a request that the consideration of the northern bypass be added to the list of options for solving the Transport problems which seem to be worsening almost daily and the day when the closure of the Oving Road Traffic lights is ever nearer.

The 5-yearly review of the Councils Taxi Licencing Policy and the Entertainment Licencing Policies have been presented to the Cabinet and will be approved and adopted by Full Council at the next meeting. The only major change in the Taxi Licencing Policy is to reduce, in a phased manner, the age of the vehicles which will be limited to 10 years old

Finally, WSCC have allocated £414, 681 to the District Council towards the Covid Outbreak Management Fund. This money is from Government issued payments to upper tier Authorities and together with a sum of £146,955 paid directly to District or Borough Councils gives a total Budget of £561,636. The purpose of this funding is to support 'test, trace and contain' activities, and support for local economies and public health. Any funding not used by end of March 2022 will be returned.

Please stay aware and be safe!

Cllr Henry Potter

Member for Goodwood Ward

Cllr McLeish commented that it was useful to know what is happening at St James Industrial Park.

There were no questions on the report.

#### **WSCC Cllr Jeremy Hunt had not submitted a report this time**

The matter of the recent Virtual meeting held by Gillian Keegan, MP, where one of the subjects was Southern Water, was raised as this had not been notified to the Parish Council. The Parish Clerk was made aware of it by a resident who found out about it the day before, but unfortunately this was too short notice for anyone to attend. The Parish Clerk was asked to find out if Cllr Hunt knew of this, and did he attend?

LFL

#### **Mr Andrew Ball (Rolls Royce Motor Cars) submitted the following report and gave his apologies due to being on holiday.**

##### **Westhampnett Parish Council 12.07.21 v1**



R-RMC = Rolls-Royce Motor Cars; AB = Andrew Ball

##### **Operations – no change**

- Two-shift working continues to be fully operational. Robust safety measures are in place.
- Majority of office-based staff continue to work from home, although small increase in numbers on site.
- R-RMC utilising the company's three car parks – within planning permission – as effectively as possible. R-RMC has further increased the use of Head Office car park for shift workers.
- Additional buses – double the previous number – continue to operate to and from Bognor Regis to allow for social distancing.
- Vast majority of planned 'visitor visits' to the Home of Rolls-Royce have been cancelled. No plant tours.

##### **Planning applications**

'Pending Decision':

<p>159/21 Cont.</p>	<p><b>Erection of a first floor mezzanine, removal of existing plant, minor facade alterations and associated works.</b> </p> <p>Rolls Royce Motor Cars The Drive Westhampnett PO18 0SH Ref. No: 21/01458/FUL   Received: Mon 10 May 2021   Validated: Mon 17 May 2021   Status: Pending Consideration</p> <hr/> <p><b>3 no. single storey extensions on building 40 (Surface Finish Centre).</b> </p> <p>Rolls Royce Motor Cars The Drive Westhampnett PO18 0SH Ref. No: 21/01351/FUL   Received: Fri 30 Apr 2021   Validated: Thu 20 May 2021   Status: Pending Consideration</p> <hr/> <p><i>Details from CDC planning portal (09.07.21).</i></p> <p><b><u>Other items</u></b></p> <p><b><u>Summer shutdown.</u></b> <i>First two weeks in August – starting Monday 2 August to Sunday 15 August. Planned maintenance being undertaken during this time.</i></p> <p><b><u>Water usage.</u></b> <i>Further to a resident complaint regarding the excess use of sprinklers to water the grass at RRMC. For reference, we recycle most of the water used for our irrigation via the use of a bore hole.</i></p> <p><b><u>School sign.</u></b> <i>Permission granted. Sign erection date to be advised.</i></p> <p><b><u>Local News</u></b></p> <p><b><u>ROLLS-ROYCE MOTOR CARS CELEBRATES BESPOKE AT THE GOODWOOD FESTIVAL OF SPEED</u></b> <a href="https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0337389EN/rolls-royce-motor-cars-celebrates-bespoke-at-the-goodwood-festival-of-speed">https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0337389EN/rolls-royce-motor-cars-celebrates-bespoke-at-the-goodwood-festival-of-speed</a></p> <p><b><u>WINNER ANNOUNCED IN ROLLS-ROYCE WILDLIFE GARDEN COMPETITION</u></b> <a href="https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/">https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/</a></p> <p><b><u>Contacts</u></b></p> <p><i>In AB's absence/if not available:</i></p> <p><b><u>Client Contact Team</u></b> <i>01243 525700</i> <i>enquiries@rolls-roycemotorcars.com</i></p> <p>Cllr Holden remarked that there was nothing on the report about the <u>CCTV</u>, and should it go up again then hopefully Mr Ball will advise in advance.</p> <p>All agreed that they hoped Mr Ball could attend the next meeting as due to various other commitments he had not been able to do so for the last 4 meetings, including this one.</p>	
<p>160/21</p>	<p><b><u>MEMBERS' REPORTS:</u></b> To receive reports from Members where not covered in agenda below. None.</p>	
<p>161/21</p>	<p><b><u>PLANNING MATTERS:</u></b> To receive a report on recent planning applications.</p> <p><b><u>Planning Update since the last Parish Council Meeting on 21<sup>st</sup> June 2021</u></b></p> <p><b><u>New Planning Applications for the period week 25 (23/06/21) to week 27 (07/07/21) inclusive</u></b></p> <p>None.</p>	

161/21  
Cont.

**Update on outstanding Planning Applications**

**WH/21/00366/DOM** - Case Officer: William Price

Mr Stewart Morris

21 Old Arundel Road Westhampnett PO18 0TH

Side extension and refurbishment of existing property and proposed dropped kerb and driveway.

O.S. Grid Ref. 488811/106550

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QO5SSZERLRZ00>

**PC has no comment to make 24/06/21**

**Decision due 30/07/21**

**WH/21/01458/FUL** - Case Officer: Dale Jones

Rolls-Royce Motor Cars Ltd

Rolls Royce Motor Cars The Drive Westhampnett PO18 0SH

Erection of a first floor mezzanine, removal of existing plant, minor facade alterations and associated works.

O.S. Grid Ref. 488512/106717

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QSWF7VERI6600>

**PC has no comment to make 29/06/21**

**Decision due 12/07/21**

**WH/21/01351/FUL** - Case Officer: Jane Thatcher

c/o Agent

Rolls Royce Motor Cars The Drive Westhampnett PO18 0SH

3 no. single storey extensions on building 40 (Surface Finish Centre).

O.S. Grid Ref. 488512/106717

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QSDTCSEHJA00>

**PC has no comment to make 15/06/21**

**Decision due 15/07/21**

**WH/21/01434/DOM** - Case Officer: Vicki Baker

Mr Kamal Krasoski

Pampas Cottage Claypit Lane Westhampnett Chichester

Detached double garage. (Variation of condition 4 from planning permission 18/03299/DOM -building to be used as a garage with a workshop space, toilet on ground floor and store on upper level).

O.S. Grid Ref. 488274/106364

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QSQG25ER0SR00>

**The PC lodged the following Comment and Objection on 07/06/21.**

The Parish Council OBJECTS to this retrospective application.

The as-built structure bears little resemblance to the detached garage approved under application WH/18/03299/DOM:-

- The overall size has increased from 7M x 6M (original) to 7.6M x 6.6M (as-built).
- The ridge line has been re-orientated from east/west, to north/south.
- The height from ground to eaves has been raised by approx. 225mm, which in turn has raised the ridge line above that originally approved.
- The applicant has totally ignored Condition 4 of planning permission 18/03299/DOM, namely:-  
To be used as a detached garage with no other purpose.
- Windows and a domestic door have been added at ground floor level.
- The double garage door originally proposed has been reduced to a single garage door with the remaining opening infilled.
- Provision appears to have been made in the roof structure for rooflights at a future date, although these are not indicated on the drawings and are currently covered by roofing membrane, see photograph emailed separately.
- A concrete floor has been installed between ground and first floors, which provides fire separation between the two.
- A permanent staircase is indicated between ground and first floor.

Planning has twice been refused for a separate dwelling on this site and the variations seem to indicate that the structure may be used for accommodation with the possibility that permission for severance sought in the future.

161/21  
Cont.

In Claypit Lane there are 2 other new garages of similar size and position that have recently been permitted. The Parish Council is nervous about setting a precedent with this application, which could be adopted by the 2 previously permitted garages.

The applicant has blatantly changed the design prior to construction commencing and ignored the conditions stipulated with the original permission. A revised application was not submitted, despite the drawings having been prepared in January 2021, until after the applicant was required to do so by Planning Enforcement, therefore the Parish Council has no confidence that any conditions attached to a subsequent permission will be complied with and requests that this application is Refused.

However, if Planning Permission is granted, the Parish Council would urge that the following conditions are imposed:-

1. The building is not used for commercial purposes or separate domestic habitation.
2. The building shall be for the sole benefit of the householder.

#### **Update**

Subsequently, in July, the PC has advised the Case Officer of the full tiling of the roof, and construction of 4 rooflights, and the applicant has been asked by CDC to submitted revised plans showing these.

#### **Decision overdue 30/06/21**

**WH/21/00630/FUL** - Case Officer: Jane Thatcher

The Little Blue Door Ltd

Land Adjacent To Hadrian Drive Westhampnett Chichester West Sussex

Erection of a children's nursery and a residential block comprising 2 no. 2-bed flats with associated landscaping, access and parking.

O.S. Grid Ref. 488507/106267

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QPCNYEERMRA00>

#### **The PC lodged the following Comment and Objection on 24/05/21.**

The Parish Council supports the principle of a Children's nursery on this site but has serious concerns about parking; traffic flow and pedestrian movements and therefore OBJECTS to the current application proposals. In detail:-

##### **1. Parking and Manoeuvring**

1.1 Parking spaces are the size for current legislation, not for current family cars. The Council considers that they should be 3m wide.

1.2. Vehicle movement is a real concern. Cars arriving, parking, manoeuvring in / out of a space could cause delays to cars arriving whilst they wait for movements by cars already there. The Council considers that a loop road should be provided so one way in, drop children (pick them up) and continue forward to leave. Queues in the Estate roads would then be reduced and access to the Community Hall beyond, maintained.

1.3. Access via Hadrian Drive from Stane Street. This is very narrow junction. Amendments to this should be considered as the existing residents find it hard to get in /out from / to Stane Street. This narrow area could lead to delays and queues on Stane Street.

1.4. There is no separate, designated Staff parking. Staff and parents must share the use of the 22 spaces provided. This will reduce the number of spaces available for parents. It is noted that staff are to be encouraged to travel by minibus to the site, however this cannot be mandated.

##### **2. Flats**

2.1 Three parking spaces are allocated on the plan. Given the flats are to be 2 x 2 bedroom = 4 adults minimum, the likely requirement will be 4 cars. Therefore, another space is required

2.2 The bedroom windows overlook the Nursery which seems strange.

2.3 The number / size of bedrooms / toilets does not fit with likely occupation. I.e. 2 working professionals who would expect 2 equal size bedrooms.

##### **3. Nursery**

3.1 The number and location of staff toilets on the Ground floor and First floor is not evident. This could affect the external appearance of the building.

3.2 On the Ground Floor - where are the children's nappies to be changed? There appears to be no provision.

3.3 The Council suggests that the pathway to the north of the flats, between the flats and the nursery should be removed as there is no footpath on the west side of the estate road. Pedestrian access from the North should be encouraged.

3.4 Pedestrian access from the North. The Plan indicates a small gate into the Nursery Garden from the pathway around the Village Green but no pathway access inside the garden down the west side to the Main Reception. Given that the bus stop on Stane Street is to the west of the village green and the majority of pedestrians are likely to approach the premises from the north, the Council suggests that a footpath be provided on the western side of the Nursery garden, adjacent to the boundary with the Community Hall.

##### **4. Building Materials**

4.1 The Council requests that all flintwork panels are constructed in a traditional manner, to reflect the flintwork on the Community Hall and traditional Duchess cottages on Stane Street, and that pre-formed panels are not allowed.

161/21  
Cont.

4.2 Bricks and Roof tiles. The Council notes that it is the intention that the buildings are constructed using the same materials as those used for the Community Hall, to be in keeping.

**Decision overdue 21/06/21**

**WH/21/00489/FUL** - Case Officer: William Price

Mrs Pam Clingan

Lanburn Connemaras Swallow Beck Madgwick Lane Westhampnett

Change of use of land for use as a certified 'Caravan and Motorhome Club' site for siting up to 5 no. caravans, motorhomes or trailer tents.

O.S. Grid Ref. 488052/106449

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QOOA34ERM6X00>

**PC Comment and Objection lodged 07/04/21.**

**Decision was by 26/04/21, now by 23/07/21**

**WH/20/03157/REM** - Case Officer: Jeremy Bushell

Peter Hodgson

Land North Of Madgwick Lane Westhampnett West Sussex

Application for the Approval of Reserved Matters following Outline Planning Permission WH/15/03884/OUT - relating to proposed sports pitch.

O.S. Grid Ref. 487255/106469

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QKT6G3ERJDD00>

**PC Comment lodged 24/02/21.**

**Decision was by 26/04/21, now by 14/07/21**

**LV/20/02675/OUT** - Case Officer: Jane Thatcher

Berkeley Strategic Land Ltd.

Field South Of Raughmere Drive Lavant West Sussex

Outline Application with all matters reserved (except for access) for the development of 140 dwellings, public open space, landscaping, parking and associated works.

O.S. Grid Ref. 485835/107806

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QIJRNKER0PD00>

**PC Objection lodged 23/11/20.**

**Decision overdue 19/01/21 (Red Card lodged by CDC Ward Cllr), was then 11/05/21, still in progress**

**Decisions**

**WH/21/01552/TPA** - Case Officer: Henry Whitby

Mr Toby Pointing

Dovecote View Claypit Lane Westhampnett PO18 0NU

Reduce 3 no. over extended limbs on eastern sector by 4m (back to suitable growth points), halo prune around cable to give 1.5m clearance and reduce north sector by 1m (building side) on 1 no. Oak tree (quoted as T1) within Area, A1 subject to WH/73/01077/TPO.

O.S. Grid Ref. 488218/106252

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QT7F1GERIG800>

**PC has no comment to make 15/06/21**

**Permit 25/06/2021**

**No Particular Conditions**

**WH/21/00786/DOM** - Case Officer: Maria Tomlinson

Mr M Mason

11 Stane Street Maudlin Westhampnett Chichester

First floor rear extension over existing single storey extension.

O.S. Grid Ref. 488859/106615

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QPUVXPER0WY00>

**The PC lodged the following Comment and Objection on 28/04/21:**



161/21  
Cont.

Westhampnett Parish Council has no objection, in principle, to a rear first floor extension, however it would appear that the proposed first floor bedroom extends beyond its permitted development limit for a first-floor extension:-

That of an imaginary line extended at 45degrees, from the centre of the window of a habitable room in a neighbouring property, to protect the light in that room.

Therefore, the Parish Council must OBJECT to the application.

If the bedroom extension is reduced to comply with the development requirements, the Parish Council would withdraw its Objection

Substitute plans were submitted on 17/05/21, and PC withdrew its objection on 07/06/21

Thank you for the letter from Andrew Frost dated 28th May 2021 advising the Parish Council that substitute plans have been submitted by the applicant.

These have been considered by the Parish Council, and as the revised proposals now appear to comply with the development requirements, the Parish Council withdraws its objection.

**Decision due 20/05/21**  
**Permit 29/06/2021**

Conditions include:

3) Works in connection with the development hereby permitted shall only be carried out between the hours of; 08:00 to 18:00 Monday to Friday 08:00 to 13:00 Saturday and at no times on Sundays or Public or Bank Holidays.

Reason; In the interest of neighbouring amenities, as due to the close proximity of neighbouring residential properties, it is considered that any demolition, ground and construction works, associated with the development need to be restricted.

5) Notwithstanding the provisions of the Town and Country Planning (General Permitted Development) Order 2015 (or any order revoking, re-enacting or modifying that Order) no windows, doors or glazing of any nature shall be installed in the west elevation at ground and first floors and within the gable end at roof level, without the prior consent of the Local Planning Authority..

Reason: In the interest of protecting the privacy and amenity of neighbouring property.

**TG/20/02893/OUT** - Case Officer: Mike Bleakley

Countryside Properties (UK) Ltd

Land Adjacent To A27 Copse Farm Tangmere Road Tangmere West Sussex

Outline planning application for a residential-led mixed use development comprising up to 1,300 dwellings (Use Class C3), an expanded village centre (comprising flexible units suited to Use Class E and pubs or drinking establishments and/or takeaways in Use Class Sui Generis), community uses, primary school, informal and formal open space, playing pitches, footpaths, cycleways, associated landscaping, utilities and drainage infrastructure, including on-site pumping station(s) with connection to the Strategic Foul network; associated infrastructure and groundworks; with all matters reserved except for the principal access junctions from the A27 grade-separated junction and Tangmere Road and the secondary access at Malcolm Road.

O.S. Grid Ref. 489314/106361

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QJZZT4ERIUA00>

**PC Comments lodged 01/01/21**

**CDC held a Public Briefing virtually on Thurs 18 Feb 2021 10.00 am**

**CDC Planning Committee assessed on 07/04/21 and Granted Outline Permission subject to Highways England agreement to revised measures regarding the impact of the traffic from the development on the A27. Full details to be advised.**

**WH/20/02824/OUT** - Case Officer: Jeremy Bushell

CEG Land Promotions And The Landowners

Land Within The Westhampnett / North East Chichester Strategic Development Location (north Of Madgwick Lane) Chichester

Outline Application with all matters reserved except for access for the residential development comprising up to 165 dwellings, including an element of affordable housing; together with an access from Madgwick Lane as well as a relocated agricultural access, also from Madgwick Lane; Green Infrastructure, including the enhancement of the Lavant Valley Linear Greenspace; sustainable drainage systems; and associated infrastructure.

O.S. Grid Ref. 487255/106469

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QJ88KRER18000>

<p>161/21 Cont.</p>	<p><b><u>Developer has appealed, start date 22/03/21</u></b>  <b><u>PC lodged additional comments with Inspectorate on 25/04/21</u></b></p> <p><b><u>The deadline for Appeal proofs is 06/07/21 and rebuttals by 20/07/21. There are now numerous documents to be reviewed as part of the Appeal, these can be seen on CDC website under this number.</u></b></p> <p><b><u>The Planning Inspectorate Inquiry will start on Tuesday 3rd August and conclude on Thursday 12th August. It is likely an extra day will be added on Monday 9th August.</u></b>  <b><u>Planning Inspectorate Decision after that</u></b></p> <p><b><u>Other Matters – Chichester Local Plan Review 2020 version of the Council’s Housing and Economic Land Availability Assessment (HELAA) document.</u></b>  The PC have been advised of this review which includes Westhampnett, and further comments are to be prepared.</p> <p>Now that Lockdown is ended Mr Toby Ayling is to be invited to review the HELAA sites in the Parish, in person.</p> <p><b><u>Linda Lanham, 12.07.21</u></b></p>	<p><b><u>LFL</u></b></p>
<p>162/21</p>	<p><b><u>HWRS SMELLS AND NOISE FROM THE SITE:</u></b> Update on ongoing situation</p> <p>Both Mr John Brown of Grayle House and Cllr Smith of Madgwick Park have experienced bad smells in recent weeks. This ongoing situation is affecting Grayle House greatly, and although WSCC Paul Madden is investigating the issues, there has been no solution that has worked so far.</p> <p>Anyone experiencing smells or noise from the HWRS should ring the site direct on 01243 787300. This number to put on PC Facebook, and in the next Newsletter. The Parish Clerk to advise Cllr McLeish.</p>	<p><b><u>LFL / CMCL</u></b></p>
<p>163/21</p>	<p><b><u>UPDATE ON REQUESTS RECEIVED BY PARISH CLERK:</u></b> Including provision of additional litter bin at Stocks Lane</p> <ol style="list-style-type: none"> <li><b><u>Additional Litter Bin at Stocks Lane:</u></b> As CDC Depot cannot at present install or empty any more bins, it was agreed to approach Biffa for a price to do this, and to ask CDC Depot how long they are likely to be before they could do the installation and take on another bin to empty.</li> <li><b><u>Hedgerow in Madgwick Lane:</u></b> The removal of the hedgerow just north of Shelby Drive was reported to CDC Planning Enforcement who advised that it was part of the development plans to improve sight lines when exiting Shelby Drive. Replacement hedging is to be planted this Autumn.</li> <li><b><u>Hedgerow by Westhampnett House:</u></b> It was reported by 2 residents that the footpath alongside Westhampnett House on the north side of Stane Street is now impassable due to the overgrown hedge and vegetation. The Parish Clerk was asked to write to Westhampnett House requesting that the hedge be cut back. Similarly the remainder of the hedges alongside Stane Street need doing.</li> <li><b><u>Farming work mud:</u></b> It was reported by a resident that the path from Old Arundel Road has been covered in mud whilst crop picking causing a hazard both for cyclists and pedestrians, particularly after rain. The Parish Clerk was asked to contact the farmer to ask for it to be kept clear at all times.</li> </ol>	<p><b><u>LFL</u></b></p> <p><b><u>LFL</u></b></p> <p><b><u>LFL</u></b></p> <p><b><u>LFL</u></b></p>
<p>164/21</p>	<p><b><u>NHB 21/22 at £13,281, Closing date for applications is 5pm Fri 30th July 2021:</u></b> Update on Quotes, and completion of Application Form &amp; Business Plan</p> <p>The Parish Clerk advised that 3 Blind / Curtain companies had been contacted and were coming to provide quotes. They are Curtaincraft of Danehill, Stock Blinds of Bognor, and Falcon Fabrics of Chichester. The first 2 have attended and the last is on 15<sup>th</sup> July. Mr Richard Skillern and the Parish Clerk had been at both quote meetings and it was made clear to the suppliers that no cords could be installed at child height for safety reasons. The colour of the blinds to be finalised, probably a lightish grey to blend with the Hall fixtures and chairs.</p> <p>The Business Plan has been updated in readiness, and Application Form downloaded, now to be worked on.</p>	<p><b><u>LFL</u></b></p>
<p>165/21</p>	<p><b><u>COMMUNITY HALL:</u></b> (Mr Richard Skillern standing in for Cllr Holden)</p> <ol style="list-style-type: none"> <li><b><u>Update on use of the Hall from 19<sup>th</sup> July 2021:</u></b> Mr Skillern advised that the AirS guidance for 19<sup>th</sup> July and onwards had been received, and he would be reminding hirers with large groups about the rules. He commented that the Hall floor has been highly praised for Dance classes. He hoped all would back to normal in September.</li> <li><b><u>Update on Bookings / Refunds / Finances:</u></b> Income for June was £746, with 1 bad debt to be chased again. Cllr Moth said her hire for a Client meeting had gone very well and asked if a kettle could be provided for use when only a few hot drinks were needed. The purchase was agreed, the Parish Clerk to action.</li> <li><b><u>Update on Care of Building:</u></b> Mr Skillern advised that all was Ok, and that during the absence of the Premises Manger the Hall had been professionally cleaned, now back to Mr Maher.</li> <li><b><u>Hall Audio Visual purchase:</u></b> Cllr Moth advised that the Audio Visual quotes needed revisiting for current prices, and whether changes may be needed. The Parish Clerk has a contact via AirS of a Hall that has recently installed AV and would send the details to Cllr Moth.</li> <li><b><u>Community Hall Signage:</u></b> Cllr Burborough is still waiting for a quote from Super Signs. The Parish Clerk to chase them.</li> <li><b><u>Any other business:</u></b> None</li> </ol>	<p><b><u>LFL</u></b></p> <p><b><u>LFL</u></b></p> <p><b><u>LFL</u></b></p>

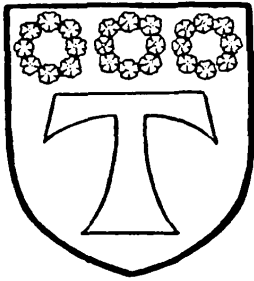
166/21	<p><b><u>VILLAGE GREEN PLAY AREA AND WESTERTON PLAYING FIELD:</u></b> Review of the ROSPA annual inspection reports for both areas, previously circulated to the Councillors, and approval for remedial work.</p> <p>Mr Bob Keatley reported that he and Mr Andrew Blanchard had met with the Inspector who was a different person to last year. Both Play Areas were assessed and tasks confirmed as:</p> <ol style="list-style-type: none"> <li>1. Move benches away from the fence inside the Village Green Play Area</li> <li>2. Adjust the grab rails on the climbing kit in the Village Green Play Area</li> <li>3. Repaint some areas on the Multi-play at Westerton. This cannot be stripped as powder coated but he has the materials to deal with the area of rust and repaint it.</li> </ol> <p>They discussed the siting of goal posts on the Village Green. The Inspector advised the best position would be on an E-W axis, with the MUGA goal at the Roman Walk end.</p> <p>The Inspector confirmed there would be no issue with siting the Old Bus Shelter within the Village Green Play Area. Mr Keatley asked if it could be 1m from the fence for maintenance access.</p> <p>Mr Keatley advised he would remove the Covid Signs in both Play Areas on 19<sup>th</sup> July, as no longer required.</p>	<p><b><u>ALL</u></b> <b><u>RK</u></b> <b><u>RK</u></b></p> <p><b><u>ALL</u></b></p>
167/21	<p><b><u>KEEPING THE PARISH LOOKING GOOD – VILLAGE VOLUNTEERS:</u></b> An Update</p> <p>Cllr McLeish thanked the Wombles for the continuing Litter-picking. She reported that last month the Saturday turnout was small but with a couple of new people from Madgwick Park who were very welcome. She confirmed that there would be Volunteers on Saturday 17<sup>th</sup> July. Mr Skillern advised he would be cutting the Hall grass before Saturdays Table-Top Sale.</p>	
168/21	<p><b><u>SUGGESTED PURCHASE &amp; RE-PURPOSE THE BT PHONE BOX IN WESTERTON:</u></b> Update on possible defibrillator location or not.</p> <p>Further information had been obtained about defibrillators, and SECAMB had been contacted. They provided some advice, and suppliers, and confirmed that an electrical supply is needed to keep the unit at the correct temperature.</p> <p>It was agreed that the BT Phone Box was not the best location, so that leaves the question of what to do with the Phone Box open, to be thought about more.</p> <p>It was agreed in principle, that a defibrillator be considered for Westerton, but how to get a power supply needs to be resolved. The Parish Clerk to contact Scottish and Southern Electricity Networks for advice.</p>	<p><b><u>ALL</u></b></p> <p><b><u>LFL</u></b></p>
169/21	<p><b><u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</u></b></p> <p>Cllr McLeish advised that the “Village Gates” should be on the next Agenda. She will check the location near the RR Roundabout with WSCC Highways. She would have another look at whether speed limit roundels can be incorporated.</p>	<p><b><u>CMcL</u></b></p>
170/21	<p><b><u>PARISH FINANCIAL MATTERS:</u></b></p> <ol style="list-style-type: none"> <li>1. <u>To approve the Accounts to 30<sup>th</sup> June 2021:</u> The Accounts had been previously circulated to all Councillors. There being no questions, the approval of the accounts was proposed by Cllr Burborough, seconded by Cllr James, and all voted in favour, and the Accounts were signed by Cllr McLeish.</li> <li>2. <u>To approve the Asset Register as at 31<sup>st</sup> May 2021 (deferred from the previous meeting):</u> The Parish Clerk confirmed this includes the increased insurance level for the Community Hall, and the addition of the Cub Cadet mower, the blower and sundries. There being no questions, the approval of the Asset Register was proposed by Cllr Smith, seconded by Cllr Holden, and all voted in favour, and it was signed by Cllr McLeish.</li> <li>3. <u>To note that the annual audit AGAR documents were submitted within the statutory deadline of 30<sup>th</sup> June 2021:</u> Noted.</li> <li>4. <u>Any other business:</u> Cheques were signed to cover recent invoices.</li> </ol>	<p><b><u>CMcL</u></b></p> <p><b><u>CMcL</u></b></p>
171/21	<p><b><u>CORRESPONDENCE, INCLUDING NOTICES &amp; LEAFLETS:</u></b></p> <p>The Parish Clerk reported that a “Thank You” email had been received from St Peters Church PCC. The Churchwarden had also confirmed that a representative from the Church would attend Parish Council meetings when possible.</p>	
172/21	<p><b><u>DEALING WITH LOCAL ISSUES:</u></b></p> <ol style="list-style-type: none"> <li>1. <u>FOS:</u> This Event had been quite quiet compared to previous years. However there was concern about the Build Up / Break down process as large lorries were on the local roads, especially up to the Hotel when often going fast and in the centre of the road. Although there is a TTRO taking speed limits down to 30mph, perhaps this could apply both before and after the event for a longer period. The Parish Clerk will check the details of TTRO and advise.</li> <li>2. <u>GACC Meeting 21<sup>st</sup> July:</u> Cllr Burborough advised she could not attend this meeting as she will be away, no-one else is available.</li> </ol>	<p><b><u>LFL</u></b></p>

173/21	<p><b><u>QUESTIONS BY THE PUBLIC:</u></b> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.</p> <ol style="list-style-type: none"> <li>1. <u>Community SpeedWatch:</u> Mr Bob Keatley, a resident, said that if it is a struggle to get the CSW going again, then RR did offer to help.</li> <li>2. <u>A27 Northern Bypass:</u> Mrs Jean Hardstaff, a resident, said that in Cllr Potters report he had mentioned that CDC were to raise the matter of the A27 Northern Bypass. This needs a close eye kept on it.</li> <li>3. <u>Trees on Village Green:</u> Mr Derek Marlow, a resident, said that several of the trees on the Village Green were dying or had died. He asked if this has been taken up with Bellway? On Roman Walk the same problem has been brought up with CDC Planning Enforcement. He suggested that the Parish Council contact Emma Kierans who has been dealing with Roman Walk to seek assistance for the Village Green too. This should cover the poor soil, missing trees, weeds in the pathway etc.</li> <li>4. <u>Pumping Station:</u> It is not known if Southern Water have adopted the Pumping Station yet – the Parish Clerk will contact Paul Bathgate to find out.</li> <li>5. <u>Weeds next door to Community Hall:</u> These are blowing seeds onto the Village Green and Community Hall land. The Parish Clerk will contact Bellway to get them cut down.</li> </ol>	<p><u>LFL</u></p> <p><u>LFL</u></p> <p><u>LFL</u></p>
174/21	<p><b><u>DATE OF NEXT FULL PARISH COUNCIL MEETING:</u></b> 9<sup>th</sup> August 2021 Noted.</p>	
175/21	<p><b><u>CLOSE MEETING</u></b> The Chairman closed the meeting at 8.47pm.</p>	

Signed.....

Date.....

**Chairman of Meeting**



# WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham  
Oak Tree Cottage, Claypit Lane, Westhampnett, Chichester PO18 0NU

Tel: 01243 536859 email: [westhampnettclerk@gmail.com](mailto:westhampnettclerk@gmail.com)  
[www.westhampnettpc.co.uk](http://www.westhampnettpc.co.uk)

## Minutes of the Westhampnett Parish Council Meeting held at 7pm on Monday 9<sup>th</sup> August 2021 at Westhampnett Community Hall, Hadrian Drive, Westhampnett, PO18 0FP

### Present:

Parish Councillors: Cllr C McLeish (Chairman), Cllr W Holden (Vice-Chairman), Cllr S Burborough, Cllr S James, Cllr C Moth and Cllr Smith.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham, with CDC Cllr H Potter, in attendance.

14 members of the public also attended.

<u>Minute No</u>	<u>Item</u>	<u>Action</u>
176/21	<b>OPEN FULL COUNCIL MEETING &amp; TAKE APOLOGIES FOR ABSENCE</b> Cllr McLeish welcomed all. Apologies were received from Cllr Ashcroft, and WSCC Cllr J Hunt.	
177/21	<b>DISCLOSURE OF INTERESTS:</b> Cllr Burborough – as an employee of Rolls Royce.	
178/21	<b>CONFIRM MINUTES OF THE LAST FULL PC MEETING</b> held on 12 <sup>th</sup> July 2021 The Minutes for the Parish Council meeting held on 12 <sup>th</sup> July 2021 were accepted. Cllr Holden proposed that they be approved, this was seconded by Cllr Burborough, all were in favour and they were then signed by the Chairman.	
179/21	<b>MATTERS ARISING:</b> To deal with any matters arising from the Minutes of the last meeting. None.	
180/21	<b>REPORTS FROM EXTERNAL BODIES:</b> including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting.  <b>CDC Cllr Henry Potter submitted the following report, and took questions only:</b>  <u>District Councillors Report.</u>  <i>At a recent All Members Meeting to consider the progress of the Local Plan Review a recommendation was agreed that until plans for improving the roads around Chichester are brought forward and Southern Water produce plans for the future treatment of waste water, the District Council is unlikely to build the numbers of additional housing required for Chichester District in the 2019 revision of the National Planning Policy. This lifted the numbers per annum of 425 to an unrealistic figure of 635 and is now apparent that this is unachievable.</i>  <i>The recent refusal of the development of “the Daffodil fields” on the Lavant Road north of Summersdale is encouraging as a similar earlier allocation was dismissed on appeal. I anxiously await the outcome of the appeal of the refusal by CDC Officers for the proposal to develop the prime agricultural land west of Madgwick Lane. I listened in to the submissions on the opening day and again on the Friday and the cross examination by Queens Councillors of the noise issues from the legitimate activities at the airfield and Motor Circuit lasted all day on the Friday. I learnt that 23% of the population in England are troubled with unacceptable noise levels above 63 Decibels. The levels at Goodwood are generally below this except for the 5 days of unsilenced Racing and stringent measures are in place to control and deal with noise infringement which is also monitored by CDC Environmental Health Officers. The noise from aircraft and helicopters is also of great concern but there is little control of aircraft noise once they leave the ground, and there was no mention of the licence which Goodwood has to allow even noisier jet aircraft movements. This is rare due to it being a grass landing strip but it shouldn't be ignored. There was definite concern that building homes so close to a recognised noisy environment is not ideal. The enquiry continues into next week and I shall endeavour to sit in on more of it. It will be some time before the Inspectors decision will be published.</i>	

180/21  
Cont.

Finally, I was informed only last week that the operation of the Household Waste Management was transferred from Viridor to Biffa. No understanding of why but it will be interesting to see if there is any improvement in the service.

If they introduce a booking system I feel this will be disastrous and encourage even more fly tipping.

And that concludes my report.

**Henry Potter**

There were no questions arising from Cllr Potters report.

**Flooding in Coach Road**

There followed a discussion regarding the deluge of approximately 2" of rain overnight 8<sup>th</sup> / 9<sup>th</sup> August resulting in flooding of surface water to a property in Coach Road, and of sewage to another property in Coach Road. Whilst it was agreed this was exceptional weather, the fact remains that both these properties have been flooded before and suitable remedial action has not been put in place. The Parish Councillors said they would like a letter to go to Southern Water, copied to CDC Head of Planning, OFWAT and CCW saying that Southern Water are not listening to CDC Planning Officers who have stated that the wider local area sewerage infrastructure is no longer capable of taking any further developments. The Parish Clerk to action.

LFL

Further discussion took place on the sewage flow from Madgwick Park, which it is understood is still going into the existing system, rather than tankering until the new pipeline is fully operational to Tangmere WWTW. Cllr Potter was asked why CDC Planning Enforcement could not just require tankering to take place as it was a Condition of the Planning permission. The pump at Coach Road can no longer cope with the increased flows, and so tankering is frequently done at Coach Road. Cllr Potter advised he would write to CDC Planning Enforcement Officer Shona Archer to clarify what exactly is happening.

LFL

HP

**Mr Andrew Ball (Rolls Royce Motor Cars) submitted the following report and advised he was unable to attend this meeting. His report was read out by the Chairman.**

**Westhampnett Parish Council 09.08.21 v1**

**Operations**

- The plant is currently on planned summer shutdown, with production restarting on Monday 16 August. Maintenance is being undertaken during shutdown.

**Other items**

- **Foot traffic data.** The second phase of data collection on foot traffic in the overall area of the manufacturing plant will start on Tuesday 17 August for a four week period. Camera and mast units will be installed on Monday 16 August.
- **Planning applications.** No new applications. Previous applications 'Pending consideration' now flagged as 'Permit' on the CDC planning portal.
- **School sign.** Permission granted. Sign erection date to be advised.

**Local News**

**ROLLS-ROYCE PROVES DREAM MENTOR FOR LOCAL YOUNG PEOPLE**

<https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0338505EN/rolls-royce-proves-dream-mentor-for-local-young-people>

**YOUNG DESIGNER COMPETITION WINNER TAKES DELIVERY OF GREENPOWER CAR**

<https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0338272EN/young-designer-competition-winner-takes-delivery-of-greenpower-car>

**Contacts**

In Andrew Ball's absence/if not available:

Client Contact Team  
01243 525700  
enquiries@rolls-roycemotorcars.com

Cllr McLeish will add the details of the Foot Traffic Survey to the Newsletter currently being put together. The exact location of the cameras is not known, nor if any are on Stane Street as well as Westerton. Cllr Moth suggested asking RR to write to all Westerton residents to advise them of the cameras.

CMcL

**WSSC Cllr Jeremy Hunt had not submitted a report this time as on holiday**

There were no matters raised relating to WSSC.

181/21	<p><b><u>MEMBERS' REPORTS:</u></b> To receive reports from Members where not covered in agenda below. None.</p>	
182/21	<p><b><u>PLANNING MATTERS:</u></b> To receive a report on recent planning applications.</p> <p><b><u>Planning Update since the last Parish Council Meeting on 12<sup>th</sup> July 2021</u></b></p> <p><b><u>New Planning Applications for the period week 28 (14/07/21) to week 31 (04/08/21) inclusive</u></b></p> <p><b><u>WH/21/01340/DOM</u></b> - Case Officer: Vicki Baker Mr &amp; Mrs Rigden Bay Leaf House Stane Street Westhampnett PO18 0NT Proposed rear dormer with pitched and hipped roof, 3 no. rooflights to the front and 2 no. rooflights to the rear. O.S. Grid Ref. 488242/106148 <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QSBQ3TERHG700">To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QSBQ3TERHG700</a></p> <p><b><u>PC must comment by 18/08/21</u></b> <b><u>Decision due 07/09/21</u></b></p> <p><b><u>Update on outstanding Planning Applications</u></b></p> <p><b><u>WH/21/01434/DOM</u></b> - Case Officer: Vicki Baker Mr Kamal Krasoski Pampas Cottage Claypit Lane Westhampnett Chichester Detached double garage. (Variation of condition 4 from planning permission 18/03299/DOM -building to be used as a garage with a workshop space, toilet on ground floor and store on upper level). O.S. Grid Ref. 488274/106364 To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QSQG25ER0SR00">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QSQG25ER0SR00</a></p> <p><b><u>The PC lodged a Comment and Objection on 07/06/21.</u></b></p> <p><b><u>Update</u></b> Subsequently, in July, the PC has advised the Case Officer of the full tiling of the roof, and construction of 4 rooflights, and the applicant has been asked by CDC to submitted revised plans showing these.  As at 06/08/21 no revised plans have been lodged on the CDC website.</p> <p><b><u>Decision overdue 30/06/21</u></b></p> <p><b><u>WH/21/00630/FUL</u></b> - Case Officer: Jane Thatcher The Little Blue Door Ltd Land Adjacent To Hadrian Drive Westhampnett Chichester West Sussex Erection of a children's nursery and a residential block comprising 2 no. 2-bed flats with associated landscaping, access and parking. O.S. Grid Ref. 488507/106267 To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QPCNYEERMRA00">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QPCNYEERMRA00</a></p> <p><b><u>The PC lodged a Comment and Objection on 24/05/21.</u></b></p> <p><b><u>Update</u></b> Subsequently, in August, the Agent has advised that revised plans have been submitted to CDC. As at 06/08/21 these are not lodged on the CDC website, so cannot be commented upon as yet. (NB: At the Parish Council Meeting it was confirmed that these at now on the CDC Website).</p> <p><b><u>Decision overdue 21/06/21, now extended to 31/08/21</u></b></p> <p><b><u>WH/21/00489/FUL</u></b> - Case Officer: William Price Mrs Pam Clingan Lanburn Connemaras Swallow Beck Madgwick Lane Westhampnett Change of use of land for use as a certified 'Caravan and Motorhome Club' site for siting up to 5 no. caravans, motorhomes or trailer tents. O.S. Grid Ref. 488052/106449 To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QOOA34ERM6X00">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QOOA34ERM6X00</a></p>	

182/21  
Cont.

**PC Comment and Objection lodged 07/04/21.**

**Update:**

On 12/04/21 the PC was provided with some additional information from the applicant, however the PC submission still stands as lodged.

On 05/08/21 the PC has now been provided with some additional information from CDC and is content with most except pedestrian access. Response to CDC is as follows:

The Parish Council would like to thank you for the opportunity to review the detailed information in regard to each of their concerns, and is content that all but 2 related issues have been resolved.

These 2 outstanding items are, with the original objection wording shown below:

*Footpaths.*

*There are no defined footpaths between the site entrance on Madgwick Lane:-*

- Eastwards to the Rolls Royce roundabout (junction Madgwick/Claypit Lanes).*
- Westwards, for approx. 500 yards, to pedestrian access into Madgwick Park estate, almost opposite Old Place Lane.*

*Although grass verges are wide along parts of Madgwick Lane, they are uneven and not recommendable for pedestrian use. In addition, the traffic is both heavy and speeds are fast. There is a real danger for pedestrians using the verges, whose use may include children, pushchairs and dogs.*

*Public Transport.*

*There is NO public transport close to the site. Access to such would involve walking along Madgwick Lane (see above comments on footpaths) to either Claypit Lane, thence Stane Street (East) or Stane Street (West).*

and below is your response:

Policy 31 of the Local Plan acknowledges that camping and caravan sites are likely to be sited within the rural area and as a result, there is no requirement for access to footpaths to and from sites. In this instance, the site would be located within a highly sustainable location, to the eastern side of Madgwick Park, with good access to services and the city of Chichester. It is not considered that the absence of footpaths would result in an unacceptable safety concern and given the site is proposed to be a caravan site, users would likely have access to a car to access services and attractions.

Whilst the Parish Council understands what Policy 31 is covering, it is still concerned that should pedestrians need to access the 2 times per hour bus services (sited in Stane Street to the east of the bottom of Claypit Lane or near Chichester Park Hotel to the west) or walk to Chichester City then they would have to go along the edge of Madgwick Lane, where there is no footpath. This could be avoided if the applicant permitted pedestrian access across the lower (eastern) paddock bordering Claypit Lane, with an exit onto Claypit Lane for sole use of the campers. This would be particularly useful for those arriving in a motorhome who are unlikely to have a car as well, and others not wishing to take a car into the City.

The Parish Council hopes this would be possible, and if it could be agreed would withdraw its objection fully.

**Decision was by 26/04/21, then by 23/07/21, now overdue**

**Decisions**

**LV/20/02675/OUT** - Case Officer: Jane Thatcher

Berkeley Strategic Land Ltd.

Field South Of Raughmere Drive Lavant West Sussex

Outline Application with all matters reserved (except for access) for the development of 140 dwellings, public open space, landscaping, parking and associated works.

O.S. Grid Ref. 485835/107806

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QIJRNKER0PD00>

**PC Objection lodged 23/11/20.**

**Decision overdue 19/01/21 (Red Card lodged by CDC Ward Cllr), was then 11/05/21, still in progress REFUSED 16/07/21**

Reasons, in short extract, are:

- 1) The proposed development would lead to the loss of a large area of rural land which functions as the settlement gap between Chichester and Mid Lavant and, as such would result in both physical and perceived coalescence of the two settlements. Furthermore, the replacement of this rural landscape with housing development with its associated infrastructure, lighting and engineered vehicular access off Lavant Road



**182/21  
Cont.**

would lead to a harmful urbanisation of the local rural environment and the setting of the South Downs National Park.

2) The application has failed to demonstrate that the proposed development would not result in an unacceptable living environment for the future occupiers of the proposed dwellings, by reason of noise impacts, including activities from Goodwood Aerodrome and Goodwood Motor Circuit. By reason of its siting the development is therefore likely to give rise to noise complaints from future residents of the proposed development and in so doing unreasonably prejudice or restrict the long-established business operation at the aerodrome and motor circuit.

3) In the absence of a signed Section 106 legal agreement the application makes no provision for securing the necessary infrastructure obligations the proposal generates including the provision of affordable housing, transport infrastructure and the provision and maintenance of public open space. Furthermore, there is no mechanism to secure the recreational disturbance mitigation for the Chichester and Langstone Harbours.

**WH/21/00366/DOM** - Case Officer: William Price

Mr Stewart Morris

21 Old Arundel Road Westhampnett PO18 0TH

Side extension and refurbishment of existing property and proposed dropped kerb and driveway.

O.S. Grid Ref. 488811/106550

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QO5SSZERLRZ00>

**PC has no comment to make 24/06/21**

**Decision due 30/07/21**

**PERMIT 30/07/21**

Extract of Conditions:

3) Notwithstanding any indication shown on the approved plans and notwithstanding the provisions of the Town and Country Planning (General Permitted Development) Order 2015 (or any order revoking, re-enacting or modifying that Order), the development hereby permitted shall not be first occupied until the roof window floor window over the staircase in the western roof slopes is glazed with obscure glass. It shall be retained at all times and shall not at any time be replaced by clear glazing.

Reason: To protect the privacy of the occupants of the adjoining residential property(ies).

4) Notwithstanding any indication on the approved plans or documents, prior to first occupation, 1 no. bat box shall be installed to the external wall of the building facing in a south/south-westerly direction and 1 no. bird box shall be installed on an elevation of the building. Once installed the bird and bat box must be retained in perpetuity.

Reason: To enhance biodiversity on the site.

6) Notwithstanding the provisions of the Town and Country Planning (General Permitted Development) Order 2015 (or any order revoking, re-enacting or modifying that Order) no external illumination shall be provided on the site other than in accordance with a scheme that shall first have been submitted to and approved in writing by the Local Planning Authority. The scheme shall include details of the proposed location, level of luminance and design of the light including measures proposed to reduce light spill. Thereafter the lighting shall be maintained in accordance with the approved lighting scheme in perpetuity.

Reason: In the interests of protecting wildlife and the character of the area.

**WH/21/01458/FUL** - Case Officer: Dale Jones

Rolls-Royce Motor Cars Ltd

Rolls Royce Motor Cars The Drive Westhampnett PO18 0SH

Erection of a first floor mezzanine, removal of existing plant, minor facade alterations and associated works.

O.S. Grid Ref. 488512/106717

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QSWF7VERI6600>

**PC has no comment to make 29/06/21**

**Decision due 12/07/21**

**PERMIT 16/07/21**

Extract of Conditions:

Conditions to be complied with at all times during construction:

3) The delivery of construction materials for the development shall not take place on Sundays or Public Holidays or any time otherwise than between the hours of 0700 hours and 1800 hours Mondays to Fridays and 0800 hours and 1300 hours on Saturdays. All other construction work shall take place as set out in the original planning permission for the site (WH/00/03103/FUL) (and as varied in 2006 (06/02851/FUL)) between

182/21  
Cont.

6.00 am and midnight on Mondays to Saturdays inclusive and not at any time on Sundays or Public Holidays, unless otherwise agreed in writing with the Local Planning Authority  
Reason: In the interests of residential amenity.

**WH/21/01351/FUL** - Case Officer: Jane Thatcher  
c/o Agent

Rolls Royce Motor Cars The Drive Westhampnett PO18 0SH  
3 no. single storey extensions on building 40 (Surface Finish Centre).  
O.S. Grid Ref. 488512/106717

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QSDTCSERHJA00>

**PC has no comment to make 15/06/21**

**Decision due 15/07/21**

**PERMIT 14/07/21**

Extract of Conditions:

5) The development hereby permitted shall not be used other than for the purposes described below, unless otherwise agreed in writing by the Local Planning Authority: Extension 1 will be used for storage purposes. Extension 2 will be used as a new entry/ exit location for the manual access/egress of body skids. Extension 3 will be used as a sub assembly workshop.

Reason: To protect the environment and the amenities of local residents.

**WH/20/03157/REM** - Case Officer: Jeremy Bushell

Peter Hodgson

Land North Of Madgwick Lane Westhampnett West Sussex

Application for the Approval of Reserved Matters following Outline Planning Permission WH/15/03884/OUT - relating to proposed sports pitch.

O.S. Grid Ref. 487255/106469

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QKT6G3ERJDD00>

**PC Comment lodged 24/02/21.**

**Decision was by 26/04/21, now by 14/07/21**

**PERMIT 14/07/21**

Extract of Conditions:

3) The planting and seeding shown on the approved Spires Sports Pitch Landscape Plan drawing no. 6977.SPLP.4.0C shall be implemented within the first planting season following the commencement of the development, unless otherwise approved in writing by the Local Planning Authority. The landscaping areas and the plants within shall thereafter be maintained in accordance with the Landscape Management and Maintenance plan(s) required by the Section 106 agreement on the outline planning permission 15/03884/OUT, with any plants that fail or are damaged being replaced. Page 2 of 5 Application No. WH/20/03157/REM

Reason: To ensure the timely implementation of the planting, which is an important feature of this development, and to provide the biodiversity enhancements required of the development.

4) The sports pitch hereby approved shall be constructed, seeded

and laid out in accordance with the details and specifications submitted with the application. The pitch shall be drained in accordance with the submitted details unless an alternative scheme is otherwise agreed. The pitch shall be provided as approved and thereafter maintained to the agreed standards.

Reason: To ensure the pitch is of a quality sufficient for its intended use for sport.

Note: It is expected that the sports pitch will comply with the relevant Sport England guidance

**TG/20/02893/OUT** - Case Officer: Mike Bleakley

Countryside Properties (UK) Ltd

Land Adjacent To A27 Copse Farm Tangmere Road Tangmere West Sussex

Outline planning application for a residential-led mixed use development comprising up to 1,300 dwellings (Use Class C3), an expanded village centre (comprising flexible units suited to Use Class E and pubs or drinking establishments and/or takeaways in Use Class Sui Generis), community uses, primary school, informal and formal open space, playing pitches, footpaths, cycleways, associated landscaping, utilities and drainage infrastructure, including on-site pumping station(s) with connection to the Strategic Foul network; associated infrastructure and groundworks; with all matters reserved except for the principal access junctions from the A27 grade-separated junction and Tangmere Road and the secondary access at Malcolm Road.

O.S. Grid Ref. 489314/106361

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QJZZT4ERIUA00>

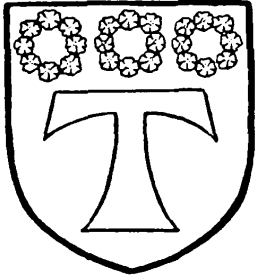
<p>182/21 Cont.</p>	<p><b><u>PC Comments lodged 01/01/21</u></b>  <b><u>CDC held a Public Briefing virtually on Thurs 18 Feb 2021 10.00 am</u></b>  <b><u>CDC Planning Committee assessed on 07/04/21 and Granted Outline Permission subject to Highways England agreement to revised measures regarding the impact of the traffic from the development on the A27. Full details to be advised.</u></b></p> <p><b><u>WH/20/02824/OUT</u></b> - Case Officer: Jeremy Bushell  CEG Land Promotions And The Landowners  Land Within The Westhampnett / North East Chichester Strategic Development Location (north Of Madgwick Lane) Chichester  Outline Application with all matters reserved except for access for the residential development comprising up-to 165 dwellings, including an element of affordable housing; together with an access from Madgwick Lane as well as a relocated agricultural access, also from Madgwick Lane; Green Infrastructure, including the enhancement of the Lavant Valley Linear Greenspace; sustainable drainage systems; and associated infrastructure.  O.S. Grid Ref. 487255/106469  To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QJ88KRERI8000">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QJ88KRERI8000</a></p> <p><b><u>Developer has appealed, start date 22/03/21</u></b>  <b><u>PC lodged additional comments with Inspectorate on 25/04/21</u></b></p> <p>The deadline for Appeal proofs is 06/07/21 and rebuttals by 20/07/21. There are now numerous documents to be reviewed as part of the Appeal, these can be seen on CDC website under this number.  Planning Inspectorate Reference: <b><u>APP/L3815/W/21/3270721</u></b>  The Planning Inspectorate Inquiry started 03/08/21 and will conclude on 12/08/21.  The Planning Inspectorate Decision is <b><u>due on 25/08/21.</u></b></p> <p><b><u>Other Matters – Chichester Local Plan Review 2020 version of the Council’s Housing and Economic Land Availability Assessment (HELAA) document.</u></b>  The PC have been advised of this review which includes Westhampnett, and further comments are to be prepared.</p> <p>Now that Lockdown is ended Mr Toby Ayling is to be invited to review the HELAA sites in the Parish, in person.</p> <p><b><u>Linda Lanham, 06.08.21</u></b></p>	<p><b><u>LFL</u></b></p> <p><b><u>LFL</u></b></p>
<p>183/21</p>	<p><b><u>UPDATE ON REQUESTS RECEIVED BY PARISH CLERK</u></b></p> <ol style="list-style-type: none"> <li><b><u>Hedgerow by Westhampnett House:</u></b> Work has commenced on this by the owners and will be completed as soon as possible. Also, Dovecote and The Paddocks are in need of cutting. Dovecote is a beech hedge usually done in August and The Paddocks do theirs as needed. Hopefully all will be done before the School returns in early September. Cllr Burborough suggested if not done report on Love West Sussex.</li> <li><b><u>HWRS (Tip) Owners:</u></b> It has been clarified that Biffa are taking over the Viridor company, and so will become the new operators of HWRS.</li> </ol> <p><b><u>Cllr Potter left the meeting at 7.34pm. He advised he would go to see the 2 properties affected by the flooding straight way.</u></b></p> <p>The Chairman thanked him for coming to the meeting.</p>	<p><b><u>LFL</u></b></p> <p><b><u>HP</u></b></p>
<p>184/21</p>	<p><b><u>NHB 21/22 at £13,281:</u></b></p> <ol style="list-style-type: none"> <li><b><u>Update on Application and review of Quotes, to be advised to CDC:</u></b> The Parish Clerk confirmed that the NHB application had been submitted in time, but clarification was needed with 2 of the quotes, being those from Curtaincraft and Apollo Blinds which are very similar in price. Curtaincraft had designed horizontal pleated blinds for the Apex Window. Due to the size of the 2 central panels of the window they had added a horizontal batten across the 2 panes and would install small blinds above. The disadvantage of this is that the batten would be permanently fixed and visible, affecting the aesthetics of the Apex window. The design suggested by Apollo is the same horizontal pleated blinds but without the batten as they would locate the blinds within the frame. For the lower part of the windows Curtaincraft have suggested 2 pairs of Wave Curtains, these would draw back to a few inches each side. Apollo Blinds have suggested Vertical Louvre Blinds. The French Doors are also a Fire Exit and it would be necessary to make sure that both these solutions were within regulations. After discussion the Parish Clerk was asked to contact Apollo Blinds to make sure that their pleated blinds solution would work without a batten, and if so, then overall Apollo would be preferable. The Hall Committee to discuss at their Committee Meeting on Monday 16<sup>th</sup> August and advise the Parish Clerk.</li> </ol>	<p><b><u>LFL</u></b></p> <p><b><u>LFL</u></b></p>

184/21 Cont.	2. <u>Review of CDC proposal for 2022, to be circulated before the meeting:</u> The Parish Clerk had circulated the CDC letter dated 16 <sup>th</sup> July detailing 2 options to be considered for the future provision of New Homes Bonus. The first option is to extend the scheme for 1 more year to allow applications in 2022 under the current criteria. The second option is for the introduction of a new scheme where available funds are spread over a greater number of eligible parishes. For Westthampnett this would likely result is a smaller NHB amount next year than Option1. The Councillors discussed these 2 options and decided on Option 1. The Parish Clerk to email CDC to advise.	<u>LFL</u>
185/21	<b><u>VISIBLE GATES TO EACH PART OF THE PARISH:</u></b> To review progress on this project.  Cllr McLeish advised that she was having a meeting to fix the sight lines just north of the RR entrance.	<u>CMcL</u>
186/21	<b><u>COMMUNITY HALL:</u></b> (Mr Richard Skillern standing in for Cllr Holden) 1. <u>Update on Bookings:</u> As it is the School Holidays the fixed hirers had reduced their hours, but there had been increased private hirers for family events. The Lions evening went very well. Advertising has been increased, and access obtained to update the Website, the Blog has been re-commenced. 2. <u>Update on Finances:</u> The income in July was £926, and this will be higher in September as classes return to usual hours. 3. <u>Future Events / Café:</u> Events planned so far: Christmas 2021 and Queens Jubilee in 2022, both will need additional helpers. Mrs Maggie Walsh has joined the Hall Committee and will be setting up the Community Café, hopefully once a week in the foyer. This would be to encourage social contact especially for older people. He advised that Mrs Carolyn Reynolds had applied for a Macro card to purchase supplies for the Café. The Café details to be discussed at the Hall Committee Meeting on Monday 16 <sup>th</sup> August. 4. <u>Update on Care of Building:</u> Mr Chris Maher had cleaned the marks off the carpet and walls, and installed a throw-over latch on the Outside Store gates. Many thanks to him. 5. <u>Update on Hall Audio Visual purchase:</u> It had been decided to leave the Audio Visual until the Curtains are installed. However the Parish Clerk and the Premises Manager will go to Barns Green to see the set up there as that has very recently been installed. 6. <u>Update on Community Hall Signage:</u> The suggested solution from Super Signs was considered and another quote is to be obtained from Mindworks at Emsworth who created the Hall Opening Plaque. 7. <u>Any other business:</u> Need to check Planning Conditions on the Hall especially regarding alcohol – under what circumstances would a Licence be needed.	<u>RS</u>  <u>LFL</u>  <u>LFL</u>  <u>RS</u>
187/21	<b><u>GIGABIT BROADBAND:</u></b> Update on progress  Cllr McLeish said that the application was at the final stage and on 20 <sup>th</sup> July she was advised that it is progressing. She hopes to have an update for the next Parish Council meeting.	<u>CMcL</u>
188/21	<b><u>KEEPING THE PARISH LOOKING GOOD – VILLAGE VOLUNTEERS:</u></b> An Update  Cllr McLeish thanked all the volunteers for helping with keeping the Parish tidy. There is a work party on Saturday 14 <sup>th</sup> August, meet at 9.30am at the Community Hall, everyone welcome.	
189/21	<b><u>ANNUAL PARISH MEETING:</u></b> Set a date so it can be included in the Newsletter  The Annual Parish Meeting is to be on Sunday, 26 <sup>th</sup> September at 11am in the Community Hall, including the inaugural opening of the Community Café. All welcome.	<u>ALL</u>
190/21	<b><u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</u></b> None.	
191/21	<b><u>PARISH FINANCIAL MATTERS:</u></b> 1. <u>To approve the Accounts to 31<sup>st</sup> July 2021:</u> The Accounts had been previously circulated to all Councillors. There being no questions, the approval of the accounts was proposed by Cllr Burborough, seconded by Cllr Smith, and all voted in favour, and the Accounts were signed by Cllr McLeish. 2. <u>Any other business:</u> Cheques were signed just before the start of the meeting to cover recent invoices.	
192/21	<b><u>CORRESPONDENCE, INCLUDING NOTICES &amp; LEAFLETS:</u></b> None.	
193/21	<b><u>DEALING WITH LOCAL ISSUES:</u></b>  1. <u>Westerton Lane Awash:</u> Mrs Jean Hardstaff reported that at the north end of the Lane it was awash with water after the rain on 8 <sup>th</sup> / 9 <sup>th</sup> August. However, it was not wet at the other end where the Operation Watershed work had been done. 2. <u>Loudspeakers at Goodwood on 8<sup>th</sup> August:</u> (Sun 8 <sup>th</sup> August, Triborn Triathletes, Silent) It was reported that ironically this event was not silent due to the very loud Loudspeakers all day until 10-30pm. The Parish Clerk was asked to write to Goodwood about this level of noise. 3. <u>Loudspeakers at Chichester Watersports on 8<sup>th</sup> August:</u> (Triathlon) Cllr Moth advised that this event had very loud Loudspeakers too. Perhaps they could advise the Parish Council when such events were to be held. The Parish Clerk will contact them.	<u>LFL</u>  <u>LFL</u>  <u>LFL</u>

193/21 Cont.	<p>4. <u>Noise from Aircraft from Goodwood taking off over The Grange:</u> Mr Craig, a resident of The Grange, reported that he had complained to Goodwood about the noise of the aircraft as they take off over The Grange. Cllr Burborough advised that wind conditions dictate the direction of take off and landing, but she will raise it at the next GACC meeting. Cllr Smith said that Noise Abatement is the responsibility of the pilot, and if the pilot cannot make the turn to bank left or right then they must remain straight for safety. Mr Don Milton said that at the time The Grange planning permission was being assessed they tried to stop the estate being built because Runway 14 was in use and there would be noise. It is permitted to fly over the houses. Any complaints to Goodwood do get recorded.</p>	<b><u>SB</u></b>
194/21	<p><b><u>QUESTIONS BY THE PUBLIC:</u></b> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.</p> <p>None.</p>	
195/21	<p><b><u>DATE OF NEXT FULL PARISH COUNCIL MEETING:</u></b> 13<sup>th</sup> September 2021</p> <p>Noted.</p>	
196/21	<p><b><u>CLOSE MEETING</u></b></p> <p>The Chairman closed the meeting at 8.30pm.</p>	

**Signed**.....  
**Chairman of Meeting**

**Date**.....



# WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham  
Oak Tree Cottage, Claypit Lane, Westhampnett, Chichester PO18 0NU

Tel: 01243 536859 email: [westhampnettclerk@gmail.com](mailto:westhampnettclerk@gmail.com)  
[www.westhampnettpc.co.uk](http://www.westhampnettpc.co.uk)

## Minutes of the Westhampnett Parish Council Meeting held at 7pm on Monday 13<sup>th</sup> September 2021 at Westhampnett Community Hall, Hadrian Drive, Westhampnett, PO18 0FP

### Present:

Parish Councillors: Cllr C McLeish (Chairman), Cllr W Holden (Vice-Chairman), Cllr S Burborough, Cllr C Moth and Cllr Smith.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham, with CDC Cllr H Potter, in attendance.

10 members of the public also attended.

<b>Minute No</b>	<b>Item</b>	<b>Action</b>
197/21	<b>OPEN FULL COUNCIL MEETING &amp; TAKE APOLOGIES FOR ABSENCE</b> Cllr McLeish welcomed all. Apologies were received from Cllr Ashcroft and Cllr James, and WSCC Cllr J Hunt.	
198/21	<b>DISCLOSURE OF INTERESTS:</b> Cllr Burborough – as an employee of Rolls Royce.	
199/21	<b>CONFIRM MINUTES OF THE LAST FULL PC MEETING</b> held on 9 <sup>th</sup> August 2021 The Minutes for the Parish Council meeting held on 9 <sup>th</sup> August 2021 were accepted. Cllr Holden proposed that they be approved, this was seconded by Cllr Moth, all were in favour and they were then signed by the Chairman.	
200/21	<b>MATTERS ARISING:</b> To deal with any matters arising from the Minutes of the last meeting. None.	
201/21	<b>REPORTS FROM EXTERNAL BODIES:</b> including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting.  <b>CDC Cllr Henry Potter submitted the following report, and took questions only:</b>  <b>District Councillors Report</b>  <i>August was a quiet month in the Council with few meetings taking place when many are on holidays. However the Planning Team have continued to research the review of the Local Plan and the end result is clearly outlined in the update from Susan Taylor, the Cabinet Member for Planning. In it, she clearly states what we have all known for years, that without drastic improvements to the A27 around Chichester, hopelessly overdue improvements to the service provided by Southern Water, and a shake up of the provision of medical services, Chichester District (outside of the National Park) CANNOT provide the number of houses demanded by Central Government. There is NO more capacity for sewage treatment at any of the SW treatment works and the recent expansion of Easthampnett WWTW is nearing its capacity. Through the research of the Local Plan, Officers have gathered enough evidence to present to the Planning Inspectorate (who approve Local Plans) that 635 dwellings per annum is UNACHIEVABLE and the existing target set in the 2015 approved LP is more likely. Only last Wednesday the Planning Committee voted to defer any decision on two applications, one in Birdham and the other in North Mundham because no positive plan from SW for future capacities, and no plans from National Highways (no longer Highways England) to deal with the congestion surrounding the A27. The effluent from the North Mundham Site would go to the Pagham WWTW which is at capacity with yet more development in Arun District between Rose Green and Pagham planned. The situation is very grave!</i>  <i>The recent incursions of Gypsies onto land at East Broyle and then at New Park Road Public Green Spaces has prompted the Council to consider introducing barriers to keep these people out and at the same time the Government are to introduce new laws to try and make unlawful occupation a criminal action. This could result in seizures of vehicles and equipment used in these "criminal activities" but frankly, I can't see this happening. We shall see!</i>	

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The sale of the old Portfield Football ground is reaching final stages of sale with the opportunity to build 75-100 new homes, now that Aldi fronted up with the funding to construct the new roundabout in Westhampnett Road, the bids are appreciably higher than three years ago. There is as yet no indication of which route the waste water from these homes will be directed but the waste water from this new development will be expected to be absorbed at Easthampnett but as I mentioned earlier, this WWTW is nearing capacity already.

The Council supported a Summer Street Party in the City recently hosted by the Business Improvement Development team and was hailed as a great success as was the first Party held in 2019. It occupied East and North Streets in the City and, though I didn't attend myself, there were lots of fun things to do and food and drink facilities abounded.

The CDC meeting with the Parishes took place last Thursday 9th and this was a virtual meeting once again as will many of future Council Meetings. Only important meetings which require decisions to be made will be held openly, Full Council Meetings, Planning and Overview and Scrutiny Committees and the monthly Cabinet meetings are among these. So, more working from home has proved to be acceptable and will be the way forward in the future. I think we have been successful with our virtual meetings and the opportunity to attend these should always be available.

I shall be very interested in the reaction of the residents of Madgwick Park after their first experience of a Revival Meeting Traffic later this week and I've just been notified that the enquiry into the refusal of permission for the Old Place Farm is to resume on Wednesday 15th, so a final decision is still some way ahead.

Finally a few statistics I've picked up recently from various Meetings which may interest you.

Chichester District has a population of approximately 120,000 in an area covering 303 square miles, a density of 400 per square mile, living in 58,360 homes and 27% are aged over 65. 67% of the District is within the South Downs National Park. There are 7,600 Businesses in the District and the average income is £28,000 per annum with the average house price at £405,000, clearly unaffordable on that level of average income. In 2019 there were 7,500 reported crimes and again in 2019 there were 2,200 Planning Applications received and dealt with.

And that concludes my report.

**Henry Potter**  
**CDC Member for Goodwood Ward.**

There was a question by email from Mr Bob Keatley who was unable to attend the meeting in person. This was regarding the sale of the Portfield Site – extract from his email

*“could I please ask Cllr Potter to confirm that his Council will ensure that a condition of the sale will prevent residential development on the site until the issues of traffic congestion and the lack of capacity in the sewerage network and the sewage treatment plants have been resolved.”*

Cllr Potter said that 2 planning applications have been deferred so far due to the issues mentioned, and Highways England are not going to do anything about the roads. CDC have written to the Secretary of State about this matter. Mr Derek Marlow, a resident, said there should be a planning embargo due to lack of infrastructure, and Cllr Potter agreed.

The potential difficulties of entering / exiting Madgwick Park during the Goodwood Revival were raised and the Parish Clerk was asked to email Sam Medcraft at Goodwood to request that the use of Shelby Drive in and out is maintained at all times. There is no other operative entrance / exit to Madgwick Park at present.

LFL

The Parish Councillors would like to have a meeting with Goodwood as they have noticed some significant issues with events at Goodwood and would like to discuss these. The Parish Clerk to email the Duke of Richmond to request this, possibly for the next PC meeting on 11h October 2021.

LFL

**WSCC Cllr Jeremy Hunt submitted the following report and advised he was unable to attend this meeting. His report was circulated prior to the meeting.**

*Apologies for not being able to be with you tonight, but please find my report below. Obviously if you have any queries or any other issues are raised, please let me know following the meeting.*

*• First of all, despite us now getting back to some form of normality, we are still facing a number of challenges across the county, particularly around the economy. This will be especially critical as furlough comes to an end which could well lead to an increase in unemployment. As I am sure you are also aware, inflation is rearing its head again and that, combined with recent poor UK output figures, suggests that the pressures on our budget could well start increasing as we go through the year. We realise that we need a strong economy in West Sussex and supporting that economy is one of the key pillars of our new Council Plan, which was published earlier this year. The four key pillars of that plan (which can be viewed at [www.westsussex.gov.uk/media/15919/our\\_council\\_plan.pdf](http://www.westsussex.gov.uk/media/15919/our_council_plan.pdf);) are:*

- Keeping people safe from vulnerable situations.*
- A sustainable and prosperous economy.*
- Helping people and communities to fulfil their potential.*
- Making the best use of resources.*

*• I would also like to let you know that our first quarter Performance and Resources Report, which reports on our financial performance as well as the KPI's supporting our Council Plan, will be presented at Public Cabinet tomorrow, Tuesday 14th. The report can be viewed as part of the papers for that meeting and are*

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available at: [www.westsussex.gov.uk/about-the-council/how-the-council-works/committees-and-decision-making/cabinet/](http://www.westsussex.gov.uk/about-the-council/how-the-council-works/committees-and-decision-making/cabinet/) or just google 'WSCC Cabinet Meetings'.

- Just reflecting on Covid and how that impacted on the last financial year, we estimate that the pandemic cost the CC around £86m of additional expenditure. However, I am pleased to say that this was mostly covered by Government grants which were most welcome. A number of the Covid related pressures are still with us but thankfully we received some further grant funding which we hope will meet those ongoing pressures. Our full accounts are now available on-line, but a more readable Outturn Performance Monitor for 2020 - 2021 was presented at Cabinet on 27th July. Again, those papers can be found at the same site as above.

We are currently running two consultations:

- Firstly, we want you to help us shape the future of transport in West Sussex and now is the time for you and your residents to have your say on the future shape of transport in West Sussex. The West Sussex Transport Plan (WSTP) is being reviewed to set out the county council's approach to managing and investing in the transport network from 2022 to 2036. For more details on how to take part please go to: [www.westsussex.gov.uk/about-the-council/policies-and-reports/roads-and-travel-policy-and-reports/west-sussex-transport-plan-review/](http://www.westsussex.gov.uk/about-the-council/policies-and-reports/roads-and-travel-policy-and-reports/west-sussex-transport-plan-review/) The consultation runs until Friday 08 October 2021

- We are also running a consultation in conjunction with the local bus providers on developing a bus service improvement plan. This is part of the Governments' new National Bus Strategy. To complete our online survey, go to: [www.westsussex.gov.uk/news/have-your-say-on-plans-to-get-buses-back-better/](http://www.westsussex.gov.uk/news/have-your-say-on-plans-to-get-buses-back-better/) or call 01243 642105 or visit your local library to request a paper copy. However, you will need to hurry as this consultation finishes tomorrow, Tuesday 14th September.

Local Issues:

- I am currently liaising with Linda and our Operation Watershed Officer, Gary Rustell, looking at the possibility of trying to resolve the issue of surface water flooding at the beginning of Coach Road through our Operation Watershed initiative. Gary is looking into this and I have suggested a site meeting once he has done some research. I believe by the time of your meeting on Monday, Gary might have sent Linda an update. Please rest assured, I will keep on the case.

Lastly, just a reminder that all our public meetings - such as the Cabinet meetings referred to above - are all webcast on the day and remain available for viewing up to six months after the meeting. Details can be found at: [www.westsussex.gov.uk/about-the-council/how-the-council-works/watch-county-council-and-committee-meetings-online/](http://www.westsussex.gov.uk/about-the-council/how-the-council-works/watch-county-council-and-committee-meetings-online/)

And finally, a reminder to keep with all our news and campaigns which can be found at: [www.westsussex.gov.uk/about-the-council/news-and-campaigns/](http://www.westsussex.gov.uk/about-the-council/news-and-campaigns/)

**Jeremy Hunt – West Sussex County Council Member for Chichester North  
c/o Cabinet Office, County Hall, West Street, Chichester, PO19 1RQ  
E-mail: [Jeremy.hunt@westsussex.gov.uk](mailto:Jeremy.hunt@westsussex.gov.uk) Tel: 0330222419536**

There were no questions.

**Mr Andrew Ball (Rolls Royce Motor Cars) submitted the following report and advised he was unable to attend this meeting. His report was circulated prior to the meeting.**

#### **Westhampnett Parish Council 13.09.21 v1**

##### Operations

- Production restarted on Monday 16 August following planned summer shutdown.
- Two-shift working continues to be fully operational.
- Office-based staff continue to work on a rotational basis.
- R-RMC is utilising the company's three car parks – within planning permission – as effectively as possible. This includes increasing the use of the Head Office car park for shift workers.
- Additional buses continue to operate to and from Bognor Regis to allow for social distancing.
- The vast majority of planned 'visitor visits' to the Home of Rolls-Royce have been cancelled. No general visitor plant tours.
- Robust safety measures remain in place.

##### Other items

- Paint spillage. A supplier's lorry delivering to RRMC on 9 September leaked paint, starting on the A27, down Stane Street and into the RRMC entrance. The damaged paint containers were destined for another company – the RRMC materials were delivered intact. Nevertheless, the RRMC Security and H&S teams attended the incident and helped with sand etc.



<p><b>201/21 Cont.</b></p>	<ul style="list-style-type: none"> <li>• <i>Planning applications. No outstanding planning applications. One application that is planned to be submitted before the next WPC meeting is for a small external building for our facilities management services company – details to follow.</i></li> <li>• <i>Foot traffic data. The second phase of data collection on foot traffic in the overall area of the manufacturing plant concludes today and the equipment will be removed tomorrow.</i></li> <li>• <i>School sign. Permission granted. Sign erection date to be advised.</i></li> </ul> <p><u>UK/Local News</u></p> <p><i>ROLLS-ROYCE MOTOR CARS CELEBRATES BESPOKE AT SALON PRIVÉ</i>  <a href="https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0340875EN/rolls-royce-motor-cars-celebrates-bespoke-at-salon-priv%C3%A9">https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0340875EN/rolls-royce-motor-cars-celebrates-bespoke-at-salon-priv%C3%A9</a></p> <p><i>ROLLS-ROYCE MARKS FOUNDER'S BIRTHDAY WITH LONDON PILGRIMAGE</i>  <a href="https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0340672EN/rolls-royce-marks-founder%E2%80%99s-birthday-with-london-pilgrimage">https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0340672EN/rolls-royce-marks-founder%E2%80%99s-birthday-with-london-pilgrimage</a></p> <p><i>ROLLS-ROYCE TO THE RESCUE IN GOODWOOD DUCK DRAMA</i>  <a href="https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0339853EN/rolls-royce-to-the-rescue-in-goodwood-duck-drama">https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0339853EN/rolls-royce-to-the-rescue-in-goodwood-duck-drama</a></p> <p><u>Contacts</u></p> <p><i>In Andrew Ball's absence/if not available:</i></p> <p><i>Client Contact Team</i>  01243 525700  enquiries@rolls-roycemotorcars.com</p> <p>Mrs Jean Hardstaff, a resident, emailed to ask when the CCTV cameras at Side Green Lane are to be removed. This has been advised by RR as 14<sup>th</sup> September. She also asked what their precise purpose is as the explanation given so far does not make sense. It was suggested that RR be asked to provide the output of the survey. The Parish Clerk to request this.</p> <p>Mr Leon Robinson, a resident, emailed to say that he had noticed cars waiting on the Chevrons in Stane Street at shift change time, presumably to try to ease the traffic flow. This action appears dangerous and needs watching to see if this practise continues.</p>	<p><u>LFL</u></p>
<p><b>202/21</b></p>	<p><b><u>FLOODING AT COACH ROAD IN AUGUST:</u></b> Update:</p> <ol style="list-style-type: none"> <li>1. <u>Sewage overflowing</u> - Complaint letter to OFWAT regarding non-action by Southern Water – this now has a complaint number and is being handled by one of the Executive Directors. A full reply is awaited.</li> <li>2. <u>Surface Water – Liaison with WSCC – could remedial action be an Operation Watershed project?</u> – Further investigation is to be carried out and pursued with the assistance of WSCC Highways. There is to be a site Meeting on 15<sup>th</sup> September.</li> </ol>	<p><u>LFL</u></p> <p><u>LFL</u></p>
<p><b>203/21</b></p>	<p><b><u>WSCC LOCAL FLOOD RISK MANAGEMENT STRATEGY:</u></b> Review regarding WSCC strategy on:</p> <ol style="list-style-type: none"> <li>1. the risks of flooding from surface water, groundwater, and ordinary watercourses</li> <li>2. the clarification of which authority is responsible for what in relation to the management of local flood risk</li> <li>3. the defined role of West Sussex County Council as Lead Local Flood Authority.</li> </ol> <p>Should the PC take part in the Survey, which closes on 30 September 2021  See email from the Parish Clerk to Cllrs on 17 Aug 2021, 16:55</p> <p>After discussion by the Councillors it was decided not to reply directly for Westhampnett as a low risk in terms of this strategic report. However, flooding due to developments is an issue and a close eye needs to be kept on areas within the Parish.</p>	
<p><b>204/21</b></p>	<p><b><u>MEMBERS' REPORTS:</u></b> To receive reports from Members where not covered in agenda below.</p> <ol style="list-style-type: none"> <li>1. At the last minute, Cllr Burborough was unable to attend the GACC on 25<sup>th</sup> August for which she apologised.</li> <li>2. Cllr Burborough was able to attend the Virtual CDC All Parishes Meeting on 9<sup>th</sup> September. The Meeting covered: <u>A. The new Great Sussex Way</u> (<a href="https://www.thegreatsussexway.org/about-us/">https://www.thegreatsussexway.org/about-us/</a>) which is designed to promote businesses "The Great Sussex Way® is the Destination Marketing Organisation representing the geographical area of the Chichester District, from the Downs to the Dunes. Beginning north of the Downs, taking in Petworth, continuing to Midhurst, travelling down to Chichester and across to the Manhood Peninsula, which includes Selsey and the Witterings". <u>B. Waste Management</u> A new tax is coming in on plastic waste, CDC is working on a money-back scheme for plastic bottles. <u>C. Developments in Climate Change and Green Travel.</u> <u>D. Season of Culture 2022 announced.</u></li> </ol>	

205/21

**PLANNING MATTERS:** To receive a report on recent planning applications.

**Planning Update since the last Parish Council Meeting on 9<sup>th</sup> August 2021**

**New Planning Applications for the period week 32 (11/08/21) to week 36 (08/09/21) inclusive**

None.

**Update on outstanding Planning Applications**

**WH/21/01434/DOM - Case Officer: Vicki Baker**

Mr Kamal Krasoski

Pampas Cottage Claypit Lane Westhampnett Chichester

Detached double garage. (Variation of condition 4 from planning permission 18/03299/DOM -building to be used as a garage with a workshop space, toilet on ground floor and store on upper level).

O.S. Grid Ref. 488274/106364

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QSQG25ER0SR00>

The PC lodged a Comment and Objection on 07/06/21.

**Update**

Subsequently, in July, the PC advised the Case Officer of the full tiling of the roof, and construction of 4 rooflights, and the applicant was asked by CDC to submitted revised plans showing these. As at 06/08/21 no revised plans had been lodged on the CDC website. CDC advised on 19/8/21 that new plans had been submitted to them but not on yet website. Amended plans were loaded to website on 10/09/21. A Re-consultation is also to be undertaken and the PC should receive official notification soon and will then assess the revised plans.

**Decision overdue 30/06/21**

**WH/21/00630/FUL - Case Officer: Jane Thatcher**

The Little Blue Door Ltd

Land Adjacent To Hadrian Drive Westhampnett Chichester West Sussex

Erection of a children's nursery and a residential block comprising 2 no. 2-bed flats with associated landscaping, access and parking.

O.S. Grid Ref. 488507/106267

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QPCNYEERMRA00>

The PC lodged a Comment and Objection on 24/05/21.

**Update**

Subsequently, in August, the Agent has advised that revised plans have been submitted to CDC. These were lodged on the CDC website, and on 23/08/21 the PC withdrew its objections, and asked for 3 conditions to be imposed (width of car parking spaces, traditional flint-work, bricks & tiles). Awaiting further news.

**Decision overdue 21/06/21, now extended to 31/08/21**

**WH/21/00489/FUL - Case Officer: William Price**

Mrs Pam Clingan

Lanburn Connemaras Swallow Beck Madgwick Lane Westhampnett

Change of use of land for use as a certified 'Caravan and Motorhome Club' site for siting up to 5 no. caravans, motorhomes or trailer tents.

O.S. Grid Ref. 488052/106449

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QOOA34ERM6X00>

PC Comment and Objection lodged 07/04/21.

**Update:**

On 12/04/21 the PC was provided with some additional information from the applicant however the PC submission still stood as lodged. Following further information on 05/08/21 the PC withdrew most of its objections, except to do with footpaths / public transport. Awaiting further news.

**Decision was by 26/04/21, then by 23/07/21, now overdue**

**Decisions**

**WH/21/01340/DOM - Case Officer: Vicki Baker**

Mr & Mrs Rigden

205/21  
Cont.

Bay Leaf House Stane Street Westhampnett PO18 ONT

Proposed rear dormer with pitched and hipped roof, 3 no. rooflights to the front and 2 no. rooflights to the rear.

O.S. Grid Ref. 488242/106148

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QSBQ3TERHG700>

**PC made no comment.**

**Decision due 07/09/21**

**PERMIT 07/09/21**

Extract of Conditions:

3) The development hereby permitted shall not be constructed other than in accordance with the materials specified within the application form and plans, unless otherwise agreed in writing by the Local Planning Authority. Reason: To ensure that a harmonious visual relationship is achieved between the new and the existing developments.

**TG/20/02893/OUT - Case Officer: Mike Bleakley**

Countryside Properties (UK) Ltd

Land Adjacent To A27 Copse Farm Tangmere Road Tangmere West Sussex

Outline planning application for a residential-led mixed use development comprising up to 1,300 dwellings (Use Class C3), an expanded village centre (comprising flexible units suited to Use Class E and pubs or drinking establishments and/or takeaways in Use Class Sui Generis), community uses, primary school, informal and formal open space, playing pitches, footpaths, cycleways, associated landscaping, utilities and drainage infrastructure, including on-site pumping station(s) with connection to the Strategic Foul network; associated infrastructure and groundworks; with all matters reserved except for the principal access junctions from the A27 grade-separated junction and Tangmere Road and the secondary access at Malcolm Road.

O.S. Grid Ref. 489314/106361

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QJZZT4ERUA00>

PC Comments lodged 01/01/21

CDC held a Public Briefing virtually on Thurs 18 Feb 2021 10.00 am

CDC Planning Committee assessed on 07/04/21 and Granted Outline Permission subject to Highways England agreement to revised measures regarding the impact of the traffic from the development on the A27.

**Full details to be advised, and outstanding as at 10/09/21, to be followed up by the Parish Clerk.**

**LFL**

**WH/20/02824/OUT - Case Officer: Jeremy Bushell**

CEG Land Promotions And The Landowners

Land Within The Westhampnett / North East Chichester Strategic Development Location (north Of Madgwick Lane) Chichester

Outline Application with all matters reserved except for access for the residential development comprising up to 165 dwellings, including an element of affordable housing; together with an access from Madgwick Lane as well as a relocated agricultural access, also from Madgwick Lane; Green Infrastructure, including the enhancement of the Lavant Valley Linear Greenspace; sustainable drainage systems; and associated infrastructure.

O.S. Grid Ref. 487255/106469

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QJ88KRERI8000>

**Developer has appealed, start date 22/03/21**

**PC lodged additional comments with Inspectorate on 25/04/21**

The deadline for Appeal proofs was 06/07/21 and rebuttals by 20/07/21. There are now numerous documents to be reviewed as part of the Appeal, these can be seen on CDC website under this number.

Planning Inspectorate Reference: **APP/L3815/W/21/3270721**

The Planning Inspectorate Inquiry started 03/08/21 and was due to conclude on 12/08/21.

The Planning Inspectorate Decision was due on 25/08/21, but now extended with closing statements by the advocates and a discussion on potential conditions scheduled for 14/09/21, and a decision about a fortnight later, so around the **beginning of October.**

**Other Matters**

**Chichester Local Plan Review 2020 version of the Council's Housing and Economic Land Availability Assessment (HELAA) document.**

The PC have been advised of this review which includes Westhampnett, and further comments are to be prepared.

The Parish Clerk emailed Mr Toby Ayling on 02/09/21 to invite him to a face-to-face site meeting to review the HELAA sites in the Parish, in person. Reply awaited.

**LFL**

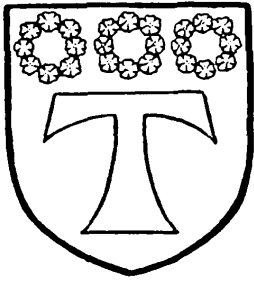
205/21 Cont.	<p><b><u>Chichester District Council - Strategic Wildlife Corridors Technical Consultation</u></b></p> <p><b><u>The PC was invited to comment in the proposed revised location of the Corridor through Westhampnett. On 10/09/21 the PC submitted the following:</u></b></p> <p><i>Thank you for including Westhampnett Parish Council in this consultation, and the Council replies formally with comments on:</i></p> <p><b>2. The proposed amendment to the route of the Westhampnett to Pagham Harbour Strategic Wildlife Corridor</b></p> <p><i>A. Westhampnett Parish Council support the proposed changes to the route that is leading to and within the Parish.</i></p> <p><i>B. Westhampnett Parish Council can provide the following information in regard to Birds, Insects and other Wildlife within or very close to this proposed route:</i></p> <p><i>In the spring migratory warblers such as Lesser and Common Whitethroat, Willow Warbler, Chiffchaff and Garden Warbler use the area shown in green and its environs as a corridor and feeding area before heading north. A few stay, especially Blackcap and Chiffchaff and there is a good local population. These, plus Yellowhammer (on the Red List) are regularly seen within the corridor, especially in the fields, trees and hedges near Rolls Royce roundabout.</i></p> <p><i>Skylark (on the Red List) also breed in the fields along the edge of the proposed corridor, and Barn Owls can be seen hunting in open grassland in the adjacent fields.</i></p> <p><i>The mature trees within the corridor, especially the Oak trees in Claypit Lane, encourages species such as Coal Tits, Greater Spotted Woodpecker and Nuthatch, as well as the more common birds. Also within the close vicinity there are Tawny Owls which can be heard in the evenings.</i></p> <p><i>Herring, Lesser Black Backed, Common and Black headed gulls use the Westhampnett Watersports Lake in Coach Road as a roosting site, and Great Crested Grebe can regularly be seen there.</i></p> <p><i>Swifts return each year at The Grange (east of Claypit Lane) in large numbers, and feed on the insects every late afternoon / evening in the vicinity of Claypit Lane. Also it has been noted that in 2021 the Swallows returned to the adjacent fields catching insects in the vicinity north and east of Rolls Royce and south of Westerton. They have been coming to that area for many years, did not come in 2020, but back again this year.</i></p> <p><i>Both Swifts and Swallows have recently departed to go back to Africa for the winter, and in the autumn Redstart use the area for migration as well.</i></p> <p><i>On adjoining land left to go wild in the summer, in the vicinity north and east of Rolls Royce and south of Westerton, there are small populations of Small, Common and Holly Blue butterflies are present along with Small and Large Skippers, Marbled Whites, Silver Washed Fritillary, Comma and Meadow Brown to name a few. There is a good population of moths hence all the bats.</i></p> <p><i>In Claypit Lane there are Squirrels, Slow Worms and Stag Beetles.</i></p> <p><i>On the map attached, it might be reasonable to extend the green area to include the fields to the east of the proposed line just north of the Rolls Royce roundabout encompassing the area bounded by FP416 and FP417.</i></p> <p><i>The Parish Council hopes that this information will be of use, and if the team would like anything further please do not hesitate to contact me.</i></p> <p><b><u>Linda Lanham, 13.09.21</u></b></p> <p>There were no questions.</p>	
206/21	<p><b><u>UPDATE ON REQUESTS RECEIVED BY PARISH CLERK</u></b></p> <p><u>Litter Bin at Stocks Lane</u> – CDC have been asked if they could now take on another litter bin. A reply is awaited.</p>	<b><u>LFL</u></b>
207/21	<p><b><u>WSCC HAVE YOUR SAY ON PLANS TO “GET BUSES BACK BETTER”</u></b></p> <p>Should the PC take part in the Survey, which closes on 14 September 2021 See email from the Parish Clerk to Cllrs on 6 Sept, 16:28</p> <p>After discussion by the Councillors it was decided not to respond to this Survey.</p>	
208/21	<p><b><u>VISIBLE GATES TO EACH PART OF THE PARISH:</u></b> To review progress on this project.</p> <p>Cllr McLeish advised that she needed to chase Highways regarding a site visit not yet done.</p>	<b><u>CMcL</u></b>

209/21	<p><b>COMMUNITY HALL:</b> (Mr Richard Skillern reported by email as not able to attend this meeting)</p> <ol style="list-style-type: none"> <li><u>Update on Bookings:</u> Bookings are picking up again in September and some pre-pandemic hirers are now returning.</li> <li><u>Update on Finances:</u> September Invoices issued covering fixed hirers for August, and private hirers for September, amount to £486. A reduced figure due to school holidays affecting some fixed hirer bookings. Now over £11000 in the Hall receipts account.</li> <li><u>Update on Care of Building:</u> Damage to bifold door handle in the process of being fixed. Hirer who broke it has been emailed the copy invoice. Microwave to be purchased and items/float ready for Cafe opening. Corner mouldings put on hold for the time being as not sure whether it would adversely affect the look of the Hall interior.</li> <li><u>First Community Café on 26th September 11am:</u> On track. Mrs Maggie Walsh is lead on this. Volunteers wanted of course. Also, thank you to Mrs Maggie Walsh for the arrangements made so far for the <u>Christmas Fair on 28<sup>th</sup> November</u> with 9 stalls booked, refreshments and mince pies to be served.</li> <li><u>Update on Community Hall Signage:</u> Simon Wade at Mindworks, Emsworth to be contacted for alternative quote. The Parish Clerk to action.</li> <li><u>Any other business:</u> The Parish Clerk was asked to purchase an A3 Printer, and an A3 Laminator for use by PC and Community Hall Committee.</li> </ol>	<p><u>LFL</u></p> <p><u>LFL</u></p>
210/21	<p><b>GIGABIT BROADBAND:</b> Update on progress</p> <p>Cllr McLeish advised that there had been no further progress by the supplier on this project.</p>	<p><u>CMcL</u></p>
211/21	<p><b>KEEPING THE PARISH LOOKING GOOD – VILLAGE VOLUNTEERS:</b> An Update</p> <p>Cllr Moth advised that she had now received training on the use of the Ride-on mower.</p> <p>Cllr McLeish advised that the Volunteers monthly work party this weekend had been cancelled due to the Revival.</p>	
212/21	<p><b>ANNUAL PARISH MEETING ON 26<sup>TH</sup> SEPTEMBER 2021 AT 11AM IN WESTHAMPNETT COMMUNITY HALL:</b> Arrangements for this Meeting including presentation content</p> <p>After discussion it was suggested that:</p> <ol style="list-style-type: none"> <li>Little Blue Door be asked if they would like to explain their project, the Parish Clerk to contact them.</li> <li>Village Green – future uses and facilities – Post It notes needed for ideas.</li> <li>The Parish Clerk to outline CIL/ NHB/ S106 funding details.</li> </ol>	<p><u>LFL</u></p> <p><u>LFL</u></p>
213/21	<p><b>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</b></p> <p>Cllr Moth requested the matter of Picnic Benches / Benches for the Village Green be noted.</p>	<p><u>LFL</u></p>
214/21	<p><b>PARISH FINANCIAL MATTERS:</b></p> <ol style="list-style-type: none"> <li><u>To approve the Accounts to 31<sup>st</sup> August 2021:</u> The Accounts had been previously circulated to all Councillors. There being no questions, the approval of the accounts was proposed by Cllr Moth, seconded by Cllr Burborough, and all voted in favour, and the Accounts were signed by Cllr McLeish.</li> </ol> <p><b>Cllr Potter left the meeting at 8.00pm</b></p> <ol style="list-style-type: none"> <li>Any other business: A. <u>Cheques</u> were signed just before the start of the meeting to cover recent invoices. and B. <u>Age UK letter</u> received asking for £200 donation towards “Keep Connected” initiative in West Sussex. As this was not in the budget, the Councillors suggested re-visiting this request in February 2022 to see if any funds available and if suitable.</li> </ol>	<p><u>LFL</u></p>
215/21	<p><b>CORRESPONDENCE, INCLUDING NOTICES &amp; LEAFLETS:</b></p> <p>WSALC had emailed to ask if the Parish could advise / partake of:</p> <ol style="list-style-type: none"> <li>Long standing issues with Southern Water over wastewater and sewage leakage in communities across the County; if you have such a problem, please let us know so that a list can be compiled.</li> <li>It was agreed by WSALC that efforts should be made to strengthen the effectiveness of NPs in the forthcoming Planning Bill and we need evidence to present to our MPs to provide first-hand experience of communities across the County. It would therefore be helpful if you could kindly complete a brief survey regarding Neighbourhood Plans by following this link: <a href="https://www.surveymonkey.co.uk/r/3WMYQVC">https://www.surveymonkey.co.uk/r/3WMYQVC</a></li> </ol> <p>The Councillors agreed that the Parish Clerk should respond to both these requests.</p>	<p><u>LFL</u></p>
216/21	<p><b>DEALING WITH LOCAL ISSUES:</b></p> <p>Mrs Jean Hardstaff, a resident, emailed to ask if Goodwood could be contacted regarding the ditch along Side Green Lane which requires its Autumn cut &amp; clearance. Despite this being done in the summer, the vegetation has completely overgrown &amp; covers the ditch, which is used to drain the winter rains. The Parish Clerk to contact Goodwood.</p>	<p><u>LFL</u></p>
217/21	<p><b>QUESTIONS BY THE PUBLIC:</b> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.</p> <p>None.</p>	

218/21	<p><b><u>TO APPROVE SUGGESTED DATES OF FULL PARISH COUNCIL MEETINGS IN 2022:</u></b></p> <p>17th January, 4th February, 14th March, 11th April, 9th May plus PC Annual Meeting (vote Chair etc); 13th June &amp; Annual Parish Meeting? 11th July, 8th August, 12th September, 10th October, 14th November, 12th December.</p> <p><b><u>Note: 4<sup>th</sup> February should read 14<sup>th</sup> February</u></b></p> <p>Cllr Holden proposed that these dates be accepted, Cllr Smith seconded and all in favour.</p> <p>The Parish Clerk to publish on PC Website and Noticeboards.</p>	<b><u>LFL</u></b>
219/21	<p><b><u>DATE OF NEXT FULL PARISH COUNCIL MEETING:</u></b> Annual Parish Meeting 26<sup>th</sup> September 2021 at 11am, and Full Council Meeting 11<sup>th</sup> October 2021 at 7pm.</p> <p>Both Noted.</p>	
220/21	<p><b><u>CLOSE MEETING</u></b></p> <p>The Chairman closed the meeting at 8.15pm.</p>	

**Signed.....**  
**Chairman of Meeting**

**Date.....**



# WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham  
Oak Tree Cottage, Claypit Lane, Westhampnett, Chichester PO18 0NU

Tel: 01243 536859 email: [westhampnettclerk@gmail.com](mailto:westhampnettclerk@gmail.com)  
[www.westhampnettpc.co.uk](http://www.westhampnettpc.co.uk)

<http://www.british-history.ac.uk/>

## Minutes of the Westhampnett Parish Council Meeting held at 7pm on Monday 11<sup>th</sup> October 2021 at Westhampnett Community Hall, Hadrian Drive, Westhampnett, PO18 0FP

### Present:

Parish Councillors: Cllr C McLeish (Chairman), Cllr W Holden (Vice-Chairman) and Cllr S Burborough.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham, with CDC Cllr H Potter and WSCC Cllr J Hunt in attendance.

11 members of the public also attended.

<u>Minute No</u>	<u>Item</u>	<u>Action</u>
221/21	<p><b><u>OPEN FULL COUNCIL MEETING &amp; TAKE APOLOGIES FOR ABSENCE</u></b> Cllr McLeish welcomed all.</p> <p>Apologies were received from Cllr Ashcroft, Cllr James, Cllr Moth and Cllr Smith.</p> <p>Cllr McLeish advised the meeting that Mr Mike Hall, who was formerly a County, District and Parish Councillor had died recently. The Parish Council recorded their thanks for all he had done for the Parish and sent sincere condolences to his family. The Parish Clerk was asked to send a card.</p>	<u>LFL</u>
222/21	<p><b><u>DISCLOSURE OF INTERESTS:</u></b> Cllr Burborough – as an employee of Rolls Royce.</p>	
223/21	<p><b><u>CONFIRM MINUTES OF THE LAST FULL PC MEETING</u></b> held on 13<sup>th</sup> September 2021 The Minutes for the Parish Council meeting held on 13th September 2021 were accepted. Cllr Holden proposed that they be approved, this was seconded by Cllr Burborough, and they were then signed by the Chairman.</p>	
224/21	<p><b><u>MATTERS ARISING:</u></b> To deal with any matters arising from the Minutes of the last meeting. None.</p>	
225/21	<p><b><u>REPORTS FROM EXTERNAL BODIES:</u></b> including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting.</p> <p><b><u>CDC Cllr Henry Potter submitted the following report, and took questions only:</u></b></p> <p><b><u>District Councillors Report</u></b></p> <p><i>The CDC All Parishes took place virtually on the 9th of last month and the Agenda included a presentation on the Governments Environment Bill, this requires targets to be set covering the next 15 years with at least 1 long term target in each of the following areas during the next 12 months to October 2022; Improved air quality, water quality, biodiversity and efficiency in securing resources and reduction of waste. It all seems a tall order to me but many see it as a step in the right direction. The sea water quality in our coastal waters and harbours certainly needs targeting.</i></p> <p><i>The 'Great Sussex Way' was also introduced to promote local tourism and get communities working together to put Chichester District on the map. There is a website detailing various attractions and things to do, thegreatsussexway.org and site on Facebook on social media.</i></p> <p><i>Finally the Season of Culture 2022 was presented detailing events planned for next year which is also the Platinum Anniversary of HM The Queens accession to the throne.</i></p> <p><i>A lot of complaints are often heard criticising the Car Parks in the District, particularly charges, but the Council has just received a National Award for best Car Parking facilities. The many ways customers can access these services such as buy parking time and permits and pay or challenge Parking Penalty Notices</i></p>	

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online is commended. Parking problems can also be reported. The Parking Team have received excellent feedback and satisfaction levels are good. Access to this service is ; [chichester.gov.uk/parking](http://chichester.gov.uk/parking).

The Cabinet met on Tuesday 5th and one of the Agenda items was consideration of prevention measures to stop the incursion on Council owned land by Gypsies and Travellers on the New Park Road Playing field and the public green on the Broyle Estate east of the City. This, with the new powers proposed by Government ought to go some way to stop this nuisance.,

To address the often slow process of determining National Park Planning Applications, the Council have appointed an additional Planning Officer, with National Park experience, to serve with the Park Planning team.

Finally, a new application to pursue the existing application to develop the site of the old Fuel Storage facility on the Bognor road east of the A27 has been lodged with the planning Management with revised access and mainly industrial use, though mention is also included for food outlets and an hotel. Quite how this will help the already diabolical transport infrastructure surrounding the A27 remains to be seen!!

**Cllr. Henry Potter.**  
**The Goodwood Ward at CDC**

Cllr Potter advised that the Travellers within the Transit Site that have overstayed and not paid, were to be moved, but there is no court date yet for the hearing.

Cllr Potter also commented that Singleton & East Dean WI, the first WI to be formed in England, are to hold a "How Green is Our Valley" Day on Saturday 16th October from 10am-4pm. All welcome.

**WSCC Cllr Jeremy Hunt read out the following report, and took questions:**

**Local Updates:**

• **Possible Operation Watershed applications**

- Coach Road - The local resident has had formal response to his complaint regarding surface water flooding. Our highways team are reviewing the work to see if it can be included in our current highways programme. I am hopeful that we will have an answer to that in the next 2/3 weeks, but until we have that answer we won't know if highways will be sorting the issue or we need to move forward with a possible Op. Watershed application.

LFL

- HatHill/ New Road Junction - I spoke to Greg Rustell about this recently and he is waiting to hear from Linda, who was going to contact Goodwood, re possible dates for a meeting.

LFL

• **Eroica Britannica 2022** - I don't believe this will be anything like the defunct Velo event and Linda's recent email outlined what it is all about. It would appear to be very much a family event and is certainly limited to pre- 1987 bikes. Obviously, this is a Goodwood event so they should be your main point of contact, but if I hear anything through our highways team I will keep you updated.

• **Gigabit** - I saw that this was updated in your minutes, so I spoke to our officer this morning and, as he has had no direct contact, he assumes that Claire is pursuing this directly with Openreach. However, he was going to drop Claire a note to see if there was anything he could do to try and help.

CMcL

• **Odour from Amenity site** - we continue to liaise with the resident who is having some issues with odour apparently emanating from the site. The team at the site are doing everything they can to try and minimise any odour arising, but this is a very active waste transfer station and so warehouse doors do have to be open for periods of time for vehicle movements. There has also been an issue recently when, due to a shortage of drivers, green waste did build up more than usual. Hopefully that situation has now been rectified but, as we all know, the HGV driver situation is not something that is going to be resolved overnight. I believe we are very lucky that so far - fingers crossed - CDC have been able to maintain all our normal collection services, including green waste. Many other authorities across the country have not been so lucky. The site is now obviously under the control of Biffa and they continue to encourage the resident to contact them if he has any concerns. I do believe that they actually visited him recently.

**Cllr Hunt was advised by Cllr Burborough that the road surface is smelly and needs washing down. He will follow this up.**

JH

**CC Matters:**

I did a fairly comprehensive report last month so I don't have a lot to add this month. We continue to work on our budget for next year which, as I alluded to last month, is still being impacted by the impact of the pandemic. Of course we are now seeing a lot of other pressures looming, such as fuel prices, the pressure on our supply chains by the shortage of HGV drivers - as mentioned above - and not least the looming spectre of inflation. So this will all have a detrimental impact on all our budgets, not just the CC. Just to give you an idea of the breadth of our work, here are a couple of examples of the sort of things we get involved in.

• **Supporting Afghan Nationals** - due to the fact that a number of hotels around Gatwick were already contracted by the Home Office to be Covid isolation units, they were then used to house many of those families who had to flee Afghanistan. This was only for a period of isolation, and many have now moved on, some to other countries, some to family and others to new homes across the country. However, when they fled all they were able to bring was 9kg of luggage - for the rest of their lives! When they first arrived in these isolation centres in West Sussex, we had to not only find out what they most needed - basic



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essentials such as toiletries, clothes - everything from underwear upwards - but we then had to source these items as well. (Note: the costs involved will be covered by government, not by the CC). It was a tremendous logistical excise and a huge thank you needs to go to all our officers, who literally worked round the clock to support these families. In our latest City and Parish News we explain how we are working with our Districts and Boroughs to identify suitable properties to house our share of these families. We also encourage anyone who wants to help to visit our website which has further details. The address is: [www.westsussex.gov.uk/leisure-recreation-and-community/supporting-local-communities/refugee-resettlement-in-west-sussex/#afghan-relocation-scheme-in-west-sussex](http://www.westsussex.gov.uk/leisure-recreation-and-community/supporting-local-communities/refugee-resettlement-in-west-sussex/#afghan-relocation-scheme-in-west-sussex)

• Then, at the other end of the scale, we sponsor and run an initiative called 'Experience West Sussex', supporting our local economy by promoting both this beautiful County as a great tourist destination, as well as a great producer of fine food and wine. The website sets out the great attractions that are available in west Sussex, such as food and drink, art and culture, beaches and water-sports, outdoor activities and much else as well. Take a look at the website, which can be found at [www.experiencewestsussex.com/](http://www.experiencewestsussex.com/) and you might be surprised by what this great county has to offer. From time to time we also promote exhibitions and conferences to support this work.

So, just a taster of the huge range of services, beyond social care and highways, that your County Council both delivers and supports as part of its day to day business.

And finally, a reminder to keep with all our news and campaigns which can be found at: [www.westsussex.gov.uk/about-the-council/news-and-campaigns/](http://www.westsussex.gov.uk/about-the-council/news-and-campaigns/)

**Jeremy Hunt – West Sussex County Council Member for Chichester North  
c/o Cabinet Office, County Hall, West Street, Chichester, PO19 1RQ  
E-mail: [Jeremy.hunt@westsussex.gov.uk](mailto:Jeremy.hunt@westsussex.gov.uk) Tel: 0330 222 4536**

Mrs Jean Hardstaff, a resident, reported that her husband had seen the WSCC Gully Cleaning Team discharge the collected silt/debris into the drainage ditch at Westerton Lane that had been part of Operation Watershed, thus clogging it up. Cllr Hunt said he would look into this.

JH

Air Monitoring The matter of increased pollution at School Leaving time / RR Afternoon shift change was raised. Cllr Hunt advised that CDC Environmental Health Team are in charge of this area, and it is possible to have temporary monitoring done.

LFL

A285 Duncton Road Closure Cllr Hunt advised that due to a landslip the road by the entrance to Seaford College would be closed for some weeks for repairs. It was noted that the Compass 99 bus from Petworth, through Westhampnett, to Chichester would have to divert, the new route to looked up.

LFL

**Mr Andrew Ball (Rolls Royce Motor Cars) submitted the following report and advised he was unable to attend this meeting. His report was circulated prior to the meeting.**

#### **Westhampnett Parish Council 11.10.21 v1**

##### Operations – no change

- Two-shift working continues to be fully operational.
- Office-based staff continue to work on a rotational basis.
- R-RMC is utilising the company's three car parks – within planning permission – as effectively as possible. This includes increasing the use of the Head Office car park for shift workers.
- Additional buses continue to operate to and from Bognor Regis to allow for social distancing.
- The vast majority of planned 'visitor visits' to the Home of Rolls-Royce have been cancelled. No general visitor plant tours.
- Robust safety measures remain in place.

##### Other items

- Planning applications. No outstanding planning applications. One application that is planned to be submitted before a future WPC meeting is for a small external building for our facilities management services company – details to follow.
- Stane Street Signage – 'Rolls-Royce'. With Nigel Carter / supplier.
- School sign. Permission granted. Sign erection date to be advised.

##### News

**A PROPHECY FULFILLED, A PROMISE KEPT, A REMARKABLE UNDERTAKING UNDERWAY. ROLLS-ROYCE MOTOR CARS ANNOUNCES FIRST FULLY ELECTRIC CAR**

<https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0346152EN/a-prophecy-fulfilled-a-promise-kept-a-remarkable-undertaking-underway-rolls-royce-motor-cars-announces-first-fully-electric-car>

<p>225/21 Cont.</p>	<p><u>Contacts</u></p> <p><i>In Andrew Ball's absence/if not available:</i></p> <p>Client Contact Team 01243 525700 enquiries@rolls-roycemotorcars.com</p> <p>The meeting asked if there would be anyone else who could attend. The Parish Clerk advised that this question has been asked, and a reply is awaited.</p>	<p><u>LFL</u></p>
<p>226/21</p>	<p><b><u>MEMBERS' REPORTS:</u></b> To receive reports from Members where not covered in agenda below, including Traveller &amp; Transit site meeting on 6<sup>th</sup> October.</p> <p><b><u>Transit Site &amp; Traveller Liaison Group Meeting:</u></b> Cllr Burborough attended the revived meeting held on 6<sup>th</sup> October at the Community Hall. She had provided some notes as follows:</p> <ul style="list-style-type: none"> <li>- 16 encampment in Chichester this year ( some same group moving)</li> <li>- police used rights only for 1 by festival theatre before CFT event</li> <li>- New Park &amp; East Broyle parks have had funding approved to create land bunds on perimeter.</li> <li>- Northgate carpark barrier to restrict access - rejected by CFT.</li> <li>- Travellers in Transit site are to be moved on in next couple of weeks hopefully (legal action awaiting court date)</li> <li>- reported mess, dogs, parking on footpath/cycle path, rubbish as unacceptable and reminded them the footpath is the only path to Chichester out of Westhampnett.</li> <li>- next meeting will be at transit site to review state of facilities</li> <li>- Covid has added to issues and police unwilling to move Travellers on.</li> <li>- illegal encampment saw increase in threatening behaviour, abuse of area with rubbish, dumping waste, noise. One report of sexual harassment.</li> </ul> <p>Attendees included New Park area residents, East Broyle residents, CFT representative, Scott (Esther's replacement), Piers, Henry Potter and CDC member.</p> <p>Cllr Burborough reported that Scott Judge, Gypsies and Travellers Team Manager, would be able to come to a Parish Council meeting if required. She said he doesn't know this area, but he is learning, and overall it was a good meeting. She suggested it would be useful for the barriers within the Parish to be re-assessed.</p> <p>Cllr Burborough was thanked for attending this meeting.</p> <p><b><u>Solar Farm:</u></b> Cllr Hunt reported that the Solar Farm had been put up for an Award as the Battery Storage was the first in the country. He was reminded that the re-planting still needs to be done, he will follow this up.</p> <p><b><u>GigaBit:</u></b> Cllr McLeish said there should be more news in 2-3 weeks, she will follow it up.</p> <p><b><u>CDALC meeting:</u></b> Cllr Burborough attending this virtual meeting on 4th October. She advised there is legislation to modernise councils that allows a Parish Council to change its name to Community Council, and the Parish Clerk would then change to Administrator. She reported that one Clerk was now located abroad and virtually attends, and that Councillors can attend meetings by virtual means. (NB: Update by Parish Clerk - Councillors cannot vote on decisions via virtual meetings, they must be present in the meeting room to vote).</p>	<p><u>LFL</u></p> <p><u>JH</u></p> <p><u>CMcL</u></p>
<p>227/21</p>	<p><b><u>CDALC:</u></b> Nominate 2 Councillors as CDALC reps, suggest Cllr McLeish &amp; Cllr Burborough as they are already the WSALC reps.</p> <p>Both Cllr McLeish &amp; Cllr Burborough were willing to be nominated as CDALC reps. Cllr Holden proposed Cllr McLeish, and Cllr Burborough seconded. Cllr McLeish proposed Cllr Burborough, and Cllr Holden seconded.</p> <p>The Parish Clerk to advise CDALC.</p>	<p><u>LFL</u></p>
<p>228/21</p>	<p><b><u>PLANNING MATTERS:</u></b> To receive a report on recent planning applications.</p> <p><b><u>Planning Update since the last Parish Council Meeting on 13th September 2021</u></b></p> <p><b><u>New Planning Applications for the period week 37 (15/09/21) to week 40 (07/10/21) inclusive</u></b></p> <p><b><u>WH/21/02814/DOM</u></b> - Case Officer: Sascha Haigh Mr &amp; Mrs Rigden Bay Leaf House Stane Street Westhampnett PO18 0NT Resubmission of change use of loft space to habitable accommodation with three rooflights to the front roof slope, two rooflights to the rear roof slope, and a rear dormer with pitched and hipped roof. O.S. Grid Ref. 488242/106148 To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QZQMM0ERFN200">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QZQMM0ERFN200</a></p> <p><b><u>PC must comment by 13/10/21</u></b> <b><u>Decision due 15/11/21</u></b></p> <p><b><u>WH/21/02287/DOM</u></b> - Case Officer: Oliver Naish Miss Isabel Ponsford</p>	<p><u>LFL</u></p>

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Cont.

9 The Sadlers Westhampnett PO18 0PR

Erection of single storey rear extension.

O.S. Grid Ref. 487538/106028

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QWUFP3ERL6N00>

**PC must comment by 27/10/21**

**Decision due 19/11/21**

**Update on outstanding Planning Applications**

**WH/21/01434/DOM** - Case Officer: Vicki Baker

Mr Kamal Krasoski

Pampas Cottage Claypit Lane Westhampnett Chichester

Detached double garage. (Originally this was (Variation of condition 4 from planning permission 18/03299/DOM -building to be used as a garage with a workshop space, toilet on ground floor and store on upper level), **now Variation of condition 2 & 4** from planning permission 18/03299/DOM -building to be used as a garage with a workshop space, toilet on ground floor and store on upper level).

O.S. Grid Ref. 488274/106364

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QSQG25ER0SR00>

**The PC lodged a Comment and Objection on 07/06/21.**

**Update**

Subsequently, in July, the PC advised the Case Officer of the full tiling of the roof, and construction of 4 rooflights, and the applicant was asked by CDC to submitted revised plans showing these. CDC advised on 19/8/21 that new plans had been submitted to them but not on yet website. Amended plans were loaded to website on 10/09/21. Within those plans a further Condition variation was requested being a 1.8m front fence and gates. A Re-consultation has taken place, and the PC submitted their comments on 28/09/21 regarding the amended plans, requesting Refusal of the entire application. Subsequently, in early October, the PC advised the Case Officer that the glazing of the windows and installation of a 3-part glazed door in place of a standard Garage door had just taken place. Awaiting further news.

**Decision overdue 30/06/21**

**WH/21/00630/FUL** - Case Officer: Jane Thatcher

The Little Blue Door Ltd

Land Adjacent To Hadrian Drive Westhampnett Chichester West Sussex

Erection of a children's nursery and a residential block comprising 2 no. 2-bed flats with associated landscaping, access and parking.

O.S. Grid Ref. 488507/106267

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QPCNYEERMRA00>

**The PC lodged a Comment and Objection on 24/05/21.**

**Update**

Subsequently, in August, the Agent has advised that revised plans have been submitted to CDC. These were lodged on the CDC website, and on 23/08/21 the PC withdrew its objections, and asked for 3 conditions to be imposed (width of car parking spaces, traditional flint-work, bricks & tiles). Awaiting further news.

**Decision was by 21/06/21, then by 31/08/21, now overdue**

**WH/21/00489/FUL** - Case Officer: William Price

Mrs Pam Clingan

Lanburn Connemaras Swallow Beck Madgwick Lane Westhampnett

Change of use of land for use as a certified 'Caravan and Motorhome Club' site for siting up to 5 no. caravans, motorhomes or trailer tents.

O.S. Grid Ref. 488052/106449

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QOOA34ERM6X00>

**PC Comment and Objection lodged 07/04/21.**

**Update:**

On 12/04/21 the PC was provided with some additional information from the applicant however the PC submission still stood as lodged. Following further information on 05/08/21 the PC withdrew most of its objections, except to do with footpaths / public transport. Awaiting further news.

<p>228/21 Cont.</p>	<p><b><u>Decision was by 26/04/21, then by 23/07/21, now overdue</u></b></p> <p><b><u>Decisions</u></b></p> <p><b><u>TG/20/02893/OUT</u></b> - Case Officer: Mike Bleakley          Countryside Properties (UK) Ltd          Land Adjacent To A27 Copse Farm Tangmere Road Tangmere West Sussex          Outline planning application for a residential-led mixed use development comprising up to 1,300 dwellings (Use Class C3), an expanded village centre (comprising flexible units suited to Use Class E and pubs or drinking establishments and/or takeaways in Use Class Sui Generis), community uses, primary school, informal and formal open space, playing pitches, footpaths, cycleways, associated landscaping, utilities and drainage infrastructure, including on-site pumping station(s) with connection to the Strategic Foul network; associated infrastructure and groundworks; with all matters reserved except for the principal access junctions from the A27 grade-separated junction and Tangmere Road and the secondary access at Malcolm Road.          O.S. Grid Ref. 489314/106361          To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QJZZT4ERIUAA00">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QJZZT4ERIUAA00</a></p> <p>PC Comments lodged 01/01/21          CDC held a Public Briefing virtually on Thurs 18 Feb 2021 10.00 am          CDC Planning Committee assessed on 07/04/21 and Granted Outline Permission subject to Highways England agreement to revised measures regarding the impact of the traffic from the development on the A27.</p> <p><b><u>Full details to be advised, and outstanding as at 10/09/21, to be followed up by the Parish Clerk.</u></b></p> <p><b><u>WH/20/02824/OUT</u></b> - Case Officer: Jeremy Bushell          CEG Land Promotions And The Landowners          Land Within The Westhampnett / North East Chichester Strategic Development Location (north Of Madgwick Lane) Chichester          Outline Application with all matters reserved except for access for the residential development comprising up-to 165 dwellings, including an element of affordable housing; together with an access from Madgwick Lane as well as a relocated agricultural access, also from Madgwick Lane; Green Infrastructure, including the enhancement of the Lavant Valley Linear Greenspace; sustainable drainage systems; and associated infrastructure.          O.S. Grid Ref. 487255/106469          To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QJ88KRER18000">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QJ88KRER18000</a></p> <p><b><u>Developer has appealed, start date 22/03/21</u></b>  <b><u>PC lodged additional comments with Inspectorate on 25/04/21</u></b></p> <p>The deadline for Appeal proofs was 06/07/21 and rebuttals by 20/07/21. There are now numerous documents to be reviewed as part of the Appeal, these can be seen on CDC website under this number.          Planning Inspectorate Reference: <b><u>APP/L3815/W/21/3270721</u></b>          The Planning Inspectorate Inquiry started 03/08/21 and was due to conclude on 12/08/21.          The Planning Inspectorate Decision was due on 25/08/21, but now extended with closing statements by the advocates and a discussion on potential conditions scheduled for 14/09/21, and a decision about a fortnight later, so around the <b><u>beginning of October</u></b>. No Decision as at 11/10/21.</p> <p><b><u>Other Matters</u></b></p> <p><b><u>Chichester Local Plan Review 2020 version of the Council's Housing and Economic Land Availability Assessment (HELAA) document.</u></b>          The PC have been advised of this review which includes Westhampnett, and further comments are to be prepared.          The Parish Clerk emailed Mr Toby Ayling on 02/09/21 to invite him to a face-to-face site meeting to review the HELAA sites in the Parish, in person. Reply awaited. Still no reply, to be chased.</p> <p><b><u>Linda Lanham, 11.10.21</u></b></p> <p>After a discussion by Councillors and residents regarding the continuing building of the Detached Double Garage at <b><u>Pampas Cottage</u></b> which breaches the planning permission given, Cllr Potter agreed to contact Shona Archer, CDC Planning Enforcement, to request further action be taken, such as a Stop Notice.</p>	<p><b><u>LFL</u></b></p> <p><b><u>LFL</u></b></p> <p><b><u>HP</u></b></p>
<p>229/21</p>	<p><b><u>FLOODING AT COACH ROAD IN AUGUST:</u></b> Update since 13<sup>th</sup> September 2021:          1. <b><u>Sewage overflowing - Complaint letter to OFWAT regarding non-action by Southern Water:</u></b> A reply has been received from Southern Water who are now carrying out groundwater surveys to ascertain the source of the problem causing the overflowing. Pressure needs to be kept up on this matter.</p>	<p><b><u>LFL</u></b></p>

229/21 Cont.	<p>2. <u>Surface Water – Liaison with WSCC – could remedial action be an Operation Watershed project?:</u> The surface water issues in Coach Road have been identified as being due to defective pipework under the road. WSCC Highways have put forward a plan to rectify this, and it is currently being assessed as to which part of WSCC budget will be used. If it cannot be paid for out of the immediate works, or capital projects, budgets then it may be possible via an Operation Watershed application. If a timeframe is not provided quickly then the Parish Clerk was asked to write to WSCC Highway Operations Manager Chris Dye for a committed date.</p>	<u>LFL</u>
230/21	<p><b><u>UPDATE ON REQUESTS RECEIVED BY PARISH CLERK</u></b></p> <p>1. <u>Litter Bin at Stocks Lane:</u> The Parish Clerk reported that CDC are still not able to supply, install or empty any additional litter bins in the District at present. This is due to lack of staff and cover for those staff members who go off sick / self -isolating due to Covid. Recruitment for additional staff is ongoing and the Parish Clerk was asked to contact CDC again in December.</p> <p>2. <u>Flooding at New Road / Hat Hill:</u> The issues have been advised to Goodwood who have put forward Katie Carr, Estate Project Manager, to work with the Parish Council, WSCC and a local contractor, Landbuild, to propose a solution. It may be that an Operation Watershed application will have to be made to fund the works.</p>	<u>LFL</u> <u>LFL</u>
231/21	<p><b><u>VISIBLE GATES TO EACH PART OF THE PARISH:</u></b> To review progress on this project. Cllr McLeish has chased WSCC Mike Dare who has said he will re-start our project. He has mentioned that the suggested site in the area of the Chichester Park Hotel may now be a problem.</p> <p><b><u>Cllr Potter and Cllr Hunt left the meeting at 7.55pm</u></b></p>	<u>CMcL</u>
232/21	<p><b><u>COMMUNITY HALL:</u></b> (Mr Richard Skillern standing in for Cllr Holden)</p> <p>1. <u>Update on Bookings:</u> There are bookings almost every day / evening, with 7 or 8 private parties in November. Rolls Royce are booking all day again in November. The bookings have reached a reasonable level and range of age / type of event.</p> <p>2. <u>Update on Finances:</u> Cllr Holden asked how near is the Hall to breaking even? The income in October will be £1,400, and the balance of the Lloyds Bank account is £11,795.25 at end of September 2021.</p> <p>3. <u>Update on Care of Building:</u> The Gas Boiler has been serviced, and the Fire System sorted out with a new detector and monitoring. Some chairs had marked the Walls, need to be kept away and marks removed. It was agreed to have professional cleaners once a month to supplement that done by the Premises Manager. The Parish Clerk to arrange this.</p> <p>4. <u>First Community Café on 19<sup>th</sup> October:</u> The arrangements are in place for this from 10.30am-12.00 noon, on Tuesdays and Thursdays. A Chalkboard and Sail Flag are on order, and Posters are being done for the Noticeboards.</p> <p>5. <u>Update on Community Hall Signage:</u> It was agreed that the signage should not be illuminated. The lettering and quote were approved, and the Parish Clerk was asked to send the quote to Mr Andrew Ball at Rolls Royce, to see if they are kindly able to fund this.</p> <p>6. <u>Any other business:</u> The Parish Clerk reported that the shelf for the Microwave was being custom made to fit the space.</p>	<u>LFL</u> <u>RS</u> <u>LFL</u> <u>LFL</u>
233/21	<p><b><u>CHRISTMAS FAIR &amp; TREES: 28<sup>th</sup> November - Community Hall and Westerton</u></b></p> <p>1. <u>Review progress on Fair arrangements, Fair open from 1-30pm to 4-30pm:</u> 8 stalls have been arranged, along with Father Christmas. Timing 1.30pm to 4-00pm. Non-alcoholic Mulled Wine, hot drinks, and Mince Pies will be served. Flyers being done to be distributed by end of October.</p> <p>2. <u>Confirm Order for 2 x 8' Trees:</u> It was agreed that the Parish Clerk order the Trees.</p> <p>3. <u>Review existing Decorations, Order New ones, Confirm budget for purchases:</u> It has been arranged for the Parish Clerk and Mr Bob Keatley to review all the Decorations in October, and order anything else required. The budget is £1000 overall.</p> <p>4. <u>Plan Collection &amp; Installation Team / Takedown &amp; Disposal Team:</u> Cllr Holden offered to look after the Westerton Tree putting up / taking down. Mr Mark Mason has agreed to collect the trees and deliver to the 2 sites. Mr Richard Skillern will help also. More help is needed.</p> <p>5. <u>Switch On time 4-30pm and Persons to do this task!:</u> Various suggestions were made including Susan, Duchess of Richmond; or Charles, Duke of Richmond. The Parish Clerk to follow up.</p>	<u>MW</u> <u>LFL</u> <u>LFL</u> <u>/RK</u> <u>ALL</u> <u>LFL</u>
234/21	<p><b><u>NHB 2021 APPLICATION - 40/21</u></b></p> <p>CDC have confirmed their approval of the NHB 2021 application for Blackout Curtains / Blinds for the Community Hall in the sum of £13,281, and now require confirmation of the Parish Council acceptance of the Terms and Conditions relating to this award.</p> <p><b><u>RESOLVED:</u></b> That the Parish Council accept and understand the Terms and Conditions of the New Homes Bonus Agreement NHB 40/21. All voted in favour. The Parish Clerk to sign both copies of the Terms and Conditions and one copy to be sent to Mr David Hyland.</p>	<u>LFL</u>
235/21	<p><b><u>KEEPING THE PARISH LOOKING GOOD – VILLAGE VOLUNTEERS:</u></b> An Update</p> <p>Cllr McLeish advised that there were 4 volunteers last week, and she thanked all for the work done and the litter picking. It was commented that a great deal of litter was evident after the Revival when walking towards Goodwood Hotel on sides of the road. Also, in Westerton Lane from the bend to the Motor Circuit. The Parish Clerk will email Goodwood to ask for litter collection to be done, and to be added to their work schedules for each event.</p>	<u>LFL</u>

236/21	<b><u>ANNUAL PARISH MEETING ON 8<sup>th</sup> NOVEMBER 2021 AT 6PM IN WESTHAMPNETT COMMUNITY HALL:</u></b> Arrangements for this Meeting including presentation content It was agreed to hold a separate meeting in the next 2 weeks, the Parish Clerk to fix a date and time.	<b><u>LFL</u></b>
237/21	<b><u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</u></b> A request from the Governors of the March School had been received, asking for funding towards new Decking to be reviewed again, and the Councillors agreed to discuss this at the next PC meeting.	<b><u>LFL</u></b>
238/21	<b><u>PARISH FINANCIAL MATTERS:</u></b> 1. <u>To approve the Accounts to 30<sup>th</sup> September 2021:</u> The Accounts had been previously circulated to all Councillors. There being no questions, the approval of the accounts was proposed by Cllr Holden, seconded by Cllr Burborough, and the Accounts were signed by Cllr McLeish. 2. <u>AGAR – To note External Auditor Report and Certificate received:</u> Copies of the External Auditor Report and Certificate are to be put on the Noticeboards and Website. 3. <u>To approve Mr Richard Skillern as Full Signatory on Lloyds Bank Account:</u> This was proposed by Cllr McLeish and seconded by Cllr Burborough. The Parish Clerk to action. 4. <u>To review proposed process for Hall Committee to be reimbursed for expenditure on Hall related purchases up to the value of £200. To be paid from the Lloyds Bank Account as an Interim measure until March 2022 when the method of Hall funding is to be reviewed for the coming Financial Year:</u> This matter was discussed and it was agreed to work on it over the Winter with a view to starting in April being the new FY. 5. Any other business: A. Printer: Cllr McLeish to send details of a Brother model to the Parish Clerk. B. Cheques were signed just before the start of the meeting to cover recent invoices.	<b><u>LFL</u></b> <b><u>LFL</u></b> <b><u>CMcL</u></b>
239/21	<b><u>CORRESPONDENCE, INCLUDING NOTICES &amp; LEAFLETS:</u></b> None.	
240/21	<b><u>DEALING WITH LOCAL ISSUES:</u></b> 1. <u>Speeding in Westerton Lane:</u> Cllr Holden advised that Mr and Mrs Freemantle and others, all residents of Westerton, have asked for the process to be started to reduce the speed limit, currently at the National Speed Limit of 60mph. There are children walking to school, and it is thought it needs to be less, maybe 30mph. The Parish Clerk was asked to contact Mike Dare / Miles Davy to find out the details of the process. Also, could the Lane be included in the Goodwood Events TTRO for next year at 30mph? 2. <u>Cycling Signage southbound on Claypit Lane faded:</u> Mr Paul Freemantle, a resident, asked if this could be redone. The Parish Clerk to ask Highways. 3. <u>No Right Turn out of Private Road onto Claypit Lane:</u> The Parish Clerk was asked to write to Dovecote and Westhampnett House to remind people there is No Right Turn (No entry signs). 4. <u>To Let Sign on Fence at Roman Walk:</u> Mr Derek Marlow, a resident, mentioned the arrival of a To Let sign, the Parish Clerk advised she had already spoken to the firm concerned and asked them to remove it. (NB: Since removed). 5. <u>Replacement Trees on Roman Walk and the Village Green:</u> Mr Derek Marlow, a resident, advised that replacement trees are to be planted by the Bellway contractors during the Autumn. The Parish Clerk will contact Bellway to find out when. 6. <u>Fly-tipping at Sidengreen Lane:</u> Mrs Jean Hardstaff, a resident, advised that a large fly-tipping incident had taken place just off Westerton Lane, down Sidengreen Lane. This has happened before and is costing CDC time and money to clear, as well as being unsightly and a potential hazard. Could vehicle access be restricted somehow? The Parish Clerk to contact Goodwood to check if the Lane is on their land, and if so, what could be done? 7. <u>Flooding at Holmwood House:</u> The Parish Clerk reported that extensive flooding is occurring on 2 areas of the garden and wood each time it rains hard. The surface water drain is not allowing the water to run away as it used to do, and ground water seems to be not draining as it used to either. The building works in Hadley House next door are meant to keep the culvert across from Holmwood House going south towards Stane Street running, but something has happened that appears to be a contributory factor. The residents have contacted CDC Drainage Engineer, Dominic Henly, to ask him to inspect the problem.	<b><u>LFL</u></b> <b><u>LFL</u></b> <b><u>LFL</u></b> <b><u>LFL</u></b> <b><u>LFL</u></b> <b><u>LFL</u></b>
241/21	<b><u>QUESTIONS BY THE PUBLIC:</u></b> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.	
242/21	<b><u>DATE OF NEXT FULL PARISH COUNCIL MEETING:</u></b> 8 <sup>th</sup> November 2021 - Annual Parish Meeting at 6pm and Full Council Meeting 7pm.  Both noted.	
243/21	<b><u>CLOSE MEETING</u></b> The Chairman closed the meeting at 9.01pm.	

Signed.....  
Chairman of Meeting

Date.....



253/21

**REPORTS FROM EXTERNAL BODIES:** including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting.

**WSCC Cllr Hunt reported updates on:**

Flooding at New Road / Hat Hill: see Minute 257/21 below

Flooding at Coach Road: see Minute 256/21 below

HRWS Road Washing needed to remove smells: Cllr Hunt advised that he has talked to WSCC Paul Madden who is looking into this.

A285 Duncton Road Closed: Due to a massive landslip under the road near Seaford College entrance in Duncton the A285 is closed at that point. There is extensive work being done to rebuild the land and road, and it is hoped the road will be re-opened under traffic lights soon, with full re-opened following as soon as possible after that.

Environmental & Climate Change Annual Report 2020/2021: Cllr Hunt advised that this report has been published, see link: [https://www.westsussex.gov.uk/media/16649/climate\\_change\\_annual\\_report.pdf](https://www.westsussex.gov.uk/media/16649/climate_change_annual_report.pdf)

Failed Hedging at Solar Farm: Cllr Hunt advised that the failed hedging will be replaced this year.

Smells from HWRS: The Parish Clerk read out an email from Mr and Mrs Brown of Grayle House regarding the ongoing problem of bad odours coming from HWRS. They were unable to attend but sent a written update regarding the situation since Spring 2020 which has not improved. They did say that the new Biffa representative was trying to find solutions, which is very welcome. Cllr Hunt confirmed that the Environmental Agency has said there is no particular problem, and WSCC have said they are not aware of any other complaints. Cllr Hunt advised that he wasn't sure what more could be done as the outside doors are shut as much as possible, and extra trucks have been deployed to avoid a build-up. Whilst not trying to minimise the issue, the previous people were there for many years with no complaints. He did add that a lookout would have to be kept when the new Madgwick Park houses on that corner are built to see if they are affected.

Parking of Fairground Vehicles for Sloe Fair 18<sup>th</sup> October: Cllr Burborough asked Cllr Hunt about the parking of these vehicles all over the verges alongside Stane Street and the A27 dual carriageway link and blocking the only footpath to Chichester. Parents with pushchairs had to go into the road to get by. It is appreciated that they have come to this area for parking for many years, however the use of the area has changed with many more residents, a cycle path and more pedestrians to and from the school. Surely there must be a better solution than this. He will speak to WSCC Highways about using the carriageway to park (under a TTRO), rather than the verges.

**CDC Cllr Henry Potter submitted the following report:**  
CDC Councillors Report.

*Referring to recent past concerns you have had regarding Planning Infringements, I paid particular attention to the Agenda for last Wednesday's Planning Committee.*

*At the end of each monthly Agenda it is good practice to include updates on new and existing planning violations, new and existing Appeals that have been lodged or are in progress, not just for the District outside the SDNP but for those within the Park. Alarmingly, the bundle for the period 20/09 to 13/10/2021 extends to 164 PAGES!*

*There are currently about 280 cases on hand including circa 80 cases received during the past month. Approximately 105 cases were closed as at 30/09.*

*These figures are very disheartening without doubt, but if you could understand the statutory procedures which must be observed in every case, you would better appreciate the uphill struggle our Enforcement Team have when dealing with the "rights" of these offenders.*

*In that same listing it confirmed that the application for 140 homes at Raughmere, Lavant has been appealed and will be decided by Public Enquiry. Alas, there is still no decision on the land west of Madgwick Lane. I'm still ever hopeful.*

*There are a number of seasonal events being planned in the District in the run up to Christmas with free parking in selected car parks in the City and details of these have been circulated via Press Releases and are available on the CDC Website.*

*The recent suspension of the 55 Bus Service through Boxgrove caused considerable inconvenience to regular users over the past two weeks. Southern Water (who else?) dug up so much of the road to effect a new drain connection, that the bus was unable to make the turn into or out of The Street so the service was withdrawn with no prior warning. Bad on SW and I think the TRO granted by Highways could have stipulated no restriction in place.*

*Finally, the repairs/rebuilding of the A285 adjacent to Seaford College at Duncton appear not to be completed this side of Christmas, again a huge inconvenience for users of this route. The alternative via Midhurst or Bury or Pulborough is extensive.*

JH

JH

JH

JH



<p><b>253/21 Cont.</b></p>	<p><i>If you feel inclined to plant a few trees wherever possible, to help with the re-wilding schemes, there are plenty on offer. With a landowners permission alongside footpaths in the Parish could be suitable sites and perhaps one or two on the green in front of your Community Hall would enhance the view of it. CDC are leading distribution of suitable saplings, just apply for however many you can find sites for.</i></p> <p>Henry Potter. CDC Member for Goodwood</p> <p>There were no questions on the report.</p> <p><b><u>Mr Andrew Ball (Rolls Royce Motor Cars) submitted the following short report and gave his apologies:</u></b></p> <p><b>Signage.</b> <i>To confirm that RRMC will fund the Village Hall at the proposed £795 + VAT. We would appreciate a small plaque, as suggested, recognising our donations – we will fund this too. Please provide a quote for the total and I will raise here.</i></p> <p><b>RRMC Report.</b> <i>Nothing new to report at this stage. I am awaiting a call back from our planning team to confirm there are no new planning applications that I have not yet been made aware of.</i></p> <p><b>WPC Meeting.</b> <i>I'm unable to attend on Monday – I'm not sure you'd want me anyway as I am full of cold! I have flagged the request for future representation at WPC Meetings to my Director.</i></p> <p>There were no questions on the report.</p> <p>Cllr Burborough advised that Mr Ball was going to advertise internally within RR that the <u>Community Hall is available to hire as a meeting area for RR</u> as they are short of meeting rooms.</p> <p>Cllr Burborough mentioned that there are <u>vehicles waiting / parked on the chevrons in Stane Street</u>. Although not necessarily RR staff, the PC should write to Mr Ball about it and the matter will be raised at the meeting with PCSO Jason Lemm on 15<sup>th</sup> November.</p> <p>In regard to the speeding on Madgwick Lane it was noted that a <u>VAS – Vehicle Activated Sign – would record speeds</u> and these records can be downloaded for analysis. This will also be raised at the meeting with PCSO Jason Lemm on 15<sup>th</sup> November.</p>	<p><u>LFL</u></p> <p><u>AB</u></p> <p><u>SB / LFL</u></p> <p><u>LFL</u></p>
<p><b>254/21</b></p>	<p><b><u>MEMBERS' REPORTS:</u></b> To receive reports from Members where not covered in agenda below, including GACC Meeting held on 20<sup>th</sup> October and GMCCC Meeting held on 3<sup>rd</sup> November.</p> <p><b><u>GACC:</u></b> Cllr Burborough attended the GACC Meeting on 20<sup>th</sup> October. She reported that in the period June to September 2021 there had been 173 complaints with 121 of these from Summersdale. There was a comment from Westerton, but no complaints from Westhampnett.</p> <p>The dates for the next 2 GACC meetings are: Wednesday 9th March 2022, 1000-1200 and Wednesday 20th July 2022, 1000-1200.</p> <p><b><u>GMCCC:</u></b> Cllr Burborough attended the GMCCC meeting on 3<sup>rd</sup> November. She reported that the effects of the Members Meeting and other Motor events on the local area were discussed. This included the <u>noise</u> when leaving the events and <u>rubbish</u> on verges etc. The rubbish issue was noted for next year and litter picking was suggested after the events to clear it up. <u>Several vehicles used Sidengreen Lane as a road</u> and Goodwood Traffic Management are to put a stop to this. <u>Temporary 30mph signage is to be considered for Westerton Lane. Additional speed signage to be put up for the Breakfast Clubs.</u></p> <p>Cllr Burborough reported that there will <u>not be an Outdoor Cinema in 2022.</u></p> <p>Regarding <u>Fireworks</u> it was agreed that notification of these dates would continue to be sent.</p> <p>The date for the next GMCCC meeting is Wednesday 20th April 2022 10am – 1pm.</p> <p>Cllr Burborough provided the dates for the various major Goodwood events in 2022: <u>Motor Racing:</u> 79th Members' Meeting - 9-10 April, Festival of Speed - 23-26 June and Goodwood Revival - 16-18 September. <u>Horse Racing:</u> Season Opener - 29-30 April, May Festival - 20-21 May, Three Friday Nights - 3, 10 &amp; 17 June Family Race Day - 5 June, Qatar Goodwood Festival - 26-30 July, August Bank Holiday - 26-28 August Midweek Racing - 6 &amp; 21 September, Season Finale - 9 October <u>Dog Event:</u> Goodwoof - 28-29 May <u>Cycle Event:</u> Eroica Britannia 6-7 August – This is to be held on the roads around West Sussex. It is a Family Event with expected attendance to be circa 12,000 people and 3,000 riders.</p>	

<p>254/21 Cont.</p>	<p><b>A27 Bypass Meeting:</b> Cllr Holden attended the A27 Bypass meeting by Zoom on 3<sup>rd</sup> November. He produced some notes which he read out as below:</p> <ul style="list-style-type: none"> <li>• Call was run by individuals from National Highways as well as Arup consultancy; large turnout from local parishes.</li> <li>• Currently in the middle of Road Investment Strategy (RIS) Period 2 – the Chichester Bypass Project has been earmarked along with others for possible construction in period 3 (2025-2030).</li> <li>• However, there is no indication yet of what funding is available for RIS3</li> <li>• National Highways Team cited a need to engage with the local community routes to identify mitigation of any environmental impact, and highlighted a lack of consensus over preferred options</li> <li>• The research will be revisiting older options (which seems to include the previously excluded 4 and 5 Northern Routes) together with new options. (Note that CDC favoured a mitigated Northern route).</li> <li>• The DfT has decided to conduct more research to identify whether either the Northern or Southern options will deliver tangible benefits. Factors include socio-economic as well as transportation benefits; regional as well as local.</li> <li>• Engagement will take the form of website updates/subscriber updates/group sessions/consultation, including with all local parish councils</li> <li>• National Highways noted that it will not be possible to take all the options which will be considered through to full development, given that some will be discounted fairly early on due to factors such as environmental concerns, although they will have to provide a detailed narrative of why those options are not viable.</li> <li>• National Highways also noted that they had no powers to protect a corridor and the land around a corridor at this moment in time until the government has a preferred route</li> <li>• The design life of the project is 15 years at a minimum</li> <li>• Formal feedback has been requested for spring 2023</li> <li>• There was a lot of vocal criticism from the southern parishes (eg Selsey, Hunston) stated that all the traffic models don't adequately acknowledge of tourist industry on Manhood where population increases by 50% or of event traffic at Goodwood, where just one breakdown causes huge delays – at peak times, those living on the Manhood get marooned.</li> <li>• To reiterate, National Highways has no timeframe for an operational route or a budget or of benefits relative to cost</li> </ul> <p><b>WH points</b></p> <ul style="list-style-type: none"> <li>• Assuming that any route became operational at or around 2030, traffic profiles and emissions will be radically different to those of 2020 given the envisaged and regulatory-driven migration to electric vehicles.</li> <li>• Local authorities are also being encouraged to deliver Mobility as a Service platforms with a view to reducing traffic congestion, particularly in urban areas</li> <li>• Development of a bypass would also generate significant levels of embodied carbon associated with the whole life cycle of materials, energy use and construction</li> </ul> <p>Cllr Holden added that it would be beneficial to keep in close contact with Goodwood, Lavant and Boxgrove parishes on this matter.</p>	
<p>255/21</p>	<p><b>PLANNING MATTERS:</b> To receive a report on recent planning applications.</p> <p><b><u>Planning Update since the last Parish Council Meeting on 11<sup>th</sup> October 2021</u></b></p> <p><b><u>New Planning Applications for the period week 41 (14/10/21) to week 44 (03/11/21) inclusive</u></b></p> <p>None.</p> <p><b><u>Update on outstanding Planning Applications</u></b></p> <p><b><u>WH/21/02287/DOM</u></b> - Case Officer: Oliver Naish Miss Isabel Ponsford 9 The Sadlers Westhampnett PO18 0PR Erection of single storey rear extension. O.S. Grid Ref. 487538/106028 To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QWUFP3ERL6N00">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QWUFP3ERL6N00</a></p> <p><b><u>PC made no comment.</u></b> <b><u>Decision due 19/11/21</u></b></p>	

255/21  
Cont.

**WH/21/01434/DOM** - Case Officer: Vicki Baker

Mr Kamal Krasoski

Pampas Cottage Claypit Lane Westhampnett Chichester

Detached double garage. (Originally this was (Variation of condition 4 from planning permission 18/03299/DOM -building to be used as a garage with a workshop space, toilet on ground floor and store on upper level), **now Variation of condition 2 & 4** from planning permission 18/03299/DOM -building to be used as a garage with a workshop space, toilet on ground floor and store on upper level).

O.S. Grid Ref. 488274/106364

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QSQG25ER0SR00>

**The PC lodged a Comment and Objection on 07/06/21.**

**Update**

Subsequently, in July, the PC advised the Case Officer of the full tiling of the roof, and construction of 4 rooflights, and the applicant was asked by CDC to submitted revised plans showing these. CDC advised on 19/8/21 that new plans had been submitted to them but not on yet website. Amended plans were loaded to website on 10/09/21. Within those plans a further Condition variation was requested being a 1.8m front fence and gates. A Re-consultation has taken place, and the PC submitted their comments on 28/09/21 regarding the amended plans, requesting Refusal of the entire application. Subsequently, in early October, the PC advised the Case Officer that the glazing of the windows and installation of a 3-part glazed door in place of a standard Garage door had just taken place. More amended plans were loaded to website on 27/10/21. Within those plans there are some anomalies from previously submitted drawings. The PC to assess and make any comments by 11/11/21.

**Decision overdue 30/06/21**

**WH/21/00630/FUL** - Case Officer: Jane Thatcher, now Joanne Prichard

The Little Blue Door Ltd

Land Adjacent To Hadrian Drive Westhampnett Chichester West Sussex

Erection of a children's nursery and a residential block comprising 2 no. 2-bed flats with associated landscaping, access and parking.

O.S. Grid Ref. 488507/106267

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QPCNYEERMRA00>

**The PC lodged a Comment and Objection on 24/05/21.**

**Update**

Subsequently, in August, the Agent has advised that revised plans have been submitted to CDC. These were lodged on the CDC website, and on 23/08/21 the PC withdrew its objections, and asked for 3 conditions to be imposed (width of car parking spaces, traditional flint-work, bricks & tiles). Awaiting further news.

**Decision was by 21/06/21, then by 31/08/21, now overdue**

**WH/21/00489/FUL** - Case Officer: William Price

Mrs Pam Clingan

Lanburn Connemaras Swallow Beck Madgwick Lane Westhampnett

Change of use of land for use as a certified 'Caravan and Motorhome Club' site for siting up to 5 no. caravans, motorhomes or trailer tents.

O.S. Grid Ref. 488052/106449

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QOOA34ERM6X00>

**PC Comment and Objection lodged 07/04/21.**

**Update:**

On 12/04/21 the PC was provided with some additional information from the applicant however the PC submission still stood as lodged. Following further information on 05/08/21 the PC withdrew most of its objections, except to do with footpaths / public transport. Awaiting further news.

**Decision was by 26/04/21, then by 23/07/21, now overdue**

255/21  
Cont.

## Decisions

**WH/21/02814/DOM** - Case Officer: Sascha Haigh

Mr & Mrs Rigden

Bay Leaf House Stane Street Westhampnett PO18 0NT

Resubmission of change use of loft space to habitable accommodation with three rooflights to the front roof slope, two rooflights to the rear roof slope, and a rear dormer with pitched and hipped roof.

O.S. Grid Ref. 488242/106148

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QZQMM0ERFN200>

**PC made no comment.**

**Decision due 15/11/21**

**Permitted 28/10/21**

Extract of Conditions:

3) The development hereby permitted shall not be constructed other than in accordance with the materials specified within the application form and plans, unless otherwise agreed in writing by the Local Planning Authority. Reason: To ensure that a harmonious visual relationship is achieved between the new and the existing developments.

**TG/20/02893/OUT** - Case Officer: Mike Bleakley

Countryside Properties (UK) Ltd

Land Adjacent To A27 Copse Farm Tangmere Road Tangmere West Sussex

Outline planning application for a residential-led mixed use development comprising up to 1,300 dwellings (Use Class C3), an expanded village centre (comprising flexible units suited to Use Class E and pubs or drinking establishments and/or takeaways in Use Class Sui Generis), community uses, primary school, informal and formal open space, playing pitches, footpaths, cycleways, associated landscaping, utilities and drainage infrastructure, including on-site pumping station(s) with connection to the Strategic Foul network; associated infrastructure and groundworks; with all matters reserved except for the principal access junctions from the A27 grade-separated junction and Tangmere Road and the secondary access at Malcolm Road.

O.S. Grid Ref. 489314/106361

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QJZZT4ERIUA00>

PC Comments lodged 01/01/21

CDC held a Public Briefing virtually on Thurs 18 Feb 2021 10.00 am

CDC Planning Committee assessed on 07/04/21 and Granted Outline Permission subject to Highways England agreement to revised measures regarding the impact of the traffic from the development on the A27.

**Full details to be advised, and outstanding as at 10/09/21, to be followed up by the Parish Clerk.**

**LFL**

**WH/20/02824/OUT** - Case Officer: Jeremy Bushell

CEG Land Promotions And The Landowners

Land Within The Westhampnett / North East Chichester Strategic Development Location (north Of Madgwick Lane) Chichester

Outline Application with all matters reserved except for access for the residential development comprising up to 165 dwellings, including an element of affordable housing; together with an access from Madgwick Lane as well as a relocated agricultural access, also from Madgwick Lane; Green Infrastructure, including the enhancement of the Lavant Valley Linear Greenspace; sustainable drainage systems; and associated infrastructure.

O.S. Grid Ref. 487255/106469

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QJ88KRERI8000>

**Developer has appealed, start date 22/03/21**

**PC lodged additional comments with Inspectorate on 25/04/21**

The deadline for Appeal proofs was 06/07/21 and rebuttals by 20/07/21. There are now numerous documents to be reviewed as part of the Appeal, these can be seen on CDC website under this number.

Planning Inspectorate Reference: **APP/L3815/W/21/3270721**

The Planning Inspectorate Inquiry started 03/08/21 and was due to conclude on 12/08/21.

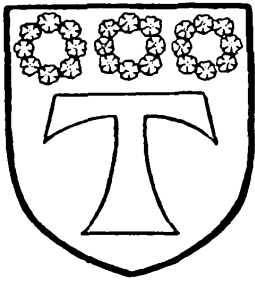
The Planning Inspectorate Decision was due on 25/08/21, but now extended with closing statements by the advocates and a discussion on potential conditions scheduled for **14/09/21**, and a decision about a fortnight later, so around the **beginning of October**. No Decision as at 11/10/21.

<p>255/21 Cont.</p>	<p><b><u>Other Matters</u></b></p> <p><b><u>Chichester Local Plan Review 2020 version of the Council's Housing and Economic Land Availability Assessment (HELAA) document.</u></b></p> <p>The PC have been advised of this review which includes Westhampnett, and further comments are to be prepared.</p> <p>The Parish Clerk emailed Mr Toby Ayling on 02/09/21 to invite him to a face-to-face site meeting to review the HELAA sites in the Parish, in person. Reply awaited. Still no reply, to be chased.</p> <p><b><u>Linda Lanham, 08.11.21</u></b></p> <p>There were no questions or comments.</p>	<p><u>LFL</u></p>
<p>256/21</p>	<p><b><u>FLOODING AT COACH ROAD:</u></b> Pipe bursts</p> <p>Cllr Hunt advised in regard to the <u>Surface Water</u> issues due to defective pipework under the road he is waiting to hear when the work is to be done by WSCC Highways.</p> <p>In regard to the <u>Sewage overflowing</u> further issues have been experienced in Coach Road, including more flooding in a resident's garden, and more tankering. More pressure needs to be put on Southern Water.</p>	<p><u>JH</u></p> <p><u>LFL</u></p>
<p>257/21</p>	<p><b><u>FLOODING AT NEW ROAD / HAT HILL – POSSIBLE OPERATION WATERSHED PROJECT?:</u></b> Update</p> <p>The Parish Clerk reported that a site meeting was held on 1<sup>st</sup> November with Gary Rustell (WSCC), Katie Carr (Goodwood), Tom Elphick (Landbuild), Jeremy Hunt (WSCC Cllr), herself, and many thanks to Rod Fabricius for standing in at short notice to attend as both Windsor and Geoff were unable to do so.</p> <p>There were 3 points of action identified:</p> <ol style="list-style-type: none"> <li>1. Goodwood to dig out the ditch on the west side of Hat Hill Road just north of the junction. This ditch is very deep and has a lot of silt on the bottom. There may be a pipe leading south towards some gullies around the junction and in Westerton Lane.</li> <li>2. Gary will have a look at the gullies and see what WSCC will be able to do.</li> <li>3. If still flooding the road further work will be needed to ascertain what can be done, perhaps via Operation Watershed funding.</li> </ol> <p>Cllr Hunt confirmed that WSCC are looking at the gullies.</p> <p><b>Cllr Hunt left the meeting at 8.06pm.</b></p>	<p><u>KC</u></p> <p><u>GR</u></p> <p><u>LFL</u></p>
<p>258/21</p>	<p><b><u>COMMUNITY HALL:</u></b> (Mr Richard Skillern standing in for Cllr Holden)</p> <ol style="list-style-type: none"> <li>1. <u>Update on Bookings:</u> The Hall is running at high levels of bookings. Advertising is to be placed in the Church Newsletter. The Hall website shows where there are spaces, and details of events.</li> <li>2. <u>Update on Finances:</u> The balance in the Lloyds Bank account as at 8<sup>th</sup> November is £14,113.</li> <li>3. <u>Update on Care of Building:</u> Mr Maher has repaired some damage to a wall and repainted, this issue has been highlighted to hirers. The Parish Clerk will get the PAT Testing done prior to the Fire Risk Assessment on 25<sup>th</sup> November.</li> <li>4. <u>Review of Community Café so far:</u> Mrs Maggie Walsh reported by email that the tea bar opened on the 9<sup>th</sup> October, and at the moment, it is open Tuesdays and Thursdays 10.30 – 12.00. It will take time for the tea/coffee bar to become established, but we will give it our best shot !! She wanted to thank all the local community for their support (buying teas/coffees/hot chocolate) and inviting their friends and neighbours, Richard and Caroline for the encouragement to give it a go!!, Carolyn and Lindsey for volunteering to help as much as they can and Chris for providing keys and knowledge. Without these people we would not be able to have a "tea/coffee bar ". She asked if anyone can spare some time (a few hours every month) to join the jolly band of volunteers to run the cafe, any help will be gratefully received. Mrs Jane Stone commented that it is lovely to have this facility, and Mrs Walsh was thanked by all for her hard work to get this going.</li> <li>5. <u>Update on Community Hall Signage:</u> The Parish Clerk confirmed that Rolls Royce have generously said they will fund the signage, along with a small plaque stating this for both the Opening Ceremony plaque and the lettering. The Parish Clerk to progress.</li> <li>6. <u>Any other business:</u> None</li> </ol>	<p><u>LFL</u></p> <p><u>LFL</u></p> <p><u>LFL</u></p>
<p>259/21</p>	<p><b><u>CHRISTMAS FAIR &amp; TREES:</u></b> 28<sup>th</sup> November - Community Hall and Westerton</p> <ol style="list-style-type: none"> <li>1. <u>Confirm progress on Fair arrangements, Fair open from 1-30pm to 4-30pm:</u> Mrs Maggie Walsh reported by email that the Christmas Fair arrangements are progressing. The stall holders have been to visit so they know how much room there is. Stalls: Handmade Christmas Cards, Dolls Shed (dolls and accessories), Jams and preserves, Small metalwork figures, Soft toys, Handmade 3D Christmas decorations, Cakes and Jams (the Church), Christmas wreaths and gifts, Father Christmas, Festive produce, Raffle at 3-30pm. Some stalls are sharing space and with the variety it is hoped that all will enjoy. Non-alcoholic mulled, soft drinks and mince pies will be provided. The Fair will be in a safe and well-ventilated environment.</li> </ol>	

259/21 Cont.	<p>2. <u>Confirm Decorations</u>: The Parish Clerk thanked Mr Bob Keatley for his assistance and confirmed that the decorations are in the process of being checked and will be ready in 2 groups, one for the Community Hall Tree and one for the Westerton Tree.</p> <p>3. <u>Plan Installation Team / Takedown &amp; Disposal Team</u>: Mr Mark Mason will collect the 2 trees on Saturday, 27<sup>th</sup> November, and deliver to the Community Hall and Westerton. Cllr Holden confirmed that he is arranging the Westerton Tree Team and will communicate via Westerton WhatsApp. The Community Hall Team are Mr Richard Skillern, Mr John Lanham, Cllr Sharon Burborough and Cllr David Plummer.</p> <p>4. <u>Update on Persons to Switch on Lights</u>: Cllr Holden will get someone to switch on at Westerton. It was suggested that the Parish Clerk ask if the School could provide a child to switch on the lights for the Community Hall tree, and perhaps lead some carol singing too.</p>	<u>LFL</u>
260/21	<p><b><u>A FURTHER REVIEW OF THE MARCH SCHOOL DECKING PROJECT</u></b></p> <p>The matter of the March School Raised Decking Project was discussed again as further information had been received from the School. The Councillors were pleased to learn of the specification of the design and materials to be used for the decking, and it was suggested that the PC pledge a contribution of £2,500, being approximately pro rata per parish child attending the school. This is in line with Oving Parish Councils contribution. This amount would be paid out of the Parish CIL monies and would be provided once the project is completed.</p> <p>This suggestion was proposed by Cllr Burborough, seconded by Cllr Plummer, and approved by those Councillors present.</p> <p>The Parish Clerk to write to The March School to advise them of this decision.</p>	<u>LFL</u>
261/21	<p><b><u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</u></b> None.</p>	<u>ALL</u>
262/21	<p><b><u>PARISH FINANCIAL MATTERS:</u></b></p> <p>1. <u>To approve the Accounts to 31<sup>st</sup> October 2021</u>: The Accounts had been previously circulated to all Councillors. There being no questions, the approval of the accounts was proposed by Cllr James, seconded by Cllr Burborough, and the Accounts were signed by the Chairman. A copy to be sent to Mr Richard Skillern in regard to the Community Hall costs.</p> <p>2. <u>NHB 40/21</u>: It was noted that the sum of £13,281 was received on 5<sup>th</sup> November. This is for Blackout curtains/ Blinds for the Community Hall. The Parish Clerk to email all to get this project going.</p> <p>3. <u>Any other business: Finance Committee Meeting</u> needed in December to begin the budget / precept process. The Parish Clerk to ask Cllr Moth for her availability and sort out a date / time, and Cllr Burborough offered to host the meeting.</p>	<u>LFL</u> <u>LFL</u> <u>LFL</u>
263/21	<p><b><u>CORRESPONDENCE, INCLUDING NOTICES &amp; LEAFLETS:</u></b> None.</p>	
264/21	<p><b><u>DEALING WITH LOCAL ISSUES:</u></b></p> <p><u>Speed on Madgwick Lane</u>: Mrs Marion Ewart and Mrs Tracey Jeffery, both residents of Madgwick Park expressed concern about the speed of traffic on Madgwick Lane, both bikes and cars. Mrs Ewart recently had her car written off by a tipper truck that went into the back of her whilst she was waiting to turn into Shelby Drive. The Councillors said this matter needed to be raised at the meeting with PCSO Jason Lemm on 15<sup>th</sup> November with a view to getting a site on Madgwick Lane for the SpeedWatch to be allowed to work. Cllr Plummer will deliver SpeedWatch flyers in Madgwick Park and attend the meeting.</p> <p><u>Dog Bins in Madgwick Park</u>: As CDC cannot supply, install or empty any more litter bins at present it was agreed that Cllr Plummer approach Madgwick Park Management Company to ask for some to be provided for the development.</p>	<u>DP</u> <u>DP</u>
265/21	<p><b><u>QUESTIONS BY THE PUBLIC:</u></b> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.</p> <p>None.</p>	
266/21	<p><b><u>DATE OF NEXT FULL PARISH COUNCIL MEETING:</u></b> 13<sup>th</sup> December 2021</p> <p>Noted.</p>	
267/21	<p><b><u>CLOSE MEETING</u></b> The Chairman closed the meeting at 9.01pm.</p>	

Signed.....  
**Chairman of Meeting**

Date.....



# WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham  
Oak Tree Cottage, Claypit Lane, Westhampnett, Chichester PO18 0NU

Tel: 01243 536859 email: [westhampnettclerk@gmail.com](mailto:westhampnettclerk@gmail.com)  
[www.westhampnettpc.co.uk](http://www.westhampnettpc.co.uk)

<http://www.british-history.ac.uk/>

## Minutes of the Annual Parish Meeting held at 6pm on Monday 8<sup>th</sup> November 2021 at Westhampnett Community Hall, Hadrian Drive, Westhampnett, PO18 0FP

### Present:

Parish Councillors: Cllr W Holden (Vice-Chairman, and Chairman of this meeting), Cllr S Burborough and Cllr S James.

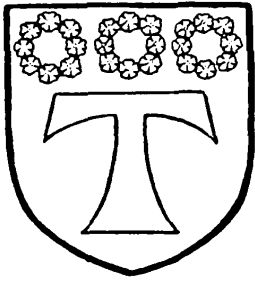
The meeting was clerked by Parish Clerk, Mrs Linda F Lanham.

14 members of the public attended.

<u>Minute No</u>	<u>Item</u>	<u>Action</u>
244/21	<b><u>OPEN ANNUAL PARISH MEETING &amp; TAKE APOLOGIES FOR ABSENCE</u></b> Cllr Holden (Vice-Chairman, and Chairman of this meeting) opened the meeting at 6.01pm and welcomed all.  Apologies were received from Cllr C McLeish, Cllr T Ashcroft, Cllr C Moth and CDC Cllr H Potter.	
245/21	<b><u>CONFIRM MINUTES OF THE LAST ANNUAL PARISH MEETING held on 29th April 2019 (no Annual Parish Meeting held in 2020 due to Coronavirus)</u></b>  The Minutes of the Annual Parish Meeting for the Parish of Westhampnett held on Monday 29th April 2019 were accepted. Cllr Burborough proposed that they be approved, Cllr James seconded this, and they were then signed by the Chairman.	
246/21	<b><u>REVIEW PARISH COUNCIL COMMUNITY ACTIVITIES / FACILITIES DURING PAST 2 YEARS AND POSSIBILITIES FOR THE FUTURE</u></b>  The Chairman advised that there was food and drinks available and to please help yourself. He thanked Mrs Maggie Walsh for preparing all the food and drinks.  The attendees were invited to view the displays in the room, raise any matters of interest, and note their ideas using the Post-it notes. They were reminded all that any local elector may ask a question related to the parish.  The Displays covered: Use of the Village Green / Games / Table Tennis etc Community Hall - Hall Name Lettering Whats On at the Community Hall - Cafe, Xmas Fair, Xmas Tree Lights Switch-on, Activities. Village Gates – design and positioning being worked on at present Volunteers – what they do, and more help needed please Speed Awareness Group – Possible Revival of the Speed Watch group Operation Watershed – Work done on Westerton Lane Allotments - layout and details of starting a Society, and requesting volunteers Parish Councillors - need more Councillors. Ideas to be put on Board with Post-it Notes.  There were no points raised about the Parish, and items discussed were that an Outdoor Table Tennis Table and some Outdoor Exercise Equipment would be beneficial, and that more general seating is needed around the Village Green.	<b><u>LFL</u></b>
247/21	<b><u>CLOSE ANNUAL PARISH MEETING</u></b>  There being no other business the Chairman closed the meeting at 6.44pm	

Signed.....  
**Chairman of Meeting**

Date.....



# WESTHAMPNETT PARISH COUNCIL

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## Minutes of the Westhampnett Parish Council Meeting held at 7pm on Monday 14th December 2020 via Zoom

### Present:

Parish Councillors: Cllr C McLeish (Chairman), Cllr W Holden (Vice-Chairman), Cllr T Ashcroft, Cllr S Burborough, Cllr S James and Cllr C Moth.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham, with CDC Cllr H Potter and WSCC Cllr J Hunt in attendance.

9 members of the public also attended, including Mr A Ball (RR) intermittently.

<u>Minute No</u>	<u>Item</u>	<u>Action</u>
277/20	<b>OPEN THE MEETING &amp; TAKE APOLOGIES FOR ABSENCE:</b> Cllr Holden welcoming all via Zoom. Cllr Holden opened the meeting, advising that Cllr McLeish was delayed and would be joining very soon, meanwhile he would act as Chairman of the Meeting.	
278/20	<b>DISCLOSURE OF INTERESTS:</b> Cllr Burborough - Rolls Royce (as place of work but not a direct employee).	
279/20	<b>CONFIRM MINUTES OF THE LAST FULL PC MEETING</b> held on 9 <sup>th</sup> November 2020: <u>This item was deferred until after Cllr McLeish joined the meeting partway through Minute No 281/20</u> The Minutes for the Parish Council meeting held on 9 <sup>th</sup> November 2020 were accepted. Cllr Holden proposed that they be approved, this was seconded by Cllr Burborough, all were in favour and they were then signed by the Chairman, Cllr McLeish.	<b>CMcL</b>
280/20	<b>MATTERS ARISING:</b> To deal with any matters arising from the Minutes of the last meeting. <u>This item was deferred until after Cllr McLeish joined the meeting partway through Minute No 281/20</u> None.	
281/20	<b>REPORTS FROM EXTERNAL BODIES:</b> including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting. <b><u>WSCC Cllr Jeremy Hunt submitted the following report, and took questions only:</u></b> <b><u>West Sussex COVID Update – as at Wednesday 9<sup>th</sup> December 2020</u></b> <b><u>Recorded Cases</u></b> The <b>seven-day</b> incidence rate is the number of cases per 100,000 population and varies in the county. In the period 26 <sup>th</sup> November and 2 <sup>nd</sup> December: <ul style="list-style-type: none"><li>• Worthing had the lowest rate at 25.3 per 100,000 population, Mid Sussex the highest rate with 100 per 100,000 population.</li><li>• The rate for the Chichester district was 45.4 per 100,000</li><li>• The overall West Sussex seven-day incidence rate over this period was 57.3 per 100,000 population.</li><li>• All districts in West Sussex have an incidence rate below that of England (148.7 per 100,000) and the South East rate (147.2 per 100,000).</li></ul>	



281/20  
Cont.

### **Age Groups**

Of the people testing positive adults (aged 40 to 49 years) had the highest age-specific incidence rate at 86.5 per 100,000. Adults aged 70-79 years had the lowest rate at 16.5 per 100,000. The overall 60+ years rate for West Sussex is 35.7 per 100,000, compared with 96.7 in the South East, and England 111.5.

### **Covid-19 vaccinations get underway in Sussex this week**

The NHS in Sussex will begin vaccinating patients against Covid-19 this week, starting at the Royal Sussex County Hospital (RSCH) in Brighton. The RSCH will be the first Sussex site to receive the vaccine, with deliveries expected to all Sussex acute hospital sites over the coming weeks. These sites will be known as Hospital Hubs. The programme is overseen by the national NHS England and Department for Health and Social Care vaccination programme. Patients aged 80 and above who are already attending hospital as an outpatient, and those who are being discharged home after a hospital stay, will be among the first to receive the vaccine.

Delivering the Pfizer vaccine is complex as it needs to be stored at -70C before being thawed out and can only be moved four times within that cold chain before being used. This makes it very difficult to deliver in care homes at present. While safe and effective ways to overcome these challenges are being developed, care home staff will be invited to receive the vaccine from the hospital hubs and other sites as they come online.

In addition to hospital hubs at other acute sites across Sussex, we are expecting 11 GP-led local vaccination services, through their Primary Care Networks, to start to come online over the coming weeks, with more to follow in a phased manner. Larger vaccination centres will also be established as further supplies of vaccine come on stream.

Staff from across Sussex will be supporting this historic vaccination effort. Sussex Community NHS Foundation Trust are leading the work to recruit and train more staff - both clinical and non-clinical - so that the NHS in Sussex can deliver this unprecedented immunisation programme without impacting on other vital services.

WSSC is a member of the Sussex Integrated Care System, and is closely involved with NHS partners, including local vaccination planning through the Director of Public Health.

The public are now being asked to do three things to help as the NHS roll out vaccinations:

1. The NHS will contact you when it's your turn, so please be patient until then.
2. Please act on your invite when it comes, and make sure you attend your appointments.
3. Remember Hands, Face, Space. It will save lives and help the NHS.

### **Libraries & Record Office**

Libraries have opened as they were before the second national lockdown and are busy as they go into their first full week, especially during the core hours, due to the time of year, but it does become quieter from 4pm due to the shorter days. The team continue to work in a 'covid-safe' fashion, ensuring the safety of both staff and visitors at all times.

The Record Office continues with business as usual, with nothing specific to report from the team at the moment.

### **Care homes**

The number of older people's care homes with a confirmed case of Covid-19 is 11 (staff and/or resident). Learning disability and mental health services have five services with confirmed cases.

Local data on care homes reports admissions are currently restricted in:

- 17 care homes for older people,
- 0 extra care settings,
- 10 care homes for mental health/learning disability,
- 1 domiciliary care providers, and
- 2 supported living settings.

The Council, working with Public Health and the Clinical Commissioning Group, continues to provide daily support for care services with confirmed outbreaks or identified cases of Covid-19.

The County Council continues to support care providers during the pandemic and is currently developing resources to support them to facilitate visiting by adopting a risk assessed, person-centred approach that takes account of mental and physical wellbeing and the wishes of the person living in the care home. The Council will support care providers to interpret and implement new guidance regarding visiting in care homes published on the 2<sup>nd</sup> December 2020.

A pilot is being run by the Care and Business Support Team and Library Services; digital support for care homes and for families of residents. The focus is to optimise the use of the iPad issued by NHSx within the homes and to support families to keep in touch via the use of technology and the use of various software. There is also the opportunity for those who do not have access to IT to make arrangements to use equipment in libraries in a Covid-19 safe way.

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Cont.

Latest national guidance on residential care, supported living and home care guidance is available at <https://www.gov.uk/government/collections/coronavirus-covid-19-social-care-guidance>

### **Local support for NHS Test & Trace launches across Sussex**

The [Local Tracing Partnership](#) went live on 26<sup>th</sup> November across East and West Sussex to support the national NHS Test and Trace system. Run from our [Covid-19 Community Hub](#), the service has taken on responsibility for contacting individuals across both counties who have received a positive Covid-19 test result but were unable to be contacted by the national NHS Test and Trace team within 48 hours. Call volumes are currently low. In addition to collating details and entering these back into the National system, the team are also ensuring residents have access to support during their period of isolation.

Contact will be made by the service to affected individuals in one of three ways:

- Text – **Covid TRACE** (you cannot reply to these text messages).
- Phone – **01243 642153** (inbound calls can be made to this number).
- Email - **West Sussex County Council Local Covid Tracing Partnership** (you cannot reply to these messages).

The team will also be on hand to provide advice regarding positive test results, requirements of self-isolation and to offer additional support to people as required. However, if you wish to book a test or want to enquire about testing you should continue to **call the National Testing helpline on 119**

For full details go to: <https://www.westsussex.gov.uk/fire-emergencies-and-crime/coronavirus-covid-19-advice-and-information/local-tracing-partnership-service/>

### **West Sussex Covid Community Hub**

Our **Community Hub** continues to be **open seven days a week, 8am – 8pm** and preparations are underway to cover the festive season, including Christmas Day.

**If your request is urgent, for example you are going to run out of food or medicine in the next three days, please phone 033 022 27980 so that we can make sure you get help as quickly as possible. For more details go to:** <https://www.westsussex.gov.uk/leisure-recreation-and-community/supporting-local-communities/community-hub-covid-19/>

As West Sussex is currently in Tier 2 it is not possible for Clinically Extremely Vulnerable individuals to register via the National Shielding Support Service (NSSS) portal to indicate that they may need support from the Community Hub, so we will continue to make contact with individuals who are newly diagnosed or added to this NHS list to ensure that they know that the **Community Hub** remains available.

### **Covid Winter Grant Scheme**

The County Council has agreed how it will allocate the £1,989,591.80 it has received from the Government as part of the Covid Winter Grant Scheme. A large proportion of the funding will be used to feed vulnerable children and families this Christmas.

In total, £675,000 will be spent on continuing Free School Meal (FSM) provision for children over the Christmas and February school holidays. Eligible families will be given a £30 voucher to spend across a variety of supermarkets over the two-week Christmas break, mirroring the national approach used during the Easter and summer holidays. Schools will administer the vouchers to their eligible families and they have been contacted with information on how to do this.

[Further detail is available on our website.](#)

### **Local Issues.**

- **Madgwick Lane speed limit reduction** – I have emailed your Clerk on the current position and I am sure you will have been updated. However, just to confirm, the implementation of this speed limit reduction is the responsibility of Barrett Homes. The Traffic Regulation Order (TRO) was first advertised on 4<sup>th</sup> July 2019, and the new speed has to be implemented within a two-year period, which means that technically they have until 4<sup>th</sup> July 2021 to complete the work. However, having chased them last week, they have confirmed as follows: *We have road space on Madgwick Lane and will implement this ASAP. We don't expect works to progress beyond the end of January 21.*

### **Other Updates**

- The Chancellor delivered his Annual Spending Review on 24<sup>th</sup> November. This sets out the Government's departmental budgets for 2021/22. I'm sure you will all have seen the headlines, but as far as West Sussex is concerned the Review had some positive points, but as usual the devil will be in the detail. We must now wait until the Provisional Local Government Finance Statement, which will be published w/c 14<sup>th</sup> December, to find out more of that detail.
- Just as a reminder, before the Spending Review, we were projecting a total funding gap of around £43m for next year. We had identified proposed savings of around £20m, which means that the projected funding gap – pre the spending review – was around £23m. Following the spending review, based on what we know, the gap before savings is now down to around £36m. Hopefully, once more details are published in the Finance Settlement, that might reduce by possibly another £2m-£3m. We therefore continue to work on our budget for 2021/22 and our MTFs (Medium Term Financial Strategy) from

**JH/  
LFL**

281/20  
Cont.

2022/23 to 2024/2025. Our predicted funding gap over the next four years remains at just over £100m. The proposed budget and MTFS will be put forward at our Public Cabinet on Friday 22<sup>nd</sup> January 2021 and go for final approval at the full County Council meeting on Friday 12<sup>th</sup> February 2021.

- We webcast all our public meetings – which are still being held virtually – and you can find a list of meetings on our website @ <https://westsussex.moderngov.co.uk/mgCalendarMonthView.aspx?GL=1&bcr=1>
- Lastly, we are also continuing to issue our Town and Parish News, as well as regular press releases (<https://www.westsussex.gov.uk/about-the-council/news-and-campaigns/> ). Please check these sites regularly, particularly both our Coronavirus website and the CDC coronavirus website, and for other regular updates.

Jeremy Hunt – West Sussex County Council Member for Chichester North  
c/o Cabinet Office, County Hall, West Street, Chichester, PO19 1RQ  
E:mail [Jeremy.hunt@westsussex.gov.uk](mailto:Jeremy.hunt@westsussex.gov.uk)

Cllr Hunt gave a further verbal update:

Cllr Hunt explained that in relation to the Road Space Audit the double yellow lines were likely to be delayed until circa May 2021.

Cllr Hunt said that he was pleased to hear confirmation from Cllr Holden that Operation Watershed Westerton work has commenced today.

Cllr Holden asked about the Covid-19 statistics for Chichester as the rate had gone up from 45 per 100,000 to 75 per 100,000 this week. He said there was no Parish data on ONS after July, and he wondered if this was available. Mr Marlow, a resident, having raised several related questions at the last meeting had not received any further information, and said he was now not so interested in having the data.

**Cllr McLeish joined the meeting, and took over being Chairman of the Meeting, thanking Cllr Holden for stepping in.**

**CDC Cllr Henry Potter submitted the following report, and took questions only:**

The review of the Housing and Economic Land Availability Assessment is concluded and the findings have been published for Public Scrutiny. Due to restraints elsewhere within the District, additional housing is being considered for some "Service" Villages which could include Westhampnett. Boxgrove for example is expected to provide 100 new homes during the reviewed Local Plan period to 2035. This is double the number anticipated in the District Local Plan. For those who maybe unaware, there are some large chunks of prime Agricultural Land to the east of Chichester which are included in the HELAA and are classed as "deliverable", but here we are talking about over the forthcoming 50 years! Of course, if circumstances change, a lot of this may never happen.

There are some serious issues regarding Southern Water's ability to manage the increase in wastewater and effluent from these many developments across the District. The WWTW at Easthampnett was enlarged to increase capacity by a further 3,000 homes but this is already swallowed up by the developments scheduled to come forward in the very near future. For example White House Farm to the west of the City, 1,300 homes, Madgwick Park at Westhampnett, 350, Tangmere Strategic Site 1,300. New Fields off the Oving Road 95 initial homes, Old Place Farm, again at Westhampnett 150, and the opportunist proposal for 100 plus homes at Maddoxwood and the Daffodil Fields north of Summersdale. Where we ask, is the sewage from future developments going for treatment?? The District Council have written to Ofwat for some clarification. A copy of this letter has been forwarded to you for your information and other letters have been addressed to both Ofwat and Southern Water by the Chichester and Pagham Harbour Conservancies. The evidence is so damning, the responses will be of considerable interest.

The Southern Gateway regeneration scheme has moved forward with the application to purchase the Sussex Police playing field, alongside the old Boys High School. The demolition of this has been delayed by WSSC due to the Covid 19 restrictions, this of course is another area not owned by CDC and is included in the scheme as housing development land.

The situation with the Law Courts is still unclear, the Ministry of Justice seem to be sitting on their hands for whatever reason. It is certainly going to be a long process for the entire scheme.

Finally, the future of Customer Services is under review and an Initial Proposal Document has been produced. Based on collected data, it shows that since end of July 2019 and July 2020 the number of face-to-face meetings fell from 9,489 to 132. Website use was up from 192,511 to 282,000 during the same period. It is suggested that the staff savings in this area could be better engaged in helping more, particularly our elder population, to become more IT literate. However, I question this because having had a satellite IT Centre here in the Village Hall Car Park for a couple of years it was found to be poorly attended.

There have been two break ins to properties in Halnaker and Strettington last week so I urge you all to be vigilant and keep storage places secure.

And that concludes my Report.

I take this opportunity to wish you all a Happy Christmas and please God, a better New Year.

**Henry Potter, CDC Member for Goodwood Ward**

JH/  
LFL

<p><b>281/20 Cont.</b></p>	<p>Mr Andrew Blanchard, a resident, on behalf of Mr Bob Keatley, a resident, asked what the Enforcement Officers at CDC were doing regarding the lack of tankering from <u>Madgwick Park</u>. Cllr Potter said Shona Archer, the Enforcement Manager in Planning Enforcement, was working on this now. The Parish Clerk asked why the developers were not just being fined immediately? What hoops to CDC have to jump through to do this? Why cannot CDC immediately compel the developers to adhere to the planning conditions? Cllr Potter said CDC cannot just issue a fine, this process has to go through a court.</p> <p>Mr David Thomas, a resident of Old Place Farm, said the developers had <u>dug under his land for a pipe in the wrong place, and without permission</u>, and they get away with it time and again. He remarked that they have no regard for planning or residents; they don't care as long as they are making a profit and they show contempt for residents. Mrs Pam Clingan, a resident, suggested getting some bad publicity about this. The Parish Clerk read out an email from Bradley Slingo, BDW Homes, in which he accepted the problem of the pipe in the wrong place and this would be rectified as soon as possible.</p> <p>Cllr McLeish, on behalf of the entire Parish Council and residents, asked Cllr Potter to get a response within 48 hours from CDC in regard to the whole matter.</p> <p><b><u>Mr Andrew Ball (Rolls Royce Motor Cars) submitted the following report:</u></b></p> <p><b><u>Operations</u></b></p> <p><b><u>No change to advisory from previous meeting reference:</u></b></p> <ul style="list-style-type: none"> <li>• Two-shift working fully operational.</li> <li>• Currently around 30% of office-based staff are onsite daily, working on a rotational basis.</li> <li>• We are utilising our three car parks – within our planning permission – as effectively as possible.</li> <li>• Additional buses – double the previous number - are in operation to and from Bognor Regis to allow for social distancing.</li> <li>• All visitors to the Home of Rolls-Royce are asked to follow our strict Health &amp; Safety rules, in compliance with PHE guidelines.</li> </ul> <p><b><u>Planning applications - advisory</u></b></p> <ul style="list-style-type: none"> <li>• Retention of Temporary Structure (storage building)</li> <li>• Bamboo garden (non-material amendment)</li> </ul> <p><b><u>Action taken as a response to items raised at last WPC meeting</u></b></p> <ul style="list-style-type: none"> <li>• All employees have been reminded through our team briefing process that they must park on site, respect local speed limits and respect local residents by leaving the site quietly and safely. This message has been reinforced through our weekly team brief and local management briefings.</li> <li>• Employees incorrectly parking in Old Arundel Road targeted by Security and redirected to our car parks.</li> <li>• Logistics Team advised re: lorries speeding along Stane Street – suppliers contacted.</li> <li>• Congestion at shift changeover being reviewed and addressed.</li> <li>• Request for WSCC contact re: access sign referred to Nigel Carter.</li> </ul> <p><b><u>Shutdown</u></b></p> <ul style="list-style-type: none"> <li>• 22 December 2020 – 4 January 2021, with a staggered return.</li> </ul> <p><b><u>Other items</u></b></p> <ul style="list-style-type: none"> <li>• Reduction of 60mph speed limit on Madgwick Lane.</li> </ul> <p>Mr Ball would have taken questions, however his internet connection crashed and he was unable to re-join the meeting.</p> <p>There were no questions.</p>	<p><u>LFL</u></p> <p><u>LFL</u></p> <p><u>LFL</u></p> <p><u>AB / LFL</u></p>
<p><b>282/20</b></p>	<p><b><u>MEMBERS' REPORTS:</u></b> To receive reports from Members where not covered in agenda below.</p> <p><b><u>Extraordinary Goodwood Aerodrome Consultative Committee meeting, 8<sup>th</sup> December 2020</u></b></p> <p>Cllr Burborough attended this meeting via Zoom, and reported that:</p> <p>The <u>Election of new Chairperson</u>, Barry Smith, took place and he was voted in for GACC meetings for March 2021 onwards.</p> <p>Regarding <u>Aircraft related complaint</u> data, in the period August to November 2020, there had been 4 complaints from Westerton, and some from Lavant and Summersdale.</p> <p>The <u>local housing developments at the Daffodil Field and north of Madgwick Lane</u> were discussed regarding flying. The 2 areas of land are currently clearways and impact areas in case of need, and if built on this would limit flying. Mr Haydn Morris gave a report on the effects on behalf of Goodwood.</p>	

282/20 Cont.	<p>Cllr Burborough advised that the <u>Airfield would be closed from 24th – 27th December</u>. She also advised that there would be some <u>night flying helicopter training</u> over the coming weeks.</p> <p>Mrs Pam Clingan, a resident, said she had complained to Goodwood about the helicopters not keeping to the agreed flight path, and she was in touch with Mark Gibb direct on this matter. She said her complaints did not seem to be included in the report, and Cllr Burborough said she would talk to Goodwood about this at the next meeting in March.</p> <p>Cllr Burborough advised she would be attending the <u>Goodwood Motor Circuit Consultative Committee Meeting</u> on 15th December.</p>	<p><b>SB</b></p> <p><b>SB</b></p>
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283/20	<p><b>PLANNING MATTERS:</b> To receive a report on recent planning applications, and update on WH/20/02824/OUT Proposed development North of Madgwick Lane, Westhampnett.</p> <p><b>Planning Update since the last Parish Council Meeting on 9<sup>th</sup> November 2020</b></p> <p><b>New Planning Applications for the period week 46 (11/11/20) to week 50 (09/12/20) inclusive</b></p> <p><b>LV/20/02675/OUT</b> - Case Officer: Jane Thatcher Berkeley Strategic Land Ltd. Field South Of Raughmere Drive Lavant West Sussex Outline Application with all matters reserved (except for access) for the development of 140 dwellings, public open space, landscaping, parking, and associated works. O.S. Grid Ref. 485835/107806 To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QIJRNKER0PD00">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QIJRNKER0PD00</a></p> <p>Westhampnett Parish Council <b>Objects</b> to this application and supports the conclusions of the HELAA Assessment, namely that this site is unsuitable for development.</p> <p>If permitted, the development would have a permanent, detrimental effect on the Parish of Lavant effectively combining it with north Chichester.</p> <p>Westhampnett Parish Council considers that it is vital to maintain established community structures and boundaries. The larger the community, the more likely adverse social issues occur. Larger communities feel disconnected whilst smaller ones maintain some social responsibility.</p> <p>The Parish Council further considers that Chichester District Council should not be pressurised into major changes to their emerging Planning Policy, which has been conducted in an appropriate and methodical process, especially at a time when public consultation is difficult, as a result of the limitations necessitated by the Covid pandemic.</p> <table border="1" data-bbox="220 1272 1404 1641"> <thead> <tr> <th>HELAA ID</th> <th>Site Address</th> <th>Proposed Use(s)</th> <th>Stage</th> <th>Category</th> <th>Reason(s)</th> <th>Further comments</th> </tr> </thead> <tbody> <tr> <td>HLV0001</td> <td>Land north of Marchwood</td> <td>Residential</td> <td>1</td> <td>Significant heritage</td> <td>Setting of Scheduled Ancient Monument.</td> <td>Close proximity to Goodwood Aerodrome with Noise Preferred Route Corridor Access constraints</td> </tr> <tr> <td>HLV0007</td> <td>Raughmere Farm</td> <td>Residential</td> <td>2</td> <td>Environmental Health</td> <td>Known noise issues on site. Goodwood Aerodrome Noise Preferred Route Corridor.</td> <td></td> </tr> </tbody> </table> <p><b>WH/20/02716/FUL</b> - Case Officer: William Price Pam Clingan Lanburn Connemaras Swallow Beck Madgwick Lane Westhampnett Erect 1 no self-build dwelling O.S. Grid Ref. 488052/106449 To view the application use the following link; <a href="https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QINBOCERHQW00">https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=QINBOCERHQW00</a></p> <p><b>The PC is currently assessing this Planning Application</b></p>	HELAA ID	Site Address	Proposed Use(s)	Stage	Category	Reason(s)	Further comments	HLV0001	Land north of Marchwood	Residential	1	Significant heritage	Setting of Scheduled Ancient Monument.	Close proximity to Goodwood Aerodrome with Noise Preferred Route Corridor Access constraints	HLV0007	Raughmere Farm	Residential	2	Environmental Health	Known noise issues on site. Goodwood Aerodrome Noise Preferred Route Corridor.		
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283/20  
Cont.

**WH/20/02824/OUT** - Case Officer: Jeremy Bushell  
CEG Land Promotions And The Landowners  
Land Within The Westhampnett / North East Chichester Strategic Development Location (north Of Madgwick Lane) Chichester

Outline Application with all matters reserved except for access for the residential development comprising up to 165 dwellings, including an element of affordable housing; together with an access from Madgwick Lane as well as a relocated agricultural access, also from Madgwick Lane; Green Infrastructure, including the enhancement of the Lavant Valley Linear Greenspace; sustainable drainage systems; and associated infrastructure.

O.S. Grid Ref. 487255/106469

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QJ88KRERI8000>

**The PC is currently assessing this Planning Application, new deadline 04/01/21**

**TG/20/02893/OUT** - Case Officer: Mike Bleakley  
Countryside Properties (UK) Ltd

Land Adjacent To A27 Copse Farm Tangmere Road Tangmere West Sussex

Outline planning application for a residential-led mixed use development comprising up to 1,300 dwellings (Use Class C3), an expanded village centre (comprising flexible units suited to Use Class E and pubs or drinking establishments and/or takeaways in Use Class Sui Generis), community uses, primary school, informal and formal open space, playing pitches, footpaths, cycleways, associated landscaping, utilities and drainage infrastructure, including on-site pumping station(s) with connection to the Strategic Foul network; associated infrastructure and groundworks; with all matters reserved except for the principal access junctions from the A27 grade-separated junction and Tangmere Road and the secondary access at Malcolm Road.

O.S. Grid Ref. 489314/106361

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QJZZT4ERIUA00>

**PC must comment by 16/12/20**

**WH/20/03070/DOM** - Case Officer: Maria Tomlinson  
Mr Nick Pullen

Greytiles Claypit Lane Westhampnett PO18 0NU

Proposed detached garage.

O.S. Grid Ref. 488291/106337

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QKELGRERJ2700>

**PC must comment by 30/12/20**

#### **Update on outstanding Planning Applications**

**WH/20/01903/OBG** - Case Officer: Jane Thatcher  
Ms Julian Jones

Land North Of Madgwick Lane Westhampnett West Sussex

Deed of variation to the S106 Agreement in relation to applications 15/03524/OUTEIA and 15/03884/OUT - Madgwick Lane for a change in the trigger for the sports provision **and the green route** from the 200th dwelling (as drafted) to the 225th dwelling (as proposed). The relevant part of the S106 Agreement is Schedule 1, section 6, paragraph 6.2 and Schedule 1, section 7, paragraph 7.3 Land North Of Stane Street Westhampnett West Sussex

This application has been revised by the applicant to include the **green route**

Westhampnett Parish Council submitted a second Objection on 8<sup>th</sup> December:

Westhampnett Parish Council wishes to OBJECT to the proposed change to the S106 Agreement, as stated in the application. The Parish Council sees no reason to delay the sports provision and green route as 200 houses was set in order to provide facilities at a projected number of residents within the 200 houses. Increasing the trigger point to 225 houses is denying all the earlier residents the use of this important facility until a later date than would have been the case.

**Decision now overdue.**

#### **Decisions**

**WH/20/02371/LBC** - Case Officer: Calum Thomas  
Mr John Brown

The Close Stane Street Westhampnett PO18 0NT

Installation of replacement window and new pair of glazed external doors to existing front porch.

O.S. Grid Ref. 488046/106163

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QGWGI3ERGE600>

283/20  
Cont.

**This was Permitted on 16/11/2020**

**WH/20/02373/LBC** - Case Officer: Maria Tomlinson

Mr John Brown

Grayle House Stane Street Westhampnett PO18 0NT

Formation of opening in internal wall and installation of a pair of glazed and timber framed internal doors at ground floor level.

O.S. Grid Ref. 488048/106155

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QGY3H7ERGF100>

**This was Permitted on 18/11/2020**

**WH/20/02377/TPA** - Case Officer: Henry Whitby

Mr Richard Avery

10 The Sadlers Westhampnett Chichester West Sussex

Crown reduce by approx. 3-4m (all round) to previous pruning points and crown lift by up to 3.5m (above ground level) on 1 no. Horse Chestnut tree (marked on plan as T1, TPO'd as T3) subject to WH/68/01075/TPO.

O.S. Grid Ref. 487530/106006

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QH0EJ4ER10V00>

**This was permitted on 18/11/2020**

**WH/20/02500/TPA** - Case Officer: Henry Whitby

Dr & Mrs Ellis

Holmwood House Claypit Lane Westhampnett PO18 0NU

Fell 2 no Ash trees (T8/131 & T16/139), 1 no. Beech tree (T1/124) and 1 no. Hawthorn tree (T9/132). Remove 1 no. dead stem bifurcating at 2.3m (above ground level) north sector on 1 no. Ash tree (T14/137). Reduce stem section (east sector) leaving finished height of 7m (above woodpecker holes) on 1 no. Pedunculate Oak tree (T21/144). All 6 no. trees within Area, A1 subject to WH/73/01077/TPO.

O.S. Grid Ref. 488160/106351

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QHQC6QERH0L00>

**This was Permitted on 27/11/2020 - Decision** to allow all tree work to be done, including felling T1/124 and replant 1 tree.

**WH/20/02600/FUL** - Case Officer: Calum Thomas

Mr Paul Calvesbert

Hadley House Claypit Lane Westhampnett PO18 0NU

Demolition of existing two-storey detached dwelling house and garage and construction of a two-storey dwelling house, with balcony to the southern elevation and link to garage and indoor pool enclosure.

O.S. Grid Ref. 488191/106301

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QI54VTERHCP00>

**This was Permitted on 07/12/2020 - Decision includes:**

6) No development shall commence on site, including demolition, until protective fencing has been erected around all trees, shrubs and other natural features not scheduled for removal in accordance with the recommendations of BS5837:2012. Thereafter the protective fencing shall be retained for the duration of the works, unless otherwise agreed in writing by the Local Planning Authority. No unauthorised access or placement of goods, fuels or chemicals, soil or other materials shall take place inside the fenced area; soil levels within the root protection area of the trees/hedgerows to be retained shall not be raised or lowered, and there shall be no burning of materials where it could cause damage to any tree or tree group to be retained on the site or on land adjoining at any time. Reason: To ensure that trees, shrubs, and other natural features to be retained are adequately protected from damage to health and stability.

7) No development shall commence on site, including demolition, until protective fencing has been erected around the culvert in accordance with the details on approved plan 042 A. Thereafter the protective fencing shall be retained for the duration of the works, unless otherwise agreed in writing by the Local Planning Authority. Reason: To ensure that culvert is adequately protected from damage during the course of the development.

It was agreed that, in view of the complexity and timeframe for the current planning applications, a Planning Meeting for all Councillors and Mrs Jean Hardstaff, would be held on Thursday 17<sup>th</sup> December at 7pm via Zoom. The applications to be discussed are:

**WH/20/02716/FUL** - Case Officer: William Price

Pam Clingan

Lanburn Connemaras Swallow Beck Madgwick Lane Westhampnett

<p><b>283/20 Cont.</b></p>	<p><b>WH/20/02824/OUT</b> - Case Officer: Jeremy Bushell  CEG Land Promotions And The Landowners  Land Within The Westhampnett / North East Chichester Strategic Development Location (north Of Madgwick Lane) Chichester</p> <p><b>TG/20/02893/OUT</b> - Case Officer: Mike Bleakley  Countryside Properties (UK) Ltd  Land Adjacent To A27 Copse Farm Tangmere Road Tangmere West Sussex</p> <p>The Parish Clerk will send out an Agenda for this.</p> <p>Mrs Sandra Reid, a resident, asked if for WH/20/02824/OUT – CEG Land north of Madgwick Lane a Red Card could be requested. The Parish Clerk will formally ask CDC for this, and Cllr Potter would do so too.</p> <p>Mrs Reid also advised that she had submitted a <u>TPO request to CDC for the Monterey Cypress trees</u> alongside Madgwick Lane in the hope of preserving them and is awaiting the Tree Officers assessment on this request, probably in January.</p> <p>Mrs Pam Clingan, a resident, remarked that the helicopters currently fly over the open field, and that is a good reason not to allow development there. Cllr Potter said both Lavant and Chilgrove have had the problem of helicopters over them, and that Goodwood can control them on the ground, but not in the air. Cllr Hunt added that the Daffodil Field is also an area for overflying, and the helicopters may change their route to fly over Summersdale.</p>	<p><u>LFL</u></p> <p><u>LFL / HP</u></p>
<p><b>284/20</b></p>	<p><b><u>HWRS – REVIEW WRITTEN REPORT BY RESIDENTS ON SMELLS AND NOISE FROM THE SITE AFFECTING THEIR HOME</u></b></p> <p>The Parish Clerk outlined the problem, and introduced John and Wendy Brown, reasonably recent owners of Grayle House. Mr Brown advised that they had experienced the problem since the Spring, it was worse in the Summer when it was very strong, even competing with the camomile smell coming from Madgwick Park. He had outlined full details in his report to the Parish Council and remarked that having reported this issue to the EA, CDC etc the feedback was not great. He said the smell is from the domestic waste within the large building and affects the house and garden. This happens even in cooler times, and in November it was very bad. Sometimes they can also smell the deodoriser that is routinely used at the site.</p> <p>Cllr McLeish asked Cllr Potter and Cllr Hunt if they are aware of any design change or similar that could be causing this? They said they were not.</p> <p>Mr Brown explained that during the first lockdown the smell was appalling, but the waste was outside as the new building had not been completed then. They had hoped that the new building would deal with the problem, but the positioning of the big doors, means that when the prevailing wind blows the smell comes straight over to them. The doors cannot be kept shut during operational hours as the vehicles are going in and out.</p> <p>Mr Paul Madden, WSCC, is aware of the problems and is concerned especially as it can still be a problem on a Sunday when the waste trucks would not be operating. Mr and Mrs Brown have also asked Mr Madden if the early start of noise from 05.45am is acceptable as they find the noise of trucks very disturbing for their sleep.</p> <p>Cllr Potter observed that with a growing local population this could only get worse. As the prevailing wind is SW, there is nothing to stop it. He wondered if some of the smell may be coming from the CDC Depot.</p> <p>Cllr Hunt said Paul Madden has asked if the drain was blocked again, like many months ago, and this will be checked. He said the CDC Depot has a holding tank for the wheel washing water, so would not think it comes from there. He also asked if the planning permission for the earliest truck movements for the CDC Depot was 0600am? This needs to be checked.</p> <p>Cllr Hunt said that Paul Madden has instigated more deodorising and the waste is being removed more quickly so there is less storage and build-up of smells. Cllr Hunt has asked if heavy plastic strip doors would help. He is waiting a reply on that question. Maybe trees could help too, however that would be a long-term benefit.</p> <p>Cllr McLeish said the investigations need to continue to resolve this matter. Cllr Hunt apologised for this problem, and said it was difficult to control but he would persist with this issue.</p> <p>Cllr Burborough suggested that the Parish Clerk should write to Viridor and to CDC to check the Planning permission times for both sites, and it was agreed that this should be done, and also include a request to keep idling vehicles to a minimum.</p> <p>Cllr Potter said he shared the concerns; with warmer summers this would be exacerbated. Unfortunately, it is the sort of issue that can arise when housing and industrial activity is mixed up.</p> <p><b><u>HP and JH left the meeting at 20:18</u></b></p>	<p><u>JH</u></p> <p><u>JH</u></p> <p><u>LFL</u></p>



285/20	<p><b><u>SOUTHERN WATER RE: FOUL SEWERS CAPACITY IN STANE STREET:</u></b> Update on correspondence with CDC and SW</p> <p>Eileen Lintill, Leader of Chichester District Council and Diane Shepherd, Chief Executive Chichester District Council have sent a letter dated 7<sup>th</sup> December to Rachel Fletcher, Chief Executive of OFWAT, detailing the Councils <b><i>serious concerns about the performance of the Statutory Wastewater Undertaking for this District, Southern Water (SW) and resolved that we write to you on behalf of the Council to detail the Council's concerns and request you to intervene.</i></b></p> <p>The Councillors asked the Parish Clerk to send a supporting letter to OFWAT.</p>	<u>LFL</u>
286/20	<p><b><u>REPORT ON PC LEMM AND PCSO OSBORN SUPPORT FOR THE PARISH:</u></b> To include speeding in Stane Street and Madgwick Lane, and other matters.</p> <p>Cllr McLeish confirmed that a meeting had been held on 7<sup>th</sup> December with PC Leem, PCSO Osborn, the Parish Clerk and herself, and this had been very useful. Cllr Burborough had previously raised concerns about the drug use in Dairy Lane, and with some proactive policing the matter had been tackled. PCSO Osborn had also witnessed some speeding motorbikes in Stane Street and penalised them. When Covid-19 restrictions are lifted a face-to-face item in one of the PC meetings is to be held in regard to Speed Watch. PC Lemm thinks a site in Madgwick Lane for speed checks may now be possible. The Parish Clerk will advise them of the PC meeting dates for 2021.</p>	<u>LFL</u>
287/20	<p><b><u>UPDATE ON REQUESTS RECEIVED BY PARISH CLERK</u></b></p> <ol style="list-style-type: none"> <li>1. Fly-tipping of a mattress base in Coach Road was reported. Mattress base removed.</li> <li>2. Fly-tipping of rubble on the path between Dairy Lane and Coach Road was reported. Needs checking it has been done.</li> <li>3. Overgrown path between Dairy Lane and Coach Road was reported to Highways Agency who have said it will be cut back. Needs checking it has been done.</li> <li>4. Potentially illegal Tree lopping on Roman Walk reported to Trinity, who are now to seek advice from CDC.</li> </ol>	<u>LFL</u> <u>LFL</u>
288/20	<p><b><u>WSALC:</u></b> The AGM on 2nd December now postponed until a new date in February 2021. To vote, either in person or by proxy, the PC must have already nominated 2 Councillors to represent WPC and notified who they are to WSALC. Need to do this nomination now.</p> <p>Further to the above details Cllr McLeish and Cllr Burborough offered to be Nominated Representatives for WSALC on behalf of the Parish Council. The Councillors requested that when the Parish Clerk advised WSALC of their names, an evening AGM is also requested so that working Councillors can attend.</p>	<u>LFL</u>
289/20	<p><b><u>COMMUNITY HALL:</u></b></p> <ol style="list-style-type: none"> <li>1. <u>Update on Re-Opening of the Hall on 2<sup>nd</sup> December</u> – Cllr Holden advised that the Hall had re-opened with a small number of bookings. No private parties would be allowed until next year. Several classes were low on numbers, so a lower hire rate would be offered for January and February, with the standard rate in December. This would be for new and existing customers.</li> <li>2. <u>Update on Cleaning to be resumed</u> – The Parish Clerk confirmed that cleaning would resume on Thurs 10<sup>th</sup> December, then Thurs 17<sup>th</sup>, Weds 23<sup>rd</sup>, Weds 30<sup>th</sup>, Thurs 7<sup>th</sup> Jan etc. To be checked in January that all being done to a satisfactory standard.</li> <li>3. <u>Update on Bookings / Refunds</u> – Cllr Holden confirmed that one debt on a booking was now paid, and as some of the bookings during the closure were not paid, there were no refunds to be done at present.</li> <li>4. <u>Update on preparation for the appointment of a Caretaker</u> – Cllr Holden confirmed that the advertisement had gone out in the Church newsletter, on Hall website, a mailshot too the Hall subscribers list, PC Facebook etc. So far there had been 1 application and 2 expressions of interest.</li> <li>5. <u>Fire Alarm / Emergency Lighting Maintenance and Monitoring Service contract quotes</u> were circulated to the Councillors and Hall Committee for decision on which one to use. The Parish Clerk explained the 3 quotes, and it was suggested that CIA and AES should be asked to attend the Hall so a pre-installation inspection can be done to ensure the work can be completed in the easiest way, and a quote for the installation to be provided. As CIA would be likely to be the supplier, and there is already a contract for the Fire Extinguishers, it was suggested that a discount might be applied as all the work would be rolled together.</li> <li>6. <u>Report on residue of Build items to be completed by Reilly's</u> – Mrs Jean Hardstaff reported that all outstanding items had finally been actioned, and now received Reilly's Final Account to be checked in detail prior to a Certificate being issued by Chris Manhire and being paid. Mrs Hardstaff was thanked very much for her hard work and help on this project.</li> <li>7. Any other business – None</li> </ol>	<u>LFL</u> <u>JLH/</u> <u>LFL</u>
290/20	<p><b><u>VISIBLE "ENTRANCE" TO EACH PART OF THE PARISH:</u></b> Update on progress.</p> <p>Cllr McLeish advised that the maps with locations, designs etc had been sent to Mike Dare at WSCC Highways who will assess them in the New Year.</p>	<u>CMcL</u>

291/20	<p><b><u>KEEPING THE PARISH LOOKING GOOD – VILLAGE VOLUNTEERS:</u></b></p> <p>Cllr McLeish thanked Mr Derek Marlow, a resident of Roman Walk, who had been out litter picking all over the Parish again. This is very much appreciated. Sarah James, a resident of Madgwick Park, has offered to assist and had been shown all the equipment so she can be self-sufficient in this task. If anyone else would like to be involved with the Volunteers in any capacity please contact a Councillor or the Parish Clerk.</p> <ol style="list-style-type: none"> <li>1. <u>Daffodils</u> – Sara Watkins sent an email report advising that all 1000 daffodil bulbs were planted between 21st - 24th November 2020, with the help of 9 volunteers, including 3 children. Due to the difficult ground on the village green we decided to plant them around the village distributing them between the conservation corridor opposite the bus stop; a strip of private land by the horses' field and a few outside of the community hall. Fortunately, we were also able to plant a substantial cluster on the village green where a burst pipe had been repaired and replaced with topsoil. The bulbs should flower around March 2021. The planting was communicated to the public on Facebook and received a great response with 22 likes. Cllr McLeish thanked Sara for her work on this project.</li> <li>2. <u>Christmas Trees and Lights</u> – Sara Watkins sent an email report advising that the two trees were erected on 5th December 2020. The Westhampnett tree was erected with the help of some of the Chichester Fire Station crew, huge thanks to them. For the first time, this tree was lit with lights using the new external main sockets so the tree stands out really well from the road and looks great. Thanks to Mark Mason for transporting the trees assisted by Ewan McLeish, Mark for welding a new star for the Westhampnett tree, and coordinating the firemen, and to Claire McLeish for helping decorate the Westhampnett tree in a hailstorm. The Westerton tree was erected in the Goodwood owned land as in previous years. Huge thanks to Windsor Holden, Geoff Hardstaff and David Brixey for erecting and decorating the Westerton tree, in the same hailstorm and strong winds! In addition battery operated lights have been used to decorate the fence along the village green. The trees were communicated to the public on Facebook and received a great response with 15 likes. Cllr McLeish thanked everyone involved in this and remarked how lovely the tree looked by the Community Hall.</li> <li>3. <u>Trees from the Woodland Trust</u> have arrived. Cllr McLeish advised that these are to be planted in places that need additional trees, and some suggestions had been received.</li> </ol>	<b><u>CMcL</u></b>
292/20	<p><b><u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</u></b> None</p>	
293/20	<p><b><u>PARISH FINANCIAL MATTERS:</u></b></p> <ol style="list-style-type: none"> <li>1. It was noted that <u>NHB 32/20 monies at £18,988.32</u> had been received on 20th November 2020. The Councillors agreed that it should be moved to the NS&amp;I Savings Account. The Parish Clerk to action.</li> <li>2. To approve the <u>accounts to 30th November 2020</u>, which had been previously circulated to all Councillors. There being no questions, the approval of the accounts was proposed by Cllr James, seconded by Cllr Moth, and all voted in favour. The Accounts were signed by Cllr McLeish.</li> <li>3. The Finance Committee had met on 7th December to work through the details of the <u>proposed precept amount and budget for 2021/22</u>. This was then circulated, are to be finalised at the PC meeting on 18<sup>th</sup> January. The Parish Clerk explained the proposed precept and budget and asked for any further ideas to be advised as soon as possible, and to consider if this is satisfactory for approval in January.</li> </ol>	<b><u>LFL</u></b>  <b><u>CMcL</u></b>  <b><u>ALL</u></b>
294/20	<p><b><u>CORRESPONDENCE, INCLUDING NOTICES &amp; LEAFLETS:</u></b> None.</p>	
295/20	<p><b><u>DEALING WITH LOCAL ISSUES:</u></b></p> <p>Mr Leon Robinson, a resident, raised the question of how to <u>prevent dog fouling in the village</u>, especially on the public footpaths. Cllr McLeish mentioned that the Parish Council would previously have asked for signage from the CDC Dog Warden, but he had retired and his tasks shared out with no direct replacement. Cllr Burborough offered to design a suitable sign, including the fact that Volunteers maintain the paths, and this offer was gratefully accepted. The signs would have to be laminated to weatherproof them. It was also suggested that a brightly coloured bio-degradable spray could be obtained to spray each offending item to highlight it to people and hopefully reinforce the message not to leave dog poo, but to dispose of it correctly.</p>	<b><u>SB</u></b>  <b><u>LFL</u></b>
296/20	<p><b><u>QUESTIONS BY THE PUBLIC:</u></b> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.</p> <p>None.</p>	
297/20	<p><b><u>DATE OF NEXT FULL PARISH COUNCIL MEETING:</u></b> 18<sup>th</sup> January 2021</p> <p>Noted.</p>	
298/20	<p><b><u>CLOSE MEETING</u></b></p> <p>The Chairman closed the meeting at 8.56pm.</p>	

Signed.....  
**Chairman of Meeting**

Date.....