

WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham
Oak Tree Cottage, Claypit Lane, Westhampnett, Chichester PO18
0NU

Tel: 07960 947773 email: westhampnettclerk@gmail.com
www.westhampnettpc.co.uk

Minutes of the Westhampnett Parish Council Meeting held at 7pm on Monday 8th January 2018 at the March C of E School, Westhampnett

Present:

Parish Councillors: Cllr W P Harding (Chairman), Cllr J L Hardstaff (Vice-Chairman), Cllr S Burborough, Cllr P Clingan, Cllr R Fabricius, Cllr S James.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham.

WSSC Cllr J Hunt, CDC Cllr M Hall, Mr Andrew Ball & Mr Nigel Carter (Rolls Royce Motor Cars Ltd), and 7 members of the public also attended.

<u>Minute Number</u>	<u>Item</u>	<u>Action</u>
<u>1/18</u>	<u>APOLOGIES FOR ABSENCE</u> Apologies received from Cllr C McLeish, Joanna Cadman (Locum RFO), John Proctor and Ciara Williams. WSSC Cllr Hunt sent a message to say he would arrive late due to another meeting; he arrived during Agenda Item 4 (Minute 5/18).	
<u>2/18</u>	<u>DECLARATIONS OF INTEREST</u> None.	
<u>3/18</u>	<u>MINUTES OF THE LAST MEETING</u> RESOLVED: That the minutes of the meeting held on 13 th November 2017 are approved by the Council and signed by the Chairman as a true record of the meeting. Proposed by Cllr Harding and seconded by Cllr James.	<u>WPH</u>

<u>4/18</u>	<u>MATTERS ARISING FROM THE MINUTES</u>	<u>LFL</u>
<u>1</u>	Update from the Clerk regarding the reinstatement request for Footpath 417 – now re-tarmaced and photo to be sent to the PROW team.	
<u>2</u>	Update from the Clerk on Telephone Box at Westerton – The condition of the box has not changed since reporting to BT. Clerk to contact BT again.	
<u>3</u>	Update from the Clerk on Fitness Equipment Signage – the replacement signs were received, but lettering very small, ones with larger lettering requested.	
<u>4</u>	Update from the Clerk on Christmas Tree Trail – This event took place and Cllr Hardstaff thanked Sara Watkins and Linda Lanham for arranging it. CDC have agreed that some of the NHB 33/17 funding will be able to be used for this project.	
<u>5</u>	Update from the Clerk on Speed Loops – no action as yet, pending.	
<u>6</u>	Update from the Clerk on Microphones – no action as yet, pending. Mr Ball suggested going via the School secretary to process, and Mr Ball will then deal with the funding of these for the School. The microphones would then be available for meetings in the School Hall.	

5/18	<u>REPORTS BY EXTERNAL BODIES</u>	
1	<p>CDC Cllr Hall reported:</p> <p><u>Speeding</u>: He had seen the Police with a Speed Gun a couple of weeks ago, around 2pm.</p> <p><u>RR</u>: He thought the Planning Application for the new Car Park, with a dedicated car park for the school was a good one. Ensure there is a gate to prevent unwanted visitors.</p> <p><u>Travellers</u>: He suggested that more laybys be made available towards Arundel to provide stopping places.</p> <p><u>Planning</u>: He had 16 applications from around the area at the CDC planning Committee meeting.</p> <p><u>Double Yellow Lines</u>: now correctly along north side of Stane Street.</p> <p><u>A27</u>: Some factions still pushing for a northern route. Systra Ltd are likely to be appointed as consultants. Next meeting 29th January.</p> <p><u>New Water Main</u>: Portsmouth Water are going to install a new Water Main from New Road down Claypit Lane and Coach Road.</p>	
2	<p>WSCC Cllr Hunt reported:</p> <p><u>Speed Loops</u>: Cllr Hunt said there is a permanent speed loop by Jewsons. It is number 4221, and he will provide the Parish Clerk with details. He advised speed loops cost about £310, and it was remarked that perhaps Westerton should have one as well due to speeding issues in Westerton Lane.</p> <p><u>Grants</u>: There are Small Grants available up to £1000.</p> <p><u>Travellers and Bollards</u>: See Minute 6/18, as covered by Cllr Harding</p>	JH
3	<p>Mr Andrew Ball, RR reported:</p> <p><u>Car Park Planning Application</u>: Mr Ball advised that the formal consultation was proceeding. A resident said that the PC were opposing the car park, Cllr Hardstaff said the car park project was supported by the PC but the hours were too long. <u>Speeding</u>: Mr Ball said that Sussex Safer Roads held a whole day of information in the plant. The Police mentioned the Speed Wardens and if the Parish wanted to take this up RR would support them. The Parish Clerk had contacted Sussex Safer Roads and asked for another speed count trial to be done at 11-30pm. So far not happened, will chase again.</p> <p><u>Parking</u>: Mr Ball advised that if illegal or unsociable parking occurs, then the RR workforce is aware this will be reported to the Police.</p> <p><u>Speed Loops</u>: Mr Ball said RR would fund the additional Speed Loops and they would need confirmation of where to locate them. After discussion this should be by The Church on Stane Street and by The Old Barns on Madgwick Lane.</p> <p><u>Strange Noise</u>: Mr Ball handed over to Mr Carter who advised that the “humming” noise has been tracked down to a particular fan operating as it should, but 24 hours a day. It is now re-programmed to shut down when plant is not working. All very grateful for this action.</p> <p>1.</p> <p>2. Any other external bodies.</p> <p>None.</p>	LFL

6/18	<u>MEMBERS' REPORTS</u>	
1	<u>Travellers:</u> Cllr Harding advised there are travellers on site, with one caravan being moved off the grass verge just before Christmas.	
2	<u>Bollards:</u> Cllr Harding advised that the West Sussex Volunteers would begin in January, taking 2 weeks to complete the task. The bollards would be on the south side of Stane Street only.	
3	<u>A27:</u> Cllr Fabricius said Minutes of the Meeting that took place on 1 st December were now circulated. Mixed messages as to whether a Northern route is on or off. In order to qualify for a scheme under R152 it would have to be agreed by later this year, and CDC voted to go R152 2019 Online Option. Further meeting on 29 th January and Cllrs Fabricius and Harding would be attending. Cllr Fabricius noted that there is new planning going on alongside the current A27 even though the Road decision is not made. Cllr Hunt said that consultations to appoint the new consultants would be complete by April. Cllr Fabricius asked if any short-term improvements planned to A27. Cllr Hunt said he wasn't sure but that would probably be CDC, not WSCC.	
4	<u>Goodwood Consultative Committee:</u> Goodwood had reviewed the PC complaint and a reply was received from Mr Lloyd McNeill. Some issues were acknowledged to have been badly handled and they will try to improve for 2018. They advised that the Parish Council should refer the issues regarding the gulleys and drains to Highways. Complaints have been made regarding the excessive noise coming from the Goodwood Staff Party on 14 th December 2017 which was held at the Motor Circuit. Cllr Clingan updated the meeting on the problem of MOD Apache and Chinook helicopters flying low over her horse paddocks. She had taken this up with the Ministry of Defence, Goodwood Air Traffic Control and The British Horse Society and investigations are ongoing.	
5	<u>Cycleway:</u> No further information.	

<u>7/18</u>	<u>REQUESTS RECEIVED BY PARISH CLERK</u>	
<u>1</u>	Provision of Grab Handles on front of Westerton Bus Shelter, and investigate improved access to the Bus Shelter – Cllr Hardstaff to take some photos of the area, and the Parish Clerk to progress this.	<u>JLH / LFL</u>
<u>2</u>	Provision of Dog Bin on Village Green – Parish Councillors agreed to the provision. Parish Clerk to arrange.	
<u>3</u>	Westhampnett Community Website – Charging Structure for adverts placed by local businesses within the Parish, and those outside of the Parish. Agreed that within the Parish these should be free, but outside chargeable. Cllr James advised he could obtain details of charges from Donnington, suggested getting charges from Lavant, Boxgrove and Tangmere. Parish Clerk to progress.	<u>LFL</u>
	Cllr Clingan drew the meetings attention to the message on the Website Banner saying it is closing – Parish Clerk to check.	
<u>4</u>	Solar Farm – Resident Mr Keatley asked if the PC would be willing to fund a legal opinion on the Kershaw report? Mr Keatley and Mr Blanchard stated that the Kershaw report has some anomalies, even though Kershaw says he has followed procedures. Cllr Hunt was asked for the financial figures and planting schemes. It was agreed that Mr Keatley would write with costs and Cllr Clingan would look at the details of the issue.	<u>LFL</u> <u>JH/RK/PC</u>

<p>8/18</p> <p>1</p> <p>2</p> <p>3</p> <p>4</p>	<p>PLANNING</p> <p>Cllr Hardstaff gave a report on the planning matters arising since the last meeting:</p> <p><u>Decisions:</u></p> <p>WH/17/02577/FUL - Grey Tiles, Claypit Lane – Withdrawn</p> <p>WH/17/02810/FUL - Storage Barn and Menage, Lanburn Stud – Permitted</p> <p>WH/17/02865/HDG - Hedgerow Easement, Claypit Lane – Permitted</p> <p><u>New Applications:</u></p> <p>WH/17/02897/FUL – Rolls Royce Motor Cars Ltd - Retrospective relocation of 5 no. storage units and associated works including the installation of shower facilities. The PC has No Comment.</p> <p>WH/17/03259/FUL – Dovecote View, Claypit Lane - Extensions and alterations to existing care home. The PC has No Comment.</p> <p>WH/17/03167/DOM – Pampas Cottage, Claypit Lane - Two storey side extension, single storey rear extension and first floor alterations including raise roof and first floor rear extension. The PC Objected as follows: 1. Request that all 3 first floor windows on the North elevation are obscure glazed, to maintain privacy for Oak Tree Cottage, adjacent.2. Impose a planning condition that this remains a single dwelling, with single ownership.</p> <p>WH/17/03466/FUL – Rolls Royce Motor Cars Ltd, Land East Of Claypit Lane – Proposed development of a new car park for Rolls-Royce Motor Cars including dedicated car park for The March Church of England Primary School, associated new access from The Drive and egress onto Claypit Lane, and associated infrastructure works, including landscaping and ground remodelling. The PC Commented as follows: Westhampnett Parish Council SUPPORTS the initiative by Rolls Royce to address the current severe parking problems in Westhampnett, largely caused by their employees, and to assist the March School with their own parking issues. However, the Parish Council has concerns about a number of the detailed proposals, namely:- 1.The safety of children crossing Claypit Lane between the School and the car park. There is no defined pedestrian crossing in Claypit Lane. 2. The Council OBJECTS to the proposed operational hours for use of the Rolls Royce car park and The March School car park. It considers that the proposed hours of 5am to midnight, Monday to Friday and Saturday, are excessive. Noise: The site abuts a residential area and the resultant noise created by 500 vehicles starting engines; accessing and egressing the site during the early and later hours would result in occupants of neighbouring houses only having a maximum of 5 hours undisturbed sleep, which would be unacceptable. Safety: There would need to be careful planning of shift times changes so as not to coincide with the school drop of and collection times; maximise traffic flow and not have car engines running but stationary. Pollution: Times of shift changes in the evening/early morning, when cars enter/exit the car park would require careful management to avoid cars queuing to leave/enter the car park and the resultant build-up of emission gasses. For these reasons, the Council suggests that the operational hours should be limited from 8am to 6pm, Monday to Friday.</p> <p>Mr Blanchard stated that he thought the PC suggested hours of car park operation 0800-1800 were separating the village at one end of Claypit Lane. Mr Andrew Ball confirmed the shift hours are 0600-1430 & 1500-2330 Monday to Friday, and early shift only on Saturday.</p> <p>WH/17/03425/ADV – Barratt David Wilson Homes (Southampton), Land North Of Stane Street / Madgwick Lane - 1 no. non-illuminated "Land Acquired" V-Sign at the Barratt David Wilson Homes site to be known as Madgwick Park. The PC has No Comment.</p>	
--	--	--

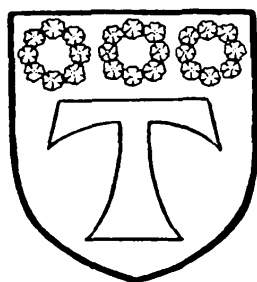
<u>9/18</u>	<p><u>PARISH HALL – BELLWAY</u></p> <p>Cllr Hardstaff advised that the PC are currently going through George Ide to chase Blake Morgan and Bellway for replies. She advised that the Parish Clerk has been and is still keeping up the pressure on George Ide to chase more frequently. She also advised Cllr Hall that the PC are fed up with lack of progress from Bellway and asked if CDC could assist. She to write to Cllr Hall. Mr Derek Marlow, a resident, advised that he knows the Land Director at Bellway, and offered to take the matter up with him. Another resident suggested buying a share in Bellway, and going to the Shareholders Meeting.</p>	<u>JLH/LFL</u>
<u>10/18</u>	<p><u>NEIGHBOURHOOD PLAN</u></p> <p>Cllr Hardstaff said that Peter Cleveland has started to look at our NP.</p>	<u>JLH</u>
<u>11/18</u>	<p><u>PARKING</u></p> <p>Cllr Burborough had been looking at schemes to assist residents and suggested the PC could promote the Co-Wheels scheme. This is run by CDC and is a car-club scheme which could help provide a second car on hired ad-hoc basis instead of people owning 2 cars, or for a person who only used a car once or twice a week for shopping. She will send details to the Parish Clerk, and these to be put on the Community Website.</p>	<u>SB / LFL</u>
<p><u>12/18</u></p> <p>1</p> <p>2</p> <p>3</p> <p>4</p>	<p><u>QUESTIONS BY THE PUBLIC</u></p> <p>Several residents and Councillors queried the long term presence of the Mobile Home in the Layby by The School. The Registration was provided, and if not moved very soon it will need to be reported. (Note: A few days later it went.)</p> <p>Mr Blanchard reported a specific RR employee car to Mr Ball.</p> <p>Cllr Burborough reported issues with a known rough sleeper whose actions frightened her daughter. It was suggested that a note was kept in case of further problems.</p> <p>Several residents complained about Drifting around the roundabouts again. The PC asked the Parish Clerk to write to Sussex Police.</p>	<u>LFL</u>
<u>13/18</u>	<p><u>COUNCILLORS BUSINESS. FOR NOTING OR INCLUDING IN A FUTURE AGENDA</u></p> <p>None.</p>	

<p><u>14/18</u></p> <p><u>1</u></p> <p><u>2</u></p> <p><u>3</u></p> <p><u>4</u></p> <p><u>5</u></p> <p><u>6</u></p>	<p><u>FINANCIAL MATTERS (prepared by Mrs Cadman, Locum Responsible Financial Officer)</u></p> <p>RESOLVED:</p> <p>Receipts and payments to 4th Dec 2017 are approved.</p> <p>Bank Reconciliation to 4th Dec 2017 is approved</p> <p>Spend against budget 2017/2018 - it was noted that £3,092.67 had been spent between 1/11/17 and 4/12/17.</p> <p>Grant request by Sussex Legal Services for £200 a year for the next 3 years: After discussion it was agreed by the PC that this should be deferred. It was suggested that the details of Sussex Legal Services are provided to Mr Keatley in regard to the Solar Farm, and see how it goes from there.</p> <p>N S & I Account – change of signatories to Cllr Harding, Cllr Hardstaff, Cllr McLeish, Mrs L Lanham Parish Clerk and change of address for the Parish Clerk, all to be done via a mandate change. Cllr Harding Proposed, and Cllr James Seconded that this be done. The form was duly completed, and then to be progressed by the Parish Clerk.</p> <p>New Budget 2018/19 - The precept figure for 2018/19 to be £42,900 which is the same as 2017/18. As the tax base has increased since 2017/18 the amount to be paid per taxpayer is less than in 2017/18. These were discussed and accepted. Cllr Harding Proposed, and Cllr James Seconded, and all voted in favour.</p> <p>Parish Clerk to advise CDC.</p>	<p><u>LFL</u></p> <p><u>LFL</u></p> <p><u>LFL</u></p> <p><u>LFL</u></p>
<p><u>15/18</u></p>	<p><u>EXCLUSION OF THE PUBLIC</u></p> <p>RESOLVED: That the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted.</p>	
<p><u>16/18</u></p>	<p><u>DEALING WITH LOCAL ISSUES</u></p> <p>None.</p>	
<p><u>17/18</u></p>	<p>The Chairman closed the meeting at 9.26pm.</p> <p>Date of next meeting: 12th March 2018</p>	

Signed.....

Chairman of Meeting

Date.....



WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham
 Oak Tree Cottage, Claypit Lane, Westhampnett, Chichester PO18 0NU

Tel: 07960 947773 email: westhampnettclerk@gmail.com
www.westhampnettpc.co.uk

Minutes of the Annual Meeting of Electors for the Parish of Westhampnett held at 7.30pm on Monday 16th April 2018 at the March C of E School, Westhampnett

Present:

Parish Councillors: Cllr W P Harding (Chairman), Cllr J L Hardstaff (Vice-Chairman), Cllr R Fabricius, Cllr S James, Cllr C McLeish.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham.

WSCC Cllr J Hunt, CDC Cllr M Hall, Mr Andrew Ball (Rolls Royce Motor Cars Ltd), and 17 members of the public also attended.

<u>Minute Number</u>	<u>Item</u>	<u>Action</u>
<u>40/18</u>	<u>WELCOME AND APOLOGIES FOR ABSENCE</u> The Chairman opened the meeting, and welcomed all. Apologies received from Cllr S Burborough, Cllr P Clingan, Mr. Mark Gibb (Goodwood)	<u>WPH</u>
<u>41/18</u>	<u>MINUTES OF THE LAST MEETING</u> RESOLVED: That the minutes of the meeting held on 13 th March 2017 are approved by the Council and signed by the Chairman as a true record of the meeting. Proposed by Cllr McLeish and seconded by Cllr Hardstaff.	<u>WPH</u>
<u>42/18</u>	<u>MATTERS ARISING FROM THE MINUTES</u> None.	
<u>43/18</u>	<u>ANNUAL REPORT OF THE COUNCIL</u> The Chairman gave a summary of the work of the Parish Council over the last year: <u>Westhampnett Parish Council Chairman's Report March 2018</u> I would like to record my thanks to all the Parish Councillors and our new Clerk Linda Lanham for the assistance and support they have provided during the past year. Additional thanks go to our Clerk of the day Lisa O'Sullivan whom we unfortunately lost due to her full time clerking duties, we had the assistance of Locum Clerk Joanna Cadman who helped us enormously and prepared our, now new, Parish Clerk Linda Lanham for the role. Linda was and still is heavily involved with the Neighbourhood Plan and the Bellway saga. In addition to the Travellers illegal encampments the Lay-by burger bar was broken into and various items stolen. This event was reported via email to Steve Hansford the same day, unfortunately, it being a weekend, no one was managing the Transit site, something we had been assured would never be the case when the site was forced upon us. However, the Travellers moved out of the British Home Stores service yard and joined their associates on the grass verge. Steve Hansford did take immediate action and they were gone by the following Monday. I called for an emergency meeting of the Liaison Committee to establish what may be done to prevent this intrusion in future. That meeting led to several others with representatives from the Police, County and District Councillor's, Traveller Management, Highways and Goodwood, all seeking a solution to the illegal parking.	<u>WPH</u>

43/18
Cont.

In order to deter indiscriminate illegal parking on the verge leading up to the Chichester Park Hotel Roundabout, we explored the use of wooden planting troughs positioned along the grass verge, both sides of the road. I made application to CDC for a £1000 grant as a contribution to the costs; the team was scheduled to approach Chichester Park Hotel, Jewson's, Rolls Royce and others to make financial contributions towards the costs. As it happens this was not necessary as the CDC grant covered all costs indicated by the West Sussex Volunteers group. It was agreed, after a lot of prevarication by Highways, to incorporate timber bollards as a preventative access device. After much discussion I prepared plans of the proposed bollard arrangement for both sides of the Road, thanks to Highways involvement only one side of the road was scheduled to receive the bollards. West Sussex Volunteers kindly agreed to install the bollards, funded by our grant. Highways produced a document indicating an incorrect layout of the bollards and maintenance conditions for my signature, which I declined, as it committed Westhampnett PC to costs and involvement of our volunteers plus maintenance of the bollards that we stated were unacceptable from the outset.

The West Sussex Volunteers have now completed the installation with the exception of the last few posts and have provided a first rate job that should result in no further incursions along that strip of green verge. On completion of their work we intend to hold a thankyou afternoon tea for the workers.

I together with Cllr Sharron Burborough, Cllr Jean Hardstaff attended the A27 Workshop called by Mrs Goldsmith at the Chichester College; it was poorly represented by the northern Parishes and hugely represented by the southern groups. Councillor Rod Fabricius and I have attended all subsequent meetings where a lot of ill-informed comments were flung around about Goodwood and still get rolled out at every meeting. There was no sign of a civil engineer to advise on the physical requirements of any scheme and no suggestion as to how the ideas would be funded.

The so called workshop produced nothing in the way of constructive ideas but an exercise in management speak, manipulated questions and answers which ended in a ballot box collection, just in time to remind everyone that the elections were coming up and the next meeting of this Workshop was delayed until after the elections.

Cllr Jean Hardstaff and I attended the All Parishes Meeting, and all subsequent so called workshops, which proved as pointless as the first with a showman offering all sorts of unsubstantiated solutions heavily slanted to a northern bypass. I attended every workshop with Councillor Fabricius with a diminishing level of hope and interest up to the last meeting which was just one step too far, as any expectation of a viable solution was not in sight.

Lavant Parish Council ran an open information and opinion gathering exercise to establish available information and what the parishioners of Lavant and surrounds felt about the A27 proposals being promoted by Louise Goldsmith and West Sussex CC. Four Westhampnett Councillors and four parishioners attended. A document was prepared indicating the feelings of Lavant and pointing out the irregularities of information pushing for a northern bypass. Westhampnett has associated itself with all of the items raised and issued it to Gillian Keegan and CDC.

We have seen a herculean effort by our pathway and hedge cutting volunteer group, who are mostly made up of councillors and a few parishioner's, they have cleared overgrown footpaths and mowed miles of grass verges. A small and inadequate token of the Parish appreciation was arranged by way of a fish and chip supper.

Rolls Royce offered to host the 2018 Volunteers Supper which we gratefully accepted. The supper was held at Bob & Josie's home and will be funded by RR. Another group of individuals worthy of our appreciation, under the chairmanship of Councillor Jean Hardstaff, is the Neighbourhood Plan Group, they have worked so hard and long on this thankless task, it is no wonder that less committed councils pay over thirty thousand pounds for the job to be farmed out to others.

The Plan has reached a point of development that required a specific eye, we therefore appointed Henry Adams Surveyors to manage the final push.

The Parish Hall has occupied even more of our time than last year, Cllr Jean

43/18
Cont.

Hardstaff, Linda Lanham and myself have made every effort in attempting to get Bellway to provide the agreed sum for the Hall and the adjoining Land. Bellway's refusal to honour the 106 agreement has caused us considerable delays, cost and inconvenience, due to the delays the quotations provided by contractors have become out of date, construction costs have risen and the interest that should have accrued on the sum identified for the Hall has been delayed by Bellway in contravention of the 106 agreement. We cannot appoint a contractor to commence the build until we have the long overdue money.

Bellway had submitted the Planning application for the Hall indicating our agreement to a full variation of the 106 monies which was inaccurate. However, the application could not proceed without our written approval, which will be withheld until Bellway's financial agreement is received. It was resolved that we should accept the identified sum of £500,000 from Bellway and the associated site while appointing an alternative Design and Build contractor more experience in Hall construction. Three contractors were invited to tender including Bellway's and a selection will be made as soon as the Bellway monies are released.

At the time of writing we were still awaiting Bellway's legal letter of agreement and financial contribution. A meeting was scheduled for early February to determine the money and land transfer; this will be reported on towards the end of this report.

Rolls Royce have applied for and obtained planning permission for a 40 car carpark opposite the March School which will greatly assist parent parking at school drop off times and reduce the dangers of mixing children with traffic.

The Old Place Farm site, originally identified to receive part of a 1500 housing development, was amended to provide 2 Football pitches and a Pavilion on the banks of the Lavant, served by a temporary road from Old Place Lane. It is now being promoted as a northern route for the A27.

A temporary road serving the proposed football pitches has developed into a permanent cycle and pedestrian path no provision for parking has been considered. Southern water has indicated the need for a pumping station squarely in the middle of the farmland off Old Place Farm, a formal objection has been logged by the Parish Council but as with most things resident opinion and wishes are secondary to remote design teams' artistic scribblings.

Attendance at the Goodwood Motor Circuit Consultative Committee and the Goodwood Aerodrome Consultative Committee has provided us with a voice regarding the activities that adversely affect us as a village. However, the number of flyover complaints has dropped significantly and reflect the effect of the runway being out of action.

We have been addressed by the Goodwood Aerodrome and Helicopter companies who have agreed to tighten-up the flight path arrangements and provide us with a suggested new flight path for helicopters and fixed wing planes. Unfortunately the digital maps of the flight plans did not materialise for accurate reports to be sent to Goodwood. A new director Dave Ford assured us the lack of a survey provision would be addressed and a plan would be issued shortly. We invited the Airfield Management to attend the January meeting; unfortunately they failed to attend the meeting.

We are hopeful that Bellway will be releasing the funds owed to us for the Roman Walk development in the very near future, allowing the construction of the Community Hall, commencement of this site will enable us to claim the 106 money owed for the Grange Development which is also outstanding from Bellway.

That concludes my report and I am happy to take any questions.

There were no questions.

44/18	PRESENTATIONS / REPORTS ON:	
1	<u>Goodwood Aerodrome</u> – no report as Mr Gibbs unable to attend.	
2	<p><u>Rolls Royce</u> – a presentation was given by Mr Andrew Ball showing the new model of RR to be launched soon.</p> <p>A question was raised by a member of the public regarding the parking problem having now moved to south side of Stane Street. Mr Ball said that Rolls Royce is aware of the issues, apologises for the problem, and is trying to deal with it. RR believes it is illegal to park on the pavement; however the offenders need to be given a parking ticket by the Police.</p> <p>Mr Jeff Nielsen, resident, asked how the success of the new car park will be measured in regard to parking in Claypit Lane. Mr Ball said the when the community is happy they will be happy. Rolls Royce does have an agreement with staff not to park on local roads, and that the new car park should be of sufficient capacity. Mr Andrew Blanchard, resident, said that he was very grateful for the new car park. He also commented that there had been 3 contractors service buses going up Claypit Lane that day, Mr Ball confirmed he would take the matter up with the contractors. Mrs Ros Craven, resident, said that there had been an improvement in the end of afternoon shift speeding, in that the traffic at 11-30pm was going slower, and it was quieter, however there are still some bad ones. Mr Ball replied saying the Community Speedwatch was getting set up, with Rolls Royce taking part, but not at night unfortunately. He hoped that the speeding will reduce as a result of the speed traps. Cllr Hunt commented that speeding on local roads is everywhere.</p>	
3	Madgwick Park development - no report as unable to attend.	
4	<u>Community Hall</u> – Cllr Hardstaff advised that in the near future the Deed of Variation would be signed, and the monies released to the Parish, and then building can start late summer / early autumn. She advised a plan of the Community Hall was displayed on the Board in the room.	
5	<u>Neighbourhood Plan</u> – Cllr Hardstaff advised that further work on the Plan had been held up by time spent on the Community Hall, but that it is ongoing via Henry Adams.	

45/18

1

REPORTS FROM:

District Councillor

Cllr Hall stated he had very much enjoyed his year, and gave an update on matters relating to CDC. He advised the meeting that he would not be standing again next year. Cllr Harding thanked him, on behalf of the whole Council, for the work he done for the Parish.

2

County Councillor

Cllr Hunt said he had very much enjoyed representing Westhampnett, and gave an update:

Annual Report by Jeremy Hunt, County Council Member for Chichester North

I can't believe another year has flown by - it seems like only yesterday that we were here having our last Elector's meeting.

For me it has been quite a busy year, with County Council elections last May. I was delighted to have been elected to represent you for another term of office and I look forward to supporting you over the next three years.

I'm aware that I reported fully on the Council tax increases at your last meeting in March. I also realise that you will all have received your council tax bills by now, but as this is the Annual Electors Meeting I would just like to give some background detail regarding the need for those increase.

The County Council continues to face continuing challenges in providing the services we do in the face of ever reducing funding. The National Audit Office (NAO) issued a report in March which clearly demonstrated how councils are 'struggling to juggle' higher demands and cost pressures, against a background of funding cuts of nearly 50% since 2010/11.

Our two largest budget spends are on Adult services and Children's Services. Adults, at nearly £195m represents 36.5% of our annual revenue spend and children, at nearly £96m, represents 18% of our budget. Despite both our excellent pro-active 'Think Family' programme - where we support whole families in order to turn their lives around, particularly supporting the children - and the work of our adult services teams, who again do excellent proactive work to ensure that older people can retain their independence for longer, - the numbers and complexities of these cases continues to increase.

Of particular concern is how to fund social care going forward. I'm sure most of you will have seen the many reports in the media around this issue which is of real concern. The Government will be publishing a green paper on the future of adult social care funding in the spring or early summer, so we wait to see what comes forward in that paper.

However, the good news as far as West Sussex residents are concerned, is that despite still having to make savings in the next financial year, we will be investing an additional:

- £2.4m in our Children's services,
- an additional £6.7m in our adults' services and
- an additional £3.3m in our environmental portfolio.

I briefly mentioned savings just then and of course this has been a major focus for us since 2010/11. I would just like to assure you that, despite having made savings since 2010 of over £200m, with another £75m to be saved over the next four years, we are far better off than many other local authorities.

We are also able to maintain our reserves - a majority of which are allocated - at a

45/18
2 Cont.

healthy level. There are a number of LA's who are having to deplete their reserves at an alarming rate in order to fund services. This is not financially sustainable, as is the recent case where Northamptonshire effectively ran out of money - and there are number of others who are facing a similar situation.

However, I can assure you that due to sound financial management over many years your county is in a secure financial position. Yes, perhaps our services are no longer gold plated, but the bottom line is that we are still maintaining those core frontline services.

Finally on finance we also have a very exiting capital programme over the next five years, investing around £800m in our county. Just as an example, over the next five years we plan to invest:

- £167m on education and skills for our children and young people
- £53m to help boost the economy of the county
- £10m on environmental projects
- £192m on highways and infrastructure projects
- £26m on making our community safer and stronger.

So you can see, that this administration has an exciting and vibrant future mapped out for your county - very much supporting you, our residents.

Talking about you, our residents, it is always important to know what you care about and what is important to you. We regularly carry out a 'What Matters to You' survey, the last one being in 2016. I'm pleased to say that a new survey will be launched later this month. It is aimed at engaging you, our residents, on the priorities as set out in the West Sussex Plan 2017-2022.

<https://www.westsussex.gov.uk/campaigns/the-west-sussex-plan/> Much of this plan is based on what you told us was important to you in that last survey. We want to know your views on what areas need emphasis now, to ensure that these priorities are promoted in the future. An extensive programme of engagement is planned, including use of social media, libraries, West Sussex Connections', the County Council's website and by specific events at your County Local Committee meeting. Keep a look out in the media for the launch of the survey and I will also update your clerk with the website once it is launched.

Now, moving on to a different issue altogether - the A27, Chichester by-pass! Obviously that has taken up a lot of time over the last year with the desire to find a solution that can be supported by the whole community. This community group - known as the BABA27 group - are now nearing a critical point in the process and I thank you for your attendance at these meetings.

I know that there has been an enormous public response - especially from people in the north of the city - since the publication of the 'high line' details put forward by Systra, the highways consultant, last month. I hope the parish put forward their 'official' view - I know that several members attended to Lavant meeting, so hopefully that gave you plenty of food for thought. As I said, I have seen a lot of the recent correspondence on this subject and some of it has been unnecessarily abusive, particularly to the Leader of the County Council. Whatever your views, whether you agree with someone or not, I don't believe there is ever a place for personal abuse. I'm sure no one from this parish has written such a letter or email, but if anyone is tempted could I please ask them to respect all views and not write any abusive comments. It also doesn't help your case.

If you attended our last CLC meeting you will have seen the presentation about crowd funding. As from this coming financial year we have dropped two of our three funding pots - the MBSF and the small grants fund - and we are promote local groups to raise funds through a crowd funding platform, which in turn your local CLC's can choose to support through their CIF fund. The final details of this are being sorted out and it should go live on our website shortly, so watch this space.

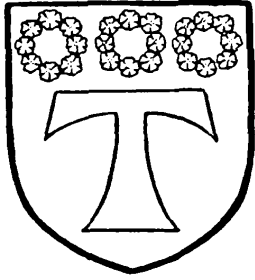
<p><u>45/18</u> <u>2 Cont.</u></p>	<p>Finally, I mentioned our Think Family programme and our support for adults services earlier, but here is just a taster of the wide range of services we provide:</p> <ul style="list-style-type: none"> • We are with you from conception - not literally of course - but our 1001 days programme is designed to support both mothers and babies who need our help, from conception of the baby through to its second birthday - 1001 days. • We support children in need - in fact all Members of the County Council have a responsibility as 'Corporate Parents' to all the children in our care. • We provide an education for our children, through our maintained schools as well as being responsible for transporting many of those children to and from school. • We maintain the fabric of the highways network, the roads, the pavements, the street lights and the road signs. • The D's and B's Collect your waste, but the County Council is responsible for the recycling and disposal of all that waste. • The Fire and Rescue service is now deeply embedded within the County Council, to the great benefit of both parties. Only last month the F&R service, supported by an emergency team from the CC, was responsible for distributing over 2500 bottles of water to residents in parts of mid-Sussex and Crawley, when many water mains burst following the very cold weather last month. • Another service we provide - meals on wheels - also distributed bottled water with all their meals to ensure that no one in our county went without water. • We support our businesses by investing heavily in our economy - we also promote tourism - all aimed at bringing jobs into the county and improving the GVA. More businesses mean more business rates, a percentage of which your local authorities retain and in turn re-invest in our services. • And finally, we run the registrar of births, Marriages and deaths - so again we are there supporting you and your families from the beginning to the end - and many points in between! <p>So, there you have it - a county council that supports all its residents - and is there with a helping hand when you need us most.</p> <p>I would like to finish by thanking the members of the PC for their support over the last year and I very much look forward to working with you, and your residents, over the coming year.</p>	
<p><u>46/18</u></p>	<p><u>AUDITED ACCOUNTS OF THE COUNCIL FOR Y/E 31ST MARCH 2017</u></p> <p><u>Report of Parish Clerk Mrs L Lanham, and on behalf of the Responsible Financial Officer Mrs J Cadman</u></p> <p>The Annual Return for 2016-17 was circulated to, and approved by the Council. It was then examined by the internal and external auditors who made no comments on the accounts.</p> <p>The Annual Return for 2017-18, together with a detailed breakdown of the various budget headings is currently being finalised. During the year the accounts have been transferred from a spreadsheet system to a proprietary accounting system used by many Parishes. This Year End needs careful reconciliation which is currently taking place. The Accounts will be available for the next Full Parish Council Meeting on 14th May 2018.</p> <p>The Rialtas Business Systems software will allow quick and easy production of reports and Vat reclaims. It will also place the Council in a better position to be able to deal with increased income and expenditure during the building of the</p>	<p><u>LFL</u></p>

<p>46/18 Cont.</p>	<p>Community Hall, and then when it is up and running.</p> <p>The Council increased the precept in 2017-18 to a total of £42,900, and approved that the precept for the coming year 2018-19 should also be £42,900. As there are now more Council tax payers in the Parish the actual amount that a Band D equivalent Council tax payer will pay will be decreased by £14.21 (-12.33%).</p> <p>The reasons for the level of the precept are:</p> <ol style="list-style-type: none"> 1. In order to ensure that the Community Hall can be built to a useable state, a Public Works Loan Board loan may be necessary to cover any shortfall in funding. A loan of £150,000 would incur costs of approximately £9,500 pa. and there will then be 2 years' worth of repayments available. 2. It is not anticipated that this will be needed, but the Council needs the flexibility and reassurance that the project can be finished. The PWLB loan option would only be used in part or in whole if the need was essential. 3. The first years running costs of the Community Hall will need to be covered regardless of the level of income obtained from letting the premises. This ensures there will be sufficient funds to cover those costs. <p>The Council continues to manage its finances prudently, and significant capital projects are only pursued when grants can be secured.</p> <p>There were no questions.</p>	
<p>47/18 1</p> <p>2</p> <p>3</p>	<p>QUESTIONS FROM LOCAL ELECTORS</p> <p><u>A27:</u> Mr Andrew Blanchard asked Cllr Hunt why he thought he had been kept in the dark in regard to the A27. Cllr Hunt said he had attended BABA27 meetings, and sat in on meetings he should have done, but he has been outside of other meetings that have taken place. Cllr Hunt said people speculate but he has no other information. Cllr Harding asked if Cllr Hunt could explain why by BABA27 has allowed WPC 2 seats, why so few. Cllr Hunt said everyone was entitled to 2 places. Cllr Harding said that the south of the area seems to get a larger representation, and Cllr Hunt said he has no input or understanding of this. Cllr Harding stated that if "they" say it is representative, then it is not. One plan circulating came from Summersdale, and is not viable as it crosses land already being used to build Madgwick Park. Cllr Harding asked why WSCC Councillors are supposed to support roundabouts. Mr Don Milton, resident, stated that there is a case for upgrading the current road with elevated sections over the roundabouts.</p> <p><u>A27 Sound barriers:</u> Mrs Ros Craven asked why is the stretch of the A27 by the Watersports Park the only one without sound barriers? It is very noisy living along Stane Street. Mrs Craven was advised this is a Highways matter.</p> <p><u>Water Main upgrade:</u> Mrs Ros Craven commented that there will be a traffic problem when the Solar Farm work and the Water mains work were both being carried out at the same time in Coach Road. Mrs Craven was advised that this is a Portsmouth Water matter.</p>	
<p>48/18</p>	<p>The Chairman closed the meeting at 9.10pm. Date of next meeting: 14th May 2018 (Annual Meeting of the Parish Council including election of Chairman and Vice-Chairman).</p>	

Signed.....

Chairman of Meeting

Date.....



WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham
Oak Tree Cottage, Claypit Lane, Westhampnett, Chichester PO18 0NU

Tel: 07960 947773 email: westhampnettclerk@gmail.com
www.westhampnettpc.co.uk

Minutes of the Westhampnett Parish Council Meeting held at 7pm on Monday 14th May 2018 at the March C of E School, Westhampnett

Present:

Parish Councillors: Cllr W P Harding (Chairman), Cllr S Burborough, Cllr P Clingan, Cllr R Fabricius, Cllr S James, and Cllr C McLeish.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham.

CDC Cllr M Hall, PS Price, Mr Mark Gibb (Goodwood Aerodrome), Ms Ciara Williams (Goodwood Estate) and 10 members of the public also attended.

49/18	<u>ELECTION OF CHAIRMAN FOR 2018/19:</u> Cllr James proposed, and Cllr Fabricius seconded that Cllr Harding be elected as Chairman for the forthcoming year. Cllr Harding agreed to continue, and all voted in favour.	<u>LFL</u>
50/18	<u>DECLARATION OF ACCEPTANCE OF OFFICE:</u> Cllr Harding completed the Declaration of Acceptance of Office.	<u>LFL</u>
51/18	<u>ELECTION OF VICE-CHAIRMAN FOR 2018/19:</u> Cllr Harding proposed, and Cllr McLeish seconded that Cllr Hardstaff be elected as Vice-Chairman for the forthcoming year. Cllr Hardstaff was absent; however she had previously indicated that she would continue if required. All voted in favour. Cllr Hardstaff will need to complete the Declaration of Acceptance of Office, Clerk to action.	<u>LFL</u>
52/18	<u>OPEN THE MEETING & TAKE APOLOGIES FOR ABSENCE:</u> The Chairman opened the meeting, welcoming all. Apologies were received from Cllr J L Hardstaff (Vice-Chairman) and Mr Andrew Ball (Rolls Royce Motor Cars Ltd). WSCC Cllr J Hunt advised he would arrive later as attending another meeting first.	<u>WPH</u>
53/18	<u>DISCLOSURE OF INTERESTS:</u> None	<u>WPH</u>
54/18	<u>CONFIRM MINUTES OF THE LAST MEETING</u> held on 12 th March 2018 – see Appendix 1 <u>RESOLVED:</u> That the minutes of the meeting held on 12 th March 2018 are approved by the Council and signed by the Chairman as a true record of the meeting. Proposed by Cllr Burborough and seconded by Cllr McLeish.	<u>WPH</u>
55/18	<u>MATTERS ARISING:</u> None.	<u>LFL</u>

56/18	<p>REPORTS FROM EXTERNAL BODIES:</p> <p><u>CDC Cllr Hall</u> reported that there had been a CDC Planning meeting in which it was agreed that the Madgwick Park S106 monies may be used for the new Community Hall. On other planning matters, there is currently an Appeal from the applicant for building 5 houses on land at Maudlin, support was given for an application at Ashkeys, (application now withdrawn) and support was given for the Rolls Royce car parking for the School. Cllr Hall said that CDC had set up a taskforce for the Novium museum as it now needs sponsorship. Cllr Hall thanked everyone for the welcome and the support he had received over 15 years at County Level, and 12 years at District level, and confirmed that he won't be standing at the next election.</p> <p><u>WSSC Cllr Hunt (arrived at 8pm)</u> reported that the final BABA27 meeting would be on 18th May, and asked the PC to attend if possible. He thanked the West Sussex Volunteers and Darren Rolfe for installing all the bollards on the south side of Stane Street. Mr Andrew Blanchard, resident, asked what was happening at the Tip as there seemed to be new staff, and rubbish is piling up. He said it seemed to be a rudderless ship with not enough staff, and the old hands gone. Cllr Hunt said he would take this up. Cllr Hunt confirmed that the Velo South event would return via Hunters Race, A286, Pook Lane, Fordwater Lane to Goodwood Motor Circuit. He said that Claypit Lane (north) would be closed from midnight to 7.30am, New Road 5am to 10am, and A285 6am to 11am. Cllr Hunt advised that the Cabinet Member at WSSC responsible for the Velo Event is Bob Lanzer. Mr Don Milton, resident, said that the PC need to drive this process, objecting early, as usually very little warning given.</p> <p><u>Mr Mark Gibb (Goodwood Aerodrome)</u> The Clerk read out an email from Cllr Hardstaff in which she said "During the past few weeks, there have been several occasions when fixed wing aircraft have overflowed Westerton, contrary to pre-agreed flight paths and disruptive for residents. Some, not all, instances have been reported but replies received from the airfield indicate that further information is required. The Clerk has been provided with marked copies of the flight paths being adopted by some fixed wing aircraft which appear to be using part of the helicopter flight path." Cllr Clingan added that she had complained to Mr Chris Woodgate about the recent fast overflying. Mr Gibb said that the flight circuits were published on the Goodwood website, the lines drawn were narrow, but the principles are to be followed. He explained that the planes arrive at 200 feet, and join the circuit. They need to overfly Westerton, and in bad weather the circuit pattern is lower, but not often used. Cllr Hardstaff has been advised that they are flying on normal join patterns, and it is impossible to provide a chart that covers all routes. A resident said that the Yellow aircraft is very noisy. Mr Gibb said that they would rather fly aircraft over horses than houses. Cllr Clingan said that the horses are affected by fast flybys. Cllr Clingan said she had put in 2 complaints, but not received a reply within the stated 48 hours. Mr Andrew Blanchard, resident, said the Spitfires go over Claypit Lane and The School, including over his house. He would be able to accept this if it was from outside, but this is a local firm. Mr Gibb said they should do a 10 degree turn away from The School. Cllr Harding asked if this could be looked into, and Mr Gibb said he would bring Boulton with him next time. Mr Bob Keatley, resident, said the helicopters come in and out over Claypit Lane, Mr Gibb said he would look at that as they should come from the NE. Cllr Harding and Cllr Burborough agreed that in general the helicopters had been better. Mr Gibb said helicopters are easier to control than planes. Mr Gibb remarked that due to the runway improvements over the last 14 months it has been different than usual with only 1 runway in action. Now it is back to normal for April to October. Mrs Ros Craven, resident, said that she loves the planes.</p> <p><u>Ms Ciara Williams (Goodwood Estate)</u> Ms Williams introduced herself as the Land Agent for the Goodwood Estate, having taken over from Jeremy Hill. She deals with the day-to-day matters concerning the cottages and farms and is the point of contact. The subject of the A27 is a very sensitive one and Goodwood's position has not changed since the formal HE consultations. They would prefer improvements to the in-line route, not a northern route, and have engaged with BABA27 even though they are not a statutory body. Cllr Hall said that SDNP has stated they will not support a northern route. Cllr Fabricius asked Ms Williams about Fly-tipping on Goodwood land at the west end of Westerton. There had been some metal sheets tipped lately, and the area seemed too easy to access. Goodwood have removed it, and he asked if a gate or barrier could be erected to prevent this happening? Ms Williams said she will look into this. She remarked that it is a constant battle. Cllr Hall said CDC are concerned about this, and he asked residents to ensure they always note the licence and registration number of the waste carrier employed to clear rubbish.</p>	
57/18	<p>MEMBERS' REPORTS:</p> <p><u>Bollards:</u> Cllr Harding reported that following the installation of the Bollards, the travellers had not been onto the verge. If the travellers were to go onto the area between the road and the footpath, then the Police would be called. He thanked the West Sussex Volunteers for all their hard work, especially in such bad weather earlier this year.</p>	All

58/18	<p><u>REQUESTS RECEIVED BY PARISH CLERK</u></p> <p><u>Bus Shelter</u> – Littlethorpes, the suppliers of the bus shelter have been contacted. Unfortunately, this model of shelter cannot have sides added by the supplier. A request for a quote from a local person has been made, and is awaited.</p> <p><u>Cycle Lane</u> – the Parish Council have done a thorough study of the proposal including a walk of the route. Cllr Hardstaff produced a document, including photos, which was sent to the Engineer responsible for this project. It is understood that once all parties have commented, there will be a meeting to review progress.</p> <p><u>Tip Layout</u> - Mr David Beasley has just submitted a paper, but it arrived too late to be added to the Agenda for this meeting, deferred until the next meeting.</p> <p><u>Goal Mouth</u> – Mr Andrew Blanchard and Mr Bob Keatley are working on renovations to the goal mouth. The projected costs have been put together at £278.99; however this sum may be lower depending on the amount of soil needed. These costs would be covered out of the Play Area Maintenance budget. The expenditure was approved.</p> <p><u>Telephone Box</u> – Ongoing, now on the BT repair and painting schedule for this year.</p> <p><u>Westerton Bus Stop Apron</u> – deferred</p> <p><u>Microphones</u> – deferred</p> <p><u>Website – charging for adverts</u> - deferred</p>	<u>LFL</u>
59/18	<p><u>PLANNING MATTERS</u></p> <p>Cllr Hardstaff gave a written report as follows: With the exception of 3 Planning applications recently submitted by Barratt Wilson Homes, the Parish Council's comments are:</p> <p><u>WH/18/00539/LBC</u> - Other Dev - LBC's Alter/Extend – The Sadlers - No Comment</p> <p><u>SDNP/18/01526/LIS</u> - Listed Building - Goodwood -No Comment</p> <p><u>WH/18/00364/FUL</u> - Minor Dev – Dwellings – Greytiles - After careful consideration of the revised proposal following the withdrawal of the previous one WH/17/02577/FUL, the Parish Council would still like to make the following Objections:</p> <ol style="list-style-type: none"> 1. The proposed dwelling is sited adjacent to the south side of Grey Tiles, at the rear of the plot and directly behind 'Camelot'. 2. This is 'backland' development and would have an un-neighbourly impact on the adjacent property Camelot, which is directly in front of the proposed dwelling. 3. Claypit Lane is a rural area; properties on either side of the lane enjoy the benefit of large gardens; increasing the density in the manner proposed is an urban solution and would change the character of the locality. 4. It is un-necessary in terms of housing provision within the Parish. The housing allocation for Westhampnett identified in the adopted CDC Local Plan fulfils the requirement until 2029 and therefore the Parish does not have to identify any further sites. <p><u>WH/18/00264/OUT</u> - Minor Dev - Dwellings – Ashkeys - No Comment</p> <p>In regard to the 3 Planning Applications by Barratt Wilson Homes:</p> <p><u>WH/18/01003/FUL</u> Vehicular access off Madgwick Lane, to allow access to on-site pumping station.</p> <p><u>WH/18/01023/REM</u>} Detailed landscape proposals; pedestrian and cycle proposals.</p> <p><u>WH/18/01024/REM</u>}</p> <p>The Clerk has been requested to obtain hard copy full size drawings for these applications in order to consider the proposals because it is impossible to read and comprehend the details in electronic form on screen. It is suggested that the details are reviewed by all councillors at the special council meeting to be convened to endorse the accounts, later in May. This suggestion was agreed.</p>	<u>JLH</u>
60/18	<p><u>NEIGHBOURHOOD PLAN</u></p> <p>Cllr Hardstaff gave a written report as follows: The neighbourhood plan is on-going 'slowly' due to more urgent Parish matters that have taken precedence.</p>	<u>JLH</u>

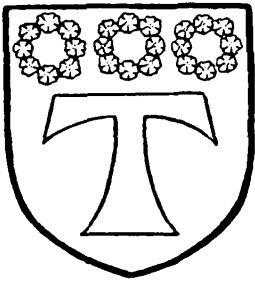
61/18	<p><u>COMMUNITY HALL & VILLAGE GREEN – BELLWAY AND CDC</u></p> <p>Cllr Hardstaff gave a written report:</p> <p><u>Community Hall</u> - The Parish is waiting to sign the agreed variation to the S106 agreement, this is somewhere between CDC and Bellways. After endorsement the Parish should receive £471,310 from Bellway Estates within 40 days. The S106 monies accrued from the Grange development are held by CDC. Application has been made for the monies to be released. Due to the amount involved (c£100,000 with interest added) the application has to be approved firstly by the Development Committee (June) and then by Cabinet (end July). Until the finance has been procured, the Parish Council is not permitted to sign a building Contract. The earliest this is likely to happen is the end of July, therefore the earliest construction work will commence will be late summer/early autumn.</p> <p>Mr Derek Marlow asked when the land for the Community Hall would be transferred. The Chairman replied that there was no time frame as yet, but it should be soon. The Parish Councillors had previously discussed the following and now:</p> <p><u>RESOLVED:</u> To ratify the decision to accept the commuted sum of £471,310 to be paid by Bellway for the construction of the Community Hall. This was proposed by Cllr Harding, seconded by Cllr McLeish and all voted in favour.</p> <p><u>RESOLVED:</u> To ratify the decision to require the commuted sum from the Madgwick Park development to be invested into the Community Hall facility at Roman Walk. This was proposed by Cllr Harding, seconded by Cllr James and all voted in favour.</p> <p>Cllr Hardstaff gave a written report:</p> <p><u>Village Green</u> - The S106 agreement is between Bellway and CDC. Until the transfer has been completed, maintenance of the land is Bellway's responsibility. After transfer, it will be the responsibility of CDC unless they request that the Parish undertake this and make a financial contribution for so doing.</p>	<p><u>JLH</u></p> <p><u>All</u></p> <p><u>All</u></p>
62/18	<p><u>VELO SOUTH</u></p> <p>Cllr Hardstaff gave a written report:</p> <p>On Sunday 23 September a cycle event similar to 'cycle Yorkshire or London' will take place around Sussex. Details are on the web-site. The route is 100 miles long; starting and finishing at the Goodwood motor race circuit. Affected roads will be closed from midnight on 23 September until 7pm that day.</p> <p>Cyclists will start to leave at 7.00am but arrivals will commence from 5.00am for registration.</p> <p>15,000 cyclists are expected, with an average of 2 spectators/cyclist (i.e. up to 45,000 people) they arrive in cars! They will require accommodation! And probably entertainment at the airfield during the day!</p> <p>CDC, Horsham DC and WSCC have agreed to the event without any consultation to the local parishes affected.</p> <p>The organisers have promised to consult local Councils and affected residents, commencing in May. To date apart from attending a presentation by the organisers at the recent All Parishes meeting, Westhampnett P.C. knows no more than what is published on the web-site.</p> <p>Mr Gibb is unaware of this event, and Ms Williams has no other information. She offered to ask Goodwood for the information they have and advise the Parish Council.</p> <p>Cllr Hall said that he and many other CDC councillors had objected to this event, as many people would be "boxed in" by the road closures. The Council asked the Clerk to request a meeting with Velo South asap.</p>	<p><u>JLH</u></p> <p><u>LFL</u></p>
63/18	<p><u>GDPR</u></p> <p>The Parish Clerk reported that she and RFO had been working together on the new Parish Privacy and Data Protection Policies, and the updating of the Standing Orders to reflect these. The documents had previously been circulated and were now to be approved. Cllr Harding proposed that these be approved, Cllr James seconded, and all voted in favour.</p> <p>As is required by GDPR the Privacy Policy has been put onto the PC website.</p> <p>Cllr Harding commented that the new Website is excellent, and it was agreed that a letter of appreciation would be sent to Sara Watkins.</p>	<p><u>LFL</u></p> <p><u>WPH</u></p>
64/18	<p><u>INSURANCE RENEWAL</u></p> <p>The Parish Clerk reported that the Parish Council insurance is due for renewal on 31st May, and Came and Co has prepared the renewal documents. However, these do not take into account some extra Volunteers equipment purchased during the year, the Community Hall and Village Green land that will be owned by the Parish Council during this coming year, and cover for the Village Green Play Area. The Parish Clerk will obtain a revised quotation and circulate to all Councillors for a decision.</p>	<p><u>LFL</u></p>

65/18	<p><u>NHB Outstanding and 2018:</u></p> <p><u>RESOLVED:</u> That the Parish Council requests a variation to 5 outstanding NHB grants that relate to the Community Hall, in order that all these monies can be repurposed for flexible use during the construction phase of the Community Hall. Proposed by Cllr McLeish, seconded by Cllr Burborough and all voted in favour. Clerk to action with CDC.</p> <p>The Clerk was asked to re-circulate the information regarding the NHB 2018 allocation of £12,963, and it was noted that applications must be made by 31st July (NB: later found to be 30th July).</p>	<p><u>LFL</u></p> <p><u>LFL</u></p>
66/18	<p><u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA</u></p> <p><u>PS Price</u> attended this meeting for the first time, and asked to give a report which was warmly welcomed. He is responsible for 2 police officers, and 3 PSCOs, as part of the Chichester and Arun Prevention Team. In regard to <u>drifting</u> around the Chichester Park Hotel roundabout, and the RR roundabout, is a recognised problem, and he detailed ways of catching the offenders. He explained that <u>crime and drug related issues</u> are low in our area. However, <u>parking</u> is a problem. As a rule of thumb, when a vehicle is parked on a pavement if a double buggy can get past then it is Ok, if not report. If a car is parked across a driveway, it can be towed away. If cars are parked so as to cause buses / trucks to go on the wrong side of the road, then please report online which creates an electronic job immediately and flashes up in their control area. The <u>speeding</u> issue is known, and it seems that enforcement can now be done at night, and will be very soon! <u>Abandoned VW</u> reported to him, he will action. Cllr Hall has spoken to <u>RR</u> regarding the apparent lack of use of their buses. It seems that if people are on overtime then they cannot use the bus. Also, the lack of traffic management on change of shift causes lots of cars to leave at once, stopping others getting in. More recently this has been handled in a better way and hopefully will reduce issues at shift change. Cllr Hunt said that there had been an increase in the number of HGVs illegally using Fordwater Lane. The road is too narrow, and they are churning up the sides. PS Price said the Neighbourhood Watch scheme is still going, do people find it helpful to have information? He will provide his contact details to the Clerk.</p> <p>Cllr Harding thanked him for attending and asked the Clerk to provide him with the dates of forthcoming meetings.</p> <p>Cllr Hunt will take up the matter of potential traffic chaos when Portsmouth Water is installing the new main in Coach Road.</p>	<p><u>All</u></p> <p><u>LFL</u></p> <p><u>LFL</u></p>
67/18	<p><u>PARISH FINANCIAL MATTERS</u> see Appendix 2</p> <p>The Parish Clerk reported that the first half-year precept has been received at £21,450, and Bank Account was now £82k. Payments to suppliers and reimbursements are all up to date. A reclaim of VAT for the Financial Year 2017/18 is to be done. The Internal Audit is to be done in late May, and the External Audit is in July.</p> <p>The Financial Regulations needed to be adopted for the coming year. This was proposed by Cllr McLeish, seconded by Cllr James and all voted in favour.</p>	<p><u>LFL</u></p>
68/18	<p><u>CORRESPONDENCE, INCLUDING NOTICES & LEAFLETS</u></p> <p>None.</p>	<p><u>LFL</u></p>
69/18	<p><u>DEALING WITH LOCAL ISSUES</u></p> <p>Cllr Burborough reported that Chichester Parking would look at Westhampnett with WSCC Team who are doing a Road Space Audit. Other solutions include Car Share, Cycle route planning, double yellow lines. Communities can apply to Highways for speed limits. Each suggested scheme is given an Engineers score, if not high enough it is rejected, if high enough accepted. Cllr Hall remarked that since 1997, he had managed to get 30mph speed limits into every community.</p>	<p><u>All</u></p>
70/18	<p><u>QUESTIONS BY THE PUBLIC:</u> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.</p> <p>Cllr Burborough raised the matter of cycle speed trialling on the roads, with speeds exceeding 30mph in a restricted area. It seems to be on a Thursday evening and a Sunday. PS Price said nothing can be done about it by the Police.</p> <p>Mr Bob Keatley, resident, requested a meeting with Cllr Hunt in regarding to the planting at the Solar Farm which will not happen until the autumn. They will discuss this together.</p>	<p><u>All</u></p>
71/18	<p><u>EXCLUSION OF THE PUBLIC</u></p> <p><u>RESOLVED:</u> That the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted.</p>	<p><u>WPH</u></p>
72/18	<p><u>DATE OF NEXT PARISH COUNCIL MEETING: 9TH JULY 2018</u></p> <p>Noted.</p>	<p><u>LFL</u></p>

73/18	<u>CLOSE MEETING</u> The Chairman closed the meeting at 8.55pm.	<u>WPH</u>
-------	---	-------------------

Signed.....
Chairman of Meeting

Date.....



WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham
Oak Tree Cottage, Claypit Lane, Westhampnett, Chichester PO18 0NU

Tel: 07960 947773 email: westhampnettclerk@gmail.com
www.westhampnettpc.co.uk

Minutes of an Extraordinary Meeting of Full Council for the Parish of Westhampnett held at 7.00pm on Thursday 14th June 2018 at the March C of E School, Westhampnett.

Present:

Parish Councillors: Cllr W P Harding (Chairman), Cllr J L Hardstaff (Vice-Chairman), Cllr S Burborough. Cllr S James arrived at 7.20pm, during Minute 80/18.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham, and financial items were covered by Mrs J Cadman (RFO).

CDC Cllr M Hall attended. 6 Parish Councillors from Lavant, Boxgrove and Singleton attended in regard to Item 7 on the Agenda. They were Lavant - Mr Robert Newman, Mrs Caroline Reynolds and Mr Adrian Blades, Boxgrove - Mr Henry Potter and Mr Lloyd Tooze, Singleton - Mr Jon Ward.

74/18	OPEN THE MEETING & TAKE APOLOGIES FOR ABSENCE: The Chairman opened the meeting, welcomed CDC Cllr M Hall, and the representatives from Lavant, Boxgrove and Singleton. Apologies were received from Cllr P Clingan, Cllr R Fabricius, Cllr C McLeish and WSCC Cllr J Hunt.	
75/18	DISCLOSURE OF INTERESTS: None.	
76/18	INTERNAL AUDIT 2017-2018: Mrs Cadman checked that the Councillors had seen the Internal Audit 10r's report, and noted that there are no recommendations.	
77/18	ANNUAL GOVERNANCE STATEMENT: Mrs Cadman read out Questions 1, 2, 3, 4, 5 and 6 of the Annual Governance statement, and received approval on each. RESOLVED: The Council resolved that the Annual Governance statement for year ended 31st March 2018 is approved. This was proposed by Cllr Harding, seconded by Cllr Hardstaff, and all voted in favour. The Chairman and Parish Clerk signed the form.	
78/18	ANNUAL RETURN – ACCOUNTING STATEMENTS: Mrs Cadman went through the Annual Return figures for the last Financial Year, and the year before, highlighting any differences, and received approval. RESOLVED: The Council resolved that the Annual Return accounting statements for year ended 31st March 2018 are approved. This was proposed by Cllr Harding, Seconded by Cllr Burborough, and all voted in favour. The Chairman and RFO signed the form.	
79/18	APPROVE INTERNAL AUDITOR FOR 2018/9 AUDIT: Mrs Cadman recommended that as Auditing Solutions Ltd had done a thorough job, they be appointed to act as Internal Auditors for this financial year ending 31 st March, 2019. Council all voted in favour. Mrs Cadman left the meeting after this Item.	

80/18

VELO SOUTH:

The subject was introduced by Cllr Harding.

Cllr James joined the meeting at this point.

The 15,000 cyclists are to register at the Westgate Centre in Chichester on Saturday 22nd Sept. Entry is £100 per cyclist. Goodwood is renting the Motor Circuit only, and the stewards are to be cross-hired. The parking is for 10,000 cars with mobile toilet facilities. There are to be hard road closures between points, and 2-way traffic on Sheepwash Lane (normally one way in part). They will use gaps between cyclists to allow people to cross. The bus route Midhurst-Chichester goes through Lavant, not sure what is happening to that.

It was generally agreed by the attendees from all the 4 Parishes that there had been very poor detailed communication and that CSM and WSCC have questions to answer. A Velo South leaflet had arrived through some peoples doors on Boxgrove and Westhampnett, but not all.

After considerable discussion it was agreed to invite Jon Ridgeon (CSM), Louise Goldsmith (Leader of WSCC) and Gillian Keegan (MP) to attend a 4 Parishes meeting in order to answer questions directly to the Councillors. This meeting should be as soon as possible and 11th or 12th July was suggested. It was agreed that a set of joint questions should be typed and circulated by WPC Clerk to all the Parish Councillors in all 4 Parishes and then an email to be sent to the 3 people with the questions. Cllr Hall offered to take the list of questions to The Duke of Richmond, and he could also help expedite the attendance of Gillian Keegan.

Joint questions from Westhampnett, Lavant, Boxgrove and Singleton Parish Councils were agreed to be:

- 1. a. There appears to be a lack of communication of the event across Sussex as a whole. People right across the county will be affected by the road closures, and need to have early warning of this.
- 1. b. The letter drop to 162,000 homes is not on schedule, and as we are some of the most affected parishes, we find it unacceptable that the promised letters have not arrived.
- 2. a. Traffic control notices need to be extended to the whole of Sussex, to alert road users from inside and outside the county of the issues, e.g. getting to Gatwick Airport, travelling to the beach at West Wittering?
- 2. b. How is the arrival and departure of the 15,000 competitors, plus their supporters to be managed? Not just getting into Goodwood Motor Circuit, but in the whole area? Where exactly are all these vehicles to park?
- 2. c. How will the followers of the competitors be managed?
- 2. d. Why are the roads closed for such long periods of time?
- 2. e. In regard to parking on the route - what legal powers do you have to remove a legally parked car?
- 3. How will carers, essential workers, churchgoers, non-emergency travel, farmers, etc. be able to go about their daily business? In regard to the daily care given to vulnerable residents, this is often several times a day, and provided by different people who have to travel to their clients. We demand that plans be put in place to support our residents as we have a high proportion of elderly people in Sussex. It is your responsibility to ensure that care can be given at the correct times of day without hindrance.
- 4. How are bus services to be maintained throughout the area?
- 5. At the Goodwood Motor Circuit:
 - 5. a. What time are the gates to be opened?
 - 5. b. What are the lighting provisions?
 - 5. c. When are loudspeakers / tannoys to be used, and at what Decibels?
 - 5. d. What is the provision of Entertainment including music?
 - 5. e. How are spectators to be managed?
- 6. What is the provision for parking and marshalling of the thousands who need to register at The Westgate Centre in central Chichester on Saturday 22nd September? Why cannot all competitors "Skip event registration on Saturday by having your Rider Pack sent to you in advance of the event".
- 7. We would suggest that a large sum of money should be put into a Bond to be held by WSCC against the satisfactory clearance of rubbish after the event, throughout the route.
- 8. If you expect us to support you then you will need to do better.

LFL

MH

81/18

DATE OF NEXT PARISH COUNCIL MEETING: 9TH JULY 2018

The next meeting date was noted.

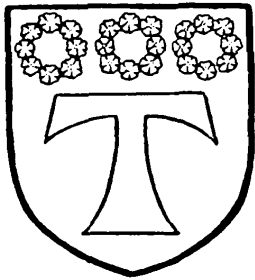
82/18

CLOSE MEETING

The Chairman thanked the attendees and closed the meeting at 9.00pm.

Signed.....
Chairman of Meeting

Date.....



WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham
Oak Tree Cottage, Claypit Lane, Westhampnett, Chichester PO18 0NU

Tel: 07960 947773 email: westhampnettclerk@gmail.com
www.westhampnettpc.co.uk

Minutes of the Westhampnett Parish Council Meeting held at 7pm on Monday 9th July 2018 at the March C of E School, Westhampnett

Present:

Parish Councillors: Cllr W P Harding (Chairman), Cllr J L Hardstaff (Vice-Chairman), Cllr S Burborough, Cllr R Fabricius, Cllr S James, and Cllr C McLeish.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham.

WSSC Cllr J Hunt, CDC Cllr M Hall, Mr Andrew Ball (Rolls Royce Motor Cars Ltd) and 6 members of the public also attended.

83/18	<p><u>OPEN THE MEETING & TAKE APOLOGIES FOR ABSENCE:</u> The Chairman opened the meeting, welcoming all. Apologies were received from Cllr P Clingan.</p>	<u>WPH</u>
84/18	<p><u>DISCLOSURE OF INTERESTS:</u> None</p>	<u>WPH</u>
85/18	<p><u>CONFIRM MINUTES OF THE LAST MEETINGS</u> held on 14th May 2018 and 14th June 2018 <u>RESOLVED:</u> That the minutes of the meetings held on 14th May 2018 and 14th June 2018 are approved by the Council and signed by the Chairman as a true record of the meeting. Proposed by Cllr Hardstaff and seconded by Cllr McLeish.</p>	<u>WPH</u>
86/18	<p><u>MATTERS ARISING:</u> None.</p>	<u>LFL</u>
87/18	<p><u>REPORTS FROM EXTERNAL BODIES:</u> WSSC Cllr Jeremy Hunt said he was delighted to see RR have started on their new car park, and hopes it will alleviate the parking issues. The problem of access to Coach Road during the Portsmouth Water works was reported and measures taken to minimise disruption. He stated that the Velo South Event is not organised by WSSC, but there is to be a Velo South briefing soon, this was later confirmed to be tomorrow. He is trying to arrange a meeting regarding the planting at the Solar Farm, and will go through the Clerk to arrange a date with WSSC officers, Mr Keatley and the rest of the Solar Group. Cllr Hunt advised that the WSSC website shows various campaigns that are being run, covering a variety of topics. CDC Cllr Mike Hall said, in regard to Velo South, that people need hard facts as they may become isolated that day, especially difficult for carers and doctors. He said the event had not been properly planned. Several parish councils are against the event, including Harting. Cllr Harding said that according to a legal person the event is non-democratic as it was signed off a year ago without consultation, and there has been a lack of communication with some parishes not having any information. He asked if it is to be held every year for the next 5 years. Cllr Hunt said he does not know about future events. Cllr Hall said he would visit the Duke of Richmond after the Festival of Speed to ensure he knows of these issues.</p>	<u>MH</u>

	<p>Mr Andrew Ball (RR) said the new car park is well underway, and it is hoped to be finished at the end of the year with work currently on schedule. This Friday the wooden hoardings will have notices added, and holes to look through to view progress. When the ground breaking work started they had a ceremony with 4 Board Directors, the new Cullinan car and the school. The existing wildlife garden is to be re-sited. He said parking is still an issue and he had received complaints that employees had parked in the Roman Walk visitor spaces. Some cars were parked on Stane Street, along with those from The Grange. He said one car had been towed away, and 50-60 photos of cars reported to the Police. He asked the Parish Council if there could be formal consideration of Parking Permits. Cllr Harding said this had been looked into and at present waiting until the car park is completed. Mr Ball said RR would support a parking control initiative if the Parish Council wanted double yellow lines on the south side of Stane Street etc. RR is currently considering ways of controlling street parking once the car park is ready. He advised that the plant is on shutdown for 2 weeks from 23rd July. Mr Andrew Blanchard reported that some of the cones on the south side had been put in the hedge, and that cars were parking between the cones. Mr Blanchard also reported that when he had been on Speed Watch duty at 05.30am he saw and heard motorbikes revving up, and many speeding cars. Mr Ball said he would recruit more people and he had seen van after van speeding when he was on Speed Watch training. Mr Blanchard reported that the contract buses were still going up Claypit Lane; there were 3 on last Thursday evening. Mr Ball apologised. Mr Blanchard He said that the Parish Council should be congratulated on the work they had done on the RR car park plans, and what they are trying to do with the traffic. Mr Ball advised that RR apprentices had worked with the school children to create a new "Rooster" car. The new RR apiary is now open, well away from people, and hopefully there will be RR honey. Mr Howard Horne proposed a vote of thanks for all that RR do for the Parish.</p> <p>Mr Ball left the meeting at 7-35pm.</p> <p>Cllr Burborough said that the HGVs coming to HWRS (the Tip) are leaving rubbish all over the road, and as it is small particles they are blocking up the drains which will then cause floods. Mr Bob Holman said that this had been going on a long time; the road needs sweeping every day. Is there a wheel wash for them at the Tip? Cllr Hunt said he will speak to the Environment person at WSCC Cabinet.</p> <p>It was also generally remarked that the Biffa lorries are coming to the Tip from Maudlin direction rather than Chichester Park Hotel roundabout as they are supposed to do. It is worse on Saturdays and Sundays. The Parish Clerk was asked to complain to Viridor for both the rubbish and Biffa traffic.</p>	<u>LFL</u>
88/18	<p><u>MEMBERS' REPORTS:</u></p> <p>Travellers Site – Cllr Harding attended a meeting at the Transit Site and said that the site had improved control on vandalism. He commented that the grass verge behind the bollards had not been mowed last time, probably because the barrier was locked. He continued to press for bollards to be installed on the north side of Stane Street. It was remarked that it would be interesting to see how attendance by the travellers to the Horse Racing at Goodwood Week affects potential illegal encampments in the Parish.</p> <p>RR – It was noted that a report had been received stating the new car park site was broken into and items stolen.</p> <p>Cllr Hunt left the meeting at 7-50pm.</p>	<u>All</u>
89/18	<p><u>REQUESTS RECEIVED BY PARISH CLERK</u></p> <p>Westhampnett Tilemakers Bus Shelter – In regard to having the sides of the bus shelter filled to protect against the weather, the Parish Clerk presented a quotation from Mr David Beasley of £2,367.00. This is for 2 fully glazed sides. The Councillors requested a revised quote for 1 fully glazed side, and 1 partly glazed side. Suggested contractors – Mr David Beasley, Mr Arnell at Oving, Mr Michael Harding – Carpenter (via Mr Bob Holman), Mr David Hoare at Tangmere, Aldwick Doors and Windows in Dairy Lane.</p> <p>Cycle Lane – There is a WSCC meeting on 13th July to discuss the updated plans. Cllrs Hardstaff and Burborough will be attending.</p> <p>Tip Layout – the following up of this proposal is now in abeyance awaiting traffic flow once RR car park is in use.</p> <p>Westerton Play Area Goal Mouth – Mr Andrew Blanchard reported that the new grass was being well watered. He said that with the help of Mr Bob Keatley, the goal posts had been repainted, a new wooden surround had been made, and a new net installed. During the ROSPA inspection it was found that the strimmer was damaging the wooden posts at their bases. It would need metal sleeves to protect the posts; he will obtain some costs and advise. The bird spikes on the top of the swings were being damaged by the swings going over the top; he will look for a different type of spike. Cllr McLeish offered to take some photos of the play area to update those on the PC website and Facebook. Cllr Fabricius said the play area was in extraordinarily good condition, and he was most impressed. The Parish Council thanked Mr Blanchard and Mr Keatley for all their hard work.</p>	<u>LFL</u> <u>JLH</u> <u>/SB</u> <u>CMcL</u>

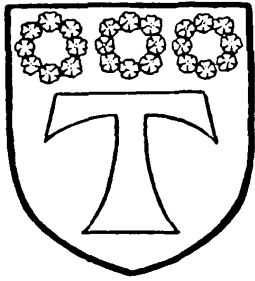
	<p>Community Speed Watch Group – The Parish Clerk read out an email from Linda Campbell the co-ordinator. She advised that: “Since the Westhampnett Speed Watch Group started recording excessive speeding on 25 May 2018, we have informed the Police of 500 registration numbers of cars observed speeding on Stane Street; many excessively. 99% have been sent a 1st letter. 20 motorists have been sent second letters and 3 have been sent 3rd letters (delivered in person by a police officer). We usually observe between 30-50 cars speeding during each session of around an hour. The fastest recorded speed is 63mph. We have been operating at different times of the day. We believe our presence is having a calming effect on the traffic while we are there, but it is difficult to tell yet if this is lasting! We really need more volunteers from the community. If anyone has an hour to spare once a week, they would be very welcome indeed.”</p> <p>Anyone interested, please contact the Parish Clerk for contact phone number.</p> <p>Cllr Harding said the efforts had been very effective. The question of the borrowing of the speed gun and the fact that needing to borrow it restricts the times and days the sessions can be arranged were raised. Boxgrove Speed Watch Group has purchased their own Bushnell speedgun at £524 inc VAT. Mr Blanchard said it needs 4 people to man a station, and it needs to be at different time, say 30 minutes here, and 2 hours there. Need more volunteers. Cllr McLeish said the Speed Watch Group was advertised on Facebook, and the Parish Clerk was asked to add details onto the PC website. There is also speeding in Madgwick Lane (and in the past there had been 2 car accidents on the corner) and Westerton Lane. The Speedgun sites were to be assessed in Madgwick Lane, but unfortunately a date was arranged 3 times with the Police Officer, and each time he was called away to another matter and could not attend. There are no Speedgun sites in Westerton at the moment. Cllr McLeish suggested asking RR to fund a Speedgun, and Cllr Fabricius said that if it could not be funded by some-else then it should come out of the Parish Council funds. The Parish Clerk was asked to write to RR, and Cllr Hall asked for a copy so he could write as well.</p> <p>Cllr Hall left the meeting at 8-15pm.</p>	<p><u>LFL / MH</u></p>
<p>90/18</p>	<p><u>PLANNING MATTERS</u></p> <p>Cllr Hardstaff reported:</p> <p><u>WH/18/00574/FUL Westhampnett House Extension</u> – Parish Council lodged Objection Comments covering location; orientation; size and scale of the proposed extension.</p> <p><u>WH/18/01236/FUL Inspiration House Marquee</u> – no Comments</p> <p><u>SDNP/18/02421/LIS Goodwood House Replacement Copper Roofs</u> – no Comments</p> <p><u>WH/18/01108/FUL Rolls Royce Installation of External Flues</u> - Parish Council lodged Objection Comments in regard to usage, noise and odours.</p> <p><u>WSCC/002/18/CC, WSCC/003/18/CC, WSCC/004/18/WH, WSCC/005/18/TG – Pipeline</u> – No Comments as yet.</p>	<p><u>JLH</u></p>
<p>91/18</p>	<p><u>NEIGHBOURHOOD PLAN</u></p> <p>Cllr Hardstaff reported:</p> <p>No further movement. She attended a Planning Review, to be completed by July 2020, covering a 5 year housing plan. There is to be consultation between December 2018 and January 2019, and there will be a meeting with parish councils prior to the publication of the Plan. As she had previously been strongly advised that our NP should not include suggested sites, this now leaves the Parish vulnerable. At present it is not known how many houses will be in each parish.</p>	<p><u>JLH</u></p>
<p>92/18</p>	<p><u>COMMUNITY HALL & VILLAGE GREEN – BELLWAY AND CDC</u></p> <p><u>Village Green</u> - The Parish Clerk presented a comprehensive spreadsheet of the projected costings for the Village Green over 20 years. Copy attached to these minutes. It shows that the suggested figure to be paid by Bellway would cover the costs as near as can be ascertain so far into the future. After discussion the Parish Council then agreed the recommendation.</p> <p><u>RESOLVED:</u> That the Parish Council accept the transfer of the Village Green land from Bellway to Westhampnett Parish Council, and accept the commuted sum of £147,286.25 to be paid by Bellway to CDC, and then paid by CDC to WPC, for the maintenance of the Village Green over 20 years.</p> <p>This was Proposed by Cllr Burborough, Seconded by Cllr McLeish and all voted in favour.</p>	

	<p><u>Grass Cutting</u> - The Parish Clerk had obtained Grass Cutting quotations as follows:</p> <ol style="list-style-type: none"> 1. CW Landscapes (current contractors for Bellway) - Maintenance at fortnightly visits through growing season at Labour and machinery = £500.00 per visit 2. Millstone Landscapes - £175 + VAT fortnightly 3. Mr R M Huntingford - £155 (no VAT) fortnightly 4. Greenscape Services - Bill Burkenshaw £106 + Vat per cut including strimming <p>Greenscape Services - Bill Burkenshaw was the lowest quote and the Parish Council agreed to accept his quote.</p> <p><u>Lighting on the Village Green</u> - A question was raised regarding the power for the 6 x Street Lights – would a Solar Panel be suitable? Could we get one? Could we restrict the light up time to midnight? Noted for future investigation.</p> <p><u>Community Hall</u> – It was reported that the Parish Council has now received the £147k in the Bank, and behind the scenes the contractors are working on the basics of the project. The Parish Council cannot sign a contract until after 24th July when CDC Full Council meeting will assess the Parish Councils request for release of the S106 monies from The Grange development which amount to just over £100k.</p>	<p><u>LFL</u></p> <p><u>LFL</u></p>
93/18	<p><u>VELO SOUTH</u></p> <p>Cllr Harding said that WSCC and CDC had agreed this event without saying anything to the population. Several parishes had got together, and Harting are up in arms. The communication is a mess, with a leaflet that does not give enough actual information. Plus some people had the leaflet, others did not. The Velo company do not accept that Velo Birmingham was a disaster of planning, even though it had to be delayed a year. Cllr Burborough asked how to stop the competitors parking locally – this would be with Marshals. The 4 parishes of Westhampnett, Boxgrove, Lavant and Singleton have got together and arranged a meeting on 18th July with the CEO of Velo South, and have provided a list of questions to be answered. It was mooted that perhaps the village should hold an event on the new Village Green on that day – bring a picnic, display Hall plans etc, and a chance to get some more Volunteers?</p>	<p><u>All</u></p>
94/18	<p><u>INSURANCE RENEWAL</u></p> <p>The Councillors had previously seen the revised quotation and so the Resolution was agreed.</p> <p><u>RESOLVED:</u> To ratify the decision to accept the revised quotation from Came & Co at £561.66, to include additional cover for the volunteers' equipment.</p> <p>This was Proposed by Cllr Fabricius, Seconded by Cllr Hardstaff, and all voted in favour.</p>	<p><u>LFL</u></p>
95/18	<p><u>ROSPA REPORTS FOR WESTERTON AND VILLAGE GREEN PLAY AREA</u></p> <p>The Inspections were carried out on Friday 6th July, and 2 reports will be forwarded to the Parish Council within a week or so. The report for the Village Green Play Area will be used to ensure that all the equipment and the area are up to a suitable standard before the Parish Council takes over the responsibility from Bellway. The Inspector will also draw up a specific Checklist for Mr Blanchard to use in the once a month checks to be done on the Village Green play Area. The Parish Council thanks Mr Blanchard for including this task with those he already does for the Westerton Play Area.</p>	<p><u>LFL</u></p>
96/18	<p><u>NHB Outstanding and 2018:</u></p> <p>The Parish Clerk confirmed that a variation to 5 outstanding NHB grants had been requested and this matter was to be discussed by CDC in their next meeting on 11th July.</p> <p><u>NHB 39/18 at £12,963</u> - Possible uses were discussed, and it was agreed that a request would be made for Tables and Chairs for the Community Hall. Cllr McLeish will source some quotations for this purpose, and provide to the Parish Clerk for the request to be put in before the closing date of 30th July.</p> <p>Other items to bear in mind for the future are a defibrillator and kitchen equipment.</p>	<p><u>CMcL</u> <u>/LFL</u></p>
97/18	<p><u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA</u></p> <p>It was noted that the Chairman wishes to review the number of hours the Parish Clerk is being paid, versus what is actually being done.</p>	<p><u>All</u></p>

98/18	<p><u>PARISH FINANCIAL MATTERS</u></p> <p>The Parish Clerk presented the Accounts as at 30th June that had been prepared by the locum RFO Mrs Cadman.</p> <p>The Bank Account was now £551,776.25. Income as at 30th June was £494,789.40, and payments to suppliers and reimbursements are all up to date, with spending as at 30th June being £3,160.10.</p> <p>A reclaim of VAT for the Financial Year 2017/18 is to be done.</p> <p>It was noted that the External Audit documents had been lodged in early July.</p>	<u>LFL</u>
99/18	<p><u>CORRESPONDENCE, INCLUDING NOTICES & LEAFLETS</u></p> <p>None.</p>	<u>LFL</u>
100/18	<p><u>DEALING WITH LOCAL ISSUES</u></p> <p>It was reported that there was regularly Dog Mess at the Maudlin end of the Footpath from the old Coach and Horses to Westerton (417). Solutions to be considered.</p>	<u>All</u>
101/18	<p><u>QUESTIONS BY THE PUBLIC:</u> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.</p> <p>None.</p>	<u>All</u>
102/18	<p><u>EXCLUSION OF THE PUBLIC</u></p> <p><u>RESOLVED:</u> That the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted.</p>	<u>WPH</u>
103/18	<p><u>DATE OF NEXT PARISH COUNCIL MEETING: 10th SEPTEMBER 2018</u></p> <p>Noted.</p>	<u>LFL</u>
104/18	<p><u>CLOSE MEETING</u></p> <p>The Chairman closed the meeting at 9.15pm.</p>	<u>WPH</u>

Signed.....
Chairman of Meeting

Date.....



WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham
Oak Tree Cottage, Claypit Lane, Westhampnett, Chichester PO18 0NU

Tel: 07960 947773 email: westhampnettclerk@gmail.com
www.westhampnettpc.co.uk

Minutes of the Westhampnett Parish Council Meeting held at 7pm on Monday 10th September 2018 at the March C of E School, Westhampnett

Present:

Parish Councillors: Cllr W P Harding (Chairman), Cllr J L Hardstaff (Vice-Chairman), Cllr S Burborough, Cllr R Fabricius, Cllr S James, and Cllr C McLeish.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham.

WSCC Cllr J Hunt, CDC Cllr M Hall, Ms Ciara Williams (Goodwood), Mrs Aaron Wright (Barratt David Wilson Homes) and 10 members of the public also attended.

105/18	<u>OPEN THE MEETING & TAKE APOLOGIES FOR ABSENCE</u> The Chairman opened the meeting, welcoming all. Apologies were received from Mr Andrew Ball (Rolls Royce Motor Cars Ltd)	<u>WPH</u>
106/18	<u>DISCLOSURE OF INTERESTS:</u> None.	<u>WPH</u>
108/18	<u>MATTERS ARISING:</u> To deal with any matters arising from the Minutes of the last meeting. <u>Telephone box:</u> the Parish Clerk to chase up painting.	<u>LFL</u>
109/18	<u>REPORTS FROM EXTERNAL BODIES:</u> including District and County Councillors and local organisations. <u>Mr Chris Spink Director of the Grange Management Company, in his absence, sent a report:</u> He wishes it to be noted that in the Grange one Resident has gone into the conservation area by the house, and another has turn the planted area into a parking area. The Grange Management has contacted Goodwood about the extension into the conservation area. <u>Cllr Mike Hall, CDC:</u> reported he still has concerns regarding the impact that Velo South will have on the local Communities especially Lavant. Most people are concerned about this impact, Cllr Harding said it will disrupt many people. Cllr Hall confirmed that Madgwick Park entrance has been made and he is concerned about the Travellers going onto the land. He also reported that the solar farm electric cables are being replaced prior to the farm going on stream. <u>Cllr Jeremy Hunt, WSCC:</u> advised that the solar cable on the northern boundary would be completed by the 17th September and that residents nearby had received letters advising them of this. The solar group are meeting in regard to the landscaping possibly on 19th September. WSCC are waiting for updated plans from their consultant in regards to the cycle path. He has been talking with Rolls-Royce regarding yellow lines. The Travellers have for the third time put their caravans on the pavement outside the transit site. The amenity tip site seems to be running ok now but Cllr Burborough said particles are still coming off the wheels of the trucks and she asked Cllr Hunt to chase it up. Mr Andrew Blanchard said there was a new national newspaper report about an injunction regarding parking. <u>Ms Ciara Williams, Goodwood:</u> Advised various items of maintenance are needing to be done including a fence, fence posts that are wobbly around the play area Westerton, Rolls-Royce footpath to Westerton needs hedge cutting back, Westerton to Maudlin hedge needs cutting again The Parish Clerk to email with the details. Mr Andrew Blanchard asked about the footpath around the back of Everyman's and it was confirmed this was a discretionary footpath for 20 years which finished in January this year. It was handed back to Goodwood and is now within Rolls-Royce area. <u>Mr Andrew Ball, Rolls Royce:</u> In his absence he sent a report to be read out: <i>New Car Park - The new car park development is on schedule for completion by the end of the year.</i> <i>Parking - We have responded to every complaint received, usually within 24 hours. Jamie and I have attended the scene of several complaints personally and have resolved on a number of occasions. We have identified, on some occasions that parked cars are not owned by Rolls-Royce employees e.g. a removal van and resident's car parked at the 'Roman Walk crossing'. We communicated to our workforce that parking on the grass by the double yellow lines is an offence. When employees continued to do so, we rang the CDC Parking Enforcement Team and six cars received fines. We communicated this to our workforce. We have forwarded a number of complaints and pictures to PCSO Jason Lemm - the car owners have subsequently received warning letters from Sussex Police.</i>	<u>LFL</u>

We have asked Councillor Jeremy Hunt to investigate the possibility of double yellow lines on both sides of Stane Street at the 'Roman Walk' crossing. We remain committed to supporting the concept of parking controls in the village and ask that this is again minuted.

Speeding - Four Rolls-Royce employee volunteers have now been identified for the Speedwatch Group, and we continue to promote the scheme internally. We are committed to supporting the Speedwatch Group. I discussed the issue with DC Kris Ottery and requested further support from Sussex Police. We have requested an update meeting with Sergeant Tom Carter.

Claypit Lane - Stagecoach. We have spoken with senior Stagecoach management to reinforce the agreement that Stagecoach 'Rolls-Royce' buses should not use Claypit Lane.

Construction Lorries. As part of our planning permission we are permitted by WSCC to access the new car park site via Claypit Lane, at the future R-RMC carpark exit location. This is partially time-restricted to allow safe ingress/egress for the school. We will do everything possible to reduce any inconvenience.

Velo South - We will be opening our Stane Street car park on Sunday 23 September for employees taking part in Velo South.

Rolls-Royce Family Day - Our annual Family Day will be held on Sunday 30 September from 2.00pm – 8.00pm. Our Stane Street car park will be operational and offsite parking will be provided on the Goodwood Estate, with buses providing transfers. We have asked our employees not to park on local roads.

March CE Primary School - We have recently purchased a new Greenpower Goblin electric car for the school and this will be communicated to the local media soon.

Bees - Our new apiary has been successful and the results from our 'artisan bees' will be communicated to the media soon.

Business Update - Our mid-year statement:

Sales of Rolls-Royce motor cars in the first half of 2018 were up 13.1% (1,781) year-on-year. Demand for all Rolls-Royce models remains strong in most regions, including positive momentum in China, however market conditions in the Middle East remain unsettled. In addition to excellent sales of new Phantom, demand for Black Badge variants of Dawn, Ghost and Wraith continues to surpass expectations. The new Rolls-Royce Cullinan was unveiled in May to great acclaim and already has a strong order book stretching well into next year. First customer deliveries of the new all-terrain model are due in the first quarter of 2019.

Contact details:

Andrew Ball 07815 24464 andrew.ball@rolls-roycemotorcars.com

Nigel Carter 07815 244283 nigel.carter@rolls-roycemotorcars.com

Jamie Robertson 07815 244826 jamie.robertson@partner.rolls-roycemotorcars.com

Mr Andrew Blanchard said in 2006 there were 237 car parking spaces not installed when planning permission has been given for them. The staff has now risen to 2185 today. He repeated that he cannot get in and out of his drive. He said when on Speedwatch Duty he was abused by Rolls-Royce staff. Cllr Harding said that should this happen they should be advised to Mr Andrew Ball. Cllr Henry Potter from Boxgrove in regard to Speedwatch said it is an offence, and must be reported to the police. Cllr Harding said it would be best to judge the parking issue when the new Rolls-Royce car park is open at the end of the year.

110/18 **MEMBERS' REPORTS:** To receive reports from Members where not covered in agenda below.

None.

111/18 **REQUESTS RECEIVED BY PARISH CLERK**

The Parochial Church Council has applied to the Parish Council for a Grant of £750 towards the upkeep of the Churchyard. John Proctor said the annual spend on the churchyard is £2,700 and Cllr McLeish said the churchyard looks amazing. This was approved by all and the Parish Clerk was instructed to pay the PCC.

LFL

112/18	<p><u>PLANNING MATTERS INCLUDING MADGWICK PARK</u></p> <p><u>Madgwick Park:</u> Mrs Aaron Wright spoke about the pumping station opposite the Old Barns. Cllr Harding asked regarding large excavation - it is an archaeological dig. WSCC and Barratt David Wilson Homes walked the site with Naomi Langford and saw the trenches. They welcome the public to look at the Archaeological works and the whole site has been covered in trenches but nothing significant found as yet. She said there were three plans with CDC numbers WH/18/01003/FUL, WH/18/01023/REM and WH/18/01024/REM. On 19th September WH/18/01024/REM is before the planning committee in regard to the Section 106 affordable housing details. The outline permission gives approval for the archaeological dig access and access only. Pre-commencement conditions are now signed off by CDC. Cllr Harding asked if the temporary path on Old Place Lane which spread out wide in front of the drive could be narrowed. Cllr Harding said the height restriction now approved by WSCC Highways. Ms Aaron Wright said there would be a "meet the developers" meeting in the last week of September or first week of October - so the public can put a name to a face in the construction team, and know who to approach. They can ask questions at that time.</p> <p>Cllr Hall declared an interest as he is on CDC planning committee.</p> <p>In the final landscaping plan none of the hedgerows were to be removed but they had to do the removal of the hedgerows and trees for spray visibility and replacement planting would take place. There will be one office with two site managers as Barratt and as David Wilson Homes. Cllr Harding complimented the staff on site so far.</p> <p>Foundations will go in first week of October, Show homes February 2019, Occupation April 2019. Mr Andrew Blanchard asked if the 30 mile an hour limit could be all of Madgwick Lane to the RR roundabout. Cllr Hardstaff said Highways won't agree. A resident commented that it is 30 miles an hour then derestricted and so the drivers throttle up.</p> <p>Ms Aaron Wright said example panels of the materials had been done and all signed off by Naomi Langford.</p> <p>The allotment land would be transferred to the Parish Council in Phase 4 which is the last phase. There will be fencing and a gate to the car park. There are some fences around the perimeter which are missing in a couple of places. This is because David Heaver has a ransom strip all the way around. Ms Aaron Wright is trying to get access to the Church but how to get over the ransom strip is a problem.</p> <p>The green infrastructure changes under planning WH/18/01003/FUL have been done including 4 changing rooms and a referees changing room, and raising the building. There will be 2 sports pitches in all, 1 in phase 1 and the other in phase 2. The building will be run by a management company with security. They are keeping the pathway as natural as possible. Cllr Henry Potter of Boxgrove asked when Southern Water will have the pipeline ready for new developments. Southern Water is at the WSCC Planning Meeting on 11th September and should have a decision then. Goodwood had asked for a small deviation in the line of the pipeline. Aaron advised that they would be tankering every day until they could access the new pipeline. Aaron left detailed plans with Cllr Hardstaff. Cllr Harding thanked for her presentation and Mrs Aaron Wright advised there is now CGI for next 5 years, and 5 to10 years for the landscaping. Ms Ciara Williams asked for Mrs Aaron Wright's details to be provided to her by the Parish Clerk</p> <p>Ms Aaron Wright and Cllr Hunt left at 7:55pm</p> <p>Cllr Hardstaff reviewed the recent planning applications and results:</p> <p>WH/17/01644/FUL - Old Coach & Horses Land - Proposed construction of 5 no. dwellings Planning Appeal dismissed.</p> <p>WH/18/00574/FUL Westhampnett House Nursing Home - 2 storey front extensions has been refused.</p> <p>WH/17/02260/FUL Lanburn stud - Temporary residency for 5 years provision of mobile home has ben refused.</p> <p>WH/18/02273/DOM Overnoons - Proposed single storey rear extension to replace existing conservatory has just come in.</p> <p>She advised that in regard to the potential upgraded A27 southwest route Goodwood want it to be rerouted slightly.</p> <p>Cllr James asked what has happened at Sidenham Green Game Farm as a huge shed has gone up. Cllr Hardstaff confirmed that the planning permission for that was given previously.</p>	<p><u>JLH</u></p> <p><u>LFL</u></p>
113/18	<p><u>NEIGHBOURHOOD PLAN</u></p> <p>Cllr Hardstaff said this is under review by herself, but looking good so far.</p>	<p><u>JLH</u></p>
114/18	<p><u>CYCLE PATH</u></p> <p>Cllr Hardstaff and Cllr Burborough attended a meeting on 13th July with Keith Budd of WSCC. The suggested revisions have been taken away for consideration, no timeframe is currently known. Cllr Hardstaff remarked that she is unsure why they wish to widen the pavement to make the cycle path.</p>	

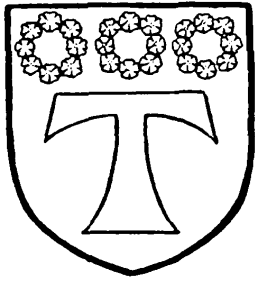
115/18	<u>LOCAL PLAN</u>	<p>Cllr Hardstaff reported that the current Local Plan, now adopted, was on the basis that it must be reviewed by 2020. Smaller site HELA assessment being done and CDC wish to spread extra numbers of houses around the parishes for an extra 50 Dwellings each from 2016 to 2035. CDC came up with a plan for the parish but the areas they chose are the very ones we wanted to keep as green space within the neighbourhood plan: Lanburn stud and the pony fields on Stane Street. Some areas in Westerton Lane have been rejected by CDC, but have been included in the Neighbourhood Plan by WPC as potential housing. There is a slight problem as WPC Neighbourhood Plan not yet adopted. She outlined a suggestion that proceed with the Neighbourhood Plan, and say we want the housing here and here. She suggested writing to CDC, which was agreed. As there is a deadline of 28th September, Cllr Hardstaff will draft a letter to be sent by the Parish Clerk.</p> <p>Cllr Henry Potter of Boxgrove said that CDC had been offered land by landowners.</p> <p>Mr Don Milton said that all that time rural aspect. Why do we waste our time as lots of the recent development was never in the plan for Westhampnett?</p>	<u>JLH</u> <u>LFL</u>
116/18	<u>ROSPA REPORTS FOR WESTERTON AND VILLAGE GREEN PLAY AREAS</u>	<p><u>Richmond Road:</u> The report was first class and a practical report. Need to protect the bottom of several posts by installing tin guards to stop damage by this trimmers this would be circa £90 plus VAT and the parish council approved this. Mr Andrew Blanchard confirmed that the stile had been replaced as well as the grass in the goal mouth and big thanks to Bob Keatley.</p> <p><u>Village Green:</u> The Parish Clerk reports that the dog sign has been agreed to by Bellway, the Parish Clerk to get back to John Johnson at Bellway with the design.</p>	<u>LFL</u>
117/18	<u>COMMUNITY HALL – CDC S106 THE GRANGE & BUILD PROGRESS</u>	<p>Cllr Hardstaff reported that the Builder has been appointed and should be on site mid to end October this year. The build will take 35 weeks. Mr Howard Horne to investigate the “pub” land and see if a cost can be obtained.</p> <p>The Parish Clerk suggested that the Parish Council should consider becoming a member of ACRE which is an organisation set up to support and assist parishes, and others, with Community buildings. The cost is £120 plus VAT per year. The Parish Council agreed, and all in favour of joining. The Parish Clerk to action.</p>	<u>HH</u> <u>LFL</u>
118/18	<u>VILLAGE GREEN – CDC AND BELLWAY</u>	<p>1. <u>CDC</u> – To note that the sum of £147,286.25 is now to be paid from Bellway direct to Westhampnett Parish Council, instead of via CDC.</p> <p>Noted.</p> <p>2. <u>BELLWAY</u> - ROSPA report work outstanding.</p> <p>All outstanding ROSPA works advised to Bellway by the Parish Clerk.</p> <p>The grass cutting needs to be done. This is usually done around the development every two weeks. The Parish Clerk to chase up again.</p> <p>Cllr Burborough to advise if all street lights are working.</p>	<u>LFL</u> <u>SB</u>
119/18	<u>VELO SOUTH</u>	<p>Cllr Harding said this will surely happen, there is no way we can fight it, but it is hard to see how businesses will benefit.</p> <p>Cllr Hall said carers may have a problem and Cllr Harding advised asking for help via details provided. Cllr McLeish said these are all posted on all notice boards.</p> <p>There is a judicial injunction currently against West Sussex County Council dated the 15th of September.</p>	
120/18	<u>GDPR & EMAILS</u>	<p>The Parish Clerk advised all councillors that they should be careful when receiving emails not to just forward them without carefully assessing the email addresses contained. If from personal email addresses and previously given permission by the person to be forwarded that is ok, otherwise they need to be removed prior to forwarding the body of the text.</p>	<u>LFL</u>
121/18	<u>NHB UPDATE & NHB 2018 APPLICATION</u>	<p>Cllr McLeish and the Parish Clerk worked on this application for tables and chairs for the Community Hall and submitted it to CDC with four quotes. The result is awaited.</p>	
122/18	<u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA</u>	<p>Cllr Burborough asked if there were plans for a nice sign for the new Community Hall. She suggested that perhaps Rolls Royce could be approached for this to be done as a task by an apprentice?</p> <p>Cllr Hardstaff had floated the suggestion of a Community Orchard on the land behind Ever man's Garage with Mr Andrew Ball of Rolls-Royce. The Parish Council agreed to apply to Rolls-Royce and Cllr Hardstaff will put forward the proposition by email.</p>	<u>SB</u> <u>JLH</u>

123/18	<p><u>PARISH FINANCIAL MATTERS</u></p> <p><u>RESOLVED:</u> That all funds for the build of the Community Hall should be held in the existing NS&I Account, and will be referred to as the Community Hall Fund. Proposed by Cllr McLeish, seconded by Cllr Fabricius and all voted in favour</p> <p><u>RESOLVED:</u> That all funds for the Village Green should be held in a new NS&I Account which the Parish Clerk will open, with signatories to be agreed at this meeting, and will be referred to as the Village Green Fund. Proposed by Cllr Harding, seconded by Cllr James and all voted in favour. The signatories are to be Cllr Harding, Cllr Burborough, Cllr McLeish and the Parish Clerk Mrs Linda Lanham.</p> <p>The Parish Clerk presented the accounts as at end of August 2018. These were approved by the whole Parish Council.</p>	<u>LFL</u>
124/18	<p><u>CORRESPONDENCE, INCLUDING NOTICES & LEAFLETS</u></p> <p>None.</p>	<u>LFL</u>
125/18	<p><u>DEALING WITH LOCAL ISSUES</u></p> <p><u>Community Speedwatch:</u> Mr Andrew Blanchard asked if the Community Speedwatch leaflet could be funded by the Parish Council and this was agreed up to a value of £50 or so.</p> <p><u>Goodwood Revival:</u> Cllr Hardstaff reported two issues at Westerton in regard to residents getting out onto New Road, but these were resolved. Overnight parking took place in one of the fields and Goodwood are to be asked if this can be patrolled to prevent this happening. There is now a deep pothole in the verge between the two gateways from Westerton to the Motor Circuit.</p> <p>She asked for a message to be taken to Mr Mark Gibb (aerodrome) saying the return of the helicopters over the houses at Westerton is not welcome.</p> <p>She asked if litter picking covers the lanes around the car park and Ms Ciara Williams replied saying it does, and she will check. Ms Ciara Williams asked if anyone sees anything then please report it to her.</p>	<u>All</u>
126/18	<p><u>QUESTIONS BY THE PUBLIC:</u> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.</p> <p>None.</p>	<u>All</u>
127/18	<p><u>DATE OF NEXT PARISH COUNCIL MEETING: 12th NOVEMBER 2018</u></p> <p>Noted.</p>	<u>LFL</u>
128/18	<p><u>EXCLUSION OF THE PUBLIC</u></p> <p><u>RESOLVED:</u> That the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted.</p> <p>The Parish Councillors had decided that the Parish Clerk should be paid for more than the 8 hours per week currently contracted. It was agreed by the Parish Council that this should be increased to 16 hours per week, and backdated to the beginning of the financial year 1st of April 2018. It was also agreed to review the salary band when the Parish Clerk takes over as over as RFO later in the year.</p> <p>The Parish Clerk expressed her grateful thanks.</p>	<u>WPH</u>
129/18	<p><u>CLOSE MEETING</u></p> <p>The meeting closed at 9.10pm.</p>	<u>WPH</u>

Signed.....

Chairman of Meeting

Date.....



WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham
Oak Tree Cottage, Claypit Lane, Westhampnett, Chichester PO18 0NU

Tel: 07960 947773 email: westhampnettclerk@gmail.com

www.westhampnettpc.co.uk

Minutes of an Extraordinary Meeting of Full Council for the Parish of Westhampnett held at 7.00pm on Wednesday 17th October 2018 at the March C of E School, Westhampnett.

Present:

Parish Councillors: Cllr W P Harding (Chairman), Cllr J L Hardstaff (Vice-Chairman), Cllr S Burborough and Cllr C McLeish.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham.

8 members of the public also attended.

130/18	<u>OPEN THE MEETING & TAKE APOLOGIES FOR ABSENCE</u> The Chairman opened the meeting, welcoming all. Apologies were received from Cllr R Fabricius.	<u>WPH</u>
131/18	<u>DISCLOSURE OF INTERESTS</u> None.	<u>WPH</u>
132/18	<u>PARISH COUNCILLOR VACANCY</u> Mr Howard Horne applied to become a Parish Councillor, and was invited to say a few words about himself. Cllr Harding supported Mr Horne's application. He then proposed Mr Horne being co-opted as a Parish Councillor, this was seconded by Cllr McLeish, and all voted in favour. Mr Horne, having signed the Declaration of Office, then joined the other Councillors.	<u>LFL / ALL</u>
133/18	<u>PROPOSAL FROM RESIDENTS FOR THIS YEARS CHRISTMAS EVENT</u> The Christmas Tree Celebration proposal was explained by Ms Sara Watkins on behalf of the team of herself, Mrs Gael Emmett and Mrs Gemma Young and as per her paper already submitted. A full budget had also been prepared by the Parish Clerk and submitted. Rolls Royce has been asked for assistance with a marquee, and the Parish Clerk is to ask Goodwood if they can assist with the Christmas Trees. The Parish Council were in favour of this community event and asked the Parish Clerk to approach CDC for circa £700 of funding via the NHB 33/17 that has some funds outstanding. Ms Sara Watkins is to formally ask Cllr Harding to speak to everyone before the lights are turned on.	<u>LFL</u> <u>LFL</u>
134/18	<u>PARKING STRATEGY FOR CHICHESTER CITY AND POTENTIALLY PARTS OF WESTHAMPNETT</u> The Parish Clerk was asked to invite Mr Miles Davy, WSCC Parking Strategy, to come to the next Parish Council meeting on 12th November 2018. Advertise that this particular item is to be discussed.	<u>LFL</u>
135/18	<u>COMMUNITY HALL</u> Cllr Hardstaff confirmed that the build process has started with a commencement date very soon. When known Ms Sara Watkins will update the Community Website. Cllr Horne is looking into the hall usage, researching background of other halls etc. The Office of the Lord Lieutenant of Sussex has been approached to ask if the Duke and Duchess of Sussex would be able to perform the opening ceremony next Autumn. Cllr Horne suggested that a professional survey of requirements of the residents be carried out. Ms Sara Watkins offered an online survey. A survey was agreed as the whole demographic of the village has changed since the last survey was done. Cllr Burborough raised the matter of a letter to residents of Roman Walk from Trinity Management which included a suggestion that monies have to be paid annually by the Parish Council for maintenance of the roads leading to the Community Hall. Cllr Burborough will forward copy of this letter to the Parish Clerk who was asked to look into this matter.	<u>HH</u> <u>SB / LFL</u>
136/18	<u>VILLAGE GREEN</u> The Parish Clerk advised that there are 2 outstanding tasks: two dead trees need replacing, and a new sign is needed for the children's play area. Cllr Burborough to provide the Parish Clerk with a copy of the artwork for the Westerton play area. The Parish Clerk advised that the land transfer documents had been submitted by Bellway's solicitors to the Parish Council's solicitors and checked, and some revisions have been advised back to Bellway's solicitors.	<u>SB / LFL</u>

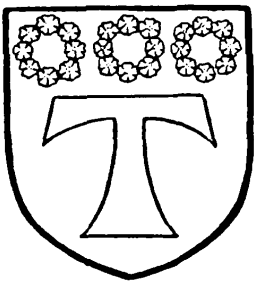
137/18	<p><u>NHB 2018 APPLICATION</u></p> <p>CDC have confirmed their approval of the NHB 2018 application for Furniture for the Community Hall in the sum of £12,963, and now require confirmation of the Parish Councils acceptance of the Terms and Conditions relating to this award.</p> <p>RESOLVED: That the Parish Council accept and understand the Terms and Conditions of the New Homes Bonus Agreement NHB 39/18. Proposed by Cllr Burborough, seconded by Cllr McLeish, and all voted in favour.</p> <p>As is required, the Parish Clerk then signed both copies of the Terms and Conditions and one copy will be sent to Mr David Hyland.</p> <p>It was commented that when the chairs are purchased some should include the type with padded arms.</p>	<u>LFL</u>
138/18	<p><u>"BATTLES OVER" COMMEMORATIONS OF THE CENTENARY OF THE END OF WWI</u></p> <p>Beacon Lighting and Torches at The Trundle on 11th November 2018 at 7pm. There will be torches for lost people from East Dean, Singleton, West Dean, Lavant and Westhampnett plus Chichester City, a total of 563 people. Is the Parish able to provide 8 people to carry a torch remembering the 8 people lost from Westhampnett Parish? Funding via CDC is available up to £250, should WPC apply to assist in covering the cost of the whole event?</p> <p>The Parish Clerk explained about applying for a "Battle's Over" Grant of up to £250 from CDC in order to cover the insurance cost of this event. The whole Parish Council approved that this application is be made by the Parish Clerk.</p> <p>Cllr McLeish, Cllr Hardstaff and Cllr Burborough will all attend the review meeting at Chichester Festival Theatre at 7:30 on 18th October. Mr Andrew Blanchard said he would volunteer to carry a torch on the day</p>	<u>LFL</u>
139/18	<p><u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA</u></p> <p>None.</p>	<u>ALL</u>
140/18	<p><u>PARISH FINANCIAL MATTERS</u></p> <p>Noted: that the Parish Clerk formally confirms that all funds for the build of the Community Hall are now held in the existing NS&I Account, referred to as the Community Hall Fund, totalling £490,129.74, as at 15th September 2018.</p> <p>Noted: that the Parish Clerk formally confirms that the forms for a new NS&I Account are ready for signature and this will be referred to as the Village Green Fund.</p> <p>Cllrs Harding, Burborough and McLeish, plus the Parish Clerk all completed the relevant areas of the form, to be sent to NS&I by the Parish Clerk.</p> <p>Noted: that Moore Stephens have concluded the External Audit with no comments or issues, and have signed the Section 3 – External Auditor Report and Certificate 2017/18. The Parish Clerk to post onto the PC Website.</p>	<u>LFL</u> <u>LFL</u>
141/18	<p><u>CORRESPONDENCE, INCLUDING NOTICES & LEAFLETS</u></p> <p>None.</p>	<u>LFL</u>
142/18	<p><u>DEALING WITH LOCAL ISSUES</u></p> <p>Buses: Cllr Hardstaff said that in regard to the Bus User survey being carried out by WSCC she suggested that the Parish Council write asking them to review the route of the Compass Bus 99, to make it go via Western permanently rather than on a request basis as now. There are three buses from Petworth to Chichester and surely one of these could be permanently diverted through Westerton.</p> <p>Post Boxes: Cllr Harding said there is one post box at the bottom of Claypit Lane and one in Westerton Lane. As the village gets bigger the Parish Council suggest that another box be located near Madgwick Park, possibly just in The Sadlers. The Parish Clerk to ask Royal Mail.</p> <p>Rolls Royce: Mr Andrew Ball sent an email with a statement which was read out by Cllr Harding:</p> <p><i>With respect to the 200 jobs, here is my statement for the meeting this evening. Our new car park was planned with flexibility for new starters, and we are also introducing a new car park management system across all three of our car parks.</i></p> <p><i>All employees are also contractually obliged to follow our new Green Travel Plan, which includes utilising offsite parking at our Technology and Logistics Centre at Bognor Regis.</i></p> <p><i>We are working hard to resolve the current parking issues – I raised this topic again in our Board Meeting yesterday – and are working on a number of measures in addition to continuing to communicate to our workforce. We are also working with Sussex Police and the Chichester District Parking Enforcement Team.</i></p> <p><i>As mentioned previously, and referenced in my notes for the last Parish Council Meeting, we remain committed to supporting the concept of parking controls in the village and are talking to representatives from both the District and County Council on this matter.</i></p> <p><i>With respect to the new car park, the works are on schedule for completion by the end of the year.</i></p> <p>There is now 2137 staff. Cllr McLeish said the parking in Old Arundel Road is dreadful; her husband phoned Rolls-Royce and was told to phone the police. Mrs Upham, resident of Roman Walk, emailed Mr Andrew Ball regarding parked cars and these were moved. Mr Andrew Blanchard reported he is still having trouble getting in and out of his drive at the bottom of Claypit Lane. Cllr Burborough said RR's Green Travel Plan is on roll out, and the terms of it will allow Rolls-Royce to take action against its staff. There is to be a new gate at the South Car Park onto Stane Street.</p>	<u>LFL</u> <u>LFL</u>

	<p>Madgwick Park: Mrs Ros Craven, resident, said she is concerned about possible flooding from this new Estate as the central road appeared to be going to slope downwards towards Stane Street. A "Meet The Builder" meeting is to be put on by Barratt David Wilson Homes, to be held at Chichester Park Hotel on 23rd of October from 5:30 till 6:30.</p> <p>Portsmouth Water: Mr Andrew Blanchard says during the Mains Water Pipe Renewal Works the foul water pipe was damaged at the bottom of Coach Road and flooding occurred; now being rectified.</p>	
143/18	<p>PROPOSED DATES FOR FULL PARISH COUNCIL MEETINGS FOR 2019</p> <p>The Parish Clerk had proposed Parish Council meeting dates for 2019. These were all accepted and a start time of 7pm was confirmed.</p>	<u>LFL</u>
144/18	<p>QUESTIONS BY THE PUBLIC: Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.</p> <p>None.</p>	<u>ALL</u>
145/18	<p>DATE OF NEXT PARISH COUNCIL MEETING: 12th NOVEMBER 2018</p> <p>Noted.</p>	<u>LFL</u>
146/18	<p>CLOSE MEETING</p> <p>The meeting closed at 8.55pm.</p>	<u>WPH</u>

Signed.....

Chairman of Meeting

Date.....



WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham

Oak Tree Cottage, Claypit Lane, Westhampnett, Chichester PO18 0NU

Tel: 07960 947773 email: westhampnettclerk@gmail.com

www.westhampnettpc.co.uk

Minutes of the Westhampnett Parish Council Meeting held at 7pm on Monday 12th November 2018 at the March C of E School, Westhampnett

Present:

Parish Councillors: Cllr W P Harding (Chairman), Cllr J L Hardstaff (Vice-Chairman), Cllr S Burborough, Cllr R Fabricius, Cllr H Horne, Cllr S James, and Cllr C McLeish.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham.

WSCC Cllr J Hunt, CDC Cllr M Hall, Mr Andrew Ball (Rolls Royce Motor Cars Ltd), Mr Brad Slingo (Barratt David Wilson Homes) and 7 members of the public also attended.

147/18	<p><u>OPEN THE MEETING & TAKE APOLOGIES FOR ABSENCE</u> The Chairman opened the meeting, welcoming all. There were no apologies.</p>	
148/18	<p><u>DISCLOSURE OF INTERESTS</u> None.</p>	
149/18	<p><u>CONFIRM MINUTES OF THE LAST MEETING</u> held on 10th September 2018, and the Extraordinary Meeting held on 17th October 2018</p> <p><u>RESOLVED:</u> That the minutes of the meetings held on 10th September 2018 and 17th October 2018 are approved by the Council and signed by the Chairman as a true record of the meeting. Those of 10th September were proposed by Cllr McLeish, seconded by Cllr James, and those of 17th October were proposed by Cllr Hardstaff and seconded by Cllr Horne. All voted in favour.</p>	<u>LFL</u>
150/18	<p><u>MATTERS ARISING</u></p> <ol style="list-style-type: none"> In response to the reported note on the Trinity Accounts that the Parish Council, being the owners of the Community Hall, had to pay towards various upkeep items on Roman Walk, Cllr Hardstaff stated that there is no such commitment under the terms noted on the Land Registry document. Cllr Hardstaff reported that she felt the Battle's Over Event was very impressive. 	
151/18	<p><u>REPORTS FROM EXTERNAL BODIES:</u> including District and County Councillors and local organisations.</p> <p>Due to having to attend another meeting as well, the Chairman agreed that:</p> <p><u>Mr Andrew Ball of Rolls Royce</u> could give his report first.</p> <p>Mr Ball thanked the Chairman and covered 6 items:</p> <p><u>Parking, Speeding and Congestion</u> – the new car park is on schedule and should have 492 spaces ready by the end of the year. The School car park may be a bit later, due to line painting. He said he was disappointed that staff continued to ignore the requests regarding parking and speeding, and advised that some staff had been disciplined. RR was reporting cars to CDC Enforcement who had issued tickets. There was new signage asking staff to respect the neighbours. RR is reporting every car breaking the law to the police and CDC. He said photos of the cars, minus number plate, were being circulated to all staff by email. He said there is to be managed barriers and he hoped the new car park would be a significant positive difference. He advised it is lawful for the lorries to go on the other side of the bollards. He apologised for the problems. As the plant is on full production the changeover time is causing a half hour blockage in the area with long queues. He said they were trying to work out a proper time buffer. Mr Derek Marlow, a resident, said it was getting worse, and he is putting Rolls Royce on notice that an accident is likely. Mr Ball said Rolls Royce were very aware of the parking in Roman Walk. Mr Andrew Blanchard, a resident, said in 2006 a carpark of 237 spaces was not created, why were they not built at the time? Mr Ball said he didn't know, but now at the maximum number of spaces. Mr Bob Holman, a resident, said he appreciates the success of Rolls Royce but they must have fully realised that the car park was woefully low in spaces, but they still went ahead with the expansion plans. This has created chaos in the village and churned up the verges. Mr Ball said he hoped the new car park would fix this and he was meeting with CDC to resolve this. Mr Ball thinks more problems may come from the Madgwick Park development and Rolls Royce would be happy to back permit controlled parking. They had talked to an outside parking company but nothing could be done as many of the roads are un-adopted. Rolls Royce is working with the police but they are understaffed. CDC is to talk to WSCC about double yellow lines in pinch points and crossings.</p> <p>In regard to the Speedwatch group, Rolls Royce will have a person to join the group.</p>	<u>AB</u>

<p>151/18 Cont.</p>	<p><u>Stagecoach buses</u> - they are not authorised to go up Claypit Lane.</p> <p><u>Construction traffic</u> – 1 vehicle went down Claypit Lane (the wrong way) and was dealt with.</p> <p><u>Wood Shop Flues</u> – In regard to the planning permission, when the Parish Council objected extra reports were commissioned and this has now been re-submitted to CDC. Cllr Hardstaff said the updated position had not yet been discussed.</p> <p>Mr Holman asked if, at the top of Claypit Lane where the Rolls Royce roundabout is, there could be a double white stop line for cars coming out of the Rolls Royce entrance onto the roundabout as they come out at speed, and often don't even pause let alone stop.</p> <p>Cllr Hardstaff asked if it would help to write to CDC, WSCC Highways and the Police asking them to address the parking issues. Cllr Harding said Rolls Royce is trying to resolve the problems.</p> <p>Cllr Hunt commented that he was talking to WSCC Cycle Lane team in regard to double yellow lines.</p> <p>Mrs Linda Lanham, a resident (as herself, not Parish Clerk) said she had complained to Rolls Royce about the car park contractor working on Remembrance Sunday, as it showed no respect for the solemnity of the day, and resulted in continuous working next door to her for 13 days without a break.</p> <p>Cllr Fabricius commented that some of the issues noted could have been avoided.</p> <p>Mr Ball left the meeting at 7-30pm.</p> <p><u>Report from Cllr Hunt:</u></p> <ol style="list-style-type: none"> 1. The Wrenford Daycare Centre would be closing by June 2019, and attendees will be split between the Chestnut Centre and The Judith Adams Centre. 2. The Government is trying to change the fracking regulations so that central government decide planning rather than local councils. WSCC has replied to the Government saying it is opposed to any attempt by the Government to dilute local democracy. 3. Cllr Hunt asked for the dates of the Parish Council meetings for the coming year. The Parish Clerk will send to him. <p>Cllr Burborough asked Cllr Hunt to follow up on the flooding at the CDC Depot which is causing pavement users to go out into the road to get around the flood. Mr Holman said it looked like a review has been made of it. Cllr Hunt asked for copies of any emails on this subject to be sent to him so he can chase it up. It was stated that rubbish is still coming off the wheels of the refuse trucks and is causing the drains to get blocked.</p> <p><u>Report from Cllr Hall:</u></p> <ol style="list-style-type: none"> 1. Cllr Hall said he had noticed a police car parked in Stane Street today. 2. In regard to planning in the district – he had attended a site visit to 2 houses in Bosham that had been built without planning permission. 3. He commented on proposals to have a temporary ice-rink in Priory Park for a 6 week period over Christmas. He was concerned that generators needed would be a problem, and also that there was to be an alcohol licence from 10am onwards daily. 	<p><u>LFL</u></p> <p><u>LFL</u></p> <p><u>ALL</u></p> <p><u>LFL</u></p>
<p>152/18</p>	<p><u>MEMBERS' REPORTS:</u> To receive reports from Members where not covered in agenda below.</p> <ol style="list-style-type: none"> 1. <u>Telephone Box at Westerton</u>: Cllr Hardstaff reported that this has now been painted, in half a day! 2. <u>Hedge cutting and ditching</u>: Cllr Hardstaff reported that Goodwood had completed this. 	
<p>153/18</p>	<p><u>REQUESTS RECEIVED BY PARISH CLERK</u></p> <ol style="list-style-type: none"> 1. <u>Bus Shelter on Stane Street</u>: The revised quotation to add sides onto the existing shelter had been received, but was the same cost whether with glass or wooden sides. However, since then the south side cycle path discussions had continued, and Cllr Hardstaff suggested that it may be possible to obtain replacement bus shelters for Maudlin and Stane Street of the same design, plus possibly a shelter for the bus stop at the western end of Stane Street. The Parish Clerk was asked to write to Keith Budd, WSCC. 2. <u>Cut back hedges in Old Arundel Road</u>: There are overgrown hedges on both sides of the road, and the owners are to be asked to cut them back. 3. <u>Additional Post Box</u>: Due to the growing population, the Parish Clerk has been asked to write to Royal Mail to request an additional Post Box at the western end of the parish near to The Sadlers / Madgwick Lane. 4. <u>Lights on the Village Green</u>: The 6 street lights are marked PC1-6. PC6 was not working, now is, but has the wrong colour bulb. The entire pole is to be changed for a hinged one and the bulb replaced correctly. Roman Walk lights 1 & 2 are not working, reported to Trinity by a resident, and Stane Street 22 is not working, reported to SSE by a resident and by the Parish Clerk. 5. <u>Bus Survey</u>: The Parish Clerk was asked at this meeting to request that Compass service 99 be permanently diverted via Westerton. Cllr Hall remarked that it is likely there would be route changes to Stagecoach service 55 in the future. 	<p><u>LFL</u></p> <p><u>LFL</u></p> <p><u>LFL</u></p> <p><u>LFL</u></p> <p><u>LFL</u></p>

PLANNING MATTERS

Cllr Hardstaff reported as follows:

Planning Applications:**WH/18/02273/DOM**

Proposed single storey rear extension to replace existing conservatory. Overnoons, Stane Street Westhampnett.
Parish Council: No Comment.
Decision: Permit.

WH/18/02003/FUL

Demolition of existing garage, construction of additional dwelling & associated works, subdividing the plot.
Greytiles, Claypit Lane, Westhampnett.

Parish Council: OBJECT for same reasons as previous application:-

- Backland development.
- Un-neighbourly to Camelot in front.
- Urban style development in rural area – increase density & change character of area.
- Unnecessary in terms of housing provision – Westhampnett fulfils Local Plan requirement until 2029.
- Any additional housing requirement can be met by alternative sites within the Parish already identified.

WH18/01108/FUL

Erection of 3no. external flues.

Rolls Royce Motor Cars, The Drive, Westhampnett.

Parish Council objected to the original application with concerns about usage (no. hours); noise and odour emissions from the flues. Subsequently reports from consultants employed by RR have conducted tests and concluded that their results fall within permitted parameters.

Parish Council to decide whether they continue to Object or accept the findings and withdraw the objection.

ALL**WH/18/02225/FUL**

Provision of an additional 2no. industrial units (B1/B2), with car parking.

Maudlin Mill, Sidengreen Lane, Maudlin, Westhampnett.

This site has developed by stealth over a number of years.

The building recently erected is out of character and very visible from the surrounding rural landscape, particularly at night & winter evenings when the building is lit.

This application proposes two further large industrial shed style buildings, clad in metal with aluminium windows and doors. Proposed operational hours are 7.30 – 18.00 Mon-Fri & 7.30-1300 Sat, plus security lighting.

It is considered that the scale, design & operation proposed is out of character with the rural environment and would have a detrimental impact. More suitable locations are available within close proximity.

Strong objection recommended.

ALLMadgwick Park Housing Development:

Programme:

September 2018 - Commence on site.

New Year 2019 - Show homes open.

Spring 2019 - 1st occupation.

70 – 80 houses per annum.

3 4 years to build out site.

2022/23 all houses occupied.

Allotments with toilet facilities & car parking located in S.E. corner of site will be provided as part of the development. On completion, they will be handed over to the Parish Council for on-going management.

Parish Council has requested an additional bus stop on north side of Stane Street, close to vehicle entrance into The estate.

A footpath on the north side of Stane Street from Madgwick Park to the one beyond the Church, will be created As part of the development.

Developers to send copy of S106 to Parish Council, for records.

LFLCDC Local Plan:

Currently under review to identify more housing sites up to 2035.

Following a call for Sites, consultation took place with representative from all Parishes. At which stage a Requirement for an additional total of 50 homes over the entire period was being considered for Westhampnett.

The Parish Council indicated their agreement to the number proposed but not the locations suggested.

Formal consultation is now in progress – documents available on:

<http://chichester.moderngov.co.uk/ieListDocuments.aspx?CId=135&MId=1142>

Subject to confirmation

Cllr Hardstaff reported that she cannot find any reference about the Parish requirement to accommodate any additional homes within the document, although proposals for housing north of Madgwick Lane/west of airfield appear to have been withdrawn.

January 2019: CDC approval to preferred approach.

Feb/March 2019: statutory consultation.

April 2019: submitted to Secretary of State.

September 2019: examination hearing.

March 2020: adopted.

ALL/
JLH

155/18	<u>NEIGHBOURHOOD PLAN</u> Cllr Hardstaff reported that the Neighbourhood Plan had been circulated to all Councillors and a few comments had been made. Now moving onto the next stage. She noted that Boxgrove had lodged their Plan 11 months ago, still no decision by CDC, and in fact seems to be held back. This is depriving them of full CIL monies of 25%, instead only receiving 15% of what they are due.	<u>JLH</u>
156/18	<u>CHICHESTER INFRASTRUCTURE BUSINESS PLAN</u> Councillors to reply to the Parish Clerk by 19 th November.	<u>ALL</u>
157/18	<u>WSCC / CDC SPACE AUDIT REVIEW OF OPTIONS</u> Cllr Hunt said he was trying to speed this up. Miles Davy of WSCC had offered to do a walk around to assess the details, and the Parish Councillors wished to be included in that. The Parish Clerk was asked to follow that up with Miles, and obtain a date, and also advise Cllr Hunt as he wished to be included. Cllr Hunt and Cllr Hall left the meeting at 8.20pm.	<u>LFL</u>
158/18	<u>NHB 33/17 CHRISTMAS TREE & BATTLE'S OVER COMMEMORATION GRANT FOR CHICHESTER BEACON</u> The Parish Clerk confirmed that an application for a variation of the NHB 33/17 in the sum of circa £670 to cover the cost of the Christmas Tree Celebration has been made, and the reply is awaited. CDC has approved a grant of £250 for the insurance for the Battle's Over Commemoration event.	<u>LFL</u>
159/18	<u>BUS STOP / SHELTER BY MADGWICK PARK</u> RESOLVED: That the Parish Council make a formal request to WSCC Highways for the provision of a bus stop for the north side of Stane Street, and a bus shelter for the south side of Stane Street, both in the vicinity of Madgwick Park. This was proposed by Cllr Horne, and seconded by Cllr James, and all voted in favour. The Parish Clerk was requested to action.	<u>LFL</u>
160/18	<u>COMMUNITY HALL – CONTRACT / BUILD PROGRESS</u> Cllr Hardstaff reported that the contractors are to start on site on 20 th November. Mr Derek Marlow, a resident of Roman Walk, asked if the contractors could ensure that wheel washing takes place so that the section of road from Stane Street to the site remains clean. Cllr Hardstaff agreed to raise this at the pre-commencement site meeting.	<u>JLH</u>
161/18	<u>VILLAGE GREEN – UPDATE ON TRANSFER OF LAND AND FUNDS</u> RESOLVED: That the legal costs in respect of the transfer of the land and funds for the Village Green be accepted by the Parish Council, up to the sum of £2,000. The legal work to be carried out by the Parish Councils solicitors George Ide LLP. This was proposed by Cllr Fabricius, seconded by Cllr Harding, and all voted in favour.	<u>LFL</u>
162/18	<u>VELO SOUTH 2019</u> Cllr Harding said that although the Velo South 2018 event was cancelled due to the weather, the Parish Council is currently arranging a 4 Parishes Review Meeting with Louise Goldsmith and possibly Gillian Keegan MP.	<u>WPH</u> <u>LFL</u>
163/18	<u>VOLUNTEERS</u> Mr Bob Holman, leader of the Volunteers, said that no dinner was required this year as it has been a very short season due to the dry weather. Cllr Harding thanked the volunteers and suggested that they deserved a meal anyway for all the tasks undertaken. Mr Holman said thank you, and he would prefer to do it in the Spring. The Councillors supported this suggestion so Cllr Harding proposed the meal, and Cllr James seconded.	
164/18	<u>COMMUNICATION WITH RESIDENTS OF THE PARISH</u> Cllr McLeish said that there is the Parish Council website and the Community website, plus the Parish Council Facebook page; however residents are still unaware of the recent activity within the Parish. A paper newsletter, 2 sides of A4, has been created by Cllr McLeish and Cllr Burborough. Rolls Royce had kindly printed these previously and the Cllrs would approach them to ask if this could be done again. Volunteers to do the delivery to all households in the parish were agreed. The timing would be within the next week or so to bring residents up to date with the Community Hall, Neighbourhood Plan, Christmas Tree Event, Speedwatch, Madgwick Park development including allotments, the Volunteers and the new Rolls Royce Car park. Website, Facebook and contact details would also be shown. It was suggested that future newsletters could possibly be combined for delivery with the Church newsletter.	<u>CMcL</u> <u>/SB</u> <u>LFL</u>
165/18	<u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA</u> None	
166/18	<u>PARISH FINANCIAL MATTERS</u> 1. Noted that RBS Accounting is now being kept to date by the Parish Clerk. However the accounts up to 31 st October 2018 are not available yet, and will be circulated by the Parish Clerk. 2. The Parish Clerk will arrange a meeting for the Finance Team of Cllrs Hardstaff, Burborough and McLeish to meet to review the budget for 2019/20. Mr Bob Holman will do a budget for the Volunteers. The precept needs to be approved at the next Parish Council meeting on 21 st January, and advised to CDC by 25 th January 2019.	<u>LFL</u> <u>LFL</u>
167/18	<u>CORRESPONDENCE, INCLUDING NOTICES & LEAFLETS</u> None	

168/18	<p><u>DEALING WITH LOCAL ISSUES</u></p> <p>None</p>	
169/18	<p><u>QUESTIONS BY THE PUBLIC:</u> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.</p> <p>Mr Brad Slingo introduced himself as he is the Technical Co-ordinator for the Madgwick Park developers. He has taken over from his previous colleagues now that the development is in progress. He asked if he could give an update on a regular basis and this was welcomed by the Councillors. (This will be under Reports from External Bodies in future). He said the main item for the Parish Council to think about is the details in regard to the Allotments. Mr Bob Holman was asked by Cllr Harding to look into this, and the Parish Clerk offered to provide Mr Holman with a copy of the allotment layout. It was confirmed that the Allotments are for the entire Parish not just the residents of Madgwick Park.</p> <p>Mr Slingo also said he would be able to arrange a site visit for the Parish Council.</p> <p>Mr Slingo was asked to ensure that wheel washing is carried out to prevent mud getting on the road.</p> <p>It was noted that hedges had been removed, and Mr Slingo said this was to allow for the visibility splays necessary.</p> <p>The Parish Clerk was asked to provide Mr Slingo with dates of the Parish Council meetings.</p>	<p><u>LFL</u></p> <p><u>BS</u></p> <p><u>BS</u></p> <p><u>LFL</u></p>
170/18	<p><u>DATE OF NEXT PARISH COUNCIL MEETING: 21ST JANUARY 2019</u></p> <p>Noted</p>	<u>LFL</u>
171/18	<p><u>EXCLUSION OF THE PUBLIC</u></p> <p><u>RESOLVED:</u> That the press and public be excluded from the meeting by reason of the confidential nature of the business to be transacted.</p> <p>None</p>	
172/18	<p><u>CLOSE MEETING</u></p> <p>The meeting closed at 9.05pm.</p>	<u>WPH</u>

Signed.....
Chairman of Meeting

Date.....