

WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham
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Minutes of the Westhampnett Parish Council Meeting held at 7pm on Monday 16th January 2023 at Westhampnett Community Hall, Hadrian Drive, Westhampnett, PO18 0FP

Present:

Parish Councillors: Cllr C McLeish (Chairman), Cllr W Holden (Vice-Chairman), Cllr T Ashcroft, Cllr S Burborough, Cllr S Hannafin (co-opted), Cllr S James and Cllr D Plummer.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham, with WSCC Cllr J Hunt in attendance.

21 members of the public also attended.

<u>Minute No</u>	<u>Item</u>	<u>Action</u>
1/23	OPEN FULL COUNCIL MEETING & TAKE APOLOGIES FOR ABSENCE Cllr McLeish opened the meeting and welcomed all. Apologies were received from CDC Cllr H Potter who was attending the East Dean Parish Council meeting.	
2/23	PARISH COUNCIL VACANCY: An application to be considered as a Parish Councillor has been received from Sarah Hannafin. There is a vacancy on the Parish Council which can be filled by co-option, and a decision will be made by a majority vote. (See email dated 9 th January at 3:53 PM) Ms Hannafin gave a short precis of her background and explained that having lived locally for a number of years she had recently moved to the Parish. Her background is in teaching and she currently works as Senior Policy Advisor for NAHT. She also volunteers for a national charity and some local charities. She would now like to get more involved in her new local community and has the time and commitment to bring to the role. The Chairman proposed that she become a Councillor and all voted in favour. Having signed the paperwork Cllr Hannafin took her place with the rest of the Councillors and was welcomed by Cllr McLeish.	
3/23	DISCLOSURE OF INTERESTS: Cllr Burborough – as an employee of Rolls Royce.	
4/23	CONFIRM MINUTES OF THE LAST FULL PC MEETING held on 12th December 2022 The Minutes for the Parish Council meeting held on 12th December 2022 were accepted. Cllr James proposed that they be approved, this was seconded by Cllr Ashcroft, all were in favour and they were then signed by the Chairman.	
5/23	MATTERS ARISING: To deal with any matters arising from the Minutes of the last meeting. None.	
6/23	REPORTS FROM EXTERNAL BODIES: including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting. CDC Cllr Henry Potter submitted the following report: <i>PC Meeting, 16/01/23</i> <i>District Councillors Report.</i> <i>Firstly, I would like to wish you all a very happy and prosperous New Year.</i> <i>Little to report since your last meeting. The review of the District Local Plan is now almost complete and will be put to Cabinet and then to Full Council on the 24th for endorsement, and if agreed will then be open for public consultation for six weeks.</i> <i>It will then go to the Planning Inspectorate for approval and, hopefully, adoption. Recent Planning Statements by Michael Gove have resulted in some last minute changes to the review which may prove to be helpful in reducing House building targets.</i>	

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The next All Parishes Meeting Agenda has been circulated, it is scheduled to be a Virtual Meeting using the Zoom Platform at 5.30pm on the 6th February. I'm afraid the Agenda doesn't appear very exciting, a discussion concerning the Local Elections in May, and a presentation by Tony Whitty elaborating on the completed Local Plan and the opportunity to ask Questions, not necessarily on agenda items, but anything of concern. These could be tabled in advance of the meeting.

The Overview and Scrutiny Committee meet on Tuesday 17th and invited Senior representatives from OFWAT, the Marine Advisor from Natural England, the CEO of Southern Water and the Area Director of the Environment Agency for the Solent and Downs. Never before can I recall a gathering of such top officers of Organisations involved in the issues faced by our District in connection with Sewage treatment and Flooding. So many questions have been tabled in advance, it may well be a lengthy meeting. I'm sure the local press will have much to report next week. It is to be a Virtual Meeting but it can be accessed via the Councils website.

I had a phone call from Mr. Brian Fellick who lives in Coach Road reporting to me yet another flooding of his garden with raw sewage. Apparently one of the new pumps recently installed at the junction with a Stane Street failed and caused sewage to back up in the system just as it did 3 years ago. However SW responded to this incident quite quickly and sent a cleaning team to wash away the residues. So, not much progress despite the 'improvements' carried out! I won't mention the mess at Maudlin, this is just such a disgrace.

And that concludes my report.

Cllr. Henry Potter
CDC Member, Goodwood Ward.

There were no questions.

WSCC Cllr Jeremy Hunt was unable to access East Dean to attend their Parish Council meeting due to flooding, so was able to give the following report in person:
County Council Update

Our draft budget for 2023/24 and our draft Medium Term Financial Strategy through to 2026/27 are now ready. These proposals will be reviewed at our Performance and Finance Scrutiny Committee meeting on 25th January. The papers for that meeting, including our draft budget, will be published on our website on 17th January, so you can view the full budget there. Following scrutiny the draft budget will then go forward for approval by Cabinet on 31st January (again, a public meeting) before going to full council for approval on 17th February. Of course, following any suggestions from scrutiny and cabinet, there might be some minor changes before the final draft goes to full council.

For your interest, our proposed total spend across all our services in 2023/24 will be just under £1.9bn. However, after grants (including the Dedicated Schools Grant of around £780m which we pass straight through to schools), fees and charges and other income, our proposed net revenue budget is £708m. That is an increase of approx. 9.25%, or £60m in real money, over the current year. Again, the largest part of our budget - just over 55% - is spent on social care (34% on Adults and 21% on Children and Young People). When the Government calculate the level of core funding for local authorities, they make an assumption that we will raise council tax by the maximum permitted amount and they deduct that amount (whether you increase CT or not) from the final amount they award us. For 2023/24 the government have raised the referendum limit for core council tax from 2% to 3%, and from 1% to 2% for the Adult Social Care precept. Therefore, in our draft budget we are proposing to increase the WS core council tax by 2.99% and the ASC precept by 2%, giving a total increase of 4.99%. For an average Band D taxpayer this equates to £77.76 per year, or £1.49 per week.

Local Issues:

- I followed up the report you made regarding the broken drain outside the school entrance and you'll be pleased to know that the response I received was that it is scheduled to be replaced this coming Wednesday, 19th. Obviously, the recent flooding might have impacted on the work schedule, so if I receive any updates I will let you know.
- Unfortunately, due to Christmas holidays, weather etc., I still haven't managed to do a site visit to the solar farm. Hopefully I will arrange this prior to your next meeting.

Finally, please don't forget to keep an eye on our website, especially our news and campaigns page where you can keep up to date with all our latest news:

<https://www.westsussex.gov.uk/about-the-council/news-and-campaigns/>

Jeremy Hunt – West Sussex County Council Member for Chichester North
c/o Cabinet Office, County Hall, West Street, Chichester, PO19 1RQ
E-mail: jeremy.hunt@westsussex.gov.uk Tel: 0330222419536

Cllr Hunt also advised that the broken drain outside the School will be repaired on Weds 19th January.

Cllr McLeish asked if any follow-up had been received from Mr Paul Madden after the last PC meeting? Cllr Hunt said he will chase that up.

A resident, Mrs Sarah Plummer, asked when is something going to happen to the pavements on Westhampnett Road, closed to pedestrians, with signs for works for 22 weeks. Cllr Hunt will follow this up.

JH

JH

JH

JH

<p>6/23 Cont.</p>	<p>Cllr Burborough expressed concern regarding the safety of people and drivers, as some people are <u>crossing the dual carriageway from McDonalds to Rutland Way, then crossing the A27 to get to Shopwyke Estate</u>. This is highly dangerous. Cllr Hunt said he would raise with Cllr Simon Oakley.</p> <p>Cllr Burborough will also provide Cllr Hunt with a plan regarding a <u>proposed crossing point from Madgwick Park to the south side of Stane Street</u>.</p> <p>Mr David Litchfield, a resident, asked about a temporary reduced speed limit on New Road. Nobody knew the reason why that is there. Cllr Hunt to check.</p> <p><u>Mr Andrew Ball (Rolls Royce Motor Cars) submitted the following report, and attended the meeting:</u></p> <p><u>Westhampnett Parish Council ('WPC') 16.01.23 v1 Operations</u></p> <ul style="list-style-type: none"> • Normal operations resumed on 5 January 2023. <p><u>Planning applications</u></p> <p><u>Recent submissions, with decision:</u></p> <ul style="list-style-type: none"> • Discharge of Condition 10 (noise levels and hours of use) of planning permission WH/22/00090/FUL. Permit. • Discharge of Condition 4 (delivery of materials and construction timetables) of planning permission WH/22/00777/FUL. Permit. • Replacement of 2 no. existing electric charging vehicle spaces with 6 no. electric vehicle charging points and visitor parking spaces, the erection of a canopy and associated works including landscaping. Ref. No:22/01995/FUL. Permit <p><u>Recent submissions, awaiting decision:</u></p> <ul style="list-style-type: none"> • Staff communication 'totems' / information screens – Application No. WH/22/03213/ADV (February 2023). <p><u>Forthcoming to be submitted, details to follow, (likely submission date):</u></p> <ul style="list-style-type: none"> • Internal multi-tier 280sqm, increased user space to support production (February 2023). <p><u>Proposed Development</u></p> <p><u>Environmental Impact Assessment Scoping Opinion</u></p> <p>The 'scoping of environmental considerations' was flagged in R-RMC's notes for the December Parish Council meeting.</p> <p>R-RMC has now made a request to Chichester District Council for an Environmental Impact Assessment Scoping Opinion. It is a process in which R-RMC can request for a formal opinion, from the Council, about the environmental matters that need to be considered within an environmental assessment to support a future planning application. This is a responsible approach taken to ensure all key environmental matters are being covered as the proposals emerge.</p> <p>Whilst the request is registered and consulted on in a similar way to a planning application, it is <u>not</u> a planning application. Key issues or matters of concern that need to be addressed through the assessment can be sent by consultees to the District Council as part of this consultation, but the Council's Scoping Opinion will not deal with the acceptability or principle of the proposals at this stage.</p> <p>As advised, R-RMC are proposing to submit a planning application later this year, supported by an Environmental Statement which reports on the environmental assessment process undertaken. RRMC will consult with the Parish Council and the local community well ahead of the formal application being made.</p> <p><u>Maintenance update</u></p> <p><u>Permissive pathway (north)</u>. Maintenance programme continues and is due for completion in Q1 2023. Works delayed from Q4 2022 due to weather. We do not anticipate this maintenance will require the pathway to be closed.</p> <p><u>Footpath</u>. The R-RMC boundary with the northern footpath will be tidied up, back to the fence - when the ground supports the equipment used to remove and trim the vegetation / brambles etc. Works delayed from Q4 2022 due to weather.</p> <p><u>Recent News</u></p> <p>HISTORIC SALES RECORD COMPLETES LANDMARK YEAR FOR ROLLS-ROYCE MOTOR CARS https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0407298EN/historic-sales-record-completes-landmark-year-for-rolls-royce-motor-cars</p> <p>ROLLS-ROYCE PHANTOM 'THE SIX ELEMENTS' COLLECTION RAISES \$1 MILLION FOR CHARITY https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0405518EN/rolls-royce-phantom-the-six-elements%E2%80%99-collection-raises-1-million-for-charity</p>	<p><u>JH</u></p> <p><u>SB/JH</u></p> <p><u>JH</u></p>
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<p>6/23 Cont.</p>	<p><u>Contacts</u> <i>In Andrew Ball's absence/if not available:</i> Client Contact Team 01243 525700 enquiries@rolls-roycemotorcars.com</p> <p>Mr Ball advised that there is to be a <u>Traffic Count Survey</u> carried on 26th January for 1 day. There is a map showing the locations where the count will be conducted.</p> <p>Mr Ball said there had been some recent complaints about <u>traffic congestion</u>. RR are working to improve the use of the three existing car parks. RR will assist with the SW issues in Roman Road where possible, as this impacts on RR as much as residents.</p> <p>He confirmed that RR Security do attend when there are reports of <u>parking on Old Arundel Road</u>.</p> <p><u>Speeding</u> has become more of an issue as the road is closed. Mr Ball encouraged anyone witnessing speeding on local roads to ring the Police and report it. He further confirmed that RR support the idea of a local Speed Watch Group, and also regularly communicate to staff to ask for drivers to drive safely and courteously and adhere to local speed limits.</p> <p>Mr Ball confirmed that there are <u>no plans for a 3rd Shift</u>.</p> <p>The problem of the <u>parking all around the RR roundabout at school drop off / pickup time</u> was raised. This has been going on for a very long time but seems worse lately. Mrs Sarah Plummer, a resident, asked if it is possible that people could be fined for parking on the roundabout? It causes issues and safety concerns. Mr Ball will raise this with the School again, and so will the Parish Council.</p> <p>Mrs Ros Craven, a resident, asked if RR could try a No Right Turn policy into the Stane Street site from Maudlin? Residents could at least drive the long way round to get home. The <u>traffic at shift change completely blocks the road</u>, 5 days a week, this is completely unacceptable. Maybe Traffic Lights would help? Cllr Hunt said an application could be made under the Community Highways Scheme.</p> <p>Mr David Litchfield, a resident, asked if RR owned the land to the east of the plant? Mr Ball replied that RR lease this from Goodwood. Mr Litchfield advised that <u>the sewage at Maudlin is being pumped into the spinney at Maudlin as the manhole is blocked</u>. Mr Ball said he would advise Goodwood.</p>	<p><u>AB</u></p> <p><u>AB / LFL</u></p> <p><u>AB</u></p>
<p>7/23</p>	<p><u>ROLLS ROYCE PLANNING APPLICATION - WH/22/03126/EIA</u></p> <p>Cllr Holden advised that just before Christmas Rolls Royce submitted a Request for an EIA Scoping Opinion in relation to their proposed development to the east of R-RMC's current site. The Parish Council has lodged a detailed response - See Planning Matters below.</p> <p>Cllr Holden briefly went through the matters raised in the response: <u>FP417</u>: Diversion of the FP that has been there at least 240 years, the length is significantly greater. It is the only metalled direct path. <u>Foul & Surface Water</u>: The capacity is exceeded now, and the area needs a thorough assessment. <u>High Voltage Cable</u>: There is an electrical connection from Maudlin to Goodwood. <u>Transport</u>: The assessment mentioned in the scoping was not shared despite constant traffic issues <u>Air Quality</u>: this will not diminish, rather get worse. <u>Noise</u>: More <u>Receptors</u>: Should be over a larger area <u>Ecology</u>: The survey was done on 1 day, and is missing bird species, hedgehogs and bats <u>Inaccuracies</u>: Several major ones in the report.</p> <p>Cllr Holden noted that members of the public had also made submissions.</p> <p>Cllr Holden asked Mr Ball to respond.</p> <p>Mr Ball advised that this is not a Planning Application, that will come later this year. This Scoping Opinion is asking for a formal opinion as to matters to be considered. The document says what is planned to be done. He apologised that he had not advised the Parish Council prior to the submission of this EIA.</p> <p>Mr Ball confirmed that RR wish to engage with the public as much as possible, and will hold a Neighbour Consultation, either at RR or in the Community Hall, before the Planning Application is put in. They will work with the PC to establish the best timing. This consultation will comprise visuals, maps, questions and answers. The Planning Application is likely to be several months away later this year. Mr Ball advised that Mr Richard Carter had left RR, and Mr Brian Stait has the role of General Manager for this project. <i>NB: Mr Ball later advised that Mr Richard Carter had been replaced by Ms Emma Begley. A meeting will be arranged with the Parish Councillors to meet Emma and Brian.</i></p> <p>Mr David Litchfield, a resident, reiterated that there is a 33,000 Volt cable going from the top of Dairy Lane to Westerton / Strettington. It is located about 1 foot east of FP417.</p>	

<p>7/23 Cont.</p>	<p>Mr Paul Freemantle, a resident, asked when the development of the land at Maudlin and FP417 was first considered and Mr Ball said it had been since May 2021. <i>NB: Mr Ball advised this was first publicly communicated in 2019.</i></p> <p>Mrs Ros Craven, a resident, remarked that at the first consultation for the original plant there was to be 1 shift with 10 lorry movements in and 10 out per day. Do not be naïve, what is not said is important. She said that RR went to 2 shifts without the residents' knowledge. Mr Ball advised that in 2009 there had been a consultation process.</p> <p>Mr Andy Baily, a resident, said that at 4-40am the first shift starts arriving, but before that there are cars at 4-15 - 4-30am. Mr Ball said he would find out about this but the earlier cars were likely to be maintenance staff.</p> <p>Mr Ball said the next step is for RR to invite the Parish Council to come to RR. Then after that, there will be a Neighbour Consultation.</p> <p>Mrs Gael Emmett, a resident, asked if there was to be a new carpark and entrance. Mr Ball advised this was likely, but there are no current plans for extra jobs. The Bespoke cars area is running out of space, and they need a brand new Paint Shop. Mr Ball advised that they cannot put the expansion at the Technology and Logistics Centre in Bognor Regis.</p> <p>Mrs Ros Craven, a resident, asked if there could be a change to the current car park so the cars did not come through the village. Mr Ball said the routing could change. Mrs Craven suggested a direct access to the A27.</p> <p>Mr Ball further advised that the views from Halnaker Windmill are to be protected, there is a strong requirement on RR to be "disappeared" into the landscape. They will do the best they can to hide the plant.</p> <p>Cllr Holden thanked Mr Ball for attending the meeting. Mr Ball then left.</p>	<p>AB</p> <p>AB</p>
<p>8/23</p>	<p><u>PLANNING MATTERS:</u> To receive a report on recent planning applications.</p> <p><u>Planning Update since the last Parish Council Meeting on 12th December 2022</u></p> <p><u>New Planning Applications for the period week 50 (14/12/22) to week 2 (11/01/23) inclusive</u> <u>WH/22/03126/EIA</u> - Case Officer: Jeremy Bushell Mr Charlie Brown Rolls Royce Motor Cars The Drive Westhampnett Chichester Request for an EIA Scoping Opinion in relation to the proposed development to the east of R-RMC's current site. O.S. Grid Ref. 488512/106717 To view the application use the following link: https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RMTX1SER10R00</p> <p><u>PC must comment by 11/01/23</u></p> <p>The following was submitted on 12/01/23.</p> <p><u>WH/22/03126/EIA Rolls Royce Motor Cars The Drive Westhampnett Chichester</u> <u>Request for an EIA Scoping Opinion</u> Westhampnett Parish Council has reviewed the documents submitted with this application and wish to make the following observations:</p> <p><u>1. FP417 – proposed Diversion</u> We note with concern Rolls Royce's proposal to divert the section of a public footpath (FP417) between Sidengreen Lane and Maudlin to instead skirt the internal northern boundary of the proposed development (parallel to Sidengreen Lane), then continuing along its eastern and southern internal boundaries.</p> <p>We would point out section 119 (6) of the 1980 Highways Act, which states that: "The Secretary of State shall not confirm a public path diversion order, and a council shall not confirm such an order as an unopposed order, unless he or, as the case may be, they are satisfied that the diversion to be effected by it is expedient as mentioned in subsection (1) above, and further that the path or way will not be substantially less convenient to the public in consequence of the diversion and that it is expedient to confirm the order having regard to the effect which the diversion would have on public enjoyment of the path or way as a whole..."</p> <p>To begin with, the length of the diverted footpath would be significantly greater than that of the direct route between Sidengreen Lane and Maudlin (approximately 550m compared with its current length of approximately 300m). FP417 is the only direct footpath between Westerton and Maudlin, and a diversion would thus increase the journey time between the two hamlets (and indeed between Maudlin and the Goodwood Estate north of New Road). The diversion would therefore be substantially less convenient to the public, particularly to residents of Westerton walking to Maudlin and Westhampnett for amenities such as the nearest bus stop, School, Church and the Community Hall.</p>	

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Secondly, we would draw your attention to section 8.7.4 of Appendix Four of the Environmental Impact Assessment (EIA) Scoping Report, commissioned by Rolls Royce, which found that in a 1778 map of West Sussex (Yeakell and Gardener), "The footpath which defines the western extent of the site is... depicted, extending north from Maudlin towards Westerton". The footpath is also marked on more recent, Ordnance Survey, maps of 1914 and 1987 (section 8.8.3). Thus, not only would the diversion be less convenient, it would be removing a public right of way which has been in existence for more than 240 years.

FP417 is heavily used for local daily living purposes, and by the wider community for health and wellbeing. It is the only metalled all year path from Westerton (which has no bus service) to Westhampnett to connect to No. 55 bus service, so it is a cherished and essential part of our Parish.

2. Foul Water & Surface Water

Foul Water

Referring to the ENVIRONMENTAL IMPACT ASSESSMENT (EIA) SCOPING REPORT

12. WATER ENVIRONMENT

Foul Water

12.1.23 Current sewer maps were not available for review at the time of writing. However, it is assumed the existing R-RMC facility maintains a connection to a public foul sewer on Stane Street, as indicated in the original planning documents (planning ref. 00/03103/FUL). Future connections or changes to discharge rates as a result of the proposed development would require consultation with and consent from Southern Water at a later stage.

The Parish Council refutes that drawings of the local foul drainage network are not available, but regardless of that, the capacity of the network is now exceeded due to recent housing developments in Chichester and Westhampnett. Every time heavy rain occurs Southern Water is pumping at Maudlin to prevent houses and roads flooding with effluent. This is an ongoing situation with no current solution.

Surface Water

Winter or heavy rain is currently being absorbed by the green sward cover within this area. If removed and replaced with hard surfaces then the run-off will be considerable and likely to result in higher quantities of water discharging into the adjacent ditches, which subsequently discharge into the Pagham Rife.

A thorough assessment needs to be done.

3. High Voltage Electrical Cable

The Parish Council has been advised by a long-standing resident of the Parish, that there is a high-voltage electrical cable running between Maudlin and Goodwood House, located in the vicinity of the length of FP417. No reference has been made to this within the Scoping Report.

4. Transport

Referring to the ENVIRONMENTAL IMPACT ASSESSMENT (EIA) SCOPING REPORT

5. TRANSPORT

5.4.6 The scope of the TA will be agreed with West Sussex County Council (WSCC) and National Highways (NH) through a Transport Scoping Report. ***A Transport Scoping Report was issued to WSCC and NH for comment in August 2022.*** This Scoping Report was based on the emerging design for the site and prior to key assumptions being available such as staff forecasts. Responses from WSCC and NH were received in September 2022 and included several requests for further information. These have been addressed in the TA Scoping Report **shared with WSCC and NH in November 2022.**

The Parish Council is concerned that this document has not been shared with them as they have consistently raised the issues created by the traffic associated with the Rolls Royce operation. The Parish Council has some suggestions to make to improve the existing traffic flow for all road users, including residents who are currently highly inconvenienced at shift-change, and the bus services, emergency vehicles, delivery vehicles etc who are delayed.

Increases above the current level will have a severe impact, with apparently no attempt to consider alternative travelling arrangements.

The Parish Council is also concerned about the implications of the likely new vehicular access point shown in Figure 3.1: Indicative Proposed Development (Worst Case Scenario). Firstly, the width of the carriageway from Stane Street (Roman Road) to Temple Bar junction with A285 is insufficient for large delivery trucks to pass safely, and the access at the junction is awkward.

5. Air Quality

Referring to the ENVIRONMENTAL IMPACT ASSESSMENT (EIA) SCOPING REPORT

6. AIR QUALITY

In Table 6-2:

Potential Completed Development Stage Effects it states that change in NO₂, PM₁₀ and

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PM2.5 concentrations health and ecological effects due to increased operational vehicle emissions would be assessed as there is potential for significant effects at existing sensitive receptors.

It further states that NO2, health and ecological effects due to increased facility emissions will be assessed as potential for significant effects at existing sensitive receptors.

The Parish Council is concerned that Air Quality should not diminish, rather be improved from the current levels.

6. Noise

Referring to the ENVIRONMENTAL IMPACT ASSESSMENT (EIA) SCOPING REPORT
7. NOISE AND VIBRATION

Table 7-2: Completed Development Stage Effects

In the table it states that:

Noise emissions from completed development traffic flows on the local road network are to be assessed as the completed development would have an additional vehicular access route onto Roman Road and could generate increased traffic flows. Any proposed increase in traffic (and associated noise emissions from traffic) from the completed development may have a direct impact on this road and the surrounding local road network.

It further states that:

Noise emissions generated by the completed development's fixed plant installations are to be assessed. As the increases in noise levels due to fixed plant servicing the completed development may have the potential to be significant, without suitable mitigation.

And furthermore it states that:

Noise emissions from on-site user vehicle movements Yes Increases in noise levels due to vehicle movements within the site may be audible at the nearest receptors. Noise emissions from vehicles servicing the site (e.g. deliveries and waste collection).

The Parish Council considers that increases in such noise will detrimentally affect all residents including those in Westerton as noise travels, especially at night.

7. Receptors

The locations of the receptors measuring air quality and noise should be positioned to ensure full coverage of a larger area in the vicinity of the plant, as the diagrams showing proposed locations have insufficient coverage.

8. Ecology

Referring to the PRELIMINARY ECOLOGICAL APPRAISAL (PEA) Report.

Birds.

The information included within Table 3.4: Schedule 1, Red List, Birds Directive Annex 1 and BAP Birds Within 2 km of the Site, is considered to be out of date, and incomplete.

Furthermore, the fact that the survey of on-site species was conducted on a single day in April 2022 (and delineated in Table 3.3.20) means that numerous species which are regularly seen on the site itself were not recorded. These include includes Barn Owls (which hunt in the field), yellowhammers (which breed there), whitethroats (ditto), stonechats, swallows, house martins, chiffchaffs, longtailed tits and jays – also occasionally corn buntings, plus many other species.

Hedgehogs

Hedgehogs are known to breed at Maudlin, very close to the proposed site.

Bats

ENVIRONMENTAL IMPACT ASSESSMENT (EIA) SCOPING REPORT
APPENDIX 3 ECOLOGY BASELINE REPORT AND SURVEYS

3.3.5 Overall, bats are likely to be of local-level ecological importance in the context of the site.

Local knowledge confirms that a number of bat species are present in the whole Parish.

Inaccuracies within the ENVIRONMENTAL IMPACT ASSESSMENT (EIA) SCOPING REPORT

For example

2. Background

2.1 The Goodwood facility in West Sussex is situated within the South Downs National Park. The site covers approximately 42 acres and is operated by Rolls Royce Motor Cars Ltd.

This is incorrect.

10.1.3One of these clusters is situated within the hamlet of Westerton, c.350m north of the site, and comprises a number of late Victorian villas and detached houses;...

This is incorrect.

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9. Consultation with Parish Council

Following an initial approach by Rolls Royce the Parish Council Chairman Cllr Claire McLeish and Vice Chairman Cllr Windsor Holden were invited to a meeting on 7th February 2022 at Rolls Royce, with Mr Carter and Mr Ball, and WSCC Councillor Jeremy Hunt. At that meeting initial proposals were outlined. Since then the Parish Council has twice during the following weeks, attempted to engage with Rolls Royce to convey some points of concern. The objective of the meeting was to bring forward at a very early stage these matters so mitigations might be considered prior to the submission of an Outline Planning Application. No written reply was received, but the Parish Council Chairman received a phone call explaining that a meeting would not be arranged.

Conclusion:

The ethos of Rolls Royce's original planning application in the late 1990's was to promote a car assembly plant in a rural location in order to take advantage of the countryside to attract their customers. This development would turn a previously undeveloped greenfield site into an industrial environment.

This site is not suitable for the development for reasons outlined above, without causing substantial inconvenience to residents of the entire Parish ie. the three parts of the Parish of Westerton, Westhampnett and Maudlin. And in addition to this there would be severe impacts on:

- FP417 – this path has served the Parish for over 240 years, and is still in constant use
- traffic movements
- drainage systems
- habitats for endangered species

END

Decision due 03/02/23

WH/22/03213/ADV - Case Officer: Freya Divey
c/o agent

Rolls Royce Motor Cars The Drive Westhampnett Chichester
2 no. internally illuminated totem signs.
O.S. Grid Ref. 488512/106717

To view the application use the following link:

<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RNAWNZERHB500>

PC must comment by 01/02/23

Decision due 16/02/23

Update on outstanding Planning Applications

WH/22/02281/COU - Case Officer: Sascha Haigh
Mr Kamil Krasoski

Pampas Cottage Claypit Lane Westhampnett West Sussex
Change use of garage and workshop to guest/letting house.
O.S. Grid Ref. 488274/106364

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RHSLQ7ERL1000>

The Parish Council submitted the following on 31/10/22:

WH/22/02281/COU

Mr Kamil Krasoski Pampas Cottage Claypit Lane Westhampnett West Sussex
Change use of garage and workshop to guest/letting house.

Historical background.

WH/16/02396/FUL

An application for 1no.dwelling to the front of Pampas Cottage was submitted on 2 August 2016 and was refused on 27 September 2016. The reasons for refusal were:-

- Erosion of the established setting of Claypit Lane and consequential impact upon the established urban/rural continuum.
- The separation distance between Pampas Cottage and the proposed dwelling resulting in unacceptable impacts on the residential amenity (privacy) of Pampas Cottage.
- The effect of the proposal on the character and appearance of the locality, highway safety and protected habitats and species.

This decision referred to the Secretary of State.
Appeal Ref. APP/L3815/W/16/3161952.
The appeal was dismissed on 17 February 2017.

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Cont.

Reasons given included:

- The proximity to the host dwelling and unsatisfactory privacy for future residents.
- A tighter more urban type of development than the nearby norm, which would diminish the locality's semi-rural feel and adversely affect the character and appearance of the locality.
- Concerns about on-street parking; the narrow street and a conflict between cars waiting to pick-up / drop-off children from the primary school to the north of the site, which would reduce highway safety.

Note.

Since the appeal, Westhampnett Parish was incorporated into a Controlled Parking Zone (CPZ) which commenced on 01 June 2021. Yellow lines were introduced in Claypit Lane and surrounding areas. This has resulted in the loss of 14 car parking spaces along the lane: 6 on the west side opposite the entrance to Pampas Cottage and 8 at the southern end, at the junction between the lane and Stane Street.

WH/18/03299/DOM

A detached double garage was permitted on 4 February 2019.

The permission was subject to conditions 3 and 4.

Condition 3 stated that the development should not be constructed other than in accordance with the materials specified on the application form and plans, unless agreed in writing by the LPA.

Condition 4 stated that the garage should only be used as a garage for the dwelling house known as Pampas Cottage and for no other purpose.

From the on-set of construction, it was visually apparent that the intended use of the building was not that of a garage. Windows and rooflights were added, the height of the building increased, a substantial first floor was incorporated, sanitaryware was installed and the vehicle door opening reduced, all without prior consent. The Parish Council referred the discrepancies to the planning enforcement office and subsequently a further planning application was submitted.

WH/21/01434/DOM

Application was made on 5 May 2021 to vary conditions 2 and 4, enabling the building to be used as a garage with workshop, toilet on ground floor and store on upper level. The application was permitted on 10 December 2021, again with the condition that the garage and workshop should only be used for purposes ancillary to the residential use of the dwelling house known as Pampas Cottage.

Current Application.

WH/22/02281/COU

The Parish Council strongly OBJECTS to this application for a Change of Use from garage and workshop to guest/letting house. The Council would have objected at the outset if the intended purpose had been disclosed. As it is, it would appear that this has been done by stealth.

Claypit Lane is a semi-rural, residential area on the edge of the Westhampnett community. It is transitional between development on Stane Street and the roundabout at the junction of this lane and Madgwick Lane, leading to open countryside. Claypit Lane is considered to be a north/south wildlife corridor and the effect on protected habits and species, is of concern.

The Council recognises and accepts that whilst properties in the lane may incorporate home offices and accommodation for periodic guest stays, it does not consider that commercial guest/letting development is suitable in terms of character and appearance for this location.

On-site parking is considered to be insufficient and on-street parking is extremely limited.

The Council considers that the reasons given by the Secretary of State when dismissing appeal APP/L3815/W/16/3161952 remain pertinent to this application and draws attention to the fact that on-street parking has been severely reduced, whilst highway safety remains a serious concern.

Further information provided by applicant now being considered by the PC 02/12/22, must comment by 21/12/22

On 21/12/22 Westhampnett Parish Council commented:

WH/22/02281/COU Change use of garage and workshop to guest/letting house. Pampas Cottage Claypit Lane Westhampnett West Sussex PO18 0NU

Westhampnett Parish Council has reviewed the additional document lodged on 30th November 2022 entitled 2209/02 - Proposed Floor, Elevations and Section Plan, and with typed title thereon of "Proposed Change of Use - Garage to Residential".

The application is for Change of Use from a Garage, previously permitted, to guest/letting house. The Parish Council has already objected to this proposal and confirms it is maintaining its OBJECTION to the application, whether guest/letting or residential.

Decision due 25/11/22, now overdue

WH/22/02269/DOM - Case Officer: Freya Divey

Mr Kamil Krasoski

Pampas Cottage Claypit Lane Westhampnett West Sussex

Front boundary wall and gates.

O.S. Grid Ref. 488274/106364

8/23
Cont.

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RHQQE3ERL0200>

PC must comment by 05/10/22.

On 07/10/22 the PC asked CDC for an extension of time to reply

The Parish Council lodged the following on 17/10/22:

WH/22/02269/DOM Front boundary wall and gates.

Pampas Cottage Claypit Lane Westhampnett West Sussex PO18 0NU

Westhampnett Parish Council has reviewed this Planning Application and wishes to OBJECT as follows:

The Parish Council would prefer to see the existing hedgerow replanted using beech, hawthorn or similar, to maintain the wildlife corridor and rural character of Claypit Lane.

The hedgerow could be planted behind a timber, vertical paling fence, similar to others in the Lane.

Decision due 31/10/22, now overdue

WH/22/02218/FUL - Case Officer: Louise Brace

Goodwood Estate Company Limited Goodwood Estate Company L...

Goodwood Motor Circuit Claypit Lane Westhampnett Chichester

Erection of single-storey heritage workshop (translocated from another site).

O.S. Grid Ref. 487914/107257

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RHF48KERKQM00>

PC must comment by 28/09/22

The PC had no Comments to make.

Decision due 25/10/22, now overdue.

WH/22/01783/ELD - Case Officer: Rebecca Perris

Mr & Mrs B Ingram

The Yard Sidengreen Lane Maudlin Westhampnett

Use of land for the stationing of 1 no. caravan, within the meaning set out in section 29 of the Caravan Sites and Control of Development Act 1960 as expanded by section 12 of the Caravans Sites Act 1968, for residential purposes.

O.S. Grid Ref. 488914/106825

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=REP5W9ERINF00>

PC must comment by 10/08/22

The following comments were lodged on 05/08/22:

Westhampnett Parish Council has considered this application and wishes to OBJECT as follows:

This is an application for a Lawful Development Certificate for an existing Use or Operation or Activity, namely stationing one caravan for residential purposes.

It has been demonstrated that there has been continuous occupation of the caravan since 15 August 2011, i.e. almost 11 years.

The application appears to attempt to regularise this situation, thus providing a permanent dwelling albeit currently in the form of a caravan.

The site upon which the caravan is situated is outside the Parish settlement boundary and would not normally be considered for a permanent dwelling.

The site was formerly called Side Green Game Farm. Turkeys were reared there for Christmas and it is probable that the caravan was originally installed to provide accommodation for someone to live on site to prevent theft of the turkeys.

No mention is made in the application for a current requirement for permanent on-site residential security. Indeed, no mention is made for any purpose other than to regularise the existing situation.

The Parish Council therefore requests that the application is REFUSED for the following reasons:

1. The site upon which the caravan is situated is outside the Parish settlement boundary.
2. No mention is made for any Operation or Activity necessary for the caravan's occupants to remain on site, other than to regularise the existing situation.

Decision due 09/09/22, now overdue

8/23
Cont.

WH/21/00489/FUL - Case Officer: William Price

Mrs Pam Clingan

Lanburn Connemaras Swallow Beck Madgwick Lane Westhampnett

Change of use of land for use as a certified 'Caravan and Motorhome Club' site for siting up to 5 no. caravans, motorhomes or trailer tents.

O.S. Grid Ref. 488052/106449

To view the application use the following link;

<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QOOA34ERM6X00>

PC Comment and Objection lodged 07/04/21.

Update:

On 12/04/21 the PC was provided with some additional information from the applicant however the PC submission still stood as lodged. Following further information on 05/08/21 the PC withdrew most of its objections, except to do with footpaths / public transport. After additional information dated 11/08/21 the PC maintained its objections regarding footpaths. CDC have been consulting the necessary bodies and on 08/03/22 and 04/05/22 Natural England replied as a Consultee. **This application was considered by the CDC Planning Committee on 15/06/22. The Planning Committee decided that it would Permit with S106 subject to some conditions and informatives. At present it is still Pending whilst the S106 is being finalised.**

Decision was by 26/04/21, then by 23/07/21, now pending receipt of S106

Decisions

WH/22/02559/DOC - Case Officer - Alicia Snook

The Little Blue Door Ltd, Smith Simmons & Partners Ltd

Land Adjacent To Hadrian Drive Westhampnett Chichester West Sussex PO18 0FP

Discharge of conditions 12, 13, 20 & 21 from planning permission 21/00630/FUL

<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=RJBQFPERM6V00>

The Parish Council submitted the following on 26/11/22:

22/02559/DOC Childrens' Nursery Discharge of conditions 12, 13, 20 & 21 from Planning Permission 21/00630/FUL Land Adjacent To Hadrian Drive Westhampnett Chichester West Sussex PO18 0FP.

Westhampnett Parish Council has reviewed the revised proposals.

The Parish Council, being the owners of the Community Hall and its land, has concerns about potential security issues resulting from the revised landscaping proposals for the western boundary of the site, between the Nursery and the Community Hall.

Namely, without a formal boundary:-

1. There is potential for travellers to drive across the low kerb edging on the Nursery site and access the land owned by the Community Hall, to form illegal encampments.
2. Safeguarding young children who may inadvertently stray/run from their parents onto the Community Hall car park, adjacent. Car owners using the Community Hall may not be aware of such danger and accident(s) may result.

The Parish Council would like to propose that a low post and rail timber boundary fence similar to that surrounding the village green to the north of the site, is erected. Alternatively, chestnut bollards could be used as has been done elsewhere in the village, near the Chichester Park Hotel, although these would not be as effective for 2. above. The demarcation would maintain the open visual aspect of the design whilst addressing the Council's concerns. The fence / posts should extend as far as the southern kerb to the access road. The Council would be happy to agree exact position and details on Site.

Decision due 01/12/22, now overdue

Permitted 22/12/22

Extract of Conditions:

The Authority has considered your application, and I can confirm the following condition(s) have been discharged subject to satisfactory implementation. 12. Boundary treatments The submitted details as per the Proposed Boundary Treatment Plan, Figure 4 Rev 03 (held on file 21.12.22) are considered acceptable with regard to the development permitted. I can therefore confirm that the submitted details are approved, and I hereby discharge condition 12 of 21/00630/FUL in so far as the need to submit information to the Local Planning Authority is concerned and subject to the development being carried out in accordance with the approved details. Discharged date - 22nd December 2022

13. Hard and soft landscaping The submitted details as per the Proposed Boundary Treatment Plan, Figure 4 Rev 03 (held on file 21.12.22), the Proposed Hard & Soft Landscaping Plan, Figure 5 Rev 03 (held on file 21.12.22) and the timetable located on email (received 08.11.22) are considered acceptable with regard to the development permitted. I can therefore confirm that the submitted details are approved, and I hereby

8/23
Cont.

discharge condition 13 of 21/00630/FUL in so far as the need to submit information to the Local Planning Authority is concerned and subject to the development being carried out in accordance with the approved details. Discharged date - 22nd December 2022

20. External lighting The submitted details as per the Proposed External Lighting Plan, Figure 6 Rev 03 (held on file 21.12.22) are considered acceptable with regard to the development permitted. The details have been reviewed in consultation with the Council's Environmental Protection officer and the Council's Environmental Strategy officer who have considered the details to be acceptable provided the timers are set to switch off between 7pm and 7am as detailed in the plan. I can confirm therefore that on this basis that the submitted details are approved, and I hereby discharge condition 20 of 21/00630/FUL in so far as the need to submit information to the Local Planning Authority is concerned and subject to the development being carried out in accordance with the approved details. Discharged date - 22nd December 2022

21. Ecological enhancements The submitted details as per the Proposed Ecological Enhancements Plan, Figure 7 Rev 03 (held on file 21.12.22) are considered acceptable with regard to the development permitted. The details have been reviewed in consultation with the Council's Environmental Strategy officer who has considered the details to be acceptable. I can therefore confirm that the submitted details are approved, and I hereby discharge condition 21 of 21/00630/FUL in so far as the need to submit information to the Local Planning Authority is concerned and subject to the development being carried out in accordance with the approved details. Discharged date - 22nd December 2022

This letter constitutes a legal document which should be regarded as an addendum to the original planning application.

WH/22/02721/FUL - Case Officer: Kayleigh Taylor

Mr Lance Read

Inspiration House 2 Rutland Way Chichester West Sussex

Renewal of consent (WH/18/01236/FUL) for the continued use of a prefabricated demountable marquee meeting BS6399 on existing drained concrete hardstanding for weatherproofed storage of motor vehicles in connection with adjoining user.

O.S. Grid Ref. 487775/105932

To view the application use the following link: <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RKMAVBER0ZU00>

PC must comment by 07/12/22

The PC had no Comments to make.

Decision due 30/11/22, now overdue

Permitted 06/01/23

Extract of Conditions:

Time limits and implementations conditions:

1) The marquee hereby permitted shall be removed and the land restored to its former condition, or to a condition to be agreed in writing by the Local Planning Authority, on or before the expiration of the period ending on 25th April 2032. Reason: The Local Planning Authority would not normally grant permission for such a development in this location but under the circumstances prevailing it is considered reasonable to make an exception in this instance and to allow the development for a limited period.

2) The temporary storage facility hereby approved for a limited period as identified in condition 1 shall be used only as detailed within the application description. For the avoidance of doubt, this is for the storage of motor vehicles/motor vehicle components in connection with the occupier of Unit 1 Rutland Way, Best-Log Limited. Should the specific use or the requirement for the storage facility change, or the business ceases to operate from Unit 1 Rutland Way, the structure shall be removed within three months unless alternative arrangements are agreed in writing with the Local Planning Authority. Reason: The Local Planning Authority would not normally grant permission for such a development but under the circumstances prevailing it is considered reasonable to make an exception in this instance and allow the development for a limited period.

3) The development hereby permitted shall be carried out in accordance with the plans listed below under the heading "Decided Plans" Reason: For the avoidance of doubt and in the interests of proper planning

Conditions to be compiled with at all times following completion of the development:

4) Notwithstanding the provisions of the Town and Country Planning (General Permitted Development) Order 2015 (or any order revoking, re-enacting or modifying that Order) no external illumination shall be provided on the site other than in accordance with a scheme that shall first have been submitted to and approved in writing by the Local Planning Authority. The scheme shall include details of the proposed location, level of luminance and design of the light including measures proposed to reduce light spill. Thereafter the lighting shall be maintained in accordance with the approved lighting scheme for the lifetime of the development hereby approved. Reason: In the interests of protecting wildlife and the character of the area Decided Plans

The application has been assessed and the decision is made on the basis of the following plans and documents submitted: Details Reference Version Date Received Status PLAN - LOCATION PLAN 01 Approved PLAN - FRAME GABLE AB002402_001 Approved PLAN - FLOOR PLAN AND ELEVATIONS 001 Approved PLAN - FLOOR PLAN AB002402_005 Approved

8/23
Cont.

WH/22/02552/DOM - Case Officer: Louise Brace

Mr Paul Kennedy

14 Stane Street Maudlin Westhampnett West Sussex

Single storey rear extension, various alterations and additions to fenestration including relocation of front door from south-west to north-west elevation with new front porch and new vehicular access.

O.S. Grid Ref. 488833/106596

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RJKU7HERMDJ00>

PC must comment by 30/11/22

The PC had no Comments to make.

Decision due 14/12/22

Permitted 06/01/23

Extract of Conditions

Time limits and implementations conditions:

1) The development hereby permitted shall be begun before the expiration of three years from the date of this permission. Reason: To comply with Section 91 of the Town and Country Planning Act 1990.

2) The development hereby permitted shall be carried out in accordance with the plans listed below under the heading "Decided Plans" Reason: For the avoidance of doubt and in the interests of proper planning. Conditions requiring Local Planning Authority written approval or to be complied with prior to commencement of development

3) Notwithstanding any details submitted no development/works shall take place, above slab level, until a full schedule of all materials and finishes and samples of such materials and finishes to be used for external; walls and roofs for the extensions hereby permitted have been submitted to and approved in writing by the Local Planning Authority. The development shall be carried out in accordance with the approved schedule of materials and finishes, unless otherwise agreed in writing by the Local Planning Authority. Reason: To enable the Local Planning Authority to control the development in detail in the interest of amenity and to ensure a development of visual quality given the lack of detail regarding the proposed external materials across the various elements of the proposal.

4) Notwithstanding any details submitted no development/works shall commence on the flintwork walling, until a sample panel of flintwork has been constructed, and made available for inspection, on site to accurately reflect the proposed bond, coursing and finish of the material and the type, composition and profile of the mortar, and an accompanying written specification shall be submitted to and approved in writing by the Local Planning Authority before the relevant parts of the work are begun. The approved sample panel(s) shall be retained on site until the work is completed and the work carried out in full accordance with the approved details. Reason: To ensure the materials and finishes to be used are appropriate in order to maintain the architectural interest of the building

Conditions requiring Local Planning Authority written approval or to be complied with prior to specific construction works take place:

5) No part of the development shall be first occupied until the car parking has been constructed in accordance with the approved site plan. These spaces shall thereafter be retained at all times for their designated purpose. Reason: To provide car-parking space for the use of the property's residents

6) The use of the access shall not commence until such time as the vehicular access serving the development has been constructed in accordance with the details shown on the site plan. Reason: In the interests of road safety.

Conditions requiring Local Planning Authority written approval or to be complied with by developer before occupation:

7) The development hereby permitted shall not be constructed other than in accordance with the materials specified within the application form and plans, unless otherwise agreed in writing by the Local Planning Authority. Reason: To ensure that a harmonious visual relationship is achieved between the new and the existing developments.

Decided Plans The application has been assessed and the decision is made on the basis of the following plans and documents submitted: Details Reference Version Date Received Status PLAN - PROPOSED GROUND & FIRST FLOOR PLANS A106 REV 1 23.12.2022 Approved PLAN - PROPOSED ELEVATIONS A107 REV 1 23.12.2022 Approved PLAN - THE LOCATION PLAN A101 11.10.2022 Approved PLAN - BLOCK PLAN A102 11.10.2022 Approved PLAN - EXISTING & PROPOSED SITE PLAN A103 11.10.2022 Approved PLAN - EXISTING GROUND & FIRST FLOOR PLANS A104 11.10.2022 Approved PLAN - SECTION - PROPOSED A108 11.10.2022 Approved PLAN - PROPOSED NEW ACCESS A120 11.10.2022 Approved PLAN - EXISTING ELEVATIONS A105 REV.1 19.10.2022 Approved

Other Matters

Chichester Local Plan Review 2020 version of the Council's Housing and Economic Land Availability Assessment (HELAA) document.

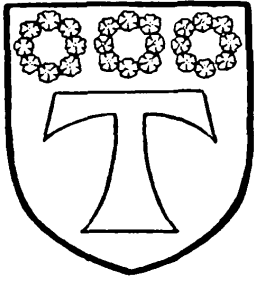
Westhampnett Parish Council has been invited to attend an All Parishes meeting on Monday 6 February 2023 at 5.30pm. The meeting is being held via Zoom. There will be an opportunity for parishes to hear more about the Regulation 19 Submission Local Plan and how parishes can get involved in the process. The session will

<p>8/23 Cont.</p>	<p>provide an outline of the key elements of the local plan, including the proposed plan strategy and policies for managing housing and other development over the next 15 years, together with the associated infrastructure Delivery Plan.</p> <p><u>Linda Lanham, 16.01.23</u></p> <p>There were no questions.</p>	
<p>9/23</p>	<p><u>MEMBERS' REPORTS:</u> To receive reports from Members where not covered in agenda below, including:</p> <ol style="list-style-type: none"> <u>Madgwick Park Landscaping, Safety Barrier etc:</u> Cllr Plummer reported that the Landscape Audit has still not been completed since September 2022. <u>Barratts Update:</u> Cllr McLeish advised that Barratts will not be able to do the Flagpole, so the PC / Community Hall will deal with this. <u>Westerton Defib Update:</u> Cllr Ashcroft advised that there will be an article in the next Newsletter detailing options for locations in Westerton. She will meet with the supplier to see what type of power could be used. <u>Any other reports:</u> None 	<p><u>DP</u> <u>CMcL / TA</u> <u>TA</u></p>
<p>10/23</p>	<p><u>VISIBLE GATES TO EACH PART OF THE PARISH:</u> Update on progress.</p> <p>Cllr Plummer reported that the WS Volunteers will start on 20th January to install the gates. All the kit is available, and approved by WSCC, Mike Dare. These gates are the 3rd most effective way of slowing traffic.</p>	<p><u>DP</u></p>
<p>11/23</p>	<p><u>ALLOTMENTS AT MADGWICK PARK:</u> Update</p> <p>Cllr Plummer reported that work on the site continues, spoil has been cleared, but no new soil brought in yet. There are inaccuracies on the legal plan of the land and no reply from the developer on soils sampling requests. There are plenty of applicants for the plots but the inaugural meeting has been delayed as nothing forthcoming from BDW Homes. The Parish Clerk will continue to liaise with the solicitors to progress.</p> <p><u>JH left the meeting at 8.16pm</u></p>	<p><u>DP / LFL</u></p>
<p>12/23</p>	<p><u>COMMUNITY HALL:</u> (Chairman of the Hall Committee: Cllr T Ashcroft)</p> <ol style="list-style-type: none"> <u>Update on Bookings:</u> Mr Richard Skillern reported that bookings were holding up, with new classes for Children Relaxation and Spanish Guitar, plus private parties. <u>Update on Finances:</u> Mr Richard Skillern advised that the Lloyds Bank Account is £38,636.15 as at 16/01/23. <u>Update on Care of Building:</u> Cllr Ashcroft advised that the new Bifold handle has been put on, and she is going through the snag list. <u>Update on NHB 32/20 - Audio Visual:</u> Mr Richard Skillern reported that 3 quotes had now been obtained, and 2 look particularly good. The companies are local and very positive. Site reference visits are being arranged to 3 Village Hall installations. <u>Weed Treatment at Community Hall & Village Green – Mtg 16/01:</u> Cllr Ashcroft reported that she had a meeting and detailed quote from Green Thumb for 5 treatments for a year to cover both the Village Green and Community Hall grass. The treatments would strengthen the roots, improve hydration, kill the weeds, and fertilise the grass. Mrs Hazel Bate, a resident, said she had used this firm and saw a difference. The Parish Clerk advised that the funding for this at £4,155 including VAT could be paid for out of the Village Green Maintenance fund. The matter was put to a vote, all Councillors voted in favour of proceeding in principle. Cllr Ashcroft to get the contract to the Parish Clerk, and 2 references to take up. If all acceptable then proceed. <u>Any other business:</u> Mrs Gael Emmet said she would like to include Community events in the Newsletter. 	<p><u>TA / LFL</u></p>
<p>13/23</p>	<p><u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</u></p> <p>None.</p>	
<p>14/23</p>	<p><u>PARISH FINANCIAL MATTERS (See separate emails for relevant details):</u></p> <ol style="list-style-type: none"> <u>To approve the Accounts to 31st December 2022:</u> The Accounts had been previously circulated to all Councillors. There being no questions, the approval of the accounts was proposed by Cllr Holden, seconded by Cllr James, and the Accounts were signed by Cllr McLeish. <u>To discuss funding for professional planning consultants in relation to large planning applications:</u> The Councillors discussed the need for professional consultants due to the complexity and number of large planning applications about to be submitted in the Parish. Although detailed costs are not known, it was suggested that in order to have a fund the sum of £30,000, originally in the budget for Resurfacing FP417, now not so urgent due to RR planning proposals, would be repurposed. This was proposed by Cllr Burborough, seconded by Cllr Plummer, and all voted in agreement to this in principle. <u>To approve proposed precept value and budget for Financial Year 2023/24:</u> The Budget and Precept spreadsheets had been previously circulated to the Councillors. The above change to the budget was noted, and the revised budget, being the same overall values, would not increase the precept. The Parish Clerk explained that due to the increase in the number of rate payers in the Parish, the Band D amount could remain the same as last year if the Councillors wished, that being so the Parish would receive a precept of £70,952 for the year 2023/24, an increase of £1,342. The Precept was proposed by Cllr McLeish, seconded by Cllr James, and all voted in favour. The Budget was proposed by Cllr Burborough, seconded by Cllr McLeish, and all voted in favour. The Parish Clerk to notify CDC. 	<p><u>LFL</u></p> <p><u>LFL</u></p>

14/23 Cont.	<p>4. <u>To review request by the Community Hall Premises Manager for hourly rate pay increase:</u> The details of the review request had previously been circulated to the Councillors. No issues arose from that and so all voted in favour of the increase, to be implemented from 01/04/23. The Parish Clerk to advise the Premises Manager. The Councillors wish to record their formal Thanks to Mr Chris Maher for the work he does to keep the Community Hall running.</p> <p>5. <u>Any other business:</u> None.</p>	<u>LFL</u>
15/23	<u>CORRESPONDENCE, INCLUDING NOTICES & LEAFLETS:</u> None.	
16/23	<p><u>DEALING WITH LOCAL ISSUES:</u></p> <p>1. <u>Flooding at Holmwood House and Culvert down to Coach Road:</u> The Parish Clerk reported that it is now 3 months since major flooding at Holmwood House. Mr Don Milton, the resident of Milner House, said this is unacceptable as his land has been flooded too. He wanted to find out who is responsible for making sure the culvert is fixed. Even though it is a house, 4 gardens and a public footpath, CDC Enforcement say it is medium priority. Mr Milton has written to Gillian Keegan MP to ask if the law has changed as to this responsibility. He also suffered 12 days without Water due to damage by Hadley House to his water main which runs under their land. The owner did not do anything to fix it, so he got Portsmouth Water involved, who fixed 1 leak, but then could not do the other leaks as under a pile of earth. It would seem that no one organisation will sort out the issues. Mr Julian Davis, a resident, said that these problems are treated as insignificant but they are not. Cllr McLeish said she was not sure what else the Parish Council could do to get it fixed.</p> <p>2. <u>Sewer issues at Maudlin:</u> Cllr McLeish reported that the flooding and damage to the road was worse than ever as the old pipe cannot cope with the flow. Pumping will not work long-term, a large pipe is needed. The foul water is now being pumped into the field. Mrs Hazel Bate, a resident, said there are lots of excuses, but Southern Water are not doing anything to fix it. Mrs Gael Emmett, a resident, said she expects another letter will come but no action. Cllr Burborough remarked that Southern Water are overwhelmed with the number of flooding issues locally. Cllr McLeish to keep in touch by email with Denise Cairns of Southern Water.</p> <p>3. <u>Westerton Lane sharp Bend – Update:</u> Cllr Ashcroft had provided some photos of the site and this matter to be pursued via WSCC Highways / Community Highways Scheme.</p>	<p><u>LFL</u></p> <p>CMcL</p> <p><u>LFL</u></p>
17/23	<p><u>QUESTIONS BY THE PUBLIC:</u> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.</p> <p>Mrs Ros Craven, a resident, remarked that she had been led to understand that residents of the Grange, by the terms of their leasehold, could not complain about anything caused by RR as it is on Goodwood land; could anyone comment on or clarify this? Cllr James as a resident of the Grange said he was not aware of this and that restrictions on complaints/comments referred to Goodwood itself, not to Goodwood tenants such as RR. Councillor Burborough, as a former resident of the Grange herself, agreed with Cllr James that she was not aware of any constraints.</p>	
18/23	<u>DATE OF NEXT FULL PARISH COUNCIL MEETING:</u> 13 th February 2023 Noted.	
19/23	<u>CLOSE MEETING</u> The Chairman closed the meeting at 9.07pm.	

Signed.....
Chairman of Meeting

Date.....



WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham
Oak Tree Cottage, Claypit Lane, Westhampnett, Chichester PO18 0NU

Tel: 01243 536859 email: westhampnettclerk@gmail.com
www.westhampnettpc.co.uk

Minutes of the Westhampnett Parish Council Meeting held at 7pm on Monday 13th February 2023 at Westhampnett Community Hall, Hadrian Drive, Westhampnett, PO18 0FP

Present:

Parish Councillors: Cllr C McLeish (Chairman), Cllr W Holden (Vice-Chairman), Cllr T Ashcroft, Cllr S Burborough, Cllr S Hannafin, Cllr S James and Cllr D Plummer.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham, with CDC Cllr H Potter in attendance.

22 members of the public also attended.

<u>Minute No</u>	<u>Item</u>	<u>Action</u>
20/23	OPEN FULL COUNCIL MEETING & TAKE APOLOGIES FOR ABSENCE Cllr McLeish opened the meeting and welcomed all. Apologies were received from WSCC Cllr J Hunt who had been going to attend but was unable to do so at the last minute.	
21/23	DISCLOSURE OF INTERESTS: Cllr Burborough – as an employee of Rolls Royce.	
22/23	CONFIRM MINUTES OF THE LAST FULL PC MEETING held on 16th January 2023 Mr Andrew Ball and Mrs Ros Craven had previously pointed out some changes that were, in the main, very minor, but a couple were significant to ensure accuracy. Cllr McLeish read out the changes and as no issues arose, the revised Minutes for the Parish Council meeting held on 16th January 2023 were accepted. Cllr Burborough proposed that they be approved, this was seconded by Cllr James, all were in favour and they were then signed by the Chairman.	
23/23	MATTERS ARISING: To deal with any matters arising from the Minutes of the last meeting. None.	
24/23	REPORTS FROM EXTERNAL BODIES: including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting. CDC Cllr Henry Potter submitted the following report: <u>Westhampnett PC Meeting, 13/02/2023</u> <u>District Councillors Report.</u> <i>The review of the District Local Plan is now complete and was put to Cabinet and then to Full Council on the 24th for endorsement, it was agreed and will now be open for public consultation for six weeks, beginning 03/02.</i> <i>It will then go to the Planning Inspectorate for approval and, hopefully, adoption. Recent Government Planning Statements by Michael Gove have resulted in some last minute changes to the review which may prove to be helpful in reducing House building targets. This reviewed Plan, if approved by the Inspectorate, will be for the period to 2039.</i> <i>The recent All Parishes Meeting with the Parishes was held last Monday using the remote Zoom platform, I'm afraid the Agenda wasn't very exciting. Details of the changes to the Election process for the Local Elections on May 4th and a detailed run through the District Local Plan submission document. Regrettably, despite earlier correspondence I recall, this Plan review now includes Maudlin Farm as potential future development, something best avoided if possible due to the extensive development that Westhampnett has already taken of late.</i> <i>The Overview and Scrutiny Committee met on Tuesday 17th and invited Senior representatives from OFWAT, the Marine Advisor from Natural England, the CEO of Southern Water and the Area Director of the Environment</i>	

24/23
Cont.

Agency for the Solent and Downs. Never before can I recall a gathering of such top officers of Organisations involved in the issues faced by our District in connection with Sewage treatment and Flooding. So many questions were tabled in advance, and it was a lengthy meeting. It was a Virtual Meeting but it could have been accessed via the Councils website, and the recording of the meeting can be seen on the Councils web site. The many questions concerning flooding and infiltration to sewer systems were answered but many of the 'planned' works to remedy the faults are forecast to be years hence. Personally, I see it as still a gloomy picture.

Locally the flooding of many of our roads this year has been exceptional and I recorded rainfall of more than 75mm each week for three weeks in January! And now much of the flooding is receding, the damage to the road surfaces in many places is colossal. Many old pothole repairs have simply lifted out of their holes. How WSCC will cope with these I dread to think. I cannot stress enough now, the need to drive more slowly and carefully.

A late item was added to the Council Meeting on 31/01 because extensive damage has occurred to the Seacroft sea wall defences at Selsey. A urgent decision was needed to authorise spending £440,000, this was taken by senior Officers and the Leader of the Council on 25th January and was endorsed by Full Council. Though the District Council is responsible for Sea Defences, it is possible that the monies can be recovered from Government Grant Funding but this must be applied for retrospectively. And, this is not guaranteed.

Two other items that were resolved at that Tuesday meeting, to agree the spending of £240,000 to purchase a Electric Powered Small Street Sweeper for the City Centre, this was promoted as part of the Councils commitment to the Climate change emergency. The first of two Electric Powered Waste Freighters has yet to be delivered, apparently it is still undergoing trials!! The second decision to be ratified was the continuation of Council funding to support Pallant House Gallery for the coming year to 2024. The Council has for a number of years given grant funding to the Gallery and without this, the Gallery couldn't access Funding from the Arts Council. However, the Arts Council has chosen to withdraw their offer of funding in the future which puts the Trustees of the Gallery in a parlous position regarding its future. Yet another victim of the funding cuts we are all experiencing.

Having read through the scoping paper for the R-R Motors eastern extension of the assembly plant, I can only hope that great attention is paid to the transport access which hopefully will be to the ENTIRE facility, thus encouraging staff and component transport to arrive from the east off the Temple Bar flyover of the A27 rather than through the Village. Quite how the 55 bus service will be maintained during these works is anybody's guess, and there is uncertainty about what Southern Water plan to resolve the serious sewage issue in Maudlin. On Thursday last week I enquired of the MTS over pumping operatives as to when they would be finished and was told "it should be swept and opened to traffic today!" (as I write this) Friday 10th.

This concludes my report.

Cllr. Henry Potter
CDC Member, Goodwood Ward.

Cllr Potter added that regarding the sewer issues at Maudlin, the pipe to Tangmere is 4" diameter, whereas Boxgrove have a 5" one. Cllr McLeish said the situation is incredible given that they knew what was needed, and Mr Derek Marlow, a resident, added that in his opinion SW are "in breach of their Statutory Duty" under the Water Industries Act. Cllr McLeish said there does not seem to be any sanctions though. Cllr Potter, who is a member of CDC Planning Committee, advised that SW have the opportunity to comment on planning matters, and they do, advising the developers that they must apply for a connection. SW would like to become Consultees, but they are not at present. SW have applied to OFWAT for a status change and this has to be approved by Government. Cllr Potter said most Planning Applications refer to Surface Water and Drainage, but not to Sewerage, and Councils do not take on board this infrastructure. The result can be that, at times of overload, sewage goes straight into the sea.

WSCC Cllr Jeremy Hunt sent the following by email at the last minute:

Luckily, I was able to attend last month, so I don't have a lot to add to my January report. Obviously, I realise that the road closure at Maudlin is/was an inconvenience, but I understand it is based on safety grounds. As the flooding was sewage it was unsafe to allow vehicles or pedestrians to go through it, and it was also for the protection of the local properties. Hopefully you have been more successful than me in trying to get some answers out of Southern Water!

Finally, I have got a date fixed to visit the solar farm with our officers, so I will update you at the March meeting.

JH

Mr Andrew Ball (Rolls Royce Motor Cars) submitted the following report:

Westhampnett Parish Council ('WPC') 13.02.23 v1
Operations

- Normal operations are in place.

Planning applications

Recent submissions, with decision:

- Discharge of Condition 10 (noise levels and hours of use) of planning permission WH/22/00090/FUL. Permit.

24/23
Cont.

- Discharge of Condition 4 (delivery of materials and construction timetables) of planning permission WH/22/00777/FUL. Permit.
- Replacement of 2 no. existing electric charging vehicle spaces with 6 no. electric vehicle charging points and visitor parking spaces, the erection of a canopy and associated works including landscaping. Ref. No:22/01995/FUL. Permit

Recent submissions, awaiting decision:

- Staff communication 'totems' / information screens – Application No. WH/22/03213/ADV (February 2023). CDC Town Planners site visit 8 February 2023

Forthcoming to be submitted, details to follow, (likely submission date):

- Internal multi-tier 280sqm, increased user space to support production (March 2023).
- Additional internal mezzanine 90sqm, to support bespoke part storage requirements (March/April)
- Air conditioning condenser units' installation under our canopy on Logistic Road (March/April 2023)

Information

- Replacement polycarbonate canopy roof (Logistics Road) – the old roof has reached 'end of life'
- Summer shutdown will require a temporary portacabin onsite for two weeks while we refurbish our Stane Street security lodge/reception.

Topics/actions recorded at January WPC meeting

Topic raised	Action taken
Traffic Surveys	Completed. Further survey to take place now that Roman Road / Stane Street has reopened (date TBC)
Stane Street Congestion	AB has discussed with RR senior management team as promised, situation is being continuously reviewed
Parking on Local Roads	AB has briefed RR head of security
Speeding	RR regularly communicates with staff on this topic RR is supportive of Parish's proposed plans for local SpeedWatch Group. RR recommendation for residents to report incidents of this nature to the Police
March School Parking	AB has written to head teacher
'No Right Turn'	AB has briefed RR Senior Management Team and this is being considered
Shift Timings	AB has briefed RR Senior Management Team and this is being reviewed
High Voltage Cable	AB has briefed RR Site Services Team for information (thank you to the resident that advised)
Drainage / Sewage – Southern Water	AB has briefed GECL and RR Site Services Team on this topic (thank you to the resident that advised)
RR meeting with Parish Councillors	AB to arrange (date TBC)
Neighbour Information Session	AB to arrange (date TBC), Westhampnett Parish Council to be briefed

Proposed Development

- Surveys of the proposed site continue, including surveyors and photographers on site.

Maintenance update

Permissive pathway (north). Maintenance programme continues and is due for completion in Q1 2023. Works delayed from Q4 2022 due to weather. We do not anticipate this maintenance will require the pathway to be closed.

Footpath. The R-RMC boundary with the northern footpath will be tidied up, back to the fence - when the ground supports the equipment used to remove and trim the vegetation / brambles etc. Works delayed from Q4 2022 due to weather.

Recent News

APPLICATIONS NOW OPEN FOR 2023 ROLLS-ROYCE MOTOR CARS APPRENTICESHIP PROGRAMME
<https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0407667EN/applications-now-open-for-2023-rolls-royce-motor-cars-apprenticeship-programme>

20 YEARS AT GOODWOOD – THE HOME OF ROLLS-ROYCE, 2003-2023

<https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0407913EN/20-years-at-goodwood-%E2%80%93-the-home-of-rolls-royce-2003-2023>

<p>24/23 Cont.</p>	<p>20 CARS FOR 20 YEARS: THE EVOLUTION OF ROLLS-ROYCE, 2003-2023 https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0407912EN/20-cars-for-20-years:-the-evolution-of-rolls-royce-2003-2023</p> <p>ROLLS-ROYCE CELEBRATES 112 YEARS OF THE SPIRIT OF ECSTASY https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0408438EN/rolls-royce-celebrates-112-years-of-the-spirit-of-ecstasy</p> <p><u>Contacts</u></p> <p>In Andrew Ball's absence/if not available: Client Contact Team 01243 525700 enquiries@rolls-roycemotorcars.com</p> <p><u>Notes</u></p> <p>Andrew Ball is on holiday W/C 13/02/23.</p> <p>There were no questions.</p>	
<p>25/23</p>	<p>ROLLS ROYCE PLANNING APPLICATION - WH/22/03126/EIA: Update Cllr Holden advised that nothing more had been heard from Rolls Royce.</p>	
<p>26/23</p>	<p>LOCAL PLAN 2021-2039: Publication, public consultation 3rd Feb to 17th Mar 2023, & effect on Westhampnett Cllr McLeish advised that the Local Plan was published in the Chichester Observer, before the Parish Council knew the exact details, which include the RR expansion on land to the east of the existing plant and 265 houses on land at Maudlin Farm. There will be a link on the PC website to the Local Plan.</p> <p>Mrs Gael Emmett, a resident, said that the housing site at Maudlin was already known about.</p> <p>It is understood that Mr Pitts owns the farmland, and that the Pond is possibly owned by the Church. The access to this site is a major concern – how will this be done - via Old Arundel Road? from Temple Bar? How will this mesh with access for the RR expansion site. It was noted that the new 10k sewer pipeline goes across the land. Cllr McLeish has seen surveys being carried out on this land.</p> <p>Mrs Gael Emmett asked what happens next?</p> <p>Mr Derek Marlow, a resident, explained that there are 3 stages – Regulation 18, 19 and 20. Under Regulation 18 CDC gathers in land as possible sites, and parcels of land can be consulted upon. This consultation was from Dec 2018 to Feb 2019. Under Regulation 19 the Plan is republished with additions/subtractions. This is where it is now. The consultation is on 3 headings only – Legal Compliance, Soundness, Duty to Cooperate. These are very specific and there is no opportunity to say that the proposal is not liked. <u>But has Regulation 18 been complied with correctly?</u> There has been a long delay between Regulation 18 and Regulation 19 and many things have changed in that time. Cllr Holden asked if a representation could be made to CDC to say that Regulation 18 should be redone. Cllr Burborough pointed out that the Strategic Plan shows 3056 houses needed, and Maudlin is part of that figure. Mr Derek Marlow said that if no 5 year plan then there is a presumption of development, and granted permissions are not counted in the housing supply until they are built.</p> <p>It was agreed that the Parish Council should put together words suitable to contest Regulation 18, with dates, delay changes in Government and Government Policy, and include “the Parish Council would like the right to make a representation to the Inspector appointed to review”.</p> <p>Cllr Burborough will send the link to the Local plan to all the Parish Council.</p> <p>Mrs Hazel Bate, a resident, said that the Plan heading Infrastructure covers only the A27, not other roads.</p>	<p><u>LFL</u></p> <p><u>ALL</u></p> <p><u>SB</u></p>
<p>27/23</p>	<p>PLANNING MATTERS: To receive a report on recent planning applications.</p> <p>Planning Update since the last Parish Council Meeting on 16th January 2023 New Planning Applications for the period week 3 (18/01/23) to week 6 (08/02/23) inclusive None.</p> <p>Update on outstanding Planning Applications</p> <p>WH/22/03213/ADV - Case Officer: Freya Divey c/o agent Rolls Royce Motor Cars The Drive Westhampnett Chichester 2 no. internally illuminated totem signs. O.S. Grid Ref. 488512/106717 To view the application use the following link:</p>	

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Cont.

<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RNAWNZERHB500>

PC must comment by 01/02/23

The PC had no Comments to make.

Decision due 16/02/23

WH/22/02281/COU - Case Officer: Sascha Haigh

Mr Kamil Krasoski

Pampas Cottage Claypit Lane Westhampnett West Sussex

Change use of garage and workshop to guest/letting house.

O.S. Grid Ref. 488274/106364

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RHSLQ7ERL1O00>

The Parish Council submitted the following on 31/10/22:

WH/22/02281/COU

Mr Kamil Krasoski Pampas Cottage Claypit Lane Westhampnett West Sussex

Change use of garage and workshop to guest/letting house.

Historical background.

WH/16/02396/FUL

An application for 1no.dwelling to the front of Pampas Cottage was submitted on 2 August 2016 and was refused on 27 September 2016. The reasons for refusal were:-

- Erosion of the established setting of Claypit Lane and consequential impact upon the established urban/rural continuum.
- The separation distance between Pampas Cottage and the proposed dwelling resulting in unacceptable impacts on the residential amenity (privacy) of Pampas Cottage.
- The effect of the proposal on the character and appearance of the locality, highway safety and protected habitats and species.

This decision referred to the Secretary of State.

Appeal Ref. APP/L3815/W/16/3161952.

The appeal was dismissed on 17 February 2017.

Reasons given included:

- The proximity to the host dwelling and unsatisfactory privacy for future residents.
- A tighter more urban type of development than the nearby norm, which would diminish the locality's semi-rural feel and adversely affect the character and appearance of the locality.
- Concerns about on-street parking; the narrow street and a conflict between cars waiting to pick-up / drop-off children from the primary school to the north of the site, which would reduce highway safety.

Note.

Since the appeal, Westhampnett Parish was incorporated into a Controlled Parking Zone (CPZ) which commenced on 01 June 2021. Yellow lines were introduced in Claypit Lane and surrounding areas. This has resulted in the loss of 14 car parking spaces along the lane: 6 on the west side opposite the entrance to Pampas Cottage and 8 at the southern end, at the junction between the lane and Stane Street.

WH/18/03299/DOM

A detached double garage was permitted on 4 February 2019.

The permission was subject to conditions 3 and 4.

Condition 3 stated that the development should not be constructed other than in accordance with the materials specified on the application form and plans, unless agreed in writing by the LPA.

Condition 4 stated that the garage should only be used as a garage for the dwelling house known as Pampas Cottage and for no other purpose.

From the on-set of construction, it was visually apparent that the intended use of the building was not that of a garage. Windows and rooflights were added, the height of the building increased, a substantial first floor was incorporated, sanitaryware was installed and the vehicle door opening reduced, all without prior consent. The Parish Council referred the discrepancies to the planning enforcement office and subsequently a further planning application was submitted.

WH/21/01434/DOM

Application was made on 5 May 2021 to vary conditions 2 and 4, enabling the building to be used as a garage with workshop, toilet on ground floor and store on upper level. The application was permitted on 10 December 2021, again with the condition that the garage and workshop should only be used for purposes ancillary to the residential use of the dwelling house known as Pampas Cottage.

Current Application.

WH/22/02281/COU

**27/23
Cont.**

The Parish Council strongly OBJECTS to this application for a Change of Use from garage and workshop to guest/letting house. The Council would have objected at the outset if the intended purpose had been disclosed. As it is, it would appear that this has been done by stealth.

Claypit Lane is a semi-rural, residential area on the edge of the Westhampnett community. It is transitional between development on Stane Street and the roundabout at the junction of this lane and Madgwick Lane, leading to open countryside. Claypit Lane is considered to be a north/south wildlife corridor and the effect on protected habits and species, is of concern.

The Council recognises and accepts that whilst properties in the lane may incorporate home offices and accommodation for periodic guest stays, it does not consider that commercial guest/letting development is suitable in terms of character and appearance for this location.

On-site parking is considered to be insufficient and on-street parking is extremely limited.

The Council considers that the reasons given by the Secretary of State when dismissing appeal APP/L3815/W/16/3161952 remain pertinent to this application and draws attention to the fact that on-street parking has been severely reduced, whilst highway safety remains a serious concern.

**Further information provided by applicant now being considered by the PC 02/12/22,
must comment by 21/12/22**

On 21/12/22 Westhampnett Parish Council commented:

WH/22/02281/COU Change use of garage and workshop to guest/letting house. Pampas Cottage Claypit Lane Westhampnett West Sussex PO18 0NU

Westhampnett Parish Council has reviewed the additional document lodged on 30th November 2022 entitled 2209/02 - Proposed Floor, Elevations and Section Plan, and with typed title thereon of "Proposed Change of Use - Garage to Residential".

The application is for Change of Use from a Garage, previously permitted, to guest/letting house. The Parish Council has already objected to this proposal and confirms it is maintaining its OBJECTION to the application, whether guest/letting or residential.

Decision due 25/11/22, now overdue

WH/22/02269/DOM - Case Officer: Freya Divey

Mr Kamil Krasoski

Pampas Cottage Claypit Lane Westhampnett West Sussex

Front boundary wall and gates.

O.S. Grid Ref. 488274/106364

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RHQQE3ERL0200>

PC must comment by 05/10/22.

On 07/10/22 the PC asked CDC for an extension of time to reply

The Parish Council lodged the following on 17/10/22:

WH/22/02269/DOM Front boundary wall and gates.

Pampas Cottage Claypit Lane Westhampnett West Sussex PO18 0NU

Westhampnett Parish Council has reviewed this Planning Application and wishes to OBJECT as follows:

The Parish Council would prefer to see the existing hedgerow replanted using beech, hawthorn or similar, to maintain the wildlife corridor and rural character of Claypit Lane.

The hedgerow could be planted behind a timber, vertical paling fence, similar to others in the Lane.

Decision due 31/10/22, now overdue

WH/21/00489/FUL - Case Officer: William Price

Mrs Pam Clingan

Lanburn Connemaras Swallow Beck Madgwick Lane Westhampnett

Change of use of land for use as a certified 'Caravan and Motorhome Club' site for siting up to 5 no. caravans, motorhomes or trailer tents.

O.S. Grid Ref. 488052/106449

To view the application use the following link;

<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QOOA34ERM6X00>

PC Comment and Objection lodged 07/04/21.

Update:

On 12/04/21 the PC was provided with some additional information from the applicant however the PC submission still stood as lodged. Following further information on 05/08/21 the PC withdrew most of its objections, except to do with footpaths / public transport. After additional information dated 11/08/21 the PC maintained its objections regarding footpaths. CDC have been consulting the necessary bodies and on

27/23
Cont.

08/03/22 and 04/05/22 Natural England replied as a Consultee. **This application was considered by the CDC Planning Committee on 15/06/22. The Planning Committee decided that it would Permit with S106 subject to some conditions and informatives. At present it is still Pending whilst the S106 is being finalised.**

Decision was by 26/04/21, then by 23/07/21, now pending receipt of S106

Decisions

WH/22/02874/LBC - Case Officer: Vicki Baker

Mr John Brown

Grayle House Stane Street Westhampnett Chichester

Replace existing timber chimney pieces and brick infillings to drawing room and dining room.

O.S. Grid Ref. 488048/106155

To view the application use the following link:

<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RL70RQER0ZU00>

PC must comment by 04/01/23

The PC had no Comments to make.

Decision due 23/01/23.

Permitted 30/01/23

Extract of Conditions:

Replace existing timber chimney pieces and brick infillings to drawing room and dining room. Grayle House Stane Street Westhampnett Chichester West Sussex PO18 0NT in accordance with the subject to compliance with the details specified in your plan and application no. WH/22/02874/LBC submitted to the Council on 28 November 2022 subject to compliance with the conditions specified hereunder:

1) The works for which Listed Building Consent is hereby granted must be begun not later than the expiration of 3 years beginning with the date of this consent.

Reason: To comply with Section 18 of the Planning (Listed Buildings and Conservation Areas) Act 1990 (as amended).

2) The works hereby permitted shall be carried out in accordance with the plans listed below under the heading "Decided Plans".

Reason: To ensure the works comply with the listed building consent.

3) The development hereby permitted shall not be constructed other than in accordance with the materials specified within the application form, plans, Design and Access Statement and Heritage Statement unless otherwise agreed in writing by the Local Planning Authority.

Reason: To ensure that a harmonious visual relationship is achieved between the new and the existing developments.

4) All new works and making good of the retained fabric whether internal or external, shall be finished to match the adjacent work with regard to the methods used and to material, colour, texture, profile and style.

Reason: To safeguard the architectural and historic character of the Listed Building or to ensure the detailing and materials maintain the architectural interest of the building

WH/22/03126/EIA - Case Officer: Jeremy Bushell

Mr Charlie Brown

Rolls Royce Motor Cars The Drive Westhampnett Chichester

Request for an EIA Scoping Opinion in relation to the proposed development to the east of R-RMC's current site.

O.S. Grid Ref. 488512/106717

To view the application use the following link:

<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RMTX1SER10R00>

PC must comment by 11/01/23

The following was submitted on 12/01/23.

WH/22/03126/EIA Rolls Royce Motor Cars The Drive Westhampnett Chichester Request for an EIA Scoping Opinion

Westhampnett Parish Council has reviewed the documents submitted with this application and wish to make the following observations:

27/23
Cont.

1. FP417 – proposed Diversion

We note with concern Rolls Royce's proposal to divert the section of a public footpath (FP417) between Sidengreen Lane and Maudlin to instead skirt the internal northern boundary of the proposed development (parallel to Sidengreen Lane), then continuing along its eastern and southern internal boundaries.

We would point out section 119 (6) of the 1980 Highways Act, which states that: "The Secretary of State shall not confirm a public path diversion order, and a council shall not confirm such an order as an unopposed order, unless he or, as the case may be, they are satisfied that the diversion to be effected by it is expedient as mentioned in subsection (1) above, and further that the path or way **will not be substantially less convenient to the public in consequence of the diversion and that it is expedient to confirm the order having regard to the effect which the diversion would have on public enjoyment of the path or way as a whole...**"

To begin with, the length of the diverted footpath would be significantly greater than that of the direct route between Sidengreen Lane and Maudlin (approximately 550m compared with its current length of approximately 300m). FP417 is the only direct footpath between Westerton and Maudlin, and a diversion would thus increase the journey time between the two hamlets (and indeed between Maudlin and the Goodwood Estate north of New Road). The diversion would therefore be substantially less convenient to the public, particularly to residents of Westerton walking to Maudlin and Westhampnett for amenities such as the nearest bus stop, School, Church and the Community Hall.

Secondly, we would draw your attention to section 8.7.4 of Appendix Four of the Environmental Impact Assessment (EIA) Scoping Report, commissioned by Rolls Royce, which found that in a 1778 map of West Sussex (Yeakell and Gardener), "The footpath which defines the western extent of the site is... depicted, extending north from Maudlin towards Westerton". The footpath is also marked on more recent, Ordnance Survey, maps of 1914 and 1987 (section 8.8.3). Thus, not only would the diversion be less convenient, it would be removing a public right of way which has been in existence for more than 240 years.

FP417 is heavily used for local daily living purposes, and by the wider community for health and wellbeing. It is the only metalled all year path from Westerton (which has no bus service) to Westhampnett to connect to No. 55 bus service, so it is a cherished and essential part of our Parish.

2. Foul Water & Surface Water

Foul Water

Referring to the ENVIRONMENTAL IMPACT ASSESSMENT (EIA) SCOPING REPORT

12. WATER ENVIRONMENT

Foul Water

12.1.23 Current sewer maps were not available for review at the time of writing. However, it is assumed the existing R-RMC facility maintains a connection to a public foul sewer on Stane Street, as indicated in the original planning documents (planning ref. 00/03103/FUL). Future connections or changes to discharge rates as a result of the proposed development would require consultation with and consent from Southern Water at a later stage.

The Parish Council refutes that drawings of the local foul drainage network are not available, but regardless of that, the capacity of the network is now exceeded due to recent housing developments in Chichester and Westhampnett. Every time heavy rain occurs Southern Water is pumping at Maudlin to prevent houses and roads flooding with effluent. This is an ongoing situation with no current solution.

Surface Water

Winter or heavy rain is currently being absorbed by the green sward cover within this area. If removed and replaced with hard surfaces then the run-off will be considerable and likely to result in higher quantities of water discharging into the adjacent ditches, which subsequently discharge into the Pagham Rife. A thorough assessment needs to be done.

3. High Voltage Electrical Cable

The Parish Council has been advised by a long-standing resident of the Parish, that there is a high-voltage electrical cable running between Maudlin and Goodwood House, located in the vicinity of the length of FP417. No reference has been made to this within the Scoping Report.

4. Transport

Referring to the ENVIRONMENTAL IMPACT ASSESSMENT (EIA) SCOPING REPORT

5. TRANSPORT

5.4.6 The scope of the TA will be agreed with West Sussex County Council (WSCC) and National Highways (NH) through a Transport Scoping Report. **A Transport Scoping Report was issued to WSCC and NH for comment in August 2022.** This Scoping Report was based on the emerging design for the site and prior to key assumptions being available such as staff forecasts. Responses from WSCC and NH were received in September 2022 and included several requests for further information. These have been addressed in the TA Scoping Report **shared with WSCC and NH in November 2022.**

27/23
Cont.

The Parish Council is concerned that this document has not been shared with them as they have consistently raised the issues created by the traffic associated with the Rolls Royce operation. The Parish Council has some suggestions to make to improve the existing traffic flow for all road users, including residents who are currently highly inconvenienced at shift-change, and the bus services, emergency vehicles, delivery vehicles etc who are delayed.

Increases above the current level will have a severe impact, with apparently no attempt to consider alternative travelling arrangements.

The Parish Council is also concerned about the implications of the likely new vehicular access point shown in Figure 3.1: Indicative Proposed Development (Worst Case Scenario). Firstly, the width of the carriageway from Stane Street (Roman Road) to Temple Bar junction with A285 is insufficient for large delivery trucks to pass safely, and the access at the junction is awkward.

5. Air Quality

Referring to the ENVIRONMENTAL IMPACT ASSESSMENT (EIA) SCOPING REPORT

6. AIR QUALITY

In Table 6-2:

Potential Completed Development Stage Effects it states that change in NO₂, PM₁₀ and PM_{2.5} concentrations health and ecological effects due to increased operational vehicle emissions would be assessed as there is potential for significant effects at existing sensitive receptors.

It further states that NO₂, health and ecological effects due to increased facility emissions will be assessed as potential for significant effects at existing sensitive receptors.

The Parish Council is concerned that Air Quality should not diminish, rather be improved from the current levels.

6. Noise

Referring to the ENVIRONMENTAL IMPACT ASSESSMENT (EIA) SCOPING REPORT

7. NOISE AND VIBRATION

Table 7-2: Completed Development Stage Effects

In the table it states that:

Noise emissions from completed development traffic flows on the local road network are to be assessed as the completed development would have an additional vehicular access route onto Roman Road and could generate increased traffic flows. Any proposed increase in traffic (and associated noise emissions from traffic) from the completed development may have a direct impact on this road and the surrounding local road network.

It further states that:

Noise emissions generated by the completed development's fixed plant installations are to be assessed. As the increases in noise levels due to fixed plant servicing the completed development may have the potential to be significant, without suitable mitigation.

And furthermore it states that:

Noise emissions from on-site user vehicle movements Yes Increases in noise levels due to vehicle movements within the site may be audible at the nearest receptors. Noise emissions from vehicles servicing the site (e.g. deliveries and waste collection).

The Parish Council considers that increases in such noise will detrimentally affect all residents including those in Westerton as noise travels, especially at night.

7. Receptors

The locations of the receptors measuring air quality and noise should be positioned to ensure full coverage of a larger area in the vicinity of the plant, as the diagrams showing proposed locations have insufficient coverage.

8. Ecology

Referring to the PRELIMINARY ECOLOGICAL APPRAISAL (PEA) Report.

Birds.

The information included within Table 3.4: Schedule 1, Red List, Birds Directive Annex 1 and BAP Birds Within 2 km of the Site, is considered to be out of date, and incomplete.

Furthermore, the fact that the survey of on-site species was conducted on a single day in April 2022 (and delineated in Table 3.3.20) means that numerous species which are regularly seen on the site itself were not recorded. These include includes Barn Owls (which hunt in the field), yellowhammers (which breed there), whitethroats (ditto), stonechats, swallows, house martins, chiffchaffs, longtailed tits and jays – also occasionally corn buntings, plus many other species.

Hedgehogs

Hedgehogs are known to breed at Maudlin, very close to the proposed site.

27/23
Cont.

Bats

ENVIRONMENTAL IMPACT ASSESSMENT (EIA) SCOPING REPORT
APPENDIX 3 ECOLOGY BASELINE REPORT AND SURVEYS

3.3.5 Overall, bats are likely to be of local-level ecological importance in the context of the site. Local knowledge confirms that a number of bat species are present in the whole Parish.

Inaccuracies within the ENVIRONMENTAL IMPACT ASSESSMENT (EIA) SCOPING REPORT

For example

2. Background

2.1 The Goodwood facility in West Sussex is situated within the South Downs National Park. The site covers approximately 42 acres and is operated by Rolls Royce Motor Cars Ltd.

This is incorrect.

10.1.3One of these clusters is situated within the hamlet of Westerton, c.350m north of the site, and comprises a number of late Victorian villas and detached houses;....

This is incorrect.

9. Consultation with Parish Council

Following an initial approach by Rolls Royce the Parish Council Chairman Cllr Claire McLeish and Vice Chairman Cllr Windsor Holden were invited to a meeting on 7th February 2022 at Rolls Royce, with Mr Carter and Mr Ball, and WSCC Councillor Jeremy Hunt. At that meeting initial proposals were outlined. Since then the Parish Council has twice during the following weeks, attempted to engage with Rolls Royce to convey some points of concern. The objective of the meeting was to bring forward at a very early stage these matters so mitigations might be considered prior to the submission of an Outline Planning Application. No written reply was received, but the Parish Council Chairman received a phone call explaining that a meeting would not be arranged.

Conclusion:

The ethos of Rolls Royce's original planning application in the late 1990's was to promote a car assembly plant in a rural location in order to take advantage of the countryside to attract their customers. This development would turn a previously undeveloped greenfield site into an industrial environment.

This site is not suitable for the development for reasons outlined above, without causing substantial inconvenience to residents of the entire Parish ie. the three parts of the Parish of Westerton, Westthamnett and Maudlin. And in addition to this there would be severe impacts on:

- FP417 – this path has served the Parish for over 240 years, and is still in constant use
- traffic movements
- drainage systems
- habitats for endangered species

END

Decision due 03/02/23.

CDC Scoping Opinion Published 06/02/23

See Link:

https://publicaccess.chichester.gov.uk/online-applications/files/F22C1CC5F1CCE5FD039092321E9CB939/pdf/22_03126_EIA-CDC_SCOPING_OPINION_06.02.2023-5129905.pdf

Extract of the 9 page letter:

Summary

*Careful consideration has been given to the Scoping Report. Careful consideration has also been given to responses received from consultees and the proposed methodology for each Technical Topic Area. **The outcome from this exercise is that the Council agrees with the applicant that the topics identified within the Scoping Report should be included or Scoped into the ES.***

However, there are some gaps within the detail of the proposed topics within the Scoping Report which are detailed within this letter along with particular comments from consultees relating to the proposed scope /extent and assessment methodologies proposed. In addition, the applicant is reminded of the need to take full and proper consideration of the advice set out in each of the consultation responses which are included with this letter.

I hope that this advice will help with the preparation of the Environmental Statement to accompany any future planning application. Please do not hesitate to contact me if any matter requires further clarification.

27/23
Cont.

*Yours sincerely,
Jeremy Bushell
Principal Planning Officer
Development Management - Majors and Business
Chichester District Council*

The Parish Council will be assessing the details in this Scoping Opinion in order to ensure the issues it has raised are fully covered.

WH/22/02218/FUL - Case Officer: Louise Brace
Goodwood Estate Company Limited Goodwood Estate Company L...
Goodwood Motor Circuit Claypit Lane Westhampnett Chichester
Erection of single-storey heritage workshop (translocated from another site).
O.S. Grid Ref. 487914/107257
To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RHF48KERKQM00>

PC must comment by 28/09/22

The PC had no Comments to make.

Decision due 25/10/22, now overdue.

Permitted 07/02/23

Extract of Conditions:

Conditions to be complied with at all times during construction:

3) The development hereby permitted shall not be constructed other than in accordance with the materials specified within the application form and plans, unless otherwise agreed in writing by the Local Planning Authority.

Reason: To ensure that a harmonious visual relationship is achieved between the new and the existing developments.

4) The development hereby permitted shall be carried out in strict accordance with the Construction Method Statement, submitted by A.G.KERR (December 2022) unless otherwise agreed in writing by the Local Planning Authority.

Reason: In the interest of preserving the Non Designated Heritage Asset

Conditions to be compiled with at all times following completion of the development:

5) The buildings hereby permitted shall only be used for the storage, maintenance, and restoration of vehicles and for no other purpose, without the prior written consent of the Local Planning Authority. Reason: To comply with the terms of the application and to protect the amenities and character of the area.

WH/22/01783/ELD - Case Officer: Rebecca Perris

Mr & Mrs B Ingram

The Yard Sidengreen Lane Maudlin Westhampnett

Use of land for the stationing of 1 no. caravan, within the meaning set out in section 29 of the Caravan Sites and Control of Development Act 1960 as expanded by section 12 of the Caravans Sites Act 1968, for residential purposes.

O.S. Grid Ref. 488914/106825

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=REP5W9ERINF00>

PC must comment by 10/08/22

The following comments were lodged on 05/08/22:

Westhampnett Parish Council has considered this application and wishes to OBJECT as follows:

This is an application for a Lawful Development Certificate for an existing Use or Operation or Activity, namely stationing one caravan for residential purposes.

It has been demonstrated that there has been continuous occupation of the caravan since 15 August 2011, i.e. almost 11 years.

The application appears to attempt to regularise this situation, thus providing a permanent dwelling albeit currently in the form of a caravan.

The site upon which the caravan is situated is outside the Parish settlement boundary and would not normally be considered for a permanent dwelling.

27/23
Cont.

The site was formerly called Side Green Game Farm. Turkeys were reared there for Christmas and it is probable that the caravan was originally installed to provide accommodation for someone to live on site to prevent theft of the turkeys.

No mention is made in the application for a current requirement for permanent on-site residential security. Indeed, no mention is made for any purpose other than to regularise the existing situation.

The Parish Council therefore requests that the application is REFUSED for the following reasons:

1. The site upon which the caravan is situated is outside the Parish settlement boundary.
2. No mention is made for any Operation or Activity necessary for the caravan's occupants to remain on site, other than to regularise the existing situation.

Decision due 09/09/22, now overdue
Permitted 17/01/23

Extract of Permission:

Chichester District Council hereby certifies that on 15th July 2022 the development described in the First Schedule in respect of the land specified in the Second Schedule to this certificate and hatched on the plan attached to this certificate, was lawful within the meaning of section 191 of the Town and Country Planning Act 1990 (as amended), for the following reasons:

On the basis of the evidence submitted with the application it is considered that, on the balance of probabilities, the use as described in the First Schedule at the address as described in the Second Schedule had begun more than ten years prior to the submission of the application for this Certificate and has continued ever since and therefore is now lawful.

FIRST SCHEDULE Use of land for the stationing of 1 no. caravan, within the meaning set out in section 29 of the Caravan Sites and Control of Development Act 1960 as expanded by section 12 of the Caravans Sites Act 1968, for residential purposes.

SECOND SCHEDULE The Yard, Sidengreen Lane, Maudlin, Westhampnett, Chichester, West Sussex, PO18 0QR

This decision relates to the following plans: 1, 2

Other Matters

Chichester Local Plan Review 2020 version of the Council's Housing and Economic Land Availability Assessment (HELAA) document.

Westhampnett Parish Council has been invited to attend an All Parishes meeting on Monday 6 February 2023 at 5.30pm. The meeting is being held via Zoom. There will be an opportunity for parishes to hear more about the Regulation 19 Submission Local Plan and how parishes can get involved in the process. The session will provide an outline of the key elements of the local plan, including the proposed plan strategy and policies for managing housing and other development over the next 15 years, together with the associated infrastructure Delivery Plan.

The above meeting was attended after the **Local Plan 2021-2039 was published 03/02/23**

This includes 3 sites in Westhampnett:

1. Site carried forward from the 2015 Local Plan: 500 houses on land at Westhampnett/North East Chichester (300 at Madgwick Park is part of that 500, with 200 towards Graylingwell, nearly completed). But permission for housing on land North of Madgwick Lane.
2. RR expansion to the east.
3. New site: 265 houses on land at Maudlin Farm, Westhampnett

Linda Lanham, 13.02.23

Cllr Burborough advised that there had been some new comments from WSCC Highways on the Change of Use Planning Application for Pampas Cottage **WH/22/02281/COU** regarding guest / letting parking. Highways are satisfied that car parking and cycle parking facilities to be provided are suitable.

Cllr Burborough advised that there is a new application for Broadband Apparatus at Westerton:

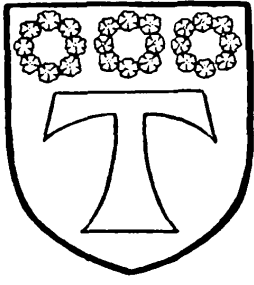
23/00271/NTFN The Electronic Communications Code (Conditions and restrictions) Regulations 2003 (as amended) - Regulation 5 Notice of Intention to Install Fixed Line Broadband Apparatus consisting of 1 no. 9m wooden pole. Land Adjacent To 19 Richmond Road Westerton Chichester West Sussex. The Parish Clerk remarked that these are not included in the Weekly List, could it be for the new Gigabit? *NB: Subsequently approved by CDC on 14th February.*

28/23	<p>MEMBERS' REPORTS: To receive reports from Members where not covered in agenda below, including:</p> <ol style="list-style-type: none"> <u>WSALC Mtg – 25th Jan:</u> Cllr Holden attended this virtual meeting which covered several topics. <u>Voter ID:</u> From the 4th May Elections it will be necessary to have Photo ID to Vote. Returning offers will be sending details out. There is concern that some people may not have suitable ID. <u>Parish Council Elections:</u> 90% of Parishes do not have an Election because the number of candidates is less than the number of Councillors permitted in that Parish. The cost of Elections has been budgeted. WSALC is creating a social media campaign to encourage people to come forward to be Councillors, and the closing date for new applicants for election is 4th April 2023. <u>Martyn's Law:</u> The Protect Duty, now to be known as 'Martyn's Law' is designed to ensure greater safety at events. This could affect village fetes etc as it applies to gathering of 200 people or more. <u>Levelling Up Agenda:</u> NALC has made a strong case for restoration of remote and hybrid meetings. <u>Police Focus Groups:</u> Clerks will be notified of face-to-face meeting dates to see whether policing has deteriorated or improved; the district commander will be present at the meetings. <u>Veteran Breakfast Clubs:</u> Across West Sussex there are 32,000 military veterans, including 5,690 in Chichester. Breakfast clubs help veterans, but there are pockets of the county without them, looking at how to expand them. <u>Flooding/Sewerage:</u> Cllr Holden asked whether other parishes has been impacted by sewerage problems in wake of heavy rain and new developments and of issues with Southern Water. Increases in housing would need to be dependent on improved infrastructure. <u>Land Slippage at Pulborough/Resilience Plans:</u> There has been land slippage on both sides of the road, and no date as yet for A29 to reopen. There was a suggestion that we should have resilience and emergency plans to react to local situations; WSALC has produced a leaflet for parishes at a cost of £120. <u>Cllr Hannafin asked what can be done about Photo ID as she is worried about the Right to Vote.</u> Cllr Potter said that everyone on the Electoral Roll would receive details of the ID needed. If the person does not have the accepted forms of ID then they can apply for a Voter Authority Certificate by 25th April. He further advised that Postal Votes are available too. It was suggested that these details should be shared via Social media, including the Westerton, Madgwick Park and other WhatsApp's, and PC Facebook as the younger demographics are less likely to have the necessary forms of ID. <u>All Parishes Mtg – 6th Feb:</u> Cllr Burborough attended this virtual Meeting which covered the Local Elections on 4th May including Voter ID (covered above), and the Local Plan details (covered above). <u>Madgwick Park Landscaping:</u> Cllr Plummer reported that the Landscape plan had still not been done by BDW Homes. He will be meeting a Director of BDW Homes on 15th February with a List of items to go through. <u>Westerton Defib Update:</u> Cllr Ashcroft has been in communication with <u>BT Phone Box team</u> who advise that the BT Phone Box cannot be used for a Defib whilst it is still a working Phone Box. They state it is still needed due to poor mobile signal. Cllr Ashcroft has asked them if the (Historic & Listed) BT Phone Box could be renovated as it is need of it. Reply awaited. <u>Mr Mark Finch from SafeSavvy</u> came to Westerton, walked the area for a site and his reply is awaited. Cllr Burborough asked if the Defib could be solar run? Ms Johnee Whalen, AE Paramedic at SRH, who lives locally, has offered to run a <u>Bystander CPR Course</u>. Cllr Ashcroft to contact him to arrange a preliminary meeting for a course at the Community Hall. It is noted that there are <u>now 2 Defibs in the Parish</u>, 1 outside the Community Hall which is registered with the Emergency Services, and 1 inside the March School for use in School Hours. <u>Reinstatement of 5 bar Gates at Community Hall to be under yellow barrier:</u> Cllr McLeish confirmed that the gates will be returned to a position under the yellow barrier. This is being chased at present. <u>Any other reports:</u> Cllr James advised that the <u>Lloyds Pharmacy in Sainsburys is due to close</u> in 2-3 months. The new owners of Lloyds are withdrawing from all Sainsburys. He advised to look now for a different pharmacy. Mr Derek Marlow, a resident, said he had been using Lloyds online service, being very simple to use, and items come by post. It was remarked that there are other online pharmacies. <p><u>CDC Cllr H Potter left the meeting at 7.52pm</u></p>	<p><u>ALL</u></p> <p><u>DP</u></p> <p><u>TA</u> <u>TA</u> <u>TA</u></p> <p><u>CMcL</u></p>
29/23	<p><u>VISIBLE GATES TO EACH PART OF THE PARISH:</u> Update on progress. Cllr McLeish thanked Cllr Plummer for his work in getting the Gates installed, all agreed how good they look. There are some more place name signs to be obtained. There are some wildflower seeds ready to be sown in March, possibly in planters. It was queried whether some gates showing the start of Maudlin should be considered, with the name by Everyman's Garage, but was decided that this would not reduce driver speed further and could contribute to unnecessary road furniture.</p>	<p><u>LFL</u> <u>DP</u></p>
30/23	<p><u>ALLOTMENTS AT MADGWICK PARK:</u> Update The Parish Clerk advised that the solicitors have not received the transfer of title paperwork yet. There are now 30 people on the waiting list, all still interested. Cllr Plummer advised that the layout of the plots was incorrect, and there are reservations regarding the soil to be used. Soil Sampling had been requested as part of the staged signoff but no confirmation has been received. The cost of Soil Sampling is not known, perhaps it would be worth having done at the PC cost, if not possible via the developer?</p>	<p><u>LFL</u> <u>DP</u></p>
31/23	<p><u>COMMUNITY HALL:</u> (Chairman of the Hall Committee: Cllr T Ashcroft)</p> <ol style="list-style-type: none"> <u>Update on Bookings:</u> Mr Richard Skillern advised that bookings were holding up, but it would be nice to have more regular ones during the week. Weekend bookings for parties etc were ticking over, and thanks to the Premises Manager for looking after all these. Is it possible to promote the Hall more? <u>Update on Finances:</u> Mr Richard Skillern advised that the Lloyds Bank Account is £40,590 at 12th February. <u>Update on Care of Building:</u> Cllr Ashcroft advised the Plumber had fixed the urinals and kitchen tap. The Fire blanket and CO2 Fire Extinguisher have been replaced. The Handyman quote is to be chased up. The Bike Shelter canopy has been broken, and a replacement needed. CCTV is being considered, and 	<p><u>TA</u></p>

31/23 Cont.	<p>the residents who run Lion Automation offered to assess the requirements. Cllr McLeish confirmed that the Parish Council / Hall Committee would be in touch.</p> <ol style="list-style-type: none"> 4. <u>Update on NHB 32/20 – Audio Visual:</u> Mr Richard Skillern advised that 3 Halls had been visited by himself and 2 of the 3 by the Parish Clerk. 2 of these had AV from MJ Visual, and 1 from Sound Advice. Both he and the Parish Clerk preferred the MJ Visual quote and were satisfied that the after sales support would be easy to access and quick. The parts for the AV will take some time to arrive. The Electrician is coming on Thursday to assess and then quote. Aerial Systems have quoted £150 to install an in-loft aerial. The revised MJ Visual quote at £15,616.04 plus VAT, and the Aerial quote, were put to the Parish Councillors. Cllr Ashcroft proposed that they be accepted, Cllr James seconded, and all voted in favour. 5. <u>Update on Weed Treatment at Community Hall & Village Green:</u> Cllr Ashcroft advised that 3 days gap must be left after mowing, and before treatment. The Parish Clerk has checked the contract, which can be stopped with no penalty. The Parish Clerk to confirm that the Parish Council wishes to proceed. 6. <u>Update on "Westhampnett Community Hall" Sign on the front of the building:</u> The Parish Clerk advised that no further progress had been made. 7. <u>Any other business:</u> Cllr Ashcroft advised that a Coronation Event is being planned for Sunday 7th May. 	<p><u>RS /</u> <u>LFL</u></p> <p><u>LFL</u></p>
32/23	<p><u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</u> None.</p>	
33/23	<p><u>PARISH FINANCIAL MATTERS (See separate emails for relevant details):</u></p> <ol style="list-style-type: none"> 1. <u>To approve the Accounts to 31st January 2023:</u> The Accounts had been previously circulated to all Councillors. There being no questions, the approval of the accounts was proposed by Cllr Holden, seconded by Cllr James, and the Accounts were signed by Cllr McLeish. 2. <u>Reminder for all Councillors and any others, to urgently claim any expenses so this can be actioned prior to Year End:</u> Noted. 3. <u>Any other business:</u> A: <u>Annual Parish Meeting</u> - The refreshments were discussed, to be Wine, Tea / Coffee and Sandwiches. The content of the Meeting is to be decided, and Mrs Hazel Bate offered to do a flyer. B. <u>Container Generator, Cable & Lights</u> – As an electrical supply is not likely to be laid to the container, it was agreed that the generator, cable and lights should be purchased. 	<p><u>ALL /</u> <u>HB</u> <u>LFL</u></p>
34/23	<p><u>CORRESPONDENCE, INCLUDING NOTICES & LEAFLETS:</u> Newsletter None.</p>	
35/23	<p><u>DEALING WITH LOCAL ISSUES:</u></p> <ol style="list-style-type: none"> 1. <u>Flooding at Holmwood House and Culvert down to Coach Road:</u> The Parish Clerk reported that Cllr Hunt had chased WSCC Lead Local Flood Authority solicitor regarding the position of the legal action. The Solicitor advised that she is following up the next step in the process, and as no response from the owner of Hadley House, WSCC will deploy CCTV to assess what remedial action needs to be taken. 2. <u>Sewer issues at Maudlin, including No 55 Bus Service:</u> Cllr McLeish reported that the road was cleaned on 9th February, traffic management removed and the road re-opened. SW have setup a system to manage the flows so there is no need to have the road closed. The Over pump will be left in the manhole where it is at the moment and a High level Telematic will be set up inside manhole so when it gets to a level it will send an Alarm to advise. Then the overland sewer set up will then be pushed down the side of the farmers land to the bottom of the road by the pumping station into 2 Storage tanks (140,000litres) to then be dripped fed back in to the station at 18 l/s as it is designed to take. MTS will provide a Daily Check on this from the Ground Water team to make sure it is all Running without any flooding. This is not a permanent resolution and SW are working with the asset team to identify a solution. Any queries must be logged through the main phone, with Denise Cairns being the point of contact. The No 55 Bus Service is running again on its normal route. 3. <u>Westerton Lane sharp Bend – Update:</u> Cllr Ashcroft will contact Cllr Hunt as not had information on how to apply for the sign. 	<p><u>JH /</u> <u>LFL</u></p> <p><u>TA</u></p>
36/23	<p><u>QUESTIONS BY THE PUBLIC:</u> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.</p> <p>Mrs Marcia Ewan, a resident, asked if a Basketball area could be provided. Possibly on the Village Green? Cllr Burborough explained that a MUGA had been considered before, but there was opposition from some people. There followed a discussion on possible location, surface, cost. The Parish Council agreed to reassess this suggestion.</p>	<p><u>ALL</u></p>
37/23	<p><u>DATE OF NEXT FULL PARISH COUNCIL MEETING:</u> 13th March 2023 It was noted that the Annual Parish Meeting is to be held on 13th March at 6pm, with refreshments provided. The Full Parish Council Meeting will follow at 7pm. Both meetings to be in the Community Hall.</p>	
38/23	<p><u>CLOSE MEETING:</u> The Chairman closed the meeting at 8.35pm.</p>	

Signed.....
Chairman of Meeting

Date.....



WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham
Oak Tree Cottage, Claypit Lane, Westhampnett, Chichester PO18 0NU

Tel: 01243 536859 email: westhampnettclerk@gmail.com
www.westhampnettpc.co.uk

Minutes of the Westhampnett Parish Council Meeting held at 7pm on Monday 17th April 2023 at Westhampnett Community Hall, Hadrian Drive, Westhampnett, PO18 0FP

Present:

Parish Councillors: Cllr C McLeish (Chairman), Cllr W Holden (Vice-Chairman), Cllr T Ashcroft, Cllr S Burborough, Cllr S Hannafin, Cllr S James and Cllr D Plummer.

The meeting was clerked by Parish Clerk, Mrs Linda F Lanham, with CDC Cllr H Potter in attendance.

13 members of the public also attended.

<u>Minute No</u>	<u>Item</u>	<u>Action</u>
39/23	<u>OPEN FULL COUNCIL MEETING & TAKE APOLOGIES FOR ABSENCE</u> Cllr McLeish opened the meeting and welcomed all. Apologies were received from WSCC Cllr J Hunt who was attending the East Dean Parish Council Meeting at this time.	
40/23	<u>DISCLOSURE OF INTERESTS:</u> Cllr Burborough – as an employee of Rolls Royce	
41/23	<u>CONFIRM MINUTES OF THE LAST FULL PC MEETING</u> held on 13 th February 2023 (no PC Meeting in March) The Minutes for the Parish Council meeting held on 13th February 2023 were accepted. Cllr James proposed that they be approved, this was seconded by Cllr Ashcroft, all were in favour and they were then signed by the Chairman.	
42/23	<u>MATTERS ARISING:</u> To deal with any matters arising from the Minutes of the last meeting. None.	
43/23	<u>BYSTANDER CPR - FREE PUBLIC TRAINING SESSION ON SATURDAY 13TH MAY 10AM –1PM AT WESTHAMPNETT COMMUNITY HALL:</u> Brief overview by Johnee Whalen, Project CPR. Cllr Tracy Ashcroft introduced Ms Johnee Whalen of Project CPR who has recently run a free pilot session which all attendees found informative and gave confidence. Ms Whalen explained that she and her colleague started the new company, Project CPR, to teach people how to do CPR. Our sessions are free, and the next one is in Westhampnett Community Hall on Saturday 13th May, and then Saturday 10th June. They teach CPR to children (Age 12+) and adults and provide them with knowledge of how to recognise a Heart Attack. Link: https://www.projectcpr.life/ Mr Chris Maher reinforced the message of how important it is to be able to act quickly. Cllr Ashcroft thanked Ms Whalen for coming and encouraged residents to take up this free life-saving training.	<u>TA / JW</u>

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REPORTS FROM EXTERNAL BODIES: including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting.

CDC Cllr Henry Potter submitted the following report dated 13/03/23

Westhampnett Parish Council Meeting 13/03/23 District Councillors Report.

The Councils Budget Review for 23/24 was presented to Full Council on Tuesday (07/03) Meeting for acceptance. Broadly, the total Budget requirement for the coming year is set at £15,845,400 meaning a modest increase in the Councils Precept of 2.99% which amounts to a rise for a Band D taxpayer of £5.26 per annum, just 10 pence per week! bringing that contribution to £181.07.

In contrast, the requirements for WSCC and the Police and Crime Commissioner precept, again for a Band D property, are £1633.41 and £239.91 respectively. The Council has determined in accordance with the Local Government Finance Act 1992, that the rise in Council Tax is not excessive, if that's of any comfort to the Taxpayer.

An independent Review of Members Allowances took place during last year and a recommendation to increase this allowance by 5% beginning on 01/04 this year was debated and ratified at that Tuesday meeting.

The Council recently supported an event in conjunction with the Chichester Canal Basin Trust held at the Basin. This was a laser light to music show on Friday and Saturday evenings 24th and 25th February, and both events were well supported by approximately 7,000 people, there were food and drink outlets available and it was a good show.

As well as the Parish Council elections, on May 4th there are the District Council elections so the Council will 'shut down' as it were during the purdah period. There are 36 Council seats up for election on May 4th, the turnout of the electorate and results will be interesting this year with public feeling as it is just now. For a number of years CDC has been in the top tier of best run Councils in England with adequate reserves, prudent investment in income generating schemes particularly in providing 21st century standard employment space in Terminus Road and more recently the St. James Ind. Park on Westhampnett Road. Towards the Councils Climate Change Agenda, two new Electric powered Refuse Freighters have taken to the road and a new replacement City Street Sweeper is on order, and this too, will be electric powered. Extensive improvements have also been carried out to the Council owned housing for the homeless at Freeland Close and Westward House making them more energy efficient, warmer and more comfortable for residents. Lots of good things happening in the Council.

I dare say you will all be aware of the recent announcement by National Highways that the Arundel By-pass Scheme has been shelved at least until the end of this decade, and many other schemes, including the Chichester By-pass, considered in the RIS 3 settlements will be pushed back even further! Not very encouraging considering the Review of the District Local Plan is heavily reliant on these improvements coming forward sooner rather than later. What will happen if the Compulsory Purchase Order is successful to alleviate the issue at the Tangmere site for 1,200 more homes pouring traffic out onto the A 27 without these improvements doesn't bear thinking about.

Henry Potter, CDC Member, Goodwood Ward.

CDC Cllr Henry Potter did not submit a written report for 17/04/23.

Cllr Burborough raised the matter of the volumes of traffic on the A27 at Arundel and Chichester causing delays and resulting in damage to country lanes as drivers seek alternative routes. Cllr Potter advised that the road at Pulborough is being re-opened 1 way at a time, with concrete blocks making a corridor, and the situation at Midhurst with North Street being closed after the fire is affecting a very wide area.

There were no other questions.

WSCC Cllr Jeremy Hunt did not submit a report for 13/03/23, but submitted the following report dated 17/04/23:

WSCC Performance Update

At our last Public Cabinet, on 14th March, we considered the Quarter 3 Performance and Resources Report, which sets out the County Council's performance, including a financial update, for the period from 1st April 2022 to 31st December 2022. I thought it might interest you to learn a little more about the wide range of the work undertaken by the county council in order to support our residents. I have therefore reproduced an excerpt from the report, which sets out our performance update by the our five Key Priorities. The full Quarter 3 report is available as part of the cabinet Papers which can be found at:

<https://westsussex.moderngov.co.uk/documents/g3301/Public%20reports%20pack%20Tuesday%2014-Mar-2023%2010.30%20Cabinet.pdf?T=10>

Overall Performance Summary

17. During this period, the key focus has been on the ongoing global energy crisis, cost of living and inflation which is impacting operations across the council. The County Council has no additional resources to address the impact and is anticipating additional cost and demand pressures in many services. The County Council with focus on partnership working, continues to help those most in need to access the range of support that is available.

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Priority 1 - Keeping People Safe from Vulnerable Situations

18. As in previous quarters, the health and social care system in West Sussex continues to experience significant pressure and this dominates the work of the Adults Social Care Service. The reasons for this are complex but include high demand from our partners, in particular our NHS partners requiring support in the timely and safe discharge of patients from hospitals within the county.

19. Performance within the Children and Young People and Learning and Skills Portfolios continues to be focused on maintaining a strong trajectory of improvement as we prepare for the imminent Inspection of Local Authority Children's Services (ILACS) by Ofsted. Recent activity has focused on individual teams where the overall level of performance has fallen below the standard we expect. The service has therefore maintained a strong focus with staff and managers on providing evidence of the impact of our improvement activity at a child and family level. The Children First Transformation programme continues to provide a strong framework for service delivery and is on track with the implementation of Phase 2 of the Family Safeguarding model and the implementation of the Phase 2 Fostering Service Redesign. Both will support the improvements in practice and performance in readiness for a full Ofsted inspection.

20. To ensure we are ready for the ILACS, the Practice Improvement Plan has been reviewed and supports activity across all service areas within children's social care and early help. This activity remains closely aligned to performance reporting and is reported to the independent Improvement Board monthly. The Improvement Board has acknowledged the hard work being undertaken and that there is evidence that the service is maintaining the trajectory of improvement.

21. During the third quarter, we have continued to see levels of high demand within the areas of early help and social care, and the service has managed this well. Recruitment remains a high priority the successful recruitment of 35 qualified social workers from the South Africa programme are now being inducted into the service from January 2023.

22. Teasel Close children's home in Crawley, which is run by the County Council, received an Ofsted rating of 'good' in all areas following an inspection in November 2022. This means the five Council run children's homes that are currently open are rated good or outstanding.

23. Working closely with district and borough councils and charities, the County Council is using its £4.8m Household Support Fund from Government, to provide a package of financial and practical assistance to people over the winter. The Community Hub continues to offer direct support to vulnerable households, providing essentials such as food and supplies, as well as grants to those who are eligible. The Council used some of the Household Support Fund to provide food vouchers for every West Sussex child who receives benefits-related free school meals over the October half term and the Christmas school holiday. Over 17,000 children were given a £15 supermarket voucher for October and a £30 voucher for Christmas supporting around 10,000 households.

24. Library staff are on hand to help and advise people on a range of topics, from money management to energy saving, job seeking and benefits guidance. Regular library events such as 'Story Time' are free for families of young children. The 'Here To Help - Cost Of Living' webpages, also have practical advice and information about how to apply for extra local and national support

Priority 2 - A Sustainable and Prosperous Economy

25. With more than three-times the average rainfall in November, the highways network in West Sussex experienced significant flooding. The teams have been working hard with contractors to keep the roads open and repair any subsequent damage to the carriageways that has been caused by the water.

26. A total of £7.4m worth of road surface improvement schemes were completed at 197 sites countywide in the six months to October. 138km of road were either completely resurfaced or had surface dressing or micro-asphalt treatments. Approximately 22,000 potholes were filled. Three programmes of work include 38 resurfacing schemes, totalling approximately 25km in length and representing a total investment of £3.4m. The new road surfaces are more durable and resilient to potholes and the material used has 11% less carbon emissions than traditional methods. Micro-asphalt treatment was used at 113 sites, with a total of 44km roads treated and representing a £2m investment and 46 sites, totalling 69km of road, received surface dressing treatment, representing an investment of £2m.

27. Construction is also progressing well at three Active Travel Fund schemes in West Sussex which will all provide improvements for cyclists and pedestrians. Findon/Findon Valley involves construction of a 2km-long shared cycleway/walkway route, the A283 Steyning Road in Shoreham includes construction of a crossing for both pedestrians and cyclists to access the river-side footway and cycleway and improve connectivity for schoolchildren. The A259 Drayton, near Marsh Lane will provide improvements for pedestrians, cyclists and bus passengers.

28. Bus services are still recovering from the impacts on patronage from the pandemic, therefore, a national 'BusIt' campaign has been launched to attract older people with free bus passes to return or start to use buses again. Additionally, a national £2 capped bus fare launched on 1st January 2023.

29. Bidding as part of a South-East consortium, the council has been successful in securing funding from the Department of Culture, Media and Sport (DCMS) to deliver the Create Growth programme across the county

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to provide support for high-growth potential businesses in the creative industries. The consortium has been awarded funding of £1.275m to deliver business support as part of the programme, over three years. The programme will work to develop the network of investors in the region and build their understanding of the benefits of investing in this sector. This will increase the ability of creative businesses in the South-East to access private investment in the future. The programme is being set up now and will launch in January 2023.

Priority 3 - Helping People and Communities Fulfil Their Potential

30. Recent events to help residents stay safe include free electric blanket testing, free kitchen fire safety events at Worthing and the relaunch of the road safety show 'Safe Drive Stay Alive'. Biker Down workshops run by firefighters have also taken place, which teaches vital skills that could save a life in the event of a road traffic collision involving a motorcycle. A new free online interactive home fire safety check tool has also been launched.

31. Outbreaks of avian bird flu in captive birds, both domestic and commercial, were confirmed in West Sussex for the first time. Working with DEFRA's Animal and Plant Health Agency, 3 km control zones were established around premises in Billingshurst (October), Arundel (November) and Horley (December) and Trading Standards Officers conducted doorstep visits within those areas to identify keepers of birds and ensure that they were being suitably housed whilst DEFRA vets dealt with the outbreaks.

Priority 4 - Making the Best Use of Resources

32. Ongoing investment in low carbon and renewable energy by the County Council continues to help towards offsetting the increase in the authority's own energy bills and to lead by example in demonstrating the importance to invest in clean energy. The County Council also works with a specialist energy partner to market the energy it generates and operate its batteries to deliver the best financial return.

33. The County Council's draft Budget and Council Plan for 2023/24 was published and subject to review by the Performance and Finance Scrutiny Committee in January, an all-Member Day and budget and Council Plan session with key stakeholders. The Cabinet is proposing that the Council will spend £1.86 billion (gross) next year to deliver vital services to a growing population of 882,676 residents and 37,400 businesses across West Sussex. Final decisions on the budget are to be made at the Full Council meeting on 17th February.

Priority 5 - Responding to the Challenges Posed by Climate Change

34. A new zero-carbon school in Burgess Hill has been approved that will generate its own energy and offer excellent educational facilities to 900 local children. The County Council has approved capital funding of £57m to build the secondary school. Its position will provide maximum sunlight to nearly 1,000 solar photovoltaic panels generating an estimated 296,000 kWh of energy a year. The LED lighting will be controlled automatically by daylight and movement detection. The main building will have fresh air ventilation, keeping the school a comfortable temperature, even in extreme heat. The school will include a Special Support Centre enabling children with special educational needs and disabilities to be supported to learn in a mainstream school.

35. Government funding of up to £1.8m has been awarded to the West Sussex Chargepoint Network, which is providing electric vehicle (EV) chargepoints for residents in areas which have no off-street parking. Working with district and borough council partners this will help fund up to 450 on-street chargepoints and 100 in public car parks to encourage people to consider making the switch to electric vehicles.

36. Around £0.250m of funding was secured to undertake studies at 37 schools, which will identify site specific measures to decarbonise these sites. Within the next few weeks, we expect to have sufficient information to plan a future programme of school decarbonisation works and be ready to bid for funding to undertake the works.

37. The County Council has approved a £7.7m investment in solar PV and battery storage systems for schools and corporate buildings across the county. This investment builds on the council's existing portfolio of solar PV assets delivered through the Solar Power for Schools Programme. The PV and battery systems will help to reduce energy costs and contribute to achieving net zero operation. Following approval, the Energy Services team has started a procurement exercise to commission an installer to deliver the programme over the next three years.

Other Updates

Highways Update

As you will be aware, following the weather events we have experienced over the last year, we are now tackling a large number of issues on the network. We continue to see exceptionally high numbers of customer reports, in March this was just under 8,000 enquires, this is double what we would normally expect at this time of the year and this trend continues. In January the number of enquiries exceeded 11,000. The impact on the Highways teams has been significant. The teams are incredibly busy and the volume of work is unrelenting, including the significant incidents at the A29, Midhurst and Wiston, which have also added pressure to the workload. I would like to assure you we are doing all we can to manage the workload; officers are working over-time and we have successfully recruited new staff but they need support and training to become fully operational. Our contractors' gangs are also working twilight shifts and Saturdays to manage

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the increased number of jobs. We are also looking to increase the number of gangs further but as I am sure you will appreciate; this is common to the entire south-east and nationally, so sourcing additional gangs at this time is very difficult. Our 3 Jet Patchers are now in operation so this will help. In order to enable the Highway Teams to effectively deal with the volume of safety issues being reported, we will be pausing non-statutory activities for a period of 4 weeks as we did in January. We will extend our response times to customers on general enquiries from 10-20 days. We appreciate your support and understanding at this very busy time.

Just to clarify, the proposed temporary measures (from April 17th up to 12th May) are:

Extend SLA for customer responses – up to 20 days

Pause non-essential licensing activities (e.g., residential Vehicle Crossovers, Standard Forms of Consent for activities like licensing banners or planters).

Pause responses to general enquiries, including Community Highway Schemes

Add pop ups to the webpages to advise members of the public of paused activities

Amend the wording on the corporate complaints acknowledgment

Local Issues.

Signage - Westerton Lane - Unfortunately our highways teams are currently flat out (see report above) so I am still waiting for someone to look at this request. I will keep chasing and as soon as I hear anything I will update you. JH

Hadley House, Claypit Lane - Unfortunately the relevant officer has been on holiday this week (and so have I!), so I currently do not have an update. However, I have emailed her and if I get an update on Monday I will email Linda. JH

Solar Farm Field - I had a site visit to the solar Farm last month, particularly to get a better understanding regarding the PC's concerns over the screening. On closer inspection there is actually quite a reasonable percentage of the planting that is currently growing okay. I suspect that these plants will now have established a good root system over the last couple of years, so hopefully they will now start making more substantial growth. Having said that, I accept that there are a number of whips that have failed. In discussions with our officer, the plan is to identify where those failures are over the summer, with a view to replacing them in the Autumn. We will also be looking at the possibility of putting in some different species, that might be better suited to that particular location. The experiment of sheep grazing has definitely tidied up the site, although at the moment we are keeping numbers very low to monitor how it works. I understand - and it might already have happened - that the plan is to fence off the area where the screening is planted in order to protect the hedging plants. Lastly, I noted that the pest controller had been and there were a number of 'safe' rat bait boxes visible. Hopefully this has cleared up the problem for now. However, the pest control officer did make the observation that there seemed precious little food for the rats in the field, so he was surprised we had an infestation. He felt that the main food source was probably coming from around the housing, not that he was suggesting anyone was being careless, just the natural fall out from every day living. However, he did reference the spillage of seed from bird tables, as being an area that attracted rats. All I would ask is that local residents are aware of this issue and, if they could be as careful as possible with any food waste/bird seed, that would obviously help. JH

Finally, please don't forget to keep an eye on our website, especially our news and campaigns page where you can keep up to date with all our latest news.

<https://www.westsussex.gov.uk/about-the-council/news-and-campaigns/>

Also, a reminder that all our public meetings are webcast live and are also archived, so you can always view them later. <https://www.westsussex.gov.uk/about-the-council/how-the-council-works/watch-county-council-and-committee-meetings-online/>

**Jeremy Hunt – West Sussex County Council Member for Chichester North
c/o Cabinet Office, County Hall, West Street, Chichester, PO19 1RQ
E-mail: jeremy.hunt@westsussex.gov.uk Tel: 0330222419536**

The Parish Councillors agreed that the sheep grazing at the Solar Farm has worked very well and asked the Parish Clerk to write to Cllr Hunt to ask if this could be a permanent arrangement. LFL / JH

There were no other questions.

Mr Andrew Ball (Rolls Royce Motor Cars) submitted the following reports, but was unable to attend the meeting:

Westhampnett Parish Council ('WPC') 13.03.23 v1

Operations

- Normal operations are in place.

Planning applications

Recent submissions, with decision:

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Cont.

- Discharge of Condition 10 (noise levels and hours of use) of planning permission WH/22/00090/FUL. Permit.
- Discharge of Condition 4 (delivery of materials and construction timetables) of planning permission WH/22/00777/FUL. Permit.
- Replacement of 2 no. existing electric charging vehicle spaces with 6 no. electric vehicle charging points and visitor parking spaces, the erection of a canopy and associated works including landscaping. Ref. No:22/01995/FUL. Permit

Recent submissions, awaiting decision:

- Staff communication 'totems' / information screens – Application No. WH/22/03213/ADV (February 2023). CDC Town Planners site visit 8 February 2023 – Approved 13 February 2023

Forthcoming to be submitted, details to follow, (likely submission date):

- Internal multi-tier 280sqm, increased user space to support production (April 2023).
- Additional internal mezzanine 90sqm, to support bespoke part storage requirements (April/May)
- Air conditioning condenser units' installation under our canopy on Logistic Road (May/June 2023)

Information

- Replacement polycarbonate canopy roof (Logistics Road) – the existing roof has reached 'end of life' – sections to be replaced over the next five years.
- Summer shutdown will require a temporary portacabin onsite for 2-3 weeks while we refurbish our Stane Street security lodge/reception.
- A small marquee will be erected at the rear of the 'Spectre structure' for catering from Sunday 26 March to Friday 31 March.

RRMC meeting with Parish Councillors

On behalf of Rolls-Royce Motor Cars, Andrew Ball would like to thank the Parish Councillors for the positive meeting held at Rolls-Royce on Monday 8 March.

Neighbour Information Session

Details of the forthcoming Neighbour Information Sessions will be announced shortly.

Proposed Development

- Surveys of the proposed site continue.
- Heavy machinery and personnel for geology surveys will be arriving w/b 13 March 2023 and will run through to end of April.
- Andrew Ball will present further detail at the Parish Council meeting on 13 March 2023.

Maintenance update

Permissive pathway (north). Maintenance programme continues and is due for completion in Q1 2023. Works delayed from Q4 2022 due to weather. We do not anticipate this maintenance will require the pathway to be closed.

Footpath. The R-RMC boundary with the northern and southern sections of the footpath have been tidied up, vegetation / brambles etc. cut back to the perimeter fence.

Recent News

ROLLS-ROYCE STAFF SELECT SOPHIE'S LEGACY AS THEIR 2023 HOUSE CHARITY

<https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0409584EN/rolls-royce-staff-select-sophie-s-legacy-as-their-2023-house-charity>

RARE, PRECIOUS AND EMOTIONALLY RESONANT LUXURY: AN EXTRAORDINARY YEAR FOR ROLLS-ROYCE BESPOKE

<https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0408998EN/rare-precious-and-emotionally-resonant-luxury:-an-extraordinary-year-for-rolls-royce-bespoke>

PHANTOM SYNTOPIA: ROLLS-ROYCE AND IRIS VAN HERPEN COLLABORATE ON A BESPOKE MASTERPIECE INSPIRED BY HAUTE COUTURE

<https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0410292EN/phantom-syntopia:-rolls-royce-and-iris-van-herpen-collaborate-on-a-bespoke-masterpiece-inspired-by-haute-couture>

Contacts

In Andrew Ball's absence/if not available:

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07815 245335

Client Contact Team

44/23
Cont.

01243 525700
enquiries@rolls-roycemotorcars.com
and

Westhampnett Parish Council ('WPC') 17.04.23 v1

Operations

- Normal operations are in place.

Planning applications

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- Discharge of Condition 10 (noise levels and hours of use) of planning permission WH/22/00090/FUL. Permit.
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Forthcoming to be submitted, details to follow, (likely submission date):

- Internal multi-tier 280sqm (increasing to 370sqm), increased user space to support production (July 2023).
- Additional internal mezzanine 90sqm, to support bespoke part storage requirements – to be combined with above works.
- Air conditioning condenser units' installation under our canopy on Logistic Road (June/July 2023)

Information

- Replacement polycarbonate canopy roof (Logistics Road) – the existing roof has reached 'end of life' – sections to be replaced over the next five years.
- Summer shutdown will require a temporary portacabin onsite for 2-3 weeks while we refurbish our Stane Street security lodge/reception.

Neighbour Information Session

Neighbour Information Sessions for the proposed development are being held at Rolls-Royce on Wednesday 26, Thursday 27 and Friday 28 April 2023 in bookable hourly slots between 17:00 and 21:00. Invitation letters have been delivered to local residents (almost 700 properties).

In the event a letter has not arrived, please contact: bookings@rrmcinfohub.com or call 01243 384000.

Proposed Development

- Ground Investigation surveys are currently taking place and will run through to the end of April.
- Details of the Ground Investigation surveys were provided to WPC before work started.
- Following concerns raised by a local resident, a meeting took place on site with the resident and the concerns are being addressed.

Maintenance update

- **Permissive pathway (north).** Maintenance programme continues and is due for completion in Q2 2023. Works delayed from Q4 2022 due to weather. We do not anticipate this maintenance will require the pathway to be closed.
- **Footpath.** The R-RMC boundary with the northern and southern sections of the footpath have been tidied up, vegetation / brambles etc. cut back to our perimeter fence.

Recent News

SIR HENRY ROYCE (1863 - 1933): DRIVEN BY PERFECTION

<https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0411899EN/sir-henry-royce-1863-1933--driven-by-perfection>

ROLLS-ROYCE BLACK BADGE WRAITH BLACK ARROW: A MAGNIFICENT END TO A TRANSFORMATIVE ERA

<https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0411475EN/rolls-royce-black-badge-wraith-black-arrow--a-magnificent-end-to-a-transformative-era>

Contacts

Rolls-Royce Reception: 01243 384000 or email:
localenquiries@rolls-roycemotorcars.com

There were no questions.

<p>45/23</p>	<p>HWRS SMELLS: Review of actions on an email dated 6th March from Mr Paul Madden, WSCC Recycling & Contracts Manager, Wastes Management Services. Discuss Site Visit / Liaison Group.</p> <p>Mr Paul Madden had replied by email:</p> <ul style="list-style-type: none"> • Road sweeping – Over and above the sweeping carried out by CDC , Biffa will utilise their sweeper on each visit to sweep Stane street for a 100 meter distance from the site entrance. The high pressure water sprays will be engaged to apply the same impact as the “back to black” CDC have been requested to carry out regular sweeping in Coach Road.. • Glass on pathway – CDC carry out the litter picking in this area, but Biffa have agreed to sweep the first three sections of pathway on a weekly basis, west of the weighbridge exit. • Waste Movement from Site – Biffa have managed the waste arisings well since the last meeting. However, the key is to continue this into the warmer weather. This area will be closely monitored. • Wheel Washing on site - Biffa has considered this and concluded that because of a combination of space, existing infrastructure layout and uncertainty surrounding site development and Government consultations, this is not something that is appropriate right now. We also believe that the wet sweeping at bullet one will help along with any sweeping that CDC does. • CDC vehicles leaking - Biffa will notify CDC if they observe any leakage. They will also inspect vehicles as they approach the weighbridge. • Site Visit/ liaison Group - Keen to hear comments back on this please. <p>Cllr McLeish read out the response and after discussing, the Councillors agreed that the Parish Clerk should thank him for his email, ask for 1 year of official monitoring of the action / results, ask for dates for a Site Visit, and agree to be part of a Liaison Group.</p>	<p><u>LFL</u></p>
<p>46/23</p>	<p>ROLLS ROYCE EXPANSION: Update, BW3583 Sidengreen Lane issues, and Neighbour Information Sessions on 26th-28th April 5pm-9pm</p> <p>Cllr Holden advised that there had been a preliminary meeting between RR and the Parish Council on 8th March 2023. Cllr McLeish said the meeting was about the expansion, and open evenings and they had taken on board the Parish Councils comments on the EIA Scoping application.</p> <p>Cllr McLeish cited problems with the recent land surveying as there had been no indication in the RR notification to the Parish Council that heavy vehicles would block Westerton Lane. The vehicles had gone along BW 3583 Sidengreen Lane and one resident had a close shave when crossing at a FP junction.</p> <p>Mrs Jean Hardstaff, a resident of Westerton, advised that Sidengreen Lane, FP416 and FP417 are a quagmire. She had complained direct to RR and copied her email to CDC Cllr Potter and WSCC Cllr Hunt as RR had been lacking in their Duty of Care, with no warning signs being erected. Mr Andrew Ball did respond and get his colleagues to help, and she met with the Project team before Easter. She was disappointed not to receive a reply from either Cllr Potter or Cllr Hunt. Now it is a mess even though most of the kit has gone.</p> <p>Cllr Holden said he doesn't drive and relies on being able to get to a GP via the Footpaths which are now impassable in places. Mr Derek Marlow, a resident, said he had organised many site surveys and it is always in the contract to make good / rectify any damage. This action does not bode well for the development.</p> <p>Mrs Ali Bridle, a resident of Westerton, said that some people had still not received the letter for the Neighbour Information Sessions on 26th-28th April, and she was trying to get a letter. She added that everybody must go to the meetings, and communications had been very poor since the Camera episode. Mr Chris Maher, a resident, said the sessions were a “divide and rule” tactic as in small groups.</p> <p>It seems there will be a rest for a few weeks and then an Archaeology survey for several weeks.</p> <p>The Parish Clerk said she had asked WSCC PROW team for advice about the use of Sidengreen Lane – was permission needed from WSCC beforehand? She has not received a reply.</p> <p>Cllr Holden asked how will the land be accessed for the development? Mr Derek Marlow, a resident, advised that there will be a Construction Environment Management Plan, but Cllr Holden said there is damage being done to the environment already.</p> <p>The Parish Clerk to ask: <u>Goodwood</u> for an urgent meeting regarding access to the area for the Archaeology <u>RR</u> about urgent reinstatement of the land <u>Cllr Hunt</u> to get involved.</p> <p>Cllr Holden said that prior to the Neighbour Information Sessions next week, the Parish Council have been invited to an Artwork preview tomorrow.</p> <p>Mr Derek Marlow said Community Engagement is to listen and accommodate changes. He urged people to raise their points of view.</p> <p>Cllr McLeish reminded people that the Neighbour Information Sessions are for information and are not a consultation.</p>	<p><u>LFL</u></p> <p><u>LFL</u></p>

47/23	<p><u>LOCAL PLAN 2021–2039:</u> Update on PC submission in relation to Soundness of the Local Plan.</p> <p>Cllr McLeish read out the Parish Council submission (see the end of Planning Matters below for wording).</p> <p>Although the Consultation is now closed for Comments if anyone has points to make Mr Derek Marlow, a resident, recommended sending them anyway. Two additional concerns have arisen since the beginning of the Consultation:</p> <ol style="list-style-type: none"> 1. The cancellation of improvements to the A27 at Chichester and Arundel. 2. The rollback on housing numbers for the country by the Government. <p>Now we have wait for the Planning Inspector to do the independent examination on behalf of the Secretary of State.</p>	
48/23	<p><u>PLANNING MATTERS:</u> To receive a report on recent planning applications.</p> <p><u>Planning Update since the last Parish Council Meeting on 13th February 2023</u> <u>New Planning Applications for the period week 7 (15/02/23) to week 15 (12/04/23) inclusive</u></p> <p><u>WH/23/00449/FUL</u> - Case Officer: Eleanor Midlane-Ward Ms. Sharon Ward 7 Montagu House Tilemakers Close Westhampnett Chichester To replace existing conservatory roof and windows. Alterations and additions to existing base. O.S. Grid Ref. 488406/106200 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RQFR94ERJ7X00</p> <p><u>PC must comment by 26/04/23</u> <u>Decision due 11/05/23</u></p> <p><u>WH/23/00632/DOM</u> - Case Officer: Miruna Turland Mr T Brown 5 Burgess Close Westhampnett Chichester West Sussex Single storey flat roofed extension. O.S. Grid Ref. 487819/106430 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RRGVOFERJL00</p> <p><u>PC must comment by 19/04/23</u> <u>Decision due 16/05/23</u></p> <p><u>Update on outstanding Planning Applications</u></p> <p><u>WH/23/00504/LBC</u> - Case Officer: Vicki Baker Mr & Mrs Bates Old Place House 3 Old Place Lane Westhampnett Chichester Garden landscaping. O.S. Grid Ref. 487610/106210 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RQLGSDERJAW00</p> <p><u>WH/23/00503/DOM</u> - Case Officer: Vicki Baker Mr & Mrs Bates Old Place House 3 Old Place Lane Westhampnett Chichester Garden landscaping. O.S. Grid Ref. 487610/106210 To view the application use the following link; https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RQLGSAERJAV00</p> <p><u>PC must comment by 05/04/23</u></p> <p>The Parish Council submitted the following on 09/04/23: <u>WH/23/00504/LBC</u> and <u>WH/23/00503/DOM</u> - Case Officer: Vicki Baker Mr & Mrs Bates Old Place House 3 Old Place Lane Westhampnett Chichester Garden landscaping.</p> <p>The Parish Council has reviewed this application and would comment as follows:</p>	

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Cont.

The property is visible from the SDNP, which is a designated Dark Skies area and as such should be protected. The proposed use of lighting, except for safety reason around steps, the main pathway to the front door, and the seating area, does seem excessive. The Parish Council would ask that this is reduced in quantity and luminescence and only permitted during the hours of darkness up to 22.50 but not overnight.

Decision due 02/05/23

SDNP/22/05479/FUL

Type: Full Application

Date Valid: 6 February 2023 Decision due: 8 May 2023

Case Officer: Charlotte Cranmer

Applicant: Goodwood Estate Company Limited

Proposal: Remodelling of the existing golf practice area.

Location: Goodwood Park Golf Club , Hat Hill Road, Goodwood, Chichester, West Sussex, PO18 0QB

Grid Ref: 489090 108062

<https://planningpublicaccess.southdowns.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=RLSOB7TUI5U00>

PC must comment by 23/03/23

The Parish Council submitted the following on 09/04/23:

The Parish Council have considered this application and in general have no comments to make, except in regard to external lighting.

Within the Heritage Statement and HMPC Covering Letter dated 22.11.22, the following statement is made:

Lighting assessment: There is no lighting to be installed as part of this proposal. The academy grounds will not be used after dusk and no specific lighting is therefore required or proposed.

The Parish Council is aware of occasions, both a while ago, and within the last few weeks, when there have been very powerful floodlights in operation in this area, apparently shining from the buildings in a south-westerly direction. Often lighting can be seen from that area, after dark, although not usually quite so bright.

The Parish Council is mindful of the SDNP 'Dark Skies' policy and fully support this, and consequently these lights are a cause for concern.

The Parish Council would ask that this statement be clarified, and for a reassurance that lighting will not be used.

Decision due 08/05/23

Decisions

WH/22/02281/COU - Case Officer: Sascha Haigh

Mr Kamil Krasoski

Pampas Cottage Claypit Lane Westhampnett West Sussex

Change use of garage and workshop to guest/letting house.

O.S. Grid Ref. 488274/106364

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RHSLQ7ERL1O00>

The Parish Council submitted the following on 31/10/22:

WH/22/02281/COU

Mr Kamil Krasoski Pampas Cottage Claypit Lane Westhampnett West Sussex

Change use of garage and workshop to guest/letting house.

Historical background.

WH/16/02396/FUL

An application for 1no.dwelling to the front of Pampas Cottage was submitted on 2 August 2016 and was refused on 27 September 2016. The reasons for refusal were:-

- Erosion of the established setting of Claypit Lane and consequential impact upon the established urban/rural continuum.
- The separation distance between Pampas Cottage and the proposed dwelling resulting in unacceptable impacts on the residential amenity (privacy) of Pampas Cottage.
- The effect of the proposal on the character and appearance of the locality, highway safety and protected habitats and species.

This decision referred to the Secretary of State.

Appeal Ref. APP/L3815/W/16/3161952.

The appeal was dismissed on 17 February 2017.

Reasons given included:

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Cont.

- The proximity to the host dwelling and unsatisfactory privacy for future residents.
- A tighter more urban type of development than the nearby norm, which would diminish the locality's semi-rural feel and adversely affect the character and appearance of the locality.
- Concerns about on-street parking; the narrow street and a conflict between cars waiting to pick-up / drop-off children from the primary school to the north of the site, which would reduce highway safety.

Note.

Since the appeal, Westhampnett Parish was incorporated into a Controlled Parking Zone (CPZ) which commenced on 01 June 2021. Yellow lines were introduced in Claypit Lane and surrounding areas. This has resulted in the loss of 14 car parking spaces along the lane: 6 on the west side opposite the entrance to Pampas Cottage and 8 at the southern end, at the junction between the lane and Stane Street.

WH/18/03299/DOM

A detached double garage was permitted on 4 February 2019.
The permission was subject to conditions 3 and 4.

Condition 3 stated that the development should not be constructed other than in accordance with the materials specified on the application form and plans, unless agreed in writing by the LPA.

Condition 4 stated that the garage should only be used as a garage for the dwelling house known as Pampas Cottage and for no other purpose.

From the on-set of construction, it was visually apparent that the intended use of the building was not that of a garage. Windows and rooflights were added, the height of the building increased, a substantial first floor was incorporated, sanitaryware was installed and the vehicle door opening reduced, all without prior consent. The Parish Council referred the discrepancies to the planning enforcement office and subsequently a further planning application was submitted.

WH/21/01434/DOM

Application was made on 5 May 2021 to vary conditions 2 and 4, enabling the building to be used as a garage with workshop, toilet on ground floor and store on upper level. The application was permitted on 10 December 2021, again with the condition that the garage and workshop should only be used for purposes ancillary to the residential use of the dwelling house known as Pampas Cottage.

Current Application.

WH/22/02281/COU

The Parish Council strongly OBJECTS to this application for a Change of Use from garage and workshop to guest/letting house. The Council would have objected at the outset if the intended purpose had been disclosed. As it is, it would appear that this has been done by stealth.

Claypit Lane is a semi-rural, residential area on the edge of the Westhampnett community. It is transitional between development on Stane Street and the roundabout at the junction of this lane and Madgwick Lane, leading to open countryside. Claypit Lane is considered to be a north/south wildlife corridor and the effect on protected habits and species, is of concern.

The Council recognises and accepts that whilst properties in the lane may incorporate home offices and accommodation for periodic guest stays, it does not consider that commercial guest/letting development is suitable in terms of character and appearance for this location.

On-site parking is considered to be insufficient and on-street parking is extremely limited.

The Council considers that the reasons given by the Secretary of State when dismissing appeal APP/L3815/W/16/3161952 remain pertinent to this application and draws attention to the fact that on-street parking has been severely reduced, whilst highway safety remains a serious concern.

Further information provided by applicant now being considered by the PC 02/12/22, must comment by 21/12/22

On 21/12/22 Westhampnett Parish Council commented:

WH/22/02281/COU Change use of garage and workshop to guest/letting house. Pampas Cottage Claypit Lane Westhampnett West Sussex PO18 0NU

Westhampnett Parish Council has reviewed the additional document lodged on 30th November 2022 entitled 2209/02 - Proposed Floor, Elevations and Section Plan, and with typed title thereon of "Proposed Change of Use - Garage to Residential".

The application is for Change of Use from a Garage, previously permitted, to guest/letting house. The Parish Council has already objected to this proposal and confirms it is maintaining its OBJECTION to the application, whether guest/letting or residential.

Decision due 25/11/22, now overdue

Refused on 06/04/2023

Extract from Decision Notice:

In pursuance of their powers under the above mentioned Act and Orders, the Council hereby notify you that they REFUSE the following development, that is to say:
Change use of garage and workshop to guest/letting house.

**48/23
Cont.**

Pampas Cottage Claypit Lane Westhampnett West Sussex PO18 0NU
as shown on plan and application no. WH/22/02281/COU submitted to the Council on 30 September 2022.

The reason for the Council's decision to refuse to permit the above development are:

1) The proposed use of the building as tourism accommodation would intensify the use of the site thereby urbanising it and causing the site to be out of keeping with the semi-rural character of the area and there are no material considerations that outweigh the harm identified. The proposal is, as a result, contrary to Policy 30 of the Chichester Local Plan and paragraph 130 and sections 2, 4 and 12 of the National Planning Policy Framework 2021

2) The site is situated within 5.6km of the Chichester and Langstone Harbours Special Protection Area (SPA) where increases in net tourism accommodation are likely to have a significant effect on the SPA. There has been no appropriate avoidance and/or mitigation measures submitted that would enable the Local Planning Authority to ascertain that the tourism use would not adversely affect the integrity of the SPA. No mitigation measures or contributions have been provided and, therefore, the proposed tourism use is contrary to paragraph 180 of the 2019 National Planning Policy Framework, Policy 50 of the Chichester Local Plan: Key Policies 2014-2029.

3) This decision relates to the following plans: 2209/02, 2209/04 A and 2209/05 A

WH/22/02269/DOM - Case Officer: Freya Divey

Mr Kamil Krasoski

Pampas Cottage Claypit Lane Westhampnett West Sussex

Front boundary wall and gates.

O.S. Grid Ref. 488274/106364

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RHQQE3ERL0200>

PC must comment by 05/10/22.

On 07/10/22 the PC asked CDC for an extension of time to reply

The Parish Council lodged the following on 17/10/22:

WH/22/02269/DOM Front boundary wall and gates.

Pampas Cottage Claypit Lane Westhampnett West Sussex PO18 0NU

Westhampnett Parish Council has reviewed this Planning Application and wishes to OBJECT as follows:

The Parish Council would prefer to see the existing hedgerow replanted using beech, hawthorn or similar, to maintain the wildlife corridor and rural character of Claypit Lane.

The hedgerow could be planted behind a timber, vertical paling fence, similar to others in the Lane.

Decision due 31/10/22, now overdue

Refused on 27/03/2023

Extract from Decision Notice:

In pursuance of their powers under the above mentioned Act and Orders, the Council hereby notify you that they REFUSE the following development, that is to say:

Front boundary wall and gates. Pampas Cottage Claypit Lane Westhampnett West Sussex PO18 0NU as shown on plan and application no. WH/22/02269/DOM submitted to the Council on 5 September 2022.

The reason for the Council's decision to refuse to permit the above development are:

1) The proposed fence and gates due to the combination of their proposed; heights, position, and design would result in an incongruous and formal boundary treatment which would result in the urbanisation of the streetscene known as Claypit Lane, which would be a detriment to the character, appearance and visual amenity of the site and surrounding area. As such the proposal would be contrary to CLP policies 33, 48 and section 12 of the NPPF.

2) This decision relates to the following plans: 2202/01 REV B

WH/21/00489/FUL - Case Officer: William Price

Mrs Pam Clingan

Lanburn Connemaras Swallow Beck Madgwick Lane Westhampnett

Change of use of land for use as a certified 'Caravan and Motorhome Club' site for siting up to 5 no. caravans, motorhomes or trailer tents.

O.S. Grid Ref. 488052/106449

To view the application use the following link;

<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QOOA34ERM6X00>

48/23
Cont.

PC Comment and Objection lodged 07/04/21.

Update:

On 12/04/21 the PC was provided with some additional information from the applicant however the PC submission still stood as lodged. Following further information on 05/08/21 the PC withdrew most of its objections, except to do with footpaths / public transport. After additional information dated 11/08/21 the PC maintained its objections regarding footpaths. CDC have been consulting the necessary bodies and on 08/03/22 and 04/05/22 Natural England replied as a Consultee. **This application was considered by the CDC Planning Committee on 15/06/22. The Planning Committee decided that it would Permit with S106 subject to some conditions and informatives. At present it is still Pending whilst the S106 is being finalised.**

Decision was by 26/04/21, then by 23/07/21, now pending receipt of S106

Permitted 24/03/23

Extract of Conditions:

Conditions to be compiled with at all times following completion of the development:

6) Notwithstanding the provisions of the Town and Country Planning (Use Classes) Order 1987, as amended, and the Town and Country Planning (General Permitted Development) Order 2015, or in any other statutory instrument amending, revoking and re-enacting the Order, the development hereby permitted shall be used as a Caravan and Motorhome Club Certified Location or for the grazing of horses and for no other purpose. The use hereby permitted as a Caravan and Motorhome Club Certified Location shall not take place except between 21st March and 30th September (inclusive) in each calendar year. No caravans, motorhomes or trailer tents shall be on the land when the site is not in use as a Caravan and Motorhome Club Certified Location. No more than 5 pitches shall be located on the site at any one time. The pitches shall be used for holiday accommodation only and shall not be used for any individual's main or sole residential dwelling.

Reason: To accord with the terms of the application and in the interests of the amenity of the area.

7) Notwithstanding the provisions of the Town and Country Planning (General Permitted Development) Order 2015 (or any order revoking, re-enacting or modifying that Order) no external illumination shall be provided on the site other than in accordance with a scheme that shall first have been submitted to and approved in writing by the Local Planning

Authority. The scheme shall include details of the proposed location, level of luminance and design of the light including measures proposed to reduce light spill. Thereafter the lighting shall be maintained in accordance with the approved lighting scheme in perpetuity.

Reason: In the interests of protecting wildlife and the character of the area.

WH/22/03213/ADV - Case Officer: Freya Divey

c/o agent

Rolls Royce Motor Cars The Drive Westhampnett Chichester

2 no. internally illuminated totem signs.

O.S. Grid Ref. 488512/106717

To view the application use the following link:

<https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RNAWNZERHB500>

PC must comment by 01/02/23

The PC had no Comments to make.

Decision due 16/02/23

Permitted 13/02/23

Extract of Conditions:

"In pursuance of their powers under the above mentioned Act and Orders, the Council hereby GRANT CONSENT for a period of FIVE years or such period as may be specified in the conditions hereunder from the date of this permission to the following display of (an) advertisement(s), that is to say:

2 no. internally illuminated totem signs.

Rolls Royce Motor Cars The Drive Westhampnett Chichester West Sussex PO18 0SH"

in accordance with the application WH/22/03213/ADV submitted to the Council on 22 December 2022 subject to due compliance with the conditions specified hereunder:

(a) No advertisements is to be displayed without the permission of the owner of the site or any other person with an interest in the site entitled to grant permission.

(b) No advertisement shall be sited or displayed so as to – a) endanger persons using any highway, railway, waterway, dock, harbour or aerodrome (civil or military); b) obscure, or hinder the ready interpretation of, any traffic sign, railway signal or aid to navigation by water or air; or c) hinder the operation of any device used for the purpose of security or surveillance, or for measuring the speed of any vehicle.

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Cont.

- (c) Any advertisement displayed, and any site used for the display of advertisements, shall be maintained in a condition that does not impair the visual amenity of the site.
- (d) Any structure or hoarding erected or used principally for the purpose of displaying advertisements shall be maintained in a condition that does not endanger the public.
- (e) Where an advertisement is required under these Regulations to be removed, the site shall be left in a condition that does not endanger the public or impair visual amenity.

1) The works associated with the display of the advertisement(s) hereby permitted shall not be carried out other than in accordance with the plans listed below under the heading "Decided Plans". Reason: For clarity and in the interest of proper planning.

2) The development hereby permitted shall not be constructed other than in accordance with the materials specified within the application form and plans, unless otherwise agreed in writing by the Local Planning Authority.

Reason: To ensure that a harmonious visual relationship is achieved between the new and the existing developments.

3) The intensity of the illumination of the signs shall not exceed 400cd/sqm during the hours of darkness.

Reason: In the interests of visual amenity.

Other Matters

Chichester Local Plan Review 2020 version of the Council's Housing and Economic Land Availability Assessment (HELAA) document.

The Local Plan 2021-2039 was published 03/02/23

The Parish Council attended an All Parishes meeting on 06/02/23, via Zoom. An outline was provided of the key elements of the entire local plan, including the proposed plan strategy and policies for managing housing and other development over the next 15 years, together with the associated infrastructure Delivery Plan.

In the Local Plan, there are 3 sites in Westhampnett:

1. Sites carried forward from the 2015 Local Plan: 500 houses on land at Westhampnett/North East Chichester (300 at Madgwick Park is part of that 500, with 200 towards Graylingwell, nearly completed). But permission for housing on land North of Madgwick Lane.
2. RR expansion to the east.
3. New site: 265 houses on land at Maudlin Farm, Westhampnett

1. Sites carried forward

Land North of Madgwick Lane – permission given after Appeal, no further news.

2. RR Expansion to the east

The Parish Council attended a meeting with RR on 08/03/23.

RR hope to submit their plans circa mid-year.

They are aiming to have a 'Neighbour's Engagement' meeting probably on April 26, 27 and 28th. Residents will be invited then asked to choose a date and time. (Now confirmed and in action).

RR stressed that the two-way communication channels between RR and the Parish were vital. They said that they would take into account issues/suggestions.

At the engagement meeting, there will be displays, interactive films etc and RR would like to invite the Parish Council prior to those dates to see the plans and suggest any further issues, problems etc.

RR would like to solve the congestion issue. Potential traffic issues were noted if housing at Maudlin Farm is being built at the same time.

3. New site: 265 houses on land at Maudlin Farm, Westhampnett

The Parish Council attended a meeting on 23/02/23 with a consultant regarding the proposed inclusion of land for housing at Maudlin Farm.

Parish Council response to the Local Plan Consultation

The Parish Council reviewed the Local Plan and submitted the following on 06/03/23:

Your representation on the Chichester Local Plan 2021-39 has been received.

ID: 3890

Type: Object

Document: Chichester Local Plan 2021 - 2039: Proposed Submission

Lodged against Section: 2.29 Issues and Opportunities facing the Plan Area

This Plan faces a number of important issues. To address these, it needs to:

Extract:Plan for a range of new housing that meets the needs of local people, and their changing requirements at different stages of life, including affordable housing and specialist accommodation; helping young people and families to stay in the area; ...Plan to provide local infrastructure to support new development and seek opportunities to address existing infrastructure problems, such as those relating to the A27 and wastewater treatment;

<p>48/23 Cont.</p>	<p><i><u>Summary:</u> Westhampnett Parish Council question whether the plan is procedurally sound; there is a need to return to the Regulation 18 stage. On that basis, we have the right to make representation in person to the individual appointed as the planning inspector.</i></p> <p><i><u>Full Text:</u> Westhampnett Parish Council would like to point out that the current local plan was adopted in July 2015, and under Regulation 18 of the Town and Country Planning (Local Planning) Regulations 2012 various bodies and stakeholders were notified in June 2017 that the council was preparing a plan, and invited to comment about what that plan ought to contain: consultation on the preferred approach closed in February 2019. Since that time, there has been a marked shift in local authority obligations on housing requirements; feedback received on the Regulation 18 consultation is outdated, and we would question whether the plan is procedurally sound; there is a need to return to the Regulation 18 stage. On that basis, we have the right to make representation in person to the individual appointed as the planning inspector.</i></p> <p><i><u>Request to appear at examination:</u> Yes</i></p> <p><i>Subsequently, these comments were duplicated against Policy S1 (spatial strategy) and Policy H2 (strategic locations/allocations). Also, as the PCs reason for appearance at examination relates to Land at Maudlin Farm against Policy A10 too.</i></p> <p><i><u>After the closing date of 17/03/23:</u></i> The representations made within the consultation period will be submitted to a Planning Inspector for independent examination on behalf of the Secretary of State. The feedback provided will be packaged alongside the proposed plan and submitted to the Planning Inspector. The Planning Inspector will then review the plan as part of the examination process. If approved, the plan will be adopted.</p> <p><u>Linda Lanham, 17.04.23</u></p> <p><u>Swallow Beck Camping</u> It was noted that the Camping site at Swallow Beck now has Change of use of land for use as a certified 'Caravan and Motorhome Club' site for siting up to 5 no. caravans, motorhomes or trailer tents, and is in use already this weekend.</p> <p><u>Planning Enforcement</u></p> <p><u>Pampas Cottage, Claypit Lane</u> The Councillors noted that both of the latest Planning Applications have been Refused. However, it was felt that the garage / workshop refusal for Change of Use has been ignored as it seems to be equipped for accommodation with sofa, TV & Satellite dish, blinds, lights etc and the Parish Clerk was asked to notify Planning Enforcement.</p>	<p><u>LFL</u></p>
<p>49/23</p>	<p><u>MEMBERS' REPORTS:</u> To receive reports from Members where not covered in agenda below, including:</p> <ol style="list-style-type: none"> <u>GACC Meeting on 8th March:</u> Cllr Plummer attended this meeting and reported that the <u>Runway lights</u> had stalled but would need doing this year. <u>Night flying</u> is classed as after 21:00 and before 07:00, no activity within these parameters and <u>Lights go off</u> at 21:00 or so. There were <u>no complaints</u> recorded for Westhampnett. There will be <u>fireworks on the 15th April</u> for Members Meeting opening party. For <u>air displays</u> during events, these will not be before 08:00 and will last approximately 12 minutes. There was also a presentation on the use of <u>drones</u> to help with flight operations, this is in trial and more details will be given at the next GACC meeting. <u>CIL Virtual Meeting on 27th March:</u> Cllr Burborough attended this meeting and reported that there is a new Pack for CIL with revised information from Karen Dower. The Parish Clerk to see if received yet and send to all. New Parish requirements must be lodged. <u>Transit Site Meeting on 29th March:</u> Cllr Burborough attended this meeting and reported that the Broyle estate bund is working, with lots of the residents keeping watch on it. New Park bund the same, with one damaged area to be repaired. The College has now got education powers. As most areas are now protected – where next? The season is coming and the Transit Site will be open at Easter after some damage has been repaired. There is to be a sign on the large gates to say “No Parking” and it has been added into the contract that there is to be no parking on Madgwick Park. There is a new Transit Site Community Police Officer. It has been confirmed that the Yellow Barrier around a manhole in the footpath / cycle lane outside the Site is not to do with the Transit Site, and so the Parish Clerk will report it to WSCC as an obstruction / hazard. <u>Madgwick Park Landscaping Update:</u> Cllr Plummer reported that BDW Homes commissioned an independent audit of the Landscaping. The results showed at least 50 trees have failed. Despite writing to CDC Michael Coates-Evans he has not received a reply. Cllr Plummer is having a weekly call with BDW Homes, and some actions are now in hand – eg Dragons Teeth around the Children’s Play Area, dead trees being replaced, lights on Madgwick Lane being commissioned. 2 litter bins are being installed on the Children’s Play Area, and ERMC will be responsible for emptying these, paid for by the Estate 	<p><u>LFL</u></p> <p><u>LFL</u></p>

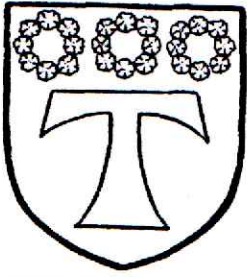
<p>49/23 Cont.</p>	<p>service charge. The Sports area on the other side of Madgwick Lane is likely to be permanently let, and this will bring income to cover the running costs.</p> <p>5. <u>Westerton Defib Update:</u> Cllr Ashcroft reported that she is working through some options. Ms Johnee Whalen has shown a type of cabinet that doesn't need power. Semi-auto is good, and the cabinet is especially insulated. Cabinet cost is £850. Cllr Ashcroft to obtain 3 quotes and the Parish Clerk to circulate the budget figure for this project to all Councillors.</p> <p>6. <u>Reinstatement of 5 bar Gates at Community Hall to be under yellow barrier:</u> Cllr McLeish advised that the gates have been reinstated but need the bolt moving to the other side, a hasp, and a padlock. To be actioned.</p> <p>7. <u>Any other reports:</u> None.</p>	<p><u>TA / LFL</u></p> <p><u>ALL</u></p>
<p>50/23</p>	<p><u>VISIBLE GATES TO EACH PART OF THE PARISH:</u> Update on Planters / seeds and additional place name signs.</p> <p>Cllr Plummer reported that 8 out the 12 gates have their planters completed, are planted up and watered. Cllr Holden will ask for volunteers at Westerton to assist with making the planters for the 4 Westerton gates.</p> <p>Mrs Ali Bridle, a resident of Westerton, asked if it would be possible for the Signs on the Westerton gates to read "Please drive carefully through our <i>hamlet</i>" rather than "through our <i>village</i>". All the Councillors agreed with this request, and the Parish Clerk is to action the Signs.</p>	<p><u>WH / DP</u></p> <p><u>LFL</u></p>
<p>51/23</p>	<p><u>ALLOTMENTS AT MADGWICK PARK:</u> Update on Allotment Build, Legal Transfer and Initial Allocation of Plots.</p> <p>Cllr Plummer reported that the allotments are getting closer to completion, with 10 laid out and ready. The hard landscaping is being done this week but the delivery of the fencing all around the site has been delayed. The Parish Clerk reported that there are delays with the legal aspects, she keeps chasing our solicitors who are waiting for replies from BDW Homes solicitors. The initial allocation of plots has started to the top 13 people on the waiting list who are all residents of Madgwick Park as per the S106 agreement.</p>	<p><u>DP</u></p> <p><u>LFL</u></p>
<p>52/23</p>	<p><u>COMMUNITY HALL:</u> (Chairman of the Hall Committee: Cllr T Ashcroft)</p> <p>1. <u>Update on Bookings:</u> Mr Richard Skillern advised that there are 17 private bookings for April, and 370 different people have hired the Hall. It is just about possible to cope with all the enquiries per day. The calendar is visible and people need to check it before seeking to make a booking.</p> <p>2. <u>Update on Finances:</u> Mr Richard Skillern advised that the balance of the Lloyds Bank account as at 17th April is £43,952.05.</p> <p>3. <u>Update on Care of Building:</u> Cllr Ashcroft confirmed the outstanding jobs were done, just a few knocks to be dealt with. After assessing the best way of dealing with the bike canopy it was agreed that the Parish Clerk should buy a replacement sheet of acrylic. Cllr James offered to help install it.</p> <p><u>CDC Cllr H Potter left the meeting at 8.35pm</u></p> <p>4. <u>Update on NHB 32/20 - Audio Visual Installation due on 13th / 14th April:</u> Mr Richard Skillern advised that the installation is 2/3rds of the way through with another day's work on 19th April. It is likely that deadening of sound will be needed in the future to deal with the echo.</p> <p>5. <u>Update on Weed Treatment at Community Hall & Village Green:</u> Cllr Ashcroft advised that the first treatment is to be on 26th April, with warning signage needing to be put up, and onto FB.</p> <p>6. <u>Update on CCTV for the Hall / Container:</u> Cllr Ashcroft advised that there are now 3 quotes as circulated to the Councillors. In short the installation costs would be £1,244.80, £2,196.69 36 and £2,679.51 (this last one is for low resolution). Funding of this would be from NHB 45/19. Various queries were raised including: Length of contract, Monitoring costs and Back up of images. As the Councillors need more detailed information it was decided to ask Lion Automation to a meeting at the Hall to go through their quotes and answer the queries. Cllr Ashcroft to arrange a meeting.</p> <p>7. <u>Update on "Westhampnett Community Hall" Sign on the front of the building:</u> The Parish Clerk apologised but she has not progressed this matter yet.</p> <p>8. <u>Any other business: External Noticeboard</u> – The Parish Clerk requested to be given approval to purchase the Noticeboard for the Outside Hall Wall. The matter had stalled due to the cost of the locking mechanism being very high. However, the Councillors agreed the Noticeboard is needed, with the lock on one side and the thumb screw on the other, and if necessary, the higher cost will have to be paid.</p>	<p><u>LFL</u></p> <p><u>CMcL / SB</u></p> <p><u>TA</u></p> <p><u>LFL</u></p> <p><u>LFL</u></p>

53/23	<p><u>THE CORONATION OF KING CHARLES III – PARISH CELEBRATION ON SUNDAY 7TH MAY 1PM-3PM:</u></p> <ol style="list-style-type: none"> <u>1. Report on arrangements so far made: Including Budget, Publicity, and Insurance / Risk Assessment:</u> The Parish Clerk confirmed that Coronation event leaflets had been printed and delivered across the whole Parish to advertise the event. Cllr Ashcroft confirmed that Mrs Maggie Walsh had all arrangements in hand. <u>2. CDC Grant of a maximum of £500: Consider whether to apply and what to use the funding for. Eg To pay for lasting tribute such as tree planting, street furniture and equipment for celebrations that can be reused.</u> There had been concerns about needing a marquee for the event in case of rain. Cllr Ashcroft had previously provided some example costs of purchasing 3m x 5m gazebos. If done these would be available all year round as against spending money on a one-off hire. The Councillors agreed that these would be useful and asked the Parish Clerk to apply for the grant, and order for the KC Coronation event. 	<u>LFL</u>
54/23	<p><u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</u></p> <p>Cllr Holden asked <u>why does Westerton not get a Temporary 30mph speed limit for Goodwood events?</u> The traffic was bad for the recent Members Meeting due to the bad weather causing car park chaos, and it seems there were not enough Marshalls. Cllr Burborough added that vehicles were going down Claypit Lane the wrong way. The Parish Clerk to write to Goodwood complaining about these matters and asking for Westerton to be included in the 30mph speed limit area.</p>	<u>LFL</u>
55/23	<p><u>PARISH FINANCIAL MATTERS (See separate emails for relevant details):</u></p> <ol style="list-style-type: none"> <u>1. To approve the Accounts to 31st March 2023:</u> The Accounts had been previously circulated to all Councillors. The Parish Clerk explained the Year End figures and there were no questions. The accounts were then proposed for approval by Cllr Holden, seconded by Cllr James, and all voted in favour. The Accounts were signed by Cllr McLeish. <u>2. To ratify the movement of all Village Green costs for FY2022/23 at £6,809.27 from NS&I to Barclays Bank Account prior to Year End on 31st March 2023:</u> The Councillors voted to ratify the above decision taken by email. This was proposed by Cllr James, seconded by Cllr McLeish, and all voted in favour. <u>3. To ratify the decision to approve Grass Cutting costs for the Village Green and Westerton Playing Field for 2023 season:</u> The Councillors voted to ratify the above decision taken by email. This was proposed by Cllr McLeish, seconded by Cllr Ashcroft, and all voted in favour. <u>4. To review a Grant request for £200 for 2023/24 from Arun and Chichester Citizens Advice (Granted £200 for each of the 3 preceding years):</u> Approval to pay this was proposed by Cllr McLeish and seconded by Cllr Hannafin, and all voted in favour. To be paid next month. <u>5. To review a Grant request for £300 for 2023/24 from Kent, Surrey & Sussex Air Ambulance (Granted £300 for 2022/23, £250 for 2021/22 and £250 for 2020/21):</u> Approval to pay this was proposed by Cllr Hannafin and seconded by Cllr James, and all voted in favour. To be paid next month. <u>6. To review Standing Orders and Financial Regulations, and make any adjustments needed:</u> The Parish Clerk recommended that no changes be made at present, until the new Clerk was in place. This was agreed by all Councillors. <u>7. Any other business: NS&I form for Audio-Visual funding:</u> The form to move the NHB 32/20 funding of £18,988.32 from the NS&I account to the Barclays account to cover the cost of the Audio-Visual equipment was signed by Cllr McLeish. 	<p><u>LFL</u></p> <p><u>LFL</u></p> <p><u>LFL</u></p>
56/23	<p><u>CORRESPONDENCE, INCLUDING NOTICES & LEAFLETS</u></p> <p>None.</p>	
57/23	<p><u>DEALING WITH LOCAL ISSUES:</u></p> <ol style="list-style-type: none"> <u>1. Flooding at Holmwood House and Culvert down to Coach Road:</u> The Parish Clerk advised that WSCC Lead Flood Team have confirmed that “we are in dialogue with the owner of Hadley House about the works that need to be undertaken to ensure the flow of water in the ordinary watercourse. We anticipate an application for Ordinary Watercourse Consent (OWC) once any work has been agreed in principle”. The Parish Clerk will ask CDC to advise the Parish Council when an Ordinary Watercourse Consent application has been received. <u>2. Ongoing sewer issues at Maudlin – Update:</u> Cllr McLeish advised that SW are making plans to deal with the problems, and meantime have reduced the pumping speed at Coach Road. <u>3. Westerton Lane sharp Bend – Update:</u> Cllr Ashcroft advised that as Highways are under pressure this project has not yet started. 	<p><u>LFL</u></p> <p><u>CMcL</u></p> <p><u>TA</u></p>

<p>57/23 Cont.</p>	<p>4. <u>Volunteers Fish & Chip Supper held on 31st March: Report, Dates for the coming Year, and Thanks:</u> Cllr McLeish reported that a good evening was had by the Volunteers, and she thanked all for their hard work. She reminded everyone that the Volunteers meet every month on the 3rd Saturday of the month at the Community Hall, although the next on is this Saturday 22nd April. Dates for the year: March 18th, April 22nd, May 20th, June 17th, July 22nd, August 19th, September 23rd, October 21st, November 18th.</p> <p>5. <u>Big Spring Clean Litter Pick held on 8th April at 10am: Thanks to the Church for organising, and to those who took part:</u> The Parish Clerk reported that several people had helped with this, but more would have been good. There were about 10 bags of rubbish collected from all around Westhampnett and Maudlin.</p> <p>6. <u>Any other business:--</u> Fast Fibre Cllr McLeish advised that Openreach had been working in the area, and Fast Fibre should be available in August.</p>	<p><u>CMcL</u></p>
<p>58/23</p>	<p><u>QUESTIONS BY THE PUBLIC:</u> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.</p> <p>None.</p>	
<p>59/23</p>	<p><u>DATE OF NEXT FULL PARISH COUNCIL MEETING:</u> 15th May 2023 (Ann. Mtg of the Parish Council) Noted.</p>	
<p>60/23</p>	<p><u>CLOSE MEETING</u> The Chairman closed the meeting at 9.11pm.</p>	

Signed.....
Chairman of Meeting

Date.....



WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Miss Louisa Hill
Westhampnett Community Hall
Hadrian Drive
Westhampnett
PO18 0FP

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Minutes of the Westhampnett Parish Council Meeting held at 6:30pm on
Monday 15th May 2023 at Westhampnett Community Hall, Hadrian Drive,
Westhampnett, PO18 0FP

Present:

Parish Councillors: Cllr C McLeish (Chairman), Cllr W Holden (Vice Chairman), Cllr T Ashcroft, Cllr S Burborough, Cllr S Hannafin, Cllr S James and Cllr D Plummer.

The meeting was Clerked by Mrs Linda F Lanham and Miss Louisa Hill with WSCC Cllr Jeremy Hunt in attendance.

30 members of the public also attended.

Minute No.	Item
1	OPEN ANNUAL MEETING OF THE FULL COUNCIL & TAKE APOLOGIES Cllr McLeish opened meeting at 6:30pm, advised meeting would be recorded for the purpose of the minutes and destroyed after minutes confirmed. Apologies accepted from CDC Cllr Henry Potter.
2	ELECTION OF CHAIRMAN FOR 2023/4 Cllr Windsor Holden came forward to be elected as Chairman, all Cllr's voted in favour.
3	DECLARATION OF ACCEPTANCE OF OFFICE Chairman Cllr Windsor Holden signed Declaration of Acceptance of Office.
4	ELECTION OF VICE-CHAIRMAN FOR 2023/4 Cllr David Plummer came forward to be elected as Vice Chairman, all Cllr's voted in favour.
5	DECLARATION OF ACCEPTANCE OF OFFICE Vice Chairman Cllr David Plummer signed Declaration of Acceptance of Office .
6	CHAIR CONTINUES THE MEETING Chairman Windsor Holden continued meeting.
7	DISCLOSURE OF INTERESTS Cllr S Burborough – as an employee of Rolls Royce
8	APPOINTMENT OF COMMITTEE MEMBERS AND APPOINTMENT OF EXPERTS Finance – will continue as before. Community Hall – Cllr T Ashcroft, Cllr S Hannafin Village Green - TBC Planning – Vice Chair D Plummer, Cllr S Burborough, Cllr C McLeish WSALC & CDALC – Cllr S Burborough, Cllr McLeish – Chair W Holden will stand in when necessary. Goodwood GACC & GMCCC – Cllr S Burborough Transit Site – Cllr S Burborough – Chair W Holden will stand in when necessary. Westerton – will continue as before. Allotments – Vice Chair D Plummer, Cllr S Hannafin, Mrs Linda F Lanham SDNP – Cllr S Burborough, Cllr C McLeish All Parishes - TBC CIL – TBC
9	ANNUAL REPORT OF THE COUNCIL GIVEN BY THE PREVIOUS CHAIRMAN FOR THE Y/E 31st MARCH 2023 Report given by Cllr McLeish <i>Westhampnett Parish Council has had another very busy and varied 2022/23! The Council was pleased to welcome a new Councillor, Cllr Sarah Harrafin, bringing the number of Councillors to 7 with 2 vacancies.</i> <ul style="list-style-type: none">• The Community Hall has continued to be a great asset to the community with various regular and ad hoc bookings throughout the year• The Christmas Fair took place in the hall followed by the Christmas lights switch on in Westhampnett and Westerton

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- The hall also hosted a very successful Queen's Platinum Jubilee 'Bring a Picnic' event featuring the very popular coconut shy
- A further Coronation Cream Tea and games event was held in May to celebrate King Charles' Coronation
- The hall now has blinds and AV equipment
- Although part of the outdated network was replaced by Southern Water, it has also created a further problem at Maudlin, resulting in several houses being flooded with Stane Street blocked with flood water. This has not been resolved and is still on our radar
- Hadley House has continued to cause problems with flooding and lighting; WPC has continued to liaise with WSCC
- All planning applications are reviewed and assessed for impact on the area
- Planning breaches on Madgwick Park continue to be followed up
- A container for the Volunteers' equipment has been purchased and sited
- Safeguarding the hall car park with chestnut bollards and replacing the gates
- Equipping the Village Green with accessible picnic benches, planters with daffodils and a small orchard
- Visible entrance gates to each part of the Parish have been installed, with purpose built planters containers pollinator friendly bulbs and flowers. Signage to follow

Some of the ongoing projects

- Close liaison with RR about the proposed expansion to ensure that all the residents of the parish can have their views heard
- Meetings with Sussex Police about speeding and other matters
- Installing a football goal and table tennis tables
- The Openreach fast fibre scheme is on target for completion in the summer
- A purpose-built storage site for the Volunteers equipment and a place for machinery maintenance
- The allotments on Madgwick Park

Councillors regularly attend

- Liaison on Travellers Transit Site with CDC & WSCC
- Goodwood Aerodrome and Motor Circuit Meetings
- WSCC South Chichester County Local Committee
- CDC All Parishes Meeting

None of these successes would be possible without a team of people. In particular, thanks to:

- To the enthusiastic Maudlin, Westhampnett and Westerton Volunteers, led by Mark Mason, for their mowing, strimming, planting, litter picking and so forth, ensuring our area is so well maintained and pleasant to live in
- Mr Bob Keatley, assisted by Mr Andrew Blanchard, for inspecting and maintaining the Play and Outdoor Exercise Equipment at Westerton and the Village Green Play Areas.
- Thank-you to the Community Hall Committee in particular Richard Skillern for the day-to-day running and to Maggie Walsh for running the community tea bar and arranging all the large functions such as the Christmas Fair. Thanks also to Mr Chris Maher for looking after the Hall so well.
- Thank you to all the Councillors for the hours and hours of unpaid work they put in to make living in Westhampnett as enjoyable as possible
- Thanks to CDC Cllr Henry Potter and WSCC Cllr Jeremy Hunt for being able to advise and assist
- A couple of goodbyes and thank yous to be said. Firstly to Mrs Jean Hardstaff for all her expertise and advice on all the planning matters. Also to Mrs Linda Lanham, who is retiring from her clerk's position. Thank you for your proficiency and knowledge. I hope you enjoy your retirement.

Thank you.

Claire McLeish

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10

ANNUAL REPORT ON THE UNAUDITED ACCOUNTS OF THE COUNCIL GIVEN BY THE PARISH CLERK / RFO FOR THE Y/E 31st MARCH 2023

Report of Mrs L Lanham, Parish Clerk and Responsible Financial Officer at the Annual PC Meeting held on 15th May 2023.

The deadline for producing the Annual Return for 2021-22 and obtaining approval by the Parish Council and the internal auditor was again the normal date of 30th June. The Parish Council completed this by the deadline, the submission was then approved by the external auditors, who made no comments on the accounts.

The Parish Council held the precept payable in 2022-23 at the same amount per taxpayer as the year before, but due to the additional council tax base (more housing being built) the actual value of the precept for the year was £69,610. As the council tax base has again slightly increased since 2022-23 the amount to be paid per taxpayer has been kept the same but will provide a higher income to the Parish Council. The Parish Council approved the precept for the coming year 2023-24 at £70,952.

The Parish Council holds one Barclays Bank account for general day-to-day expenses, and one NS&I investment account. The closing balance as at Year End on 31st March 2023 for the Barclays Account was £112,685.01, and for the NS&I Account was £328,304.22. The NS&I account holds the remaining monies for the building of the Community Hall, NHB 32/20 for an Audio-Visual system, Business Grants for the Community Hall re: Coronavirus Nat. Restrictions Grant, the Maintenance Fund for the Village Green &

Play Area thereon, and accumulated CIL monies of £153k (including a pledge of £2,500 for the March School Decking Project which they hope to complete this summer).
 The accumulated income from the Community Hall since Opening in November 2019 is held in a Lloyds Bank Account and as at Year End on 31st March 2023 was £43,080.05. £20,000 of this has been set aside for General Reserve and the remainder would cover the running costs for approximately 1 year.
 The Community Hall fitting out continued, including a Gazebo purchased for the Queens Platinum Jubilee event.
 Some picnic benches were obtained during the year, 1 for Westerton Playing Field, 2 round ones on the Village Green and 2 Activity games tables also on the Village Green.
 Expenditure for the volunteers included a new Hedge Trimmer and a Generator.
 Planned expenditure during 2023-24 includes the Audio-Visual system, a Defibrillator for Westerton, a CCTV system for the Community Hall and Container and additional games equipment on the Village Green.
 The Parish Council continues to manage its finances prudently, and significant capital projects are only pursued when grants can be secured, or funds have been reserved for such purposes.

11 CLOSE THE ANNUAL MEETING OF THE FULL COUNCIL.
 Chairman W Holden closed the meeting at 6:48pm

12 OPEN FULL COUNCIL MEETING & TAKE APOLOGIES FOR ABSENCE
 Chairman W Holden opened meeting at 6:48pm, apologies accepted from CDC Cllr Henry Potter

13 DISCLOSURE OF INTERESTS:
 Cllr S Burborough – as employee of Rolls Royce.

14 CONFIRM MINUTES OF THE LAST FULL PC MEETING held on 17th April 2023
 Minutes confirmed and accepted. Cllr C McLeish proposed and Cllr S Hannafin seconded the proposal. All in favour, minutes signed by Chairman.

15 MATTERS ARISING:
 None

16 PRESENTATION BY ROLLS-ROYCE OF PROPOSED EXPANSION
 Andrew Ball from Rolls Royce delivered presentation.
 Sam Beadle, also from Rolls Royce, was present.

RR Presentation Summary

Andrew Ball from Rolls-Royce delivered presentation.

Emma Begley, Brian Staite and Sam Beadle, also from Rolls-Royce, were present.

Presentation given by Andrew Ball, he introduced himself and explained that the film and slideshow being presented were about the new proposed Rolls-Royce expansion; both were used for the recent Neighbour Information Evenings. An overall plan of the new expansion was shown as Andrew explained that all wildlife and biodiversity is being considered and included in the new plans, Rolls-Royce is very involved with the community and has donated to charities including The Snowdrop Trust. He also stated that it is Rolls-Royce 20th Anniversary.

Andrew then proceeded to show us a short film about the proposed expansion, he talked through each proposed plan showing the new site from different views and angles, new footpath proposals, drainage solution proposals, landscaping to hide the building from view, new proposed car parks.

Visual stills were then shown of the new proposed entrances and the new proposed site. Andrew explained that Rolls-Royce wish to upgrade as the current site is 20 years old, equipment needs replacement and more space is needed for Bespoke and Coach built. He also told us that the Rolls-Royce business model has evolved over the years, and they are moving towards electric cars. He explained that the proposed expansion would be split into two phases, phase 1 being planning and an additional new surface level car park, phase 2 being a multi-level car park and the new building.

The presentation moved to show a new proposed entrance in Roman Road, Andrew explained that lorries would enter east via Roman Road and exit west via Stane Street, cars can use both entrances and exits. He explained that it would be possible to move the new proposed entrance further east although there are large, old oak trees that would need cutting down – these do not have a protection order in place and could be removed if the Parish Council wished. He said that if moving the entrance was something that the Parish Council would want to do that the protection order could be lifted through their power.

Andrew gave a timeline for the proposed expansion: planning application to be made in Summer 2023, if planning granted then in 2024 site preparation and landscaping would take place, in 2025/26 construction on the new car park would take place and then in 2027/2028 the new building would be completed constructed.

Andrew concluded the presentation by explaining that a third of the new proposed site would be landscaped to hide the building, the new building would reflect the existing character of the current building and that

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Rolls-Royce have a successful track record in doing so. He explained that they have been working with the appropriate authorities and parties throughout this process. Comment cards were handed out and an email address provided for any comments/suggestions.

Several residents made comments to which Andrew Ball responded:

1. Resident raised the current new car park was supposed to ease congestion but hasn't as it isn't being fully used, Andrew explained that the particular car park does operate with restricted hours but it is being fully used.
2. Resident asked about footpath safety, Andrew advised that multiple discussions have taken place and continue to take place to ensure safety. He said he was unsure how this was being done but ensured it was being considered.
3. Resident asked if the Bognor site was staying as is, Andrew confirmed this. Resident also raised that the lorries don't always come in full and would there be a timetable of lorries in and out made available, Andrew confirmed that this is under review to see how it can be made more efficient, he also confirmed that a timetable would be produced and given to the appropriate bodies as required.
4. Resident asked if there was a speed restriction in place when staff leave the car park as this was causing them and many others major disturbance on a regular basis, Andrew confirmed that they do have a speed restriction in place but once staff leave their car park, they are no longer Rolls Royce responsibility. He went on to explain that although this is the case, staff are continually reminded to respect neighbours and adhere to the speed limit and that they are also working with Local Police regarding this.

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REPORTS FROM EXTERNAL BODIES:

Henry Potter – CDC

Westhampnett Parish Council Annual Meeting 17/05/23

District Councillors Annual Report

The past year saw the Council resuming face to face meetings, though cautiously, as we began to emerge from the Cv19 pandemic of the previous eighteen months. Several members of staff continued to work from home, and some still do, intermittently and this has not exposed any failings so no harm is seen in this. Government relief funding distributed to help businesses and people facing hardship came to an end as things got back to normal. The Planning Officers continued their extensive work reviewing the District Local Plan and this went out for Public Consultation, has since been ratified by Full Council and is soon to be sent to the Planning Inspectorate for examination. It is hoped that this examination will take place before the end of this year. There has been no further progress in respect of the Southern Gateway

Project other than that the preferred partner, Henry Boot, has withdrawn because of the uncertainties surrounding the future of the Law Courts, a major element in the Project.

The Council agreed to progress a Compulsory Purchase Order to secure all of the land comprising the Strategic Development to the west of Tangmere, it will be some time before this moves forward. The disastrous fire at the Angel Hotel in Midhurst has had a serious impact on businesses in the town, mainly because of the indecision for the future and the Main Street being closed for such a long time. Even when a decision is reached, the rebuilding process will cause many, many months of disruption in the town. The District Council were very quick to offer, from its reserves, £200,000 to help the businesses which have suffered as a consequence of the disruption.

In the mean time it is "All Change at Chichester District Council"

Report for the past month.

Very little to report this month, the Purdah period prior to the Local Elections curtailed much Council Business.

So! Who would have predicted the out come of the District Council Election? From a fairly balanced Council we now have a leadership with a majority of 25.

The Selsey Local Alliance gained two more members on the peninsula, the Green Party held their two seats while the Conservative Members were reduced to five, four of the old guard and one new member at Fernhurst. The Liberal Democrat's now are in the majority of twenty five seats. There are interesting times ahead for what is virtually a completely new Council. The membership of the various Committees will not be agreed until Wednesday's Full Council, but with only five of us, the Conservatives will not be very well represented.

There has been a lot of 'chat' on social media Community sites regarding the behaviour of dogs in Public Places. The Council has opened a public consultation on the 'Public Space Protection Order (PSPO) for the control of Dogs (2023)' the recommendation is to extend the Order for a further 3 years but any comments or opinions expressed to the consultation will be considered before the order is made. This is the opportunity for the aggrieved to seek for amendments to the order.

W/H
12/6/23

It was noted in early April that Diane Shepherd had completed 40 years service with CDC, she has been the Chief Executive for a number of years. There is no doubt she does a Sterling job particularly during the Cv19 Pandemic of the past 30 months and she has been commended.

Similarly, one of our Planning Officers, Derek Price, also completed 40 years unbroken service with the Council. Derek deals with SDNPA Planning applications on behalf of the Park Authority.

Henry Potter, Goodwood Ward Member at CDC.

Jeremy Hunt – WSCC

Update on our Childrens Services

You may remember that back in 2019 our Children's services received an inadequate report from Ofsted. Since then we have invested millions of pounds in an extensive improvement programme and I am pleased to say that, following Ofsted's latest inspection the service was given an overall rating of 'requires improvement', with 'good' judgements for children in care and leadership and management. The judgements on children needing help and protection and children leaving care are they 'require improvement to be good'. Ofsted Inspectors have praised West Sussex County Council for its 'relentless approach to improving practice' in Children's Services. Some of the key findings from the report were:

- Most children coming into care make good progress
- The voice of children and young people is strong and well-considered in decision-making
- Early Help support is making a positive difference to children's lives
- Staff benefit from a wide range of support, and training and development opportunities; and feel valued
- The implementation of the new Family Safeguarding practice model has been carefully considered with clear plans for the next steps
- Partnership working is improving, although there is more to do
- Leaders have been determined to shift the organisational culture and put children first
- The advice and support provided to care leavers aged 21 and over requires improvement
- Placement choice for children who are looked after requires improvement

The full report can be found at on the following link: <https://files.ofsted.gov.uk/v1/file/50216276Midhurst>

Midhurst Road Closure update

Unfortunately the A286 in the centre of Midhurst remains closed to through traffic due to the recent fire at the Angel Hotel. Obviously this closure has not only had a huge impact on traffic flows, but it has also had a huge impact on local businesses. Similar to the position around the closure of the A29 at Pulborough - which is now open with single lane working - the situation is complicated in that both these incidents involve property owners and their insurance companies. Added to these complications is that the building is Grade 1 listed and therefore the remaining facade of the building cannot simply be knocked down. It therefore has to be shored up before it is safe to re-open the road. So, although this is not directly our responsibility - and in the interests of the travelling public and the businesses in the town - the SDNP, CDC and WSCC are working together to try and re-open the road as soon as possible. However, this is likely to take around seven weeks to complete the work before the road can re-open. CDC are co-ordinating press updates and the latest release can be found at: <https://www.chichester.gov.uk/article/37699/Midhurst-fire-update-from-South-Downs-National-Park-Authority-5-May>. In the meantime we have two teams working full time on all the small side roads around Midhurst, which are being used as 'unofficial' diversion routes and therefore experiencing much higher volumes of traffic - and heavier vehicles - than normal.

Local Issues

Signage - Westerton Lane - As I reported last month, currently our highways teams are flat out on a number of current issues, but I do understand that a highways steward has been instructed to review the signage around the bend. I will keep chasing and as soon as I hear anything I will update you.

Solar Farm - I understand that the addition of the sheep has generally been welcomed and I have forwarded your comments of appreciation to our Energy Team who are responsible for the site. I reported extensively last month on my visit to the site, so I won't repeat what I said in my report.

Finally, please don't forget to keep an eye on our website, especially our news and campaigns page where you can keep up to date with all our latest news. <https://www.westsussex.gov.uk/about-the-council/news-and-campaigns/>

Also, a reminder that all our public meetings are webcast live and are also archived, so you can always view them later. <https://www.westsussex.gov.uk/about-the-council/how-the-council-works/watch-county-council-and-committee-meetings-online/>

Jeremy Hunt – West Sussex County Council Member for Chichester North

WPH

12/6/23

c/o Cabinet Office, County Hall, West Street, Chichester, PO19 1RQ
E-mail: jeremy.hunt@westsussex.gov.uk Tel: 0330222419536

Jeremy Hunt left at 7:36pm

Andrew Ball – Rolls Royce

Westhampnett Parish Council ('WPC') 15.05.23 v1

Operations

- Normal operations are in place.

Planning applications

Recent submissions, with decision:

- Discharge of Condition 10 (noise levels and hours of use) of planning permission WH/22/00090/FUL. Permit.
- Discharge of Condition 4 (delivery of materials and construction timetables) of planning permission WH/22/00777/FUL. Permit.
- Replacement of two existing electric charging vehicle spaces with six electric vehicle charging points and visitor parking spaces, the erection of a canopy and associated works including landscaping. Ref. No:22/01995/FUL. Permit
- Staff communication 'totems' / information screens – Application No. WH/22/03213/ADV (February 2023). CDC Town Planners site visit 8 February 2023 – approved 13 February 2023.

Forthcoming to be submitted, details to follow, (likely submission date):

- Internal multi-tier 280sqm (increasing to 370sqm*), increased user space to support production (July 2023).
 - o *Additional internal mezzanine 90sqm, to support bespoke part storage requirements – to be combined with above works.
- Temporary portacabins to support internal office refurbishment works (June/July 2023).

Information:

- Replacement polycarbonate canopy roof (Logistics Road) – the existing roof has reached 'end of life' – sections to be replaced over the next five years.

Neighbour Information Sessions

Neighbour Information Sessions for the proposed development were held at Rolls Royce on Wednesday 26, Thursday 27, and Friday 28 April 2023. Invitation letters were delivered to local residents (almost 700 properties) and over 300 guests were welcomed. The sessions provided the opportunity to view proposals, meet the Rolls-Royce team, ask questions and share views. Rolls-Royce also provided comment cards and a dedicated email address for feedback.

A further Neighbour Information Session will be held on Monday 15 May at the Westhampnett Parish Council Meeting, held at the Westhampnett Community Hall. Invitation letters have been delivered to local residents. Comment cards and the dedicated email address will be provided for feedback.

Proposed Development

- Archaeological surveys were completed on target.
- Further surveys will be undertaken as necessary – WPC will be advised.
- Planning application due to be submitted Summer 2023.

Maintenance update

- Permissive pathway (north). Maintenance programme continues annually – all works completed for 2022 in Q1 2023 due to weather/landscape conditions.
- Footpath. The R-RMC boundary with the northern and southern sections of the footpath have been tidied up, vegetation / brambles etc. cut back to our perimeter fence.

Recent News

£4BN FOR 'UK PLC': ROLLS-ROYCE MOTOR CARS – THE GREAT BRITISH SUCCESS STORY

Handwritten signature

12/6/23

<https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0414618EN/%C2%A34bn-for-uk-plc%E2%80%99:-rolls-royce-motor-cars-%E2%80%93-the-great-british-success-story>

ROLLS-ROYCE CELEBRATES LONDON CRAFT WEEK: FROM GOODWOOD TO THE FRENCH RIVIERA

<https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0414698EN/rolls-royce-celebrates-london-craft-week:-from-goodwood-to-the-french-riviera>

ROLLS-ROYCE DAWN: HEADING INTO THE SUNSET

<https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0414979EN/rolls-royce-dawn:-heading-into-the-sunset>

Contacts

Rolls-Royce Reception: 01243 384000 or email:

localenquiries@rolls-roycemotorcars.com

No comments made on reports from Cllr's.

One resident raised a question to WSCC CLLR J Hunt in relation to the fixing of potholes, after he read his report, he responded that these are in progress and to keep reporting.

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MEMBERS' REPORTS: To receive reports from Members where not covered in agenda below
1. Madgwick Park Landscaping Update – Vice Chair D Plummer reported limited progress, will take to the highest level for complaints and wait for comments.
2. Westerton Defib Update – All Cllr's in agreement to go ahead with payment and installation as per quote provided by Cllr T Ashcroft from Project CPR, discussion was had for the possibility of an illumious light but was agreed to park this until a later date.
3. Final work to be done on 5 bar Gates at Community Hall – Vice Chair D Plummer confirmed completed with some minor refinements to be done.
4. No other reports.

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PLANNING MATTERS:

Planning Update since the last Parish Council Meeting on 17th April 2023

New Planning Applications for the period week 16 (19/04/23) to week 19 (10/05/23) inclusive
WH/23/00693/FUL - Case Officer: Miruna Turland

Westhampnett House Ltd

Westhampnett Nursing Home Westhampnett House Stane Street Westhampnett

Erection of a 1.5m high acoustic screen.

O.S. Grid Ref. 488132/106240

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RRVGBPERJNE00>

And

WH/23/00694/LBC - Case Officer: Miruna Turland

Westhampnett House Ltd

Westhampnett Nursing Home Westhampnett House Stane Street Westhampnett

Erection of a 1.5m high acoustic screen.

O.S. Grid Ref. 488132/106240

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RRVGBRERJNF00>

PC must comment by 17/05/23.

The PC had No comments to make 10/05/23.

Decision due 19/06/23

WH/23/00579/PLDLBC - Case Officer: Eleanor Midlane-Ward

Ms Jane Fremantle

Mandage House Westerton Chichester West Sussex

Replacement of double-glazed units to rooflight, retention of existing wooden framework, repair of guttering and lead work, replacement of wooden window frames with hardwood frames and replacement of double-glazing units.

O.S. Grid Ref. 488511/107366

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RR5BA8ER14300>

PC must comment by 10/05/23.

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12/6/23

The PC had No comments to make 04/05/23.

Decision due 26/05/23

Update on outstanding Planning Applications

WH/23/00504/LBC - Case Officer: Vicki Baker
Mr & Mrs Bates

Old Place House 3 Old Place Lane Westhampnett Chichester
Garden landscaping.

O.S. Grid Ref. 487610/106210

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RQLGSDERJAW00>

WH/23/00503/DOM - Case Officer: Vicki Baker
Mr & Mrs Bates

Old Place House 3 Old Place Lane Westhampnett Chichester
Garden landscaping.

O.S. Grid Ref. 487610/106210

To view the application use the following link; <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RQLGSAERJAV00>

PC must comment by 05/04/23.

The Parish Council submitted the following on 09/04/23:

WH/23/00504/LBC and WH/23/00503/DOM - Case Officer: Vicki Baker
Mr & Mrs Bates

Old Place House 3 Old Place Lane Westhampnett Chichester
Garden landscaping.

The Parish Council has reviewed this application and would comment as follows:

The property is visible from the SDNP, which is a designated Dark Skies area and as such should be protected. The proposed use of lighting, except for safety reason around steps, the main pathway to the front door, and the seating area, does seem excessive. The Parish Council would ask that this is reduced in quantity and luminescence and only permitted during the hours of darkness up to 22.50 but not overnight.

Decision due 02/05/23

SDNP/22/05479/FUL

Type: Full Application

Date Valid: 6 February 2023 Decision due: 8 May 2023

Case Officer: Charlotte Cranmer

Applicant: Goodwood Estate Company Limited

Proposal: Remodelling of the existing golf practice area.

Location: Goodwood Park Golf Club, Hat Hill Road, Goodwood, Chichester, West Sussex, PO18 0QB

Grid Ref: 489090 108062

<https://planningpublicaccess.southdowns.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=RLSOB7TUI5U00>

PC must comment by 23/03/23.

The Parish Council submitted the following on 09/04/23:

The Parish Council have considered this application and in general have no comments to make, except in regard to external lighting.

Within the Heritage Statement and HMPC Covering Letter dated 22.11.22, the following statement is made:

Lighting assessment: There is no lighting to be installed as part of this proposal. The academy grounds will not be used after dusk and no specific lighting is therefore required or proposed.

The Parish Council is aware of occasions, both a while ago, and within the last few weeks, when there have been very powerful floodlights in operation in this area, apparently shining from the buildings in a south-westerly direction. Often lighting can be seen from that area, after dark, although not usually quite so bright.

The Parish Council is mindful of the SDNP 'Dark Skies' policy and fully support this, and consequently these lights are a cause for concern.

The Parish Council would ask that this statement be clarified, and for a reassurance that lighting will not be used.

WPL
12/16/23

On 04/05/23 The Parish Council lodged the following:
Westhampnett Parish Council accepts that there is no lighting proposed with the current application, and that the Parish Council understands that the Estate proposes to look into the reduction of the lighting impact from the driving range, which appears to be the source of the intensive bright lights experienced on occasions.

Decision due 08/05/23, now 23/05/23

Decisions

WH/23/00449/FUL - Case Officer: Eleanor Midlane-Ward
Ms. Sharon Ward

7 Montagu House Tilemakers Close Westhampnett Chichester

To replace existing conservatory roof and windows. Alterations and additions to existing base.

O.S. Grid Ref. 488406/106200

To view the application use the following link: <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RQFR94ERJ7X00>

PC must comment by 26/04/23.

The Parish Council lodged the following Objection / Comment on 27/04/23.

23/00449/FUL To replace existing conservatory roof and windows. Alterations and additions to existing base.

7 Montagu House Tilemakers Close Westhampnett Chichester West Sussex PO18 0RZ

Westhampnett Parish Council has reviewed this Planning Application and would like to make the following comment:

The Parish Council would not object providing:

1. The increased depth of the conservatory does not exceed the 60% rule for daylight protection (habitable rooms) to the adjacent (west) property.

2. The glazing proposed on the west side of the property complies with Building Regulations in respect of Spread of Fire.

Decision due 11/05/23

Permit 05/05/23.

The Decision Notice has no particular items of note.

WH/23/00632/DOM - Case Officer: Miruna Turland
Mr T Brown

5 Burgess Close Westhampnett Chichester West Sussex

Single storey flat roofed extension.

O.S. Grid Ref. 487819/106430

To view the application use the following link: <https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RRGVOFERJL00>

PC must comment by 19/04/23.

The PC had No comments to make 27/04/23.

Decision due 16/05/23

Permit 09/05/23.

The Decision Notice has no particular items of note.

Other Matters

Mrs Jean Hardstaff

The Parish Council and Parish Clerk would like to record their huge thanks to Mrs Hardstaff for all the work put into assessing the Planning Applications for the Parish over many years. She has now decided to retire from this role.

Chichester Local Plan Review 2020 version of the Council's Housing and Economic Land Availability Assessment (HELAA) document.

The Local Plan 2021-2039 was published 03/02/23.

The Parish Council reviewed the Local Plan and made a submission on 06/03/23.

up
12/6/23

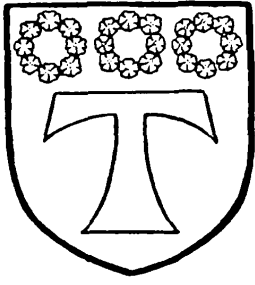
	<p>After the closing date of 17/03/23: The representations made within the consultation period will be submitted to a Planning Inspector for independent examination on behalf of the Secretary of State. The feedback provided will be packaged alongside the proposed plan and submitted to the Planning Inspector. The Planning Inspector will then review the plan as part of the examination process. If approved, the plan will be adopted.</p> <p>No update available yet.</p> <p>RR Expansion Plans – Neighbour Information Sessions on 26th, 27th and 28th April 2023. RR hosted hourly sessions 5.00pm – 9.00pm on each evening, bookable online. These evenings allowed residents to view the proposed plans including the Footpath and Traffic Management, Car Parking and Environment. Residents were able to leave Comments on cards, or email to: localenquiries@rolls-roycemotorcars.com</p> <p><u>Planning Enforcement</u></p> <p>Pampas Cottage, Claypit Lane, Westhampnett, PO18 0NU Alleged Breach of Condition - 21/01434 Condition 3 in relation to use. The Parish Council contacted CDC Planning Enforcement regarding the above on 03/05/23. The complaint was acknowledged and a reply was received. The Parish Councillors are considering their response to this at present.</p> <p>Hadley House, Claypit Lane, Westhampnett, PO18 0NU. Alleged Breach of Condition 16 of 20/02600/FUL, in relation to external lighting The Parish Council contacted CDC Planning Enforcement regarding the above on 03/05/23. The complaint was acknowledged and is being investigated at present.</p> <p>Linda Lanham, 15.05.23</p> <p><u>PAMPAS COTTAGE</u> Cllrs discussed and agreed to advise Cllr H Potter of response from planning and the complaint that the garage is not being used as specified.</p> <p>No other comments.</p>
20	<p><u>ALLOTMENTS AT MADGWICK PARK:</u> Update on Allotment Build – Vice Chair D Plummer advised the sheds and fencing should be completed in the next couple of weeks. Legal Transfer – No update on this, Solicitors are being chased and this will continue. An update will be put in the newsletter advising residents of this.</p>
21	<p><u>COMMUNITY HALL:</u> (Chairman of the Hall Committee: Cllr T Ashcroft)</p> <ol style="list-style-type: none"> 1. Update on Bookings – 18 regular hirers, 8 private hires 2. Update on Finances - £45,180.05 3. Update on Care of Building – Acrylic for bike shed to be fixed, waiting for quote to resolve gap in fence by 5 bar gates. 4. Update on NHB 32/20 – Audio Visual installation – waiting for further updates. 5. Update on Weed Treatment – Spring treatment completed. Was noted to inform to keep grass cuttings off the path that leads through the Village Green. 6. Update on CCTV for the Hall / Container – All Cllrs agreed to go ahead with Quote 1465.
22	<p><u>THE CORONATION OF KING CHARLES III – PARISH CELEBRATION ON SUNDAY 7TH MAY 1PM-3PM:</u></p> <ol style="list-style-type: none"> 1. Comments received that event went very well, good comments all around. Thanks were given to Mrs Maggie Walsh for all of her hard work organising the event. 2. Confirmation of CDC Grant approval of £500, and purchase of 2 x Marquees – The Grant covered events expense and has been received.
23	<p><u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</u> None</p>
24	<p><u>PARISH FINANCIAL MATTERS (See separate emails for details of each item):</u></p> <ol style="list-style-type: none"> 1. To note receipt of first half of the precept at £35,476 on 21st April 2023 – All Cllrs noted and agreed. 2. To approve the Accounts to 30th April 2023. – Cllr C McLeish proposed, Cllr S Hannafin seconded. 3. To approve the Asset Register as at 31st March 2023 – All Cllrs noted and agreed. 4. To approve/ratify any documents required for the Internal Audit including Financial Regs, Standing Orders, Investment policy etc – All Cllrs noted and agreed. 5. NIL Return forms requested to be signed asap and returned.
25	<p><u>CORRESPONDENCE, INCLUDING NOTICES & LEAFLETS:</u> None</p>

CPD

12/6/23

26	<p><u>DEALING WITH LOCAL ISSUES:</u></p> <p><u>Shopwhyke Bridge</u></p> <p>Clr Matcham discussed and proposed to form an alliance to deal with the unsafe nature of crossing the road for pedestrians, school children etc. – All Cllrs in agreement with this.</p> <p>Clr S Burborough reported that there was a speedsign knocked down and also a barrier that needed to be collected, Cllr Burborough had reported both of these issues to be dealt with.</p>
27	<p><u>QUESTIONS BY THE PUBLIC:</u> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.</p>
28	<p><u>DATE OF NEXT FULL PARISH COUNCIL MEETING:</u> 12th June 2023</p> <p>Noted.</p>
29	<p><u>CLOSE MEETING</u></p> <p>Chairman closed the meeting at 08:33pm.</p>

WPH
12/6/23



WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Miss Louisa Hill

Westhampnett Community Hall

Hadrian Drive

Westhampnett

PO18 0FP

Tel: 07354 990243 email: westhampnettclerk@gmail.com

www.westhampnettpc.co.uk

Minutes of the Westhampnett Parish Council Meeting held at 7:00pm on Monday 12th June 2023 at Westhampnett Community Hall, Hadrian Drive, Westhampnett, PO18 0FP

Present:

Parish Councillors: Cllr W Holden (Chairman), Cllr D Plummer (Vice Chairman), Cllr T Ashcroft, Cllr S Burborough, Cllr S Hannafin, Cllr S James and Cllr C McCleish.

The meeting was Clerked by Miss Louisa Hill with WSCC Cllr Jeremy Hunt and CDC Cllr Henry Potter in attendance.

5 members of the public also attended.

Minute No	Item
23/30	<u>OPEN FULL COUNCIL MEETING & TAKE APOLOGIES FOR ABSENCE</u> Chairman opened meeting at 7pm Condolences given for Bob Holman, long standing resident of this area, Parish Councillor, Parish Council Chairman, and leader of the Volunteers.
23/31	<u>DISCLOSURE OF INTERESTS:</u> Cllr S Burborough as an employee of Rolls-Royce
23/32	<u>CONFIRM MINUTES OF THE LAST FULL PC MEETING held on 15th May 2023</u> Cllr C McLeish proposed minutes be confirmed, Cllr S Hannafin seconded, it was RESOLVED minutes to be confirmed and signed by Chairman.
23/33	<u>MATTERS ARISING:</u> None.
23/34	<u>REPORTS FROM EXTERNAL BODIES:</u> No report given from Jeremy Hunt, just updates given on the Bridge over A27 Coach Road is almost complete and is at Stage 3 Road Safety Audit, the road crossing issue of Coach Road has been taken up with the director of Highways and the discussions about Claypit Lane flooding is still ongoing. Report from Henry Potter: Westhampnett Parish Council Meeting. 12/06/2023 District Councillors Report. The newly elected Council met for its first meeting on the 17th of last month and the new Chairperson, Ms. Claire Appel, elected and the new Leader, Adrian Moss, assumed his position. Committees memberships were agreed but it quickly became clear to me, that with so many new Members, there is a lot of learning to be done. It will be some time before the Council becomes well run once more. Currently, the new Cabinet, now 9 Members instead of 7, met on the 6th, last week and recommended that the Council approve the release from reserves two sums of money a) £21,000 to cover the cost of retaining temporary agency staff to fill current staff shortages, and b) the sum of £276,650 to cover the costs of professional services needed to support the Planning Department in defending SIX Planning Appeals. This is a substantial sum but Barristers and KC's aren't cheap. Appellants engage them so the Council must follow suit. I must add that over the past six to eight months many Planning Appeals have been defended and dismissed by the Planning Inspectorate. Also, a ruling has been made allowing the Council Planning Authority

to demand, from future development, a contribution to mitigate the impact of any development on the hopelessly congested A27 and its feeder roads. This may well slow down future Planning applications. It won't ease the congestion but it may help towards preventing it deteriorating further.

The traffic lights at the Fontwell roundabout became functional on the 1st of June and are already proving to be a chaotic disaster. One report mentioned traffic backed up from the Fontwell roundabout to the level crossing at Woodgate. Well done National Highways!!

Regarding the two planning issues I was asked to look into, a) the unfulfilled conditions at Madgewick Park, I do believe that some progress is being made but the adverse hot weather following planting in early spring last year and again this year is not helping. You will be aware of the correspondence between Michael Coates and Mr. David Plummer and the comments by Mr. Coates. As an example, of all the thousands of trees and 'whips' planted by the Goodwood Estate over the past few years they are showing a failure rate of about 40%. I have experienced similar results with 'whips' which I planted around Boxgrove back in February this year. It is very much a case of perseverance.

b) in the case of the Change of Use of the garage/workshop at Pampas Cottage, Claypit Lane, to habitable accommodation, which became apparent in the early stages of construction, a recent e mail from the Enforcement case Officer suggests that a further look at it maybe desirable. There was a similar case at Binderton House, West Dean, Planning Permission was granted for a modest 'Pool House' and pump room to serve a pool approximately 8 metres by 4 metres?? This was implemented in 2010. Since, the pool house has undergone enlargement and refinement and is now a very comfortable bed sit with all facilities. Due to the lack of interest in this as it progressed, too much time has elapsed to enable further enforcement action. No Council Tax has been paid until recently when West Dean PC with my help raised the issue once more. Whether arrears of Tax are recoverable remains to be seen. These are classic cases of Development by the back door and calls into question the CDC Planning process. It is, to my mind, quite scandalous. But we will keep trying.

Henry Potter. CDC Member for the Goodwood Ward.

Report from Andrew Ball – Rolls-Royce

Rolls-Royce Motor Cars

Corporate Communications

Westhampnett Parish Council ('WPC') 12.06.23

v1

Operations

- Normal operations are in place.
- Summer shutdown dates: 24 July to 6 August (subject to change)

Planning applications

Recent submissions, with decision:

- Discharge of Condition 10 (noise levels and hours of use) of planning permission

WH/22/00090/FUL. Permit.

- Discharge of Condition 4 (delivery of materials and construction timetables) of planning permission WH/22/00777/FUL. Permit.

Replacement of two existing electric charging vehicle spaces with six electric vehicle charging points and visitor parking spaces, the erection of a canopy and associated works including landscaping. Ref. No:22/01995/FUL. Permit

- Staff communication 'totems' / information screens – Application No.

WH/22/03213/ADV (February 2023). CDC Town Planners site visit 8 February 2023

– approved 13 February 2023.

Forthcoming to be submitted, details to follow, (likely submission date):

- Internal multi-tier 280sqm (increasing to 370sqm*), increased space to support production (July 2023).

o *Additional internal mezzanine 90sqm, to support bespoke part storage requirements – to be combined with above works.

- Temporary portacabins to support internal office refurbishment works (June/July 2023).

Information:

□ Replacement polycarbonate canopy roof (Logistics Road) – the existing roof has reached 'end of life' – sections to be replaced over the next five years.

Neighbour Information Sessions

Following the Neighbour Information Sessions for the proposed development held at RollsRoyce on Wednesday 26, Thursday 27 and Friday 28 April 2023, a further Neighbour Information Session was held on Monday 15 May at the Westhampnett Parish Council Meeting.

Two separate invitation letters were delivered to local residents (almost 700 properties) for the two session locations. Over 350 guests attended in total. The sessions provided the opportunity to view proposals, meet the Rolls-Royce team, ask questions and share views. Rolls-Royce also provided comment cards and a dedicated email address for feedback.

Over 200 comment cards/emails have been received so far and the response is being reviewed and collated into key themes. Details will be presented to the Parish Councillors as agreed (date tbc).

Proposed Development

- All major surveys have now been conducted.
- WPC will be advised of any follow-up / further surveys.
- Planning application due to be submitted Summer 2023.

Maintenance update

□ Footpath. The R-RMC boundary with the northern and southern sections of the footpath have been tidied up, vegetation / brambles etc. cut back to our perimeter fence.

Recent News - Selection

BLACK BADGE CULLINAN 'BLUE SHADOW'; A BESPOKE JOURNEY TO THE EDGE OF SPACE

<https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0419839EN/black-badge-cullinan-blue-shadow--a-bespoke-journey-to-the-edge-of-space>

ROLLS-ROYCE MENTORS SHARE THEIR EXPERIENCE WITH LOCAL YOUNG PEOPLE

<https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0420528EN/rolls-royce-mentors-share-their-experience-with-local-young-people>

Rolls-Royce Motor Cars

Corporate Communications

THE EXTRAORDINARY UNDERTAKING IS COMPLETE: ROLLS-ROYCE SPECTRE CONCLUDES GLOBAL TESTING PROGRAMME WITH METICULOUS LIFESTYLE ANALYSIS

<https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0420819EN/the-extraordinary-undertaking-is-complete--rolls-royce-spectre-concludes-global-testing-programme-with-meticulous-lifestyle-analysis>

Contacts

Rolls-Royce Reception: 01243 384000 or email:
localenquiries@rolls-roycemotorcars.com

23/35	<p><u>PLANNING MATTERS:</u> <u>Planning Update since the last Parish Council Meeting on 15 th May 2023</u></p> <p><u>Decisions</u> <u>19/04/202</u> <u>3 WH/23/00579/PLDLBC - Case Officer: Eleanor Midlane-Ward</u></p> <p><u>Ms Jane Fremantle</u> <u>Mandage House Westerton Chichester West Sussex</u> <u>Replacement of double-glazed units to rooflight, retention of existing wooden framework, repair of guttering and lead work, replacement of wooden window frames with hardwood frames and replacement of double-glazing units.</u> <u>O.S. Grid Ref. 488511/107366</u> <u>To view the application use the following link:</u></p> <p>-</p> <p><u>https://publicaccess.chichester.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RR5BA8ER14300</u></p> <p>APPLICATION PERMITTED ON 23rd MAY 2023</p> <p>No new applications to note.</p>
23/36	<p><u>MEMBERS' REPORTS:</u></p> <ol style="list-style-type: none"> 1. GACC Meeting – Cllr S Burborough confirmed minutes from meeting had been circulated but main updates were Goodwood are working towards an appeal against new development on Madgwick Park, Chair has been re-instated, Claypit Lane was discussed and there is not a lot that can be done with cars travelling the wrong way, traffic management could be provided but there is no way of enforcement, Goodwood have provided a really good sustainability report. 2. Madgwick Park Landscaping Update – Vice Chair Cllr D Plummer confirmed this is still a work in progress. Cllr D Plummer asked Henry Potter to push for progress asap on this and escalate where necessary. 3. No other reports.
23/37	<p><u>ALLOTMENTS AT MADGWICK PARK:</u> Vice Chair D Plummer confirmed that successful applicants will be contacted in the near future, Legal transfer is still ongoing, hoping to be ready within the next couple of months but overall is looking good.</p>
23/38	<p><u>COMMUNITY HALL:</u> (Chairman of the Hall Committee: Cllr T Ashcroft)</p> <ol style="list-style-type: none"> 1. Bookings - 11 regular hirers in May, 10 private hirers booked for July – steady bookings 2. Finances – account sits at £46,888.55 3. Care of Building – Bike shelter needs looking at and sorting. 4. NHB 32/20 - Audio Visual – Completed and up and running. 5. CCTV for the Hall / Container – Completed and up and running. 6. Summer Picnic Party 27th August – in the process of being planned, updates to follow. 7. Update on "Westhampnett Community Hall" sign – Clerk to liaise on this and pick up. 8. Cllr T Ashcroft proposed obtaining a film license to show films at the community hall and this would cost £150.00 annually, all Cllrs voted in favour of this and it was RESOLVED that the Clerk/Community Hall Committee action this.
23/39	<p><u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</u></p> <p>Cllr S Hannafin brought to the councils attention that the bushes/plants are very overgrown on one of the entrances/exits from Madgwick park onto Stane Street and is causing restricted views for traffic and causing restricted views for pedestrians/traffic, all Cllrs agreed that Highways to be contacted about this, it was RESOLVED that the Clerk/Cllr S Hannafin action this.</p> <p>Cllr S James proposed that Rolls-Royce be contacted regarding the new plans for the proposed new site and discuss that all options on access and exit routes to the new proposed building be investigated and ways to improve traffic flow be investigated and discussed. Cllr S Hannafin suggested forming a committee with other bodies to put this forward. All Cllrs were in agreement with this and it was RESOLVED that the Chairman would contact Andrew Ball at Rolls-Royce to set up a meeting regarding this.</p> <p>A resident raised that the traffic has continuously worsened and it is not acceptable, it should be part of the criteria for the traffic to not get any worse.</p> <p>Cllr D Marlow raised that the proposal to build the second car park is for shift changeover so may ease the traffic problem but the proposal for the multi storey car park could possibly mean more staff/traffic.</p> <p>Henry Potter & Jeremy Hunt left the meeting at 07:56pm.</p>

23/40	<p><u>PARISH FINANCIAL MATTERS (See separate emails for relevant details):</u></p> <ol style="list-style-type: none"> 1. Confirmation of AGAR & approval to sign off accounts – Cllr C McLeish proposed, Cllr S James seconded, it was RESOLVED that accounts approved and signed off. 2. To approve the accounts to 31st May 2023 – Cllr S Hannafin Proposed, Cllr S James Seconded, it was RESOLVED accounts approved. 3. To consider Online Banking – All Cllrs in favour, it was RESOLVED that the Clerk set up online banking. 4. Cllr C McLeish asked the Clerk if the claiming back of VAT could be investigated, all cllrs unanimously agreed, it was resolved that the Clerk look into claiming back VAT.
23/41	<p><u>STAFFING MATTERS</u></p> <ol style="list-style-type: none"> 1. Staffing Committee – Cllr Mcleish, Cllr D Plummer, Cllr W Holden, Cllr T Ashcroft 2. Chairman – Cllr C McLeish
23/42	<p><u>CORRESPONDENCE, INCLUDING NOTICES & LEAFLETS</u> None.</p>
23/43	<p><u>DEALING WITH LOCAL ISSUES:</u></p> <ol style="list-style-type: none"> 1. Storage box on Madgwick Park for children's play area – permission and quotes to be obtained, Cllr S Hannafin and the Clerk to action this. 2. Lettering on Westerton Memorial bench – costs to be obtained and date when bench installed – Clerk to action 3. Community Hall finger sign – to look into planning permission and costs, to include defib symbol – Clerk to action <p>Cllr T Ashcroft confirmed that Rolls-Royce have paid for the new defibrillator.</p> <p>Cllr S Burborough proposed that there be a community herb garden by the community hall, to look into a budget for this – all Cllrs were in agreement for this, it was RESOLVED that the Clerk/ Cllr S Burborough action this.</p>
23/44	<p><u>QUESTIONS BY THE PUBLIC:</u></p> <p>Resident Hazel Bate raised the Project CPR event, CPR training and publicising it. Project CPR would like more numbers and for the Parish Council to possibly pay and distribute leaflets. Cllr T Ashcroft responded confirming that the most recent event was promoted everywhere possible and the numbers had increased from May, the Parish Council suggested it could be publicised in the newsletter and looking at September/October for any future dates. Cllr T Ashcroft to respond/action this.</p> <p>Resident Hazel Bate also raised a question about the proposed new dwellings at Maudlin Farm and if it will/can affect Dairy Lane, the council confirmed that this can be raised once an application for planning is made.</p>
23/45	<p><u>DATE OF NEXT FULL PARISH COUNCIL MEETING:</u> 10th July 2023 Noted.</p>
23/46	<p><u>CLOSE MEETING</u> Chairman closed the meeting at 08:21pm</p>



Westhampnett Parish Council

Serving the villages of Westhampnett, Maudlin & Westerton

Minutes of the meeting of Westhampnett Parish Council held on Monday 10th July 2023 which took place in Westhampnett Community Hall commencing at 07:00pm

Present: Cllr W Holden (Chairman), Cllr D Plummer (Vice – Chairman), Cllr S Burborough, Cllr S Hannafin, Cllr S James and Cllr C McLeish

In attendance: Miss L Hill (Clerk), Jeremy Hunt (WSCC), Henry Potter (CDC)

MINUTES

Meeting opened at 07:01pm

47/23 Public Session.

Resident Hazel Bate wanted to make other residents aware of Openreach rollout, information has been emailed out to residents, to be put on the Parish website and noticeboards.

Resident Hazel Bate also raised a question about the June newsletter being put on noticeboards. Cllr C McLeish confirmed she would post one to the Maudlin Noticeboard, Chairman W Holden confirmed he would liaise with Cllr Ashcroft about other noticeboards. The Clerk will update The Grange noticeboard.

48/23 External reports on matters affecting the Parish.

Report given by Jeremy Hunt (WSCC):

As we head into the summer holidays I thought I would cover a few items which were published as part of our recent Summer newsletter. I'm not sure how many of you receive this publication, but I thought that it covered a number of items which would be of interest to the PC and of course to your parishioners, particularly for families, so I felt it was worth repeating in my report.

Midhurst Road Closure

The road has been open for a week now and traffic is flowing again through Midhurst. The last of the road signs advertising the reopening were switched off on Friday and will be removed soon. Welcome to our summer special Residents' eNewsletter. Discover some budget-friendly days out to enjoy locally, set a summer reading challenge, visit a fire station - and more!

Discover budget-friendly days out in West Sussex

Miss Louisa Hill – Parish Clerk
Email - Westhampnettklerk@gmail.com
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The summer holidays are on their way and we've got a bumper bunch of ideas for you to make the most of the sunny weather right here at home – without forking out a fortune!

Find some great budget-friendly local activities on Experience West Sussex via the link below.

Revel in the natural world: whether it's a walk round one of the nature trails or parks, or a visit to the 170 acres that make up Buchan Park just outside Crawley, Experience West Sussex has lots of [ideas for enjoying the great outdoors – free of charge!](#)

Get cycling: take a look at our [free Cycle Journey Planner](#) where you can get turn-by-turn directions and maps. Choose from fast, quiet or balanced routes, see journey times, distances and how many calories you'll burn.

Beach life: who needs the Med when we have sparkling seas right on our doorstep? There [are 50 miles of coastline in West Sussex](#) – make a beeline for the beach where you can try rock pooling, take a dip or make your very own castle in the sand!

[More information](#)

Watery fun in the sun!

Attention all parents, carers and grandparents! As the holidays approach are you hot on water safety?

Spending time with the kids around water at the beach, pool or at home is a great way to cool off and have fun but remember to always supervise children in and around water and [teach them the Water Safety Code.](#)

Find more tips and advice on the link below about how to stay healthy and safe this summer.

[Get up to date with your child's jabs](#)

Get up to date with your child's jabs

The school summer holidays are an ideal time for parents to make sure their child is up to date with their childhood vaccinations.

Vaccination gives children the best protection against unpleasant and often serious diseases. It's never too late to catch up on any vaccinations they've missed.

Miss Louisa Hill – Parish Clerk
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They are safe, free of charge in the UK and available from GP practices.

[More information](#)

Children become superstars at the library this summer!

Children become superstars at the library this summer!

Do you know a child aged four to 11 years? Encourage them to take part in this year's Summer Reading Challenge at their local library from Saturday (8 July).

They'll receive a booklet and the more they read, the more scratch and sniff smelly stickers they'll collect.

There are fun activities in the library too, including a Character Hunt with a prize draw.

They just need a library card to join in the fun - [it's free to join the library](#) and free to take part!

[More information](#)

Help us have a wildfire-free summer

Whether you're heading to the countryside or the coast this summer, our West Sussex Fire & Rescue Service has safety advice for you.

This includes how you can help prevent wildfires as pictured above, which happened in Walberton last year.

[More information](#)

Add a fire station visit to your summer plans

You can find out how our firefighters keep us safe and deal with emergencies at one of the free fire station open days taking place during the summer holidays:

July 22 [Worthing](#) (combined with Broadwater Carnival) 10am to 4pm.

July 29 [Bognor Regis](#) 10am to 4pm.

July 29 [Crawley](#) 10am to 5pm.

August 26 [Haywards Heath](#) 9am to 5pm.

August 28 [Shoreham](#) 10am to 4pm.

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August 30 [Burgess Hill](#) 10am to 2pm.

Have a plastic-free summer

This year we're supporting Plastic Free July and asking residents to join us.

It's all about asking people to 'choose to refuse' and make sustainable swaps leading to a reduction in plastic waste.

Plastic waste can easily be avoided by using things like reusable shopping bags, water bottles and coffee cups.

Find out how you can reduce your plastic waste on our blog 'Easy swaps for a plastic free July' via the link below.

[More information](#)

More investment on our roads this summer

More investment on our roads this summer

Investment in maintaining the [county's highways has received a total boost of £14.5million this year.](#)

This follows a sharp increase in the number of potholes reported by those who use our 4,000km road network.

The agreed funding will be used to provide resources to repair potholes, including additional gangs working on the road network and procurement of an additional road patching machine, bringing our total to three operating within the county this year.

We will also be carrying out drainage works and refreshing signs and lines across West Sussex to improve visibility and safety.

Help us by reporting any defects you see on your summer travels using the link below.

[More information](#)

Other news

Other News

Head to our [Newsroom](#) to find all the latest news. Below are some highlights:

- *West Sussex residents can continue to [access free independent support](#) after the county's community advice service was recommissioned.*

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- West Sussex's [brand new Training Centre and Fire Station for Horsham took centre stage](#) as county council cabinet members were given an advance tour of the site ahead of it becoming operational.
- We want to hear from you if you currently provide unpaid care for a family member or friend, if you have previously cared for a loved one or if you expect to in the future. [Take part in our Carer Support Service Review here](#). Closing date: 27 July.
- The [A286 at Midhurst has reopened](#) after work to shore up fire-damaged buildings.
- A [multi-million-pound programme of investment in refurbishing children's homes](#) in West Sussex is progressing well.

Local Issues

Signage - Westerton Lane

There is some resistance by our Highways Steward over this request, but I am still in discussions with him. I will continue to push very hard for this 'sensible' signage to be installed and I will obviously keep you updated.

Amenity waste site.

I'm pleased to say that two members of the PC took up our offer of a site visit. I hope they found it useful in understanding how the site operates and the County's continuing drive to increase re-cycling rates and reduce the amount of waste going to landfill.

Rolls Royce development.

I thought that the recent meeting with RR was very constructive and I felt that they will give the PC's two proposals on traffic movements due consideration. They certainly brought the whole team to listen to your comments.

Finally, please don't forget to keep an eye on our website, especially our news and campaigns page where you can keep up to date with all our latest news. <https://www.westsussex.gov.uk/about-the-council/news-and-campaigns/>

Also, a reminder that all our public meetings are webcast live and are also archived, so you can always view them later. <https://www.westsussex.gov.uk/about-the-council/how-the-council-works/watch-county-council-and-committee-meetings-online/>

Jeremy Hunt – West Sussex County Council Member for Chichester North

c/o Cabinet Office, County Hall, West Street, Chichester, PO19 1RQ

E-mail: jeremy.hunt@westsussex.gov.uk Tel: 0330222419536

Report given by Henry Potter (CDC):

District Councillors Report.

The Council has begun to take shape after the massive reshuffle of appointments since the May election and with so much training of new members there has been little else happening. One important change is the Council's new ability to levy a suitable level of contribution on all new

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developments in order to mitigate the impact of housing on the A27. This impact is highlighted in the emerging Local Plan Review in Policy T1. This Levy will contribute towards the necessary improvements required to sustain cumulative additional traffic arising from new housing.

Because of the above mentioned statement, the Council's Planners will resume considering new medium sized application, this practice was paused towards the end of last year due to the uncertainty of funding for these necessary improvements. Already there are two sizeable applications included in next Wednesdays planning agenda. A new application by National Highways has been lodged for a highways workshop, vehicle store, offices and a huge salt storage barn. This is proposed for a greenfield site almost opposite the junction of New Road and the A 285 close to Halnaker which, as we all know is a busy junction and known for numerous accidents. The assumption is that it will Service the A 27 via the Temple Bar interchange bringing yet more traffic to add to the planned increase resulting from the traffic plan for the RRMC planned extension. Coupled with the vast increase in traffic if and when the Tangmere strategic development land is developed, the interchange will become a very busy junction. There is no indication of a need for such a depot.

Finally, some pothole repairs have been carried out in Halnaker recently using the hot spraying technique which appears to be a great improvement on plugging holes with cold asphalt which simply doesn't work! I am monitoring these repairs to see if they are more durable.

That is all for this month.

Henry Potter

CDC Member for Goodwood Ward.

Report provided by Andrew Ball for Rolls-Royce:

Westhampnett Parish Council ('WPC') 10.07.23 v1

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- Discharge of Condition 4 (delivery of materials and construction timetables) of planning permission WH/22/00777/FUL. Permit.
- Replacement of two existing electric charging vehicle spaces with six electric vehicle charging points and visitor parking spaces, the erection of a canopy and associated works including landscaping. Ref. No:22/01995/FUL. Permit
- Staff communication 'totems' / information screens – Application No. WH/22/03213/ADV (February 2023). CDC Town Planners site visit 8 February 2023 – approved 13 February 2023, now installed onsite.

Forthcoming to be submitted, details to follow, (likely submission date):

- Internal multi-tier 280sqm (increasing to 370sqm*), increased space to support production (August/September 2023).

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- **Additional internal mezzanine 90sqm, to support bespoke part storage requirements – to be combined with above works.*
- *Temporary portacabins to support internal office refurbishment works (July 2023) – onsite reshuffle to provide required additional space.*

Information:

- *Replacement polycarbonate canopy roof (Logistics Road) – the existing roof has reached ‘end of life’ – sections to be replaced over the next five years.*

Proposed Development

- *RRMC met with WPC on 6 July 2023. The Parish Councillors presented suggested options for road routing for consideration.*
- *Planning application submission – RRMC target date confirmed as 31 July 2023. Parish Councillors advised at the meeting on 6 July 2023.*

Community Support

- *Rolls-Royce has funded a new defibrillator and cabinet for the local community, to be located at the Village Hall.*
- *A donation has also been made towards planters and planting for the new entrance gates to the Parish.*

Maintenance update

- *Footpath. The R-RRMC boundary with the northern and southern sections of the footpath have been tidied up, vegetation / brambles etc. cut back to our perimeter fence. Additional tidy up and cut back of wayward vegetation to be undertaken.*

Recent News - Selection

ROLLS-ROYCE EXTENDS SUSTAINABILITY PARTNERSHIP WITH GOODWOOD ESTATE

<https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0421850EN/rolls-royce-extends-sustainability-partnership-with-goodwood-estate>

ROLLS-ROYCE ENTHUSIASTS CONCLUDE HISTORIC ANNIVERSARY RE-ENACTMENT TOUR WITH GRAND FINALE IN SALZBURG

<https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0422434EN/rolls-royce-enthusiasts-conclude-historic-anniversary-re-enactment-tour-with-grand-finale-in-salzburg>

ROLLS-ROYCE SPECTRE: THE ROLLS-ROYCE THAT CHANGES EVERYTHING

<https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0422818EN/rolls-royce-spectre:-the-rolls-royce-that-changes-everything>

Contacts

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49/23 Declarations of interest

Cllr S Burborough as an employee of Rolls-Royce

50/23 Apologies for absence.

Apologies accepted from Cllr T Ashcroft and Andrew Ball (Rolls-Royce)

51/23 Minutes.

Cllr S James proposed the minutes from the last Parish Council meeting held on 12th June 2023 be accepted, Cllr C McLeish seconded, it was **RESOLVED** that the minutes are to be confirmed.

52/23 Planning Report.

No comments on report

ACTION

Cllr S Burborough raised that Pampas Cottage garage is now being advertised on air B&B so this is a potential breach of planning. Cllrs **UNANIMOUSLY** agreed planning department be contacted for this to be raised.

53/23 External meetings.

HWRS Meeting (Cllr S Hannafin/ Cllr S Burborough) – both cllrs informed the rest of the council that the meeting was very informative, things are being done to reduce smells and waste is being shifted off site quickly. Looking at food waste collections possibly in 2025, considering making signage more clear on the site. Cllrs would like to keep in contact with the site.

Madgwick Park Planning Enforcement (Vice- Chairman D Plummer) D Plummer confirmed that planning enforcement officers were met on Madgwick Park allotments and confirmed that David Wilson Homes are in breach of planning. Community meeting is to be held on 25th July 2023 at 7:15pm.

54/23 Community Hall Updates.

- Community Hall Balance £48,257.55
- 12 weekly hire groups in June
- 11 Private Hirers in July
- Cheque now signed for Hall Movie License
- Community Hall noticeboard has been dispatched and in the process of being delivered.
- Volunteers needed for Summer Picnic.

55/23 Clerks Report/Admin update.

No comments on Task List circulated.

ACTION

Cllr D Plummer and Clerk to liaise on 5 Bar Gates contractors and sign off.

ACTION

Cllr S Burborough and Clerk to Liaise and finalise Herb Garden end of August.

Jeremy Hunt & Henry Potter left the meeting at 07:26pm

56/23 Councillor Training/Finance Support.

ACTION

Cllr S Hannafin proposed to accept the fee for councillor training and finance support, Cllr C McLeish seconded, it was **RESOLVED** that councillor training be booked on Monday 14th August at 4pm in the Community Hall.

57/23 Accounting/Finance System/Software.

ACTION

It was **UNANIMOUSLY** agreed that the Clerk look into an accounts package/software.

58/23 Policy Adoption and/or review.

This was agreed to be deferred to the next meeting as more time is needed to read through policies and make any comments/recommendations.

59/23 Parish Newsletter.

This was also agreed to be deferred to the next meeting as equipment was needed that we could not access.

60/23 Items for noting or referral to a future meeting.

ACTION

Cllr S Burborough raised cleanliness of bus shelters, it was **UNANIMOUSLY** agreed for this to be investigated along with noticeboards for the bus stops.

ACTION

Cllr C McLeish asked if the bus stop for Madgwick Park could be looked into, this was **UNANIMOUSLY** agreed.

ACTION

Cllr D Plummer raised the storage at the Community Hall, it was **UNANIMOUSLY** agreed for the Clerk to liaise with D Plummer regarding this.

ACTION

Cllr S Burborough raised the Goodwood hedge is really overgrown, it was **UNANIMOUSLY** agreed for the Clerk to investigate this.

61/23 Meeting closed at 07:58pm

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Westhampnett Parish Council

Serving the villages of Westhampnett, Maudlin & Westerton

Minutes of the meeting of Westhampnett Parish Council held on Monday 10th July 2023 which took place in Westhampnett Community Hall commencing at 07:00pm

Present: Cllr W Holden (Chairman), Cllr D Plummer (Vice – Chairman), Cllr S Burborough, Cllr S Hannafin, Cllr S James and Cllr C McLeish

In attendance: Miss L Hill (Clerk), Jeremy Hunt (WSCC), Henry Potter (CDC), Andrew Ball (Rolls-Royce) and two Community PCSO's

5 Members of public also in attendance.

AGENDA

Meeting opened at 7.01pm.

62/23 Public Session.

- A resident raised a question to the council regarding the salt depot planning application and if they are objecting, a short discussion took place about this, and it was resolved that the council will respond once application has been reviewed. – **ACTION**
- A resident and volunteer for the Parish raised a question regarding the clerks working hours and other working commitments, Cllr McLeish responded confirming that the clerks' hours are set but flexible with times, emails are responded as they come in in order of urgency. The ROSPA report was also requested and confirmed that it will be sent in due course. It was also queried regarding councillor reports being sent to residents prior to the meeting, it was resolved that a further discussion would take place on how best to include the public whilst staying compliant. – **ACTION**
- A resident brought to the councils attention that the brambles on footpath 417, Maudlin to Westerton, need cutting back. Also Sidenham Green Lane the ditches are to be cleared, it was resolved to follow up with Goodwood regarding this. 3 Newly planted fruit trees have died and need replanting, Cllr Hunt noted this down to be actioned. – **ACTION**

63/23 Apologies for absence.

None.

64/23 Declarations of interest

Cllr Burborough as an employee of Rolls-Royce

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65/23 Minutes.

On a **proposal** from **Councillor James** and **seconded** by **Councillor Plummer** it was **RESOLVED** that the minutes from the meeting held on 10th July 2023 be accepted as a true account of what took place. This was **UNANIMOUSLY** agreed.

66/23 External reports on matters affecting the Parish

Cllr Jeremy Hunt (WSCC)

Government new Government Grant Funding for defibrillators

West Sussex County Council is urging organisations including clubs and local community groups to apply for government funding that could help increase the number of potentially life-saving defibrillators across the county. Applications are now open for grants from the Department of Health and Social Care's [£1million Community Automated External Defibrillators Fund](#). The fund aims to help save lives by increasing the number of automated external defibrillators (AEDs) in community spaces, where they are most needed. These include rural areas, places with high footfall and areas where there are vulnerable people. WSCC also supports and welcomes the initiative by central government to ensure all state-funded schools have at least one defibrillator, and highlighted they could be located at or near school gates to be accessible to the general public too. Vital to helping someone who is in cardiac arrest survive, a defibrillator needs to be found as quickly as possible. For every minute it takes for the defibrillator to reach someone and deliver a shock, their chances of survival are lower. We are therefore urging organisations, including all schools, to register their defibrillators on [The Circuit](#), the national defibrillator network available to the emergency services, so they can locate the nearest AED and signpost to it if needed in an emergency.

Guidance for businesses and business owners ahead of fire safety legislation change

I'm sure you are aware of the new fire safety legislation that comes into effect from 1st October, which includes new duties for businesses and buildings owners, including those responsible for Village Halls. However, I thought I would just reference this guidance in case you weren't aware and, as it also applies to residential properties that are let out, I thought your residents might be interested to see this latest information we have issued.

Changes to this legislation have been introduced through the Building Safety Act 2022, and represent the next phase of the Government's fire safety reform programme.

Just in case you are not familiar with the changes under the legislation, they include:

- Responsible persons will need to record both fire risk assessments and fire safety arrangements in full, regardless of the size or purpose of the business or premises
- Enhanced requirements for cooperation and coordination between responsible persons in premises where more than one is present

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- Provision of information to residents setting out the risks from fire within their building and the fire safety measures provided to keep them safe (Residential buildings)

To help businesses and property owners prepare for the legislation WSFRS will be holding some free online Q&A sessions to explain the new legislation and answer any questions. To attend one of the sessions please book using the links below:

- [Monday 18 September, 1pm – 1.30pm](#)
- [Wednesday 20 September 5.15pm- 5.45pm](#)

You can read more about the changes on [WSFRS's website](#).

Performance and Finance Scrutiny Meeting- 7th September

The Performance and Finance Scrutiny Committee met last week to scrutinise the following papers:

- End of June 2023 (Quarter 1) Quarterly Performance and Resources Report_ A report by the Chief Executive and Director of Finance and Support Services setting out the corporate performance, finance, workforce, risk and capital programme positions as at the end of June 2023.
- Update on Council Plan and Medium Term Financial Strategy- A report by the Director of Finance and Support Services setting out the planning process for updating the Council Plan and Medium Term Financial Strategy to support business and financial planning over the next five years.

As usual this meeting was webcast and a recording of the meeting is now available on our website. For those interested in understanding the many services the County Council provides - and the challenges we face- the full Q1 PRR report and the update report on our Council Plan and our MTFS are available at:

<https://westsussex.moderngov.co.uk/ieListDocuments.aspx?CId=165&MId=3412&Ver=4>

A new multi-million-pound state-of-the-art fire training centre and fire station opens in Horsham.

This brand new, state of the art fire station, which became operational in July is the first of its type in the county. This purpose-built training centre and fire station represents significant investment from the county council, and the site has been designed to keep firefighters safe and prepared for incidents of any scale for many decades to come. Making the best use of resources is a key priority within our [Council Plan](#) (link), and this investment provides the West Sussex Fire & Rescue Service with the best possible facilities to help keep our residents as safe as possible.

The training centre has also been designed to support the county council's aims to become carbon neutral with features including:

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- a live fire training facility that emits smoke back into the environment as clean air
- solar panels and electric vehicle charging points
- air source heat pumps that provide heating.

The new centre, [Named Platinum House](#) (link) has completely modernised the way in which we train our existing and future firefighters. It's enabled us to simulate more than 50 different emergency situations, so our firefighters can prepare and train to respond to a greater range of scenarios without having to travel outside West Sussex. The facilities have been built with a core focus on health, safety and wellbeing, and these requirements mean the site will be fit-for-purpose for future generations of firefighters.

Introducing "Book-a-bus" - the new flexible transport option for rural areas in West Sussex.

Travelling around parts of the county is now easier following the introduction of "Book-a-Bus", a new flexible and on-demand bus service recently launched by West Sussex County Council. "Book-a-Bus" now serves the rural areas between Chichester to Petworth and North Petworth - areas that previously had limited or no traditional bus services available. The service operates within set zones and offers to pick-up passengers in convenient locations when they need it, all for the same price as a standard bus fare. Fares are currently capped at £2 per trip until October 2023, thereafter £2.50 per trip until November 2024. With no conventional timetable or routes, the service operates on bookings received via the "Ride Pingo" app or by phone. Drop-off points with onward connections to travel by bus or train are also included within the service zone to ensure ease of onward travel.

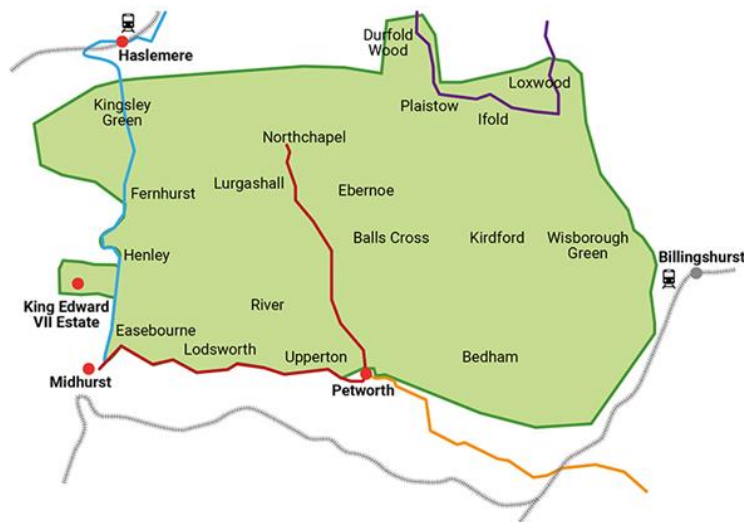
Introducing Zone 1: The "99 Semi Flex" and "99 Flex"



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Operated by Compass Travel, this zone serves the rural area between Chichester and Petworth. There are two types of service available to passengers: the “99 Flex” is fully on-demand, while the existing “99 Semi Flex” service incorporates some fixed stops, can deviate within pre-defined areas and can be booked seven days in advance. I note that there is one designated stop in Westhampnett (for details follow the link below)

Introducing Zone 2: The “98 Flex”



The second zone introduced under the “Book-a-Bus” service is the “98 Flex”, which covers the rural area to the north of Petworth. Operated by Community Transport Sussex, the “98 Flex” is an on-demand service that has no fixed timetable or route. The “Book-a-Bus” service is part of our [Bus Service Improvement Plan](#), a county council initiative, following a successful bid to the Department of Transport (DFT), which secured £17.4 million from central government to boost bus travel. The new service is part of a [series of initiatives](#) to make it easier and more attractive for residents and visitors to travel by bus.

How to book

To “Book-a-Bus”, residents need to download the “Ride Pingo” app or call our call centre on 01243 858854. Bookings for the fully flexible service can be made for up to five passengers per trip, subject to availability.

Anyone can use the service, anytime between 7am to 7pm, Monday to Saturday excluding Bank Holidays. For more information on “Book-a-Bus”, visit [westsussex.gov.uk/book-a-bus](https://www.westsussex.gov.uk/book-a-bus).

Finally, please don’t forget to keep an eye on our website, especially our news and campaigns page where you can keep up to date with all our latest news.

<https://www.westsussex.gov.uk/about-the-council/news-and-campaigns/>

Also, a reminder that all our public meetings are webcast live and are also archived, so you can always view them later. <https://www.westsussex.gov.uk/about-the-council/how-the-council-works/watch-county-council-and-committee-meetings-online/>

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Jeremy Hunt – West Sussex County Council Member for Chichester North

c/o Cabinet Office, County Hall, West Street, Chichester, PO19 1RQ

E-mail: jeremy.hunt@westsussex.gov.uk Tel: 0330222419536

Cllr Henry Potter (CDC)

PC meeting 11/09/2023

District Councillors Report.

Further to my comment at July's meeting, the Council has published a Supplementary Planning Document for a six week public consultation period beginning on 23rd September. This document gives details of the need for more funding towards mitigating the impact of future development on the unacceptable traffic issues with the A 27. In a nutshell, the SPD published in 2016 to support the 2014-29 Local Plan, which is now nearing the end of a review, raised sufficient funding to improve the Portfield roundabout and the removal of Oving traffic lights, these have been completed at a cost of £11.17 million from Developer contributions. However the planned improvements to the Fishbourne, Stockbridge, Wyke and the Bognor roundabouts, which have been agreed with National Highways, have a estimated cost of between £86,14 and £126.11 MILLION!! Subsequently the new charge to developers of new housing which will further impact on the A27 congestion is suggested at £3,049 per bedroom. 3 bedroom home will attract a fee of £9,147. experience tells me that developers won't pay this and reduce their profits, it will simply be added to the selling price of the house, just as Community Infrastructure Levy did. I dare say there will be much resentment to come from the building industry on this matter during the consultation period.

Another decision made by the Cabinet is the implementation of the Public Spaces Protection Order-Dog Control 2023 which is such a lengthy document it is best read on the CDC website. It includes fouling of land by dogs, dogs on leads by direction and the exclusion of dogs from "Restricted Areas" all detailed in attached maps. Many of the areas highlighted are CDC owned or managed, others are foreshore areas but there are no areas included within The Goodwood Ward Parishes. This doesn't mean though, that the new directives don't apply, generally they must be adhered to, everywhere.

Finally, to continue with the "Trees outside Woodlands" project the Council will agree to accept Government funding of £120,000 per year 23/24 and again in 24/25. This will enable anyone to apply for more tree saplings to plant as we did last year. Those that were planted in various places throughout some Parishes seem to be doing quite well with about a 40% failure rate. This is fairly consistent with other Authorities which took part in the scheme and I hope we can repeat this in January and February next year. I have actually raised at least six saplings from seeds in my garden this year and look forward to moving them out as well in the spring.

The latest update from the SDNPA regarding the progress of the Centurion Way extension isn't very encouraging I'm afraid, there are still

a number of hurdles to be overcome not least of which is future funding for the required works. I do know that the proposed deviation through the woods on Cucumber Farm is of

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great concern and yet to be resolved. Any further information from the new CDC representative on the Park membership is lacking. The latest update we've seen was as a result of my request for it.

And that concludes my report.

Henry Potter.

CDC Member for the Goodwood Ward.

Andrew Ball (Rolls-Royce)

Westhampnett Parish Council ('WPC') 11.09.23 v1

Operations

- Normal operations are in place.

Proposed Extension

- Planning application now live on CDC Planning Portal, reference:

www.chichester.gov.uk/planningapplications

Reference: 23/01855/FULEIA

WPC were advised immediately RRMCM saw the application was live.

- RRMCM online information hub launched: www.rrmcmfithub.com

Includes downloadable information booklet. Hardcopies will shortly be delivered to 700 local households. Additional copies will be made available to the WPC.

Planning applications

Recent submissions, with decision:

- Discharge of Condition 10 (noise levels and hours of use) of planning permission WH/22/00090/FUL. Permit.
- Discharge of Condition 4 (delivery of materials and construction timetables) of planning permission WH/22/00777/FUL. Permit.
- Replacement of two existing electric charging vehicle spaces with six electric vehicle charging points and visitor parking spaces, the erection of a canopy and associated works including landscaping. Ref. No:22/01995/FUL. Permit
- Staff communication 'totems' / information screens – Application No. WH/22/03213/ADV (February 2023). CDC Town Planners site visit 8 February 2023 – approved 13 February 2023, now installed onsite.

Forthcoming to be submitted, details to follow, (likely submission date):

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- Internal multi-tier 280sqm (increasing to 370sqm*), increased space to support production (September 2023).
 - *Additional internal mezzanine 90sqm, to support bespoke part storage requirements – to be combined with above works.
- Temporary portacabins to support internal office refurbishment works (September 2023) – onsite reshuffle to provide required additional space.
- Extension of temporary permission for Spectre events structure by 12 months (September 2023)

Information:

- Replacement polycarbonate canopy roof (Logistics Road) – the existing roof has reached 'end of life' – sections to be replaced over the next five years.

Events

Staff/family events:

- Being held on Friday 15 and 22 September 4.00pm – 9.30pm
- Tours of the site – no PA, music, entertainment etc.
- Likely increase in traffic at beginning/end of event
- Managed parking offsite for all attendees at Goodwood Revival car park, north of manufacturing plant

Recent News- Selection

ROLLS-ROYCE MOTOR CARS PRESENTS CONTEMPORARY COMMISSIONS AT FESTIVAL OF SPEED

<https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0423248EN/rolls-royce-motor-cars-presents-contemporary-commissions-at-festival-of-speed>

ROLLS-ROYCE REVEALS DROPTAIL COACHBUILD ROADSTER: APPLIED ART IN MOTION

<https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0429998EN/rolls-royce-reveals-droptail-coachbuild-roadster:-applied-art-in-motion>

ROLLS-ROYCE UNVEILS LA ROSE NOIRE: THE FIRST DROPTAIL COACHBUILD COMMISSION

<https://www.press.rolls-roycemotorcars.com/rolls-royce-motor-cars-pressclub/article/detail/T0429978EN/rolls-royce-unveils-la-rose-noire:-the-first-droptail-coachbuild-commission>

Rolls-Royce Reception: 01243 384000 or email: localenquiries@rolls-roycemotorcars.com

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PCSO Report – Brief Summary

Two Pcsos attended the meeting and confirmed that there would be of a PCSO presence within the community and surrounding areas. They confirmed they cover many neighbouring Parishes too. Multiple residents raised concerns about speeding and crime in the area, the PCSO response was that Westhampnett was generally a low crime area which is why they aren't seen around often, they urge residents to report everything as the more they report the more that it will be seen that crime is increasing and would lead to more Police/PCSO presence.

Cllr Ashcoft and Cllr Burborough explained that they do report but its sometimes difficult with the information the system requests, also lengthy wait times and that they would get more residents willing to do this if the process/system was made easier.

The PCSOs said that they would take this information back and pass it on to the relevant person.

67/23 Planning Report

- Cllr Burborough to review planning applications for 14 Stane Street and Salt Depot and make comments.
- On a **proposal** from **Councillor McLeish** and **seconded** by **Councillor Holden** it was **RESOLVED** that the fee for planning consultant James Illes be agreed. This was **UNANIMOUS**. - **ACTION**

68/23 Rolls-Royce Planning Application - WH/23/01855/FULEIA

It was agreed that the Parish Council will hire a planning consultant, James Illes, to assist with the response to the application. The council have agreed to take on separate responsibilities in groups as follows:

Public Rights of Way – Cllr Holden and Cllr McLeish

Ecology – Cllr Ashcroft and Cllr Hannafin

Highways – Cllr Plummer and Cllr McLeish

Other – Cllr James and Cllr Holden

- A member of the Public raised a question regarding the traffic report for the application, Cllr Plummer confirmed that this was included in the planning application documents and can be viewed online.
- Cllr Burborough also urged the public to make their own individual and personal comments and submit these.

69/23 Pump House Field Meeting

A discussion took place between Cllr Holden and Cllr Potter regarding this as there was confusion over the meetings as there are two separate meetings taking place.

Cllr Holden was advised by Cllr Hunt that a meeting between Parishes is permitted, Cllr Holden to follow up with this and make meeting arrangements. – **ACTION**

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70/23 Madgwick Park Update

Cllr Hannafin reported that issues are still ongoing with the landscaping and the handover so there isn't much to update with that. A residents meeting has taken place with 50 plus residents where concerns can be raised. 4 Shadow resident directors will be appointed to act in the best interests of the residents. Updates will be included in a newsletter and posted through doors. Allotments are not yet handed over but options are being discussed and further updates to follow.

71/23 Madgwick Lane Speed Indicator

It was **UNANIMOUSLY** agreed that this be investigated, Barrats have agreed £6000.00 towards costs.

72/23 External meetings

Cllr Burborough reported that the travellers at the end of Stane Street have been served notice. The site will be closed for Christmas, 11th December, through to New Year for maintenance. Residents urged to report if any travellers arrive as quickly as possible.

73/23 Community Hall Updates

To receive a general update on Community Hall Matters.

- Hall balance- £51,467.55
- 8 regular hirers, 18 private hirers
- Summer event went really well, 35 residents & children attended
- Diary looks busy so to plan ahead for future events
- Push for more advertising, updated leaflet and inclusion in newsletter to be discussed.
- It was discussed that a possible mound could be placed around the green for deterrence – **ACTION**

74/23 Clerks Report/Admin update

- Update on Westerton Defib given, problems with payments so temporarily placed on hold
- Plaques to be posted for the memorial bench
- Discussion on applying for 30mph speed limit for Westerton – **ACTION**
- Window cleaner for Hall suggested for cleaning of bus stops – **ACTION**
- Concave mirror discussed for Maudlin and to be investigated – **ACTION**

75/23 Accounting/Finance System RIALTAS

On a **proposal** from **Councillor James** and **seconded** by **Councillor McLeish** it was **UNANIMOUSLY** agreed and resolved that the clerk accept the quote and set up Rialtas.

76/23 Volunteers

On a **proposal** from **Councillor McLeish** and **seconded** by **Councillor Hannafin** it was **UNANIMOUSLY** agreed that the volunteers equipment and volunteers building costings/quotes be accepted and agreed.

77/23 Policy Adoption and/or review

The policies were viewed and accepted by the Council, it was **UNANIMOUSLY** agreed that these be adopted.

78/23 Finance

- UNANIMOUSLY agreed.
- UNANIMOUSLY agreed.
- UNANIMOUSLY agreed,

79/23 Parish Newsletter

Deferred.

80/23 Items for noting or referral to a future meeting

- Planters for Westerton Gates
- Noticeboard assembly

81/23 Meeting closed at 8.43pm.