



WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham
Oak Tree Cottage, Claypit Lane, Westhampnett, Chichester PO18 0NU

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To All Westhampnett Parish Councillors:

Cllr C McLeish (Chairman), Cllr W Holden (Vice-Chairman), Cllr T Ashcroft, Cllr S Burborough, Cllr S James, Cllr C Moth and Cllr D Plummer.

I hereby give notice that a Meeting of Full Council will be held at Westhampnett Community Hall, Hadrian Drive, Westhampnett, PO18 0FP on Monday 8th August 2022 at 7pm and you are hereby summoned to attend such meeting.

Members of the Press and Public are entitled to attend the meeting and are encouraged to do so.

Yours sincerely,

Mrs Linda F Lanham, Clerk to the Council

AGENDA

1	<u>OPEN FULL COUNCIL MEETING & TAKE APOLOGIES FOR ABSENCE</u>	<u>WH</u>
2	<u>DISCLOSURE OF INTERESTS:</u> To receive from members declarations of Disclosable Pecuniary Interests or Non-Pecuniary Interests, in addition to those listed attached in relation to any items included on the agenda for this meeting, in accordance with Localism Act 2011 s. 29 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.	<u>WH</u>
3	<u>CONFIRM MINUTES OF THE LAST FULL PC MEETING</u> held on 11 th July 2022	<u>WH</u>
4	<u>MATTERS ARISING:</u> To deal with any matters arising from the Minutes of the last meeting.	
5	<u>REPORTS FROM EXTERNAL BODIES:</u> including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting.	
6	<u>CONDUCT OF MEMBERS TOWARDS OFFICERS OF PARISH COUNCILS:</u> To consider previously circulated email dated Thu, 30 Jun, 14:43 from Nicholas Bennett (Monitoring Officer to the Council, Solicitor) Divisional Manager, Legal & Democratic Services Chichester District Council, to Parish Councils and sent to Councillors on Wed, 6 Jul, 16:35.	<u>ALL</u>
7	<u>MEMBERS' REPORTS:</u> To receive reports from Members where not covered in agenda below, including 1. Gigabit Voucher Scheme 2. Village Gates 3. Madgwick Park Landscaping, Safety Barrier etc 4. Container for Volunteers 5. Overgrown section of Dairy Lane, photos and decide who is responsible 6. Any other reports	<u>CMcL</u> <u>DP</u> <u>DP</u> <u>DP</u> <u>SB</u> <u>ALL</u>
8	<u>PLANNING MATTERS:</u> To receive a report on recent planning applications and update on email Mr Andrew Frost regarding the Local Plan as it affects Westhampnett.	<u>LFL</u>
9	<u>SOUTHERN WATER SEWER REPLACEMENT IN STANE STREET:</u> Final Update	<u>LFL</u>
10	<u>PROVISION OF PICNIC BENCHES, TABLE TENNIS TABLE, GOAL POSTS / MUGA, FRUIT TREES ON VILLAGE GREEN LAND AND OTHER RELATED MATTERS:</u> A. Request to reposition the Picnic Tables B. Update on Concreting quotes. C. Update on Watering for Trees.	<u>ALL</u> <u>DP / CM /</u> <u>RS / LFL</u>

11	<u>COMMUNITY HALL:</u> (Chairman of the Hall Committee: Cllr T Ashcroft) <ul style="list-style-type: none"> 1. Update on Bookings 2. Update on Finances 3. Update on Care of Building 4. Update on Refund from Joules for Hot Water Cylinder 5. Update and approval on Emergency Lighting quotation from CIA 6. Update on NHB 40/21 – Blinds 7. Any other business 	<u>RS</u> <u>RS</u> <u>RS</u> <u>LFL</u> <u>LFL</u> <u>LFL</u> <u>ALL</u>
12	<u>ALLOTMENTS AT MADGWICK PARK:</u> <ul style="list-style-type: none"> A. Update on progress including providing Solicitor details and Fruit tree details. B. Update on how the organisation / running of the Allotments might work 	<u>LFL / DP</u> <u>DP / LFL</u>
13	<u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</u> <ul style="list-style-type: none"> 1. Overnight Parking for vehicles for Sloe Fair in October. 	<u>ALL</u>
14	<u>PARISH FINANCIAL MATTERS (See separate emails for relevant details):</u> <ul style="list-style-type: none"> 1. To approve the Accounts to 31st July 2022. 2. Update on Community Hall Water Suppliers / Bills 3. To consider renewal quotes for PC / Community Hall insurance from 1st September if received in time for the meeting. 4. Any other business 	<u>LFL / ALL</u>
15	<u>CORRESPONDENCE, INCLUDING NOTICES & LEAFLETS:</u>	<u>ALL</u>
16	<u>DEALING WITH LOCAL ISSUES:</u>	<u>ALL</u>
17	<u>QUESTIONS BY THE PUBLIC:</u> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.	
18	<u>DATE OF NEXT FULL PARISH COUNCIL MEETING:</u> 12th September 2022	<u>LFL</u>
19	<u>CLOSE MEETING</u>	<u>WH</u>

END OF AGENDA