



WESTHAMPNETT PARISH COUNCIL

Serving Westhampnett, Maudlin and Westerton

Clerk to the Council: Mrs Linda Lanham
Oak Tree Cottage, Claypit Lane, Westhampnett, Chichester PO18 0NU

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To All Westhampnett Parish Councillors:

Cllr C McLeish (Chairman), Cllr W Holden (Vice-Chairman), Cllr T Ashcroft, Cllr S Burborough, Cllr S James, Cllr C Moth and Cllr D Plummer.

I hereby give notice that a Meeting of Full Council will be held at Westhampnett Community Hall, Hadrian Drive, Westhampnett, PO18 0FP on Monday 9th May 2022 at 7pm (following on from the Annual Parish Meeting) and you are hereby summoned to attend such meeting.

Members of the Press and Public are entitled to attend the meeting and are encouraged to do so.

Yours sincerely,

Mrs Linda F Lanham, Clerk to the Council

AGENDA

	<u>ANNUAL MEETING OF THE FULL COUNCIL, FOLLOWED BY FULL COUNCIL MEETING</u>	
1	<u>OPEN ANNUAL MEETING OF THE FULL COUNCIL & TAKE APOLOGIES</u>	<u>CMcL</u>
2	<u>ELECTION OF CHAIRMAN FOR 2022/23:</u> The Council will elect a Chairman for the forthcoming year	<u>LFL</u>
3	<u>DECLARATION OF ACCEPTANCE OF OFFICE:</u> The duly elected Chairman will make a Declaration of Acceptance of Office	<u>LFL</u>
4	<u>ELECTION OF VICE-CHAIRMAN FOR 2022/23:</u> The Council will elect a Vice-Chairman for the forthcoming year	<u>LFL</u>
5	<u>DECLARATION OF ACCEPTANCE OF OFFICE:</u> The duly elected Vice-Chairman will make a Declaration of Acceptance of Office	<u>LFL</u>
6	<u>CHAIR CONTINUES THE MEETING</u>	<u>Chair</u>
7	<u>DISCLOSURE OF INTERESTS:</u> To receive from members declarations of Disclosable Pecuniary Interests or Non-Pecuniary Interests, in addition to those listed attached in relation to any items included on the agenda for this meeting, in accordance with Localism Act 2011 s. 29 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.	<u>Chair</u>
8	<u>APPOINTMENT OF COMMITTEE MEMBERS AND APPOINTMENT OF EXPERTS</u> Finance, Community Hall, Village Green, Planning, WSALC & CDALC, Goodwood GACC & GMCCC, Transit Site, etc	<u>Chair</u>
9	<u>ANNUAL REPORT OF THE COUNCIL GIVEN BY THE PREVIOUS CHAIRMAN FOR THE Y/E 31st MARCH 2022</u>	<u>CMcL</u>
10	<u>ANNUAL REPORT ON THE UNAUDITED ACCOUNTS OF THE COUNCIL GIVEN BY THE PARISH CLERK / RFO FOR THE Y/E 31st MARCH 2022</u>	<u>LFL</u>
11	<u>CLOSE THE ANNUAL MEETING OF THE FULL COUNCIL.</u>	<u>Chair</u>
12	<u>OPEN FULL COUNCIL MEETING & TAKE APOLOGIES FOR ABSENCE</u>	<u>Chair</u>
13	<u>DISCLOSURE OF INTERESTS:</u> To receive from members declarations of Disclosable Pecuniary Interests or Non-Pecuniary Interests, in addition to those listed attached in relation to any items included on the agenda for this meeting, in accordance with Localism Act 2011 s. 29 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.	<u>Chair</u>
14	<u>CONFIRM MINUTES OF THE LAST FULL PC MEETING</u> held on 11 th April 2022	<u>Chair</u>
15	<u>MATTERS ARISING:</u> To deal with any matters arising from the Minutes of the last meeting.	
16	<u>REPORTS FROM EXTERNAL BODIES:</u> including District and County Councillors and local organisations; reports to be submitted by email to the Parish Clerk for circulation to Councillors prior to the meeting. Questions to be taken at the meeting.	
17	<u>MEMBERS' REPORTS:</u> To receive reports from Members where not covered in agenda below, including GMCCC Meeting on 20 th April 2022	<u>SB / ALL</u>

18	<u>PLANNING MATTERS:</u> To receive a report on recent planning applications, including large structure at Rolls Royce.	<u>LFL</u>
19	<u>GIGABIT VOUCHER SCHEME:</u> Update	<u>CMcL</u>
20	<u>SOUTHERN WATER SEWER REPLACEMENT IN STANE STREET:</u> Update and warning of planned Road Closure, possibly in June / July	<u>LFL</u>
21	<u>FLOODING AT NEW ROAD / HAT HILL – OPERATION WATERSHED PROJECT:</u> Update on Application	<u>LFL</u>
22	<u>PROVISION OF TABLE TENNIS TABLE, PICNIC BENCHES, GOAL POSTS / MUGA ON VILLAGE GREEN LAND:</u> Update	<u>LFL</u>
23	<u>COMMUNITY HALL:</u> (Mr Richard Skillern) 1. Update on Bookings 2. Update on Finances 3. Update on Care of Building 4. Update on Community Hall Signage 5. Update on NHB 40/21 - Blackout / Curtains 6. Any other business	<u>RS</u> <u>RS</u> <u>RS</u> <u>LFL</u> <u>RS/LFL</u> <u>ALL</u>
24	<u>THE QUEEN'S PLATINUM JUBILEE:</u> 1. <u>Parish Celebration Friday 3rd June:</u> Update including Publicity, Insurance / Risk Assessment and Volunteers needed 2. <u>Provision of Picnic Table at Westerton Playing Field:</u> Update on order, delivery date and plaque	<u>CMcL /</u> <u>RS</u> <u>LFL</u>
25	<u>COUNCILLORS BUSINESS, FOR NOTING OR INCLUDING ON A FUTURE AGENDA:</u>	<u>ALL</u>
26	<u>PARISH FINANCIAL MATTERS (See separate emails for details of each item):</u> 1. To note receipt of first half of the precept at £34,805 on 8th April 2022 2. To approve the Accounts to 30th April 2022. 3. To approve the Asset Register as at 31st March 2022 4. To approve the Lloyds Bank Account as at 31st March 2022 5. To approve/ratify any documents required for the Internal Audit including Financial Regs, Standing Orders, Investment policy etc 6. Insurance Renewal: To consider quotation received for renewal date 1st June 2022, or 1 st September 2022. 7. Any other business	<u>LFL /</u> <u>ALL</u>
27	<u>CORRESPONDENCE, INCLUDING NOTICES & LEAFLETS:</u>	<u>LFL /</u> <u>ALL</u>
28	<u>DEALING WITH LOCAL ISSUES:</u>	<u>ALL</u>
29	<u>QUESTIONS BY THE PUBLIC:</u> Any resident of the area covered by the Council and present at the meeting may ask questions relating to the business of the Council.	
30	<u>DATE OF NEXT FULL PARISH COUNCIL MEETING:</u> 13th June 2022	<u>LFL</u>
31	<u>CLOSE MEETING</u>	<u>Chair</u>

END OF AGENDA